

**Regular Meeting #31- 2019**  
**Fairfield County Commissioners' Office**  
**August 6, 2019**

**Review**

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Jeff Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Tony Vogel, Todd McCullough, Lt. Mark Churchill, Jeff Porter, Mark Conrad, Jake Tharp, Dennis Keller, Ray Stemen, Jeff Barron, Joshua Horacek, Amy Brown-Thompson, Branden Meyer, and Rick Szabrak.

- Welcome
- Legal Update

Mr. Horacek provided an update on the expected Millersport annexation. This will be an Expedited Type I annexation that involves an annexation agreement. As soon as it is submitted the Commission can act on it. The township will be reviewing it tonight, and the village will review it soon. He expects the Commission to vote on it at the next meeting following its receipt.

Mr. Levacy stated he is eager to move forward to get the new fire station built.

- Administration and Budget Update/Carri's List

a. Announcements

August 20 – CCAO visit, tours, and JFS Program updates

August 27 – Economic and Workforce Development Summit at noon

b. Highlights of Resolutions

Dr. Brown highlighted 13 resolutions for the voting meeting.

There is a draft resolution to authorize the county administrator to enter into an agreement with AERC Holdings relating to the Utilities Department and outside of the \$50,000 threshold of existing administrative authority for efficiency.

There were *financial resolutions* to approve, such as:

- Cleaning up immaterial residual equity with an order of the Common Pleas Court;
- Interest credits for the Health Department and Parks District;
- Appropriations from unappropriated funds for the County Engineer (two resolutions) and for the TCAP grant (for interest to be paid to ODNR),
- Grant accounting (CHIP/HOME, EMA and FAA budgeting – four resolutions);
- The repayment of an advance from Juvenile Court; and
- The payment of bills.

On August 13, representatives of the National Association of Manufacturers requested a resolution of support for the United States Mexico Canada Agreement. A draft resolution and a fact sheet were in the review packet. Todd Shelton with the association will likely attend the meeting on August 13<sup>th</sup>.

**Administrative Update**

**Administrative Approvals**

The review packet contained a list of administrative approvals. No questions were posed.

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East Main Street Parking Lot

The advertisement for the construction of the East Main Parking Lot will be published on Thursday, August 8, as Dennis Keller mentioned in the roundtable meeting. The bid opening date is August 30. The Engineer's estimate for the project is \$246,265.

Meals on Wheels Contract for Services

On August 2, after discussion with leadership of Meals on Wheels, the contract to be signed in 2019 was delivered to MOW for their board to execute. Thanks to Joshua Horacek for his support during discussions.

Feasibility Study for a Performing Arts Center

The Fairfield County Economic and Workforce Development Department is accepting proposals for a study assessing the feasibility of a Performing Arts Center in the city of Lancaster, Ohio, or other areas of Fairfield County. A press release was available about this topic.

Economic and Workforce Development Update

We reviewed the multiple projects within Economic and Workforce Development, including the Workforce Training Center, Career Readiness, and WIOA initiatives.

Dependent Audit

Fairfield County will be able to examine each enrollee with the dependent audit, as opposed to a random audit alone.

Budget Update

County Budget for 2020

County budget hearings are set for 2020. Guidance has been delivered by email, in person, and during roundtables.

The estimates of increases to revenues for state reimbursement of attorney fees from the state were projected with all factors remaining the same in terms of rates and use of attorneys. There was no estimate made or change within projections for an increase in the rates for attorneys in the Fairfield County market. A letter from the Ohio Public Defender's Office was in the review packet

c. August 1 Roundtable

The Board of County Commissioners held a quarterly roundtable for elected officials and department heads on August 1, beginning at 8:30 a.m. Thanks to Rachel Elsea for her suggestion of the fun (or interesting) fact to share. Minutes of the meeting were on the County website.

d. BRAVOs

Bravo to the Juvenile Court team for earning a grant award from the Ohio Department of Youth Services. \$150,000 was earned to develop a new Assessment Center program. This was a very competitive grant application process and there were only a handful of awards across Ohio. Court Administrative Michael Orlando indicated the principle grant writer was Becky Edwards, and grant support contributors were LeAnna Shaeffer, Lane Woodruff, Bruce Simons, and Diana Steckman. Thank you so much for the extraordinary efforts!

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- Old Business

- a. MCJDC connections – rightsizing the contribution

We will continue to evaluate all options available for the conversion of beds for treatment.

On August 2, Judge Vandervoort, Court Administrator Michael Orlando, and County Administrator Carri Brown visited the Muskingum County Juvenile Detention Center. We were very appreciative of their hospitality.

Operational policies at the Muskingum Center appear similar to policies of the MCJDC. We will receive a copy of their written policies.

The physical space was secure, clean, and neat; the staff and leadership were very pleasant and there was evidence of a strong organizational culture (employees were engaging; artifacts, such as art on the walls, were positive). They are not experiencing significant turnover right now. They have a plan to increase correction officer salaries from \$10.87 to \$15 by the end of 2021.

They have implemented some innovative things with the use of a therapy dog (Jax, a former shelter dog) and a garden (which the youth tend to for community service).

They use video conferencing successfully. They have other counties renting space right now.

They include community programming, such as with Forever Dads. They have collaborated with Zanesville Schools for classroom support, and schooling includes online options. They have parent visitation Monday, Wednesday, Friday, Saturday and Sunday.

They would like to have a contract with Fairfield County because they have excess capacity. They will send an existing template for review. They have some “floating bed” options. Generally speaking, seven beds could be rented for about \$90/day for an annual cost of \$229,950; Fairfield County would need to add transportation costs and potentially some programming costs to this for budgeting purposes.

Dr. Brown commented on how Muskingum officials were impressed with Judge Vandervoort and her team for their innovative practices to support youth.

- b. Public Hearing – Proposed Revisions for Maintenance Bond Related Subdivision Regulations

The review packet contained a memorandum about the proposed revisions for maintenance bond related subdivision regulations. At the July 2<sup>nd</sup> RPC meeting, RPC approved the proposed revisions. The next step is for a Board of County Commissioners hearing, which was scheduled for August 20<sup>th</sup> at 10:30 a.m.

- New Business (none)

- General Correspondence Received (none)

- Calendar Review/Invitations Received

- a. Pickerington Chamber Lunch – Thursday, August 15<sup>th</sup> at 11:30 p.m.

- b. Bremen Chamber Lunch – Tuesday, August 22<sup>nd</sup> at 12:00 p.m.

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- c. Land Bank Conference – September 19<sup>th</sup> and 20<sup>th</sup> in Cincinnati

FYI

- a. Jail Population - 274
- b. Thank you from Ruthie Rylie
- c. Wizard and Wands Event
- d. AGA Journal Update

- Open Items

**Executive Session – Imminent Litigation**

On the motion of Dave Levacy and second of Jeff Fix, the Board voted to enter into Executive Session to discuss imminent litigation at 9:17 a.m.

Discussion: Commissioner Levacy stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Fix, Carri Brown, Rachel Elsea, representatives from the Prosecutor's Office, and Tony Vogel.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy and Jeff Fix

Absent: Steve Davis

On the motion of Dave Levacy and second of Jeff Fix, the Board voted to exit Executive Session at 9:27 a.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy and Jeff Fix

Absent: Steve Davis

**Review (continued)**

The Commissioners met at 9:27 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Jeff Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, and Tony Vogel.

**Executive Session – Pending Litigation**

On the motion of Dave Levacy and second of Jeff Fix, the Board voted to enter into Executive Session to discuss pending litigation at 9:28 a.m.

Discussion: Commissioner Levacy stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Fix, Carri Brown, Rachel Elsea, and representatives from the Prosecutor's Office.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy and Jeff Fix

Absent: Steve Davis

On the motion of Jeff Fix and second of Dave Levacy, the Board voted to exit Executive Session at 9:29 a.m.

Roll call on the motion as follows:

Voting aye thereon: Jeff Fix and Dave Levacy

Absent: Steve Davis

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**United Way Update**

The Commissioners met at 9:30 a.m. for a United Way Update from Scott Reed. Commissioner Levacy called the meeting to order with the following Commissioners present: Jeff Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Scott Reed, Dennis Keller, Ray Stemen, Todd McCullough, Tony Vogel, Rick Szabrak, Mark Conrad, Branden Meyer, Jeff Barron, Lt. Churchill, Jeff Porter, and Chief Lape.

Mr. Reed provided an update of events for the last year (see the attached power point).

Items discussed include the national campaign versus local campaign trends, the recognition for a need to change the messaging, and a shift to year-round fundraising. The goals continue to be education, financial stability, and health for the community, leading to a path of self-sufficiency for the individuals served. Mr. Reed also discussed community partnerships. Relating to fundraising and changes, Mr. Reed noted the effort is a marathon, not a sprint.

Mr. Levacy stated that when he was campaign chair, he ran into a culture unwilling to change. He stated that with technology, we must be willing to change. He is happy to see these changes and the shift to a year-round campaign instead of trying to cram everything into four months. He offered his help however needed.

Mr. Fix stated that Mr. Reed has found a way to make an impact and likened his efforts to turning a barge. He applauded Mr. Reed's efforts and thought the telling of stories should better educate the community and increase enthusiasm.

Dr. Brown asked what feedback the non-profit community was providing in terms of their needs. Mr. Reed indicated that help with communication and administration (such as human resource related aspects) were some needs discussed.

The Fairfield County United Way Auction and Cookout will be on September 12<sup>th</sup>.

Commissioner Levacy stated at 9:55 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 6, 2019 beginning at 10:01 a.m., with the following Commissioners present: Dave Levacy and Jeff Fix. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Joshua Horacek, Dennis Keller, Ray Stemen, Todd McCullough, Lt. Churchill, Rick Szabrak, Chief Lape, Jeff Barron, Branden Meyer, Jeff Camechis, Tony Vogel, Jon Slater, and Chris Redding.

**Pledge of Allegiance**

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Levacy asked if there were any announcements.

Mr. Chris Redding of 2330 Lake Road SE spoke of his concerns regarding the recent County Auditor's property value reassessments. He asked what role the Commissioners had in the process. He is worried about the repercussions the increased values will have on those who are already trying to make ends meet. He was surprised more people were not in attendance at the Commission meeting today.

Dr. Brown stated there were meetings scheduled and he was welcome to meet with the Auditor's Office now. She also offered for Mr. Slater to make comments.

Mr. Fix stated that the Commissioners Office was not responsible for the reevaluations and that the Auditor's Office was.

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Mr. Slater explained the reevaluation process and stated the office was happy to speak with anyone individually.

**Public Comment**

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments. There were no other comments.

**Approval of Minutes for Thursday, August 1, 2019**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Thursday, August 1, 2019 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Dave Levacy

Absent: Steve Davis

**Approval of the Commissioners' Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- |              |  |
|--------------|--|
| 2019-08.06.a | A resolution to approve a memo expense for interest allocation reimbursement for Fairfield Department of Health – Fund #7012 & Fund# 7321 [Commissioners]  |
| 2019-08.06.b | A resolution to appropriate from unappropriated into a major expenditure object for fund# 4640 & a fund to fund transfer from Debt Service fund# 4640 to the General Fund# 1001 – Fairfield County Commissioners [Commissioners]   |
| 2019-08.06.c | A resolution to appropriate from unappropriated into a major expense category, fund to fund transfer for the match, and Cash advance from the General Fund for fund # 3011, Subfund#8224 Federal Aviation Administration (FAA) Grant FY2019 – Fairfield County Commissioners [Commissioners] |
| 2019-08.06.d | A resolution authorizing the approval of fund to fund transfer, forgive partial repayment of advance, and remaining advance repayment to the General Fund from the CHIP/HOME PY2016 Fund# 2731, Subfund# 8137 – Fairfield County Commissioners [Commissioners]                               |
| 2019-08.06.e | A resolution to approve to appropriate from unappropriated into a major expense category for the Targeted Community Alternatives to Prison (TCAP) grant Fund# 2852 – Fairfield County Commissioners [Commissioners]  |
| 2019-08.06.f | A resolution to approve additional contracting authority to the County Administrator for the Fairfield County Utilities Department. [Commissioners]  |
| 2019-08.06.g | A resolution to approve a memo expense for interest allocation reimbursement for Fairfield County Historical Parks – Fund # 7308 [Commissioners]   |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Dave Levacy

Absent: Steve Davis

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**Approval of the Emergency Management Agency Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

- 2019-08.06.h            A resolution to request for appropriations for receipts for EMA fund 2090 (Project EMASR) Siren Project [EMA]
- 2019-08.06.i            A resolution to appropriate from unappropriated in a major expenditure object category EMA 2090 Emergency Management Agency Fund [EMA]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Dave Levacy  
Absent: Steve Davis

**Approval of the Engineer's Office Resolutions**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2019-08.06.j            A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2580-Subdivisions for various subdivision inspections [Engineer]
- 2019-08.06.k            A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for 2019 projects [Engineer]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Dave Levacy  
Absent: Steve Davis

**Approval of the Juvenile/Probate Court Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution authorizing the approval of repayment of an advance to the General Fund from Fund #2856 Child Abuse & Neglect Discretionary Fund (QIC); see resolution 2019-08.06.l.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Dave Levacy  
Absent: Steve Davis

**Approval of the Payment of Bills**

On the motion of Jeff Fix and the second of Dave Levacy the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2019-08.06.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Dave Levacy  
Absent: Steve Davis

**Adjournment**

With no further business, on the motion of Jeff Fix and a second of Dave Levacy the Board of Commissioners voted to adjourn at 10:16 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Dave Levacy  
Absent: Steve Davis

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The next Regular Meeting is scheduled for Tuesday, August 13, 2019 at 10:00 a.m.





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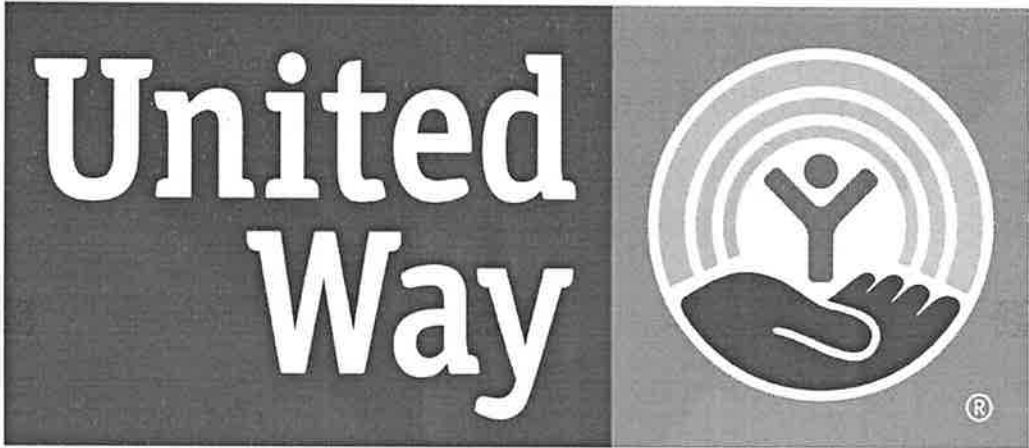
Motion by: Jeff Fix      Seconded by: Steve Davis  
that the August 6, 2019 minutes were approved by the following vote:

YEAS: Fix, Davis, Levacy      NAYS: None

ABSTENTIONS: None

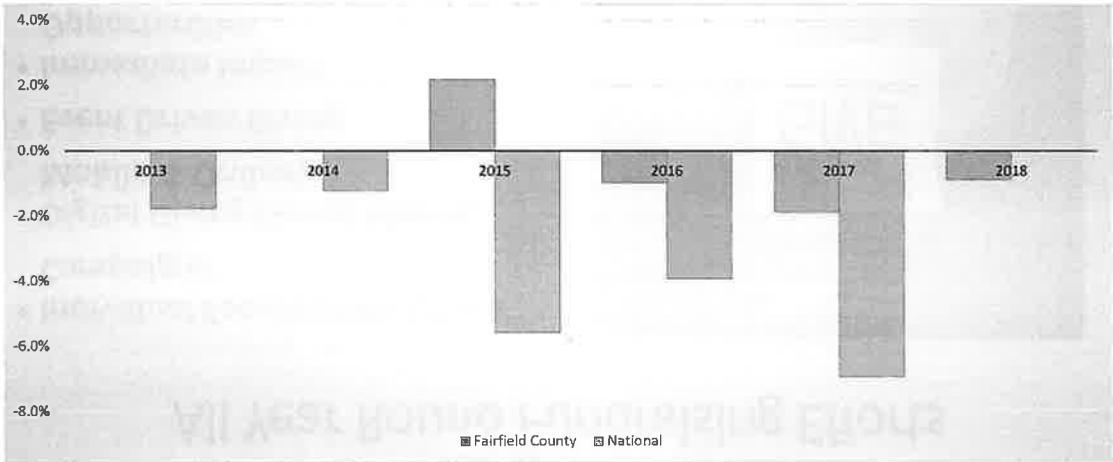
\*Approved on August 13, 2019

 Steven A. Davis Commissioner	 Dave Levacy Commissioner	 Jeff Fix Commissioner
 Rachel Elsea, Clerk		



United Way of Fairfield County

United Way Campaign Trends Comparison



# All Year Round Fundraising Efforts

- Individual Focused Workplace Campaigns
- Digital Giving (Social Media, Mobile & Online)
- Event Driven Giving
- Immediate Impact Opportunities
- Legacy Giving (Endowment, Life Insurance & Estate Planning)



# Path to Self Sufficient



- Academic Success
- Community Engagement
- College Alternatives
- Livable Environment
- Workforce Ready

# Agency Partnerships

