

Regular Meeting #34 - 2017
Fairfield County Commissioners' Office
August 8, 2017

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Todd McCullough, Tony Vogel, Aunie Cordle, Joshua Horacek, Amy Brown-Thompson, Michael Kaper, Jon Kochis, Loudan Klein, Ray Stemen, Jim Bahnsen, Dennis Keller, Spencer Remoquillo, Jeff Porter, and Rick Szabrak.

- Legal Update

Mr. Horacek stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

There is a roundtable meeting for elected officials and department heads on Thursday, August 10.

The office will be closed for Labor Day on September 4.

United Way Day is September 14.

The leadership conference is Thursday, September 28, at 8:30 am at FMC.

There is a job fair at OU-L on September 29th beginning at 9 am.

The formal building dedication for the jail and public safety facility is Friday, September 29th at 12 noon.

- b. Highlights of Resolutions

Ms. Brown provided highlights of proposed resolutions.

The County Engineer proposed the approval of two contracts for services (and approval of two notices of commencement) with Dura Mark for the 2017 markings and with Rock River for the Revenge Road replacement of box culvert.

From Community Action, grant administrators for the Board of County Commissioners, a resolution authorizing the release of liens for assistance provided through the Fiscal Year 1996 Community Housing Impact and Preservation (CHIP) Program for home ownership was proposed. In addition, a resolution authorizing the subordination of a Fiscal Year 2014 Community Housing Impact and Preservation (CHIP) Program mortgage was proposed.

JFS proposed approval of network placement agreements for child protective services (within multiple resolutions).

The Utilities Department proposed the approval of a development agreement with Overland Park for the development of 11 buildings with about 170 residential units.

There were financial resolutions proposed, such as:

- A correction for the County Auditor to remove an assessment and placement on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System;
- Account to account transfers of appropriations for FCFACF Council, JFS, and EMA (non-general fund activity);

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- Account to account transfers of appropriations for the Sheriff to properly classify expenditures (I want to research this proposed resolution);
- Appropriations from unappropriated funds for JFS (Children Services and Levy) to accommodate necessary increases in protective placement costs;
- Appropriations from unappropriated funds for the County Engineer and Juvenile Court (non-general fund activity);
- The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications, as needed).

On Thursday, following the roundtable, there will be review and a regular meeting.

During the regular meeting, the Sheriff is expected to propose renewal of the contracts for security services for Canal Winchester Schools. In addition, a resolution for an account to account transfer of appropriations to properly classify expenditures within the Sheriff's departmental budget is expected. There could be additional resolutions to address.

c. Administrative Approvals & Budget Update

Administrative Approvals

The review packet contained a list of administrative approvals for the week. Ms. Brown provided a packet, and no questions were posed.

Parking

In an effort to reduce congestion in the main Government Services Building parking lot and to further promote our commitment to customer service, we have implemented a voluntary parking incentive plan. That plan will be reviewed in September 2017 and January 2018. Further, parking assignments with the Main Street lots are under review for efficiency. For example, some spaces will be assigned in the old Sheriff's lot to have additional accessible parking.

Renting of Liberty Center

Liberty Center renting policy has been clarified to include employee sponsorship for all uses of the center. Public purposes do not have a charge; private purposes have a charge of \$500, all inclusive of costs (use of chairs, tables, equipment, utilities, set up and clean up). Waivers of costs for indirect public benefit, such as economic development, are available on a case by case basis. Liberty Center is typically reserved for all practical purposes by the Board of Elections. The policy clarification is to simplify the renting process.

Major Crimes Unit- Support of a Grant Application

The review packet contained a letter of support for a grant the Major Crimes Unit is seeking to help address the opioid epidemic.

County Budget Update

Ms. Brown reported the next level access for 2018 changes is level 3, and the deadline for those changes is September 1. This September 1 deadline is the final time for the general fund departments to make changes with the data entry process. There is a Budget Commission meeting next week.

Ms. Brown added that as in the past, we will be working with Palmer Energy (CCAO partner) to issue a request for proposal for the commodity of electricity services. The current agreement does not expire until April 2018, but planning now helps to make sure we have the best process possible. We expect to join other

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counties on the request because they have similar contracting dates and are also working with Palmer Energy.

For efficiency purposes, it is helpful to designate the County Administrator as the signatory authority for the RFP and contracting process associated with the purchase of electricity. Ms. Brown will report on the process as it unfolds.

Motion to designate the County Administrator the signatory authority for the RFP and contracting process associated with the purchase of electricity, as led by the CCAO partner, Palmer Energy.

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to designate the County Administrator the signatory authority for the RFP and contracting process associated with the purchase of electricity, as led by the CCAO partner, Palmer Energy.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Abstaining: Steve Davis

State Budget Update

We are hearing that Wednesday, August 23rd is the date the Senate will return to address the veto overrides passed in the House. We will continue to stay in touch with Senator Balderson about the MCO issue.

d. Bravos

- Thanks to Staci Knisley and Rachel Elsea for preparing for the RFP for electricity services.
- Bravo to Aunie Cordle and Commissioner Kiger for their great presentation with a radio interview on August 3rd.
- Thanks to Dennis Keller and his team for improving the maintenance ticket turnaround time from 1.59 days to 1.47 days, comparing August in 2016 and 2017.
- Thanks to the events committee of JFS for hosting an employee outing at Rising Park.

Old Business

Buckeye Lake State Park

Ms. Brown reported the July 7, 2017, letter sent to ODNR, is under review by ODNR leadership.

Mr. Levacy reported he has had ongoing conversations with ODNR as well.

- New Business (none)
- General Correspondence Received

a. Liquor Permit Request – Watson Oil Co Inc

The Sheriff's Office does not have any comments.

- Calendar Review/Invitations Received

- a. Pickerington Chamber Lunch – Thursday, August 17th at 11:30 a.m.
 - 1. Commissioner Kiger will attend.

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- b. United Way Campaign Kick-Off Breakfast – Tuesday, September 12th at 7:45 a.m. at Crossroads
 - 1. Commissioner Levacy will attend
 - c. Ohio County Commissioners' Conference at the White House, Tuesday, August 29th at 1:00 p.m. at the Eisenhower Executive Office Building
 - 1. Commissioner Levacy may attend.
 - 2. We need to know of the attendance by August 10th to plan for meeting changes and RSVP requirements.
- FYI
 - a. The Jail population is 282. Additionally there are no concerns with the latest monitoring results. With City of Lancaster capacity fees being in the news lately, Ms. Brown reminded everyone the capacity fee for the new jail was \$112,239 which was paid in January of 2016.
 - b. ADAMH Board Annual Report
 - Issues Bin (none)
 - Open Items (none)

Commissioner Kiger stated at 9:14 a.m. that the Commission would be in recess until the 9:30 a.m. interview with Mitch Noland.

Interview with Mitch Noland re: TID Board Vacancy

The Commissioners met at 9:30 a.m. to interview Mitch Noland for the TID Board vacancy. Commissioner Kiger called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Spencer Remoquillo, Rick Szabrak, Dennis Keller, Ray Stemen, Jon Kochis, Tony Vogel, Joshua Horacek, and Amy Brown-Thompson.

Mr. Kiger thanked Mr. Noland for coming and asked him several questions including why he wanted to serve on the TID Board, if he had enough time to serve, what his qualifications were to serve, and if he had any grant experience.

Mr. Noland replied that he was approached by Mr. Upp over a year ago regarding coordinating projects with the County Engineer, and Mr. Noland felt being on the board would be of benefit in that the city would be assisting and increasing coordination efforts. He already attends most meetings and feels that there can be a lot of coordination for projects that have been discussed. He has over 20 years in engineering and transportation experience involving anything under or on the ground. He stated the South Ewing Street project was a good example of his grant experience as he was able to obtain grants from OPWC and ODOT's Jobs and Commerce offices. He also has his surveyor's license in Pennsylvania.

Mr. Levacy asked Mr. Noland to talk a bit about himself.

Mr. Noland stated he was born and raised in Lancaster having graduated from Fairfield Union. He attended college in Montana before returning home to work for Lockwood and Associates, eventually becoming a partner. He then served as Assistant City Engineer before becoming the City Engineer. He has deep roots in Lancaster. While he wants to get his surveyor's license in Ohio, the restrictions are quite strict so he started in Pennsylvania and will work towards and Ohio license.

Mr. Levacy asked what interview preparation Mr. Noland did prior to coming.

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Mr. Noland replied that he was already very familiar with the board as he attends most meetings. He is well versed in the Ety Road project and studies, as well as the plans and goals for the 33 corridor.

Mr. Levacy asked how Mr. Noland would broaden his horizons from the City of Lancaster and also asked about his leadership skills.

Mr. Noland replied he would familiarize himself with the rest of the county and other projects and that his experience would assist the board. Engineers show their leadership skills from the beginning of a project as they coordinate the planning and organization to make sure everyone is on the same page.

Ms. Brown asked what strategies Mr. Noland would use to deal with multiple stakeholders with multiple perspectives.

Mr. Noland replied that he tries to find the greatest good for the greatest number of people. He lets numbers guide his decisions instead of politics and opinions.

Ms. Brown asked why he would be better for the position than others.

Mr. Noland replied he would bring an engineering background that while not necessary would be very important. He has also worked a lot with the county on coordinated projects.

Ms. Brown thanked Mr. Noland for his interest and willingness to serve.

Commissioner Kiger stated at 9:42 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 8, 2017 beginning at 10:00 a.m., with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Amy Brown-Thompson, Rick Szabrak, Tony Vogel, Jeff Barron, Jim Bahnsen, Ray Stemen, Jeremiah Upp, Aunie Cordle, Todd McCullough, Jon Slater, and Dennis Keller.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Kiger asked if there were any announcements.

Ms. Elsea asked everyone to keep Commissioner Davis in their thoughts as he recovers from surgery.

Ms. Brown stated an invitation to a CCAO Webinar (for those hoping to reduce incarceration and help address mental health issues) on September 13th was received and provided to those who may be interested in attending.

Public Comment

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster urged everyone to pray for this presidential administration and government. He believes prayer is our best resource.

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Approval of Minutes for Tuesday, August 1, 2017

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, August 1, 2017 Regular Meeting.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Abstaining: Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioners' Office resolution certifying to the County Auditor delinquent water and sewer rentals on the tax duplicate – Buckeye Lake Sewer System – Water & Wastewater Department; see resolution 2017-08.08.a.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Abstaining: Steve Davis

Approval of the Commissioners & Community Action Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners & Community Action resolutions:

- | | |
|---------------------------|--|
| 2017-08.08.b
Community | A resolution authorizing the subordination of Fiscal Year 2014 Housing Impact and Preservation (CHIP) Program mortgage [Community Action] |
| 2017-08.08.c | A resolution authorizing the release of liens for assistance provided through the Fiscal Year 1996 Community Housing Impact and Preservation (CHIP) Program for Homeownership [Community Action] |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Abstaining: Steve Davis

Approval of the Emergency Management Agency Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Emergency Management Agency resolution authorizing an account to account transfer for EMA Fund 2707 (subfund 8123) Emergency Management Performance Grant Fund; see resolution 2017-08.08.d.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Abstaining: Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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| 2017-08.08.e | A Resolution to Approve the Contract with Dura Mark, Inc. for the 2017 Pavement Markings Project. [Engineer] |
| 2017-08.08.f | A Resolution to Approve the Notice to Commence for the 2017 Pavement Markings Project [Engineer] |

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- 2017-08.08.g A Resolution to Approve the Contract with Rock River Construction for the FAI-CR26-3.920 Revenge Road Replacement Box Culvert & Installation Project. [Engineer]
- 2017-08.08.h A Resolution to Approve the Notice to Commence for the Revenge Road Replacement Box Culvert & Installation [Engineer]
- 2017-08.08.i A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for subdivision drainage maintenance work [Engineer]
- 2017-08.08.j A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 7790-Transportation Improvement District for consulting of Election House Road and Columbus Street [Engineer]

Discussion: Mr. Upp replied that resolution "g" was a project where they tried to make ends meet, as they had met their force account limits. They bid out the box and setting of the box and would be doing work in house - saving around \$65,000. Resolution "j" is a joint study with Lancaster to evaluate the west side corridor. Mr. Levacy asked what the force account limits were. Mr. Upp replied for bridge and culvert replacements they were \$100,000 (and \$30,000 for one mile per roadway).

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Abstaining: Steve Davis

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution approving an account to account transfer Fund 7521; see resolution 2017-08.08.k

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Abstaining: Steve Davis

Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

- 2017-08.08.l A resolution regarding Network Placement and Related Services Agreement between Woodridge of Missouri, d.b.a. Piney Ridge Center and Job and Family Services, Child Protective Services Department [JFS]
- 2017-08.08.m A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS [JFS]
- 2017-08.08.n A resolution approving an account to account transfer Fund 2018Public Assistance [JFS]
- 2017-08.08.o A resolution regarding Network Placement and Related Services Agreement between St. Joseph Orphanage and Job and Family Services, Child Protective Services Department [JFS]
- 2017-08.08.p A resolution regarding Network Placement and Related Services Agreement between ENA Inc., and Job and Family Services, Child Protective Services Department [JFS]

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Discussion: Ms. Cordle stated that resolution "l" was an agreement with a facility in Missouri as JFS cannot get the necessary level of care in Ohio. There are several other counties that have had to use this facility as well. Resolution "m" is because JFS is outpacing their budget for this year. Mr. Levacy asked how many children are currently placed out of state. Ms. Cordle replied they are currently two, the most recently placement (relating to resolution "l") will most likely be there until she is 18 (she is currently 15). Mr. Levacy added that this issue came up at the recent roundtable hosted by Congressman Stivers, and some counties mentioned it could bankrupt them.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Abstaining: Steve Davis

Approval of the Juvenile/Probate Court Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Juvenile/Probate Court to approve additional appropriations by appropriating from unappropriated into a major expense category – Fund #2036 Department of Youth Services Fund; see resolution 2017-08.08.q.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Abstaining: Steve Davis

Approval of the Utilities Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Utilities resolution authorizing the approval of an agreement between Overland Park, LLC and the Fairfield County Board of Commissioners; see resolution 2017-08.08.r.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Abstaining: Steve Davis

Approval of Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

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|--------------|---|
| 2017-08.08.s | A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance] |
| 2017-08.08.r | A resolution authorizing payment(s) to United Health Care for purposes of the Fairfield County Health Benefits Plan – Fairfield County Board of Commissioners [Commissioners] |
| 2017-08.08.t | A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners] |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Abstaining: Steve Davis

Adjournment

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With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:09 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Thursday, August 10, 2017, at 10:00 a.m.

Motion by:

Seconded by:

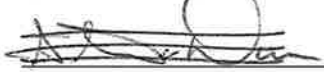
that the August 8, 2017, minutes were approved by the following vote:

YEAS:

ABSTENTIONS: None

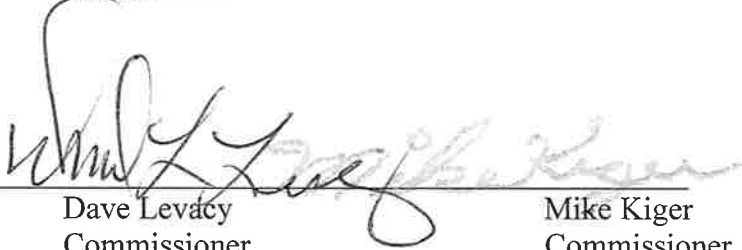
*Approved on August 15, 2017

Abstained



Steven A. Davis
Commissioner

NAYS: None



Dave Levacy
Commissioner

Mike Kiger
Commissioner



Rachel A. Elsea, Clerk