

Regular Meeting #32 - 2017
Fairfield County Commissioners' Office
July 25, 2017

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, Jim Bahnsen, Dennis Keller, Mary Beth Lane, Joshua Horacek, Amy Brown-Thompson, Jon Kochis, Chief Perrigo, Todd McCullough, Michael Kaper, Ray Stemen, Jeff Porter, Branden Meyer, Rick Szabrak, David Uhl, and Tony Vogel.

- **Legal Update**

Mr. Horacek handed the Commissioners a memorandum regarding the proposed acquisition of the Greenfield Township Water and Sewer District. He suggests the Utilities Office set up a new county district (a subdistrict of the county) specifically for the Greenfield operations. An agreement will be needed between the Greenfield Township Water and Sewer District and the Commissioners. All current arrangements will remain the same for the time being. This will be a seamless transition for customers, and Fairfield County Utilities already processes their bills.

Mr. Davis asked if the new district would at some point be discontinued.

Mr. Horacek replied that due to the current debts of the Greenfield Township Water and Sewer District, there will need to be separate county districts, but that it was a long term goal to combine the two.

Mr. Davis stated he was not sure of the extent of the involvement of Economic Development but knew this district had been an impediment to growth in the past. He hopes this solves future issues.

A press release about the Greenfield Township Water and Sewer District acquisition was issued on Thursday, July 20. The memorandum from Joshua Horacek outlines next steps. Josh Horacek has been working closely with staff. In addition, the Utilities Department has posted for a water operator position to help with the services relating to the future sub-district.

- **Administration and Budget Update/Carri's List**

- a. Announcements

- Congratulations to Dennis Keller (welcoming Emerson, his 10th grandchild) and Patrick O'Malia (welcoming baby Liam, he and his wife's first baby).
 - The leadership conference is Thursday, September 28, at 8:30 am at FMC.
 - The formal building dedication for the jail and public safety facility is Friday, September 29th at 12 noon.

- b. Highlights of Resolutions

Ms. Brown provided highlights of resolutions proposed for the voting agenda.

Following review of subject matter experts and the Prosecutor, we propose the approval of a letter of non-objection from the TransCanada/Columbia Pipeline group regarding the B222 Pipeline Replacement, the B105 Pipeline Abandonment, and the K270 Pipeline Installation.

The Dog Adoption Center and Shelter proposed a resolution to establish dog registration fees (in July for the 2018 period and forward.) The registration fees for 2018 are proposed to increase from \$15 to \$20 (for altered dogs) and to \$30 (for unaltered dogs) for one year, with the multiple years following suit. The purpose

560

Regular Meeting #32 - 2017
Fairfield County Commissioners' Office
July 25, 2017

of the increase is to accommodate services, such as veterinarian services and increased care at the Shelter. In addition, the purpose of the \$10 credit for altered dogs is to encourage people to spay or neuter their pets. Todd McCullough is on the agenda for a time of review.

There were financial resolutions proposed, such as:

- A loan payment relating to the local government innovation fund;
- HOME draws and grant reports;
- Account to account transfers of appropriations to properly classify expenditures for EMA, FCFACF(two resolutions), and the Commissioners;
- Appropriations from unappropriated funds for the County Engineer (and memo expenditures and two resolutions), for DD, and for FCFACF Council (all non-general fund appropriations from unappropriated funds);
- The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications, as needed).

c. Administrative Approvals & Budget Update

Administration Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were any questions, and none were posed.

Ms. Brown went on to remind the Commissioners how the County Auditor has talked in the past about the need to update naming conventions for county owned property. The County Prosecutor is working on the steps to make things uniform, along with the County Auditor. To make this process more efficient, the Board of County Commissioners could authorize the County Administrator (by motion) to sign affidavits on behalf of the county for the clean-up project relating to the uniformity of naming convention. (The only change is the name in which the property is held, and the change is for uniformity.)

The motion recommended was to authorize the County Administrator to sign affidavits approved by the County Prosecutor's Office on behalf of the Fairfield County Commissioners, Fairfield County, Ohio, to update the naming conventions for property ownership to the name of: Fairfield County Ohio, Board of County Commissioners.

Mr. Horacek added that they started the process with land at the airport and would like to continue it throughout the county.

Motion to authorize the County Administrator to sign affidavits approved by the County Prosecutor's Office on behalf of the Fairfield County Commissioners, Fairfield County, Ohio, to update the naming conventions for property ownership to the name of: Fairfield County Ohio, Board of County Commissioners.

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to authorize the County Administrator to sign affidavits approved by the County Prosecutor's Office on behalf of the Fairfield County Commissioners, Fairfield County, Ohio, to update the naming conventions for property ownership to the name of: Fairfield County Ohio, Board of County Commissioners.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

County Budget Update

Regular Meeting #32 - 2017
Fairfield County Commissioners' Office
July 25, 2017

Ms. Brown reported the next level access for 2018 changes is level 3, and the deadline for those changes is September 1. This September 1 deadline is the final time for the general fund departments to make changes with the data entry process.

If anyone has any questions from the quarterly update or about the budget process, please contact Carri Brown.

d. Jail and Public Safety Facility Update

The most recent report on the jail population shows the population is 289.

The project continues to be on time and on budget.

Mr. Davis mentioned he has heard a few concerns about the grass at the site.

Mr. Keller replied that the site is still under contractor control. He is working with them to get the areas mowed. Mowing will be done by the county once the site is turned over to them. They are currently working on phase two which involves two contractors for conduit and drainage work. The site will be reseeded after phase two is completed.

Mr. Davis stated that once phase two is completed the "jail update" section of review will be removed from the agenda, with monthly or quarterly updates as needed.

Mr. Kiger stated he was hearing all good comments about the site.

Mr. Davis replied he was hearing mostly good feedback.

Ms. Brown noted they removed the kiosk in the hall at the administrative courthouse and would be repurposing it.

e. Roundtable – August 10th

A draft agenda was included in the review packet last week and will be emailed to all participants.

Mr. Davis mentioned he would be out of the office for an upcoming procedure but hopes to return in time for the roundtable.

d. Bravos

- Thank you to Cassie Strickler, HR Officer, for supporting the Facilities Operations Management Department with their training objectives.
- Bravo to Jeremy Grant, Deputy Dog Warden, for his excellent example of patience and customer service as described by a county resident.

c. Old Business (none)

d. New Business (none)

e. General Correspondence Received

- a. CFLP Recycling Drop-off and Education & Outreach 2nd Quarter Reports

f. Calendar Review/Invitations Received

552

Regular Meeting #32 - 2017
Fairfield County Commissioners' Office
July 25, 2017

- a. Walk Like MADD Fundraiser – Tuesday, August 1st at 4:30 p.m. in the OU-L Gymnasium
- b. Meals on Wheels Step Up to the Plate – Tuesday, August 8th at 7:30 a.m. at the future home of Meals on Wheels, 1515 Cedar Hill Road
 - i. Commissioners Levacy and Kiger will attend
- c. TID Meeting – Thursday, July 27th at 9:00 a.m. at the Engineer's Office
- g. FYI
 - a. State Funds for Storm Damage

Mr. Kochis stated that he expects to submit an application with four to five applicants for state disaster relief funding. This is only available for public entities. He expects they will hit the minimum application requirements. Once the application process is complete it is about a sixty day wait period to see if the governor and controlling board approve funding.

b. NACo Awards

Judge Smith, Branden Meyers, and Commission staff attended Achievement Award receptions over the weekend at the National Association of Counties conference in Franklin County.

Fairfield County was recognized with two national Achievement Awards from NACo. The awards honor innovative, effective county government programs that enhance services for residents.

NACo recognized Fairfield County's supervised visitation program in the category of criminal justice and public safety. The honor for supervised visitation was also selected as one of the top 100 brilliant ideas of the nation. In addition, NACo also recognized Fairfield County's electronic resolution management system in the category of county administration and management.

Nationally, awards are given in 18 different categories that reflect the vast, comprehensive services counties provide. The categories include children and youth, criminal justice, county administration, information technology, health, civic engagement and many more. The National Association of Counties (NACo) unites America's 3,069 county governments.

c. Pickerington Senior Center August 2017 Newsletter

The newsletter was available for review.

h. Issues Bin (none)

- Open Items (none)

Dog Shelter Update

The Commissioners met at 9:21 a.m. for an update from the Dog Shelter. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, Jim Bahnsen, Dennis Keller, Mary Beth Lane, Joshua Horacek, Amy Brown-Thompson, Jon Kochis, Chief Perrigo, Todd McCullough, Michael Kaper, Ray Stemen, Jeff Porter, Branden Meyer, Rick Szabrak, David Uhl, and Tony Vogel.

Regular Meeting #32 - 2017
Fairfield County Commissioners' Office
July 25, 2017

Mr. McCullough reviewed the attached slide show which included the increase in outreach services and presence in the community; increase in dog bite reports and cases; and overall total service requests. These numbers have doubled in the past four years.

Mr. Davis asked why there was such an increase in dog bite reports.

Mr. McCullough stated he believed it was because the office was more accessible and approachable (in receiving reports) thanks to an increase in outreach and education.

Mr. Davis asked what happened to a dog when it bit someone.

Mr. McCullough replied that if a dog bites someone and causes injury without having been provoked, the dog can be classified as a dangerous dog which must then be registered as such. They have not taken a dog into custody due to a bite in the four years he's been there. The goal is community safety.

Mr. McCullough went on to review the medical care services, increase in standard care provided, and outcome numbers to date. The primary reason for euthanasia is now emergency medical reasons. The return to owner rate is 45%. He reviewed the dog and kennel fund revenues and expenditures. The primary issue is the increase in medical care. The veterinary care costs and projections were also discussed. With the anticipated passage of the increase in dog license fees, the revenues should equal expenditures. Mr. McCullough is planning on keeping these two equal.

He outlined the new license policy which is \$20/year for altered dogs and \$30/year for unaltered dogs with a few exceptions (breeding, hunting, age, etc.).

Mr. Davis asked how the facial recognition software worked.

Mr. McCullough replied that an owner can take a photo of their dog and upload it to the system. If the dog is found, the shelter will then take a photo and upload it and the system can match the two and notify the owner that their dog has been found.

Mr. Davis thanked Mr. McCullough for his work.

Mr. Kiger was happy to hear the euthanasia numbers were way down.

Meeting with Meals on Wheels

The Commissioners met at 9:37 a.m. for a meeting with Meals on Wheels. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, Jim Bahnsen, Dennis Keller, Mary Beth Lane, Joshua Horacek, Amy Brown-Thompson, Jon Kochis, Chief Perrigo, Todd McCullough, Michael Kaper, Ray Stemen, Jeff Porter, Branden Meyer, Rick Szabrak, David Uhl, Tony Vogel, Anna Tobin, Sarah Clagg, and Philip Settecase.

Ms. Tobin presented the revised budget which revised line item 9900 for an additional approximate \$40,000 for equipment needs. This was to accommodate cooking and meal preparation for the increased number of meals they are providing. While the equipment is needed now it will be installed in the new building as there is not space in their current facility. Items needed include a steamer, oven, and walk in cooler. They hope to be in the building by the middle of next year.

Mr. Davis stated in an effort to exercise extreme caution, he thought it would be best for Mr. Horacek to review the list of items to make sure all were allowable levy expenditures.

Ms. Tobin invited the Commissioners to the Step Up to the Plate breakfast on August 8th.

Commissioners Levacy and Kiger plan to attend.

554

Regular Meeting #32 - 2017
Fairfield County Commissioners' Office
July 25, 2017

Mr. Davis thanked her for the update and stated they would take the request under advisement with guidance from the Prosecutor.

Commissioner Davis stated at 9:42 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, July 25, 2017 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Amy Brown-Thompson, Joshua Horacek, Dennis Keller, Aunie Cordle, Todd McCullough, Mary Beth Lane, Rick Szabrak, Jim Bahnsen, David Uhl, Branden Meyer, Courtney Whetstone, Ray Stemen, Deputy Marvin, Jeremiah Upp, Tony Vogel, and Jon Kochis.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster encouraged everyone to pray daily for the President as there are many groups trying to remove him from power.

Approval of Minutes for Tuesday, July 18, 2017

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, July 18, 2017 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- | | |
|--------------|--|
| 2017-07.25.a | A resolution approving the payment for the LGIF loan payment for the wire date of July 31, 2017 [Commissioners] |
| 2017-07.25.b | A resolution authorizing the approval of a request for payment and status of funds report-FY2014 Home Funds – Drawdown for \$1,589 [Commissioners] |
| 2017-07.25.c | A resolution approving an account to account transfer into a major expense category – Commissioners [Commissioners] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioners' Office resolution to approve a letter of non-objection from

Regular Meeting #32 - 2017
Fairfield County Commissioners' Office
July 25, 2017

the TransCanada/Columbia Pipeline group in regards to the B111 Pipeline Replacement, the B105 Pipeline Abandonment, and the K270 Pipeline Installation; see resolution 2017-07.25.d.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Abstaining: Steve Davis

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

2017-07.25.e A resolution authorizing the approval of a request for payment and status of funds report–FY2016 Home Funds – Drawdown for \$5,187 [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis.

Approval of the Board of Developmental Disabilities Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Board of Developmental Disabilities resolution to request to appropriate from unappropriated in a major expenditure object category (Fund 2060); see resolution 2017-07.25.f.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis.

Approval of the Dog Shelter Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Dog Shelter resolution to amend resolution 2015-07.14.o and declare 2018 dog license fees for one year, three years, and permanent licenses; see resolution 2017-07.25.g.

Discussion: Mr. Davis stated that they discussed in review the need to increase the license fees. He appreciates the work the staff has been able to do with the modest resources. He asked what the carryover was from 2016. Mr. McCullough replied it was around \$435,000. Mr. Davis asked how much of that they expected to need to use this year. Mr. McCullough replied between \$60,000 and \$80,000. Mr. Davis asked what their annual budget was. Mr. McCullough replied it was about \$500,000. Mr. Davis asked if the healthy carryover was in anticipation of something bigger. Mr. McCullough replied it was in terms of provision of vet services. Mr. Levacy stated he appreciated the office's forward thinking for medical and preventive care which results in additional costs and better care. He thanked Mr. McCullough for the hard work. Mr. Levacy commented on the need for additional resources to meet the demands of medical services and care. He also thanked Mr. McCullough for his work.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis.

Approval of the Emergency Management Agency Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Emergency Management Agency resolution authorizing an account to account transfer for EMA Fund 2707 (Subfund 8127) Emergency Management Performance Grant; see resolution 2017-07.25.h.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis.

Approval of the Engineer's Office Resolutions

556

Regular Meeting #32 - 2017
Fairfield County Commissioners' Office
July 25, 2017

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2017-07.25.i A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2050 for annual inspections in various subdivisions 6/15/17 to 7/14/17 [Engineer]
- 2017-07.25.j A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for supplies and rental equipment for emergency culvert replacement at Blacklick Road and for training of employees [Engineer]

Discussion: Mr. Upp stated that resolution "j" was for the emergency culvert replacement, as declared by the Commissioners last week. While there was a lot of damage from storms, only one culvert was washed out completely. He thanked the Prosecutor and Tony Vogel for their quick help, as well as Scioto Valley Creek Caste for quickly supplying the necessary supplies. The road should be open in about three weeks. Mr. Levacy asked if this would be part of the costs Mr. Kochis was trying to recoup. Mr. Kochis replied that it was and that he was working with Mr. Camechis on the application.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis.

Approval of the Family, Adult, and Children First Council Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Family, Adult, and Children First Council resolutions:

- 2017-07.25.k A resolution approving an account to account transfer Fund 7521Family Adult Children First Council [Family, Adult and Children First Council]
- 2017-07.25.l A resolution to appropriate from unappropriated in a major expenditure object category Family, Adult & Children First Council Fund 7521, Healthier Buckeye Council [Family, Adult and Children First Council]
- 2017-07.25.m A resolution approving an account to account transfer Fund 7521Family Adult Children First Council [Family, Adult and Children First Council]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis.

Approval of Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2017-07.25.n A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]
- 2017-07.25.o A resolution authorizing payment(s) to United Health Care for purposes of the Fairfield County Health Benefits Plan – Fairfield County Board of Commissioners [Commissioners]
- 2017-07.25.p A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis.

Regular Meeting #32 - 2017
Fairfield County Commissioners' Office
July 25, 2017

Ms. Brown reminded everyone there would be a public ditch petition viewing next Tuesday, August 1st at 8:00 a.m. on West Bank Road in Millersport. Mr. Kiger, Mr. Levacy, Mr. Upp, and Mr. McCrady will be attending.

Adjournment

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:13 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis.

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, August 1, 2017, at 10:00 a.m.

Motion by: Levacy Seconded by: Kiger

that the July 25, 2017, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on August 1, 2017

Absent

Steven A. Davis
Commissioner



Dave Levacy
Commissioner



Mike Kiger
Commissioner



Rachel A. Elsea, Clerk