

**Regular Meeting #29- 2019**  
**Fairfield County Commissioners' Office**  
**July 30, 2019**

**Review**

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Jeff Fix. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Jeff Porter, Joshua Horacek, Amy Brown-Thompson, Dennis Keller, Tony Vogel, Todd McCullough, Loudan Klein, Aunie Cordle, Dave Burgei, Jim Shaw, Jon Slater, Lisa Notestone, Ray Stemen, David Miller, Mark Conrad, and Jim Bahnsen.

- Welcome
- Legal Update

Mr. Horacek stated there was a resolution on for the Commissioners' consideration for the release of an easement. The Commissioners inherited this easement with the purchase of a neighboring property. The release is at the request of the property owner and health department as a new septic system needs installed, and the area of the easement is the only area the new system can be placed.

Mr. Davis asked Mr. Horacek to examine increasing flexibility for the 2020 meeting times.

Mr. Horacek replied he was working with Ms. Elsea to make the meetings as flexible as possible.

- Administration and Budget Update/Carri's List

a. Announcements

August 1 – Roundtable for Elected Officials and Department Heads

August 7 – Wear Green for Child Support Awareness

August 27 – Economic and Workforce Development Summit

It was an exciting day to plan to welcome Vice President Pence to Lancaster, Ohio, to celebrate the arrival of MAGNA and 300 jobs for Fairfield County. We had a fact sheet about Fairfield County participation in Economic and Workforce Development.

Following up to the discussion last week, cards of thanks are available to sign for Governor DeWine, Speaker Householder, and President Obhof. We already sent letters of thanks to various associations.

Mr. Shaw provided a brief update from Attorney General Yost's office. The Consumer Protective website was updated to allow individuals to easily search to see if businesses have broken consumer protection laws. They also recently revamped the OPATA website. AG Yost signed a statement with other AGs to call for an end to the statute of limitations for rape.

b. Highlights of Resolutions

Dr. Brown highlighted 29 resolutions for the voting meeting.

We proposed a resolution to proclaim August Child Support Awareness month.

JFS proposed five contracts for protective placement in network.

We propose releasing an easement located at 7489 Columbus-Lancaster Road in Carroll, Ohio, discussed above with the legal update.

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The GIS Department proposed a resolution to approve a contract with Woolpert, Inc. for the Fairfield County, OH Historical Imagery Project.

RPC proposed a resolution to certify consistency of the Fairfield Metropolitan Housing Authority 2020 Annual Plan with the Fairfield County's Community Housing Improvement Strategy.

There were financial resolutions to approve, such as:

- A resolution to approve a CFLP Solid Waste District Recycling Services Contract third quarter 2019 budget revision request;
- A resolution to add entries to the tax duplicate based on communication from Licking County about the Buckeye Lake Sewer System;
- An account to account transfer of appropriations to properly classify expenditures for JFS;
- Multiple transactions to clean up inactive funds (two resolutions);
- The approval of a grant agreement for the renewal of the Targeting Community Alternatives to Prison grant (ODRC provided a letter of approval for up to \$361,976 in Fiscal Year 2020 and \$361,976 in Fiscal Year 2021);
- Rescinding a resolution not needed based on sub fund and fund activity;
- Appropriations from unappropriated funds for JFS, the Dog Shelter (two resolutions), County Engineer (two resolutions), an EPA recycling grant, an EMA grant, and the Commissioners (to clean up an inactive special revenue fund);
- Repayments of advances from the Common Pleas Court and CHIP grant funds;
- Approval of an advance for Juvenile Court;
- A memo expenditure related to the administrative fee for the health benefits plan;
- The payment of bills.

There will be additional financial resolutions and protective services placement resolutions in queue, as well. Looking forward to the meeting of August 1<sup>st</sup> there is a proclamation for awareness of prostate cancer, interest credits for the Health Department and Parks District (for June), and appropriations for the old TCAP fund to clear interest to the grantor, ODRC.

Following up on the conversation of last week, we prepared a resolution discussion draft approving the revocation of the intention to withdraw from the Multi-County Juvenile Detention Center and to rescind Resolution 2019-05.14.c. The resolution draft was approved to form by the County Prosecutor.

c. **Administrative Approvals, Program, & Budget Update**

**Administrative Update**

**Administrative Approvals**

The review packet contained a list of administrative approvals. No questions were posed.

**Dependent Eligibility Audit**

There will be a "Dependent Eligibility Audit" for the health benefits plan approved. Such an audit will be the first audit conducted for the three years in which the health benefits plan has been under the direction of Fairfield County. It will require employees who have dependents enrolled to provide proper documentation to verify the dependent's eligibility for coverage under the plan. It is a way to make sure that we provide benefits to only those who are eligible.

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Many employees will be familiar with the audit process because Franklin County conducted such an audit every couple of years. We are contracting with Willis Towers Watson to conduct the audit and lead communications.

Mr. Porter provided an update on how the audit would work with a random selection process.

Mr. Fix asked why we weren't auditing all enrollees.

Mr. Porter replied that an entire population audit was onerous, and a sample made the work more efficient.

Dr. Brown commented on how the communications themselves can yield more accurate enrollments.

Commissioner Davis indicated he would be interested in hearing how the audit turns out.

National Association of Social Workers Conference – Presentation

Dr. Brown will be presenting her research at a conference session at the National Association of Social Workers conference in Columbus on November 14<sup>th</sup>. The presentation is titled: The Effect of Organizational Citizenship Behavior on Job Satisfaction of Child Protective Services Workers in Ohio: A Correlational Study. If there is anyone who would like more information about the conference or presentation, please contact Dr. Brown.

Mr. Davis congratulated Dr. Brown and added this was not a surprise with her talent and knowledge.

**Budget Update**

County Budget for 2020

Budget hearings are set for 2020. There will be reminders about the conduct of hearings during the Roundtable.

Commissioner Davis asked that the administrative reviews of projections include a comparison of budgets presented outside of parameters to what the estimates would look like if projections were presented within parameters.

Targeting Community Alternatives to Prison Grant Award

A TCAP application for the SFY 2020/SFY 2021 was submitted to ODRC for the County Commission, County Sheriff, and County Common Pleas Court. The grant application was for \$723,952.

ODRC awarded the application, and a letter of approval was received on July 24, 2019. On the voting agenda was a resolution to approve the grant agreement.

Grant expenditures will be for two new Common Pleas Court employees (a bond officer and an adult probation liaison). Personnel costs are anticipated to be \$280,000. Personnel will provide direct services, such as case management, pretrial coordination, and liaison services for community resources and wraparound services, including but not limited to reentry council services, mental health providers, housing assistance, educational support services, and employment assistance. The result of these services will be improved support and engagement for adult probationers. Such support and engagement will be a contributing factor for successful reentry and participation in society.

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In addition, we anticipate improved coordination and connections with community stakeholders, including non-profit organizations and community groups. The improved coordination and connections will help to increase long-term capacity of all county personnel serving the population of adults seeking to recover from addictions and mental health concerns.

Program expenses (\$353,952) include contracted services for mental health assessments (court-focused), substance abuse (and in lieu of conviction) assessments, drug testing, crisis intervention services (at the jail), and counseling or cognitive behavior therapy (at the jail), as well as adult probation liaison guided wrap-around services for probationers (such as transportation support, educational support, work related expenses, and license reinstatements) as approved by the Common Pleas Court.

Of the \$353,952, \$110,000 is dedicated to mental health crisis intervention and cognitive behavior therapy courses. This is a continuation of the current grant. Program expenses are designed to support recovering and reentering adults in their life relationships.

Equipment (\$90,000) is included for supportive court and law enforcement purposes. Equipment may include vehicles to transport inmates to the court and/or computer program expenditures to support law enforcement. Other examples of equipment are furniture, computers, and audio/visual or communication equipment to support law enforcement and/or court personnel, including adult probation officers.

Given the Common Pleas Court expenditures are most of the new grant expenditures, the Common Pleas Court will be managing the grant for the SFY 2020/SFY 2021. Quarterly monitoring meetings will continue with the collaboration.

We had a press release about the new grant and the signing of the grant agreement.

d. August 1 Roundtable

The Board of County Commissioners will be hosting a quarterly roundtable for elected officials and department heads on August 1, beginning at 8:30 a.m. The roundtable meeting will be held in the Board of Commissioners Hearing Room. There is a Board of Commissioners meeting scheduled at 10 am following the roundtable.

e. BRAVOs

Bravo to the collaboration of the County Commission, Common Pleas Court, and Sheriff on the renewal of the Targeting Community Alternatives to Prison grant from ODRC.

Thanks to Tammy Smith, Facilities Supervisor, for pulling folks together to help make sure the Government Services Center at Main and Memorial was neatly weeded. Thanks to Mike Eaton and Francis Tilley for their help. Thanks to the Commissioners, Facilities Staff, and others (Todd McCullough, Corey Clark, and Donna Stalter judged the bicycling event) who also helped make sure the building was well presented during the Lancaster Festival.

Bravo to Donna Fox-Moor, Kim Devitt, and a team on the coordination of a large training session (with Dr. Ira Chasnoff on the effects of maternal alcohol and substance use on the newborn child) scheduled this past Friday at Crossroads. The staff of FCFACF, Community Action, and CPS, along with members of the Perinatal Leadership Group and Community Action staff, led the way. There were more than 200 in attendance.

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Bravo to the economic and workforce development community and all stakeholders who had a part in working with MAGNA to encourage their arrival in Lancaster; we appreciate the celebration with Vice President Pence scheduled for July 30<sup>th</sup>.

Thank you to James Mako (and all of RPC) and to Baltimore officials as we celebrate the opening of the Water Street Bridge in Baltimore, Ohio, funded by County CDBG grants. (A picture of the bridge was available.)

- Old Business

- a. MCJDC connections – rightsizing the contribution

There was a resolution proposed on the voting agenda for a revocation of the intention to withdraw on December 31, 2019. The effective date of the resolution is the day that the resolution passes.

On August 2, Carri Brown and Michael Orlando will visit the juvenile detention center in Muskingum County.

- b. ADAMH Board Applications

Dr. Brown stated that the office had received two qualifying applications for the open vacancy to date. They will continue to receive applications until August 14<sup>th</sup>.

- c. Lancaster Festival

Mr. Davis stated he attended several events and was impressed at each event. He is impressed with the vision and growth of the event year after year. He mentioned the difficulty in trying to leave early and getting stuck on the bridge during the fireworks.

Mr. Kochis replied this was brought up by others who got caught as well. While they had no solution in time for the Kansas concert, they will have one for next year.

Mr. Kochis commented on the county drone used for security, and he shared some pictures.

There were a lot of positive comments shared about the Lancaster Festival, and a note of thanks was sent to the Lancaster Festival leadership and volunteers. Aunie Cordle stated there were hundreds of volunteers who helped in many ways.

- New Business (none)

- General Correspondence Received (none)

- Calendar Review/Invitations Received

- a. Fairfield 33 Alliance Meeting – Tuesday, August 27th at 11:00 a.m. at the Workforce Training Center
    - 1. Commissioners Levacy and Fix will attend.

FYI

- a. Jail Population - 309
  - b. VA Day in Fairfield County with the Veterans Service Commission
  - c. ODAS Consolidated Plan & Citizen Participation Process Memo

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- d. ODNR Communication re: Kirkersville Feeder Canal Study
- e. Commissioners Electronic Newsletter Flyer

- Open Items

Mr. Slater thanked the Commissioners for their support with the GIS imaging project. This has been a year and a half project that will improve imagery available to subdivisions and others.

Mr. Davis asked how the building renovations for the real estate assessment officer were progressing.

Mr. Slater replied the renovations were on time and substantial completion was still on track for December.

Mr. Keller added they expect a few change orders.

A building name has not yet been decided formally.

Commissioner Davis stated at 9:40 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

### Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, July 30, 2019 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis and Jeff Fix. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Staci Knisley, Dennis Keller, Todd McCullough, Jon Kochis, Loudan Klein, Ray Stemen, JFS Child Support Staff, David Miller, and Chad Reed.

### Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

### Announcements

Commissioner Davis asked if there were any announcements.

Ms. Elsea invited everyone to sign the thank you cards for State leadership for the recent budget.

### Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster urged everyone to contact Congress and urge them to vote the Antifa Brotherhood as a terrorist group.

### Approval of Minutes for Tuesday, July 23, 2019

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, July 23, 2019 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Steve Davis

Absent: Dave Levacy

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**Approval of the Auditor's Office Resolutions**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Auditor's Office resolutions:

- 2019-07.30.a            A resolution authorizing a memo expense memo receipt for the General Fund 2% administration fee for managing the county self-insurance program, Fund #5376 TO General Fund #1001 - Fairfield County Auditor [AuditorPayroll]
- 2019-07.30.b            A Resolution to Approve a contract with Woolpert, Inc. for the Fairfield County, OH Historical Imagery Project. [Auditor- GIS]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Steve Davis

Absent: Dave Levacy

**Approval of the Commissioners' Resolution**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- 2019-07.30.c            A resolution authorizing the approval of a proclamation [Commissioners]
- 2019-07.30.d            A resolution authorizing the approval of repayment of an advance to the General Fund from the CHIP/CDBG PY2016 Fund# 2730, Subfund# 8136 – Fairfield County Commissioners [Commissioners]
- 2019-07.30.e            A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of March 15, 2019 through April 15, 2019 [Commissioners]
- 2019-07.30.f            A resolution to appropriate from unappropriated into a major expenditure object categories for Capital Project Funds # 3749 and Fund# 3557 relating to Clerk of Courts & Fund to fund transfers to Bond Retirement Fund# 4558, Clerk of Courts/One Stop Shop – Fairfield County Commissioners [Commissioners]
- 2019-07.30.g            A resolution authorizing appropriations and fund to fund transfers for inactive special revenue funds, fund 2590 and fund 2359 [Commissioners]
- 2019-07.30.h            A resolution approving the release of an easement located at 7489 Columbus-Lancaster Road, Carroll, Ohio. [Commissioners]
- 2019-07.30.i            A Resolution to approve rescinding Resolution # 2019-07.16.g., a resolution for a fund to fund transfer from the General Fund# 1001 to Special Assessment Rushcreek Estates Drainage Maintenance District Fund# 2819 & to appropriate from unappropriated into a major expenditure object category for Fund#2819, because it is not needed [Commissioners]
- 2019-07.30.j            A resolution to appropriate from unappropriated into a major expense category for fund # 2807/Subfund# 8223 – FY2019 Ohio EPA Community Recycling Grant [Commissioners]
- 2019-07.30.k            A resolution to appropriate from unappropriated funds in a major category expense for transfers, Fund# 2453 Sanction Costs – Fairfield County Commissioners [Commissioners]
- 2019-07.30.l            A resolution authorizing acceptance of the Targeting Community Alternatives to Prison (T-CAP) 2020/2021 grant from ODRC [Commissioners]

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2019-07.30.m      A resolution for approval and a signature needed by Fairfield County Commissioner David Levacy, on the CFLP Solid Waste District Recycling Services Contract third quarter 2019 budget revision request. [Community Action]

Discussion: Dr. Brown spoke about the Child Support Awareness proclamation. August 7<sup>th</sup> will be "Wear Green to Work" Day. She thanked CSEA leadership and Ms. Cordle for the great job the CSEA is doing with the federal, state and local partnership to make sure children have the financial and medical support they need.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Steve Davis  
Absent: Dave Levacy

**Approval of the Common Pleas Court Resolution**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Common Pleas Court resolution authorizing the approval of repayment of an advance to the General Fund #8515 FY18Adult Based Corrections; see resolution 2019-07.30.n.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Steve Davis  
Absent: Dave Levacy

**Approval of the Dog Shelter Resolutions**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Dog Shelter resolutions:

2019-07.30.o      A resolution to appropriate from unappropriated in a major expenditure object category (DOG SHELTER) 2002 and Kennel Fund Dog Shelter [Dog Shelter]

2019-07.30.p      A resolution to appropriate from unappropriated in a major expenditure object category (DOG SHELTER) 2002 and Kennel Fund Dog Shelter [Dog Shelter]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Steve Davis  
Absent: Dave Levacy

**Approval of the Emergency Management Agency Resolution**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Emergency Management Agency resolution to request for appropriations for EMA fund 2707 [sub fund 8183] Emergency Management performance Grant Fund; see resolution 2019-07.30.q.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Steve Davis  
Absent: Dave Levacy

**Approval of the Engineer's Office Resolutions**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2019-07.30.r      A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for 2019 pavement markings project [Engineer]



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2019-07.30.s            A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for right-of-way purchases for Coonpath Road 0.132 culvert, LIB-26 and BLO-35

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Steve Davis

Absent: Dave Levacy

**Approval of the JFS Resolution**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following:

2019-07.30.t            A resolution approving an account to account transfer Fund 2018 Public Assistance [JFS]

2019-07.30.u            A resolution regarding Network Placement and Related Services Agreement between New Beginnings Residential Treatment Center, LLC and, Child Protective Services Department [JFS]

2019-07.30.v            A resolution regarding Network Placement and Related Services Agreement between Oasis Therapeutic Foster Care Network, Inc., and, Child Protective Services Department [JFS]

2019-07.30.w            A resolution regarding Network Placement and Related Services Agreement between Caring for Kids, Inc., and the Child Protective Services Department [JFS]

2019-07.30.x            A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2018 – Public Assistance Fund - Fairfield County JFS [JFS] 2

019-07.30.y            A resolution regarding Network Placement and Related Services Agreement between Christian Children's Home of Ohio and Job and Family Services, Child Protective Services Department [JFS]

2019-07.30.z            A resolution regarding Network Placement and Related Services Agreement between Life Start Inc., and Job and Family Services, Child Protective Services Department [JFS]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Steve Davis

Absent: Dave Levacy

**Approval of the Juvenile/Probate Court Resolution**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution authorizing the approval of an advance from the General Fund to #2745 MSY Pool; see resolution 2019-07.30.aa.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Steve Davis

Absent: Dave Levacy

**Approval of the Regional Planning Commission Resolution**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Regional Planning Commission resolution to certify consistency of the Fairfield Metropolitan Housing Authority 2020 Annual Plan with the Fairfield County's Community Housing Improvement Strategy; see resolution 2019-007.30.bb.

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Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Steve Davis  
Absent: Dave Levacy

### Approval of the Payment of Bills

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2019-07.30.cc.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Steve Davis  
Absent: Dave Levacy

### Open Items

Commissioner Davis stated that he and Commissioner Fix would have liked to be at the groundbreaking with Vice President Pence but the schedule for the event required attendees to be there by 10:00 a.m. The previously scheduled Commissioners meeting time could not be changed but could be canceled which the Commissioners did not think would be appropriate.

Commissioner Levacy represented the Commission at the event as the President of the Commission, and we were happy to be able to show support with his attendance.

Mr. Davis also spoke about how memorable it was to be voting with Commissioner Fix by his side. He would have never imagined this possible years ago and enjoyed pausing for a moment to reflect.

**Adjournment**

With no further business, on the motion of Jeff Fix and a second of Steve Davis the Board of Commissioners voted to adjourn at 10:09 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Steve Davis  
Absent: Dave Levacy

The next Regular Meeting is scheduled for Thursday, August 1, 2019 at 10:00 a.m.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
that the July 30, 2019 minutes were approved by the following vote:

YEAS: NAYS: None  
ABSTENTIONS: None  
\*Approved on August 1, 2019

**Steven A. Davis**  
**Commissioner**

Dave Levacy  
Commissioner

Jeff Fix  
Commissioner

  
Rachel Elsea, Clerk