

**Regular Meeting #33 - 2022
Fairfield County Commissioners' Office
August 16, 2022**

Review Meeting

The Commissioners met at 9:00 a.m. at the Historic Courthouse on 210 E. Main St., Lancaster, OH. Commissioner Fix called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy and Jeff Fix. Also present: Aundrea Cordle, Jeff Porter, Bart Hampson, Bennett Niceswanger, Tony Vogel, Corey Clark, Rick Szabrak, Dennis Keller, Dan Neeley, Carry Woodie, Emily Cordle, Josh Horacek, Chris Schmelzer, Jon Kochis, Raz Sabaiduc, Heather O'Keefe, Patrick Welsh, Ray Stemen, Judy Stemen, Audrey Stoffel, Kyle Witt, Staci Knisley, Jimmie Gordon, Alex Johnson, Josh Crawford, and Marty Norris.

Attending virtual: LH, Ashley Lynch, Ashton, Jeff Barron, Kelly Shoemaker, Lisa McKenzie, Michael Kaper, Carri Brown, Jessica Murphy, Jeremiah Upp, Ashley Arter, Lynette Barnhart, Jim Bahnsen, Britney, Jessie, Nikki Drake, Shelby Hunt, Stacy Hicks, and Tony Vogel.

Welcome

Commissioner Fix opened the meeting by welcoming everyone in attendance, and welcomed new employee, Alex Johnson, to the Fairfield County IT department. He also spoke about the photo opportunity with United Way this morning and commented on their continued partnership with the county. He added that Assistant Prosecuting Attorney, Josh Horacek, would begin working with the Common Pleas Court as the new magistrate. Commissioner Fix gave his appreciation for Josh and his years of great work with the County Prosecutor's Office and looks forward to Josh continuing to work with Fairfield County.

Commissioner Fix offered his congratulations to St. Mary of the Assumption Catholic Church in Lancaster for being named a minor basilica by Pope Francis.

Listen and Learn – Job and Family Services

Director of Job and Family Services (JFS), Corey Clark, introduced the leadership at JFS who would provide a Listen and Learn. He added that there would be an upcoming job fair at the Workforce Center.

Assistant Director, Heather O'Keefe, provided updates and highlights on initiatives in JFS Protective Services. The department sees fluctuating placement costs from year to year, and spend approximately \$13,000 - \$14,000 a day on children under their care.

County Administrator, Aundrea Cordle, asked Heather to restate the per diem costs.

Regular Meeting #33 - 2022
Fairfield County Commissioners' Office
August 16, 2022

Heather further explained the daily costs for children under their care.

Commissioner Levacy asked if the state of Ohio has been working to increase the number of foster locations for children.

Heather stated there have been efforts to increase the number of foster locations. She went on to speak about the PCSAO Awards for the Family of the Year who have succeeded in overcoming challenges and persevering to create a loving, stable family and Caseworker of the Year. The Best Practice Incentives consider two categories to award agencies based on most improved, and those achieving 95% compliance. The Dual Status Youth Initiative is a technical assistance grant that JFS is working on with Juvenile Court. The Child Protection Oversight and Evaluation program is an extensive evaluation performed by ODJFS to evaluate all aspects of case work practice. OhioRISE aims to shift the system of care and keep more kids and families together. There is a Recruitment and Retention Grant Opportunity that can be used to enhance efforts to maintain people in the workforce.

Deputy Director of the Child Support Enforcement Agency (CSEA), Patrick Welsh, provided an update on the department. He explained the program scope which includes 9,400 open child support cases in Fairfield County and is monitored by 24 full-time employees. Patrick spoke about the local collection statistics, which includes \$22 million being collected by CSEA in 2021. There are several pending House Bills which relate to CSEA. The department has different partnerships and initiatives to provide additional services and assistance to the community. CSEA faces challenges with staffing, modernizing, and maintaining enforcement and collections.

Commissioner Fix thanked the senior leaders of JFS.

Commissioner Fix presented Sean Terrell with a certificate of appreciation for his work with the Workforce Center.

Director of Economic Development, Rick Szabrak, stated his immense appreciation for Sean Terrell.

Sean offered his thanks to Rick Szabrak for his leadership and to the Commissioners for their support of the Workforce Center.

**Regular Meeting #33 - 2022
Fairfield County Commissioners' Office
August 16, 2022**

Public Comments

Ray Stemen from Lancaster spoke about his concerns for the increase in IRS employees and made other comments relating to social issues.

Commissioner Davis and Commissioner Fix interrupted Public Comments to state that they would not tolerate hateful speech during the meeting, or any future meeting.

Judy Stemen from Lancaster spoke about her experience with a foster child.

Legal Update

County Prosecutor, Kyle Witt, stated his appreciation for the opportunity to work with Assistant Prosecuting Attorney Josh Horacek, and offered his congratulations for his acceptance of a new position with the Fairfield County Court of Common Pleas.

Commissioner Levacy thanked Josh for all his work in the Prosecutor's Office.

Commissioner Davis stated he looks forward to Josh continuing his career in Fairfield County.

Josh Horacek thanked the Commissioners and the Prosecutor's Office and spoke about the recent final purchase of the Fairfield Center in Pickerington.

County Administration Update

County Administrator Cordle reviewed the Week in Review, Highlights of Resolutions, the Budget Review, Recognitions, and the Jail Population, as follows.

ARP Update

From the \$30,607,546.77 received as the first and second tranche of fiscal recovery funds. \$15.7M has been appropriated, \$4.5M expended, \$6.9M encumbered or obligated.

Airport Market Condition Study

The Airport Authority Board is undertaking a study to provide a review of the existing rate structure for the airport hangars which will include market rent structure and utilization. The study will provide a recommendation for the rates and what additional services could be provided. The study will also provide recommendations on new hangar

**Regular Meeting #33 - 2022
Fairfield County Commissioners' Office
August 16, 2022**

projects and services provided to maximize growth and sustainability at the Fairfield County Airport.

ESC Remodel

Dennis Keller provided an update on the remodel that has taken place at the Education Service Center.

Purchase of the Fairfield Center

Fairfield County finalized the purchase of the new Fairfield Center to provide government services in the northwest part of the County. Administrator Cordle recently reached out to County departments to determine if there was any additional interest in providing services out of The Fairfield Center. Departments have until August 19 to respond. There is a desire to make sure that all internal needs are accounted for prior to evaluating external interest in leasing space at the Center.

Public Review and Input Meeting for North Walnut Township

Trustee, Terry Horn, has invited the Commission to the Public Review and Input Meeting for the North Walnut Township Stormwater Conveyance Study, Thursday, August 25, 2022, at 7:00 p.m. at the Walnut Township Local School District Auditorium. Mr. Horn, on behalf of Walnut Township is extremely thankful for the Commissioners awarding Walnut Township ARP funding that has made this study possible and would be honored to have you join them for the presentation of the project study to the public.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 13 resolutions for the voting meeting.

Resolutions of note:

- A resolution to certify consistency of the Fairfield Metropolitan Housing Authority 2023 Annual Plan with the Fairfield County's Community Housing Improvement Strategy (CHIS).

Regular Meeting #33 - 2022
Fairfield County Commissioners' Office
August 16, 2022

Budget Review

- No update

Recognition

- Auditor Brown shared her appreciation to the team who reviewed the conveyance procedure fact sheet early in the year to make it a good one. In the past week, two attorneys (one of whom is employed by CCAO) commented how much they appreciated the conveyance procedure fact sheet.
- Auditor Brown thanked Chris Wagner for his help in preparing documentation for the annual County Commissioners' certification of ditch/drainage maintenance districts.
- Auditor Brown complimented Angel Horn for updating vendor forms to help with compliance and accuracy and for supporting ADAMH and other agencies on the use of the invoice upload process.
- Auditor Brown shared that she has received positive feedback from attorneys and real estate agents regarding the new functionalities of the real estate website.
- Auditor Brown thanked the HR team for the Virgin Pulse ap – which is getting some great reviews from employees.
- Thank you to Jenni Sturgeon, from the Workforce Center, for her outstanding work with the recent summer camps. Jenni is always a welcoming presence at the Workforce Center.
- Thank you to Jess Bowlen at the Records Center for providing excellent service to Nick Dilley in the Auditor's office.
- Great job to Michael Scamyhorn in County IT for his work on a number of network issues last week.
- Thank you to the County Administration Finance Team for their work in preparing for the purchase of the Fairfield Center.

**Regular Meeting #33 - 2022
Fairfield County Commissioners' Office
August 16, 2022**

Calendar Review/Invitations Received

- Quarterly meeting of the Central Ohio Commissioners and Engineers Association, Monday, August 15, 2022, at 1:30 p.m. at the Union County Services Center, 940 London Ave., Marysville, OH (Fix)
- United Way Photo Opportunity, Tuesday, August 16, 2022, at 8:30 a.m. in the Commissioners' Hearing Room (Fix, David, Levacy)
- Land Bank Meeting, Tuesday, August 16, 2022, at 11:00 a.m. in the Commissioners' Hearing Room (Fix, Davis, Levacy)
- Community Listening Session, Wednesday, August 17, 2022, at 10:00 a.m. in the Wilkes Art Gallery, Ohio University-Lancaster, 1570 Granville Pike, Lancaster, OH (Davis)
- City of Pickerington and Violet Township Update, Thursday, August 18, 2022, at 11:30 a.m. at the Wigwam Event Center, 10190 Blacklick-Eastern Rd NW, Pickerington, OH (Fix, Levacy)
- Athena Banquet, Thursday, August 19, 2022, at 5:30 p.m. at the Mill Event Center, 4310 S. Columbus St., Lancaster, OH (Fix, Levacy)
- FACFC Executive Committee, Friday, August 19, 2022, at 8:30 a.m. in the Agriculture Center, 831 College Ave., Lancaster, OH (Levacy)
- Elder Abuse Commission meeting, Monday, August 22, 2022, at 10:00 a.m. at the State Library of Ohio, 274 E. First Ave., Columbus, OH. Online option available (Levacy)
- Invitation to The Missing Arts Piece, Thursday, September 22, 2022, at 5:30 p.m. at Ohio University-Lancaster, 1570 Granville Pike, Lancaster, OH

Correspondence

Items Requiring Response

Informational Items

- Press Release from Fairfield County Economic Development, titled "Fairfield County Requests Proposals for Economic Development Strategic Plan, dated August 9, 2022

**Regular Meeting #33 - 2022
Fairfield County Commissioners' Office
August 16, 2022**

- Notice of Variance from Violet Township Zoning Office for a public hearing concerning the property located at 10230 Waterloo Eastern Rd., Canal Winchester, Thursday, August 18, 2022, at 7:30 p.m. at the Violet Township Administrative Offices located at 10190 Blacklick-Eastern Rd., Pickerington, OH
- Letter to adjoining property owners from the City of Lancaster Engineer's Office for a public hearing concerning the property located at the terminus of Countryside Drive and Country Place, Thursday, September 8, 2022, at 9:30 a.m. at 104 E. Main St., 2nd floor, Lancaster, OH
- Article from Lancaster Eagle Gazette, titled "Aces of Trades: Economic development director Rick Szabrak began career in journalism", dated August 9, 2022
- 3rd Annual Fairfield Heritage Telethon, Thursday, September 8, 2022, at 6:00 p.m
- Annual Comprehensive Financial Report of the City of Lancaster, Ohio, for the year ending December 31, 2021

Jail Population

- August 9 was 280 with 47 of those being contracted placements
- August 16 is 277 with 42 of those being contracted placements

Old Business

Commissioner Davis congratulated Rick Szabrak for his recent appearance in the newspaper.

Commissioner Levacy stated his appreciation for the strong leadership in Fairfield County.

Commissioner Fix spoke about recent actions with the OneOhio Board. There is a lot of preparation that goes into the foundation of the board, but they are beginning to make headway. He also spoke about an event he attended for 4H and is encouraged by the youth of Fairfield County and all their achievements. He also spoke about a meeting with CCAO where they discussed topics like workforce shortage and the education system.

New Business

None

**Regular Meeting #33 - 2022
Fairfield County Commissioners' Office
August 16, 2022**

Regular (Voting) Meeting

The Commissioners met at the Historic Courthouse on 210 E. Main St., Lancaster, OH for the regular voting meeting. Commissioner Fix called the voting meeting to order with the following Commissioners present: Steve Davis, Dave Levacy and Jeff Fix. Also present: Aundrea Cordle, Jeff Porter, Bart Hampson, Bennett Niceswanger, Tony Vogel, Corey Clark, Rick Szabrak, Dennis Keller, Dan Neeley, Carry Woodie, Emily Cordle, Josh Horacek, Chris Schmelzer, Jon Kochis, Raz Sabaiduc, Heather O'Keefe, Patrick Welsh, Ray Stemen, Judy Stemen, Audrey Stoffel, Kyle Witt, Staci Knisley, Jimmie Gordon, Alex Johnson, Josh Crawford, and Marty Norris.

Attending virtual: LH, Ashley Lynch, Ashton, Jeff Barron, Kelly Shoemaker, Lisa McKenzie, Michael Kaper, Carri Brown, Jessica Murphy, Jeremiah Upp, Ashley Arter, Lynette Barnhart, Jim Bahnsen, Britney, Jessie, Nikki Drake, Shelby Hunt, Stacy Hicks, and Tony Vogel.

Pledge of Allegiance

Commissioner Fix asked everyone to rise as able and led the Pledge of Allegiance.

Announcements

County Auditor, Dr. Carri Brown, commented online that the final Board of Revisions meeting would take place Wednesday, August 17, 2022. Additionally, there is a public hearing scheduled for this evening at 108 N. High to review updates to the conveyance of property.

County Administrator, Aundrea Cordle, thanked the Commissioners for not allowing hateful speech to be tolerated during their meetings.

Approval of Meeting Minutes for August 9, 2022

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, August 9, 2022 meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

**Regular Meeting #33 - 2022
Fairfield County Commissioners' Office
August 16, 2022**

Approval of a Resolution from the Board of Commissioners

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Board of Commissioners:

2022-08.16.a A resolution approving an account to account transfer in a major object expense category – Fund#5376

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

Approval of a Resolution from the Fairfield County Common Pleas Court

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Common Pleas Court:

2022-08.16.b A resolution approving an account to account transfer in a major object expense categories – Fairfield County Common Pleas Court - Vacation Payout

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

Approval of Resolutions from the Fairfield County Engineer

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2022-08.16.c A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2580 for subdivision inspections of various subdivisions

2022-08.16.d A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for facility repairs and software updates

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

**Regular Meeting #33 - 2022
Fairfield County Commissioners' Office
August 16, 2022**

Approval of a Resolution from Fairfield County Family, Adult and Children First Council

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Family, Adult and Children First Council:

2022-08.16.e A resolution authorizing the approval of an advance from the General Fund to Ohio Children's Trust Fund Triple P sub-fund #8184 org. 60818420.

Executive Director of Family, Adult and Children First Council, Raz Sabaiduc, stated resolution is for a new process to account for the timing of grant funds.

County Administrator, Aundrea Cordle, added that this is a normal process for people who receive grants.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

Approval of a Resolution from Fairfield County Information Technology

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Information Technology:

2022-08.16.f A resolution approving account to account transfers into major object expense categories for Information Technology.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

Approval of Resolutions from Fairfield County Job and Family Services

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

2022-08.16.g A resolution approving an account to account transfer Fund 2018 Public Assistance Fund

**Regular Meeting #33 - 2022
Fairfield County Commissioners' Office
August 16, 2022**

- 2022-08.16.h A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2018 – Public Assistance Fund - Fairfield County JFS
- 2022-08.16.i A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018
- 2022-08.16.j A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

Approval of a Resolution from the Fairfield County Regional Planning Commission

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Regional Planning Commission:

- 2022-08.16.k A resolution to certify consistency of the Fairfield Metropolitan Housing Authority 2023 Annual Plan with the Fairfield County's Community Housing Improvement Strategy (CHIS)

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

Approval of a Resolution from Fairfield County Utilities

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Utilities:

- 2022-08.16.l A resolution to appropriate from unappropriated in an expenditure object category Utilities Fund 5044.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

707

**Regular Meeting #33 - 2022
Fairfield County Commissioners' Office
August 16, 2022**

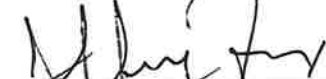
Motion by: Steve Davis Seconded by: Dave Levacy
that the August 16, 2022, minutes were approved by the following vote:


YEAS: Steve Davis, Dave Levacy, Jeff Fix
ABSTENTIONS: None


NAYS: None

*Approved on August 23, 2022

*Approved on August 23, 2022


Jeff Fix
Commissioner


Dave Levacy
Commissioner


Steven A. Davis
Commissioner


Bennett Niceswanger, Asst. Clerk