

**Regular Meeting #32 - 2018**  
**Fairfield County Commissioners' Office**  
**August 7, 2018**

**Review**

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Mary Beth Lane, Amy Brown-Thompson, Dennis Keller, Michael Kaper, Tony Vogel, Todd McCullough, Joshua Horacek, Jeff Porter, Mark Conrad, Nick Boone, Jon Kochis, Chief Lape, Rick Szabrak, David Miller, Jon Slater, and Branden Meyer.

- Legal Update

Mr. Horacek stated the Prosecutor's Office is now able to represent the Port Authority, Airport, and Regional Planning. If any of those boards are interested they should contact Mr. Witt to establish an agreement.

- Administration and Budget Update/Carri's List

- a. Announcements

The Dog Adoption Center and Shelter will host a clear the shelter event on August 19.

The next lunch n learn is with Soil and Water Conservation on August 28<sup>th</sup>. County offices are closed for Labor Day on September 3.

HR and IT will be hosting a lunch n learn regarding mental health services on September 4. There will be lunch provided for this session.

Community Care Day is September 11<sup>th</sup>. United Way day is September 13<sup>th</sup>.

The review session and regular voting meeting (9 am and 10 am, respectively) for the Board of Commissioners on September 18<sup>th</sup> are planned to be held at the WigWam in Violet Township, and a tour will follow the adjournment of the voting meeting for those interested in touring the WigWam. Thanks to John Eisel and Holly Mattei for arranging this option.

The leadership conference (with three portions of required training) is September 27<sup>th</sup>.

Mr. Levacy stated that he thought the Wig Wam is a terrific opportunity for the Violet Township area.

Mr. Davis is eager to see if it will be suitable for the State of the County address in April 2019.

- b. Highlights of Resolutions

Dr. Brown highlighted resolutions of the voting agenda. There were seven resolutions. We proposed approval of vacation a section of road at Cottonwood Court following the viewing and hearing of July 31.

There were financial resolutions to approve, such as:

- Account to account transfers of appropriations to properly classify expenditures for the Commissioners (two resolutions), the Sheriff, and for the Dog Adoption Center and Shelter;
- The creation of a new fund and associated financial framework for Juvenile Court based on a Supreme Court allocation; and
- The payment of bills.

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c. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. No questions were posed.

Dr. Brown reported we received and reviewed the County Commissioners Association of Ohio 2018 Candidates Briefing Guide: Stronger Counties. Stronger Partnership. Stronger Ohio. The unprecedented loss of revenues (such as the often discussed MCO loss) and the escalating costs of services (such as the costs of public safety and justice system relating to the opioid epidemic) are analyzed with the recommendation of restored funding to counties by the state as well as new funds for the opioid epidemic and assumed state responsibility for indigent defense. County government reform, protection of the sales tax base, and economic development are also prioritized within the briefing guide.

In addition, the Invitation to Bid for the Chestnut Records Center will be issued on August 9<sup>th</sup>. Bids are due August 31<sup>st</sup>. (The FAQ document for the Chestnut Records Center and the Baldwin Emergency and Facilities Management Center is on the county website.)

Relating to the Baldwin Emergency and Facilities Management Center, a citizen (Sharon Canale) had a complaint about weeds (which have been addressed at present and will be addressed in the future with landscaping following construction) and about groundhogs on the property. We are checking with subject matter experts about options relating to groundhogs, and the problem may be complicated as Ms. Canale reported that a neighbor was feeding groundhogs. Also, Ms. Canale contacted the realtor of a neighboring property that is for sale, as she believes that location is a place where groundhogs are commonly found. Ms. Canale has the phone number of the County Administrator and the Facilities Manager if she has additional questions for county officials.

In the future, the Board of Commissioners may become a party to the airport management contract for services, of which an RFP will be issued later this year. There are some financial reporting changes that have prompted some clarifications of relationships, resulting in this suggestion. We will report again once more information is known.

Returning to the CCAO Candidates' Briefing Guide, Mr. Davis stated that while the Commission does not involve itself in the gubernatorial race, they are interested in the candidates' approach to local governments especially with the MCO sales tax loss and the county's current financial outlook.

Mr. Levacy believes a positive change could be coming.

d. Roundtable – August 9<sup>th</sup>

An elected official and department head roundtable meeting will be hosted on August 9<sup>th</sup> in the Commissioners' hearing room. The roundtable meeting will begin at 8:30 am, and a regular voting meeting will follow the roundtable meeting.

e. BRAVOs

Thanks to Rachel Elsea for setting up electronic signatures to help with ADA compliance on the county website.

- Old Business

a. Press Release to Announce Completion of the DACO Parking Lot Improvements

We reported the completion of the parking lot improvements at the Reese Peters House, 145 East Main Street, the location of the Decorative Arts Center of Ohio

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(DACO). The building grounds are owned by Fairfield County. County officials led a project to obtain a grant to improve access to the museum. The Ohio Facilities Construction Commission approved a grant of \$60,000 for the \$97,854.45 project. \$37,854.45 of local dollars were used to complete the project. The parking lot improvements increased access to the museum for persons with disabilities and improved access to the cultural facility overall. The improvements provided van accessible parking spaces along with new sidewalks, ramps, and railings to comply with accessibility standards. The new parking lot, accessible from the alley at the rear of the DACO museum, also includes three standard parking spaces, new drainage structures, and improved signage for guests of the museum. Dennis Keller, County Facilities Manager, stated "The project was completed on time and within its budget by Good Builders, Inc. as the contractor. 2LMN served as the project engineer."

- New Business (none)
- General Correspondence Received
- Calendar Review/Invitations Received
  - a. Retirement Reception for former Mayor Jack Widener – Saturday, August 11<sup>th</sup> from 2:00 p.m. – 5:00 p.m. at the Pleasantville Grange
  - b. Pickerington Chamber Lunch – Thursday, August 16<sup>th</sup> at 11:30 a.m.
    - 1. Commissioners Levacy and Davis will attend.
  - c. Athena Awards Dinner – Thursday, August 23<sup>rd</sup> at 6:15 p.m. at the Country Club
    - 1. Commissioner Levacy will attend.
  - d. Chillicothe VAMC Mental Health Summit – Wednesday, August 29<sup>th</sup> at 8:30 a.m. at the Ross County Service Center
- FYI
  - a. The jail population is 315.
  - b. 2020-2050 MORPC Metropolitan Transportation Plan Proposed Regional Goals
  - c. Amber Park Back to School Drive – Saturday, August 11<sup>th</sup>
  - d. COAAA Professional Education Classes
  - e. DD August 2018 Newsletter
  - f. Article re: Wellness in the Probation Office
- Issues Bin (none)
- Open Items (none)

**Meeting with Branden Meyer re: Online Access**

The Commissioners met at 9:21 a.m. to receive an update from Branden Meyer regarding Online Access. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Mary Beth Lane, Amy Brown-Thompson, Dennis Keller, Michael Kaper, Tony Vogel, Todd McCullough, Joshua Horacek, Jeff Porter, Mark Conrad, Nick Boone, Jon Kochis, Chief Lape, Rick Szabrak, David Miller, Jon Slater, Magistrate Jill Boone, and Branden Meyer.

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Mr. Meyer provided a demonstration of the updated system which allows users to view documents filed in 2018. All necessary information is redacted prior to uploading the files. The files are uploaded based on their filing date, not case status. The courts received a \$19,000 grant from the Supreme Court which made the improvements possible. They do not believe there will be a cutoff date and hope to have all previous years, that are available, uploaded. They currently do not have Domestic cases uploaded due to the sensitivity of the information filed. The responsibility of redacting of information was shifted to attorneys in 2009, but the staff still reviews the files prior to uploading them. Of the five employees who handle records, three will be moved to the records center when it opens. Dr. Brown commented that the first use of the Records Center will be with the Clerk of Courts, not only because of Mr. Meyer's support of the program but because the Clerk of Courts has existing staff preparing records at this time as part of their normal duties.

Dr. Brown thanked Magistrate Boone for her work on the grant and wellness program.

Mr. Conrad added that there are limitations to the Courtview software. There is currently no way for the webpage to differentiate between what is uploaded and viewable to the public verse what it uploaded but not viewable. An upgrade is hopefully coming soon.

Mr. Davis thanked Mr. Meyer for the good work.

Mr. Levacy noted that the drainage issues at the Hall of Justice are being worked on which is great. He thanked Mr. Keller for his work on the drainage issues.

Commissioner Davis stated at 9:42 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

#### **Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 7, 2018 beginning at 10:01 a.m., with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Dennis Keller, Mark Conrad, Todd McCullough, Chief Lape, Rick Szabrak, Tony Vogel, Jon Kochis, Jon Slater, Amy Brown-Thompson, Michael Kaper, and Nick Boone.

#### **Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

#### **Announcements**

Commissioner Davis asked if there were any announcements.

There were no announcements.

#### **Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Three were no public comments.

#### **Approval of Minutes for Tuesday, July 31, 2018**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, July 31, 2018 Regular Meeting.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

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**Approval of the Commissioners Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners resolutions:

- 2018-08.07.a            A resolution approving an account to account transfer in a major object expense category for the General Fund# 1001 – Fairfield County Commissioners [Commissioners]
- 2018-08.07.b            A resolution approving an account to account transfer in a major object expense category for the General Fund# 1001 – Fairfield County Commissioners [Commissioners]
- 2018-08.07.c            A resolution approving a vacation request to vacate a part of public roads, Cottonwood Court and Lakeview Boulevard in Walnut Township. [Commissioners]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Dog Shelter Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Dog Shelter resolution authoring an account to account transfer in a major expense category; see resolution 2018-08.07.d.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Juvenile/Probate Court Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution to authorize the establishment of a new fund for the Fairfield County Juvenile Court and appropriate from unappropriated \$63,087.00; see resolution 2018-08.07.e.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Sheriff's Office Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Sheriff's Office resolution approving an account to account transfer Fund 1001; see resolution 2018-08.07.f.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Payment of Bills Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2018-08.07.g.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

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**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Steve Davis the Board of Commissioners voted to adjourn at 10:06 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

The next Regular Meeting is scheduled for Thursday, August 9, 2018 at 10:00 a.m.

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Motion by: Dave Levacy Seconded by: Steve Davis

that the August 7, 2018, minutes were approved by the following vote:

YEAS: Levacy, Davis NAYS: None

ABSTENTIONS: None

\*Approved on August 14, 2018

		<b>Absent</b>
Steven A. Davis Commissioner	Dave Levacy Commissioner	Mike Kiger Commissioner

  
Rachel A. Elsea, Clerk