

**Regular Meeting #34 - 2016**  
**Fairfield County Commissioners' Office**  
**August 9, 2016**

**Review**

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Joshua Horacek, Mayor Tammy Drobina, Dennis Keller, Tony Vogel, Jon Kochis, Holly Mattei, Sheriff Phalen, Chief Perrigo, Ed Laramee, and Ray Stemen.

- Legal Update

Mr. Dolin stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

There was a resolution to appoint Ms. Jodi Andes to the ADAMH Board. Ms. Andes met with the Board of Commissioners last week, and this week, there is a resolution to approve her appointment.

There was a resolution to authorize the notice of award for the paving contract for specific county access areas and parking lots at Liberty Center and the Utilities Department, following a competitive bidding process led by the Regional Planning Commission.

The County Engineer proposed the approval of the 2016 pavement marking contract and the approval of its commencement.

There were two network placement contracts for Child Protective Services proposed for approval. The contracts are with Safely Home and Foundation for Living.

There were amendments for multisystem youth with ADAMH and FCFACF. The resolutions were to authorize the County Administrator to sign the amendments.

There was a contract to approve with AT&T for telecommunications through August 2018.

There were financial resolutions to approve, such as:

- Status of funds reports and draw down for CDBG;
- A fund to fund transfer for JFS transactions;
- Appropriations from unappropriated funds for the County Engineer;
- An account to account transfer of appropriations for the Clerk of Courts Title Fund, the Public Assistance Fund, and the Water Fund; and
- The payment of bills/and or then and now type transactions, if any in accordance with county policy and procedures.

With a future voting agenda, there will be a resolution to combine ditch maintenance districts and funds for accounting, such as what was accomplished earlier with Haaf Farms Districts 3, 4, 5, 6, 6a and 7 into one Combined Drainage Maintenance District and Fund.

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There is an agreement forthcoming for the activities associated with municipal separate storm sewer systems (MS4s) with Violet Township and the Soil and Water Conservation District.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week.

Budget hearings with the County Commissioners for departments are scheduled.

c. Jail & Public Safety Facility

Ms. Brown reported the project remains within budget and on schedule.

The latest Granger report was received. All goals remain "in the green" and the website link will be included in the county newsletter.

Mr. Keller added that they would be looking at brick mortar samples on Wednesday and would be starting to lay it in a few weeks. The large HVAC equipment was set Monday. The current focus is on leveling out and grading, in preparation for the storm sewer work.

Mr. Davis remains encouraged by the numbers and how little the contingency has been used at this point in the project.

The most recent report on the jail population shows the population is 219.

d. Roundtable – August 11<sup>th</sup>

An elected official and department head roundtable meeting is scheduled this week. An agenda was emailed; a follow-up packet will be sent. (The agenda is also attached.)

e. Bravos

Bravo to *Sharlene Bails* for quickly learning administrative processes relating to the payment of bills. Sharlene also came to us as a notary, and she has been helpful to members of the public seeking a notary.

Thanks to *Donna Fox Moore and Staci Knisley* for working out the process relating to electronic filings for the Community Housing Improvement Project grants.

Bravo to *Holly Mattei, James Mako, and Gail Beck* for their service with the new Building Department process. This change has proven to be helpful for all.

Thank you to our *law enforcement officers* who protect us every day, often in situations of peril. We appreciate our Sheriff Deputies and pause to thank them for their service.

- Old Business (none)
- New Business (none)

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- General Correspondence Received
  - a. Liquor Permit Notice for LW Venures "Ohio Made"  
  
The Sheriff's Office had no comments or concerns.
- Calendar Review/Invitations Received
  - a. Representative Stivers Office Hours – Monday, August 15<sup>th</sup> – 9:30 a.m. – 11:30 a.m. at Pickerington City Hall, 100 Lockville Road, Pickerington
  - b. Tallmadge Elementary Dedication – Tuesday, August 16<sup>th</sup> – 4:30 p.m. at 694 Tallmadge Ave – Commissioners Levacy and Kiger to attend
  - c. Pickerington Chamber Lunch – Thursday, August 18<sup>th</sup> at 11:30 a.m.
    - 1. Commissioner Kiger will attend.
  - d. Ohio Glass Museum Open House – Thursday, August 24<sup>th</sup> from 4:00 p.m. – 6:00 p.m.
  - e. Buckeye Lake Chamber Key West Party – Wednesday, August 24<sup>th</sup> at 6:00 p.m. at the Buckeye Lake Winery, 13750 Rosewood Road, Thornville
  - f. Fed Up Rally for International Overdose Awareness Day – Wednesday, August 31<sup>st</sup>, 4:00 p.m. in Newark (There may be local awareness events, too.)
  - g. United Way Auction and Cookout – Thursday, September 15<sup>th</sup>
- FYI
  - a. FAA Grant Closeout Letter
  - b. Violet Township Notice of Public Hearing re: Planning District Modification (sent to RPC)
  - c. DD August 2016 Newsletter
- Issues Bin (none)
- Open Items (none)

Commissioner Davis stated at 9:12 a.m. that the Commission would be in recess until the executive session.

**Review Continued**

The Commissioners met at 9:20 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Joshua Horacek, Chief Perrigo, and Sheriff Phalen.

**Executive Session to discuss Pending Litigation**

On the motion of Steve Davis and second of Mike Kiger, the Board voted to enter into Executive Session to discuss Pending Litigation at 9:20 a.m.

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Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Josh Horacek, Chief Perrigo, Sheriff Phalen, and Jeff Porter.

Roll call on the motion as follows:  
Voting aye thereon: Steve Davis and Mike Kiger  
Absent: Dave Levacy

On the motion of Steve Davis and second of Mike Kiger, the Board voted to exit Executive Session at 9:28 a.m.

Roll call on the motion as follows:  
Voting aye thereon: Mike Kiger and Steve Davis  
Absent: Dave Levacy

**Review Continued**

The Commissioners met at 9:28 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Joshua Horacek, Chief Perrigo, and Sheriff Phalen.

Commissioner Davis stated at 9:28 a.m. that the Commission would be in recess until the 10:00 a.m. voting pattern.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 9, 2016 beginning at 10:00 a.m., with the following Commissioners present: Dave Levacy, Steve Davis, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Staci Knisley, Dennis Keller, Ray Stemen, Todd McCullough, Jon Kochis, Jeff Barron, Mayor Tammy Drobina, Jeff Camechis, Judie Andes, Rick Szabrak, Steve Eversole, and Hollie Mattei.

**Pledge of Allegiance**

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Levacy asked if there were any announcements.

Ms. Elsea stated that the Commissioners had been randomly chosen as the Pickerington Chamber Members of the Week.

**Public Comment**

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster stated that the pollsters of the national election were "very close" and to keep in mind that all were owned by liberal media and contained 15%-20% more democrats in their polls.

Mr. Steve Eversole of 2500 Election House Road in Lancaster commended RPC for their work in taking over the building department. He also mentioned that most villages

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still go through the state for commercial building and suggested they too use Regional Planning to help streamline their processes.

**Approval of Minutes for Tuesday, August 9, 2016**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, August 9, 2016.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger and Dave Levacy  
Abstaining: Steve Davis

**Approval of the ADAMH Board Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the ADAMH Board resolution to approve the appointment of Jodi Andes to the ADAMH Board; see resolution 2016-08.09.a.

Discussion: Returning to the previous comments from Mr. Eversole, Mr. Davis thanked Mr. Eversole for his comments and stated that while some would disagree to the county taking on more responsibility as suggested, he agreed with him.

Ms. Brown welcomed Ms. Andes to the ADAMH Board. Commissioner Davis thanked her for her service.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Clerk of Courts – Title Office Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Clerk of Courts – Title Office resolution to approve an account to account transfer in a major object category Clerk of Courts Title Division; see resolution 2016-08.09.b.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Commissioners' Office Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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|--------------|---|
| 2016-08.09.c | A Resolution authorizing the approval of a request for payment and status of funds report for the FY2014 CDBG Allocation - \$ 32,500<br>[Commissioners] |
| 2016-08.09.d | A resolution authorizing the approval of a request for payment and status of funds report for the FY2015 CDBG Allocation - \$ 8,810<br>[Commissioners]  |
| 2016-08.09.e | A resolution authorizing the approval of an agreement with AT & T for centrex services – Fairfield County Commissioners<br>[Commissioners]              |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Engineer's Office Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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- 2016-08.09.f A Resolution to Approve the Contract with A&A Safety, Inc. for the 2016 Pavement Markings Project. [Engineer]
- 2016-08.09.g A Resolution to Approve the Notice to Commence for the 2016 Pavement Markings Project [Engineer]
- 2016-08.09.h A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for utility damage on Basil Rd [Engineer]
- 2016-08.09.i A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for facility repairs and maintenance [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Family, Adult, and Children First Council Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution authorizing the County Administrator to sign the Multi-System Youth Memorandum of Understanding Addenda on behalf of the Family, Adult, and Children First Council; see resolution 2016-08.09.j.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the JFS Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

- 2016-08.09.k A resolution regarding Network Placement and Related Services Agreement between Safely Home, Inc., and Job and Family Services, Child Protective Services Department [JFS]
- 2016-08.09.l A resolution approving an account to account transfer Fund 2018 Public Assistance [JFS]
- 2016-08.09.m A resolution approving Fairfield County Plan for Child, Family and Adult Community and Protective Services Expenditures (State Budget Line Item 533) Job & Family Services [JFS]
- 2016-08.09.n A resolution approving an account to account transfer Fund 2018 Public Assistance [JFS]
- 2016-08.09.o A resolution regarding Network Placement and Related Services Agreement between Foundations for Living and Job and Family Services, Child Protective Services Department [JFS]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Regional Planning Commission Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission resolution to approve a Contract Bid Award for the 2016 Parking Lot Paving Project; see resolution 2016-08.09.p.



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Rachel A. Elsea, Clerk