

**Regular Meeting #33 - 2017**  
**Fairfield County Commissioners' Office**  
**August 1, 2017**

**Public Viewing – Ballard Lane Ditch Petition**

The Commissioners met at 8:00 a.m. to for a public viewing of Ballard Lane for the purpose of a viewing for a ditch petition. Commissioner Kiger called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Jeremiah Upp, Amy Boyer, Don Renkar, Tyler Workman, Lisa Jessee, Clyde Muser, Kris Modlich, Kelly Modlich, Donald Pontius, Rodney Osburn, Cynthia Osburn, Bob Slater, Mary Sue Slater, Kathleen Pontius, Steve Romine, Jenny O'Hare, and Jeff Matheny.

The site was viewed and questions were answered by Mr. Upp and Ms. Boyer. A public hearing will be held on August 22<sup>nd</sup>.

**Review**

The Commissioners met at 9:03 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jim Bahnsen, Spencer Remoquillo, Angel Conrad, Dennis Keller, Jon Kochis, Jonathan Ferbrache, Tony Vogel, Joshua Horacek, Chief Perrigo, Corey Clark, Jodi Smith, Kelly Shoemaker, Kathy Hyme, Patrick Welsh, and Sandra Bryan.

- Legal Update

Mr. Horacek stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

- Wear green to show support or child support services at JFS on August 2.
    - The office will be closed for Labor Day on September 4.
    - There is State Auditor sponsored training for cybersecurity to be held at the Fairfield County Jail and Public Safety Facility on September 13. (IT will send email about this opportunity.) Commissioner Kiger encouraged attendance.
    - United Way Day is September 14.
    - There is a job fair at OU-L on September 29<sup>th</sup> beginning at 9 am.
    - The leadership conference is Thursday, September 28, at 8:30 am at FMC.
    - The formal building dedication for the jail and public safety facility is Friday, September 29<sup>th</sup> at 12 noon. Ms. Brown commented on the commemorations that were planned for the event.

- b. Highlights of Resolutions

Ms. Brown provided highlights of the proposed resolutions.

There was a proclamation for child support awareness month, with child support leadership in attendance to receive the proclamation.

There was also a proclamation to honor the volunteership and service of Mervin Bartholow, a leader who had been dedicated to the improvement of the Buckeye Lake State Park area. Mr. Bartholow has passed away, and Commissioner Levacy will present this proclamation to the Bartholow family members.

JFS proposed the approval of network contracts for child protective services.

The County Engineer proposed approval of awarding a painting contract for a bridge over Rushcreek Bridge. The County Engineer also proposed approval of a feasibility study for Refugee Road and approval of a contract for technical engineering services.

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We proposed an amendment for services relating to the Loewendick contract for demolition of the old Wheeling Street jail; the amendment was to accommodate city of Lancaster requirements.

IT proposed an agreement with Insight relating to the implementation of Microsoft Office 365.

There were financial resolutions proposed, such as:

- A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of April 15, 2016 through May 15, 2017;
- Creation of a new special revenue fund for a new grant with Common Pleas Court;
- Budget adjustments for the Major Crime Unit relating to grant awards;
- A BWC refund as memo expenditures (multiple resolutions);
- Account to account transfers of appropriations for the Commissioners' Office to properly classify expenditures;
- Appropriations from unappropriated funds for the County Engineer, Juvenile Court, and JFS (non-general fund appropriations and multiple resolutions);
- The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications, as needed).

c. Administrative Approvals & Budget Update

*Administration Update*

*Administrative Approvals:* Ms. Brown reported the review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were any questions about the approvals, and none were posed.

*Follow up on application to the State Disaster Relief Fund:* Ms. Brown reported Fairfield County has submitted an application to the State Disaster Relief Fund based on recent flooding. The total application was for \$1,314,639.51, covering eligible participants of Berne Township, Bloom Township, Greenfield Township, the City of Pickerington, the Fairfield County Engineer, Pickerington Schools, South Central Power, and the villages of Amanda, Millersport, Sugar Grove, and Thurston. Jon Kochis, EMA Director, led this process.

*Proposed Legislation:* Legislation was introduced in July to require certain political subdivisions and entities to adopt credit card usage policies for their employees and officials, detailing allowable uses, the number of cards, who can use them, credit limits and reissue periods. The measure, House Bill 312, is sponsored by Rep Dave Greenspan (R-Westlake) and Rep Kirk Schuring (R-Canton). Counties are largely excluded from the bill since their enabling statutes include a number of safeguards; however, the legislation may provide an opportunity to modernize how counties use credit cards to procure goods over the internet, in accordance with a locally adopted policy. The bill would prohibit counties as well as other local governments from issuing debit cards to their employees. At present, we are reviewing the county policy, as well.

*County Budget Update*

The next level access for 2018 changes is level 3, and the deadline for those changes is September 1. This September 1 deadline is the final time for the general fund departments to make changes with the data entry process.

d. Bravos

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Thank you to the IT team for their work in implementing cybersecurity training.

Thank you to Jon Kochis, EMA Director, and his team for leading the disaster relief application effort.

- Old Business

- a. Meals on Wheels Budget Proposal

Ms. Brown reported the County Prosecutor provided guidance on the expenditure of a walk-in cooler from levy funds. Meals on Wheels removed the walk-in cooler from their 2018 proposed levy expenditures. An updated proposal from Meals on Wheels was received on July 28, 2017, by email. Meals on Wheels removed the proposed \$9,500 expenditure for a walk-in cooler. This was the only change from the presentation made to the Board of Commissioners on July 25, 2017. (A summary was part of the review packet.) The Board of Commissioners has no additional questions at this time, and the normal budgetary process with approvals is anticipated.

- b. Ballard Lane Public Viewing

Mr. Levacy provided an updated on that morning's viewing. The area includes West Bank and Parrish Farm. They are proposing using gravity and pumping to take water to the Lateral A. There were quite a few attending the viewing.

Mr. Ferbrache added this project was still conceptual, prior to the public hearing.

Mr. Levacy added that there were good comments earlier in the morning and that they were restricted in going to the feeder canal due to the Columbia gas line. They may need to go west.

Mr. Ferbrache added the project would be difficult regardless.

Mr. Levacy added they sent a letter to ODNR requesting a waiver to penetrate the dam. They have not heard back from ODNR at this time.

- c. Email from Jeff Feyko re: Baltimore Gun Range

We received by email correspondence from Attorney Jeff Feyko indicating the Village of Baltimore was in the process of researching information about title issues regarding the land where the Village gun range is located.

- d. Jail Parking Lot

Mr. Keller showed photos of the parking lot construction at the new jail.

- New Business (none)

- General Correspondence Received

- a. Regional Planning Commission Packets

- Calendar Review/Invitations Received

- a. 2017 Athena Banquet – Thursday, August 24<sup>th</sup> at 5:30 p.m. at the Lancaster Country Club

- 1. Commissioner Levacy asked that we send his regrets. Commissioner Kiger will check his schedule.

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- b. Grand Opening of the Pickerington Public Library Sycamore Plaza Branch – Saturday, September 2<sup>nd</sup> at 11:45 a.m. – 7861 Refugee Road, Pickerington
- c. Cyber Security Training – Wednesday, September 13<sup>th</sup> at 9:00 a.m. at the Sheriff's Office (Carri will attend)

- FYI

- a. Jail Population

The jail population is now 266, down 23 from last week.

- b. EPA Notice re: Final Issuance of Modification to Certification for the Leach Xpress Project
- c. Lancaster – Fairfield Chamber Ribbon Cuttings

Economic Development sends representatives to the ribbon cuttings.

- d. Picktown Palooza Thank You

Ms. Brown asked if there were any comments. She had heard the Commissioners and others desired for the festival to be moved further away from the Lancaster Festival. Mr. Kochis did a good job managing the weather aspects.

Mr. Levacy stated he did not think it was good to hold the event so close in time to the Lancaster Festival as the two did not need to compete. Mr. Kiger agreed and stated he would keep bringing it up.

Ms. Brown added there was an expectation for an administrative meeting in connection with the economic development department to review the event and support of it.

- e. DD August 2017 Newsletter
- f. Building Update

Ms. Brown mentioned the plan for the courthouse to have a building assessment in 2018, concentrating on the envelope of the building (sandstone, roof, etc.), and for the building at 108 North High Street (formerly the Detective Bureau) to have an assessment yet this year with an ultimate goal of office space, likely for the County Auditor and Real Estate Assessment. She went on to report we will be closing on the Gannett building soon and are still gathering information on the Baldwin building in order to develop a project plan.

Mr. Kiger stated he would like to see indoor painting included in the courthouse assessment.

- Issues Bin (none)
- Open Items (none)

Commissioner Kiger stated at 9:30 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 1, 2017 beginning at 10:01 a.m., with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Joshua

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Horacek, Kristi Burre, Spencer Remoquillo, Aunie Cordle, Bart Hampson, Corey Clark, Rick Szabrak, Dennis Keller, Donna Stalter, Todd McCullough, Jon Kochis, Ray Stemen, Mary Beth Lane, Jonathan Ferbrache, Jeff Camechis, Johanna Pearce, Jon Slater, and Cheryl Ricketts.

**Pledge of Allegiance**

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Kiger asked if there were any announcements.

There were no announcements.

**Public Comment**

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

**Approval of Minutes for Tuesday, July 25, 2017**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, July 25, 2017 Regular Meeting.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Abstaining: Steve Davis

**Approval of the Auditor's Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Auditor's Office resolutions:

- |              |   |
|--------------|---|
| 2017-08.01.a | A resolution to approve a refund as a memo expenditure for fund #7428<br>[Auditor- Payroll] |
| 2017-08.01.b | A resolution to approve a refund as a memo expenditure for fund #7428<br>[Auditor- Payroll] |
| 2017-08.01.c | A resolution to approve a refund as a memo expenditure for fund #7428<br>[Auditor- Payroll] |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Abstaining: Steve Davis

**Approval of the Commissioners' Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioners' Office resolution authorizing the approval of a proclamation recognizing August Child Support Awareness Month; see resolution 2017-08.01.d.

Discussion: Ms. Brown presented the proclamation to the Child Support team and introduced everyone. She thanked them for their work. Child support collected over \$22 million last year. She also thanked the stakeholders and parents. Commissioners Levacy and Kiger thanked everyone for their work as well.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger

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Abstaining: Steve Davis

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- |              |  |
|--------------|--|
| 2017-08.01.e | A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of April 15, 2016 through May 15, 2017 [Commissioners] |
| 2017-08.01.f | A resolution authorizing the approval of a proclamation. [Commissioners]   |
| 2017-08.01.g | A resolution approving an account to account transfer into a major expense category – Commissioners [Commissioners]  |

Discussion: Mr. Levacy stated that Mr. Bartholow was a long time resident of Buckeye Lake who dedicated his time to the betterment of the area. In recent years, he focused on water quality and formed the Buckeye Lake for Tomorrow group. He will be greatly missed.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Abstaining: Steve Davis

**Approval of the Common Pleas Court Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Common Pleas Court resolution to authorize the establishment of a new fund for the Fairfield County Common Pleas Court Ohio Department of Mental Health and Addiction Services (OhioMHAS) Grant & Appropriate from unappropriated to establish a budget for 2017; see resolution 2017-08.01.h.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Abstaining: Steve Davis

**Approval of the Engineer's Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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|--------------|--|
| 2017-08.01.i | A Resolution to Approve the Contract Bid Award for the RUS-10, FAI-CR49-0.418 Marietta Road over Rush Creek Bridge Painting Project. [Engineer]  |
| 2017-08.01.j | A resolution to approve a Professional Services Agreement with TEC Engineering, Inc. [Engineer]  |
| 2017-08.01.k | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for bridge inspection level 1 and 2 training for employees [Engineer]      |
| 2017-08.01.l | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for 2016 audit of MVL registrations and IRP truck registrations [Engineer] |
| 2017-08.01.m | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for bridge repairs and pavement asphalt [Engineer]                         |
| 2017-08.01.n | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for paver rental [Engineer]  |

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Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Abstaining: Steve Davis

**Approval of the Facilities Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Facilities resolution for approval of change order No. 1. To the contract between S.G. Loewendick & Sons, Inc. and the Fairfield County Commissioners; see resolution 2017-08.01.o.

Discussion: Ms. Brown reminded everyone that this project was completed at a significantly lower cost than the budgeted amount. Mr. Levacy said he thought the demolition went very well. Mr. Keller replied the change was to accommodate a water line connection at the street. Mr. Upp added that in all of his years of working with projects, the jail project was extremely impressive in that it was ahead of schedule and under budget. He complimented everyone on a great job.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Abstaining: Steve Davis

**Approval of the IT Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the IT resolution to approve a program agreement and addendum between Insight Public Sector, Inc. and the Fairfield County Board of Commissioners; see resolution 2017-08.01.p

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Abstaining: Steve Davis

**Approval of the JFS Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

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|--------------|---|
| 2017-08.01.q | A resolution to approve appropriations from unappropriated funds, fund #2599, Job and Family Services [JFS]   |
| 2017-08.01.r | A resolution regarding Network Placement and Related Services Agreement between Marie's House of Hope, Inc., and Job and Family Services, Child Protective Services Department [JFS]    |
| 2017-08.01.s | A resolution regarding Network Placement and Related Services Agreement between National Youth Advocate Program and Job and Family Services, Child Protective Services Department [JFS] |
| 2017-08.01.t | A resolution regarding Network Placement and Related Services Agreement between House of New Hope, and the Child Protective Services Department [JFS]                                   |
| 2017-08.01.u | A resolution regarding Network Placement and Related Services Agreement between NECCO Inc., and Job and Family Services, Child Protective Services Department [JFS]                     |
| 2017-08.01.v | A resolution to appropriate from unappropriated in a major expenditure object category for Fairfield County Job & Family Services Sub Fund 8056 (2072 Wendy's Wonderful Kids). [JFS]    |

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2017-08.01.w            A resolution to appropriate from unappropriated in a major expenditure object category for Fairfield County Job & Family Services Sub Fund 8056 (2072 Wendy's Wonderful Kids). [JFS]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Abstaining: Steve Davis

**Approval of the Juvenile/Probate Court Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund #2036 Department of Youth Services; see resolution 2017-08.01.x.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Abstaining: Steve Davis

**Approval of the Major Crimes Unit Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Major Crimes Unit resolution authorizing an increase in major expenditure object category appropriations [Fairfield Hocking Major Crimes Unit – Fund 7830 Sub fund 8140 DLEF Grant]; see resolution 2017-08.01.y.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Abstaining: Steve Davis

**Approval of Payment of Bills Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2017-08.01.z            A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]
- 2017-08.01.aa           A resolution authorizing payment(s) to United Health Care for purposes of the Fairfield County Health Benefits Plan – Fairfield County Board of Commissioners [Commissioners]
- 2017-08.01.bb           A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Abstaining: Steve Davis

Commissioner Kiger stated at 10:13 a.m. that the Commission would be in recess until the 10:30 Executive Session.

**Review**

The Commissioners met at 10:30 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel



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Elsea, Josh Horacek, Kyle Witt, Jon Slater, Jon Kochis, Jim Bahnsen, Jonathan Ferbrache, Jeremiah Upp, and Mary Beth Lane.

**Executive Session to discuss Imminent Litigation**

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to enter into Executive Session to discuss imminent litigation at 10:31 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Josh Horacek, Amy Brown-Thompson, Kyle Witt, Jonathan Ferbrache, and Jeremiah Upp.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy and Mike Kiger.

Absent: Steve Davis

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to exit Executive Session at 11:40 a.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy and Mike Kiger.

Absent: Steve Davis

**Review**

The Commissioners met at 11:40 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Josh Horacek, Kyle Witt, Jeremiah Upp, and Jonathan Ferbrache.

*Exploring Drone Use*

Ms. Brown stated she would seek more information on drone use for official county business.

**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 11:41 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Absent: Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, August 8, 2017, at 10:00 a.m.

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Motion by:

Seconded by:

that the August 1, 2017, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

\*Approved on August 8, 2017

*Absent*

Steven A. Davis  
Commissioner

*[Signature]*

Dave Levacy  
Commissioner

*[Signature]*

Mike Kiger  
Commissioner

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Rachel A. Elsea, Clerk