

**Regular Meeting #35 - 2018**  
**Fairfield County Commissioners' Office**  
**August 21, 2018**

**Review**

The Commissioners met at 9:02 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Kochis, Tony Vogel, Todd McCullough, Mark Conrad, Jonathan Ferbrache, Jeff Barron, ray Stemen, Jeff Porter, Dennis Keller, Amy Brown-Thompson, Joshua Horacek, Aunie Cordle, Dan Neeley, Corey Clark, Kristi Burre, Jim Bahnsen, Michael Kaper, Jeff Fix, Chief Lape, David Miller, Jeremiah Upp, Rick Szabrak, Laura Holton, Branden Meyer, Ed Laramee, Bart Hampson, Kirk Shaw, and Jon Slater.

- Legal Update

Mr. Horacek did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

The next lunch n learn is with Soil and Water Conservation on August 28<sup>th</sup>.

County offices are closed for Labor Day on September 3.

HR and IT will be hosting a lunch n learn about mental health services on September 4.

Community Care Day is September 11<sup>th</sup>. United Way day is September 13<sup>th</sup>.

The review session and regular voting meeting (9 am and 10 am, respectively) for the Board of Commissioners on September 18<sup>th</sup> are planned to be held at the WigWam in Violet Township, and a tour will follow the adjournment of the voting meeting for those interested in touring the WigWam.

The leadership conference (with three portions of required training) is September 27<sup>th</sup>. This will be held at FMC.

- b. Highlights of Resolutions

Dr. Brown highlighted the proposed resolutions for the voting meeting. There were 15 resolutions.

JFS proposed two agreements for protective services placement in network.

We proposed the approval of the Spires Paving contract for the Dog Adoption Center and Shelter parking lot improvements, as discussed last week. The purchase order was acquired for \$106,333.

The Utilities Department proposed the approval of professional engineering services to Burgess and Niple Inc for the Tussing Road Pump Station evaluation and design, following evaluation of a competitive process.

The Sheriff proposed approval of a disposal to the recycling center of an obsolete vehicle.

There were financial resolutions to approve, such as:

- A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of April 15, 2018 through May 15, 2018;

**Regular Meeting #35 - 2018  
Fairfield County Commissioners' Office  
August 21, 2018**

- Memo transactions for EMA for grant accounting and two resolutions for reimbursements by operation of law for JFS funds;
- Accepting the Budget Commission rates (as a follow up to the August 13<sup>th</sup> action of the Budget Commission);
- Appropriations from unappropriated funds for FCFACF and County Engineer; and
- The payment of bills.

Also, the County Engineer proposed approval and notice to proceed for the contractor relating to the West Buckeye Lake improvement project. The contractor is BK Layer.

There are several financial resolutions and other resolutions in draft form for next week and the following week. There will be a financial resolution for a grant match for the Juvenile Court youth employment program, and in the future, we anticipate a resolution relating to a contract for pharmacy services for the Sheriff's Office required care of inmates. We expect to be able to report some cost savings in this area and are exploring the use of US Communities and DAS contracts (competitively bid with a consortium or through the state) for potential use.

Mr. Upp noted that it was difficult getting all necessary contract paperwork from the contractor for the West Buckeye Lake improvement project, but they are now moving forward and should hit the October deadline with completion by the time the grant terms end. Thank you to the prosecutor for their help with a landowner in the area.

c. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. No questions were posed.

Dr. Brown reported an administrative meeting relating to ADAMH and levy expenditures is scheduled at 10:30 am on Tuesday, August 21. This meeting will address use of levy dollars and contracting with levy consulting firms and using a PAC, as well. This meeting is a follow-up to questions which arose during the Budget Commission meeting on August 13<sup>th</sup>. She anticipated sending email communication to follow up with the Budget Commission members.

Level 3 access closes on September 5<sup>th</sup>, and a closer review of the data entry of the budget will begin after this date. We expect a reduction in the estimate of the elections equipment purchase from \$5M to just over \$3M, and that number may change. The state allocation for capital expenditures for this purchase is expected to be \$1.4 M, not \$1.7 M as originally estimated. We will continue to review this item in the budgeting process.

In continuing to monitor the sales tax revenues, the last pay-in in August was about 4% below the pay-in of the previous August, and we are about 1.5% below the previous year revenues. Currently, extrapolated sales tax revenues exceed \$21.4 M, as opposed to \$21.6 M last year. We will continue to monitor sales tax and other revenue sources to determine if any adjustments are required. It is unlikely any formal adjustments will be needed, but the MCO issues continues to be as painful as we expected. Conveyance fees are on track with projections of over \$2 M, and casino revenues are on track to exceed projections of \$1.75 M. We will continue to monitor all revenue sources.

Also on Tuesday, August 21, there is a meeting of the Retention and Recruitment working group, with recommendations expected for the Board of Commissioners to review in conjunction with the 2019 policy manual update.

**Regular Meeting #35 - 2018**  
**Fairfield County Commissioners' Office**  
**August 21, 2018**

The county strategic plan has been updated for communication activities (seeking input and feedback) and for work accomplished relating to the five strategic themes. The website has been updated.

Here is the link:

<https://www.co.fairfield.oh.us/COMMISH/pdf/Strategic-Plan-for-Fairfield-County.pdf>

The targeted updates to the strategic plan coincide with the same months in which elected official and department head roundtable meetings are held. The Dog Adoption Center and Shelter strategic plan link was added to the exhibits, as well. The Utilities Department projects are also expected to be added as a link in the future.

Mr. Davis noted that the sales tax revenue is tracking low in a time of low unemployment and increasing GDP. This is due to the MCO sales tax issue. While the amount that falls below the prior year receipts doesn't seem like tremendous amount of money compared to the entire budget, it does have a major impact on the projections for the next five years.

d. BRAVOs

Bravo to Juvenile Court for earning a grant to conduct youth employment services. Juvenile Court leaders and TeenWorks, Inc. worked in partnership for the grant application. The aggregate funding is from the Columbus Foundation, United Way, Fairfield Foundation, and the Fairfield County Board of Commissioners (a contract services allocation, as forecasted as a resolution next week). We appreciate the hard work of TeenWorks, Inc., and the grant writing team at Juvenile Court (Ginny, Christina, Makaila, and Patty).

Thank you to Rick Szabrak, Economic and Workforce Development Director, for presenting at the Bremen Chamber of Commerce, a chamber which is working hard to increase participation and energy amongst its members.

Commissioner Davis highlighted good news for the Bahnsen family, in which there was an article in the media. He gave Mr. Bahnsen an opportunity to talk about the good news. Mr. Bahnsen announced that his daughter, Allison, was recently promoted as a NASA Flight Director. She is the 97<sup>th</sup> Flight Director in the history of NASA. She is a graduate of LHS and has been with NASA since graduating from college in 2004. Mr. Bahnsen thanked Mr. Barron for the nice article in the Eagle Gazette.

- Old Business (none)
- New Business (none)
- General Correspondence Received

a. Thank you from Picktown Palooza

Mr. Szabrak noted that all expenses were covered by sponsors this year. Anything else collected was profit.

- Calendar Review/Invitations Received

a. SWCD & Farm Bureau Annual Meeting & Banquet – Thursday, September 13<sup>th</sup> at 5:30 p.m. at the Ed Sands Building, Fairfield County Fairgrounds

1. Rick Szabrak will attend.

**Regular Meeting #35 - 2018  
Fairfield County Commissioners' Office  
August 21, 2018**

- FYI

- a. The jail population is 303.
- b. Habitat for Humanity "Spirited Evening at the Miller Building"
- c. Tour de Buckeye Lake – Saturday, August 25<sup>th</sup>
- d. Land Bank Update re: Workingman's Friend

Mr. Kaper reported this site has been on his radar since joining the Land Bank in 2014. They took the property through tax foreclosure and are waiting on the Sheriff's signature to show ownership. They will then apply for state funding specific to the clean up on gas station sites. Once the cleanup is complete they will "green over" the site and explore future options.

- e. Commissioner Levacy attended Congressman Stivers' Opioid Roundtable

Mr. Levacy reported there was a great turnout at the roundtable with over 100 in attendance. The discussion was candid and productive.

- f. MORPC Listening Session – September 18<sup>th</sup>
- g. Ohio Justice Alliance for Community Corrections Newsletter
- h. TID Meeting – August 30<sup>th</sup> – Rick Szabrak will attend
- i. Mr. Davis will be speaking with the Tri-Country Realtors tomorrow night.

- Issues Bin (none)

- Open Items

- a. Lancaster High School Project at Ety Road & Election House Road Plans

Mr. Upp reported that he met yesterday with everyone. There is a very good plan in place to handle the traffic. They plan to widen Ety Road with turn lanes and add a light at Columbus and Ety roads. They will also reconfigure Election House at the Columbus intersection.

Mr. Davis asked if the utilities had been worked out.

Mr. Vogel replied that the county would handle the sewer service, and the city would keep the water service.

Dr. Brown mentioned that Mr. Rainey was very appreciative of the county support.

Mr. Davis asked for additional detail about the Columbus/33/Election House Road plan.

Mr. Upp replied that the intersection would stay open. He has met with constituents and stakeholders (area businesses). There will be right and left turn lanes on Election House on to 33 and Columbus Street. Drivers will no longer be able to turn left on to Election House from Columbus to access 33. They will have to turn right and take Victor Road to 33 (by Meijer's). This will still be a substantial improvement over the current plan. Mr. Upp indicated Bob Boyd will be the most affected by this change, and Mr. Upp has remained in conversations with him. The designs are very preliminary.

**Regular Meeting #35 - 2018**  
**Fairfield County Commissioners' Office**  
**August 21, 2018**

Mr. Davis asked if you would still be allowed to turn left on to Election House from 33 and then right on Columbus Street.

Mr. Upp replied he believed you could, but he could confirm it.

**JFS Program Update**

The Commissioners met at 9:30 a.m. for the JFS Program Update. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Kochis, Tony Vogel, Todd McCullough, Mark Conrad, Jonathan Ferbrache, Jeff Barron, ray Stemen, Jeff Porter, Dennis Keller, Amy Brown-Thompson, Joshua Horacek, Aunie Cordle, Dan Neeley, Corey Clark, Kristi Burre, Jim Bahnsen, Michael Kaper, Jeff Fix, Chief Lape, David Miller, Jeremiah Upp, Rick Szabrak, Laura Holton, Branden Meyer, Ed Laramée, Bart Hampson, Kirk Shaw, and Jon Slater.

Mr. Cordle introduced her Senior Leadership Team. They reviewed the community report that focused on success stories for each program area. (The report to the community will be attached to the minutes.)

Ms. Holton highlighted the Community Service statistics and "Lucy's" success story.

Mr. Clark reviewed Workforce Development and Child Support. The annual Job Fair will be held on Friday, September 28<sup>th</sup> from 9-12 at OU-L. Child Support Awareness activities continue through the end of the month. Child Support guidelines have been updated for the first time since 1992.

Ms. Burre provided an update on Protective Services. CPS referrals are well ahead of last year's numbers. She also reviewed grant programs and out of county placements. There are three children placed out of state and many others placed all over Ohio.

Mr. Levacy stated that what JFS is doing is truly unremarkable.

Ms. Cordle thanked the Commission for their support and others in the room for their partnership. She added that the work of the staff is tremendous. This is a tough job and the staff are compassionate and want to help those in need.

Mr. Davis said JFS has an all-star cast and is a great point of pride for Fairfield County.

**Follow up to the Open Item – Election House Road Plans**

Mr. Upp stated that he checked with his office and the entry to Columbus from 33 will be maintained.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 21, 2018 beginning at 10:01 a.m., with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jon Kochis, Tony Vogel, Todd McCullough, Mark Conrad, Jonathan Ferbrache, Jeff Barron, ray Stemen, Jeff Porter, Dennis Keller, Amy Brown-Thompson, Joshua Horacek, Aunie Cordle, Dan Neeley, Corey Clark, Kristi Burre, Jim Bahnsen, Michael Kaper, Jeff Fix, Chief Lape, David Miller, Jeremiah Upp, Rick Szabrak, Laura Holton, Branden Meyer, Ed Laramée, Bart Hampson, Kirk Shaw, and Jon Slater.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Davis asked if there were any announcements.

**Regular Meeting #35 - 2018  
Fairfield County Commissioners' Office  
August 21, 2018**

There were no announcements.

**Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Three were no public comments.

**Approval of Minutes for Tuesday, August 14, 2018**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, August 14, 2018 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

**Approval of the Commissioners Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners resolutions:

- |              |   |
|--------------|---|
| 2018-08.21.a | A resolution accepting the amounts and rates as determined by the Fairfield County Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor [Commissioners]               |
| 2018-08.21.b | A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of April 15, 2018 through May 15, 2018. [Commissioners] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

**Approval of the Emergency Management Agency Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Emergency Management Agency resolution to approve a memo expenditure for EMA fund 2091; see resolution 2018-08.21.c.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

**Approval of the Engineer's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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|--------------|--|
| 2018-08.21.d | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2050-Drainage Maintenance District of Greenfield Estates repairs [Engineer] |
| 2018-08.21.f | A Resolution to Approve the Contract with BK Layer, LLC for the West Buckeye Lake Drainage Improvement Project. [Engineer]   |
| 2018-08.21.e | A Resolution to Approve the Notice to Commence for the West Buckeye Lake Drainage Improvement Project [Engineer]   |

Discussion: Mr. Davis stated this was a milestone moment. He thanked Mr. Ferbrache and Mr. Upp for stepping up when there lacked clarity as to whose problem this was to solve. While the

**Regular Meeting #35 - 2018  
Fairfield County Commissioners' Office  
August 21, 2018**

Commission is recognizing the draining issue isn't solved, they are appreciative for the work of the SWCD and Engineer for the improvement. Mr. Levacy added that he personally knows the individuals in the area, and no one else could provide them with a solution.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Facilities' Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Facilities' resolution authorizing the approval of a contract bid award for the re-construction of the parking lot at the dog shelter; see resolution 2018-08.21.g.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Family, Adult, and Children First Council Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund #7521, Family, Adult, and Children First Council; see resolution 2018-08.21.h.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the JFS Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

- |              |  |
|--------------|--|
| 2018-08.21.i | A resolution regarding Network Placement and Related Services Agreement between Advantage Family Outreach & Foster Care, and Job and Family Services, Child Protective Services Department [JFS] |
| 2018-08.21.j | A resolution regarding Network Placement and Related Services Agreement between A Home for You, Inc., and Job and Family Services, Child Protective Services Department [JFS]                    |
| 2018-08.21.k | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]   |
| 2018-08.21.l | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS]   |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Sheriff's Office Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Sheriff's Office resolution regarding the disposal of a disabled vehicle; see resolution 2018-08.21.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Regular Meeting #35 - 2018  
Fairfield County Commissioners' Office  
August 21, 2018**

## Approval of the Utilities Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Utilities resolution to approve the selection and sign the agreement for professional engineering services to Burgess and Niple Inc for the Tussing Road Pump Station Evaluation and Design; see resolution 2018-08.21.n.

Discussion: Mr. Vogel stated this contract was to analyze the five stations that go to Tussing Road. Mr. Davis asked about the status of the Greenfield acquisition and the completion of the audit report from the State Auditor. Mr. Vogel replied they were waiting on the state to release their audit, which is expected at any time.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

### Approval of the Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2018-08.21.o.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

### Open Item - Scheduling

Mr. Davis asked when the security review workgroup would be meeting again. Dr. Brown replied they met last week and would meet again next month. Mr. Davis asked that the next meeting be put on his schedule.

### Adjournment

With no further business, on the motion of Dave Levacy and a second of Steve Davis the Board of Commissioners voted to adjourn at 10:09 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

The next Regular Meeting is scheduled for Tuesday, August 28, 2018 at 10:00 a.m.

Motion by:

Seconded by:

that the August 21, 2018, minutes were approved by the following vote:

YEAS:  
ABSTENTIONS: None  
\*Approved on August 28, 2018

NAYS: None

Steven A. Davis  
Commissioner

Dave Levacy  
Commissioner

**Absent**  
Mike Kiger  
Commissioner

  
Rachel A. Elsea, Clerk