

Regular Meeting #30 - 2019
Fairfield County Commissioners' Office
August 1, 2019

Review

The Commissioners met at 8:30 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Donna Fox-Moore, Dennis Keller, Josh Pekar, Todd McCullough, Jane Hanley, Rhonda Myers, Belinda Nebbergall, Michael Kaper, Jeff Porter, Dr. Brian Varney, Luann Davidson, Loudan Klein, Tony Vogel, Amy Brown-Thompson, Joshua Horacek, Jessica Murphy, Kelly Ailes, Kelly Turben, Kyle Witt, David Miller, Nikki Drake, Soil and Water staff, Jon Slater, Chief Lape, Ed Laramée, Brett Riffle, Randal Hunt, Aunie Cordle, Patrick O'Malia, Mark Conrad, and Aubry Fowler.

- Welcome

Commissioner Levacy welcomed those who were in attendance.

- Community Partnership Highlight

Dr. Brown discussed Fairfield County values of community building and respect. As was the pattern, we showed our appreciation to a community partner, the Masonic Temple. The Masonic Temple allows county employees and others to use their parking lot, and that is appreciated.

The Commission welcomed Randall Hunt, new housing Director of the Lancaster-Fairfield Community Action Agency.

- Soil and Water Sand Table

Ms. Drake and her staff explained the augmented sandbox that projects a topographic map onto the sand. As the sand is played with the map recalibrates to show the topography. It is a great education tool for understanding maps.

- Records Center Update

The Clerk of Courts (records personnel) and Human Resources have moved into the Records Center.

At the end of June (and some days into July), we received final information from departments about their needs for storage (and boxes) at the Records Center. We have created an electronic work group to share information about operations, including instructions on boxing and labeling.

Departments continue to clean out Drew Shoe; we want to exit that space by the end of the year. We need some more information about boxes and space needed.

HR sent communication regarding exercise equipment at the Records Center.

- Budget Update

Please see the roundtable packet for budget preparation materials. The parameter for insurance began at 8% and Jeff Porter, HR Manager, and stakeholders are working very hard to reduce that increase.

Budget hearings have been set. Please call Rachel Elsea, Clerk, as soon as possible if you have a conflict.

Prior to the budget hearings, there will be an administrative review, and department leaders may receive a call or have a meeting to address questions.

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- Complete Count 2020 Committee

Loudan Klein and Dave Burgei will lead a committee in support of ensuring a complete count for the 2020 US Census. Please see the resolution copy in the roundtable packet. There were fact sheets on the tables today, as well. There is an August 6th meeting at the Regional Planning Commission at 5:30 about the US Census. All are welcome and encouraged to attend.

- CRMS Updates and Reminders

Ms. Elsea reminded everyone of the following CRMS tips:

- Make sure to have all signatures obtained prior to sending for Commissioners or Carri's approval.
- Check the published resolution packet to see if any resolutions pertain to your office
- Clean up any old drafts in your workspace
- Rachel and Staci will follow up if approved prosecutor resolutions have been sitting there for a few months
- Remember to click "to print" if you do not have an original document for signature and want the uploaded document printed to be signed.

- Department Updates

- a. Auditor – Jon Slater

The office is in the middle of the six-year reappraisal. The office is seeing some markets in the area running away from the Auditor's values by 20%. There will be six hearings coming up. Property owners are welcome to attend. The state audit is almost complete. Budget Commission hearings continue on Monday for various entities. The renovations at 108 North High Street are moving along with significant completion expected by December.

- b. Sheriff's Office – Chief Lape

Vice President Pence's visit is the first event that secret service allowed use of a drone for the event. Fairfield County was responsible for over 100 security positions at the event. They also had some tactical responsibility. The office continues to refine the standard operating procedures while enhancing programs offered to the inmates through the TCAP program. The patrol division is doing new innovative patrols. They are preparing for this year's inspection.

Fun Fact – Chief Lape collected employee core values which were turned into the Sheriff's Office Core Values which incorporate all employees input. Also, the jail makes 900 meals a day.

- c. Family, Adult, and Children First Council – Donna Fox-Moore

They are currently working on the three-year shared plan which identifies needs and goals. ADAMH, DD, JFS, Juvenile Court, FMC, schools, community action, United Way and the health department participated. The plan will be released in the fall and shared with the community.

Fun Fact – Fairfield County FACFC is the only council in the State of Ohio that has "adult" in their title. They want to serve all ages of life.

- d. Facilities – Dennis Keller

Maintenance is currently in a staffing transition. There are several new hires bringing new expertise and attitudes. This should make the office more effective and efficient. In the last four years they have finished building, built, or renovated four new buildings: the jail, Chestnut Street Records Center, 108 North High Real-

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Estate Building, and Baldwin. Both Baldwin and the Real-Estate Offices should be done in December. The bid advertisement for the Main Street Parking Lot will be sent soon and should be completed in the next few months.

Fun Facts – A small tree was growing on the roof of the Administrative Courthouse. The cornice work around the top is stamped metal.

Dr. Brown highlighted the environmental stewardship committee that will be meeting two more times this year and Mr. Davis explained his mathematic reasoning for looking into solar power for county building(s). New members are welcome to join the environmental stewardship committee anytime by contacting Carri or Dennis.

e. Developmental Disabilities – John Pekar

Since the last roundtable, DD and Square 7 have participated in a central Ohio social impact validation study. They were part of the development of key pieces of the study. Square 7 was proud to receive one of the first social impact validation stickers. DD has been involved in the soon to be Workforce Development Center. They are pleased to have contributed to the development. Not many communities would so heavily involve their Board of Developmental Disabilities in their workforce development. He thanked everyone for allowing them to be a part of the project. The Board had their first meeting with the new board members yesterday. They look forward to working with the new members.

Mr. Fix stated that it was important for people to know some former board members were creating a toxic environment at DD. They have chosen to leave and were replaced by individuals who are passionate about the DD cause. He hopes they will be much more supportive of Mr. Pekar's and his staff's efforts.

Mr. Levacy spoke to the impact the Workforce Development Center would have in Fairfield County. He thanked everyone involved in the creation of the Workforce Development Center.

Mr. Davis spoke to the high quality of individuals interviewed for the open DD board positions.

f. Soil and Water – Nikki Drake

Ms. Drake thanked the Commission for the letter of support for the area crop damage. Disaster relief programs have been made available for the area farmers. A handful of farmers have been contacted about solar farms. The annual SWCD banquet will be September 10th at the Mill Event Center.

Fun Facts – SWCD recently hired a new employee, Carrie Brown.

Mr. Fix asked how many acres were damaged this year.

Ms. Drake replied the deadline for crop damage reporting was extended and more information will be available. Fairfield County was more fortunate than other areas in Ohio.

g. Dog Shelter – Todd McCullough

Thank you to facilities for reconstructing the parking lot. That project is now completed. They are also installing a/c units in intact area. They have implemented 1,500 vaccines, and there has been 30,425 pounds (of dogs checked in) combined weight. Pets for Patriots project has resulted in five adoptions to date.

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h. Veterans Services – Justin Messinger

There was a recent passage of a bill that allows veterans to file claims for agent orange exposure. Over 10% of veterans who come into the office will qualify. There will be a mental health mobile clinic on August 8th.

i. Board of Elections – Jane Hanely

They are working with facilities and IT to move records and find additional space. They are preparing for the November and March elections for next year. The 2020 primary will be March 17th. The deadline for filing will be December 18th at 4:00 p.m.

Fun Fact – The BOE is working on census blocks for the census next year.

j. Prosecutor – Kyle Witt

All three divisions continue to be busy. They are looking at expanding their client base as they have recently added county parks and the airport. They are also talking to RPC and Juvenile Court. Juvenile is partnering with the court for early intervention and prevention. On the criminal side they continue to partner with law enforcement. They are on track for 750 criminal indictments. A lot of the indictments are drug related. The office has put a big emphasis on investigating the cases before going to court.

Fun Fact – The office logs 1,250 miles a year going back and forth between their offices and court.

k. ADAMH – Rhonda Myers

Thank you to the Commission for their support over the last six months. The federal and state governments are beginning to recognize the need to not silo specific drugs. This allows for flexibility in using treatment funds for other drugs. ADAMH starting a new fiscal year. There is an annual training coming up in September on addiction and how it affects families and communities.

Fun Fact – ADAMH appreciates the new meeting room space at the Records Center and its proximity to their office. They hope to use it for upcoming trainings.

l. OSU Extension – Aubry Fowler

Ms. Fowler reviewed the information included in the roundtable packet. We welcomed her to her new position.

Fun Fact – Over 300 youth attended camp this summer.

m. IT – Mark Conrad

The office continues to push cybersecurity training. Please use personal email address for personal emails. If you are expecting an email and haven't received it, please let IT know so they can release it.

Fun Fact – All emails received in county email hit the spam filter first. 21,000 emails hit the spam filter every day; of those, 4,300 are good emails and over 1,500 of those emails are viewed and released by the staff.

n. Economic Development – Patrick O'Malia

The Magna groundbreaking went well. This will bring in over 300 new jobs. The Commissioners are directly supporting the project with a \$500,000 workforce training grant. They appreciate the partnership with DD on the Workforce

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Development Center. The inaugural year of the Career Readiness Program has wrapped up. The RLF has released about \$12,000 of the community development grant to hire a consultant to do economic development and strategic planning. Patrick encouraged everyone to attend the Economic Development Summit on August 27.

Fun Fact – The average age of a manufacturing building in Fairfield County is 51 years old.

o. Treasurer – Michael Kaper

The second half settlement was recently completed. Delinquencies are down by over \$1,000,000.

Fun Fact – In 2019 20% of the staff will be married or have gotten married.

Land Bank is looking forward to working with Randall Hunt to continue the collaboration with Community Action. Working Man's Friend is finally coming down. They are removing the building today. They will green the area and then look at other plans. Over 55 structures have been taken down, a majority being residential structures in Lancaster, but they have done other work throughout the county.

p. Recorder – Lisa McKenzie

They have some new security in place including a monitoring system to see who is coming through the door and if they need to go out front to help a customer. The state budget bill included changes to recorder fees. Fees will increase sometime this fall. More information will be available after the fall conference. The last time the recorder's portion of the fees increased was in 1998.

q. JFS – Aunie Cordle

Ms. Cordle spoke on the radio this morning about August being Child Support Awareness month. Wear green on August 7th to raise awareness. They are working with Magna to get individuals hired. Public Assistance applications can be done online, over the phone, or in person. They are trying to remove barriers. They appreciate the increase in state funding and focus on children and families.

Fun Facts – JFS staff who must travel for work, traveled an estimated 473,806 miles in 2018. That equates to traveling around the world 19 times.

A current Protective Services Supervisor is a real life "princess". She is a descendent of the last King of Samoa. Her great uncle is the high chief in the village where the king is from and her grandfather had a village title and her mother has a voting title.

Fun Facts:

CSEA has 27 employees with a combined 329 years of service for an average of 12 years each.

The average length of a roundtrip field visit for Protective Services staff to visit a child in agency custody is 116 miles.

In 2018 we received 22,347 applications (Cash, Food, and Medical) and processed them on average within 10.1 days.

12 of our 19 in home childcare providers are STAR rated under Step Up to Quality.

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r. Human Resources – Jeff Porter

A dependent audit will be conducted for the health benefit plan to make sure dependents are eligible to be on the plan. HR has moved to their new offices in the records center. The training room has received robust interest and use. CORSA held a training there. The room can accommodate up to 90 individuals. Upcoming trainings include financial wellness with Prudential. The fitness center will open on August 5th from 5:00 a.m. to midnight, seven days a week. All equipment was purchased through the health benefit plan. Spouses can come if accompanied by the employee.

Fun Fact – There will not be tanning beds or massage rooms at the Records Center as asked by an individual. Fairfield County is the highest users of Doctors on Demand, as compared to all other UHC book of business participants in the United States. Also, we are unfortunately among the highest users of emergency rooms in the UHC book of business. We will examine ways to improve that.

s. Engineer – Jeff Camechis

The office is busy with summer projects. Chip and seal projects are complete; next is resurfacing.

Fun Fact – Cheryl is redoing all easement evaluations and appraisals.

t. Coroner – Dr. Brian Varney

The office has been busier than usual. There have been over 200 investigators this year. We are still mourning the loss of Mark Remington who passed away this year. The Office has been working on filling the void left behind. They have hired some part time investigators and are working to train them. Luann has developed a great onboarding program.

The nature of their work doesn't lend itself to a fun fact. So, here is an interesting fact.

Interesting Fact – The Office frequently gets requests for assistance with death certificates to reflect agent orange exposure which involves a detailed investigation and records search to confirm exposure and supplement the death certificate.

The update to the certificate makes survivors eligible for benefits. Thank you to the Veterans Services for helping get the paperwork they need. There has been specific cases where this work makes a positive difference in benefits. Luann shared such a general example.

u. Community Action – Kelly Ailes

They have had a busy summer with farmers markets serving over 250 families at each event. They are excited about bringing Randall Hunt to the team.

v. Regional Planning Commission – Loudan Klein

Next week is the Complete Count Committee training on August 6th immediately after the August 6th RPC meeting, which will be a short meeting. They will continue to put out notices of upcoming meetings.

The Water Street Bridge project in Baltimore is complete.

In the 2018 grant projects they just put out to bid, the Neighborhood Revitalization Grant for Millersport.

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Fun Fact – RPC formed in 1972. One member from the founding commission, Doug Ingram, still serves.

w. Utilities – Tony Vogel

As Central Ohio grows, so does the northwest portion of the county. There are currently seven developments they are working on. They took over the former Greenfield Township Water and Sewer district and will work to connect it to the Little Walnut facility. With the Workforce Training Center and Career Readiness Program, Rick has expanded the schools involved to now six different districts. The Utilities Department will be presenting at the Bloom Carroll Schools for a lunch n learn session.

Fun Fact – If drinking water cost what ---

Milk does, 1000 gallons of water would be \$1,490.

Gas does, 1000 gallons of water would be \$2,850.

Soda does, 1000 gallons of water would be \$10,688.

20 employees manage five wastewater facilities and three treatment plants.

x. Clerk of Courts – Kelly Turben

Please start to collect your items at Drew Shoe. If there are any questions, please give them a call. Thanks to everyone for their help with the Records Center move.

• Rapid Fire News

- a. What have we done to accomplish the mission
- b. Strategic Planning updates are on the website
- c. 2019 Special Dates
- d. Review of Packet – Checklist
- e. Communications Work Group for 2020 – participants are welcome!
- f. 2020 Special Dates coming in November 2019
- g. Economic and Workforce Development Summit
- h. Highlights of voting meeting at 10:00 a.m.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Thursday, May 16, 2019 beginning at 10:20 a.m., with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Todd McCullough, Jeff Porter, Aunie Cordle, David Miller, Ed Laramée, Tony Vogel, Nikki Drake, Soil & Water Staff, and Chief Lape.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

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Approval of Minutes for Tuesday, July 30 2019

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, July 30, 2019 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Steve Davis

Abstaining: Dave Levacy

Approval of the Commissioners' Resolution

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the Commissioners Office resolution authorizing the approval of a proclamation; see resolution 2019-08.01.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Adjournment

With no further business, on the motion of Jeff Fix and a second of Steve Davis, the Board of Commissioners voted to adjourn at 10:21 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

The next Regular Meeting is scheduled for Tuesday, August 6, 2019 at 10:00 a.m.

Motion by:

Seconded by:

that the August 1, 2019 minutes were approved by the following vote:

YEAS:

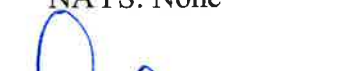
NAYS: None


ABSTENTIONS: None

*Approved on August 6, 2019

Absent

Steven A. Davis
Commissioner


Dave LeVacy
Commissioner


Jeff Fix
Commissioner


Rachel Elsea, Clerk