

Regular Meeting #33- 2019
Fairfield County Commissioners' Office
August 20, 2019

Review

The Commissioners met at 9:02 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Tony Vogel, Todd McCullough, Lt. Mark Churchill, Jeff Porter, Mark Conrad, Jake Tharp, Dennis Keller, Jeff Barron, Dan Neeley, Corey Clark, Bart Hampson, Heather O'Keefe, Dave Henwood, Johanna Pearce, Loudan Klein, Aunie Cordle, Branden Meyer, Jim Bahnsen, David Miller, John Leutz, Rachel Massoud, Adam Schwiebert, Cheryl Subler, Rick Szabrak, Amy Brown-Thompson, Joshua Horacek, Jon Slater, Laura Holton, Ray Stemen, and Jon Kochis.

- Welcome
- Legal Update

Mr. Horacek did not have a legal update.

- Administration and Budget Update/Carri's List

a. Announcements

Congratulations to Mr. and Mrs. Patrick O'Malia on the arrival of baby Conor!

We welcomed CCAO representatives attending the meetings on August 20th. Attending were: John Leutz, Rachel Massoud, Adam Schwiebert, and Cheryl Subler.

Date reminders were:

- August 27 – Economic and Workforce Development Summit, noon
- September 2 – Labor Day
- September – National Preparedness Month
- September 12 – United Way Day
- September 26 – Leadership Conference – at the WigWam – agenda available

b. Highlights of Resolutions

Dr. Brown highlighted 18 resolutions planned for the voting meeting.

We proposed a resolution to approve a proclamation for Recovery Month.

As a follow up to recent meeting with Al Beavers, we proposed a resolution approving a new lease agreement by and between The Board of County Commissioners of Fairfield County, Ohio, with offices located at 210 East Main Street, Lancaster, Ohio 43130 ("Lessor") and the Fairfield County Baseball Complex Association, Inc. an Ohio not-for-profit corporation the address of which is 830 Harding Avenue, Lancaster, Ohio 43130 ("Lessee").

We proposed a resolution to vacate a portion of a road in Walnut Township, Circle North, as heard on August 13th. This was a follow-up to the public meeting on August 13th. We are in receipt of the Walnut Township resolution in favor of the vacation.

RPC proposed a resolution to approve change order# 3 for the Fairfield County CDBG – Village of Baltimore FY 2017 Bridge and Water Line Improvement Project (a decrease based on materials).

RPC also proposed a resolution to approve the Chesapeake Section 1 Final Plat and Establishment of Drainage Maintenance District.

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The Utilities Department proposed a resolution to enter in a contract for the removal and land application of Biosolids.

There were financial resolutions to approve, such as:

- Interest credits for the Health Department and Parks District;
- Approval of Budget Commission established rates;
- Three resolutions to appropriate from unappropriated funds for JFS (CPS), FCFACF, and the Sheriff;
- Two resolutions for reimbursements regarding JFS funds;
- Account to account transfers of appropriations to properly classify expenditures for the Dog Shelter and for Juvenile Court;
- Repayment of an advance; and
- The payment of bills.

Next week or soon thereafter, we will see a resolution for new Utilities regulations, which will clarify the procedures surrounding requests for refunds from master meter communities and others.

There were additional financial resolutions, grant related resolutions, and a JFS related contract in queue, as well.

c. Administrative, Program, and Budget Update

Administrative & Program Updates

The review packet contained a list of administrative approvals.

We had an application for an honor relating to the Records Center to sign.

IT has begun communications about cybersecurity training. The Leadership Conference fulfills all three requirements of cybersecurity, ethics, and unlawful harassment training. The online training for cybersecurity is available to all employees and those with an email address within the County.

Speaking of training, we have increased interest in Service Skills training, adding licenses, which would mean about \$7,000 more for an investment in essential skills. This is under evaluation. These skills include management, customer service, communication, and conflict management.

Budget Update

Budget hearings are set for 2020.

Departments have until September 4th to make changes to proposals. We will continue to monitor revenues and expenditures.

We received an end of July report from the County Auditor regarding general fund revenues of sales tax (up 1.5%), conveyance fees (up 8.1%), and casino revenues (up 2.3%); no adjustments were necessary at this time. The information was consistent with previous reports.

d. BRAVOs

Bravo to Todd McCullough, Dog Adoption Center and Shelter Director, for his leadership with the clear the shelter event.

Thank you to Beth Lane for helping a constituent get in touch with the Engineer's Office; and thank you to Cheryl Slone for responding to the constituent's concerns so quickly.

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Mr. Davis spoke of the excellent service he received at the Clerk of Courts Title Office this past week.

Mr. Levacy concurred.

- Old Business (none)
- New Business (none)
- General Correspondence Received (none)
- Calendar Review/Invitations Received
 - a. Congressman Stivers Opiate Roundtable – Thursday, August 22nd at 10 a.m. at the Hocking County Lodge
 - 1. Dennis Lowe, Scott Duff, and Aunie Cordle will attend
 - b. ADAMH Youth Behavior Survey Results – September 12th at 8:30 a.m. at the Liberty Center
 - 1. Commissioner Fix will attend.
 - c. Ohio Presidents Surprising Legacies Opening Reception – September 20th from 5:30 p.m. to 8:30 p.m. at DACO
 - d. Violet Township Fire Department Open House – Sunday, October 13th from 1:00 p.m. – 3:00 p.m. at Fire Station 591, 21 Lockville Road, Pickerington, Ohio
 - 1. Commissioner Levacy will attend.

FYI

- a. Jail Population - 284
- b. DD Newsletter

- Open Items

Mr. Davis is looking forward to meeting with the environmental stewardship committee to discuss solar energy options.

Mr. Fix is excited to have three qualified applicants for the ADAMH vacancy.

Mr. Keller provided an update on rooftop repairs at the Administrative Courthouse.

JFS Annual Update

The Commissioners met at 9:12 a.m. for the JFS Annual Update. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Tony Vogel, Todd McCullough, Lt. Mark Churchill, Jeff Porter, Mark Conrad, Jake Tharp, Dennis Keller, Jeff Barron, Dan Neeley, Corey Clark, Bart Hampson, Heather O'Keefe, Dave Henwood, Johanna Pearce, Loudan Klein, Aunie Cordle, Branden Meyer, Jim Bahnsen, David Miller, John Leutz, Rachel Massoud, Adam Schwiebert, Cheryl Subler, Rick Szabrak, Amy Brown-Thompson, Joshua Horacek, Jon Slater, Laura Holton, Ray Stemen, and Jon Kochis.

Aunie Cordle and JFS leaders provided an update of JFS programs and reviewed the JFS Report to the Community (attached). We honored Johanna Pearce as her retirement was approaching. The Rowerton initiative for children and families was also reviewed, as was the efforts for "Stepping up for Quality" for the childcare program.

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Commissioner Levacy stated at 9:55 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 20, 2019 beginning at 10:01 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jeff Camechis, Rhonda Meyers, Christy Noland, Tony Vogel, Todd McCullough, Lt. Mark Churchill, Jeff Porter, Mark Conrad, Jake Tharp, Dennis Keller, Jeff Barron, Dan Neeley, Corey Clark, Bart Hampson, Heather O'Keefe, Dave Henwood, Johanna Pearce, Loudan Klein, Aunie Cordle, Branden Meyer, Jim Bahnsen, David Miller, John Leutz, Rachel Massoud, Adam Schwiebert, Cheryl Subler, Rick Szabrak, Amy Brown-Thompson, Joshua Horacek, Jon Slater, Laura Holton, Ray Stemen, and Jon Kochis.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments. There were no comments.

Approval of Minutes for Tuesday, August 13, 2019

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, August 13, 2019 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Commissioners' Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- | | |
|--------------|--|
| 2019-08.20.a | A resolution authorizing the approval of a proclamation. [Commissioners] |
| 2019-08.20.b | A resolution accepting the amounts and rates as determined by the Fairfield County Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor [Commissioners] |
| 2019-08.20.c | A resolution approving a vacation request to vacate a part of a public road, Circle North in Walnut Township. [Commissioners] |
| 2019-08.20.d | A resolution approving a new lease agreement by and between The Board of County Commissioners of Fairfield County, Ohio, with offices located at 210 East Main Street, Lancaster, Ohio 43130 ("Lessor") and the Fairfield County Baseball Complex Association, Inc. an Ohio not-for-profit corporation the address of which is 830 Harding Avenue, Lancaster, Ohio 43130 ("Lessee"). [Commissioners] |

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- 2019-08.20.e A resolution to approve a memo expense for interest allocation reimbursement for Fairfield Department of Health – Fund #7012 & Fund# 7321 [Commissioners]
- 2019-08.20.f A resolution to approve a memo expense for interest allocation reimbursement for Fairfield County Historical Parks – Fund # 7308 [Commissioners]
- 2019-08.20.g A resolution authorizing the approval of repayment of an advance to the General Fund from the Ohio EPA recycling grant fund# 2807, Subfund # 8193 – Fairfield County Commissioners [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Dog Shelter Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Dog Shelter resolution authorizing an account to account transfer in a major expense category; see resolution 2019-08.20.h.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund #7521, Family, Adult& Children First Council; see resolution 2019-08.20.i.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the JFS Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following JFS resolutions:

- 2019-08.20.j A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS]
- 2019-08.20.k A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]
- 2019-08.20.l A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS [JFS]

Discussion: Mr. Davis was appreciative for the JFS update and the tremendous work the JFS employees do.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Juvenile/Probate Court Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution approving an account to account transfer from Juvenile Services to Probate Services; see resolution 2019-08.20.m.

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Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Regional Planning Commission Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

- 2019-08.20.n A resolution to approve change order# 3 for the Fairfield County CDBG – Village of Baltimore FY 2017 Bridge and Water Line Improvement Project [Regional Planning] [Regional Planning Commission]
- 2019-08.20.o A resolution to approve the Chesapeake Section 1 Final Plat and Establishment of Drainage Maintenance District [Regional Planning] [Regional Planning Commission]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Sheriff's Office Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Sheriff's Office resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2442 Commissary; see resolution 2019-08.20.p.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Utilities Office Resolution

On the motion of Jeff Fix and the second of Dave Levacy the Board of Commissioners voted to approve the Utilities Office resolution to enter in a contract for the removal and land application of Biosolids; see resolution 2019-08.20.q.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of Dave Levacy the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2019-08.20.r.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

The Commissioners presented Rhonda Myers with the proclamation recognizing September as Recovery Month.

At 10:10 a.m. Commissioner Levacy stated the Commission would be in recess until the 10:30 a.m. subdivision regulations public hearing.

Public Hearing – Subdivision Regulations

The Commissioners met at 10:30 a.m. for the subdivision regulations public regulations. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Loudan Klein, Branden Meyer, Tony Vogel, Ray Stemen, Rick Szabrak, Jon Melchi, John Leutz, Rachel Massoud, Adam Schwiebert, and Cheryl Subler.

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Mr. Klein reviewed the attached presentation including the definition of a maintenance bond, the current state of maintenance bonds in Fairfield County, a timeline of events, the new proposed regulation, and conditions.

Mr. Davis asked how notification was made of the public hearing.

Mr. Klein replied it was advertised in the Eagle Gazette prior to the hearing and was noted on both the Commissioners and Regional Planning Commission websites. Additionally, the Regional Planning Commission has been discussing this at each meeting for the past several months, and notice of the hearing was provided during those discussions.

Mr. Davis asked if there was any dissent at the RPC vote in July.

Mr. Klein replied that one at large representative voted no; that individual did not represent a specific township or village.

Mr. Davis asked if there were other changes proposed or if this was the only one.

Mr. Klein replied that there were several issues they have been reviewing. While they continue to look at more complex issues that will take a lot of time and evaluation, this is one change that they thought could happen quickly.

Mr. Fix asked if the Board could amend the proposal or if they had to approve it as approved by RPC.

Mr. Klein replied that if the board amended the proposal, RPC would have to approve the new proposal.

Mr. Fix asked what percentage of counties were at one or two years.

Mr. Klein replied that while he did not look at all 88 counties, about 90% of the counties he did review were at one or two years for the maintenance bond. They will continue to evaluate this. He also referenced the "pros/cons" list in the packet. RPC and other agencies are very comfortable with the three years now as it is a good middle ground and a way to transition away from 5 years.

Commissioner Levacy asked for comments in favor of the proposed change.

Mr. Jon Melchi of BIA of Central Ohio spoke in favor of the proposal. BIA is thankful for the work that has taken place. This has been a learning process for all involved. Lowering the years to 3 will reduce construction costs. While they welcome a revision to one to two years down the road, they are happy with this middle ground today.

Commissioner Levacy asked for comments opposed to the proposed change.

There were no comments in opposition to the proposed change.

Dr. Brown noted this was a good consensus approach and referenced a recent situation where a decrease in the number of years would have been helpful to a developer seeking to do work in Fairfield County.

Mr. Davis asked if the township could overrule the RPC and Commissioners' decision.

Mr. Klein replied that they could not.

Mr. Davis asked if Violet Township was supportive, as they originally were not.

Mr. Klein stated the township appears to have come to the realization that "3 years and 80%" is beneficial to them. Mr. Klein has never been a supporter of the five-year requirement as research did not support it.

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The public hearing was closed at 10:55 a.m.

Review (continued)

The Commissioners met at 10:55 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Jeff Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Loudan Klein, Branden Meyer, Tony Vogel, Ray Stemen, Rick Szabrak, Jon Melchi, John Leutz, Rachel Massoud, Adam Schwiebert, and Cheryl Subler.

Dr. Brown reported she had received the Meals on Wheels Audit Report for the year ended December 31, 2018. It was a good report with no significant findings. It did mention a financial reporting suggestion which was also mentioned last year. This comment, though, was a management letter comment and not a significant finding.

Tour of County Buildings with CCAO

The Commissioners met at 11:00 a.m. to tour county buildings with CCAO. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, JFS Staff, Branden Meyer, and CCAO representatives.

The group toured the Government Services Building at Main and Memorial (JFS Offices), the public safety facility, and the new records center.

Review (continued)

The Commissioners met at 1:30 p.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Jeff Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Todd McCullough, Rhonda Myers, Branden Meyer, John Leutz, Rachel Massoud, Adam Schwiebert, and Cheryl Subler.

Mr. Davis thanked CCAO for the visit. Fairfield County is excited for their accomplishments and projects. He asked CCAO if they had any questions.

Ms. Subler stated they discussed the budget already and asked what other items the Commissioners thought would be helpful to improve the state and county relationship.

Mr. Davis stated that his focus is the "five-year out budget" and expressed his appreciation for the work on this year's state budget.

Mr. Fix stated his top priority is workforce development. He thinks support is needed to capitalize on the opportunities to grow the workforce.

Mr. Levacy agreed with both Commissioners and added the need to improve the 33 corridor from 70 to the 33 bypass.

Commissioner Davis thanked CCAO for their time.

ADAMH Vacancy Interview – Laura Coholich

The Commissioners met at 1:44 p.m. for an ADAMH Board Vacancy interview with Laura Coholich. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Todd McCullough, Rhonda Myers, Branden Meyer, and Laura Coholich.

Mr. Levacy thanked Ms. Coholich for her interest in the ADAMH Board and asked her to provide some information about herself.

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Ms. Coholich is a long-time resident of Fairfield County. She was a children's services worker in DC but moved home to get her masters at Ohio State. Most of her time since has been in children's social work. She is also a member of the New Horizons board. She has four kids, as well.

Mr. Levacy asked if she thought her position on the New Horizons board was a conflict.

Ms. Coholich stated that she does think it is a conflict as they receive a lot of funding from the ADAMH board.

Mr. Levacy asked why she'd like to transition to the ADAMH Board.

Ms. Coholich stated she thinks ADAMH serves a larger population than New Horizons and she'd like to serve as much of the community as possible. She spoke of her time on the New Horizons board as well and her thoughts on what the ADAMH Board can do to improve their services.

Mr. Davis asked how Ms. Coholich heard of the opening and what her most difficult New Horizons meeting was and how she handled it.

Ms. Coholich replied that someone on the ADAMH Board sent her the application to see if she knew of anyone interested. In talking to others, they encouraged her to apply for it. She also spoke about her most difficult meeting with New Horizons.

Mr. Fix asked Ms. Coholich to elaborate on the gaps she sees at ADAMH.

Ms. Coholich spoke about the gaps in early intervention services and grant funds being returned to the state when they could have been distributed for services within the county.

Dr. Brown asked what made her the best candidate.

Ms. Coholich believes she is the best candidate because she'd be coming in with an outside perspective not knowing the day to day ins and outs of the agency.

Dr. Brown asked what would happen with New Horizons if she was selected to serve.

Ms. Coholich replied that she would help replace her seat on the New Horizons board. She has a few people in mind who could serve in her spot.

Mr. Levacy asked if she has the time to dedicate to the position.

Ms. Coholich replied that her private practice runs from 10-12 hours a week, and she is able to set her own schedule.

Dr. Brown asked if she had financial experience as mentioned in the advertisement.

Ms. Coholich replied that while financials are not her area of expertise, she reads all financial statements and asks others for their input.

Mr. Davis thanked Ms. Coholich for her interest and complimented her on her expertise.

Mr. Fix thanked Ms. Coholich for her directness and stated how much that is needed in board positions.

ADAMH Vacancy Interview – James Kennedy

The Commissioners met at 2:00 p.m. for an ADAMH Board Vacancy interview with James Kennedy. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Todd McCullough, Rhonda Myers, and Jim Kennedy.

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Mr. Levacy thanked Mr. Kennedy for his time and willingness to apply to the vacancy. He asked him to provide some information about himself.

Mr. Kennedy replied that he started out as social worker in child welfare services, ending in running the Children's Services Agency in Fairfield County in the 1980s. He then built social services systems for various states. He elaborated on the many national projects he been a part of, including several technology projects.

Mr. Levacy asked why he wanted to be on the ADAMH board over another board.

Mr. Kennedy replied that with the passage of the levy there is an opportunity to do different programming. He is a strong believer in program integration in the community to make an agency more effective.

Mr. Levacy asked if there was a lack of understanding of what the ADAMH Board does.

Mr. Kennedy replied that he thinks there is a lack of understanding. There is a reason why the levy barely passed. He stated there is a difference in a board that is management or funding based, versus service based. He doubts individuals understand what ADAMH does.

Mr. Fix asked how Mr. Kennedy heard of the opening.

Mr. Kennedy replied that he did speak with Orman Hall, and he also saw the advertisement before speaking to Mr. Hall. He was looking for board openings to be involved and felt this was a natural fit with his background.

Dr. Brown asked if his service with the Big Brother/ Big Sister Board had ended.

Mr. Kennedy replied that it had as it was something he did while he was the Director of Children Services.

Mr. Fix asked about opportunities for the ADAMH board.

Mr. Kennedy replied that he does not have a definitive answer as he is not completely familiar with their current providers or budget. He has read through the strategic plan. He thinks there are a lot of opportunities for crisis services for adults and youth. He also sees areas where they can bring other agencies together. He thinks that funding will provide some opportunities as well. He thinks their goals are appropriate based on the community input.

Mr. Fix asked him to discuss some of the challenges he has seen while serving on other boards.

Mr. Kennedy replied that the most difficult thing in dealing with a board with oversight and management is how to balance the board and director with understanding about what people are seeing in the services. The board's responsibility to become educated and understand what is going on in the places where the money is being used.

Dr. Brown asked what made him the best candidate.

Mr. Kennedy stated he did not know the others who had applied and was not sure if he was the best candidate but that he would use his experience to support ADAMH in reaching its goals.

Mr. Davis noted how impressed he was with Mr. Kennedy's answers.

The Commissioners thanked Mr. Kennedy for his interest.

Review (continued)

The Commissioners met at 2:20 p.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Jeff Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Todd McCullough, and Rhonda Myers.

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We viewed a video from Lancaster City Schools about career readiness.

ADAMH Vacancy Interview – Lisa Wells

The Commissioners met at 2:26 p.m. for an ADAMH Board Vacancy interview with Lisa Wells. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Todd McCullough, Rhonda Myers, and Lisa Wells.

Mr. Levacy thanked Ms. Wells for attending and asked her to tell the Commission a bit about herself.

Ms. Wells replied this vacancy was suggested by a friend as she has a past with family and child advocacy. There is a lot to this position that appeals to her. She learned a lot about the ADAMH board while serving as the director of the FACFC. While she had to resign from that position due to family issues, she's been looking for ways to step back into the community and child advocacy. She is doing kinship assessments for JFS.

Mr. Levacy asked how much she worked at JFS.

Ms. Wells replied its 15 to 20 hours picking up work if the cases are at a higher level than normal. She is aware of the time commitment involved. She also spoke about her knowledge of the ADAMH Board as a result of her services with FACFC.

Mr. Davis thanked her for her willingness to serve and asked why she's interested in ADAMH instead of another board.

Ms. Wells replied that she values her time and what programs and initiatives she supports with her time. She believes society is at a crossroads and that it is a very valuable time for additional service dedicated to mental health. She believes mental health as a service area is facing a crucial time, especially for young people. It is much more challenging for young people today due to social media and other influences. There is so much more positive discussion for mental health than there used to be.

Mr. Fix asked about the most significant challenge or opportunity for the ADAMH Board.

Ms. Wells stated she believed the biggest challenge was about where to place funding. There are so many valuable programs and only a limited number of resources, so deciding where best to place that funding would be a challenge. It will be important to determine what area will have the most valuable output for the dollars received. She also discussed the ability to create new programs to help the community. She feels the mental health services for youth needs to be expanded. She thinks the community has been very strong in working with advocacy and addiction information, but the biggest area of growth needs to be mental health services and programs. She also discussed her founding role in the child advocacy board.

Dr. Brown asked why she is the best candidate for the board.

Ms. Wells replied that while she is not sure she is the best candidate she can provide a perspective for youth and family mental health crises.

Mr. Levacy thanked Ms. Wells for her time.

Review (continued)

The Commissioners met at 2:45 p.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Jeff Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Todd McCullough, and Rhonda Myers.

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Commenting on the exceptional candidates for the ADAMH vacancy, Mr. Davis stated he thought it will be a very difficult decision to make. He finds these candidates to be incredibly strong and diverse.

Ms. Myers thanked the commissioners for the opportunity to attend. ADAMH keeps a matrix of different attributes of board members. Currently they have six women and four men, and the areas they could be stronger in are financial and IT backgrounds. She liked all three candidates.

Mr. Davis asked Mr. McCullough about his thoughts from the interviews.

Mr. McCullough stated the Commissioners are in a very difficult position. He feels any of the three would be a very strong addition. He hopes whoever is selected is willing to be there and jump in.

Mr. Fix asked if Ms. Myers anticipated any upcoming vacancies.

Ms. Myers did not expect any upcoming vacancies for county appointments. She commented that state appointments are open now for a physician and an individual using mental health or addiction services. Ms. Myers also discussed a few items brought up in the interviews and provided an update on current projects.

After discussion, the Commissioners asked for a draft resolution be prepared to appoint Ms. Wells to the ADAMH Board next week.

Adjournment

With no further business, on the motion of Jeff Fix and a second of Steve Davis the Board of Commissioners voted to adjourn at 3:16 p.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

The next Regular Meeting is scheduled for Tuesday, August 27, 2019 at 10:00 a.m.

Motion by: _____ Seconded by: _____
that the August 20, 2019 minutes were approved by the following vote:

YEAS:
ABSTENTIONS: None
*Approved on August 27, 2019

NAYS: None

ABSTENTIONS: None

*Approved on August 27, 2019



Steven A. Davis
Commissioner

Wendy Z...

Dave Levacy
Commissioner

Jeff Fix
Commissioner

~~Jeff Fix~~ 
Commissioner

Dalca

Rachel Elsea, Clerk

Report to the

COMMUNITY

August 2019

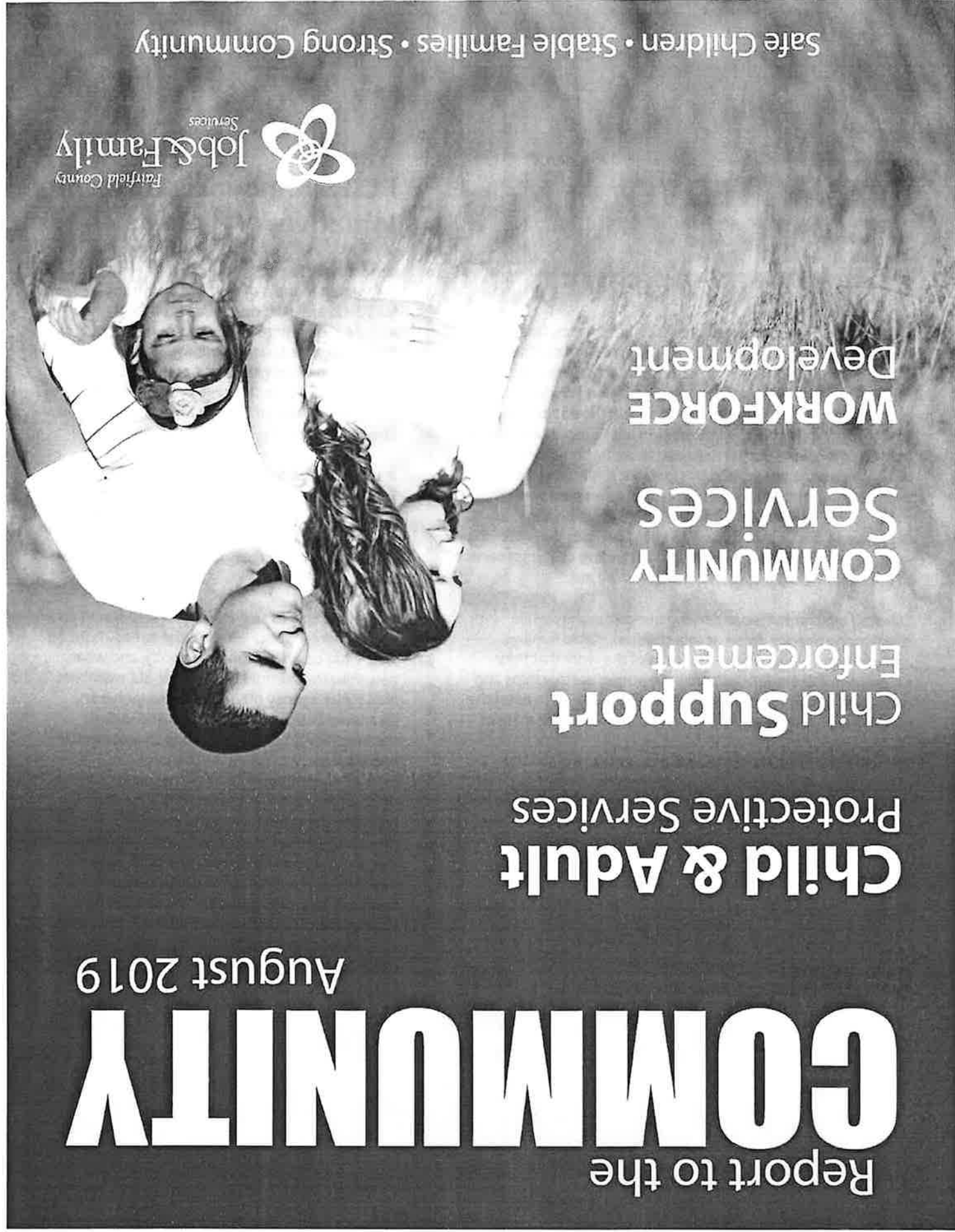
Child & Adult
Protective Services

Child Support
Enforcement

COMMUNITY
Services

WORKFORCE
Development

Safe Children • Stable Families • Strong Community



Update from the



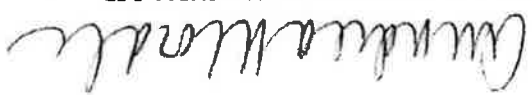
Director

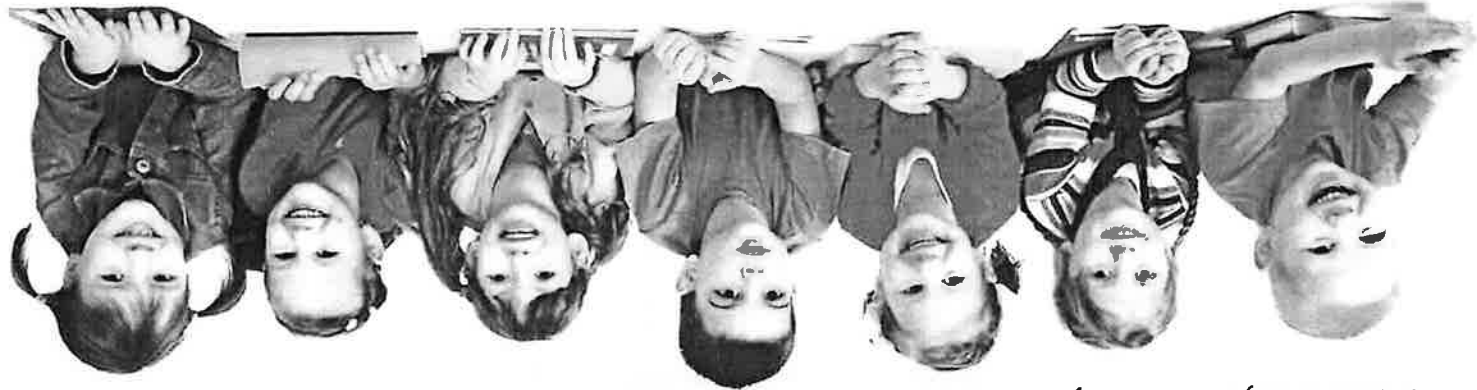
Andrea Cordle
Fairfield County Job and Family Services

COMMITTED TO SERVICE COMMUNITY DRIVEN

This community report highlights several statistics, facts, and personal accounts regarding the services of Fairfield County Job and Family Services. As a matter of practice, we approach things from a problem-solving perspective and always take into consideration how what we do affects the adults, children, and families we serve. The information in this report is regularly utilized to evaluate our services and make improvements and/or enhancements as needed. We feel that it is important to share this information so that others have an awareness of the outcomes of our services. We continually strive to be as proactive as possible in delivering social services that meet the needs of our customers. Providing outstanding customer service to our customers is a cornerstone of who we are.

Our staff are committed to serving our community while keeping the agency vision of safe children, stable families, and a strong community as the focus of the work that they accomplish. We are fortunate to have strong partnerships and collaborations within our community that allow us to meet the community needs in an efficient and comprehensive manner. You will notice that throughout the report, we are sharing customer success stories. The names have been changed but the stories are very much real and represent individuals we have personally served. They are just a small representation of the work that is accomplished here in Fairfield County.

Sincerely,

Andrea N. Cordle, MBA, SPHR, SHRM-SCP
Fairfield County Job and Family Services Director



FCJFS Announces Strategic Initiatives

Job & Family Services leadership recently completed months of research, collecting feedback, and staff discussions culminating in the development of Fairfield County Job & Family Services Strategic Initiatives. The result is a collection of programs and projects that will be accomplished over the next 2-3 years, in pursuit of the agency vision of Safe Children-Stable Families-Strong Community.

In early 2018, JFS completed work on the Strategic Plan 2015-2017 and started preparations for the next endeavor. The Senior Leadership Team (SLT) developed a timeline for the rest of 2018 that would dictate the necessary steps for the strategic planning process.

The next step was to engage all levels of staff and solicit their feedback on what the agency is doing well, what could be done differently, and what new initiatives should be pursued. SLT members, along with agency managers and supervisors, facilitated brainstorming groups and utilized the Stop, Start, Continue method to gather their feedback.

Once all the data was collected, SLT members analyzed the results and had a series of discussions about the projects and programs that were already underway, or would be in the near future. The result of all of this research, staff feedback and data analysis is the new Fairfield County Job & Family Services Strategic Initiatives and is available for review on the agency's website at fcjfs.org.

COMMUNITY Services



14,133
individuals received food assistance (SNAP) - of those, 41% were children.

31,496



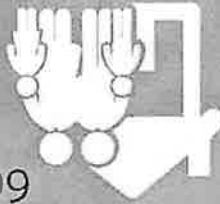
one-way transportation trips were provided to individuals attending medical appointments and families attending work activities (GED/work experience classes) in 2018.

31,000



individuals participated in the Medicaid program. 51% were children/elderly.

666 Households with 1,045 Children received cash assistance. Of that, 85% were kinship households.



856 children were issued a \$250 voucher for school clothing/supplies in 2018.



Meet Sam



Sam is 73 years of age and retired. He is also raising his 5-year-old granddaughter, Ashley. While most retirees are spending time with friends or traveling, Sam is navigating through the struggles of raising a granddaughter. Community Services provides assistance and support to hundreds of kinship caregivers in Fairfield County. Kinship caregivers provide care for children who are related to them. They could be grandparents, aunts, uncles, brothers or sisters who assume care for children who may or may not be involved with Protective Services. Community Services provides Medicaid coverage for Ashley and \$297 in cash assistance to help Sam care for his granddaughter. Sam is also eligible for help with childcare costs and the purchase of school clothes and school supplies, Sam says.

"The hardest part is understanding the younger parents and making sure Ashley has time with friends her age. I appreciate all of the support and financial help from Community Services. I don't know what I would do without that help."

*Names have been changed for privacy. Photos are for illustrative purposes only.

WORKFORCE Development



visitors to the Resource Room.

11,377

Employers 90

Jobseekers 220

Welcomed:



customers successfully completed occupational training programs and received certifications.

23



Hosted 75

HIRING EVENTS in 2018

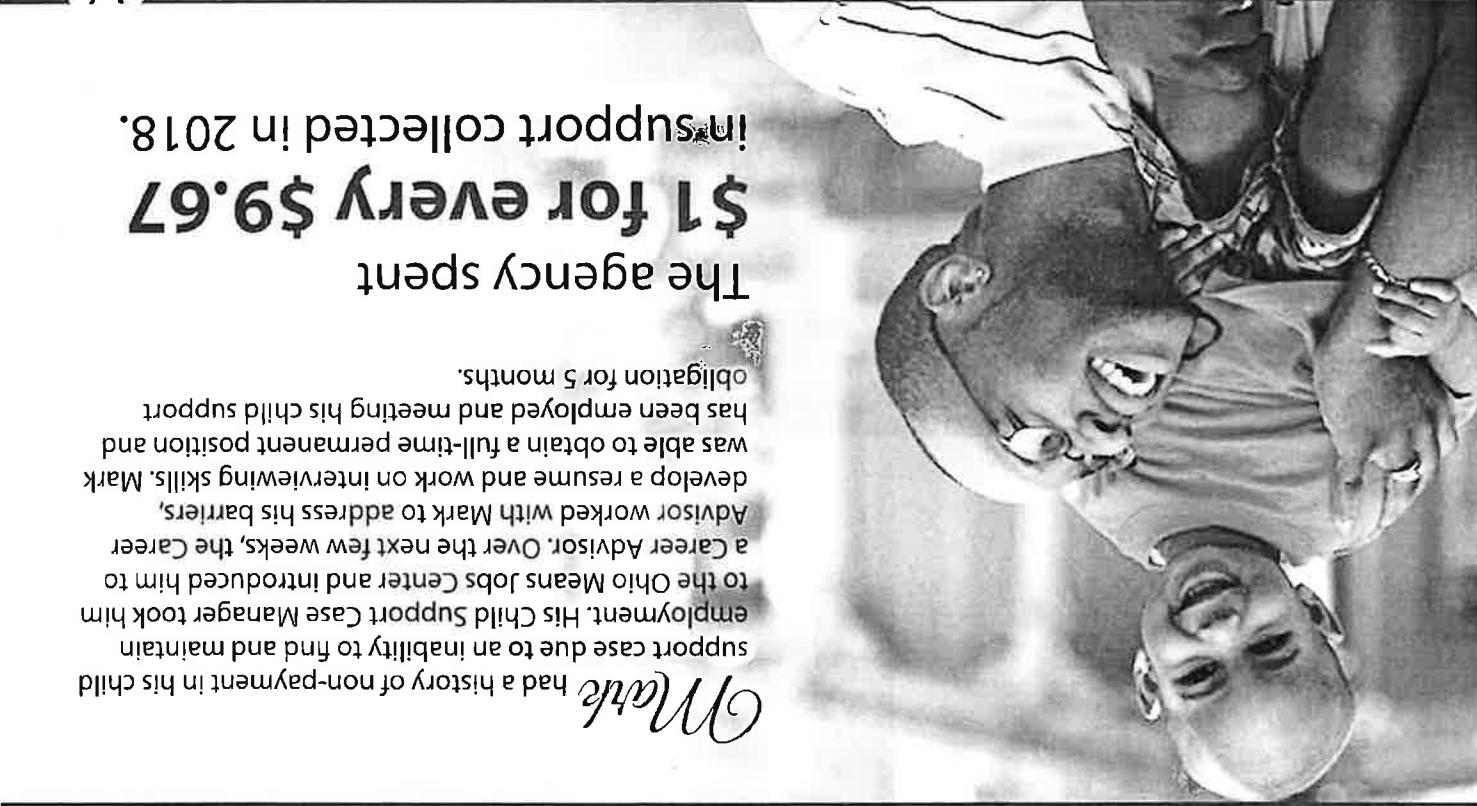
where 107 people were hired.



A proud partner of the American Job Center network

Abby was a 25 year-old living with her parents and had been working a seasonal job that paid \$14 per hour for the last five years. She came into the Ohio Means Jobs Center looking for a new career path. Abby's Career Advisor helped her develop a plan that would include completing a four month computer coding certification at a school in Columbus. Two weeks after completing the certification, Abby received a full-time job offer from Huntington Bank making \$26 per hour. Abby was very grateful for the help and encouragement she received from OMI staff and said that it wouldn't have been possible without them.

Child Support Enforcement



Mark had a history of non-payment in his child support case due to an inability to find and maintain employment. His Child Support Case Manager took him to the Ohio Means Jobs Center and introduced him to a Career Advisor. Over the next few weeks, the Career Advisor worked with Mark to address his barriers, develop a resume and work on interviewing skills. Mark was able to obtain a full-time permanent position and has been employed and meeting his child support obligation for 5 months.

The agency spent
\$1 for every \$9.67
in support collected in 2018.

For custodial parents below the poverty line, child support is

66.7%

of their income.



1 in 3
children are impacted
by the child support
program.

Over \$21 Million
collected in support
payments in Fairfield
County.

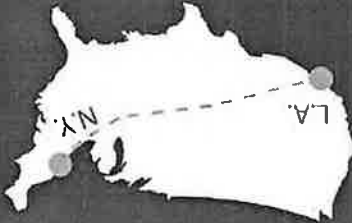


Child Protective Services

8,484
phone calls
regarding
concerns for
children received
in 2018, a 29%
increase over
2017.



15,086
miles each month to visit
children, which is about
five-and-a-half times
as long as the distance
from L.A. to New York.



Agency case workers traveled a total of

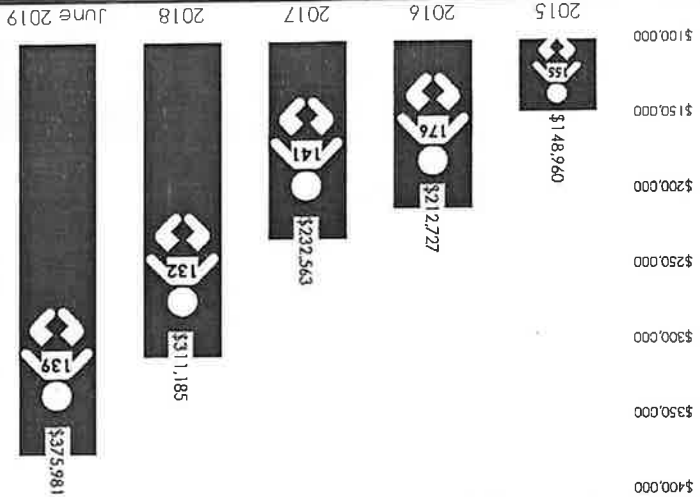
Tommy
Due to
neglect, parental substance
use, and criminal activity,
Tommy and his four siblings
had to be removed from their
parents' home. Tommy initially
stayed with a friend's family,
who agreed to provide care for
him until he turned 18. While
Tommy liked this temporary
living arrangement, he desperately wanted to find his forever
family. As a result, Tommy was moved to a foster home. He
quickly found he enjoyed living with his new foster family and
shared with his caseworker that he wanted to be adopted by
this new family. Being nearly 17 years old worried him, but he
was enthusiastic about the possibility. Tommy's foster parents
were feeling the same way and had expressed a desire to adopt
him. As Tommy and his foster family began working towards
adoption, Tommy had one special request – he wanted to
be adopted on his seventeenth birthday. Child protection
staff, attorneys, and court personnel all worked together to
get everything needed within a very short time, and Tommy
and his new adoptive mom and dad got to celebrate his
seventeenth birthday as a family.



185
children required
CPS intervention
due to safety
concerns.



Placement Costs Per Month and Number of Children in Placement



8 out of 10

children in protective
services custody are
impacted by parental
substance abuse.

Adult Protective Services

820 referrals of abuse, neglect and exploitation in 2018, a 31% increase over 2017.

34% were for mental health issues.

18% were for substance abuse by client/ caregiver/ perpetrator.

54% were from mandated reporters.



Rachel

was in a rehab facility, receiving physical therapy for a broken shoulder and nine broken ribs she had sustained in a fall at her son's home. During her stay, the doctor determined Rachel did not have the capacity to make rational decisions for herself. A guardianship and long-term placement were recommended. Rachel had named her grandson as her power

of attorney. Since he was unfamiliar with these procedures, Adult Protective Services (APS) was asked to provide guidance. APS opened a Person in Need of Services case to provide guidance and assistance. During this time, APS discovered this grandson, as well as Rachel's son and daughter, had neglected her care and had financially exploited her for years. These

allegations were added to the case and investigated and found to be validated. Another grandson, who Rachel trusted, was named as her guardian. Felony charges are pending against the family members who took advantage of Rachel. She is now residing in an assisted living facility and is very happy to be under the care of her grandson.



85%

of the perpetrators of elder abuse, neglect, and exploitation are family members.



1 out of 10

adults age 60 and over experience some type of abuse, neglect, or exploitation.

Administration

Aundrea Cordle,
Director

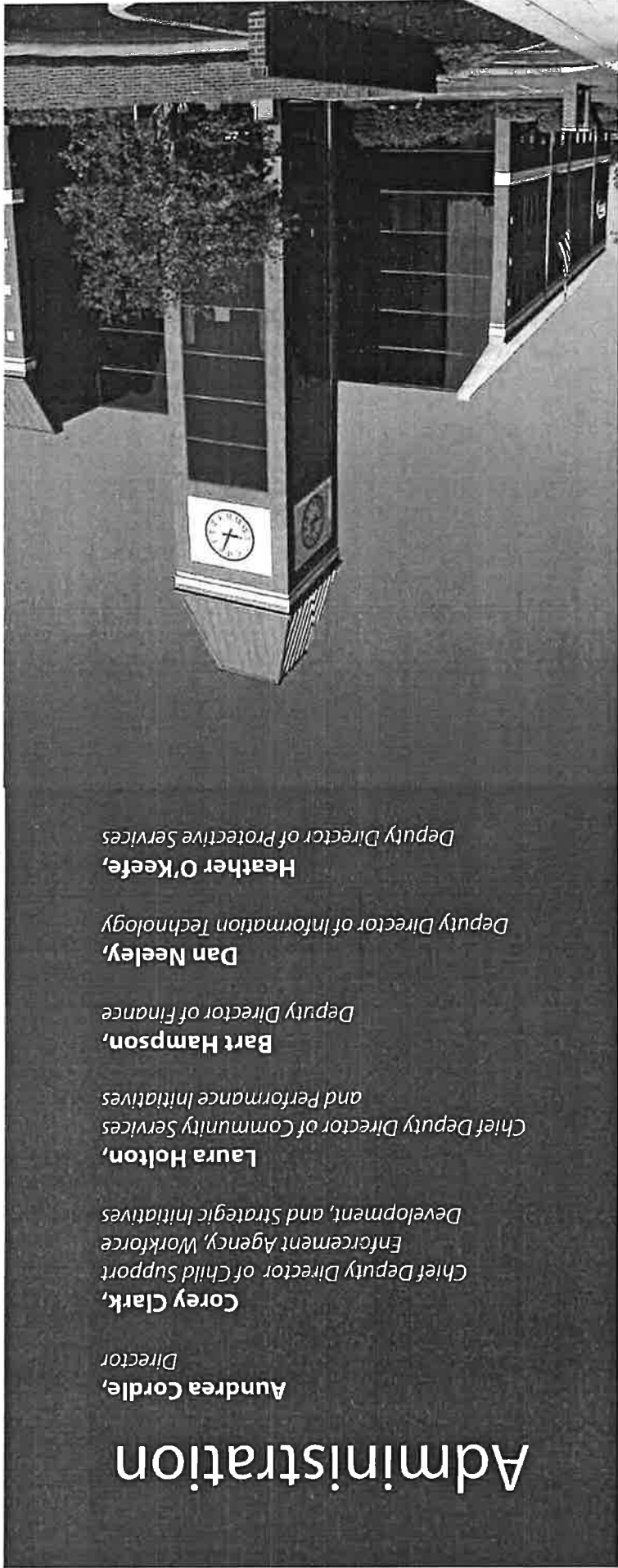
Corey Clark,
*Chief Deputy Director of Child Support
Enforcement Agency, Workforce
Development, and Strategic Initiatives*

Laura Holton,
*Chief Deputy Director of Community Services
and Performance Initiatives*

Bart Hampson,
Deputy Director of Finance

Dan Neeley,
Deputy Director of Information Technology

Heather O'Keefe,
Deputy Director of Protective Services



Fairfield County Job and Family Services Mission Statement

To protect children and elderly,
encourage family stability, and
promote self-reliance for a stronger
community.

Customer Service Ambassador

Fairfield County Job and Family
Services offers a Customer Service
Ambassador to any customer who
has questions, comments and or
complaints about the services
which we provide. If you need this
specialized service, please feel free to
contact us at either of the following
numbers: (740) 652-7617 or
(740) 808-3239.



239 West Main Street • Lancaster, Ohio 43130
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Operated under the direction of the
Fairfield County Board of Commissioners:
Steven A. Davis • Jeff Fix • David L. Levacy

BOARD OF COMMISSIONERS PUBLIC HEARING

August 20, 2019 - 10:30 A.M.

**Public Hearing - Proposed Subdivision Regulations Revision
Section 6.6 - Maintenance Bond**



MISSION

- *The mission is to improve the quality of life in Fairfield County while supporting businesses, protecting citizens, and planning for the future.*
- The mission of the Fairfield County executive leadership team is to provide professional recommendations for vision and policy. We work to ensure high quality services at exceptional value to taxpayers. We foster economic and financial sustainability; and we enhance the county's reputation as a high-performing, learning, and caring organization.



WHAT HAVE WE DONE TO....

- Improve the quality of life in Fairfield County?
- Support businesses?
- Protect citizens?
- Plan for the future?



WHAT IS A MAINTENANCE BOND?

- Guarantees completed work free of defects in workmanship and materials
- For a specified period of time after the project has been completed
- Guarantees construction according to codes and regulations
- The time period is generally one year, with most counties requiring one year and a few requiring two or more years
- In FC, when construction of public improvements has met satisfaction of the inspectors, conditional acceptance resolution is approved, which commences 5-year period
- After the maintenance period, a walk through is done and a punch list is created, once the punch list has been addressed, final acceptance is issued and the bond is returned



CURRENT STATE- MAINTENANCE BONDS

Based on feedback received from business stakeholders (including developers, contractors, and builders in general) about concerns raised with multiple rules and regulations, there is evidence within the market and experience to support an administrative recommendation for a shorter time frame.

The current regulation is a 5-year period with most counties requiring one- and two-year periods, with a few requiring longer than two. Prior to 2001, the regulation was for a one-year period at 5% of the cost of the improvements. This was changed in 2002 to a 5-year requirement at 10% of the cost. The change was requested due to road and sewer failures after the one-year period. The County has since increased the pavement standards after the 5-year regulation was put in place.



TIMELINE

April 24th - First Work Group Meeting

- Included Townships, RPC, County Administrator, Utilities, Engineer, BIA.

- General discussion and thoughts shared about reducing the time frame

May 9th - Follow-Up Work Group Meeting

- Same individuals present
- Follow up questions answered
- Developer feedback shared
- Recommendations presented (1,2,3 year periods)

June 24th - Subdivision Regulations Committee Meeting

- SRC recommends approval to the RPC of a 3-year period with 80% lot occupancy contingency

July 2nd - RPC Public Hearing

- RPC approved revision



PROPOSED SUB. REG. REVISION - SECTION 6.6

6.6 MAINTENANCE BOND.

Prior to acceptance of any improvements within a phase of a subdivision, the developer shall furnish the County Commission a maintenance bond, certified check, or other acceptable guarantee that shall be held for a **minimum of three (3) after conditional acceptance is granted** and no longer than five (5) years to ensure that the improvements are in satisfactory condition. **The maintenance guarantee will only be released between years 3 and 5 once the applicable section or phase (of which the guarantee applies) has reached eighty (80) percent lot occupancy* . Occupancy will be defined as an issued Certificate of Occupancy (COO) by the township zoning inspector. In townships where a COO does not apply, a certificate of zoning compliance or similar form may be accepted. For non-residential subdivisions, the maintenance period will be no longer than 3 years.** If within said period defects appear in the improvements which are determined by the County Inspectors to be the fault of the contractor or developer said defects shall be repaired to the satisfaction of the County Inspectors at the expense of the developer. In the event the developer fails to make required maintenance within a reasonable time of a request to do so, the above-mentioned guarantee shall be forfeit. Said guarantee shall be ten (10) percent of the total improvement cost of that phase. **Subdivisions receiving conditional acceptance prior to January 1, 2020 will be subject to a five (5) year maintenance period.**

If succeeding phases of an approved subdivision will be using an existing road in that subdivision for access and that is the only entrance to that phase, an additional maintenance bond, certified check, or other acceptable guarantee will be required to cover any damage to the public improvements in the preceding phase. The County Inspector shall determine the adequacy of an additional guarantee. This additional guarantee will not be required if the maintenance guarantee(s) for the applicable preceding phase(s) do(es) not expire prior to the acceptance of the public improvements for the additional phase(s) using the existing road in that subdivision.

The County Engineer shall make an evaluation of the existing road prior to the start of construction activities in the succeeding phases. An evaluation may be made at the completion of each succeeding phase to determine damage.

** In instances where 80% of the total lots results in a fraction should be rounded up. (Example: 44 lots x 80% = 35.2 lots. In this case the required number of lots occupied to receive final acceptance would be 36.)*

RPC APPROVAL CONDITIONS

- The revision will only apply to subdivisions accepted after January 1st, 2020 when the regulation goes into effect. All current platted subdivision under a maintenance bond will be subject to the existing 5-year requirement.
- When commenting on plats, the TRC encouraged RPC staff to include the number of lots needed to obtain final acceptance and reach the 80% so the actual lot number is documented.
- In instances where 80% of the total lots results in a fraction should be rounded up. (Example: 44 lots x 80% = 35.2 lots. In this case the required number of lots occupied to receive final acceptance would be 36.) This language should be included in the proposed revision.



