

Regular Meeting #36 - 2016
Fairfield County Commissioners' Office
August 16, 2016

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Todd McCullough, Dennis Keller, Tony Vogel, Jeff Porter, Ray Stemen, Rick Szabrak, Mayor Tammy Drobina, Holly Mattei, Aunie Cordle, Spencer Remoquillo, Branden Meyer, Chief Perrigo, and Ed Laramee.

- Legal Update

Mr. Dolin stated Mr. Horacek recently welcomed a new baby and would be out of the office for the next few days.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions proposed for the voting agenda.

There was a resolution proposed to dispose of an obsolete van under the Common Pleas Court department for salvage.

There are three contracts for network placements for Child Protective Services of JFS. One of the contracts is out of state, in Missouri, as this particular network placement option was the only option available for intensive services for protection. The costs of placement are of great concern. One daily rate is approximately \$500, given the high level of professional care needed for safety.

Ms. Cordle added that this was the first out of state placement since the early 90's. This individual in need of placement has severe mental health issues, and no provider of services in Ohio could serve her needs. The provider came and took her to Missouri where she is now. She will likely be in their care until she emancipates in four years.

There were financial resolutions to approve, such as:

- Appropriations from unappropriated funds for Water and Sewer funds; for Juvenile/Probate Court special funds; and for the general fund within the HR Department;
- Account to account transfers of appropriations for the Airport, County Engineer, and the County Sheriff, in various funds;
- The approval of appropriations from unappropriated funds a report for program income for CDBG;
- The approval of the establishment of rates from the Budget Commission hearing; and
- The payment of bills/and or then and now type transactions, if any in accordance with county policy and procedures.

Last week, we discussed the MS4 agreement that is forthcoming and the financial resolution for combination of ditch maintenance funds that is forthcoming.

This week, we are aware of a lease that is a work in progress by and between the City of Lancaster and the County for Juvenile Court's use of the 2nd floor of the Chestnut Street building. City Council voted Monday night to permit the City Law Director to proceed with the development of a

**Regular Meeting #36 - 2016
Fairfield County Commissioners' Office
August 16, 2016**

lease at the cost Juvenile Court had informally proposed. Rent, utilities and parking is to be included in the overall cost of \$47,000.00 annually.

The Chestnut Street building is connected to county IT line and will offer more efficient connectivity and not require additional costs. County and city IT officials will be meeting next week to discuss a smooth transition plan, as a lease is finalized.

Our current lease (for the Wilson Building) expires September 30, 2016; the Wilson Building costs as of October would be in excess of the amount proposed for the City and would not meet the needs of the Court. We will soon be presenting a lease for approval.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week.

Budget hearings with the County Commissioners for departments are scheduled. Reminders have been sent organically for departments who need to make adjustments. In addition, insurance costs were reviewed during the roundtable meeting, with expectations for rates to increase 2% (with a self-funded option) as opposed to 8-16% (with Franklin County's consortium).

Revenue categories of casino revenues and conveyance fees were reviewed and there is no recommendation to change the estimates.

c. Jail & Public Safety Facility

Ms. Brown reported the project remains within budget and on schedule. Mortar colors were reviewed last week, with the decision to keep standard mortar color; the building will be in harmony with neighboring buildings.

We continue to identify FFE costs, and we have an administrative meeting set on this topic. We will also discuss future contractual services, such as cleaning of the new building, which is not practical to estimate as a full responsibility of inmates. This would be a new contract for services once the new jail is open.

We continue to monitor the inmate population. The most recent report on the jail population shows the population is 211.

Mr. Keller added there would be significant activities in the upcoming weeks. They would be starting to lay brick in a week or two, and site work continues. Steel columns are going up in the Sheriff's Office area.

d. Roundtable – August 11th

An elected official and department head roundtable meeting was held on August 11th.

We pause to debrief and discuss any changes we would like to see with the roundtable meetings.

Several elected officials have indicated they appreciate the content rich topics and the follow up communications. The next roundtable meeting is November 17.

Regular Meeting #36 - 2016
Fairfield County Commissioners' Office
August 16, 2016

Mr. Levacy stated the updates were always helpful to keep each other informed.

No changes for the format were suggested.

e. Leadership Conference – October 6th

Please see attached draft agenda for the leadership conference on October 6.

This conference will be at Fairfield Medical Center.

The time for the conference is 8:00 – 2:30.

f. Department of Admin Services Training – October 26th

The Commissioners are hosting DAS training regarding state cooperative purchasing on October 26.

g. Bravos

Bravo to the *County Commissioners, Clerk of Courts, and staffs* for hosing the United Way Day in September. A flier has been distributed. We will send multiple reminders so that everyone can participate as they are able.

- Old Business (none)

- New Business (none)

- General Correspondence Received

- a. Letter from Ohio State Senate President Keith Faber re: MCO sales taxes

- We received correspondence from the Ohio Senate indicating willingness exists to resolve the managed care/sales tax issue that was previously discussed. There will be research conducted in consort with CCAO and other associations, as previously suggested.

- Mr. Levacy stated this would be a \$600 million hit for the State of Ohio but that Fairfield County would plan ahead accordingly.

- Calendar Review/Invitations Received

- a. Bremen Chamber Lunch – Tuesday, August 23rd at 11:30 a.m.

- 1. Commissioner Kiger will attend.

- b. United Way Campaign Kick-Off Breakfast – Tuesday, September 13th at 7:45 a.m. at Crossroads

- 1. Commissioner Davis will attend.

- c. TID Meeting – August 25th at the Engineer's Office.

- FYI

- a. United Way Silent Auction & Cookout – Thursday, September 15th

- b. AED Trainings – September 21st and September 28th

- c. Muscular Dystrophy 5k – October 22nd

**Regular Meeting #36 - 2016
Fairfield County Commissioners' Office
August 16, 2016**

d. Lighthouse Breakfast with Santa Fundraiser

- Issues Bin (none)
- Open Items (none)

Commissioner Levacy stated at 9:19 a.m. that the Commission would be in recess until the 10:00 a.m. voting pattern.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 16, 2016 beginning at 10:00 a.m., with the following Commissioners present: Dave Levacy, Steve Davis, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Staci Knisley, Spencer Remoquillo, Holly Mattei, Ray Stemen, Rick Szabrak, Aunie Cordle, Jeff Porter, Todd McCullough, Branden Meyer, Tony Vogel, Dennis Keller, and Jon Slater.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

Ms. Elsea announced a press release had been issued regarding the Dog Shelter's "Back to Home – Senior Special."

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster stated that Clinton had Parkinson's and it would soon be reported by the news media.

Mr. Keller led the group in singing "Happy Birthday" to Ms. Brown and Ms. Elsea.

Approval of Minutes for Tuesday, August 9, 2016

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, August 9, 2016. Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Mike Kiger
Abstaining: Dave Levacy

Approval of Minutes for Tuesday, August 11, 2016

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, August 11, 2016.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Abstaining: Steve Davis

Approval of the Commissioners' Office Resolutions

**Regular Meeting #36 - 2016
Fairfield County Commissioners' Office
August 16, 2016**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- 2016-08.16.a A resolution accepting the amounts and rates as determined by the Fairfield County Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor [Commissioners]
- 2016-08.16.b A resolution approving an account to account transfer – Fairfield County Airport/Commissioners [Commissioners]
- 2016-08.16.c A resolution to appropriate from unappropriated in a major expenditure object category for CDBG project income Fund# 2675 - Fairfield County Commissioners [Commissioners]
- 2016-08.16.d A resolution to appropriate from unappropriated funds in major object categories – Fairfield County Human Resources [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Common Pleas Court Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Common Pleas Court resolution to approve the disposal of a vehicle – Fairfield County Common Pleas Court Adult Probation – Transfer to Rod Carr; see resolution 2016-08.16.e.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Engineer's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Engineer's Office resolution authorizing an account to account transfer in fund County Engineer 2024-Motor Vehicle for project right-of-way purchasing; see 2016-08.16.f.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the JFS Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

- 2016-08.16.g A resolution regarding Network Placement and Related Services Agreement between The Village Network, Child Protective Services Department [JFS]
- 2016-08.16.h A resolution regarding Network Placement and Related Services Agreement between Woodridge of Missouri, d.b.a. Piney Ridge Center and Job and Family Services, Child Protective Services Department [JFS]
- 2016-08.16.i A resolution regarding Network Placement and Related Services Agreement between Caregiver's Helper Inc., Child Protective Services Department [JFS]

Roll call vote of the motion resulted as follows:

**Regular Meeting #36 - 2016
Fairfield County Commissioners' Office
August 16, 2016**

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Juvenile/Probate Court Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Juvenile/Probate Court resolutions:

- 2016-08.16.j A resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund #2481 Juvenile Recovery Fund [Juvenile/Probate Court]
- 2016-08.16.k A resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund #2630 Special Projects Fund [Juvenile/Probate Court]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Sheriff's Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

- 2016-08.16.l A resolution approving an account to account transfer Fund 1001 [Sheriff]
- 2016-08.16.m A resolution approving an account to account transfer Fund 1001 [Sheriff]

Discussion: Mr. Kiger asked why there were two resolutions opposed to one. Ms. Brown replied that the two resolutions for transfers were prepared because the expected purchases were from two different classifications, contract services and capital outlay.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Utilities Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Utilities Office resolutions:

- 2016-08.16.n A resolution to appropriate from unappropriated in an expenditure object category Utilities Sewer Fund 5044 [Utilities]
- 2016-08.16.o A resolution to appropriate from unappropriated in an expenditure object category Utilities Water Fund 5046 [Utilities]

Discussion: Mr. Vogel stated the resolutions were related to the paving project.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Payment of Bills Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2016-08.16.p A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

**Regular Meeting #36 - 2016
Fairfield County Commissioners' Office
August 16, 2016**

2016-08.16.q A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, August 23, 2016, at 10:00 a.m.

Adjournment

With no further business, on the motion of Steve Davis and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:08 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy.




The next regular meeting for the Board of Commissioners is scheduled for Tuesday, August 23, 2016, at 10:00 a.m.

Motion by: Seconded by:

that the August 16, 2016, minutes were approved by the following vote:

YEAS: NAYS: None
ABSTENTIONS: None

*Approved on August 23, 2016

 Steven A. Davis Commissioner	 Dave Levacy Commissioner	 Mike Kiger Commissioner
 Rachel A. Elsea, Clerk		