

Regular Meeting #33 - 2015
Fairfield County Commissioners' Office
July 28, 2015

Review

The Commissioners met at 9:07 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Staci Knisley, Jim Bahnsen, Mary Beth Lane, Holly Mattei, AJ Lacefield, Bob Clark, Michael Kaper, Chief Perrigo, Anna Tobin, Tony Vogel, Aunie Cordle, Jeff Porter, Todd McCullough, Carl Burnett, Branden Meyer, Ray Stemen, Ed Laramée, and Jon Kochis.

- Legal Update

Mr. Dolin did not have an update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions/Proclamations

Ms. Brown provided highlights of resolutions.

There was a proclamation to recognize Ms. Sherry Eckman for her public service as Municipal Court Clerk of Courts. The City of Lancaster is hosting a celebration for Ms. Eckman on Friday.

Ms. Brown reported there were financial resolutions to approve, such as the payment of the Engineer's CORSA share, the allocation of costs relating to the BWC specialist, appropriations from unappropriated funds and memo transactions for the Engineer's special revenue funds, a correction to the Major Crimes Unit grant fund, CDBG draw requests, an advance for the VOCA grant fund, and the repayment of an advance for the EPA recycling project.

JFS proposed a contract for Child Protective Services for network placements with Kids Count Too, Inc.

There was an expedited type 2 petition of annexation of 3.284 +/- acres of Greenfield Township into the City of Lancaster, in accordance with ORC 709.023.

Finally, there were the traditional bill list items proposed. There was a separate bill list for the jail architect.

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b. Administrative Approvals & Budget Update

Ms. Brown reported that the review packet contained a list of administrative approvals for the week. There were no questions about the approvals.

Ms. Brown also reported that a quarterly budget update was scheduled for later in the meeting.

Further, we received communication from the Ohio Public Defender office that the projected state reimbursement rate for indigent defense costs for fiscal year 2016 will be 48 percent. Ms. Brown will be attending a state budget update with CCAO on August 27 for more information about state budget factors for the coming year.

c. Public Safety Facility and Financing Update

Ms. Brown reported that Granger continues to move ahead with the plan to accept bids from subcontractors. In August we will have enough information to review the initial guaranteed maximum price. At this point, we do continue to provide information as needed to the City of Lancaster and have no unaddressed items. There is a standard pre-construction meeting with the City of Lancaster officials and the design team today.

In addition, we received email correspondence from the Ohio Department of Administrative Services that the Department of Rehabilitation and Corrections is in agreement with the renewal of the lease of the jail annex for an additional two year term beginning September 15, 2015, and ending September 14, 2017. The annual rate of the lease will continue to be \$120,000. We do not expect any additional document for this extension.

Mr. Davis noted that the next major step in the jail project was for the city to issue permits.

d. Employee Appreciation and Training

We received thanks and positive feedback about the July 21 appreciation cookout.

On August 7, there is an additional Commissioners sponsored employee appreciation cookout at Liberty Center.

We appreciate the work of Fairfield County employees who are serving, connecting, and protecting.

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Human Resources is sponsoring the Sheriff led violent intruder training sessions on August 13 at the Main Street Government Services Building, August 20 at Liberty Center, and September 18 at DD in Pickerington.

e. Roundtable – August 13th

Ms. Brown reported that the Board of County Commissioners is hosting a quarterly roundtable for elected officials and department heads on August 13, beginning at 8:30 a.m. The roundtable will be held in the Board of Commissioners Hearing Room. A draft agenda (in the review packet) has been prepared and sent. An email has been sent to give an opportunity for everyone to suggest additional agenda topics. We hope to see everyone at the roundtable on August 13th. There is a Board of Commissioners meeting scheduled at 10 am following the roundtable.

f. BRAVO

Last week, **Katie Pearce**, an Intern with HR, prepared updates to agendas and developed a short slide show to be used with tours of the Courthouse. She also covered reception duties during the most recently scheduled Board of Revision hearings. She was polite, courteous, and helpful to everyone. Katie Pearce is an excellent intern, and she has provided tremendous support to multiple departments. We appreciate her work quality and work ethic, and we wish her all the best in the future.

Welcome to **AJ Lacefield**, the recently hired Economic Development Assistant, who began work on Monday, July 27. We are glad Mr. Lacefield has joined the Fairfield County team.

Ms. Brown reported that the Utilities Department was awarded grant funding for the Allen Road waterline. This allows for the project to move forward in a timely manner and is very helpful for the community.

- Old Business

- a. Sheriff Office Collective Bargaining Agreements

Mr. Davis stated that the proposed contract was received for the deputies/sergeants/lieutenants. They would be getting a 2% raise each year. He appreciates the Sheriff's Office and their cooperation in keeping within the budget parameters.

Chief Perrigo stated it was almost a unanimous vote so the deputies/sergeants/lieutenants seem happy as well.

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Mr. Kiger echoed Mr. Davis' comments and added that their cooperation helps the Commissioners stay within their budget.

Mr. Levacy thanked the Sheriff's Office for all that they do and for maintaining a professional attitude.

b. Veterans Services Office Space

Dennis Keller and Carri Brown met with Park Russell to review the details of the request for proposal for the Veteran Services Office Space. The RFP has been updated and posted. Qualified offers shall have until 9:00 AM, August 28, 2015, to submit proposals to Dennis R. Keller, Facilities Manager, 210 East Main Street, Room 300, Lancaster, Ohio 43130.

c. Economic Development Director Position

Bob Clark, Economic Development Director, revised his last day to August 3. He will provide training to the new assistant over the next several days. The assistant has a two week schedule to connect with multiple employees and administrators to help with his training.

Further, there is a small group meeting set for Tuesday, July 28, to obtain input and feedback on the posting for the leadership of the 33 Alliance. There is a draft posting in progress.

d. Buckeye Lake State Park Dam

Mr. Levacy stated he spoke with Ms. Brown and Mr. Kochis and the county would be donating a parcel of land to ODNR for temporary use. This should be helpful in the dam construction.

Mr. Kochis stated that the Commissioners should see a real estate agreement in the near future. He is not sure how the land came to belong to the Commissioners in the first place.

Mr. Davis asked Mr. Kochis to work on finding out why the Commissioners do own it and added if there was no real use after construction to work on getting rid of it.

Ms. Brown added that they would forward the contract to Mr. Dolin for review once it is received.

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e. Update on Annexations and Vacations/Petition to Detach

Rachel Elsea prepared a chart of pending annexations and vacations, of which one vacation is expected to have contingency. There has been good internal communication on the pending annexations and vacations, which helps to move things forward.

Ms. Elsea will continue to provide brief updates as needed.

Last week, we received a Petition to Detach six parcels from the City of Lancaster to Pleasant Township. Such detachment requires assent of Lancaster City Council. The review packet contains the correspondence received.

Ms. Elsea added that Ms. Comek was unable to attend the regular meeting today and sent a letter requesting the Commissioners pass the annexation resolution.

f. Financial Transaction Devices Update

Mr. Bahnsen stated that the Treasurer's Office had been using the devices for almost a month, and they have not had any issues. The Dog Shelter is almost up and running, and the Utilities Department will follow shortly thereafter. He added that they were doing training on an office by office basis as that seems better than large group training.

- New Business

- a. Commitment to Serve as a Stuff-A-Bus Location

The County will serve as a Stuff-A-Bus location from November 16 – December 9. More information will be sent in October.

- b. ADAMH Board Appointment Request – Joe Palmer

ADAMH is requesting the appointment of Joe Palmer to fill the term vacated by Rev. McDowell. Ms. Elsea will schedule a time for Mr. Palmer to visit with the Commissioners.

- General Correspondence Received (none)

- Calendar Review/Invitations Received

- a. 4-H Visit – Monday, August 3rd – at the Courthouse
 - 1. Commissioner Davis will meet with the group

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- b. Annual Fairfield County Farm Bureau Meeting – Tuesday, August 25th at 6:00 p.m.

- FYI

- a. Retrieval Technologies Hazardous Waste Renewal Application Notice
- b. SmartAsset.com – Assessment of Investment in Counties

This is a potential connection with RPTO discussion. RPTO discussion includes analysis of updating the 2002 Development Strategy and Land Use Plan. This is a commonality for including Union County in the RPTO.

- c. Communication Town Notice from CTL Engineering

Ms. Mattei stated she forwarded the notice to Greenfield Township for zoning purposes.

- Issues Bin

- a. Sensory Trail & Park – Dennis Keller provided some work group favored options relating to parking. There is a meeting set on August 4th with the County Prosecutor to review next steps because there is more of a verbal agreement among Soil and Water and the Park District about the vision for parking and the park itself. (Following the identification of the detailed next steps, the topic will be removed from the issues bin.)
- b. Airport Board Vacancy – An interview is scheduled for Tuesday, August 4th.

- Open Issues

- a. PAFR

Ms. Brown thanked the Auditor's Office for their work on the PAFR which was received this week.

- b. Reception for Bob Clark

Ms. Elsea invited everyone to a farewell reception for Bob Clark on Thursday, July 30th at 11:30 a.m. in the Commissioners Service Room.

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Meeting with Jeremiah Upp

The Commissioners met with Jeremiah Upp at 9:36 a.m. to discuss a potential settlement. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Staci Knisley, Jim Bahnsen, Mary Beth Lane, Holly Mattei, AJ Lacefield, Bob Clark, Michael Kaper, Chief Perrigo, Anna Tobin, Tony Vogel, Aunie Cordle, Jeff Porter, Todd McCullough, Carl Burnett, Branden Meyer, Ray Stemen, Ed Laramée, Jeremiah Upp, and Jon Kochis.

Mr. Upp provided an update on the road salt settlement. This will be for 2008-2010. He has the numbers on how much was spent ready to submit by the August 7th deadline. This is not for last year's prices. He does not expect much back from the settlement, and what they do receive will go to the Motor Vehicle Fund.

Mr. Levacy stated he suspected they may be investigating last year's price increases.

Executive Session to discuss Collective Bargaining

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Collective Bargaining at 9:36 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Jeremiah Upp, and legal counsel.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Steve Davis and second of Dave Levacy, the Board voted to exit Executive Session at 9:47 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

Review Continued

The Commissioners met at 9:47 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, and Jeremiah Upp.

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Executive Session to discuss the Potential Purchase of Property

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss the Potential Purchase of Property at 9:48 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Jon Kochis, and Branden Meyer.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Steve Davis and second of Dave Levacy, the Board voted to exit Executive Session at 9:53 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

Review Continued

The Commissioners met at 9:53 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Branden Meyer, and Jon Kochis.

Mr. Davis stated the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, July 28, 2015 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Staci Knisley, Carl Burnett, Jeremiah Upp, Mary Beth Lane, Jon Slater, Jeff Porter, Chief Perrigo, Ed Laramée, Ray Stemen, Branden Meyer, David Uhl, Tony Vogel, Aunie Cordle, Todd McCullough, Jon Kochis, Ray Stemen, Jim Bahnsen, and Holly Mattei.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

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Announcements

Commissioner Davis asked if there were any announcements.

Ms. Elsea stated a resolution would be added on to approve an addendum to the Baldwin Drive property purchase agreement.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster stated he has observed that the Republican law makers in Washington, DC are not turning things around as they could be. He is disappointed in the "Washington cartel" and urged everyone to call their representatives to let them know as well.

Approval of Minutes for Tuesday, July 21, 2015

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, July 21, 2015 Regular Meeting.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Abstaining: Mike Kiger

Approval of the Auditor's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Auditor's Office resolutions:

- | | |
|--------------|---|
| 2015-07.28.a | A Resolution to approve to Rescind Resolution # 2015-07.07.m – That amended the certificate, updated receipt line item & request for appropriations for additional unanticipated receipts for fund 2765 – 2015 / 16 DLEF Fairfield-Hocking Major Crimes Unit. [Auditor-Finance] |
| 2015-07.28.b | A resolution to approve allocation of BWC Specialist direct administrative cost as a memo expenditure for various funds [Auditor- Payroll] |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- 2015-07.28.c A resolution authorizing the approval of a proclamation recognizing Municipal Clerk of Court Sherry Eckman for her longtime service to Fairfield County. [Commissioners]
- 2015-07.28.d A resolution to approve the annexation of 3.284+/- Acres, more or less, of Greenfield Township into the City of Lancaster, Pursuant to ORC 709.023, Expedited Type 2 Petition, Annexation of Land by Larry Tipton. [Commissioners]
- 2015-07.28.e A resolution authorizing the approval of repayment of an advance to the General Fund from the Ohio EPA recycling grant fund# 2807 [Commissioners]
- 2015-07.28.f A resolution authorizing the approval of a request for payment and status of funds report, Draw # 3 – FY2014 CDBG Allocation - \$ 5,448 [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2015-07.28.g A resolution to approve a reimbursement for share of costs for 2015-2016 Liability Insurance paid to CORSA as a memo expenditure for fund 2024 – Motor Vehicle [Engineer]
- 2015-07.28.h A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for 2015-2016 professional land surveyors of Ohio Inc membership [Engineer]
- 2015-07.28.i A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for damage of line during work performed at the intersection of Pleasantville Road and Lake Road and at Refugee Road and Lake Road by FCEO employees [Engineer]

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- 2015-07.28.j A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 MAD-33 Bridge Replacement Project [Engineer]
- 2015-07.28.k A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for purchase of pick-up truck [Engineer]
- 2015-07.28.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for repairs of equipment [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the JFS Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolution regarding Network Placement and Related Services Agreement between Kids Count Too, Inc., Child Protective Services Department; see resolution 2015-07.28.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Prosecutor's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Prosecutor's Office resolution authorizing the approval of an advance from the General Fund to Fund 2784 VOCA (Sub-Fund 8027); see resolution 2015-07.28.n.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Payment of Bills resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners; 2015-07.28.o.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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Approval of the Payment of Bills – Wachtel & McAnally Resolution

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the Payment of Bills – Wachtel and McAnally resolution authorizing the approval of payment to Wachtel & McAnally for architectural services for the Fairfield County Jail project; see resolution 2015-07.28.p.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steve Davis
Abstaining: Dave Levacy

Approval of the Commissioners Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioners' Office resolution to approve a contract addendum for the purchase of property on Baldwin Drive; see resolution 2015-07.28.q.

Discussion: Mr. Davis stated this resolution was to address the need for a Phase 1 environmental study to be completed. When the Commissioners entered into the agreement they were under the impression this was already completed. It turned out only a draft was completed. This allows for the completion of the study prior to the County purchasing the land and allows for an extension of time for an inspection of the property.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, August 4, 2015, at 10:08 a.m.

Quarterly Budget Update

The Commissioners met at 10:19 a.m. for the Quarterly Budget Update. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Staci Knisley, Jim Bahnsen, Ed Laramée, Jon Slater, Branden Meyer, Aunie Cordle, and Dennis Keller.

Ms. Brown stated that the elected officials and departments are continuously evaluation and discussing the revenues and expenses. She presented the update which included a report on the public records requests, online requests, a review of the transparency recommendation, estimates v. actually data of the general revenue fund, and highlights of areas to watch.

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Mr. Levacy asked if the county was taking steps to prevent hacking.

Ms. Brown stated that Mr. Carter is regularly reviewing this within the IT Department and that she would bring it up at the next Connections Meeting as a standing agenda item. Mr. Slater added that they are reviewing cloud based hosting security as well.

Mr. Davis asked how the LGIF revenue source was up when it was a flat number expected and why the investment income doubled.

Ms. Brown replied that the LGIF comparison is only to last year, not a comparison over time which would show reductions. There is an increase of a relatively low amount compared to all revenues. The investment income is up based on the increased balances in the general fund and the investment strategies, as well as the market. Mr. Bahnsen added that the investments were up 1% opposed to the regular .5%. The \$34 million in bond proceeds are also a contributor.

Mr. Levacy added he was impressed with Mr. Bahnsen's investment strategies.

Ms. Brown stated they would be monitoring sales and use taxes over time, as this revenue source is demonstrating an increase above the projections.

Mr. Slater asked if the decrease in public defender costs was an anomaly.

Ms. Brown stated they believed it was specific to Fairfield County in that the comparison to the prior year showed a decrease. There was an increase in the prior year based on timing differences in addressing a back log. Further, there is an indication that diversion activities at the courts are containing those costs at least in part.

Mr. Laramée asked if the public defender reimbursement rates had been adjusted.

Ms. Brown replied that there was communication from the state discussed earlier that shows the reimbursement rate to be estimated at 48 per cent for 2016, and what is actually received by the county is based on multiple factors. She is attending a meeting in Columbus in August to obtain additional information about the state budget factors.

Mr. Laramée clarified that he was thinking about the amounts paid to the attorneys.

Ms. Brown suggested that she gather information about the approach for that for 2016, and she will report at the next quarterly update.

Mr. Davis stated it was incredibly helpful to have the budget snapshot. Mr. Levacy agreed and stated that he appreciated the concise, relevant information.

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Review Continued

The Commissioners met at 10:39 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Staci Knisley, Jim Bahnsen, Ed Laramie, Jon Slater, Branden Meyer, Aunie Cordle, and Dennis Keller.

Health Insurance Communication

Mr. Laramie stated that with the same-sex marriage ruling it looked like most health insurance coverage would need to be changed from "partners" or "significant others" to "spouses". Mr. Laramie added that Franklin County may make some changes in their policy.

Ms. Brown stated that Franklin County was reviewing their policy and would report to their employees.

Further, Ms. Brown reported that from a Fairfield County perspective, we are anticipating a special enrollment period in August related to married couples. Outside of the special enrollment period, there is always the opportunity to make adjustments or add spouses with life status changes. A marriage is a life status change. There will be information provided to all employees.

Look for information to come from the HR Department. There will be a global email and a follow up communication to make sure all employees are aware of the special enrollment period.

Follow up from the Meeting with the City of Lancaster

Mr. Keller reported that his meeting earlier in the day with the City of Lancaster regarding the jail project was cooperative and had positive results.

Adjournment

With no further business, on the motion of Mike Kiger and a second of Dave Levacy the Board of Commissioners voted to adjourn at 10:46 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis.

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The next regular meeting for the Board of Commissioners is scheduled for Thursday, August 4, 2015, at 10:00 a.m.

Motion by:

Seconded by:

that the July 28, 2015, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on August 4, 2015



Steven A. Davis
Commissioner



Dave Levacy
Commissioner

Mike Kiger
Commissioner



Rachel A. Elsea, Clerk