

**Regular Meeting #30 - 2022
Fairfield County Commissioners' Office
July 26, 2022**

Review Meeting

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room of the Historic Courthouse at 210 E Main St., Lancaster, OH. Commissioner Fix called the meeting to order with the following Commissioners present: Dave Levacy, Jeff Fix. Also present: Aundrea Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, James Bahnsen, Dr. Carri Brown, Alex Lape, Lisa McKenzie, Branden Myer, Jeremiah Upp, Corey Clark, Amy Brown-Thompson, Bart Hampson, Dennis Keller, Jon Kochis, Tony Vogel, Marcy Fields, Amanda Everitt, Park Russell, Chris Schmelzer, Marty Norris, Vince Caprico, Patrick Welsh, Sandy Bryan, Kathy Hyme, Miranda Gray, Toni Ashton, Judy Stemen, and Ray Stemen.

Attending virtually: George Clark, Jeff Barron, Joshua Horacek, Lisa McKenzie, Lori Hawk, Raz Sabaiduc, Stacy Hicks, Ashley Arter, Jeffrey Camechis, Chief Collins, and Shelby X Hunt.

Welcome

Commissioner Fix opened the meeting by welcoming everyone in attendance.

The Fairfield County Board of Commissioners presented a proclamation recognizing Overdose Awareness Day 2022 to Marcy Fields, Miranda Gray, and Toni Ashton from the Fairfield County ADAMH.

Marcy Fields thanked the county for the recognition and stated that there would be an event for Overdose Awareness Day and more information regarding the event would be forthcoming.

Listen & Learn – Destination Downtown Lancaster

Amanda Everitt, Executive Director of Destination Downtown Lancaster (DDL), and the Special Improvement District (SID), spoke about why she loves the downtown area and how downtown areas help bring talent back home. Ms. Everitt provided a PowerPoint presentation that is provided in the minutes. Within the presentation Ms. Everitt spoke about developing communities from assets, the special assets in our community and region, the SID, DDL as a non-profit 501(c)(3), local events, placemaking projects which are designed to make a space better, economic development in the community, and how individuals can become a DDL supporter and stay informed. Upcoming plans and projects were also highlighted by Ms. Everitt for the Essex Building, the Gateway site, bicycle infrastructure, streetscaping, and other buildings such as the Hutchinson building, the Carriage House, and the Hadouken Barcade.

Commissioner Davis spoke about how he wished Greg Ptacin could have heard Ms. Everitt's presentation.

Ms. Everitt spoke about how grateful she was for the people who had laid the path before her for the community's progress and development.

Commissioner Fix spoke about his appreciation for Ms. Everitt's enthusiasm and the work she has accomplished.

Second Quarter Budget Update

Finance Director, Bart Hampson, also provided a PowerPoint presentation that is available in these minutes. The presentation has many graphs and charts which provide financial data. Mr. Hampson reviewed the YTD General Fund revenue and expenses, the county's sales tax rate, ongoing financial reporting, and analysis, and the 2023 Budget.

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Commissioner Davis asked about the alignment of data between the Commissioners' Office and the Auditor's Office and County Auditor, Dr. Carri Brown expanded upon the data and its accuracy.

Public Comments

Chris Schmelzer of Bremen spoke about the improvements on the Historic Courthouse and how he believes the government actions within the Historic Courthouse are the most important factor regarding the building. Mr. Schmelzer also spoke about his fears over the crisis in the nation regarding spiritual warfare.

Ray Stemen of Lancaster spoke about the importance of Christianity in our country and the value of prayer.

Judy Stemen of Lancaster read highlights of articles regarding the COVID pandemic and vaccine, and Monkey Pox.

Legal Update

There was no legal update.

County Administration Update

Week in Review

ARP Update

County Administrator, Aundrea Cordle gave an ARP update stating that \$30,607,546.77 had been received by the county as the first and second tranche of fiscal recovery funds and that \$15.7M has been appropriated, \$4.3M expended, and \$7.1M encumbered or obligated. Ms. Cordle added that the Treasury report has been submitted by Deputy County Administrator Jeff Porter and Budget Director, Bart Hampson.

Workforce Master Plan

Facilities Manager, Dennis Keller, spoke on an agreement with SHP Architects for the facility assessment, masterplan, programming, and conceptual design for the Workforce Center.

Public Records Requests

Rochelle Menningen reported that from 4/17/22 – 7/24/22, there were twenty-eight Public Records Requests received through the Commissioners' Office and that of the twenty-eight requests received, three were received through the county's website, twenty-five were received by email, and two were received by phone. She added that nine of the requests were for the Commissioners' Office, nineteen were for other departments or agencies, and that the nine requests for the Commissioners' Office had an average response time of approximately 2-1/3 days.

Highlights of Resolutions

Ms. Cordle stated that the review packet contains a list of administrative approvals and that there were 17 resolutions for the voting meeting. She listed the following resolutions of note:

- Resolution for August proclamations

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- Resolution changing location of the September 20 Board of Commissioners meeting.
- A resolution to approve agreement in releasing of the United States EDA's federal interest in the qualifying revolving loan fund.
- 3 resolutions to approve a reimbursement for share of costs for Liability Insurance paid to CORSA for DD, ADAMH, and Engineer's Office
- An agreement with SHP Architects for the facility assessment, masterplan, programming, and conceptual design for the Workforce Center

Budget Review

The 2nd quarter update was provided earlier in the meeting by Bart Hampson.

Recognition

Ms. Cordle announced the following recognitions/bravos:

- Auditor Brown thanked to Rachel Enmen for her quick, professional reply to a veteran (and his attorney) inquiring about the Veteran's Homestead program. Rachel was polite and courteous and helped to quickly de-escalate a situation while providing great service to the veteran.
- Auditor Brown thanked Branden Meyer for his referrals for speaking engagements. We have had 22 in 2022 – even before the establishment of the Speakers' Bureau! Our goal was 22 in 2022 by the end of the year, and we have handily met that goal. Most speaking engagements have been about the triennial update, but there have been other topics, including financial reporting and the Homestead program.
- Thank you to Michael Kaper and Lori Hawk for helping an Amish family with paying their taxes after hours and finding help for their horse that had thrown a shoe.

Calendar Review/Invitations Received

Clerk to the Fairfield County Board of Commissioners, Rochelle Menningen, reviewed the following invitations and calendar items:

- City of Pickerington & Violet Township Update, August 18, 11:30 a.m.-1:00 p.m., Wigwam Event Center, 10190 Blacklick-Eastern Rd. NW, Pickerington

Correspondence

Rochelle Menningen, reviewed the following correspondence:

- Ohio Department of Commerce, Division of Liquor Control, Liquor Permit Number 366858 – Hasty Pies LLC from Liquor Permit Number 3035884 – Ganz Group Inc.
- County Auditor, Carri Brown, Items of Interest, July 21, 2022
- Fairfield County Board of Developmental Disabilities Press Release, July 21, 2022, Fairfield County Board of Developmental Disabilities Superintendent John Pekar Announces Retirement
- Fairfield County Board of Developmental Disabilities' July 2022 Newsletter

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- R. Kyle Witt, Fairfield County Prosecuting Attorney,
July 15, 2022, Victim Rights Notification, Case# 2022CR0300
- Lancaster Fairfield County Chamber of Commerce's July 22, 2022
Newsletter, Fairfield County Safety Council Sign-Up Form

Jail Population

Ms. Cordle stated that the jail population for July 19, 2022, was 277 with 36 of those being contracted placements, and for July 26, 2022, was 263 with 34 of those being contracted placements.

Old Business

Commissioner Davis stated he enjoyed the Lancaster Festival the previous weekend and spoke about the positive comments at the festival regarding communications and information provided from the County Auditor's Office.

Commissioner Fix also spoke about the Lancaster Festival and how he had been enjoying said festival. The commissioner also spoke about a reception dinner for county officials hosted by the governor, and Lt. Governor Husted's positive comments regarding Fairfield County's Workforce Development program.

Commissioner Levacy spoke about the bill introduced by State Representative Jeff LaRe for the Sgt. Joseph Collette Memorial highway, and the dedication to the highway he had attended on July 22, 2022.

Auditor Brown provided details on the Budget Commission and stated that the Board of Revision had two remaining meetings for 2022.

New Business

Auditor Brown spoke about conveyance standard changes and the Heritage Tour which will include the Auditor's Office at 108 N. High St.

Regular (Voting) Meeting

The Commissioners continued to their Regular Voting Meeting in the Commissioners' Hearing Room of the Historic Courthouse at 210 E Main St., Lancaster, OH. Commissioner Fix called the meeting to order with the following Commissioners present: Dave Levacy, Jeff Fix. Also present: Aundrea Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, James Bahnsen, Dr. Carri Brown, Alex Lape, Lisa McKenzie, Branden Myer, Jeremiah Upp, Corey Clark, Amy Brown-Thompson, Bart Hampson, Dennis Keller, Jon Kochis, Tony Vogel, Marcy Fields, Amanda Everitt, Park Russell, Chris Schmelzer, Marty Norris, Vince Caprico, Patrick Welsh, Sandy Bryan, Kathy Hyme, Miranda Gray, Toni Ashton, Judy Stemen, and Ray Stemen.

Attending virtually: George Clark, Jeff Barron, Joshua Horacek, Lisa McKenzie, Lori Hawk, Raz Sabaiduc, Stacy Hicks, Ashley Arter, Jeffrey Camechis, Chief Collins, and Shelby X Hunt.

Pledge of Allegiance

Commissioner Fix asked everyone to rise as able and led the Pledge of Allegiance.

Announcements

There were no announcements.

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Approval of Regular Meeting and Round Table Minutes for July 19, 2022

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve both the Regular and Roundtable minutes for the Tuesday, July 19, 2022, Meetings.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of Resolutions from the Board of Commissioners

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Board of Commissioners:

2022-07.26.a A resolution authorizing the approval of proclamations. [Commissioners]

2022-07.26.b A resolution amending the approval of establishment of location of Commissioners' Review Session and Regular and Special Meeting Dates for September 20, 2022 [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of a Resolution from Fairfield County ADAMH Board

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County ADAMH Board:

2022-07.26.c A resolution to approve a reimbursement for share of costs for Liability Insurance paid to CORSA as a memo expenditure for fund# 2066 – The Alcohol, Drug, and Mental Health Board of Fairfield County [ADAMH Board]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of a Resolution from Fairfield County Board of Developmental Disabilities

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Board of Developmental Disabilities:

2022-07.26.d A resolution to approve a reimbursement for share of costs for Liability Insurance paid to CORSA as a memo expenditure for fund# 2060 - Fairfield County Board of Developmental Disabilities [Board of Developmental Disabilities]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of a Resolution from Fairfield County Board of Elections

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Board of Elections:

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- 2022-07.26.e A resolution to appropriate from unappropriated in a major expenditure object category for Fund #2884 General Assembly Primary Election 2022-Board of Elections [Board of Elections]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of Resolutions from Fairfield County Economic & Workforce Development

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Economic and Workforce Development:

- 2022-07.26.f A resolution to appropriate from unappropriated in major expenditure object categories for the Fund# 2716, RLF CDBG –Economic Development & Workforce Development [Economic & Workforce Development]
- 2022-07.26.g A resolution to approve agreement in releasing of the United States EDA's federal interest in the qualifying revolving loan fund. [Economic & Workforce Development]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of Resolutions from the Fairfield County Emergency Management Agency

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Emergency Management Agency:

- 2022-07.26.h A resolution authorizing an account-to-account transfer for EMA Fund 2090 (Sub fund 8221) Healthcare Coalition Fund [EMA]
- 2022-07.26.i A resolution authorizing the approval of an advance from the general fund to EMA – Fund EMA 2774 Fairfield County Hazard Mitigation Grant Program for updating the county hazard mitigation plan [EMA]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of Resolutions from the Fairfield County Engineer

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

- 2022-07.26.j A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for vehicle and equipment repairs [Engineer]
- 2022-07.26.k A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for equipment rental [Engineer]

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- 2022-07.26.l A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 BER-26 bridge replacement [Engineer]
- 2022-07.26.m A resolution to approve a reimbursement for share of costs for 2021 Liability Insurance paid to CORSA as a memo expenditure for fund 2024 – Motor Vehicle [Engineer]
- 2022-07.26.n A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3434 HOC-17 Bridge Replacement Project [Engineer]
- 2022-07.26.o A resolution to approve a Change Order for the MAD-13 Rich Hollow Road Bridge Replacement Project. [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of a Resolution from Fairfield County Facilities

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Facilities:

- 2022-07.26.p A Resolution to approve a Contract between Steed Hammond Paul, Inc., d/b/a SHP Architects, Inc., and the Fairfield County Commissioners [Facilities]

Commissioner Fix stated he is pleased to see the resolution with SHP Architects to conduct the master plan for the Workforce Center.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of the Payment of Bills

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

- 2022-07.26.q A Resolution for the payment of invoices for departments that need Board of Commissioners' approval and have bills presented that are not more than \$50,000 per invoice [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Rochelle Menningen announced that the next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, August 2, 2022.

Adjournment

With no further business, on the motion of Steve Davis and a second of Dave Levacy, the Board of Commissioners voted to adjourn at 10:25 a.m.

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Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix


Motion by: Steve Davis Seconded by: Dave Levacy
that the July 26, 2022, Review Session, and Regular minutes were approved by the following vote:

YEAS: Jeff Fix, Steve Davis, Dave Levacy
ABSTENTIONS: None

*Approved on August 2, 2022

Jeff Fix
Commissioner


Dave LeVacy
Commissioner


Steven A. Davis
Commissioner

Rochelle Menningen
Rochelle Menningen, Clerk