

**Regular Meeting #35 - 2015**  
**Fairfield County Commissioners' Office**  
**August 11, 2015**

**Review**

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Mary Beth Lane, Jim Bahnsen, Holly Mattei, Josh Messerly, AJ Lacefield, Staci Knisley, Carl Burnett, Dennis Keller, Ray Stemen, Branden Meyer, Chief Perrigo, Jeff Porter, David Uhl, Tony Vogel, Todd McCullough, and Aunie Cordle.

- Legal Update

Mr. Dolin stated that as a result of a power surge at the Brumfield facility, the county lost property valued around \$2,600. A claim was filed with AEP. AEP only wanted to allow the depreciated value of the property despite the need to replace the items. A claim was filed with PUCO, and notice of the receipt of claim was just received.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions/Proclamations

Ms. Brown provided an overview of resolutions proposed for the regular meeting.

There were financial resolutions to approve, such as appropriations for the County Engineer's special revenue fund and the county capital improvement fund. An account to account transfer of appropriations was proposed for the purchase of security cameras which are able to be repurposed in the future as needed. A draw for CDBG was proposed.

JFS proposed the approval of a contract renewal for CPS network placements.

A notice of award for the demolition of the building at 333 Lincoln Avenue was proposed. The bid opening was held on Friday, August 7, and the apparent winning bid was with Good Builders in the amount of \$131,967.

The Engineer proposed approval of construction drawings for the Hocking 43 Bridge project.

TID Board membership was proposed, by position, such as for the Economic Development Director, and by name for public citizen members.

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A resolution authorizing the Utilities Director to sign contracts with Toole and Association for building inspection services was proposed.

There was a resolution to appoint a new ADAMH Board member, Joe Palmer.

Finally, there were the traditional bill list items proposed.

Mr. Davis stated that he has not heard any concern from the community regarding the Commissioners purchase and demolition of the Kings Furniture building.

**b. Administrative Approvals & Budget Update**

The review packet contained a list of administrative approvals for the week. There were no questions regarding the administrative approvals. Ms. Brown provided an update on the Budget Commission meeting held on Monday. The Commission certified the summary of amounts required from general property tax and the county estimated tax rates. During the meeting, Jon Slater also reported that the local government fund revenues were expected to increase for the county for 2016, up to 1.3 M from about 1.225 M.

Mr. Davis noted that the conveyance fees were doing well and asked Ms. Mattei if they were seeing the same effects.

Ms. Mattei replied that they were and had several projects.

Mr. Davis added that the casino revenue seemed to be stabilizing.

**c. Public Safety Facility and Financing Update**

From Granger, we should have information late in the afternoon of August 11 about the initial guaranteed maximum price. There is an involved tabulation and scope review process. If costs are high, we will engage in a value engineering process and additional evaluations. At this point, we do continue to provide information as needed to the City of Lancaster and have no unaddressed items. The City of Lancaster has approved the site engineering plans, and the review packet contained a letter from the City of Lancaster.

Mr. Davis stated that science keeps coming back in favor of the project and added in a few days they would know if the math supported it as well.

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d. Employee Appreciation and Training

On August 7, there was an additional Commission sponsored employee appreciation cookout at Liberty Center. We appreciate the work of Fairfield County employees who are serving, connecting, and protecting.

Human Resources is sponsoring Sheriff led training on August 13, August 20, and September 18. The acronym you will see relating to the training is CREST: Civilian Response Emergency Situation Training. The review packet contained a flyer and communication about the training.

e. Roundtable – August 13<sup>th</sup>

The Board of County Commissioners is hosting a quarterly roundtable for elected officials and department heads on August 13, beginning at 8:30 a.m. The roundtable will be held in the Board of Commissioners Hearing Room. There is a Board of Commissioners meeting scheduled at 10 am following the roundtable meeting.

The review packet contained a draft agenda for the roundtable meeting.

f. BRAVO

***Congratulations to Randy Carter and the IT Team*** for their work in improving Internet access.

Thanks to ***Staci Knisley*** for her training sessions with Juvenile Court officials.

• Old Business

a. Engineer's Office Collective Bargaining Agreement

b. Economic Development Director Position

The posting for the Economic Development Director occurred on Wednesday, July 29. There is a transitional plan in place to keep things moving ahead. Applications are due by August 18.

Mr. Davis thanked the local economic development officials for their input and participation in the process.

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c. Buckeye Lake State Park Dam

Surveying is expected to start today. Mr. Levacy is to meet with Dave Ray regarding ODOT placing signage on highways. Mr. Levacy appreciates ODOTs efforts to increase outreach.

Mr. Davis mentioned he was interested to see how the sales tax numbers looked in the upcoming months to see if Buckeye Lake was a possible factor in influencing those numbers.

- New Business

- a. Juvenile Detention Meetings

Judge Vandervoort desires to appoint Ms. Brown to the MCJDC Board of Trustees. Ms. Brown has served on the board in the past. The Commissioners look favorably on Ms. Brown being appointed.

Once Judge Vandervoort submits her appointment request, the trustees will approve the request. Ms. Brown is willing to serve and believes her service on the board will allow for efficiency. Mr. Davis thought it was a good idea for her to serve on the MCJDC Board of Trustees. Mr. Levacy and Mr. Kiger agreed.

- General Correspondence Received

- a. ODNR Notice of Intent to Conduct Property Survey at Buckeye Lake

- Calendar Review/Invitations Received

- a. Pickerington Chamber Lunch – Thursday, August 20<sup>th</sup> – 11:30 a.m.
  - b. SEPTA Correction Facility 25<sup>th</sup> Anniversary – October 20<sup>th</sup> – 1:00 p.m. – Nelsonville.
  - c. Home Helpers Ribbon Cutting – Thursday, August 13<sup>th</sup> – 11:30 a.m.
    - 1. Commissioner Kiger will attend.

- FYI

- a. Conveyance Fees/Casino Revenues
  - b. TID Meeting

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Ms. Mattei has scheduled this for a Tuesday to allow for the Commissioners to attend if they so desire. Legislative Aids have been invited as well.

- c. Sales Tax Holiday
- d. United Way Day

Thank you to the Clerk of Courts Office for organizing this year's event.

- e. Thank you from Fairfield Community Health Center
- Issues Bin (none)
- Open Issues (none)

**Facilities Update with Dennis Keller**

The Commissioners met with Dennis Keller at 9:30 a.m. to discuss Fairfield County facilities. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Mary Beth Lane, Jim Bahnsen, Holly Mattei, Josh Messerly, AJ Lacefield, Staci Knisley, Carl Burnett, Dennis Keller, Ray Stemen, Branden Meyer, Chief Perrigo, Jeff Porter, David Uhl, Tony Vogel, Todd McCullough, and Aunie Cordle.

Dennis Keller provided information about projects, including the jail and public safety facility, the Veteran Services RFP, the CEM RFP, the Sensory Trail Park, Paving/Signage, the purchase of the Baldwin Building, roofing at the Liberty Center, the HOJ upgrades/doors, and future planning. (see attached)

Mr. Davis asked who would select the bids for the guaranteed maximum price relating to the jail and public safety facility.

Mr. Keller replied that Granger would as it was set up that way in their agreement.

Mr. Davis added that the Commissioners have been accepting input on the future of the Clarence E. Miller building for years in hopes that individuals would step forward with ideas or goals for the building. With the RFPs due at the end of August, he senses the Commissioners are nearing the beginning of the end of the decision making process on the future of the building.

Mr. Keller stated that they are also working on exterior updates to the Ag Building.

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Mr. Davis mentioned that the Commissioners are interested in a long term solution to the roof leakage problems at the Liberty Center.

Mr. Kiger asked if the "TJs" location would work for a Veterans Service location.

Mr. Keller replied that he has spoken with the owner and does expect him to submit a response to the request.

Mr. Kiger also asked if Deputy Marvin has been consulted regarding the new doors at the Hall of Justice.

Mr. Keller replied that he had and that Mr. Keller would have Deputy Marvin review the plans one final time before submitting the order.

Mr. Davis applauded Mr. Keller for his work and thanked him for the update.

Mr. Levacy added that Mr. Keller and his staff do a great job and that he is amazed with what they are able to accomplish with such a small staff.

Mr. Kiger echoed Commission Levacy's complements.

At 9:53 a.m. Commissioner Davis stated the Commission would be in recess until the Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 11, 2015 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Staci Knisley, Carl Burnett, Branden Meyer, Mary Beth Lane, Jim Bahnsen, Jason Dolin, Holly Mattei, Josh Messerly, Ray Stemen, Todd McCullough, Jeff Camechis, Dennis Keller, Tony Vogel, and Jon Slater.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Davis asked if there were any announcements.

There were no announcements.

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**Public Comments**

Commissioner Davis asked if there were any public comments.

There were no public comments.

**Approval of Minutes for Tuesday, August 4, 2015**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, August 4, 2015 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Commissioners' Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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|--------------|--|
| 2015-08.11.a | A resolution authorizing the approval of a request for payment and status of funds report – FY2014 CDBG & Home Funds – Drawdown for \$11,340 [Commissioners]                             |
| 2015-08.11.b | A resolution approving an account to account transfer in a major object expense category – Fairfield County Commissioners/SCI Annex [Commissioners]                                      |
| 2015-08.11.c | A resolution to approve to appropriate from unappropriated into a major expenditure category – Fund # 3435 Capital Improvement Projects – Fairfield County Commissioners [Commissioners] |
| 2015-08.11.d | A resolution to approve the appointment of Mr. Joseph Palmer to the ADAMH Board [ADAMH Board]  |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Engineer's Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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- 2015-08.11.e      A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for office supplies and supplies and materials for various projects [Engineer]
- 2015-08.11.f      A Resolution to Approve the Construction Drawings for the FAI-33A-7.125 HOC-43 Bridge Bearings Replacement Plan Project. [Engineer]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the JFS Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the JFS resolution regarding Network Placement and Related Services Agreement between Sojourners Care Network and Job and Family Services, Child Protective Services Department; see resolution 2015-08.11.g.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Maintenance Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Maintenance resolution authorizing the approval of a Contract Bid Award for the demolition of 333 Lincoln Avenue Project; see resolution 2015-08.11.h.

Discussion: Mr. Davis stated this was one more step in the process of removing the blighted property.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Transportation Improvement District Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Transportation Improvement District resolution to appointing the Fairfield County Regional Planning Commission Director, the Fairfield County Economic Development Director, the Fairfield County Engineer, Greg Bachman, and Kelvyn Moyer to the Fairfield County Transportation Improvement District Board; see resolution 2015-08.11.i.



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Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Utilities Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Utilities resolution to authorize the Director of Fairfield County Utilities to sign Service Agreements with Toole & Associates, LLC; see resolution 2015-08.11.j.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Payment of Bills Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Payment of Bills resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners; see resolution 2015-08.11.k.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Ms. Knisley announced that the next Regular Meeting is scheduled for Thursday, August 13, 2015, at 10:08 a.m.

**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 11:04 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis.

The next regular meeting for the Board of Commissioners is scheduled for Thursday, August 13, 2015, at 10:00 a.m.

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Motion by: *Dave Levacy* Seconded by: *Mike Kiger*


that the August 11, 2015, minutes were approved by the following vote:

YEAS: *Levacy, Kiger, Davis*      NAYS: None

ABSTENTIONS: None

\*Approved on August 18, 2015

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Steven A. Davis  
Commissioner  
Dave Levacy  
Commissioner  
Mike Kiger  
Commissioner  
Rachel A. Elsea, Clerk