

Regular Meeting #28- 2019
Fairfield County Commissioners' Office
July 23, 2019

Review

The Commissioners met at 9:38 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Jeff Porter, Jim Bahnsen, Jeff Barron, Tony Vogel, Todd McCullough, Rick Szabrak, Loudan Klein, David Uhl, Kyle Witt, Dennis Keller, Aunie Cordle, Chief Lape, Jeremiah Upp, Ray Stemen, Jon Kochis, Christy Noland, and Jon Slater.

- Welcome

Mr. Davis thanked Dr. Brown, Mr. Porter, and the HR staff for the excellent breakfast.

- Legal Update (none)

- Administration and Budget Update/Carri's List

- a. Announcements

July 26 – Bike Races at Government Services Center on Main Street in Lancaster

August 1 – Roundtable for Elected Officials and Department Heads

August 7 – Wear Green for Child Support Awareness

August 27 – Economic and Workforce Development Summit

The property at the Workingman's Friend on Main Street is coming down and the property is being improved based on the efforts of the Land Bank in Fairfield County. We had some pictures to share.

- b. Highlights of Resolutions

Dr. Brown highlighted 15 resolutions for the voting meeting.

We proposed an appointment to the Board of DD (Teresa Mowen) as a follow up to interviews held last week. We had the happy circumstance of four qualified candidates to interview for board positions.

- Chris Miller, a parent with an adult child eligible for DD services, fulfilled the ORC requirement to appoint a parent of an adult (or an adult) receiving services. He was appointed last week following his interview. Mr. Pekar already followed up with Mr. Miller, who indicated in his interview he was ready to begin serving immediately. We had a letter of thanks to send to Mr. Miller.
- There was proposal to appoint Teresa Mowen to the DD Board. Ms. Mowen has exceptional education (as a social worker) and experience (in the mental health and social work fields). She has unique, practical experience as a parent. During the interview, she expressed a sincere passion to serve as an advocate for all DD clients, and she demonstrated a thoughtful approach to board membership. She identified specific examples of her approach with needs assessments and advocacy. The proposed resolution effective date was September 1. We had a letter of thanks to send to Ms. Mowen.
- Mr. Greg Russell interviewed for a board position, and he had impressive experiences and a passion to serve. On multiple occasions, Mr. Russell's services with Tiki Lanes and his dedication to the clientele of DD arose.

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We will send a letter of thanks to Mr. Russell and have provided his application to Probate Court in case they are unable to locate an appropriate candidate to serve.

- Chief Ward also had an impressive interview. He expressed a desire to serve the community, and he also talked about his track record in the public arena managing a \$10 Million budget and absorbing significant budget cuts while still providing critical services. We will send a letter of thanks to Chief Ward and have provided his application to Probate Court in case they are unable to locate an appropriate candidate to serve.

We proposed a resolution amending the lease agreement between the Fairfield County Board of County Commissioners and the Fairfield County Board of Developmental Disabilities, amending resolution 05-01.k, regarding 4465 Coonpath Road, Carroll, Ohio. We issued a press release and the 33 Alliance issued social media announcements about the future Workforce Training Center. An advisory committee will begin its work in August.

We proposed to establish a hearing date for adjustments to the base project estimate for the Greenfield Estates ditch maintenance project based on recommendation of the County Engineer.

JFS proposed an agreement for the Wendy's Wonderful Kids program.

The County Engineer proposed an amendment to the road usage agreement with Ohio Power, AEP, for the Good Hope Harrison project.

The Sheriff proposed renewal of a contract for services of the Sheriff for Canal Winchester Schools.

Juvenile Court proposed a resolution to approve a contract with Ohio Guidestone for behavioral health services for juveniles.

We proposed a data sharing agreement with ODJFS relating to WIOA.

There were financial resolutions to approve, such as:

- Appropriations from unappropriated funds for the County Engineer;
- Fund to fund transfers and appropriations to clean up two old funds;
- Three resolutions for movements of funds by operation of law for JFS; and
- An advance for Juvenile/Probate Court;

There were additional financial resolutions and protective services placement resolutions in queue.

c. Administrative Approvals, Program, & Budget Update

Administrative Update

Administrative Approvals

The review packet contained a list of administrative approvals. No questions were posed.

Strategic Planning

With Community Action on July 18, Dr. Brown conducted a strategic planning session to show Fairfield County's strategic plan and strategic thinking. Dennis Keller, Facilities Manager, joined in on the presentation. The Community Action Board in general stated the county plan was a good one and did not have any comments to add.

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Community Action would like Dr. Brown to lead their future strategic planning sessions. She provided some tools and examples to help them in their planning and thinking. The presentation was well received. We continue to update the strategic plan at least quarterly and we accept input and feedback anytime from employees and stakeholder, electronically and in person.

Idea Box

We received a new idea in the idea box, and we have responded.

Summary of Idea 11: The idea was to place small blotter mats in front of water dispensers to catch spills.

Summary of Response: Thank you for your suggestion for mats in front of dispensers. We will put those in place as soon as possible. Again, thank you!

Budget Update

Budget hearings are set for 2020. We will remind everyone at the August roundtable about the dates and processes. We reviewed revenue details from the County Auditor; this information was consistent with the budget update conducted last week.

We remained deeply appreciative of the leadership shown with the state budget (see the press releases within the review packet, please.)

d. August 1 Roundtable

The Board of County Commissioners will be hosting a quarterly roundtable for elected officials and department heads on August 1, beginning at 8:30 a.m. The roundtable meeting will be held in the Board of Commissioners Hearing Room. There is a placeholder for a Board of Commissioners meeting scheduled at 10 am following the roundtable. A draft agenda has been sent. We are asking all participants to share a fun fact about their program area or services to begin a "did you know" fact sheet about Fairfield County.

e. BRAVOs

Thanks to the HR team for their work with the employee recognition breakfast.

Thanks to Todd McCullough for drafting testimony to support the review and evaluation of administrative rules of the Board of Pharmacy. His experiences with the Dog Shelter and ADAMH Board were relevant to this effort, and the administrative rules were tabled in favor of forming a work group to evaluate and refine the rules so that common goals could be furthered.

Congratulations to Rick Szabrak, team, and stakeholders for the first career signing event. It was well attended and inspiring. Please see the article in the Columbus Dispatch.

Jon Kochis received a BRAVO award from the Lancaster Festival Board. Please see the article in the Lancaster Eagle Gazette.

Bravo to Mike Eaton and Francis Tilly for moving multiple boxes to help with the cleanup of records. Thank you to Commissioner Davis for allowing his office as the staging area for going through the records.

• **Old Business**

a. NACO Update/Communications Workgroup

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Commissioner Fix provided an update on his attendance at the national conference and the summarized the sessions he attended.

One of the more interesting sessions was focused on communications. We have many of the suggested strategies in place. There are some additional strategies to consider.

For example, an idea for a large event inviting all employees, townships, villages, stakeholders, etc. for an informative and fun day (We are Fairfield County) perhaps in the Spring of 2020 at Beavers Field or another location is something to consider.

Following the leadership conference, we planned to begin a Communications work group in 2020. We will update our communications with videos in 2019, focusing on HR topics first.

Commissioner Fix is interested in being a part of the introduction videos for on-boarding. The other Commissioners are also interested. Aunie Cordle is interested in a talk show format.

All are welcome to join the committee and should contact Carri Brown if they want to participate.

Thank you to Rachel Elsea for creating fliers and procedures to increase those signed up for the county electronic newsletter.

Mr. Fix will provide continue to provide additional information in the upcoming weeks.

b. MCJDC connections – rightsizing the contribution

We will be continuing to evaluate all options available for the conversion of beds for treatment.

The 2020 MCJDC budget was approved by the MCJDC Joint Board of Commissioners on Friday, July 19. The \$800,000 allocation for MCJDC is included in the Fairfield County projection.

Mr. Davis explained the budget details including each county's contributions and nature of the capital improvement fund balance.

- New Business

- a. ADAMH Board Vacancy

We were saddened to hear of the passing of Dr. Paul Detty who served on the ADAMH Board. We have sent a note to the Detty family.

We have posted an advertisement for the vacant position for ADAMH.

- General Correspondence Received (none)

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, July 23, 2019 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Tony Vogel, Todd McCullough, David Uhl, Jim Bahnsen, Jeff Barron, Rick Szabrak, Loudan Klein, Aunie Cordle, Jeff Porter, Jon Slater, Jeremiah Upp, Kyle Witt, Dennis Keller, Chief Lape, Jon Kochis, Christy Noland, and Ray Stemen.

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Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

Approval of Minutes for Tuesday, July 16, 2019

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, July 16, 2019 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy, and Steve Davis

Approval of the Commissioners' Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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| 2019-07.23.a | A resolution amending the lease agreement between the Fairfield County Board of County Commissioners and the Fairfield County Board of Developmental Disabilities, amending resolution 05-01.k, regarding 4465 Coonpath Road, Carroll, Ohio. [Commissioners] |
| 2019-07.23.b | A resolution approval of appropriate from unappropriated into a major expenditure object category for the Liberty Center Improvements Capital Fund# 3700 and a fund to fund transfer from Fund# 3700 to Capital Improvement Fund# 3435 – Fairfield County Commissioners [Commissioners] |
| 2019-07.23.c | A resolution to appropriate from unappropriated into a major expenditure object category for Fund#3808 Energy Conservation Project and fund to fund transfer to debt service Fund# 4809 Bond Retirement Energy Conservation Project – Fairfield County Commissioners [Commissioners] |
| 2019-07.23.d | A resolution approving the appointment of Ms. Teresa Mowen to the Fairfield County Board of Developmental Disabilities. [Commissioners] |

Discussion: Mr. Davis stated the DD applicant pool was unique this time. Usually it is hard to find candidates; however, this opening brought forth several qualified candidates. He was impressed with the entire pool of candidates and was moved by Ms. Mowen's interview and praise for DD services and Forest Rose. He is hopeful the Commissioners can find places to utilize all the candidates interviewed last week.

Mr. Fix added that the DD and ADAMH transitions over the last six months have been overwhelmingly positive. He noted it is great to have people who want to volunteer their time and serve.

Mr. Levacy stated that resolution "a" was a huge deal for the county. This idea started some time ago, and Mr. Szabrak has been deeply involved this entire time. There were even meetings

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with the Governor. Multiple players came together for this project. This will have a great effect in the future to train those who otherwise do not have training opportunities. This will be an attraction to companies looking at locating in Fairfield County. He congratulated everyone involved for the teamwork and collaboration.

Regarding resolution "d", Dr. Brown stated she received a thank you from Ms. Mowen and will place that note in the record. Regarding resolution "a", there will be an advisory committee meeting regarding the training center in August. The first steps will be to add classrooms. She thanked DD for their partnership in the first step of this process.

Mr. Szabrak commented on how the training center will be a unique facility and operation. He thanked Mr. Levacy for muscling this project through. MAGNA was an impetus to get this facility up and running. He also provided an update on MAGNA.

Mr. Levacy added that this is a great opportunity for the DD clients.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Economic Development Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Economic Development resolution to authorize the approval of a Data Sharing and Confidentiality Agreement between ODJFS and Local Area 20; see resolution 2019-07.23.e.

Discussion: Mr. Szabrak stated as Fairfield County runs the Area 20 WIOA Board, this resolution ensures data from the state is limited to those allowed to view it.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2019-07.23.f A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for equipment repairs, supplies and projects [Engineer]

2019-07.23.g A resolution to set a hearing date of September 3, 2019 at 11:00 a.m. for a drainage improvement project for the Greenfield Estates Drainage Maintenance District. [Engineer]

2019-07.23.h A resolution to approve an Addendum to the Road Usage Agreement between Fairfield County and Ohio Power Company, a unit of AEP. [Engineer]

Discussion: Mr. Upp explained the drainage maintenance assessments and stated that if they are not increased the problems will only get worse and the Engineer will not be able to fix them. He has already had discussions with several homeowners and homeowner associations.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the JFS Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following:

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- 2019-07.23.i A resolution regarding a Grant Agreement between Dave Thomas Foundation for Adoption and Fairfield County Job & Family Services (FCJFS), the Protective Services Department (FCPS) [JFS]
- 2019-07.23.j A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS]
- 2019-07.23.k A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS]
- 2019-07.23.l A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]

Discussion: Ms. Cordle stated Fairfield County has received this grant for the last ten years. It covers a dedicated worker to find forever homes for children ready for adoption.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Juvenile/Probate Court Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Juvenile/Probate Court resolutions:

- 2019-07.23.m A resolution regarding a Purchase of Service Agreement between Fairfield County Juvenile/Probate Courts and OhioGuidestone. [Juvenile/Probate Court]
- 2019-07.23.n A resolution authorizing the approval of an advance from the General Fund to #2745 MSY Pool [Juvenile Court] [Juvenile/Probate Court]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Sheriff's Office Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Sheriff's Office resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and Canal Winchester Local Schools; see resolution 2019-07.23.o.

Discussion: Mr. Davis asked if there was a methodology for the price. Chief Lape replied that the schools cover the price for when the deputy is in the schools, and the Sheriff's Office covers the rest of the salary when they are not in the schools. While this is a "financial wash", the deputies are visible in the schools and mentor the students.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Open Items

Dr. Uhl thanked the Commissioners for their thoughtful process in appointing Board of DD members. DD looks forward to working with them.

Additionally, Dr. Uhl stated the new training center fits perfectly with the DD mission.

Mr. Davis thanked Dr. Uhl for DD's work.

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Review (continued)

The Commissioners met at 10:21 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Tony Vogel, Todd McCullough, Jim Bahnsen, Jeff Barron, Rick Szabrak, Loudan Klein, Aunie Cordle, Jeff Porter, Jon Slater, Jeremiah Upp, Kyle Witt, Dennis Keller, Chief Lape, Jon Kochis, Christy Noland, and Ray Stemen.

- Calendar Review/Invitations Received
 - a. Fairfield County TID – Thursday, July 25th at 9:00 a.m. at the Engineer's Office
 - 1. Rick and Loudan to attend
 - b. FairHoPe Hospice Ice Cream Social – Sunday, August 4th from 11:00 a.m. – 1:00 p.m. at the Pickering House, 282 Sells Road, Lancaster
 - c. Lancaster-Fairfield Chamber 2019 Athena Awards – Thursday, August 22nd at 5:30 p.m. at the Lancaster Country Club
 - 1. Commissioner Levacy and Commissioner Fix plan to attend.
 - d. Chillicothe VA Mental Health Summit – August 9th
 - e. Commissioner Davis stated he has offered to speak at Chambers of Commerce and at Rotary lunches

FYI

- a. Jail Population - 297
- b. PCSAO response to state budget
- c. CCAO response to the state budget
- d. Administrative Courthouse Repairs
- e. 2020 Census Information
- f. Retrieval Technologies Notice of Class I Modification
- g. Notice of applications to the Ohio Department of Agriculture for Permit to Install and Permit to Operate from Kramer Farms
- h. State Auditor Draft Bulletin re: new star rating system for sunshine laws
- i. State Budget

Mr. Davis stated while there is more work to be done to bring back local government funds, the steps taken by Governor DeWine are tremendous. It is rare when politicians do what they say they are going to do.

Mr. Upp stated that Governor DeWine kept his word to the Engineers as well. When the House and Senate slashed the gas tax, he made sure to adjust the budget to make sure local governments got what was promised.

Dr. Brown stated this was the best budget for local governments in the last 30 years. The Commissioners can send a note of thanks to the Governor.

Ms. Cordle commented on the positive aspects of the budget for children and families.

