

Regular Meeting #29 - 2025
Fairfield County Commissioners' Office
July 22, 2025

Review Meeting

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room, 210 E. Main St., Lancaster OH. Commissioner Fix called the meeting to order, and the following Commissioners were present: Steve Davis, David Levacy, and Jeff Fix. County employees present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Communications & Information Coordinator, Bennett Niceswanger; Auditor, Dr. Carri Brown; Engineer, Jeremiah Upp; Recorder, Lisa McKenzie; Sheriff, Alex Lape; Finance Director, Bart Hampson; JFS Director Corey Clark; EMA & Facilities Director, Jon Kochis; Economic and Workforce Development Director, Rick Szabrak; Utilities Deputy Director, Josh Anders; Assistant Prosecuting Attorney, Amy Brown-Thompson; FCFC Manager, Tiffany Wilson; Interim Regional Planning Director, Holly Mattei. Also in attendance: Sherry Pymer, Ray Stemen, Francis Martin, Barb Martin, Jeff Williamsen, George Bennett, Betty Bennett, Kevin Elder, Christina Hill, Jo Price, Jerry Starner, Melissa Connor, Brandy Marshall, Stephanie Taylor, Paul McCord, Roger Ruble, and Carolyn Ruble.

Virtual Attendees: Staci Knisley, Belinda Nebbergall, Beth Cottrell, Lisa, Lori Hawk, Jim Bahnsen, Jeff Barron, Shelby Hunt, Jessica Murphy, Lori Lovas, Shannon Ward, Josh Horacek, Deborah, Keith, Jason Grubb, Michael Kaper, Andy Robberts, Jennifer Morgan, Brian Wolfe, Tony Vogel, Ashley Arter, Steven Darnell, Lynette Barnhart, Vince Carpico, Baylie Blevins, and Scott Barr.

Welcome

Commissioner Fix opened the meeting by welcoming everyone in attendance.

CCAO 2025 Scholarship Recipient Presentation

Steve Caraway, CCAO Service Corporation Manager/OCERP Administrator, spoke about Commissioner Fix and his support of the CCAO scholarship program. Mr. Caraway introduced Katelyn Wynkoop, a distinguished recent graduate from Bloom-Carroll High School and a recipient of this year's CCAO scholarship. The CCAO provides scholarships which are judged by a scholarship review panel. The application is based on a submitted essay. Mr. Caraway read a portion of Ms. Wynkoop's essay that spoke about Commissioner Fix and his support of 4-H. Ms. Wynkoop is in many organizations and has received several awards and accolades, including Bloom Carroll FFA, and National Honor Society.

Ms. Wynkoop stated she will be attending Wilmington College to study Agriculture with a focus on Animal Science. She is hoping to be one of Ohio's first elementary agricultural educators.

Commissioners Davis and Levacy congratulated Ms. Wynkoop on her achievements and for being the recipient of CCAO's scholarship.

Commissioner Fix spoke about attending events throughout Fairfield County and observing the exceptional talent of the young people in Fairfield County.

Public Comments

Ray Stemen of Lancaster spoke about a motor vehicle accident which resulted in one fatality and our responsibility to help family, friends, and neighbors in times of crisis. He offered a prayer for a sense of community.

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Chuck Williamson of Baltimore spoke about property rights and the rights of those who live near solar facilities. He asked the Commissioners to help ensure that all CAUV areas remain agricultural.

Paul McCord of Millersport stated he has solar panels on his house but opposes the use of solar on agricultural land. He asked the Commissioners to help preserve the long-term health of natural resources and that they write a letter to the Ohio Power Siting Board (OPSB) opposing the Eastern Cottontail project.

Stephanie Taylor of Habitat for Humanity of Southeast Ohio (Habitat) stated that she is the current president of the local Rotary and is working on a special project at Big Brother Big Sisters (BBBS). Habitat is completing two playhouses for BBBS, one for inside the Book Nook and the other for the Bigs and Littles space. BBBS receives grant funding from Rotary and Habitat. Habitat and Rotary are excited to provide playhouses for BBBS.

Kevin Elder of Pleasantville stated there are 14 large landowners adjacent to the proposed solar project. He stated he contacted Eastern Cottontail to ask questions and added that the adjacent landowners indicated they had not been contacted by Eastern Cottontail.

Betty Bennett of Pleasantville stated she would like the Commissioners to send a letter to the OPSB opposing the Eastern Cottontail project.

Melissa Conner of Pleasantville stated she believes she has become the spokesperson for the Citizens of Fair Fields and represents thousands of people opposing the Eastern Cottontail project. She asked the Commissioners to write a letter to the OPSB to show that the people of Fairfield County are more important than progress.

Sherry Pymmer of Walnut Township spoke about the statistics she presented at the July 15, 2025, meeting. She stated that there are 1036 people within a mile of the project. She added that Eastern Cottontail is concerned about profit and not people.

Barb Martin of Cattail Road asked the Commissioners to protect the land from a French owned property and oppose the Eastern Cottontail project.

Allison Barrick of Lake Road stated that the Kingwood project was denied by the OPSB because the people and Commissioners of Greene County opposed the project.

Commissioner Fix thanked everyone for attending and providing their input.

Legal Update

None.

County Administration Update

- *The County Administration Update was provided by the County Administrator, Aundrea Cordle, unless otherwise noted.*

Week in Review

August 5th Evening Meeting

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The Commissioners' meeting on August 5, 2025, will be held at the Rushcreek Township Fire Department, 201 Marietta Street in Bremen, at 7:00 p.m. The Commissioners have four evening meetings a year to provide residents who may work during the day, or who cannot easily travel to Lancaster, with the opportunity to attend a meeting.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 19 resolutions on the agenda for the Regular voting meeting.

Resolutions of note:

- Economic and Workforce Development has a resolution to approve the Ohio Means Jobs Center contract between South Central Ohio JFS and the Fairfield County Board of Commissioners. The Board of Commissioners are the administrative and fiscal agent to South Central Ohio JFS and the Area 20-21 WDB has procured a provider for the Hocking, Ross, and Vinton County Ohio Means Jobs Centers.

Mr. Szabrak spoke about the importance of the Area 20-21 Workforce Development Board to the community and how the Board has assisted former Pixelle employees.

- Facilities has a resolution to approve awarding the Spires Paving Company, Inc. with the contract for the asphalt resurfacing and striping of the Government Services Building. Spires Paving has the lowest bidder and has been deemed a responsive and responsible bidder.

Mr. Kochis thanked Jason Grubb for his work on the project and added that they are also working with the City of Lancaster on the paving of a lot.

- The Sheriff's Office has a resolution to extend the Hocking County contract for inmate housing. The contract between Hocking County, the Fairfield County Sheriff, and the Fairfield County Commissioners expired December 31st, 2024. This contract extension will terminate December 31st, 2025.

Sheriff Lape stated that his office continues to offer inmate housing contracts to other counties.

- MCU has a resolution authorizing a partial repayment of an advance. The Advance was to the 7864 Recovery Ohio Grant fund from the General Fund. A partial repayment was previously made, and this is the final repayment for this advance.

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- Transit has a resolution to establish a 2025 calendar year budget, and appropriations, for Public Transit's SFY2026 ODOT grant.

Budget Review

Mr. Hampson stated the July sales tax numbers were strong and June's auto and non-auto are both higher than in 2024.

Calendar Review/Invitations Received

Informational Items

- South Licking Water Conservancy District Meeting, July 22, 2025, 3:00 p.m., Licking County Agricultural Center, 771 E. Main St., Newark
- ClearSky Rehabilitation Hospital of Lancaster, Community Cookout, August 1, 2025, 12:00 p.m. – 3:00 p.m., 1201 River Valley Blvd., Lancaster

Correspondence

- Fairfield County Municipal Court, Criminal/Traffic Division, Fee Report, June 2025
- Correspondence Regarding Large Scale Solar Facilities
- Fairfield County Sheriff's Office, 2024 Annual Report

Updates from Elected Officials and Department Heads

Ms. Mattei stated RPC is continuing to work with villages and townships on the model zoning code, the planning code, and floodplain updates.

Sheriff Lape stated he has three employees retiring next week.

Engineer Upp stated they are ready to start chip and seal paving of roads and spoke about the science behind the process.

Commissioners Levacy asked when ODOT would start the project at SR 158 and Coonpath Road.

Engineer Upp replied that the project was delayed until 2026.

Auditor Brown spoke about a GIS in-service, the modernization process, lodging taxes, and senior citizens who have called about property reappraisals. She added that she and her office agree that the housing market is aggressive and they are working through the process of the sexennial update.

Commissioner Fix stated he spoke with Representative Jeff LaRe about property taxes. The Commissioner added it is time for state government to take a comprehensive look at property taxes so that seniors aren't being taxed out of their homes.

Commissioner Fix asked the Auditor if there were other townships besides Violet Township wanting to participate in lodging taxes. Auditor Brown replied that only Violet Township was inquiring about the lodging tax.

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The Auditor also stated that the Ohio 2025 sales tax holiday will be August 1st through the 14th.

Josh Anders stated that Utilities is helping Millersport with water and wastewater needs.

Mr. Szabrak thanked Josh for help and added the project would not have happened if not for Josh Anders, Holly Mattei, and others. He spoke about the job fair and the excellent assistance received from the state and Jobs Ohio.

Mr. Kochis spoke about flooding in Millersport and asked people to stay weather aware.

Commissioner Levacy stated the Buckeye Lake region received 6.4 inches in a few hours in a storm that occurred a couple of days earlier and added that the rainfall was considered a 1000 year event.

Mr. Clark stated JFS is hosting a bike race and bike decorating contest on August 1st at 5:30 p.m. for children ages 4-10.

Mr. Porter stated that animal shelters across the United States are experiencing high population levels, and the animals under care are staying for long periods of time. He encouraged people to consider that information when buying a pet or surrendering an animal to a local shelter.

Commissioner Fix asked about the number of dogs at the Fairfield County Dog Shelter.

Mr. Porter replied that the number remains around 50 dogs.

Old Business

Commissioner Davis spoke about grant expirations and suggested that Mr. Hampson and Ms. Knisley place the grant information in one place so that it is clearer as to what principals are being applied to the decision-making process. He also spoke about the many concerns of residents regarding their property taxes.

New Business

Commissioner Levacy stated that the Fairfield County Veterans Hall of Fame committee would be meeting later that day.

Regular (Voting) Meeting

The Commissioners continued to their voting portion of the meeting with the following Commissioners present: Steve Davis, David Levacy, and Jeff Fix. County employees present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Communications & Information Coordinator, Bennett Niceswanger; Auditor, Dr. Carri Brown; Engineer, Jeremiah Upp; Recorder, Lisa McKenzie; Sheriff, Alex Lape; Finance Director, Bart Hampson; JFS Director Corey Clark; EMA & Facilities Director, Jon Kochis; Economic and Workforce Development Director, Rick Szabrak; Utilities Deputy Director, Josh Anders; Assistant Prosecuting Attorney, Amy Brown-Thompson; FCFC Manager, Tiffany Wilson; Interim Regional Planning Director, Holly Mattei. Also in attendance: Sherry Pymer, Ray Stemen, Francis Martin, Barb Martin, Jeff Williamsen, George Bennett, Betty Bennett, Kevin Elder, Christina Hill, Jo Price, Jerry Starner, Melissa Connor, Brandy Marshall, Stephanie Taylor, Paul McCord, Roger Ruble, and Carolyn Ruble.

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Virtual Attendees: Staci Knisley, Belinda Nebbergall, Beth Cottrell, Lisa, Lori Hawk, Jim Bahnsen, Jeff Barron, Shelby Hunt, Jessica Murphy, Lori Lovas, Shannon Ward, Josh Horacek, Deborah, Keith, Jason Grubb, Michael Kaper, Andy Robberts, Jennifer Morgan, Brian Wolfe, Tony Vogel, Ashley Arter, Steven Darnell, Lynette Barnhart, Vince Carpico, Baylie Blevins, and Scott Barr.

Announcements

Clerk Menningen stated the August 5th meeting would be in the evening at the Rushcreek Township Fire Department in Bremen.

Approval of Minutes for July 15, 2025

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for Tuesday, July 15, 2025, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of Roundtable Minutes for July 15, 2025

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Roundtable Minutes for Tuesday, July 15, 2025, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of a Resolution from the Fairfield County Commissioners

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Commissioners:

2025-07.22.a A resolution to appropriate from unappropriated funds in a major expense object categories for the General Fund# 1001, Security Budget.

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of a Resolution from the Fairfield County Dog Shelter

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Dog Shelter:

2025-07.22.b A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category –2002, Dog Shelter

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

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Approval of a Resolution from Fairfield County Economic & Workforce Development

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from Fairfield County Economic & Workforce Development:

2025-07.22.c A resolution to authorize the approval of the OMJ Center contract between South Central Ohio Job and Family Services and the Fairfield County Board of County Commissioners

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of Resolutions from the Fairfield County Engineer

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2025-07.22.d A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for overtime expenses

2025-07.22.e A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials & supplies

2025-07.22.f A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for contractual services

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of a Resolution from Fairfield County Facilities

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from Fairfield County Facilities:

2025-07.22.g A Resolution Authorizing the Approval of a Construction Agreement and Bid Award with Spires Paving Company, Inc

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of Resolutions from the Fairfield County Family & Children First Council

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Family & Children First Council:

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- 2025-07.22.h A resolution to approve a memo exp./ memo receipt for the costs of Transportation paid to Fairfield County Transit as a memo expenditure for fund# 2018 Public Assistance Fund
- 2025-07.22.i A resolution request for appropriations for Fairfield County Family Children First Council; # 7521.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of Resolutions from Fairfield County Job & Family Services

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job & Family Services:

- 2025-07.22.j A Resolution regarding an amendment for a previously approved Network Placement and Related Services Agreement between A New Leaf, Inc. and Child Protective Services Department
- 2025-07.22.k A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018
- 2025-07.22.l A resolution to approve a memo exp./ memo receipt for the costs of Transportation paid to Fairfield County Transit as a memo expenditure for fund# 2599 Workforce Fund
- 2025-07.22.m A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Fairfield County JFS; Fund # 2018, Public Assistance Fund

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of Resolutions from the Fairfield County Sheriff

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Sheriff:

- 2025-07.22.n A resolution authorizing the approval of a contract extension with the Fairfield County Board of Commissioners (Fairfield BCC), the Fairfield County Sheriff's Office (Fairfield Sheriff) and the Hocking County Board of Commissioners (Hocking BCC) and the Hocking County Sheriff (Hocking Sheriff) for housing prisoners in the Fairfield County Jail
- 2025-07.22.o A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff; 2027, Weights

Commissioner Davis asked if Hocking County regularly uses the jail contract.

Sheriff Lape replied that the jail does not house inmates regularly for Hocking County but that Hocking County likes to have the Fairfield County jail as an option.

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Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of a Resolution from the South Central Major Crimes Unit

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the South Central Major Crimes Unit:

2025-07.22.p A resolution authorizing the approval of a partial repayment of an advance to the General Fund from MCU 7864 Recovery Ohio Grant

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of Resolutions from Fairfield County Transit

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from Fairfield County Transit:

2025-07.22.q A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category –2908, Public Transit

2025-07.22.r A resolution approving to Appropriate from Unappropriated into a major expense category for Grant Fund# 2908 for the Ohio Department of Transportation grant For SFY2026

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Approval of the Payment of Bills

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2025-07.22.s A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Executive Session

On the motion of Steve Davis and the second of David Levacy, the Board of Commissioners voted to move to Executive Session to discuss pending litigation at 10:08 a.m. Commissioner Davis asked that the Commissioners, County Administrators, Clerks to the Board, and a representative from the Prosecutor's Office be in attendance.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

On the motion of Steve Davis and the second of David Levacy, the Board of Commissioners voted to leave Executive Session at 10:20 a.m.

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, David Levacy, and Jeff Fix

Executive Session

On the motion of Steve Davis and the second of David Levacy, the Board of Commissioners voted to move to Executive Session to discuss pending litigation at 10:21 a.m. Commissioner Davis asked that the Commissioners, County Administrators, Clerks to the Board, representatives from the Sheriff's Office, and a representative from the Prosecutor's Office be in attendance.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, David Levacy, and Jeff Fix

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to leave Executive Session at 10:33 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

Adjournment

With no further business, on the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to adjourn at 10:33 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis and Jeff Fix

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, July 29, 2025, Commissioners' Hearing Room, 210 E. Main St., Lancaster, OH.

Motion by: David Levacy

Seconded by: Steve Davis


that the July 22, 2025, minutes were approved by the following vote:

YEAS: David Levacy, Steve Davis, and Jeff Fix

NAYS: None

ABSTENTIONS:

*Approved on July 29, 2025


Jeff Fix
Commissioner


Steve Davis
Commissioner


David Levacy
Commissioner


Rochelle Menningen, Clerk



REVIEW AGENDA

BOARD OF COMMISSIONERS

Commissioners:

Steven A. Davis
Jeffrey M. Fix
David L. Levacy

County Administrator
Aundrea N. Cordle

Deputy County Administrator
Jeffrey D. Porter

Clerk

Rochelle Menningen

Tuesday, July 22, 2025
9:00 a.m.

1. Review

Purpose of Review Meeting: *To prepare for formal actions of county business, such as Commission resolutions; and to provide time for county leadership to connect about matters of county business.*

2. Welcome**3. CCAO 2025 Scholarship Recipient Presentation**

Presented by CCAO Service Corporation Manager/OCERP Administrator, Steve Caraway

4. Public Comments

Purpose of Public Comments: *This is a time for voters and taxpayers (members of the public) to provide comments. There is a time limit of 3 minutes. While this is a time for comments to be provided, it is not a time for questions and answers. The Commission has a full agenda of county business.*

5. Legal Update**6. County Administration Update**

- a. Week in Review
- b. Highlights of Resolutions
- c. Budget Review
- d. Calendar Review/ Invitations Received
 - i. South Licking Water Conservancy District Meeting, July 22, 2025, 3:00 p.m., Licking County Agricultural Center, 771 E. Main St., Newark
 - ii. ClearSky Rehabilitation Hospital of Lancaster, Community Cookout, August 1, 2025, 12:00 p.m. – 3:00 p.m., 1201 River Valley Blvd., Lancaster
- e. Correspondence
 - i. Fairfield County Municipal Court, Criminal/Traffic Division, Fee Report, June 2025
 - ii. Correspondence Regarding Large Scale Solar Facilities
 - iii. Fairfield County Sheriff's Office, 2024 Annual Report

7. Updates from Elected Officials and Department Heads**8. Old Business**

S E R V E • C O N N E C T • P R O T E C T



REVIEW AGENDA

BOARD OF COMMISSIONERS

Commissioners:

Steven A. Davis

Jeffrey M. Fix

David L. Levacy

County Administrator

Aundrea N. Cordle

Deputy County Administrator

Jeffrey D. Porter

Clerk

Rochelle Menningen

9. New Business

10. Regular (Voting) Meeting

11. Executive Session to Discuss Pending Litigation, 10:00 a.m

12. Adjourn

13. Investment Advisory Council Meeting, 10:30 a.m.

14. Fairfield County Veterans Hall of Fame Meeting, Commissioner Levacy's Office, 11:30 a.m.

SERVE • CONNECT • PROTECT

Quarters Total 2021, Total 2022, Total 2023, Total 2024, Quarter 1, 2, 2025 – American Rescue Plan Fiscal Recovery Funds, as of 7.17.2025.

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds.

\$30,606,902.00 has been appropriated, \$28,342,477.78 expended, \$2,130,830.72 encumbered or obligated.

Project/Category		As of 7/17/25 Appropriations	As of 7/17/25 Expenditure	As of 7/17/25 Obligation
Public Health				
R15a	Public Health, PPE	199.90	199.90	0.00
R16a	Public Health, Medical Expenses	206,838.33	206,838.33	0.00
R16b	Public Health, COVID Medial Costs County Benefits Program	399,949.66	399,949.66	0.00
R17a	Public Health, Vaccination Clinic and Related Expenses	66,362.57	66,362.57	0.00
R17b	Public Health, Capital Investments and Public Facilities of the County	3,426,059.58	3,424,899.58	1,160.00
R17c	Public Health, Capital Investment for Air Quality Improvements	56,674.00	56,674.00	0.00
R17d	Public Health, Capital Investment for Health Equipment, Mobile Morgue	49,498.87	49,498.87	0.00
R17e	Public Health, Capital Investment for Sheriff Cruiser to Respond to Increased Violence	54,250.98	54,250.98	0.00
R18a	Professional Communications on Behalf of the Board of Health	34,577.94	34,577.94	0.00
R18b	Public Health, Creation of a Community Health Assessment (CHA)	48,943.10	48,943.10	0.00
R19a	Public Safety Payroll Support	1,545,884.42	1,545,884.42	0.00
R19b	Public Health Payroll Support	185,406.39	185,406.39	0.00
R19c	Other Public Sector Payroll Support	275,236.47	275,236.47	0.00
R110a	Mental and Behavioral Health	0.00	0.00	0.00
Subtotal Public Health		6,349,882.21	6,348,722.21	1,160.00
Negative Economic Impacts				
R210a	Emergency Assistance for Non-Profit Organizations, a Subgrant to the City of Lancaster	0.00	0.00	0.00
R210b	Emergency Assistance for Non-Profits, Subgrant The Lighthouse	120,000.00	120,000.00	0.00
R210c	Salvation Army	500,000.00	500,000.00	0.00
R210d	Habitat for Humanity	610,000.00	610,000.00	0.00

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Project/Category		As of 7/17/25 Appropriations	As of 7/17/25 Expenditure	As of 7/17/25 Obligation
R210e	ADAMH/LSS Housing Projects	3,000,000.00	1,216,149.23	1,783,850.77
R210f	Harcum House	100,000.00	100,000.00	0.00
R210g	Fairhope Hospice	100,000.00	100,000.00	0.00
R210h	Housing Project	700,000.00	700,000.00	0.00
R210i	Lancaster Festival	100,000.00	100,000.00	0.00
R211a	Subgrant for Tourism, Support for the Fairfield County Fair	499,996.00	499,996.00	0.00
R211b	Aid to Tourism, Travel, Hospitality	18,278.01	18,278.01	0.00
R29a	Emergency Assistance Business Planning	146,829.87	146,829.87	0.00
R213a	Support for Agriculture and the Growing Community	35,000.00	35,000.00	0.00
R213b	Technical Assistance for Townships & Others	399,354.84	399,354.84	0.00
R213c	Contracts for Services to Support Residents Suffering Effects of the Pandemic	96,700.00	96,700.00	0.00
Subtotal Negative Economic Impacts		6,426,158.72	4,642,307.95	1,783,850.77
R310a	Housing Support, Affordable Housing Strategic Plan	39,554.00	39,554.00	0.00
Subtotal Services Disproportionately Impacted Communities		39,554.00	39,554.00	0.00
Premium Pay				
R41a	Premium Pay, Premium Pay for Emergency Management Agency Workers	27,907.72	27,907.72	0.00
Subtotal Premium Pay		27,907.72	27,907.72	0.00

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Project/Category		As of 7/17/25 Appropriations	As of 7/17/25 Expenditure	As of 7/17/25 Obligation
Infrastructure				
R52a	Clean Water: Centralized Collection and Conveyance, Airport	550,210.54	550,210.54	0.00
R52b	Clean Water: Centralized Collection and Conveyance, Walnut Creek Sewer District	750,000.00	750,000.00	0.00
R52c	Clean Water: Centralized Collection and Conveyance, Regional Lift Station	2,761,835.85	2,610,401.78	151,434.07
R56a	Clean Water, Stormwater	539,895.00	539,895.00	0.00
R511a	Drinking Water: Transmission/Distribution, Grant Hampton	800,318.61	800,318.61	0.00
R511b	Drinking Water: Transmission/Distribution, Airport	100,805.00	100,805.00	0.00
R511c	Drinking Water: Transmission/Distribution, Greenfield	221,535.69	221,535.69	0.00
R511d	Drinking Water: Transmission/Distribution, Baltimore	613,000.00	613,000.00	0.00
R511e	Drinking Water: Transmission/Distribution, Pleasantville	834,000.00	780,162.36	53,837.64
R516a	Broadband, "Last Mile" Projects	0.00	0.00	0.00
Subtotal Infrastructure		7,171,600.69	6,966,328.98	205,271.71
Revenue Loss				
R61a	SaaS and Technological Equipment	369,959.32	369,959.32	0.00
R61b	Recorder Document Scanning	337,984.72	337,984.72	0.00
R61c	Clerk of Courts Case Management	375,000.00	375,000.00	0.00
R61d	MARCS Tower Project	566,210.00	566,210.00	0.00

Quarters Total 2021, Total 2022, Total 2023, Total 2024, Quarter 1, 2, 2025 – American Rescue Plan Fiscal Recovery Funds, as of 7.17.2025.

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds.

\$30,606,902.00 has been appropriated, \$28,342,477.78 expended, \$2,130,830.72 encumbered or obligated.

Project/Category		As of 7/17/25 Appropriations	As of 7/17/25 Expenditure	As of 7/17/25 Obligation
R61e	Dispatch Consoles	543,820.85	543,820.85	0.00
R61f	Fairfield Center Purchase	2,708,752.85	2,708,752.85	0.00
R61g	Fairfield Center Renovation	3,344,528.02	3,225,277.92	119,250.10
R61h	Community School Attendance Program	501,137.00	501,137.00	0.00
R61i	Workforce Center Expansion	0.00	0.00	0.00
R61j	Smart Growth	197,657.97	197,657.97	0.00
R61k	United Way and Dolly Parton's Imagination Library	25,000.00	25,000.00	0.00
R61l	Auditor Historical Records Scanning	0.00	0.00	0.00
R61m	Engineer's Radios	80,000.00	80,000.00	0.00
R61n	Auditor Printers	4,357.66	4,357.66	0.00
R61o	Auditor Copiers	11,983.30	11,983.30	0.00
R61p	Bremen ADA Ramps	26,954.00	26,954.00	0.00
R61q	Transportation School Education Vehicles	38,357.90	38,357.90	0.00
R61r	Safety and Security	454,622.00	454,656.40	5.60
R61s	MAPSYS Custom Taxing Authority Management Application	52,433.00	48,000.00	4,433.00
R61t	County Radios	61,537.50	60,735.41	802.09
R61u	Transportation	243,000.00	243,000.00	0.00
R61v	Transportation Rebranding	20,057.45	4,000.00	16,057.45
R517a	Beavers Field Utilities	36,606.46	36,606.46	0.00
Revenue Loss		10,000,000.00	9,859,451.76	140,548.24

Quarters Total 2021, Total 2022, Total 2023, Total 2024, Quarter 1, 2, 2025 – American Rescue Plan Fiscal Recovery Funds, as of 7.17.2025.

From the **\$30,606,902.00** received as the first and second tranche of fiscal recovery funds.

\$30,606,902.00 has been **appropriated**, **\$28,342,477.78** expended, **\$2,130,830.72** encumbered or obligated.

Project/Category		As of 7/17/25 Appropriations	As of 7/17/25 Expenditure	As of 7/17/25 Obligation
Administration				
R71a	Administrative Expenses	591,798.66	458,205.16	0.00
Subtotal Administration		591,798.66	458,205.16	0.00
Grand Total		\$30,606,902.00	\$28,342,477.78	\$2,130,830.72

ADMINISTRATIVE AUTHORITY ITEMS
FAIRFIELD COUNTY COMMISSIONERS' OFFICE
JULY 07, 2025 TO July 13, 2025

Fairfield County Commissioners

- AA.07.08-2025.a An Administrative Approval for the payment(s) of the United Health Care (UHC) invoice for the Fairfield County Self-Funded Health Benefits Program – Fairfield County Board of Commissioners [Commissioners]
- AA.07.09-2025.a An Administrative Approval for the payment of invoices for departments that need Board of Commissioners' approval and have bills presented that are not more than \$77,250 per invoice. [Commissioners]
- AA.07.11-2025.c An Administrative Approval for a Proposal for Services for a Commercial Real Estate Broker Opinion of Value [Commissioners]

Fairfield County Engineer

- AA.07.08-2025.c An Administrative Approval is requested to execute an Agreement between Fairfield County and S&ME, Inc. [Engineer]

Fairfield County Family and Children First Council

- AA.07.08-2025.b Administrative approval regarding a memorandum of understanding between the Fairfield County Family and Children First Council and the Fairfield County ADAMH. [Family and Children First Council]

Fairfield County Human Resources

- AA.07.11-2025.a An administrative approval for payment of the 2024 Patient Centered Outcomes Research Institute fee for the Fairfield County Health Benefits Plan [Fairfield County Human Resources]

Fairfield County Information Technology

- AA.07.11-2025.b An Administrative Approval for entering into a confidentiality agreement between People Driven Technology, Inc. and the Fairfield County Board of Commissioners [Information Technology]

Fairfield County Transit

- AA.07.11-2025.d An Administrative Approval for an agreement between Fairfield County Transit (FCT) and the Fairfield County Agricultural Society [Transit]

You're Invited to Our

Sizzling Summer **Community Cookout!**



No RSVP necessary.
For more information,
call 740.303.4300.

Join us as we fire up the grill and good times at ClearSky Rehabilitation Hospital of Lancaster.

This free event will bring the heat with an afternoon filled with delicious food, games, festivities, and fun.

Date: **Friday, August 1**

Time: **Noon – 3:00 p.m.**

Place: **ClearSky Rehabilitation
Hospital of Lancaster
1201 River Valley Blvd.
Lancaster, OH 43130**

Enjoy games, raffle giveaways, a bounce house, dunk tank, face painting – plus sizzling hotdogs, hamburgers, and more!

All ages welcome.
Bring your friends,
family, and appetite to
a summer celebration
you won't want to miss.
Tours available.


ClearSky
Rehabilitation Hospital
of Lancaster



ClearSkyHealth.com/Lancaster

P 740.303.4300 | F 740.303.4313 | 1201 River Valley Blvd., Lancaster, OH 43130





VALEDA A. SLONE
Clerk

FAIRFIELD COUNTY MUNICIPAL COURT

136 West Main Street Post Office Box 2390 Lancaster, Ohio 43130-5390

Telephone: 740-687-6621

E-mail: clerk@fcmcourt.org

Web: www.fcmcourt.org

July 10, 2025

Dr. Carri Brown
Fairfield County Auditor
210 E. Main Street
Lancaster, OH 43130

RE: Fees collected in the Fairfield County Municipal Court, **Criminal/Traffic Division**, for the month of June, 2025.

10% OSP Fines.....	\$2,155.14
Regular Fines.....	2,323.50
Uniform Fines.....	5,870.57
Gross Overload.....	5,852.00
50% Liquor Fines	12.50
OVI Housing.....	1,628.63
Sheriff's Department OVI.....	148.00
Affidavit of Indigency	1,666.68
Dog Fines.....	300.00
Parks & Recreation.....	0.00
Parks & Recreation OVI.....	0.00
Witness Fees	113.75
Expungement Fees	180.00
Jury Fees	690.00
TOTAL.....	\$20,940.77

Sincerely,

Valeda A. Slone

Valeda A. Slone
Clerk of Court

xc: **Fairfield County Commissioners**
Fairfield County Engineer
Sheriff Alex Lape (FCSO)
Deputy Robert Mead (FCSO)
Fairfield County Dog Shelter

enclosures

/tlh2/25

From: [Jo George](#)
To: [Contact Web](#)
Subject: [E] Deny EDF Eastern Cottontail
Date: Monday, July 14, 2025 2:11:54 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Commissioners,

As a lifelong resident of Fairfield County, I have been against industrial solar especially on prime farm land. Industrial Solar is inefficient, expensive and a horrible use of land especially prime farm land. As constituents, we have all ready indirectly paid for the retrofitting of existing distribution and transmission facilities as well as, unwillingly funded companies such as EDF through federal tax incentives and tax credits. Finally, after obtaining denials to industrial solar from 12 of our 13 townships in Fairfield County, your lack of support against the EDF Eastern Cottontail project was stupefying.

Hopefully, with your change of heart and willingness to deny the Carnation project in Amanda, you realize industrial solar is NOT appropriate for Fairfield County. It only belongs in brown areas and only after coal, gas and nuclear generating electricity has been exhausted.

It is my hope you rise to the occasion

and protect the right of EVERY constituent's use and enjoyment of their property. Singling out a select few to undermine established zoning, ignore others property rights and exposing numerous constituents, towns, villages and school districts to toxins and contamination of water is inexcusable.

Thank you for passing a resolution denying the EDF Eastern Cottontail project and writing this denial to the OPSB.

Sincerely,
Josephine K Price

Sent from my iPhone

From: [Greg & Jennifer Kull](#)
To: [Contact Web](#)
Subject: [E] Eastern Cottontail Solar
Date: Monday, July 14, 2025 12:50:22 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon - This email is to request that all of the Fairfield County Commissioners oppose the Eastern Cottontail Solar project to the Ohio Siting Board. You did the same for the Carnation project to protect Fairfield County from cheap black panels from China invading Fairfield County and ruining the county I love and have always lived in.

This directly affects our farm our home where we have lived for 35 years. I'm sure if this was proposed by your house you would be opposed. President Trump and the Big Beautiful bill is opposed and Ohio HB 15.

Think about my children and grandchildren. Do the right thing on why we elected you. Don't be listen to the interest groups who are out for their own profit. This affects so many homes.

Sincerely,

Greg and Jennifer Kull
8240 Ruffner Rd
Millersport
Sent from my iPhone

From: [Dave Manter](#)
To: [Contact Web](#)
Subject: [E] Request for Equal Representation – Oppose Eastern Cottontail Project
Date: Monday, July 21, 2025 1:01:42 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Commissioners,

I hope this letter finds you well. I haven't been able to attend recent meetings, and I'll admit public speaking is not my strength — but I care deeply about this issue and can't stay silent.

I want to acknowledge your vote to oppose the Carnation Solar project in Amanda Township. That decision gave many people a sense of relief and validation. But it also left many of us wondering why the same consideration hasn't been extended to the Eastern Cottontail project — a project that impacts our community just as significantly.

To be honest, it's been difficult to understand why one part of the county was protected while ours has been left vulnerable. That's incredibly disheartening for those of us who rely on your leadership and expect fair, county-wide representation.

The emotional stress this has caused me personally has been severe. The uncertainty, the feeling of being unheard, and the fear of watching our community change for the worse has taken a real toll — mentally and emotionally. I know I'm not alone in this.

We are not asking for anything unreasonable. We are asking for equal treatment — for our concerns to be heard, respected, and acted upon. A letter of opposition from you would show that all communities matter, not just the most vocal or politically convenient.

This isn't just about a solar project — this is about protecting our homes, our land, and our future. If this project moves forward, our property values will drop, and with them, our sense of stability and security. These are not abstract fears — they are deeply personal and immediate concerns that affect families, health, and the future of our township.

We are counting on you to do the right thing. Please reconsider your position and issue a formal letter opposing the Eastern Cottontail project.

We need your support — and we will remember where it was given and where it was withheld.

Sincerely,

David Manter

9468 Cattail RD NW

Walnut Township

From: burst@emailmeform.com on behalf of [EmailMeForm](#)
To: [Contact Web](#); [Menningen, Rochelle M](#)
Subject: [E] County Contact Form
Date: Monday, July 21, 2025 1:24:00 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Your Name*: Douglas Cripps

Office / Department*: Commissioners'

**Other:
Department:**

Email*: the_lazyhoginn@yahoo.com

Phone*: 740 215 4242

**What can we
do to help?**

NOTE: If this is an
urgent request please
call the appropriate
office*:

this is in regards to the "Eastern Cottontail project " in Fairfield County, Walnut twp. I am a " blue shirt " wearer not able to attend the meeting. I am asking you to not allow this project for a number of reasons.

I am 75 years old with copd, Where I live will have this on 3 sides of our property and during the construction of this will be dirty and dusty affecting my breathing and health issues. We were persuaded by a neighborhood farmer to sign up because it would only have transmission lines here (a lie as of now) this farmer has the most property involved. My well may be affected cause it is a 70' deep and has a 27' statis. Along with our septic leaching system,

The farm land here is fertal and one of the best crop producers in the county. The drainage is not big enough to handle panel run off. There are several Historical spots in this area (Mummal, where hobos would stay to catch a ride on the train to work, Indian mounds ect.) There are a big number of Familes that live real close to this project that will be affected by health issue's, property values, and safety. This company is offering big money to people, schools, law enforcement. Fire responders, Towns and cities, what happens to the grants then will they loose them in the future?

This land was called in 1845 Fertile Fields and it gained the name Fairfield from this title. Please listen to us "We the People" Thank you for your time



Fairfield County Sheriff's Office



2024 ANNUAL REPORT

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The Fairfield County Sheriff’s Office is Ohio Collaborative Certified





Sheriff Alex Lape

Personal Leadership Statement

Introduction: Core Identity & Purpose

I am a law enforcement leader committed to serving with integrity, courage, and a deep sense of responsibility to the citizens of Fairfield County. My leadership is grounded in the belief that public trust is earned daily through transparency, accountability, and compassion.

Leadership Philosophy

I lead by example, believing that true leadership is not defined by rank, but by character and consistent action. My approach is built on servant leadership—supporting the men and women of our office while empowering them to grow professionally and personally. I value clear communication, collaboration, and ethical decision-making in every situation.

Vision & Mission Alignment

My mission is to ensure that the Fairfield County Sheriff's Office upholds the highest standards of public safety and community service. I strive to foster a culture where innovation, respect, and professionalism drive how we serve and protect. My vision is a safer, more connected community where law enforcement is trusted and respected as a proactive partner in public safety.

Commitment to the Team

I believe our greatest asset is our people. I am committed to mentoring future leaders, recognizing hard work, and ensuring that every deputy, dispatcher, corrections officer, and civilian staff member feels valued. I hold myself accountable for creating an environment where deputies are supported, well-trained, and encouraged to lead with honor.

Community Focus

Community engagement is a pillar of my leadership. I view every interaction with the public as an opportunity to build relationships and strengthen community ties. I support programs and partnerships that increase public safety, promote outreach, and reflect the diversity and needs of our residents.

Legacy & Long-Term Impact

My goal is to leave behind a stronger agency than I found, one that is resilient, forward-thinking, and deeply connected to the community it serves. I want to be remembered as a leader who listened, who acted with integrity, and who inspired others to do the same.



Mission Statement

The mission of the Fairfield County Sheriff's Office is to provide the highest level of professional law enforcement service to the citizens of Fairfield County. We are committed to public safety by protecting and enhancing the quality of life, upholding all laws, preserving the peace, and preventing crimes while protecting the constitutional rights of those we serve. We will perform our duties with compassion and integrity, while maintaining high ethical and moral conduct at all times. We will establish a reputation for responsiveness, competency, decisiveness, and equality which will inspire confidence in the Sheriff's Office for all residents of Fairfield County.



Code of Ethics

As a Law Enforcement Officer, my fundamental duty is to serve the public, to safeguard lives and property, to protect those in need, and to respect the Constitutional rights of all men and women to liberty, equality, and justice.

I will courageously maintain calm in the face of danger, scorn, or ridicule while employing self-restraint being constantly mindful of the welfare of others. I will be honest in both my personal and professional life while obeying the laws of the land and the policies of my office.

I will never put myself above others or permit personal feelings, prejudices, animosities, or friendships to influence my decisions. I will allow no compromise for crime. I will relentlessly prosecute those who violate the law. I will enforce the law courteously and appropriately without favor or will, never employing unnecessary force or violence.

I recognize the badge of my office as a symbol of public faith, and I accept it as public trust to be held so long as I am true to the ethics of law enforcement. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession...

...Law Enforcement

Core Values

Loyalty - Heartfelt commitment to the Law Enforcement Profession through Integrity and Honor.

Equality - Treatment of all individuals with impartiality under the law.

Accountability - Accepting responsibility for actions and behaviors.

Duty - Obligation to take action that is ethically and morally right.

Ethics - Standard of action for doing the "right" thing at the "right" time.

Respect - To have due regard for other's feelings, wishes, or rights.

Service - Be the servant first. Only when we are proven and trusted will others freely follow. Live the Golden Rule.



The Sheriff's of Fairfield County: 1801 - Current



2021-Current.....Alex Lape	1880-1884.....Hiram Shumaker
2001-2021.....Dave Phalen	1876-1880.....George See
1992-2001.....Gary Demastry	1872-1876.....William Bush
1980-1992.....Jim Peck	1868-1872.....John D. Jackson
1969-1980.....Dan Berry	1864-1868.....Emanuel Shisler
1961-1969.....Jack Blazer	1860-1864.....James Miller
1957-1961.....Dale George	1856-1860.....Aaron W. Ebright
1949-1957.....M. Dudley Crider	1854-1856.....William Potter
1945-1949.....Harley Highley	1852-1854.....James Weaver
1941-1945.....M. Dudley Crider	1848-1852.....Oliver H. Perry
1933-1941.....William W. Belhorn	1844-1848.....Elias Perry
1929-1933.....Gail Sesler	1840-1844.....Samuel Ewing
1925-1929.....Roy T. McNaughten	1838-1840.....Thomas Edingfield
1921-1925.....C. J. Speriky	1834-1838.....Silas Tam
1917-1921.....George E. Smetters	1832-1834.....Nathan Wetherby
1913-1917.....Ed W. Schaffner	1828-1832.....Geroge D. Sites
1909-1913.....Emmett Deffenbaugh	1824-1828.....Edward B. Thompson
1905-1909.....Frank W. Kraner	1820-1823.....William Crook
1901-1905.....Frank W. Raitze	1816-1820.....George Sanderson
1897-1901.....Joseph W. Stewart	1814-1816.....Adam Weaver
1893-1897.....Elisa M. Messerly	1808-1814.....John Williamson
1889-1893.....Amos Levan	1806-1808.....Emanuel Carpenter
1884-1888.....Benjamin F. Price	1801-1806.....Samuel Kratzer



Fairfield County Sheriff's Office Personnel



Uniform Personnel

<u>Rank</u>	<u>Strength on 12/31/24</u>
Sheriff.....	1
Chief Deputy.....	2
Captain.....	1
Lieutenant.....	2
Sergeant.....	14
Detective.....	7
SORN Officer.....	1
Child Support Enforcement Officer.....	1
Weights and Scales Officer.....	1
Narcotics Officer.....	1
Community Response Unit.....	4
K-9 Deputies.....	3
School Resource Deputies.....	8
Narcotics Officer.....	2
Deputy.....	50
Corrections Officers.....	34
Total Uniform Personnel.....	131

Civilian Personnel

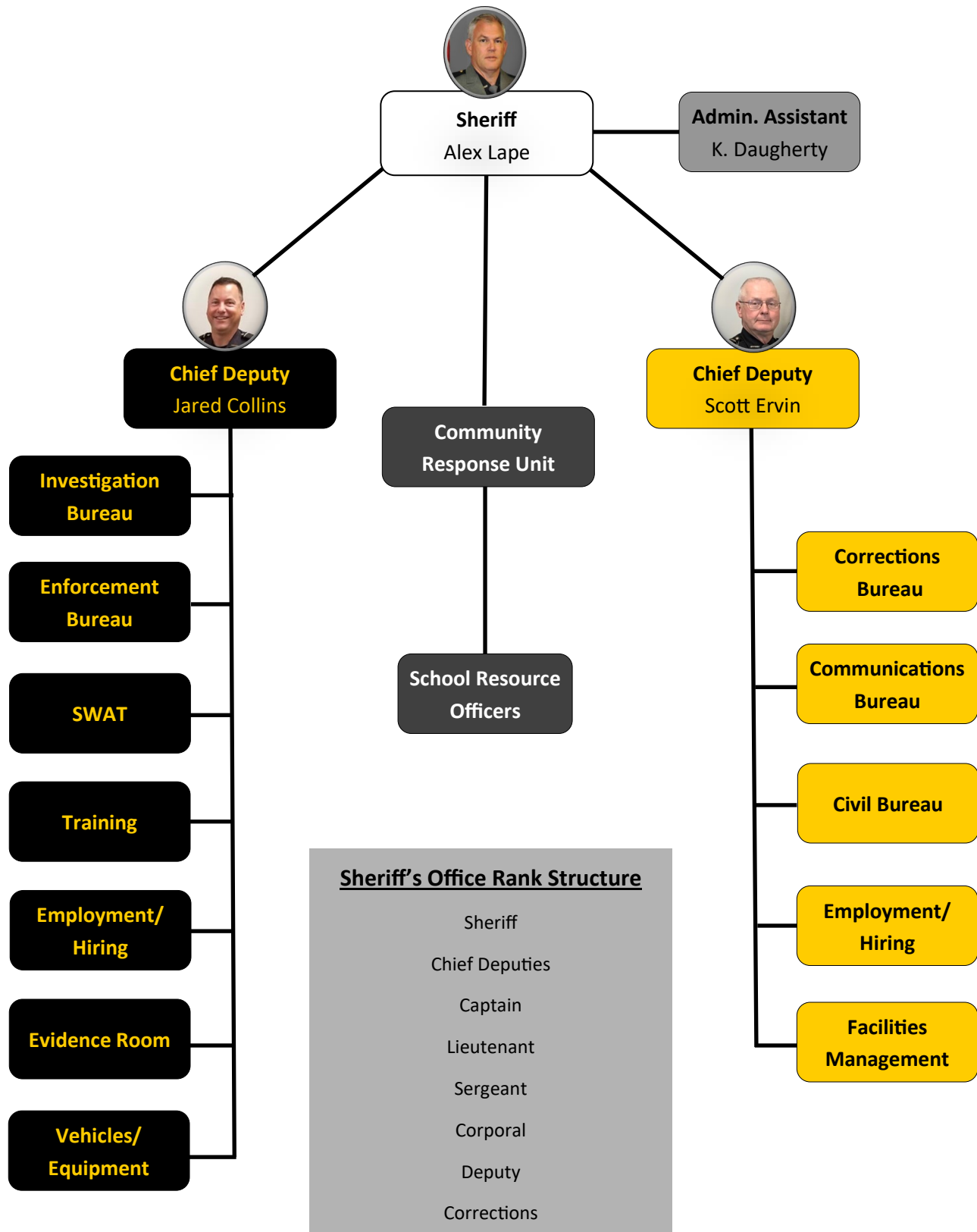
<u>Position</u>	<u>Strength on 12/31/24</u>
Administrative/Civilians.....	11
OD Investigator.....	1
Jail Support Specialist.....	1
Property Room Clerk.....	1
Director of Fiscal & Civil Services.....	1
IT Director.....	1
Re-Entry Coordinator.....	1
Radio Room Supervisor.....	1
9-1-1 Dispatchers.....	18
Pastor - Part-Time.....	1
Maintenance.....	2
Total Civilian Personnel.....	39

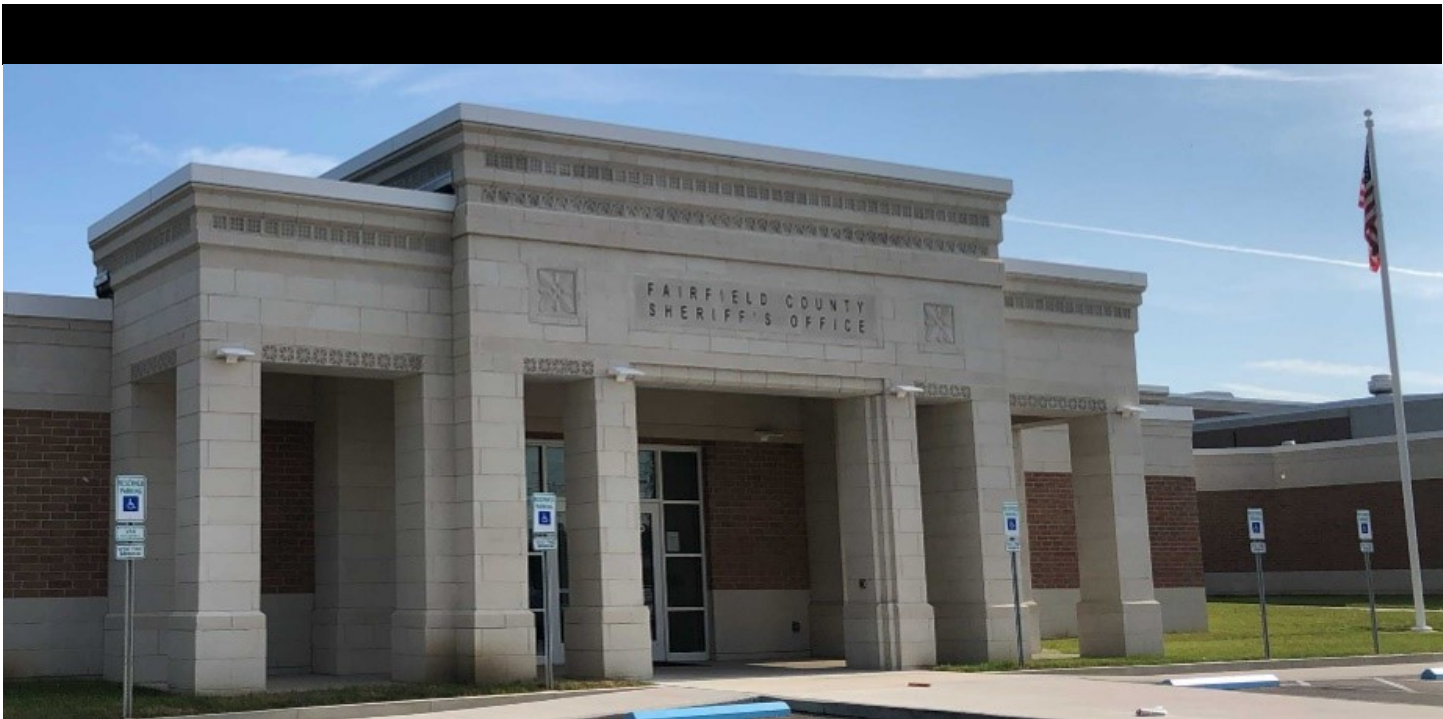
170

Combined Personnel
Counts



Fairfield County Sheriff's Office Organizational Chart





Fairfield County Data

Founded.....1800
 Government.....Commissioners
 Population.....170,168*
 Area.....505.7 sq miles
 Miles of County Road.....362.2
 Miles of Township Roads.....587.5
 Miles of State Routes.....197.7
 County Seat.....Lancaster
 General Fund Budget.....\$62,940,000
 Total County employees.....1,066

Fairfield County Sheriff's Office Data



Serving Since 1798

Uniform Personnel.....131
 Civilian Personnel.....39
 Sworn Officer to Population Ratio.....1 to every 1,754 Residents
 Marked Patrol Vehicles76
 (Includes 6 Community Watch Vehicles)
 Unmarked Vehicles.....26
 Bicycles.....6
 Canines.....4
 General Fund Budget.....\$19,558,024
 SWAT Team Members.....20

** Approximate Population Estimate of Fairfield County, Ohio*



Wall of Honor

This page is dedicated to the memory of all fellow Law Enforcement Officers who made the ultimate sacrifice in the line of duty.



Deputy Chad S. Edwards

End of Watch: May 18, 1995

Deputy Chad Edwards end of watch was on Thursday, May 18, 1995, at the age of 22 while enroute to an undercover narcotics assignment.



Deputy Ethan Collins

End of Watch: January 4, 2006

Deputy Ethan Collins end of watch was on Wednesday, January 4, 2006, at the age of 29 while responding to an officer in need.

CHIEF DEPUTY JARED COLLINS



Chief Deputy Jared Collins commands law enforcement operations at the Fairfield County Sheriff's Office.

Chief Collins, who started his career with the Sheriff's Office in 1992, has served in nearly every division.

He has operational experience in undercover drug operations, Corrections operations, K-9 Handler and Trainer, and SWAT. Chief Collins has also held command roles as both a Sergeant and a Lieutenant in Enforcement, K-9, Narcotics, Training, Investigations, SWAT, and Court Services.

Chief Collins is responsible for the overall operations of the Enforcement Bureau, Investigation Bureau, SWAT and Property Room.

After graduating from Fairfield Union High School in 1990, Chief Collins attended classes at The Ohio State University, Muskingum University and Polk State University. Chief Collins is also a recipient of the FBI-LEEDA Trilogy Award, which he earned by completing the command leadership course of study. He has extensive experience teaching law enforcement topics throughout the region. Chief Collins is a former instructor at the International Police Training and Assessment Service and a former instructor at Ohio Peace Officer Training Academy. Currently he is an Adjunct Instructor at Hocking College.

A lifelong resident of Fairfield County, Chief Collins lives with his wife of 27 years, Jenny. He is an avid boater and outdoorsman.



CHIEF DEPUTY SCOTT ERVIN



Chief Deputy Scott Ervin is responsible for the overall operations of Corrections, Communications, Civilian Unit, as well as, Maintenance at the Fairfield County Sheriff's Office.

Chief Deputy Ervin started his career in Public Safety in 1981, and has served in many capacities. His experience is in Jail, Communication, Patrol, Investigation and SWAT Operations, as well as, in-service firearms training.

Chief Deputy Ervin graduated from Lancaster High School in 1980, attended Basic Police Academy at Hocking College and the Lancaster Police Department Academy in 1982.

Throughout his career, he has attended numerous training classes throughout the State of Ohio.

Chief Deputy Ervin lives with his wife of 37 years, Rita. They enjoy outdoor activities and spending time with their children and grandchildren.



Communications Bureau



The Communications Bureau is the heart and nerve center of the Fairfield County Sheriff's Office. The bureau plays an essential role with ensuring operations run smoothly.

AT A GLANCE:

2024 COMMUNICATION BUREAU STATISTICS

Handled/Dispatched
Calls for Service



91,780

Number of 9-1-1
Calls



20,294

Number of Non-
emergency Calls



83,116



918

Number of Warrants to Arrest Entered
into the Law Enforcement Automated
Data System



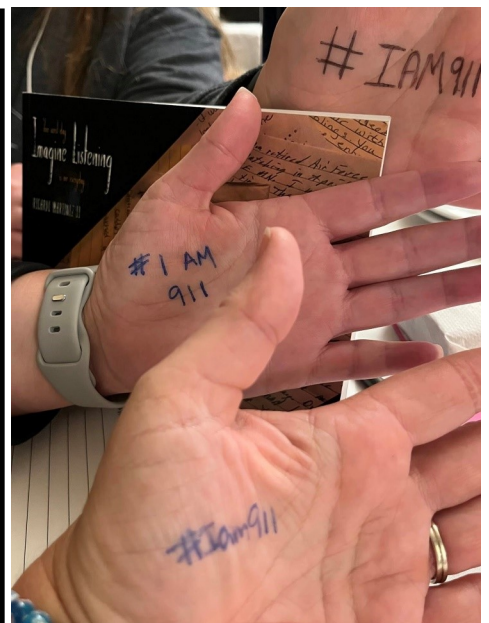
535

Number of Protection Orders Entered



175

Processed Criminal Summons on
Indictments



Communications Bureau



Taking a Step Toward the Future of Emergency Response

In September 2024, the Sheriff's Office Communications Division took a significant step toward the future of emergency response by implementing Carbyne APEX, a next-generation platform that is preparing our agency for the transition to Next Generation 9-1-1 (NG911). This advanced system enhances our capabilities by allowing callers to text 9-1-1, share photos and videos, and significantly improves location accuracy, critical features that help telecommunicators respond more efficiently and effectively. Carbyne APEX also provides real-time transcription and translation services, enabling our team to better assist callers with hearing impairments or language barriers. This technology represents a major upgrade in our ability to serve the community with faster, more accurate, and more inclusive emergency response.

The Sheriff's Office Communications Bureau dispatches for the Sheriff's Office, five village police departments, and eleven Fire / EMS departments.

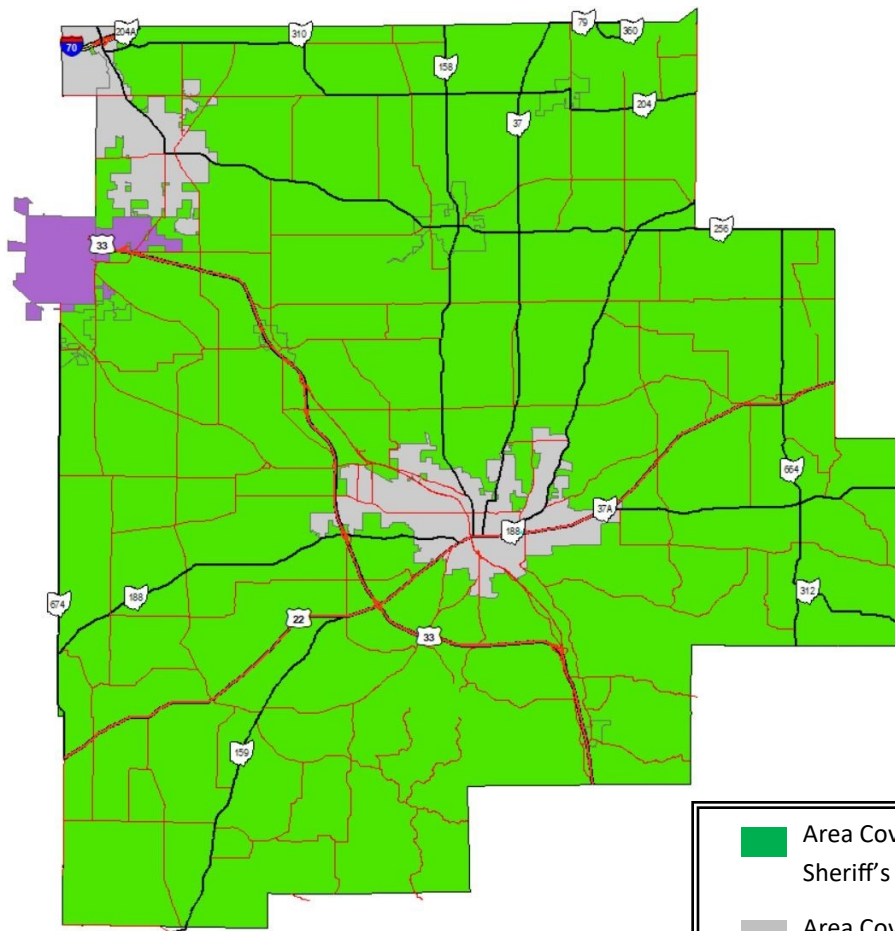
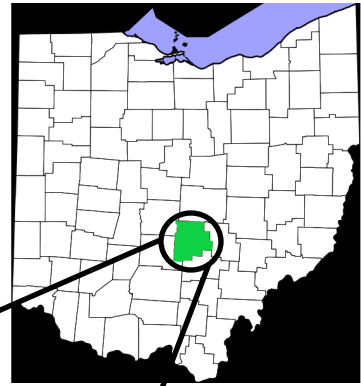
TRAINING




9-1-1 Telecommunicators continue to demonstrate their commitment to excellence and professional development.

- ◆ All telecommunicators are certified through the Association of Public-Safety Communications Officials (APCO) and are trained in Emergency Medical Dispatch (EMD).
- ◆ Each team member is required to complete a minimum of 24 hours of continuing education units (CEUs) annually.
- ◆ **In 2024, 18 Emergency Medical Dispatch Certified Public Safety Telecommunicators completed approximately 500 combined hours of Continued Education Training.**
- ◆ In addition to ongoing education, they are also required to re-certify in all APCO courses every two years and complete Law Enforcement Agencies Data System (LEADS) Security training on an annual basis. This rigorous training ensures that our communications personnel remain well-prepared to handle emergency situations with professionalism, accuracy, and care.
- ◆ Several team members completed Critical Incident Stress Management training and APCO NG911 training.
- ◆ Our office hosted Nena Leadership in the 911 Center training.
- ◆ Our office hosted APCO Active Shooter training.



Map of Fairfield County Ohio Sheriff's Response Area



-  Area Covered by Fairfield County Sheriff's Office
-  Area Covered by Lancaster or Pickerington Police Departments*
-  Canal Winchester - Contracts with Fairfield County Sheriff's Office for Police Services

*Note the Fairfield County Sheriff's Office assists the Lancaster and Pickerington Police Departments when requested



Enforcement Bureau



The Enforcement Bureau is the anchor of the Fairfield County Sheriff's Office and is composed of the majority of all sworn personnel. Deputies are primary responders to calls for service. A few of the other functions of the Enforcement Bureau include the investigation of criminal offenses, crime prevention, traffic enforcement, and service of civil process.

Enforcement Bureau City & Village Support

Fairfield County Sheriff's Office Enforcement Bureau provides law enforcement services to an estimated 170,168 residents, according to a population estimate in Fairfield County, as well as eight villages in the county:

- ◆ Amanda
- ◆ Bremen
- ◆ Canal Winchester
- ◆ Pleasantville
- ◆ Rushville
- ◆ Stoutsville
- ◆ Thurston
- ◆ West Rushville

The Enforcement Bureau also provides support to other villages and cities in the county that have their own law enforcement agencies:

- ◆ Baltimore
- ◆ Carroll
- ◆ Columbus
- ◆ Lancaster
- ◆ Lithopolis
- ◆ Millersport
- ◆ Pickerington
- ◆ Reynoldsburg
- ◆ Sugar Grove

**In 2024, the Enforcement Bureau
(Lincoln, Violet, and Canal stations combined) had:**

33,851

PRIMARY CALLS FOR SERVICE



Enforcement Bureau

Lincoln Avenue & Violet Station Combined

AT A GLANCE: 2024 ENFORCEMENT BUREAU STATISTICS

Primary Calls for
Service



26,589

Reports



2,364

Subpoena Service



5,542



3,011

Traffic Stops

413

Citations Issued

1,585

Warnings Issued



6,492

Vacation Checks



486

Arrests



Data compiled through Tyler Technologies DSS Performance Dashboard—
Actively tracked January 1, 2024 through December 31, 2024.



Enforcement Bureau

Canal Winchester

AT A GLANCE:
2024
ENFORCEMENT
BUREAU
STATISTICS

Primary Calls for
Service



7,262

Reports



1,229

Subpoena Service



469



2,084

Traffic Stops

125

Citations Issued

506

Warnings Issued



2,326

Vacation Checks



295

Arrests



*Data compiled through Tyler Technologies DSS Performance Dashboard —
Actively tracked January 1, 2024 through December 31, 2024.*



Fairfield County Sheriff's Office K9 Units



Fairfield County Sheriff's Office has three K9 Units: Deputy Conrad & K9 Deputy Scoot (top photo), Deputy Grubb & K9 Deputy Rocky (center photo), and Corporal Shanes & K9 Deputy Rafa (bottom photo). K9 deputies are dual-purpose dogs, trained in the detection of narcotics, article searches, tracking, and handler protection.

2024 K9 Unit Highlights

- ◆ Deployments: 584
- ◆ K9 Training Hours: 1093.7
- ◆ K9 Assisted Arrests: 91
- ◆ US Currency Seizures: \$2216
- ◆ Paraphernalia Seizures: 212
- ◆ Methamphetamine: 795.84 Grams (1.75 lbs.)
- ◆ Fentanyl: 32.23 Grams
- ◆ Cocaine: 52.97 Grams
- ◆ Crack: 20.07 Grams
- ◆ Marijuana: 1,508.5 Grams (3.32 lbs.)

In 2024, the K9 unit also assisted in locating missing juveniles. They were also utilized effectively with the Fairfield County Sheriff's Office SWAT team, Major Crimes, and other surrounding local and Federal agencies. The majority of the K9 assisted arrests led to probation or subjects sentenced to prison.

584

Total Deployments in
2024



Fairfield County Sheriff's Office Therapy Dog Unit



Fairfield County Sheriff's Office has a trained Therapy K9 Unit: Deputy Peck & Therapy K9 Nala. K9 Therapy Nala is trained to provide emotional support, comfort, and aid to both law enforcement personnel and individuals during crisis situations, traumatic incidents and community outreach activities.

K9 Therapy Dog 2024 Highlights

Highlighted Service

In 2024, Deputy Peck was a School Resource Officer in Lancaster City Schools along with Therapy K9 Nala. They were requested by the staff of Fairfield Union High School after a student was killed in a car accident on the way to school. Deputy Peck and Nala responded to Fairfield Union and provided much needed comfort and support to the students and staff.

2024 Training:

Therapy K9 Nala became a member of the Fairfield-Hocking 1st Responder Peer Support team.

746

Total Deployments in
2024



Marine Patrol

AT A GLANCE: 2024 MARINE PATROL STATISTICS

Boat Patrol Hours



285

Ramp Inspection Hours



66

Business / Person
Contacts



610



11

Vessel Checks (Water)



102

Vessel Checks (Ramp)



40

Enforcement Stops



114

Warnings



6

Vessel Assists



24

Calls for Service



14

Assistance Calls



1

Training Hours



Weights & Scales



Deputy Mead is responsible for enforcing weight restrictions involving trucks and other vehicles traveling the roadways of Fairfield County. Deputy Mead takes enforcement action on state, county, and township roadways.

\$105,768

Amount Fined in Weights & Scales Enforcement in 2024

AT A GLANCE: 2024 WEIGHTS & SCALES STATISTICS



257

Number of Traffic Stops



16

Number of Axle Weight Citations



85

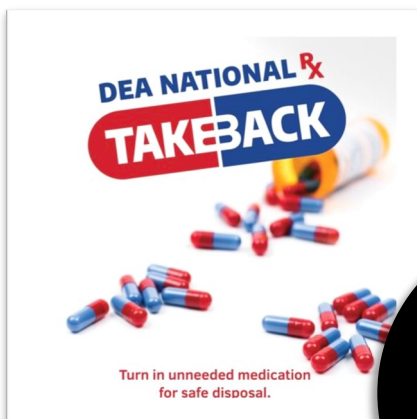
Number of Gross Weight Citations



409

Number of Written Warnings

Bi-annual National Take Back Initiative



275.8 lbs.

Total Medication
Collected on DEA Drug
Take Back Days

DEA Drug Take Back Days Overview

In 2024, the Fairfield County Sheriff's Office, along with Fairfield County Soil and Water Conservation, The City of Canal Winchester, Diley Ridge Medical, and Violet Township held two drug collection events at different locations for the bi-annual DEA National Rx Take Back Days. During these events, **275.8 lbs.** was collected. Electronics recycling was also available at the Violet Township location.



Corrections Bureau



Fairfield County Jail, along with its partner organizations, offer a variety of programming, assistance, and tools for inmates before they leave jail. Assistance may include mental health and substance abuse treatment, cognitive behavioral treatment, parenting classes, veteran support, educational classes, Alcoholics Anonymous/Narcotics Anonymous groups, ministry services and more.

AT A GLANCE:

2024 CORRECTIONS BUREAU STATISTICS

Number of People Booked into
Jail*



3,846

Number of Inmates
Released from Jail*



3,818



254

Average Population (per day)*



195/59

Average Population
Males/Females



**Totals for the year combine the number of males and females.*



Corrections Bureau

Fairfield County Jail Community Partnerships

The Fairfield County Jail maintains several partnerships to benefit inmates who are housed in the facility. Partnerships include:

- ◆ **Action for Children** - Parenting classes
- ◆ **Connexion West** - Re-entry support
- ◆ **Cornerstone Church** - Ministry services
- ◆ **Decorative Arts Center** - Art classes
- ◆ **Fairfield County Alcohol, Drug Addiction and Mental Health (ADAMH)** - Programming support & funding
- ◆ **Fairfield County Health Department** - Vaccinations
- ◆ **House of Hope** - Alcoholics Anonymous & Narcotics Anonymous groups
- ◆ **Jail Chaplin Services** - Religious services
- ◆ **Maywood Mission** - Clothing & hygiene items
- ◆ **New Horizons** - Mental health, substance abuse, Medication-Assisted Treatment (MAT) services
- ◆ **Pickaway Area Recovery Services (PARS)** - Behavioral health, substance use and prevention services
- ◆ **Project FORT** - Narcan
- ◆ **Public Transit** - Bus passes
- ◆ **Right Path Financial** - Coaching for financial literacy classes
- ◆ **Rise Up** - Drug and Alcohol recovery & treatment
- ◆ **St. Vincent De Paul** - Clothing vouchers
- ◆ **Team Health** - Medical care
- ◆ **Trinity Services Group** - Food services for the jail. The food service menu is written and approved annually by a licensed dietician to ensure the jails compliance with State nutritional standards.
- ◆ **United Way** - Book donations & community support
- ◆ **Veterans Outreach** - Veteran support

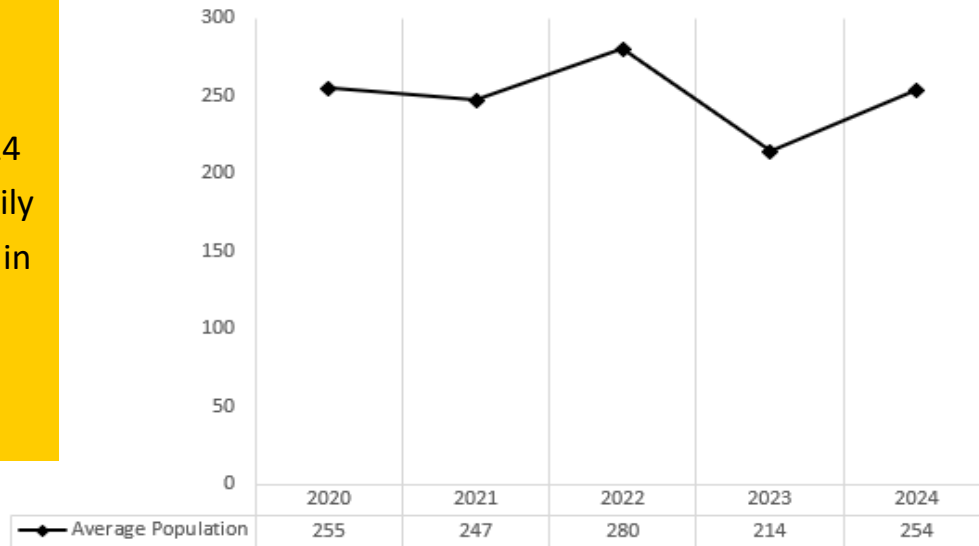


In partnership with Action for Children, inmates were offered parenting classes at the Fairfield County Jail.

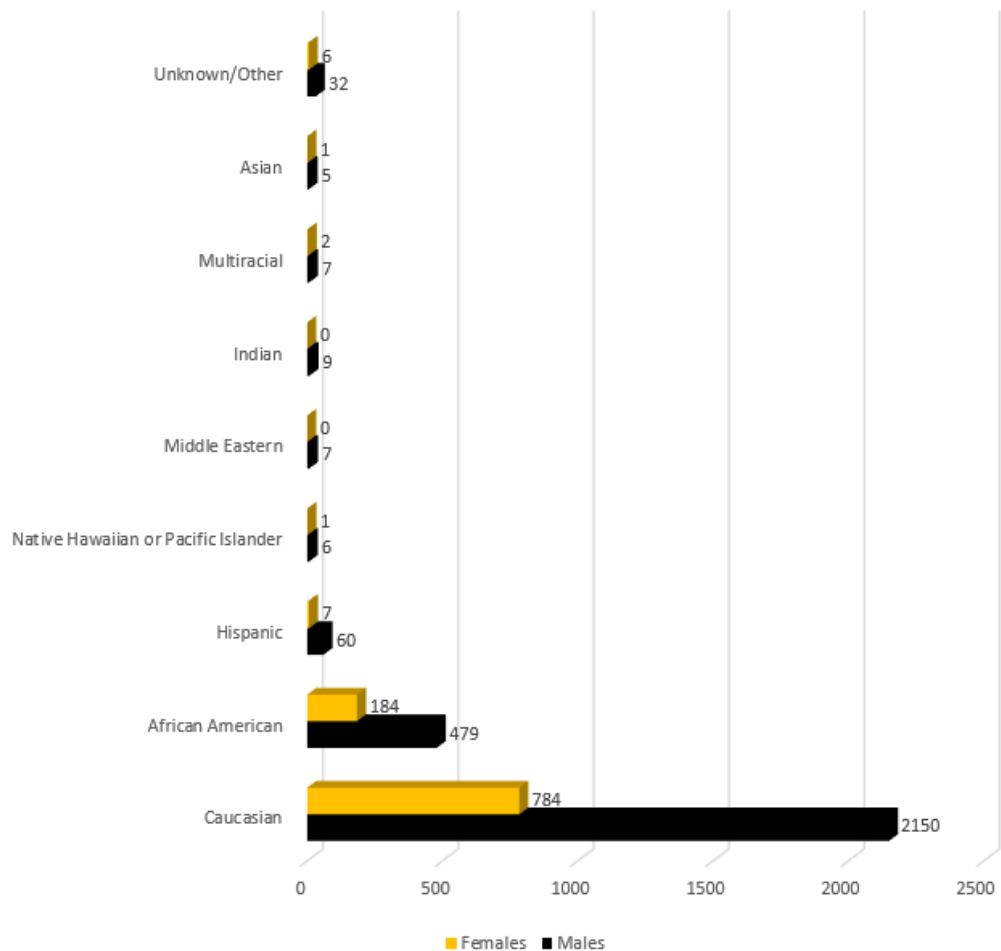


Corrections Bureau

2020 - 2024
Average Daily
Population in
the Jail



2024 Jail
Bookings by
Ethnic Origin



Transportation Unit

AT A GLANCE:

2024 TRANSPORT UNIT STATISTICS

Inmates Transported
to or from Prison
Facilities



231

Inmates Transported to
or from Facilities Out-
side Fairfield County



246

Inmates Transported to
or from Medical or
Mental Health Appts.



260



20

Inmates Taken for Interview /
Evaluations



84

Inmates Presented for Out of County
Hearings



1,106

Court Paperwork Served to Inmates



4,073

Arraignments for Common Pleas
Court / Muni Court



SORN

AT A GLANCE:

2024

SEXUAL OFFENDER REGISTRATION & NOTIFICATION (SORN) STATISTICS



466

SORN Offender Registrations



293

Follow-ups with SORN Offenders



306

Sets of Fingerprints for Courts



17

Arrests / Investigations

Job & Family Services

AT A GLANCE:

2024

JOB & FAMILY SERVICES STATISTICS

Hearings Attended by Security in
the Government Services Building



1,378

Hearing Attendees /
Public Scanned or Searched



2,587



Hall of Justice

AT A GLANCE:

2024 HALL OF JUSTICE STATISTICS

Hearing Attendees /
Public Scanned or
Searched Entering the
Hall of Justice



67,881

Number of Panic
Alarms we
Responded to in the
Hall of Justice



55

Sets of Fingerprints
for Common Pleas
Court



135



68

DNA Samples Collected from Inmates



98

Inmates Booked and/or Released
Through the Hall of Justice



24

Prisoner Arrests



32

Hearings Attended by Security



2022 - 2024 Corrections Bureau Funds

Commissary Funds

	2022	2023	2024
Commissary Revenues	\$ 799,751.17	\$ 383,027.89	\$ 440,032.74
Materials and Supplies	\$ 185,663.87	\$ 187,648.87	\$ 168,338.77
Capital Outlay	\$ 18,867.71	\$ 108,723.55	\$ 18,454.80
Other	\$ 4,614.98	\$ 9,869.98	\$ 63,723.28
Total Expenditures	\$ 209,146.56	\$ 306,242.40	\$ 250,516.85
Excess of Revenue over Expenditures	\$ 590,604.61	\$ 76,785.49	\$ 189,515.89

Data Above: Net profits from the sale of commissary items are utilized to purchase items to be used for the benefit of our inmates. The commissary account funds are governed by statute, and they can ONLY be used for certain approved purposes. Any expenditures are approved solely by the Sheriff.

2024 Revenue Generated from Out-of-County Prisoner Holds

\$89,060*

Data Above: Contracts for Prisoner Holds include: Athens County, Canal Winchester, City of Logan, Gallia County, Hocking County, Meigs County, Perry County, and Vinton County.



South Central Ohio Major Crimes Unit & Project F.O.R.T.



The South-Central Major Crimes Unit is a designated Ohio HIDTA multijurisdictional law enforcement task force.

During 2024, The South-Central Ohio Major Crimes Unit (MCU) continued to experience significant issues with fentanyl and other opiate derivatives, as well as Methamphetamine. MCU ramped up interdiction efforts along with the Fairfield County Sheriff's Office, focusing on the US33 corridor between Columbus and Logan.

Those efforts were productive in terms of arrests made and drugs/contraband seized. It is anticipated that those efforts will continue in 2025, as Transnational Drug Trafficking Organizations continue to have a major presence in central Ohio, which eventually filters down to Fairfield County and points south.

While overdose numbers dropped overall in 2024, the

number of overdose deaths increased. MCU had a dedicated full-time overdose death investigator, who actively investigated those overdose deaths. The goal is to locate and prosecute those responsible for providing those drugs that proved to be fatal and bring those people to justice.

MCU continues to operate a robust outreach program called Project Fort. The Main goal of Project Fort is to lower the number of overdoses and to eliminate overdose deaths. Project Fort connects people to treatment and recovery options and educates the public on substance use disorders and drug identification.

2024 Project F.O.R.T.

Project F.O.R.T (Fairfield Overdose Response Team)

- ♦ **162:** Number of Engagements
- ♦ **102:** Number of Referrals
- ♦ **58:** Community/Educational Events
- ♦ **Over 1,000** Naloxone Kits Distributed
- ♦ **80:** Naloxone Boxes Distributed
- ♦ **1,200:** Transportation Vouchers Distributed
- ♦ **125:** Overdose Events
- ♦ **30:** Overdose Deaths



2024 Enforcement Activity

- ♦ **71:** Cases Opened
- ♦ **11:** Indictments
- ♦ **185:** Search Warrants
- ♦ Contraband Seized:
 - **Cocaine:** **19,557.21** Grams
 - **Fentanyl:** **301.78** Grams
 - **Methamphetamine:** **161,970** Grams
 - **Rx Drugs:** **20** Unit Doses
 - **Marijuana:** **16,876** Grams
 - **THC Edibles & Cartridges:** **53** Unit Doses
 - **Mushrooms:** **52** Unit Doses
 - **Firearms:** **50**
 - **US Currency:** **\$17,092**



Investigation Bureau



The Investigation Bureau is responsible for conducting criminal investigations into all major crimes including murder, assault, and robbery, as well as property related crimes such as burglary and theft. In response to the needs of our community, the Investigation Bureau has a dedicated SVU detective with their focus being sexual assault cases involving juveniles and adults.

AT A GLANCE:

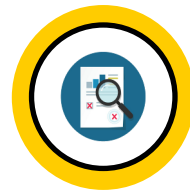
**2024
INVESTIGATION
BUREAU
STATS**

Total Cases Assigned in
the Investigation Bureau



437

Average Number of Cases
Assigned per Detective



55



10

Average Number of Detectives



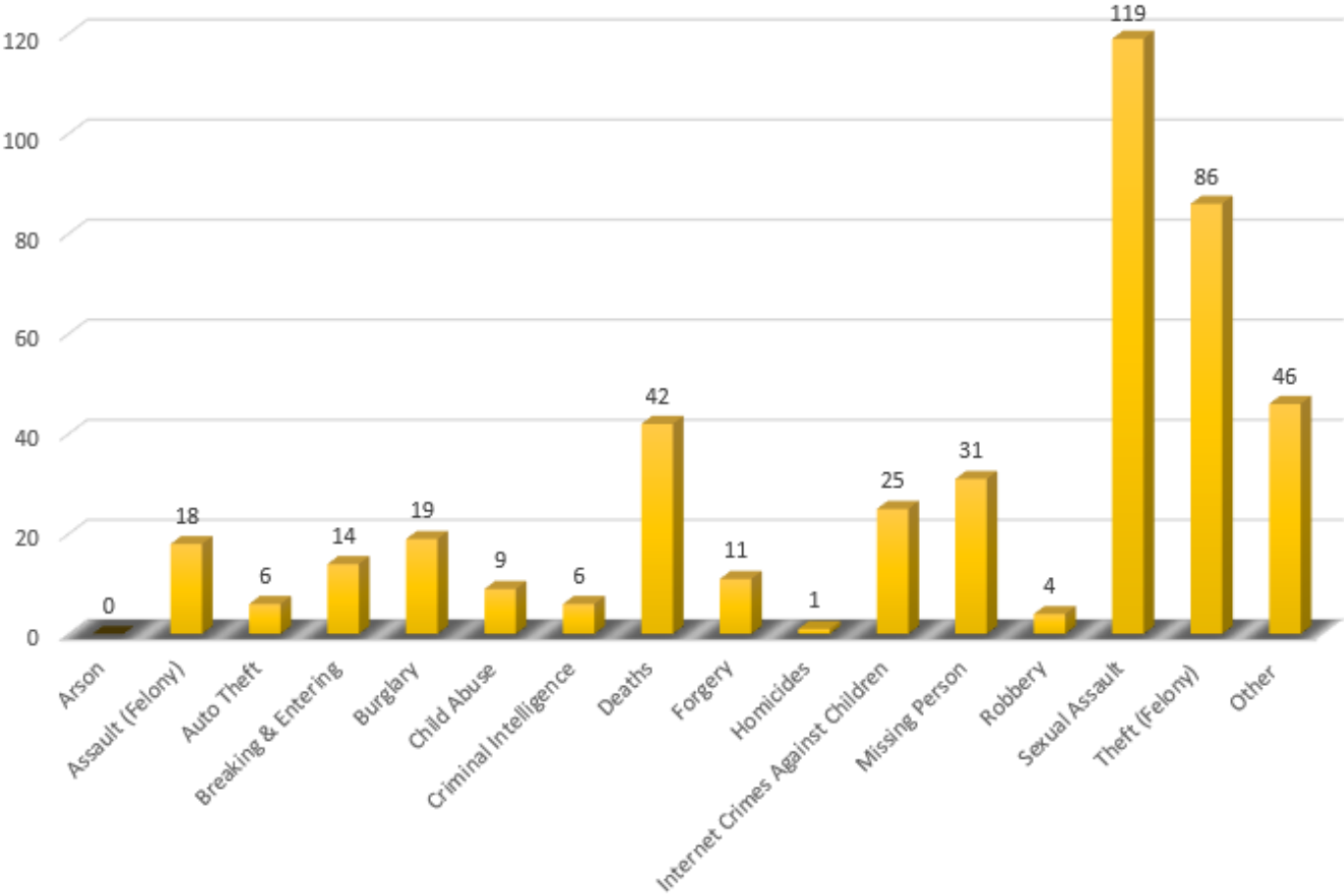
15.79%

Percent of Investigation Bureau
Caseload Inside the City of Canal
Winchester



Investigation Bureau

2024 Types of Cases in the Investigation Bureau



437

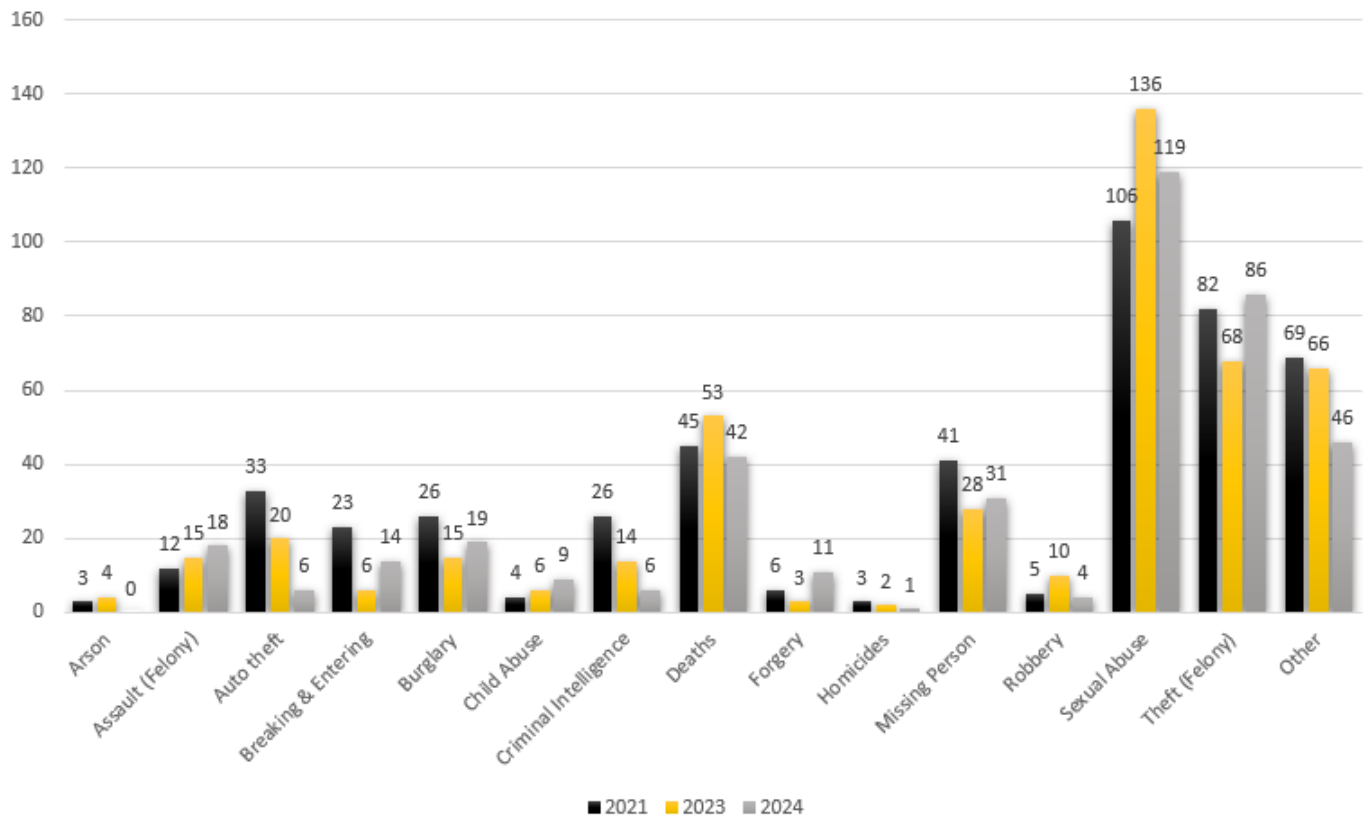
Total Number of Cases
Assigned in Investigative
Bureau

69 - Number of Cases Assigned to the Investigative Bureau in Canal Winchester



Investigation Bureau

Three - Year Comparison of Major Crimes



2024 Investigation Bureau Highlights

- ◆ **51** - After hours callouts on various crimes
- ◆ **134** - Employee background checks conducted
- ◆ **67** - Computer Voice Stress Analysis conducted
- ◆ **243** - Child Protective Services referrals reviewed
- ◆ **26** - Adult Protective Services referrals reviewed
- ◆ **2** - John-Stings conducted yielding 17 arrests
- ◆ Taught several training's for Sheriff's Office Deputies and Corrections Officers:
 - Testifying in Court / Report Writing Training
 - Interview and Interrogation Training
 - Crime Scene Photography Training
 - Crime Scene Training



Community Response Unit

The Community Response Unit (CRU) is responsible for overseeing, planning and coordinating all public relation events for the Sheriff's Office. Other responsibilities include Community Watch, Neighborhood Watch Programs, Community Policing, and Public Education and Safety.



2024 Community Response Unit : Deputy Laura Foster (left), Corporal Tiffany Hedrick (center), Deputy David Maple (right).

The Community Response Unit lead or participated in Community events held throughout the year such as threat assessments, self-defense, CREST (Civilian Response to Emergency Situation Training), ALICE (School Active Shooter Response), senior scams, fairs, festivals, community outreach events and parades.

2024 Community Response Unit Highlights

- ◆ **163** - Community events (Parades, festivals, fairs, community meetings, senior activities, etc.)
- ◆ **36** - School events (touch a truck, reading programs, classroom visits, career days, etc.)
- ◆ **7** - Recruitment events
- ◆ **15** - Active Aggressor Trainings
- ◆ **8** - Senior Scam Presentations
- ◆ **24** - Self-defense Classes
- ◆ **1** - Threat Assessment
- ◆ **101** - Speed surveys throughout the county and several citizens' complaints
- ◆ **547** - Village area checks
- ◆ **12** - Cyber safety classes (in schools and juvenile diversion classes)

163

Number of Community
Events CRU Attended in
2024



Fairfield County Sheriff's Office Community Engagement



Police Memorial Ceremony: Members of the Sheriff's Office, along with our partner law enforcement agencies, fire personnel, community partners, and surviving family members came together to recognize our fallen deputies and officers. (May 2024)



Touch-a-Truck: Fun and great interaction with students at Touch-a-Truck events at Harmon Elementary, Pickerington, and Thomas Ewing. (June 2024)

K9 Deployment Team: Deputy Shanes and K9 Rafa, along with Deputy Conrad and K9 Scoot jointly initiated a deployment that resulted in an arrest and confiscation of narcotics. K9 teams work together to keep narcotics off the street and hold those who seek making a profit from selling it accountable. (January 2024)



Traditional Holiday Parade: Team members along with the Honor Guard, Community Watch, family members and the Grinch enjoyed the Holiday Parade. (November 2024)



Self-defense Class: The Community Response Unit held a self-defense class at Lakeview Junior High, Pickerington Schools empowering young women. (March 2024)



CRU at Hocking College Career Expo: The Community Response Unit shared information at the Hocking College Career Expo. (April 2024)

Fairfield County Sheriff's Office Community Engagement



Christmas Cheer Program:
The SWAT team partnered with the Salvation Army's Christmas Cheer Program. This relationship is almost 3 decades long and provides gifts and a Christmas dinner for families in need in our community. (December 2024)



Independence Day Parade: The Pickerington Independence Day Parade was lined with folks who were excited to celebrate America's birthday. (July 2024)

Protecting K9 Heroes: The Sheriff's Office Therapy K9 Nala received a life-saving medical trauma kit from Protecting K9 Heroes, ensuring her continued safety and well-being. (August 2024)



Raccoon Rescue: Deputies were notified of a raccoon trapped in a sewer in Canal Winchester. Thanks to the combined efforts of deputies, and a kind neighbor, the raccoon was successfully rescued. (September 2024)



Eyes of Freedom and Rockin' the Block: Escort group brought the "Eyes of Freedom" to Millersport for the "Rockin' the Block" event. (May 2024)



Earth Day event at Rising Park: Deputy Hummel spends a considerable amount of time ensuring our county is clean and litter free. (April 2024)

Fairfield County Sheriff's Office Community Engagement



Torch Run for Special Olympics
Ohio: School Resource Officer
Deputies participated in the Law
Enforcement Torch Run for Special
Olympics Ohio. (June 2024)



**Basic Spanish for Law
Enforcement:** Deputy Laura Foster
taught classes with curriculum she
created and tailored specifically for
Law Enforcement interactions with
Spanish speaking individuals.
(April 2024)

**Marine Patrol
Deputies:** The
Fairfield County
Sheriff's Office
Marine Patrol
deputies were
ready for the
summer boating
season on the
lake. (May 2024)



National Walk to School Day:
Some members of the Fairfield
County Sheriff's Office celebrated
National Walk to School Day with
students at Bremen Elementary.
(October 2024)



National Night Out: National Night Out
was a great opportunity for community
and law enforcement partners to come
together under positive circumstances.
(August 2024)



Millersport Sweet Corn Festival: We
celebrated the 77th Millersport
Sweet Corn Festival with activities
and handouts in our tent.
(September 2024)

Community Watch & Special Deputies

The Community Watch Program is comprised of volunteers that decided to ensure the safety of the community by forming a partnership with the Fairfield County Sheriff's Office.

Volunteers receive training, a uniform, and guidance from the Fairfield County Sheriff's Office to ensure the program succeeds in helping eliminate crime from neighborhoods.



Photo Above: Community Watch Volunteers

2024 Community Watch & Special Deputies Volunteer Hours

2024 Community Watch Numbers:

- ♦ **53** Active Members
- ♦ **3,885.50** Total Volunteer Hours for the Year
 - **2,057.75** Cruiser Hours
 - **740** Office Hours
 - **750.75** Public Event Hours

2024 Special Deputies (Auxiliary Numbers):

- ♦ **20** Auxiliary Deputies
- ♦ **2,120.25** Hours Donated by Volunteer Deputies

Community Watch Program Responsibilities

- ♦ Patrol designated areas and observe suspicious occurrences, people or objects, and check closed buildings upon request
- ♦ Perform routine house checks, when requested, and report any unusual occurrences
- ♦ Contact the Sheriff's Office upon observation of any suspicious vehicle or person

53

Active Community
Watch Members



School Resource Officers



The School Resource Officer (SRO) Program strives to provide a safe learning environment for the respective districts covered by the Sheriff's Office. Deputies assigned to the SRO Program are not only responsible for being present within the schools, reducing school violence, but to improve relationships and perceptions between students and staff. These Deputies are also responsible for continuing these efforts throughout the year by being active in extracurricular activities and summer programs, which involve students and the community. SRO Deputies are also active in Sheriff's Office specialized units including the Watercraft Program, Dive Program, K-9 therapy, and others.

School Resource Officers

The Sheriff's Office provides School Resource Officers to five different school districts in the county.



Deputy Myers

Bloom Carroll School District:

- ◆ Deputy Mike Myers - Bloom-Carroll High School



Deputy Feasel

Canal Winchester School District:

- ◆ Deputy Matthew Baughman - Canal Winchester High School



Deputy Peters

Fairfield Union School District:

- ◆ Deputy Anna Feasel - Fairfield Union High School



Deputy Stephens

Lancaster School District:

- ◆ Deputy Kristy Peck - General Sherman Junior High School
- ◆ Deputy Brandin Peters - Thomas Ewing Junior High School
- ◆ Deputy Jennifer Stavroff-Whitaker - Lancaster High School

Pickerington School District:

- ◆ Deputy Tabitha Stephens - Lakeview Junior High School
- ◆ Deputy Michael Busby - Pickerington North High School



Deputy Baughman



Deputy Peck & K9 Nala



Deputy Stavroff-Whitaker



Deputy Busby

Fairfield County Sheriff's Office

Additional Noteworthy Accomplishments in 2024



Brett Markwood First Responder Award:
Corporal Tiffany Hedrick received the 2024 Brett Markwood First Responder Award. She is the first female to receive this prestigious award that is given to first responders who provide exemplary service to the community.
(May 2024)



Certified Law Enforcement Manager Status:
Sheriff's Office team members were acknowledged by the Buckeye State Sheriff's Association for achieving the Certified Law Enforcement Manager status—a year of training, and study in leadership.
(November 2024)



Ohio Gold Star Dispatch Team of the Year Nomination:
Dispatchers Tessa Burroughs, David Pugh, and Blair Reed were nominated for Ohio Gold Star Dispatch of the Year.
(September 2024)



Public Safety Leadership Academy:
Captain Jason Hodder graduated from The Ohio State University Public Safety Leadership Academy. He received additional recognition for the professionalism and thoroughness of his capstone project.
(June 2024)



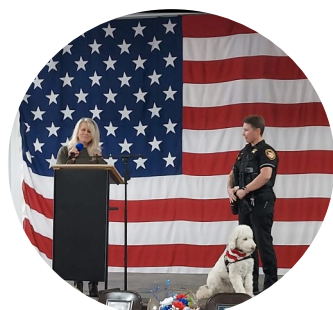
FBI Leeda Command Leadership Training:
The Sheriff's Office was honored to host the FBI Leeda Command Leadership Institute providing leaders with advanced education in management, leadership, and executive skills.
(August 2024)



Doug Barr Safety Award:
The Sheriff's Office SWAT team was honored to be the 2024 recipient of the Doug Barr Safety Award at the Pickerington Area Chamber of Commerce Annual Awards and Athena Celebration.
(May 2024)



Great Save Award:
Dispatcher Kevin Roby received the "Great Save Award" for providing life-saving CPR instructions to a 9-1-1 caller. Due to his efforts the caller and patient can still enjoy time with their grandchild.
(July 2024)



Freedom is Never Free Event:
Deputy Peck was selected to receive the honor of being presented with the event flag at the "Freedom is Never Free" event. Deputy Peck previously served in the Army National Guard and deployed to Iraq.
(November 2024)



Litter Enforcement



Deputy Hummel is assigned the duties of enforcing litter violations within the county. He investigates illegal dumping and other refuse related issues. This position is partially funded by the Coshocton, Licking, Fairfield, and Perry (CFLP) Solid Waste District.

AT A GLANCE: 2024 LITTER ENFORCEMENT STATISTICS

✓	104	Number of Litter Complaints Received
✓	108	Number of Litter Complaints Investigated
✓	70	Number of Litter Warnings Issued
✓	8	Number of Illegal Dumping Charges Filed
✓	21	Number of Insecure Load Warnings
✓	175	Number of Traffic Stops
✓	9	Number of Insecure Loads



Property Room



In 2024, the Property Room logged in **2,152** pieces of property, including **193** firearms, **270** electronic devices, and **700** Narcotic related items. **918** pieces of property were disposed, including **107** firearms, **81** electronic devices, and **361** Narcotic related items. **13** Sexual Assault Kits and **14** Operating a Vehicle Impaired (OVI) kits for testing. **61** cases with approximately **300** items of evidence were submitted to the Ohio Bureau of Criminal Identification and Investigation (BCI&I).

2,152

Items Submitted to the
Property Room

Drone Team

2024 Drone Statistics

The Fairfield County Sheriff's Office Drone Team consists of F.A.A. Certified Pilots and personnel working towards certification. In 2024, the Sheriff's Office drone team completed the following:

- ◆ Total Missions Flown: **37**
- ◆ Total Flight Hours: **132 Hrs.**



Civil & Fiscal Unit



The Civil and Fiscal Unit includes Civil Services, Fiscal Services, and Human Resources.

Civil & Fiscal Unit Responsibilities

SERVICE

The Civil area oversees court process for service which can include summons, subpoenas, protection orders, and other court documents that require service by deputies or certified mail.

RECORDS

The Civil area also includes Records which is responsible for all Incident and Accident reports taken, civilian background checks, civilian fingerprinting, requests for reports, and maintaining arrest records.

VACATION CHECKS

Vacation checks are another responsibility of this area. This program is free to the residents of Fairfield County who live outside city limits.

FISCAL

The Fiscal area includes accounts payable and receivable, payroll processing, Human Resources, budget preparation and forecasting, managing grants and special funds, sheriff sales, and fulfilling various public records requests, including personnel files, body cam video, etc.



Civil & Fiscal Unit

AT A GLANCE: 2024 CIVIL & FISCAL UNIT STATISTICS

Fingerprints



3,015

Accident Reports



1,032*

Incident Reports



3,310



5,249

Service Papers



1,219

Requests for Body Camera Video



83

Sheriff Sales



3

Writs of Executions



21

Writs of Possession



105 / 924

Concealed Carry
Licenses Issued / Licenses Renewed



*Different report gave different total from other accident report total of 1,010.

Civil & Fiscal Unit Statistics

Fingerprinting

	2022	2023	2024
Webcheck BCI/I or FBI	1,107	1,109	1,214
Webcheck BCI/I and FBI	996	1,084	1,170
Webcheck/Law Enforcement (no charge)	188	273	259
Manual/Card (approx.)	436	418	372
Total*	2,727	2,884	3,015
% Difference from prior year	+0.5%	+5%	+4.5%

Data Above: Number of fingerprints processed over the last three years. The Webcheck stats do not include fingerprints completed for Concealed Carry.

Reports

		2022	2023	2024
Accident Reports	Non-Injury	657	665	814
	Injury/Death	203	225	218
	Total	860	890	1,032*
	% Diff. from prior year	+5%	+4.5%	+15.9%
Reports Issued **	Incident	4,683	4,261	3,310
	Accident	876	1,052	1,010
	Total	5,559	5,313	4,320
	% Diff from prior year	-4%	-7%	-18.6%

Data Above: The number of Accident and Incident reports over the last three years. *Different report gave different total from other accident report total of 1,010. ** Reports issued include report numbers issued by Dispatch in error, this number will vary from actual accident reports fully processed.

Service Papers

		2022	2023	2024
Service Papers	Total	5,552	6,226	5,249
	% Diff from prior year	+22%	+11%	-15.6%

Data Above: Number and percent of service papers processed over the last three years.



Civil & Fiscal Unit Statistics

Sheriff Sales, Writs of Executions & Writs of Possession

		2022	2023	2024
Sheriff Sale	Total	81	103	83
	% Diff from prior year	+8%	+21%	-19.4%
Writs of Executions	Total	7	11	3
	% Diff from prior year	+40%	+36%	-72.7%
Writs of Possession	Total	8	13	21
	% Diff from prior year	-27%	+62.5%	+61.5%

Data Above: Comparison of the number of Sheriff Sales, Executions, and Writs of Possession over the last three years.

Concealed Carry

	2022	2023	2024
# License Issued	202	119	105
% Diff. from prior year	-64%	-41%	-11.7%
# License Renewed	937	1,152	924
% Diff. from prior year	-47%	+19%	-19.7%
# License Suspended	4	8	4
# License Revoked	4	6	3
# Applications Denied	13	8	6
# Licensed Proc. Susp.	4	2	2
# Replaced	50	42	38
# Temp. Emergency Issued	0	0	0
% Diff. from prior year	-	0	0
# Temp. Emergency Susp.	0	0	0
# Temp. Emergency Revoked	0	0	0
# Temp. Emergency Denied	0	0	0

Data Above: Comparison of Concealed Carry licenses issued, renewed and temporary licenses issued over the last three years.



Civil & Fiscal Unit

2024 Concealed Carry Overview



The Fairfield County Sheriff's Office Concealed Carry Office provides licensing services for Ohio Concealed Carry Licensing. The Ohio Constitutional Carry that went into effect June 13, 2022 was a large factor affecting the 2022 Concealed Carry License applications and statistics. Individuals must educate themselves on the benefits of continuing to be a licensed Concealed Carry holder verses Constitutional Carry. Some of the benefits to retaining an Ohio Concealed Carry License include: being able to carry

concealed in your vehicle (2923.16), carrying concealed outside of the state of Ohio to reciprocal states, carrying through school zones, and purchasing a firearm without a NICS check using your Ohio Concealed Carry License at participating firearms vendors.

The office has not wavered on the integrity of the background investigative process for each applicant to verify they meet all required state and federal law qualifications as required in ORC 2923.125.

20th Anniversary of the Concealed Carry License

New Applicants	New Licenses Issued	Temporary Applicants	Temporary License Issued
16,384	16,030	30	29

Renewal Applicants	Renewal Licenses Issued	Grand Total of all Applications Received	Grand Total Issued All Licenses
15,735	15,685	32,119	31,715

	New Applications	New Issued Licenses	Renewal Applicants	Renewal Licenses Issued
Average/Year	819.2	801.5	983.4	980.31
Average/Month	68.267	66.79	81.95	81.693

Data Above: 2024 was the 20-year anniversary of the Concealed Carry License law going into effect. The data includes the totals and averages over the last 20 years for Fairfield County.



Civil & Fiscal Unit

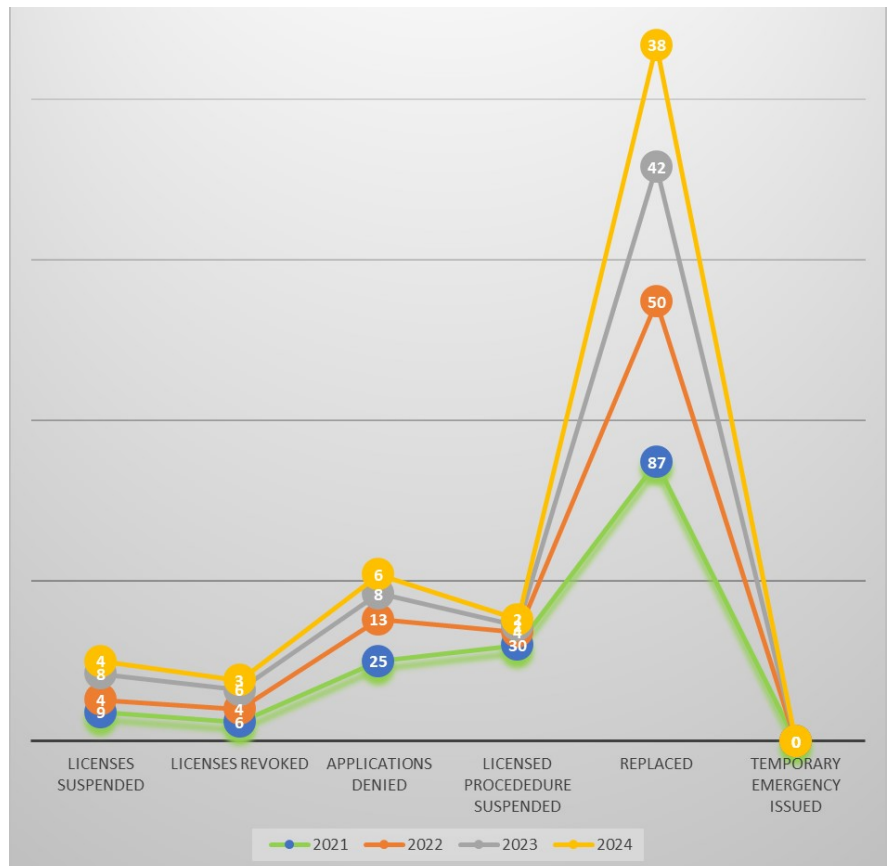
Issued Concealed Carry Licenses

Graph on Right: The number of Concealed Carry Licenses issued and renewed over the last four years.



Concealed Carry: Suspended, Revoked & Denied Licenses

Graph on Right: 2021 had an unusual number of licenses where the processing had to be suspended. This was due to Ohio's Bureau of Criminal Investigation and Identification (BCII) overhauling their Criminal History servers and programs to upgrade to the Ohio Biometric Identification System (OBIS) which they utilize in the processing of electronic fingerprints. This rollout required some processes to have extensive delays which caused some applicants to exceed the 45 days allotted for the Concealed Carry Processing of an application. In those cases, the process got suspended until the full background was received.



Civil & Fiscal Unit

2024 Money Generated in Civil & Fiscal Unit

Month	Fingerprints	Sheriff Sales	Service Fees	Copies/Local Background Checks	Concealed Carry	Total for the Month
January	\$ 8,130.00	\$ 224,765.10	\$ 4,586.23	\$ 269.70	\$ 5,556.75	\$ 243,307.78
February	\$ 9,000.00	\$ 142,106.00	\$ 4,397.68	\$ 279.05	\$ 4,983.25	\$ 160,765.98
March	\$ 8,385.00	\$ 449,270.90	\$ 8,531.30	\$ 222.91	\$ 5,481.75	\$ 471,891.86
April	\$ 7,225.00	\$ 132,419.50	\$ 14,755.67	\$ 96.30	\$ 3,739.50	\$ 158,235.97
May	\$ 9,360.00	\$ 156,977.70	\$ 6,525.78	\$ 228.40	\$ 4,086.25	\$ 177,178.13
June	\$ 9,950.00	\$ 488,498.21	\$ 8,607.08	\$ 403.75	\$ 2,771.50	\$ 510,230.54
July	\$ 9,425.00	\$ 275,695.50	\$ 19,562.05	\$ 283.55	\$ 3,573.25	\$ 308,539.35
August	\$ 11,335.00	\$ 492,226.20	\$ 10,127.44	\$ 280.80	\$ 3,225.75	\$ 517,195.19
September	\$ 8,910.00	\$ 334,298.30	\$ 5,946.62	\$ 340.75	\$ 2,164.25	\$ 351,659.92
October	\$ 9,260.00	\$ 69,295.38	\$ 9,019.24	\$ 278.30	\$ 3,228.50	\$ 91,081.42
November	\$ 8,210.00	\$ 81,683.00	\$ 5,407.58	\$ 82.50	\$ 3,883.50	\$ 99,266.58
December	\$ 7,650.00	\$ 87,353.20	\$ 4,187.45	\$ 298.40	\$ 3,459.25	\$ 102,948.30
Total for Year	\$ 106,840.00	\$ 2,934,588.99	\$ 101,654.12	\$ 3,064.41	\$ 46,153.50	\$3,192,301.02

2024 Excess Revenue Paid Back to the General Fund

Month	Fingerprints	Impounds	Sheriff Sales	Service Fees	Copies/Local Background Checks	Concealed Carry	Total for the Month
January	\$ 2,769.25	\$ -	\$ 108.00	\$ 4,586.23	\$ 269.70	\$ 4,000.50	\$ 11,733.68
February	\$ 2,660.75	\$ -	\$ 6,177.50	\$ 4,397.68	\$ 279.05	\$ 3,540.25	\$ 17,055.23
March	\$ 1,246.50	\$ -	\$ 431.50	\$ 8,531.30	\$ 222.91	\$ 3,828.00	\$ 14,260.21
April	\$ 1,918.75	\$ -	\$ 4,506.00	\$ 14,755.67	\$ 96.30	\$ 2,543.25	\$ 23,819.97
May	\$ 1,112.00	\$ -	\$ 1,514.00	\$ 6,525.78	\$ 288.40	\$ 2,626.75	\$ 12,066.93
June	\$ 2,568.00	\$ -	\$ 7,041.00	\$ 8,607.08	\$ 403.75	\$ 1,813.00	\$ 20,432.83
July	\$ 2,201.00	\$ -	\$ 10,438.00	\$ 19,562.05	\$ 283.55	\$ 2,605.75	\$ 35,090.35
August	\$ 2,134.50	\$ -	\$ 162.00	\$ 10,127.44	\$ 280.80	\$ 2,196.00	\$ 14,900.74
September	\$ 2,519.50	\$ -	\$ 8,657.00	\$ 5,946.62	\$ 340.75	\$ 1,550.00	\$ 19,013.87
October	\$ 2,001.00	\$ -	\$ 11,785.00	\$ 9,019.24	\$ 278.30	\$ 2,198.00	\$ 25,281.54
November	\$ 1,254.00	\$ -	\$ -	\$ 5,407.58	\$ 82.50	\$ 2,664.00	\$ 9,408.08
December	\$ 2,430.25	\$ -	\$ 7,592.00	\$ 4,187.45	\$ 298.40	\$ 2,308.75	\$ 16,816.85
Total for Year	\$ 24,815.50	\$ -	\$ 58,412.00	\$ 101,654.12	\$ 3,124.41	\$ 31,874.25	\$ 219,880.28



Civil & Fiscal Unit

2024 Fingerprinting & Local Background Check Data

Fingerprinting on Webcheck	Type of Fingerprints	Number Processed	Amount
	BCI or FBI only	1,214	\$42,490.00
	BCI and FBI	1,170	\$64,350.00
	Law Enforcement	259	-
	Total Number of Fingerprints	2,643	\$106,840.00

Paid Manual Fingerprints		372	\$1,860.00
Paid Local Background Checks		92	\$460.00
	Total of Manual Prints and Local Background Checks		\$2,320.00

Data Above: The Civil Bureau can scan electronic fingerprints or take manual fingerprints on manual print cards. Electronic fingerprints are submitted to the Bureau of Criminal Investigation through WebCheck. The Fairfield County Sheriff's Office also does Local Background Checks which is a document that shows if a person has a criminal record in the Fairfield County Jail. The Webcheck stats do not include fingerprints completed for Concealed Carry.



2020 - 2024 Crime Statistics

Uniform Crime Index

	2020	2021	2022	2023	2024*
Murder	2	1	3	3	2
Rape	21	23	44	49	189
Robbery	8	8	10	12	7
Aggravated Assault	28	2	12	12	45
Burglary	127	105	124	91	176
Theft/Larceny	939	924	912	994	820
Vehicle Theft	44	22	21	51	15
Arson	1	1	0	3	1
TOTALS	1,170	1,086	1,128	1,215	1,255
% INCREASE/DECREASE	-11%	-7%	4%	7%	3%

Graph Above: The following statistics were gathered from the Reports Management System (RMS). This system is an incident-based report program by ID Networks which can collect data on each single crime occurrence giving detailed information on a crime with data collected from the reports entered by our deputies into the RMS. Statistics from this section may vary from previous Fiscal Reports due to the change in computer programs, law changes, procedure changes, how deputies enter reports, and method used to obtain specific statistics. **2024 data compiled through Tyler Technologies DSS Performance Dashboard—Actively tracked January 1, 2024 through December 31, 2024.*

Additional 2024 Crime Statistics:

Driving Under the Influence (DUI) - 47

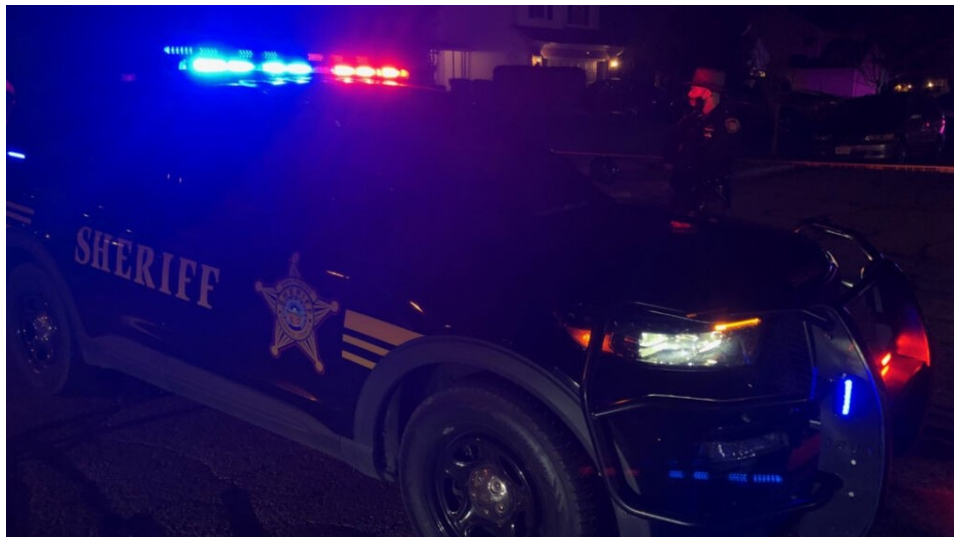
Riots - 2



2022 - 2024 Personnel Costs

For Personnel Paid from the Sheriff's General Fund Budget

		<u>2022</u>	<u>2023</u>	<u>2024</u>
Salary Total		\$7,910,054	\$8,152,472	\$8,928,151
Overtime		\$1,420,363	\$1,070,893	\$1,292,186
Benefits				
	PERS	\$1,525,243	\$1,483,995	\$1,633,218
	Unemployment	–	–	–
	Health Insurance	\$1,898,974	\$1,859,279	\$1,892,230
	EAP	\$275	\$403	\$473
	Worker's Comp	\$56,229	\$61,887	\$64,563
	Medicare	\$130,766	\$127,899	\$142,080
	Life Insurance	\$4,434	\$4,378	\$4,541
Benefit Total		\$3,615,921	\$3,537,840	\$3,737,104
GRAND TOTAL FOR ALL		\$12,946,338	\$12,761,205	\$13,957,441



2022 - 2024 Financial Statement

Expenditures	2022	2023	2024
<u>GENERAL FUND</u>			
MAIN SHERIFF'S OFFICE			
Personnel Services	\$ 12,946,338	\$ 12,761,205	\$ 13,957,441
Other Disbursements	\$ 3,151,496	\$ 3,687,352	\$ 5,028,097
Total Expenditures	\$ 16,097,834	\$ 16,448,557	\$ 18,985,538
TOTAL GENERAL FUND ACTIVITY			
Total Appropriations & Carryover	\$ 17,000,549	\$ 18,651,541	\$ 20,279,063
Total Disbursements	\$ 16,097,834	\$ 16,448,557	\$ 18,985,538
Encumbrances	\$ 335,819	\$ 920,813	\$ 1,047,114
Difference from General Fund	\$ 566,896	\$ 1,282,171	\$ 246,410
<u>OTHER FUNDS</u>			
ROAD & BRIDGE / WEIGHTS & SCALES			
Personnel Services	\$ 105,816	\$ 106,974	\$ 112,895
Other Disbursements	\$ 846	\$ 64,878	\$ 825
Total Expenditures	\$ 106,661	\$ 171,852	\$ 113,720
C.F.L.P. Litter Enforcement Fund			
Personnel Services	\$ 77,595	\$ -	\$ -
Other Disbursements	\$ 6,628	\$ 4,116	\$ 6,362
Total Expenditures	\$ 84,223	\$ 4,116	\$ 6,362
Policing Revolving Contract Funds			
Personnel Services	\$ 2,029,868	\$ 2,178,307	\$ 2,332,730
Other Disbursements	\$ 84,021	\$ 94,268	\$ 91,082
Total Expenditures	\$ 2,113,889	\$ 2,272,576	\$ 2,423,812
TOTAL OTHER FUNDING ACTIVITY			
Total Appropriations & Carryover	\$ 2,382,986	\$ 2,485,883	\$ 2,687,509
Total Disbursements	\$ 2,304,773	\$ 2,448,544	\$ 2,543,893
Difference From Available Funding	\$ 78,213	\$ 37,339	\$ 143,616
COMBINED GENERAL & OTHER FUND ACTIVITY			
Total Appropriations & Carryover	\$ 19,383,535	\$ 21,137,424	\$ 22,966,572
Total Disbursements	\$ 18,402,608	\$ 18,897,101	\$ 21,529,432
Encumbrances from GF	\$ 335,819	\$ 920,813	\$ 1,047,114
Difference From Available Funding	\$ 645,109	\$ 1,319,510	\$ 390,026



Special Weapons and Tactics (SWAT)



The Sheriff's Office Special Weapons and Tactics (SWAT) team was formed in an effort to enhance the Sheriff's Office ability to quickly respond to dangerous and unusual situations. The unit is responsible for the service of high-risk narcotics warrants, high-risk search warrants, hostage and barricade situations, and other high risk or unusual law enforcement related functions.



Photo Above: SWAT Personnel

SWAT Personnel

- 20 Fairfield County Sheriff's Office Deputies
- 4 Pickerington Police Officers
- 2 Fairfield Medical Center Police
- 3 Violet Township Medics

2024 SWAT Missions

25 missions were recorded in 2024:

- 10 Warrant Service
- 3 Missing Persons
- 1 Barricades
- 8 Arrest Warrants

All but **1** search warrant was from the Fairfield County Sheriff's Office Investigation Bureau, and the other was from Major Crimes Unit. **One** of the search warrants stemmed from a barricade and several others stemmed from Internet Crimes Against Children cases and a homicide case from the Investigative Bureau. SWAT also logged several hours assisting the Investigative Bureau with tracking down homicide suspects.

Other missions included **8** arrest warrants that scored high on the threat assessment, including warrants for homicide, rape, and importuning. SWAT also assisted in several missions locating missing/endangered persons.

During the 2024-year, SWAT was also utilized in assisting with "Jon" stings, security in the Fairfield County Common Pleas Courthouse, and providing security for the Board of Elections on Election Day.



AGENDA FOR TUESDAY, JULY 22, 2025

A Resolution Authorizing the Approval of a Construction Agreement and Bid Award with Spires Paving Company, Inc. [Facilities]

Fairfield County Family and Children First Council

2025-07.22.h A resolution to approve a memo exp./ memo receipt for the costs of Transportation paid to Fairfield County Transit as a memo expenditure for fund# 2018 Public Assistance Fund [Family and Children First Council]

2025-07.22.i A resolution request for appropriations for Fairfield County Family Children First Council; # 7521. [Family and Children First Council]

Fairfield County Job and Family Services

2025-07.22.j A Resolution regarding an amendment for a previously approved Network Placement and Related Services Agreement between A New Leaf, Inc. and Child Protective Services Department [JFS]

2025-07.22.k A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]

2025-07.22.l A resolution to approve a memo exp./ memo receipt for the costs of Transportation paid to Fairfield County Transit as a memo expenditure for fund# 2599 Workforce Fund [JFS]

2025-07.22.m A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Fairfield County JFS; Fund # 2018, Public Assistance Fund [JFS]

Fairfield County Sheriff

2025-07.22.n A resolution authorizing the approval of a contract extension with the Fairfield County Board of Commissioners (Fairfield BCC), the Fairfield County Sheriff's Office (Fairfield Sheriff) and the Hocking County Board of Commissioners (Hocking BCC) and the Hocking County Sheriff (Hocking Sheriff) for housing prisoners in the Fairfield County Jail [Sheriff]

2025-07.22.o A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff; 2027, Weights [Sheriff]

South Central Major Crimes Unit

2025-07.22.p A resolution authorizing the approval of a partial repayment of an advance to the General Fund from MCU 7864 Recovery Ohio Grant [Sheriff - Major Crimes Unit]

Fairfield County Transit

2025-07.22.q A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category –2908, Public Transit [Transit]

2025-07.22.r A resolution approving to Appropriate from Unappropriated into a major expense category for Grant Fund# 2908 for the Ohio Department of Transportation grant For SFY2026 [Transit]

Payment of Bills

2025-07.22.s A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval. [Commissioners]

The Next Regular Meeting is Scheduled for July 29, 2025, 9:00 a.m.

Adjourn

Regular Meeting #27 - 2025
Fairfield County Commissioners' Office
July 15, 2025

Review Meeting

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room, 210 E. Main St., Lancaster OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Steve Davis and David Levacy. County employees present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Communications & Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; IT Director, Dan Neeley; EMA & Facilities Director, Jon Kochis; Treasurer, Jim Bahnsen; Sheriff, Alex Lape; Auditor, Dr. Carri Brown; Deputy Sheriff, Kevin Romine; Social Service Supervisor, Elyssa Wanosik; JFS Deputy Director, Heather O'Keefe; Utilities Deputy Director, Josh Anders; Assistant Prosecuting Attorney, Amy Brown-Thompson; JFS Director, Corey Clark; Recorder, Lisa McKenzie; FCFC Manager, Tiffany Wilson; Soil and Water Manager, Nikki Drake; Engineer, Jeremiah Upp; Economic Development Specialist, Anthony Iachini; Planner, Josh Hillberry. Also in attendance: Katie White, Grant Ames, Scott Barr, Debora Gatton, Teri Hunt, Sherry Pymmer, Lisa Thomas, Ray Stemen, Francis Martin, Barb Martin, Jo Price, George Bennett, Betty Bennett, Jerry Starner, Allison Barrick, Eric Boyer, Carolyn Ruble, Roger Ruble, Josh Berry, and Selina McCord.

Virtual Attendees: Lori Hawk, Michael Kaper, Tony Howard, Alisha Hoffman, Lori Lovas, Shelby Hunt, Tyler, Jessica Murphy, Beth Cottrell, Greg Forquer, Deborah, Abby King, Jeff Barron, Ashley Arter, Vince Carpico, Jason Grubb, Andy Robberts, Daniel, Tony Vogel, Steven Darnell, Rick Szabrak, Amberly Hannum, Sam, and Deborah.

Welcome

Commissioner Davis opened the meeting by welcoming everyone in attendance.

Facilities, Mid-Year Update

Mr. Kochis provided an update on capital projects and projects under the County's Facilities Department. He added that it has been an exciting year for the department. The exterior of the Sheridan Center looks great, and the color is being updated. Mr. Kochis provided a PowerPoint which is available in the minutes with pictures and additional information.

Commissioner Davis asked if there were foreseeable obstacles which may prevent the Sheridan Center from being completed before the State of the County Address.

Mr. Kochis replied that the only potential hold-up would be the fire suppression system. He moved on to speak about the improvements to the Workforce Center, which have included painting the building to match branding, renovating the multipurpose room where meetings are held, and upgrades to classroom labs. The new airport hangars are being wrapped in metal siding and getting new insulation to decrease heating and cooling costs and to meet code requirements. The jail security fence project has concluded and now requires badge access to enter the lot. The JFS building has a new roof and upgrades to the HVAC system. The Engineer's salt barn is expected to be full by winter. The facilities team is also working on grant funded LED upgrades. Capital projects in 2026 will include the annual parking lots upkeep and HVAC at 239 W. Main St. and the Sheridan Center.

Regular Meeting #27 - 2025
Fairfield County Commissioners' Office
July 15, 2025

Public Comments

Ray Stemen of Lancaster spoke about changes in county buildings since he moved to the area in 1970. He also spoke about county finances and prayed for wisdom for those making financial decisions.

Allison Barrick of Walnut Township expressed her gratitude for Commissioner Davis' comments during the previous Commissioners' meeting. She requested a letter from the Commissioners opposing the Eastern Cottontail solar project and stated her belief that the viability of the project is questionable.

Sherry Pymer of Walnut Township provided a hand-out which compared the Carnation solar project to the Eastern Cottontail solar project. There is a second phase to the project that would add 800 acres to the project and encompass more acreage than the Carnation project. She also provided other statistics on the number of impacted homes and megawatts generated.

Josh Berry of Pleasantville agreed with many of Commissioner Davis' prior meeting remarks. He expressed concerns about the impact of the project on his farm and asked the Commissioners to reconsider writing a letter of opposition against the Eastern Cottontail solar project.

Barb Martin of Walnut Township touched on Senate Bill 2 and House Bill 15, stating that these bills preserve the land and prevent solar projects on land that is designated for food production. She thinks there are more suitable areas to construct industrial solar.

Betty Bennett of Pleasantville urged the Commissioners to write a letter to the OPSB opposing the Eastern Cottontail solar project. She agrees with homeowner rights but believes non-participating property owners should not be impacted.

Selina McCord of Millersport requested a letter of opposition against the Eastern Cottontail solar project, adding that there would be negative impacts to her property. She also believes that the solar panels would absorb heat from the sun, killing off surrounding vegetation.

Lisa Thomas of Pleasantville unknowingly purchased a house that could be surrounded by the proposed project. She applauded the Commissioners for protecting the residents in Amanda and asked the Commissioners to write a letter of opposition to the Eastern Cottontail solar project.

Legal Update

None.

County Administration Update

- *The County Administration Update was provided by the County Administrator, Aundrea Cordle, unless otherwise noted.*

Regular Meeting #27 - 2025
Fairfield County Commissioners' Office
July 15, 2025

Week in Review

Central Ohio Area Agency on Aging

We are joined by Katie White and Grant Ames from the Central Ohio Area Agency on Aging. There are two resolutions before the Commission today regarding joining a Regional Council of Governments (R-COG) for the operation of the Central Ohio Area Agency on Aging. One resolution will formally approve joining the R-COG and accepting the bylaws and the second one will appoint Aundrea Cordle as the representative to the council as well as appointing 3 board members to the board. Those appointees are Anna Tobin, Corey Clark, and Elyssa Wanosik.

Elected Official and Department Head Roundtable Taking Place Today

We are holding an Elected Official and Department Head roundtable at the Fairfield Center this afternoon.

Protecting the CDBG

The CCAO is taking part in the State Coalition to protect the Community Development Block Grant Program (CDBG). The House Appropriations Committee reviewed HUD's Fiscal Year 2026 budget yesterday, and a proposal that eliminates the CDBG program. Cutting this program would have devastating impacts on Ohio Communities. CCAO will continue to provide updates with actions taken by the House Appropriations Committee once that information is available.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 30 resolutions on the agenda for the Regular voting meeting.

Resolutions of note:

- The first two resolutions were regarding the presentation Corey Clark gave at the Commissioners' meeting on July 8th. The resolutions pertain to a regional council of governments (R-CoG) for the Central Ohio Area Agency on Aging (COAAA). The first resolution would join the regional CoG for COAAA, execute the agreement, and adopt the bylaws. The second resolution would appoint a Representative to the Council and three Directors to the Board of Directors for the COAAA regional CoG.

Katie White and Grant Aims of the COAAA spoke about their organization and what it does for the aging population. They offered their excitement for the new regional COAAA entity. COAAA coordinates home and community services for eligible adults. And their agency case manages approximately 12,000 individuals and provides funding services for approximately 25,000 individuals per year.

**Regular Meeting #27 - 2025
Fairfield County Commissioners' Office
July 15, 2025**

- Two resolutions to reappoint Ms. Alysha Blagg and Ms. Tracy Freeman to the ADAMH Board.
- Four resolutions from the Engineer's Office. Two resolutions to approve contracts for projects and two resolutions approving Notices to Commence the projects. The first resolution was for the resurfacing project with Kokosing Construction and the second was the micro surfacing contract with Pavement maintenance Systems, LLC.
- Three resolutions from JFS for network placements and related services.

Budget Review

None.

Calendar Review/Invitations Received

Informational Items

- Regulating Fill in the North Walnut Floodplain Conversation, July 16, 2025, 9:00 a.m., Administrative Courthouse, Commissioners' Hearing Room, 210 E. Main St., Lancaster
- Family Children First Council Full Council Meeting, July 17, 2025, 8:30 a.m., Fairfield County Agricultural Center, 831 College Ave., Lancaster
- Lancaster Fairfield Community Action Agency Board of Directors Meeting, July 17, 2025, 11:30 a.m., Recycling Center, 1761 E. Main St., Lancaster
- Sample Around the World, Hosted by Fairfield County Juvenile Court, August 21, 2025, 4:30 p.m.-6:30 p.m., 625 Garfield Ave., Lancaster
- Fairfield County Job & Family Services (JFS) 25 Year Anniversary, September 25, 2025, 3:30 p.m.-5:00 p.m., JFS, 239 W. Main St., Lancaster

Correspondence

- Type II Expedited Annexation, 163.609 +/- Acres from Greenfield Township to the City of Lancaster, Agents for the Petitioner – Jeffrey K. Vandervoort, Esq. and Craig Moncrief, Esq.
- Correspondence Regarding Large Scale Solar Facilities

Updates from Elected Officials and Department Heads

Sheriff Lape was appreciative of the new jail security fence and added that it provides staff with a secure area to prep operations.

Treasurer Bahnsen stated that the final due date for property tax payments would be Thursday, July 17, 2025.

Engineer Upp thanked the Commissioners for their support of the Transportation Improvement District.

Auditor Brown stated that the Auditor's website reflects changes to residential property values starting in 2026.

**Regular Meeting #27 - 2025
Fairfield County Commissioners' Office
July 15, 2025**

Old Business

Commissioner Levacy and the Fairfield County Veterans Hall of Fame are discussing ways to honor the first Congressional Medal of Honor recipient who was from Fairfield County.

New Business

None.

Regular (Voting) Meeting

The Commissioners continued to their voting portion of the meeting with the following Commissioners present: Steve Davis and David Levacy. County employees present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Communications & Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; IT Director, Dan Neeley; EMA & Facilities Director, Jon Kochis; Treasurer, Jim Bahnsen; Sheriff, Alex Lape; Auditor, Dr. Carri Brown; Deputy Sheriff, Kevin Romine; Social Service Supervisor, Elyssa Wanosik; JFS Deputy Director, Heather O'Keefe; Utilities Deputy Director, Josh Anders; Assistant Prosecuting Attorney, Amy Brown-Thompson; JFS Director, Corey Clark; Recorder, Lisa McKenzie; FCFC Manager, Tiffany Wilson; Soil and Water Manager, Nikki Drake; Engineer, Jeremiah Upp; Economic Development Specialist, Anthony Iachini; Planner, Josh Hillberry. Also in attendance: Katie White, Grant Ames, Scott Barr, Debora Gatton, Teri Hunt, Sherry Pymmer, Lisa Thomas, Ray Stemen, Francis Martin, Barb Martin, Jo Price, George Bennett, Betty Bennett, Jerry Starner, Allison Barrick, Eric Boyer, Carolyn Ruble, Roger Ruble, Josh Berry, and Selina McCord.

Virtual Attendees: Lori Hawk, Tony Howard, Alisha Hoffman, Lori Lovas, Shelby Hunt, Jessica Murphy, Beth Cottrell, Greg Forquer, Ashley Arter, Jason Grubb, Andy Robberts, Daniel, Steven Darnell, Amberly Hannum, Sam, and Deborah.

Announcements

Clerk Menningen stated the August 5th meeting would be in the evening at the Rushcreek Township Fire Department in Bremen.

Approval of Minutes for July 8, 2025

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for Tuesday, July 8, 2025, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy and Steve Davis

Approval of a Resolution from the Fairfield County Commissioners

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Commissioners:

**Regular Meeting #27 - 2025
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July 15, 2025**

- 2025-07.15.a A Resolution Authorizing Fairfield County to Enter into the Regional Council of Governments for the Central Ohio Area Agency on Aging (COAAA), and Authorizing the Execution and Delivery of an Agreement Establishing the COAAA as a Regional Council of Governments and Approving the Bylaws of the Regional Council of Governments for the Central Ohio Area Agency on Aging
- 2025-07.15.b A Resolution Appointing a Fairfield County Member Representative to the Council, and Directors to the Board of Directors, to the Regional Council of Governments for the Central Ohio Area Agency on Aging
- 2025-07.15.c A Resolution to Reappoint Ms. Alysha Blagg to the Fairfield County ADAMH Board
- 2025-07.15.d A Resolution to Approve the Reappointment of Ms. Tracy Freeman to the ADAMH Board
- 2025-07.15.e A resolution approving an account to account transfer in a major object expense category for Human Resources, General Fund# 1001.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Steve Davis

Approval of a Resolution from the Fairfield County Auditor – Finance

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Auditor – Finance:

- 2025-07.15.f A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Auditor/Real Estate Assessment; Fund # 2022 REA

Auditor Brown stated that the resolution allows for the integration of DocLink.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Steve Davis

Approval of Resolutions from the Fairfield County Auditor – Payroll

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Auditor – Payroll:

- 2025-07.15.g A resolution authorizing a memo expense memo receipt for the General Fund 2% administration fee for managing the county self-insurance program, Fund# 5376 to GENERAL #1001 - Fairfield County Auditor

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Steve Davis

**Regular Meeting #27 - 2025
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Approval of a Resolution from the Fairfield County Board of Developmental Disabilities

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Board of Developmental Disabilities:

2025-07.15.h A resolution to approve a memo exp./ memo receipt for the cost of transportation for individuals paid to Fairfield County Transit as a memo expenditure for fund# 2060 - Fairfield County Board of Developmental Disabilities

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Steve Davis

Approval of a Resolution from the Fairfield County Emergency Management Agency

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Emergency Management Agency:

2025-07.15.i A resolution to appropriate from unappropriated in a major expenditure object category EMA Fund 2707/8323 EMPG Grant FY23 and 2090 EMA Fund

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Steve Davis

Approval of Resolutions from the Fairfield County Engineer

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2025-07.15.j A Resolution to Approve the Contract with Kokosing Construction Company, Inc. for the 2025 Resurfacing Project.

2025-07.15.k A Resolution to Approve the Notice to Commence for the 2025 Resurfacing Project.

2025-07.15.l A Resolution to Approve the Contract with Pavement Maintenance Systems LLC for the 2025 Microsurfacing Project.

2025-07.15.m A Resolution to Approve the Notice to Commence for the 2025 Microsurfacing Project.

Commissioner Davis asked if the microsurfacing project was for only one project area.

Engineer Upp stated that his office packages all the roads under one microsurfacing project.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Steve Davis

**Regular Meeting #27 - 2025
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July 15, 2025**

Approval of Resolutions from Fairfield County Job & Family Services

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job & Family Services:

- | | |
|--------------|--|
| 2025-07.15.n | A Resolution regarding an amendment for a previously approved Network Placement and Related Services Agreement between Reflections Group Home LLC. and Child Protective Services Department. |
| 2025-07.15.o | A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services. |
| 2025-07.15.p | A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services |
| 2025-07.15.q | A resolution to approve a memo exp./ memo receipt for the costs of Bus Passes paid to Lancaster-Fairfield Public Transit as a memo expenditure for fund# 2072 Public Children's Services |
| 2025-07.15.r | A Resolution regarding an amendment for a previously approved Network Placement and Related Services Agreement between Anchored Immense Movement (AIM) and Child Protective Services Department |
| 2025-07.15.s | A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Angels Guarding Youth Services, Inc. |

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy and Steve Davis

Approval of Resolutions from the Fairfield County Juvenile & Probate Court

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Juvenile & Probate Court:

- | | |
|--------------|---|
| 2025-07.15.t | A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Juvenile Court; #2630 Special Projects |
| 2025-07.15.u | A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Juvenile Court; Fund #2036 DYS - Reclaim |
| 2025-07.15.v | A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category –Fund #2036 Ohio RECLAIM – DYS |

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy and Steve Davis

Approval of Resolutions from the Fairfield County Sheriff

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Sheriff:

**Regular Meeting #27 - 2025
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- | | |
|--------------|---|
| 2025-07.15.w | A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff's Office; 2909, Marine Patrol |
| 2025-07.15.x | A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff's Office; 2883, Law Enforcement Cyber Security |
| 2025-07.15.y | A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff; 2442, Commissary |
| 2025-07.15.z | A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff; 2442, Commissary |

Commissioner Davis asked if the jail security fence was operational.

Sheriff Lape replied that the fence had been operational for two weeks and now requires badge access.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Steve Davis

Approval of Resolutions from the South Central Major Crimes Unit

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the South Central Major Crimes Unit:

- | | |
|---------------|--|
| 2025-07.15.aa | A resolution to authorize the Fairfield County Commissioners to sign the South Central Ohio Major Crimes Unit Subgrant Award Agreement for the Violent Crimes Reduction Project II Grant Award |
| 2025-07.15.bb | A resolution to authorize the Fairfield County Commissioners to sign the South Central Ohio Major Crimes Unit Subgrant Award Agreement for the Edward Byrne Memorial Justice Assistance Grant Program (JAG) 2024 |

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Steve Davis

Approval of a Resolution from Fairfield County Transit

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from Fairfield County Transit:

- | | |
|---------------|--|
| 2025-07.15.cc | A Resolution Authorizing the Approval of a Service Agreement by/between Fairfield County Transit and Teenworks |
|---------------|--|

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Steve Davis

**Regular Meeting #27 - 2025
Fairfield County Commissioners' Office
July 15, 2025**

Approval of the Payment of Bills

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2025-07.15.dd	A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.
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Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Steve Davis

Adjournment

With no further business, on the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to adjourn at 10:02 p.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Steve Davis

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, July 22, 2025, Commissioners' Hearing Room, 210 E. Main St., Lancaster, OH.

Motion by: David Levacy

Seconded by: Steve Davis

that the July 15, 2025, minutes were approved by the following vote:

YEAS: David Levacy, Steve Davis, and Jeff Fix
ABSTENTIONS:

NAYS: None

*Approved on July 22, 2025

Jeff Fix
Commissioner

Steve Davis
Commissioner

David Levacy
Commissioner

Rochelle Menningen, Clerk

**Roundtable Meeting #28 - 2025
Fairfield County Commissioners' Office
July 15, 2025**

ROUNDTABLE

The Commissioners met at 1:00 p.m. at the Fairfield Center at 12935 Stonecreek Dr., Pickerington, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Steve Davis and David Levacy. County employees present: Aundrea Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, Dan Neeley, Abby Watson, Jon Kochis, Jason Grubb, Rick Szabrak, Dave Burgei, Michael Guerriero, Bev Hoskinson, Sheriff Alex Lape, Shannon Carter, Corey Clark, Recorder Lisa McKenzie, Nikki Drake, Josh Anders, Engineer Jeremiah Upp, Dr. David Uhl, Treasurer James Bahnsen, Michael Kaper, Judge Terre Vandervoort, Tiffany Wilson, Bart Hampson, Marcey Shafer, Holly Mattei, Scott Duff, Miranda Gray, Leighann Adams, Joe Ebel, Austin Lines, and Kelly Frank. Also in attendance: Kara Lockard and Nathan Dilley

WELCOME

Commissioner Davis opened the meeting by welcoming everyone in attendance.

Commissioner Levacy stated that he always looks forward to the Roundtable meetings and to hearing from everyone in attendance.

COUNTY ADMINISTRATION

Aundrea Cordle thanked everyone for taking the time out of their schedules to attend and added that she also looks forward to each Roundtable meeting. She invited everyone to reach out to her if they had a topic they would like to discuss, or learn about, at the meetings.

RECORDS RETENTION

Bennett Niceswanger provided a presentation on records management. He defined and explained records retention schedules (RC-2) and how departments should use the schedule as a guide for retaining and disposing of records properly. He explained the sections of the RC-2 and added that each schedule could be updated as often as needed. Mr. Niceswanger advocated for departments to update their schedules to allow records to be stored in electronic format, explaining that it allows for better accessibility, organization, and a faster response time to public records requests.

Commissioner Davis asked if there was a cost associated with having records stored electronically.

Daniel Neeley stated that there would be a cost to increase the storage on the county servers to allow additional room for increased electronic records.

Joe Ebel asked if records that have reached their retention period should be listed on the one-time disposal form.

Bennett Niceswanger explained that the one-time disposal form (RC-1) is used exclusively for obsolete records. The certificate of records disposal (RC-3) is used for all other records that have reached their retention period. Mr. Niceswanger provided the proper procedures for storing and obtaining records from the Fairfield County Records Center. He explained that not all county records are stored at the Records Center and, if an agency needs to access their records or present records for storage, they should contact Records Center staff who would help coordinate. Administrator Cordle stated that the purpose of the Records Center is to have a high-quality storage facility that improves the retention practices of important county records.

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GEOPRO Imaging, LLC

Nathan Dilley introduced himself and spoke about how he began in the documents and spatial imaging industry. He spoke about the preservation of public records, and improved accessibility and space savings of electronic records. Scanning benefits include compliance and transparency, disaster recovery, and operational efficiency. The top reason to scan is preservation of the record.

Kara Lockard stated you should consider the volume and document types, indexing and organization of records, storage needs, and retention schedules when contemplating a scanning project. Various sizes of documents can be scanned, including large format, as well as those contained in bound books, and on microfiche and microfilm.

Nathan Dilley spoke about other services offered by Geopro including those for cemetery lot management.

Kara Lockard spoke about 3D spatial imaging which can be used in museums, concert venues, and theatres to capture building assets.

Commissioner Levacy spoke about the significant change in accounting records since the 1960's.

Commissioner Davis stated that staff could reach out to Bennett Niceswanger for additional assistance pertaining to records.

Engineer Upp stated his office had met with Geopro regarding records.

Sheriff Lape asked if Geopro had heard discussions on legislative changes regarding some of his office's permanent records.

Nathan Dilley stated he had not and thanked everyone for the opportunity to present.

COUNTY UPDATES

State of the County

Aundrea Cordle stated that the 2025 State of the County would be held on September 30th from 11:30 a.m. -1:00 p.m. at the new Sheridan Center facility. She added that the event is expected to sell out, so everyone is encouraged to register early.

Jon Kochis stated that the facility could hold up to 350 individuals.

Aundrea Cordle added that the Liberty Center is still an option but is not often available. She added that there will be times that the community can rent the Sheridan Center event space . Ms. Cordle spoke about capturing the "Serve, Protect, Connect" model at the State of the County Address. The Commissioners' Office, along with Krile Communications, will be reaching out to departments for information. She asked employees to think about initiatives and services that will resonate with county residents and to also consider those things for which their department is the proudest.

Commissioner Davis asked if the room occupancy was 350 with tables.

Jon Kochis replied that the room will hold 350 people with tables and that the county purchased both rectangular and round tables.

Roundtable Meeting #28 - 2025
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Aundrea Cordle stated there will be a kitchen at the Sheridan Center, but it is not a full kitchen due to the complexity of code requirements. She reminded everyone to share the State of the County event with their stakeholders. A "Save the Date" for the event was to be provided by email.

Centralized Purchasing

Jeff Porter spoke about the County's plans for centralized purchasing. The county is going to start centralized purchasing with copiers. There is a team of four who are currently working on this. When your current copier lease is up, or your copier needs replaced, the County will have options available that have already been negotiated with the vendor. The request for proposals will go out in late August or early September. The county believes this will benefit departments with lower costs and increased efficiency. This also greatly benefits the Prosecutor's Office, which currently reviews approximately fifteen contracts per day.

Daniel Neeley stated that this will ease operations for IT and increase their efficiency in helping County employees with connectivity and other print device related issues.

Aundrea Cordle stated this will be for new contracts.

Commissioner Levacy spoke about the ease of the process with centralized purchasing. This provides departments with the best deal, a variety of options, and a decrease in time invested.

Jeff Porter stated the county will be looking at both lease and purchase options.

New Benefits Administration System

Jeff Porter started by speaking about the August 22nd Employee Appreciation Event. The event will be held for the first time at one of the County Parks. It will be at Smeck Park in Baltimore. He also stated that Jett Dental will be returning to the Records Center and added that the Benefits Fair will also be at the Records Center on October 9th. A new mammography service called Bexa will be coming for county employees. The accuracy of the Bexa service is over 99%. Mr. Porter thanked the payroll staff, IT, and Bev Hoskinson for their assistance implementing a new employee health benefit platform named bswift.

Abby Watson stated the new bswift platform will replace what is currently used in ESS. The platform and the enrollment center will be personalized to employees and their families.

Jeff Porter added that it is a decision support tool. We are working with the bswift platform to ensure it is as robust as possible.

Abby Watson continued by stating that the bswift platform contains Emma, an AI assistant. You can ask as little or as much as you like of Emma. The last screen of the platform is the benefit summary which also shows the amount the county is paying for your benefits.

Jeff Porter added that the system feeds directly to the county's health benefit vendors. It eliminates human intervention, and because of this, grant money can be utilized to pay for the system. He again thanked everyone involved in the integration to bswift. Mr. Porter reported that the county is moving away from Wellbeats and will have another wellness option that will be announced in August.

**Roundtable Meeting #28 - 2025
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Artificial Intelligence

Daniel Neeley spoke about solicited responses regarding using AI in County departments. He added that we understand people are attempting to use AI. The IT department is seeing indications that there are already 100 employees using AI in the county and leadership has voiced interest in additional staff being able to implement the use of AI.

Commissioner Davis asked if there was an overarching guide for the use of AI.

Daniel Neeley said that it is like the onset of the internet, and the use of Google's tools.

Jeff Porter stated the County is focusing on the protection of data. AI is a great tool, but we must ensure we are protecting county data and the data of our citizens. The county is working on available protection options.

Recredentialing Project

Daniel Neeley stated that the recredentialing project is moving along and added that the process was necessary due to technology changes and security requirements.

Vending

Jason Grubb spoke about the county's vending machine contracts and added that departments/buildings need approximately 50 people to have a vending machine in their facility.

Rick Szabrak stated the Workforce Center has the new vending machines and added the machines are very clean and the food in them looks great.

Jason Grubb encouraged departments to fill out the vending surveys because they help the vendor.

Commissioner Davis asked if the vending machines were stocked with any healthy options.

Jason Grubb replied that there were some healthy options such as salads.

Break

Commissioner Davis called for a break at 2:15 p.m. before continuing with Departmental Updates.

DEPARTMENTAL UPDATES

Dave Burgei stated that the real estate reappraisal values had been posted. Letters would be sent out to residential property owners before the end of the week.

Commissioner Davis asked what the average property value increase was across the county.

Dave stated that the average increase was approximately 28%, which was based on the county's own numbers and not the State's numbers.

Michael Guerriero spoke about his job duties with GIS and gave his appreciation for the opportunity to work in Fairfield County.

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Bev Hoskinson stated the Annual Comprehensive Financial Report, and the Popular Annual Financial Report had been released. She added that the audit was performed in record time, and she is hopeful that next year's audit will be just as successful.

Sheriff Lape provided an update on departmental activities, noting that training efforts are ongoing, with one employee currently enrolled in NACo training. The department is actively working toward full-service jail accreditation and is part of the second cohort under the new Ohio Collaborative standards released in January. Sheriff Lape also reported that they are still in the process of finalizing a contract with the U.S. Marshals Service to hold federal prisoners at the jail; he clarified that these holdings are not related to immigration. Additionally, the department is cross-training employees to ensure operational coverage during staff absences.

Shannon Carter reported that Master Gardeners in the county recently held a plant sale, and 4-H is currently conducting summer project judging. She also noted a concern that the SNAP-Ed program is at risk of losing its funding.

Corey Clark announced that back-to-school clothing vouchers will be offered, with just under \$200,000 allocated for the program. He also encouraged everyone to wear green on August 6th in support of Child Abuse Awareness. Additionally, the department will be celebrating its 25th anniversary on September 25th.

Recorder McKenzie reported that her office is currently seeking a new employee. She also shared that she has begun outreach efforts with homeowners' associations to provide information about fraud alert services.

Nikki Drake noted the contrast between last year's drought and this year's persistent heavy rainfall, including a recent 500-year rainstorm event and a 1000-year rainstorm event within areas of the county. She also reported that the recent household hazardous waste event on Saturday was successful, with a large amount of fuels, chemicals, and batteries collected.

Holly Mattei is assisting communities with the adoption of a model zoning code, noting that Thurston and Millersport have already adopted it. She also mentioned that some Community Development Block Grant (CDBG) activity has slowed, with fewer new projects initiated this year.

Jon Kochis reported that the Emergency Management Agency (EMA) is experiencing significant flooding issues. He encouraged community members to contact Soil and Water or EMA directly for assistance with flooding concerns.

Josh Anders provided an update regarding discounts available for eligible utility customers and spoke about some of the Utility Department projects.

Engineer Upp reported that construction season is underway, with paving projects starting on Airport Road, Old Columbus, Hamburg, Carroll Eastern, and Carroll Northern. He also mentioned upcoming bridge replacements and microsurfacing projects.

David Uhl shared that they are collaborating with the Educational Service Center due to space limitations. Developmental Disabilities (DD) is leasing space at the mall to offer classes for students with significant behavioral needs. The parking lot at Forest Rose has been repaved and is used during concerts in partnership with the festival. To continue summer break support, speech therapists provide in-home services to students. DD has organized a group of property tax-funded entities across the county to engage legislators about the discussions regarding eliminating property taxes.

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Commissioner Levacy asked Jeremiah to explain microsurfacing.

Engineer Upp stated it is a type of pavement that is 1-inch thick and seals the road without having to completely repave it.

Dan Neeley spoke about recent issues with security cameras. The IT department transitioned to a new cloud-based system, but a bug in the system affected users who still had cameras on older systems.

Treasurer Bahnsen reported that the Treasurer's Office has been busy collecting taxes and assisting people in setting up escrow accounts to help budget for tax payments.

Michael Kaper stated that Belinda Nebbergall with the Land Bank will soon retire, and they have hired someone from the Recorder's Office to fill that position.

Judge Vandervoort, who works with trauma-affected youth, expressed strong support for the alternate classroom options provided by ESC and DD.

Tiffany Wilson announced that a full council meeting would be held later that week and spoke about the new parent education calendar. She encouraged parents to attend the programs.

Bart Hampson stated that level three budget entry access will soon end. He also reported that the data for the drainage maintenance districts was ready and on track to meet the deadline.

Commissioner Davis discussed recent state budget vetoes and noted that the county is currently assessing its position in response. He also mentioned concerns regarding the Big Beautiful Bill. The Commission is aware of these issues and is actively working to address them.

Marcey Schafer reported ongoing flooding issues in County parks, noting that several sites have been forced to close due to flooding. She also shared that trail extension projects are underway, including a new trail connecting Liberty Union schools to a heron observation area.

Rick Szabrak reported that the Workforce Center (WFC) had 69 student graduates in 2025, and 35 students were hosted at signing day. The WFC is launching a new semiconductor program this year, with renovations expected to be completed by October. The WFC is also running multiple summer camps and received \$700,000 from the state budget to fund programs for high school students. Nine more Transit buses will be wrapped, and a study will be conducted to explore ways the transit system can better support local businesses.

Scott Duff highlighted recent technological investments and discussed their assistance using cameras with a crime investigation in Buckeye Lake. He noted successful collaborations with Hicks Partners as the Major Crimes Unit is a grant-funded agency. Additionally, they conducted search warrants on three vape shops selling to minors, and the items which were seized are currently being analyzed.

Miranda Gray reported that the STARLight Center is fully operational. They collaborated with the land bank to secure a grant for demolishing buildings. Construction is currently underway at Venture Place, and several upcoming events are planned.

Leighann Adams reported that a new volunteer program is being rolled out at the Dog Shelter. The shelter has experienced an increase in intakes, and efforts are underway to develop new social media initiatives. She also noted a rise in reported dog bites and is collaborating with the prosecutor's office to pursue prosecutions.

**Roundtable Meeting #28 - 2025
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Joe Ebel reported that they have received a couple of new grants and back-to-school vaccinations are being administered.

Austin Lines reminded everyone that the civil team is always available to answer any questions.

Kelly Frank reported that the Coroner's Office has two new employees that attended the Coroners Association conference in May and recently toured SCI.

ADJOURNMENT

With no further business, On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to adjourn at 3:42 p.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Steve Davis

The next Roundtable is scheduled for November 4, 2025, from 1:00 p.m. – 4:00 p.m. at the Fairfield County Workforce Center.

Motion by: David Levacy

Seconded by: Steve Davis

that the July 15, 2025, Roundtable minutes were approved by the following vote:

YEAS: David Levacy, Steve Davis, and Jeff Fix
ABSTENTIONS:

NAYS: None

*Approved on July 22, 2025

Jeff Fix
Commissioner

Steve Davis
Commissioner

David Levacy
Commissioner

Rochelle Menningen, Clerk

A resolution to appropriate from unappropriated funds in a major expense object categories for the General Fund# 1001, Security Budget.

WHEREAS, appropriations are necessary for salary & fringe obligations for the Security Budget for 2025; and

WHEREAS, appropriations from unappropriated funds will allow the budget to increase in the major object categories for personal services and fringe benefits.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Fairfield County Auditor appropriate from unappropriated funds into the major expenditure object categories for personal services and fringe benefits.

\$21,200 12100119 personal services

\$ 14,213 12100119 fringe benefits

A resolution to appropriate from unappropriated funds in a major expense object categories for the General Fund# 1001, Security Budget.

For Auditor's Office Use Only:

Section 1.

\$ 21,200	12100119 511010 employee salaries
\$ 10,848	12100119 521000 health insurance
\$ 15	12100119 522100 life insurance
\$ 350	12100119 522000 medicare
\$ 3,000	12100119 523000 OPERS

Resolution No. 2025-07.22.a

A resolution to appropriate from unappropriated funds in a major expense object categories for the General Fund# 1001, Security Budget.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category –2002, Dog Shelter

WHEREAS, appropriations are needed to cover expenses for 2025; and

WHEREAS, an account-to-account transfer will allow proper classification of major expenditure object categories.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Fairfield County Board of Commissioners approves the transfer of appropriations into a major expenditure object category in the amount of \$6,000 as follows:

From:	12200200	Capital Outlay
To:	12200200	Contractual Services

Prepared by: Leighann Adams
cc: Dog Shelter

**Account-to-Account Transfer
For Auditor's Office Use Only:**

Total Transfer of Appropriations \$6,000

From: 12200200, 574200, Vehicles; \$6,000

To: 12200200, 543000, Repair/Maintenance; \$6,000

Resolution No. 2025-07.22.b

A Resolution Approving an Account-to-Account Transfer into a Major Expenditure
Object Category –2002, Dog Shelter

(Fairfield County Dog Shelter)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted
upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to authorize the approval of the OMJ Center contract between South Central Ohio Job and Family Services and the Fairfield County Board of County Commissioners.

WHEREAS, the Board of County Commissioners Economic and Workforce Development Department is the administrative and fiscal agent for the Area 20/21 Workforce Development Board (WDB) responsible for the Workforce Innovation and Opportunity Act ("WIOA"); and

WHEREAS, the Area 20/21 WDB has procured a provider for the Hocking, Ross, and Vinton County Ohio Means Jobs Centers; and

WHEREAS, Fairfield County, as the administrative and fiscal agent, needs to approve a contract with South Central Ohio Job and Family Services to further the overall workforce mission of the Area 20/21 WDB,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That Commissioner Jeff Fix, President of the Board, approve the OMJ Center contract between Fairfield County and South Central Ohio JFS.

Prepared by: Angel Conrad

**SUB-GRANT AGREEMENT
SFY25-27**

OHIO WORKFORCE DEVELOPMENT AREA 21, SUBGRANTOR

AND

SOUTH CENTRAL OHIO JOB AND FAMILY SERVICES. SUBGRANTEE

THIS IS NOT A CONTRACT FOR RESEARCH AND DEVELOPMENT

UEI#	MAM8KFZZ4UL5
FEDERAL AWARD IDENTIFICATION (FAIN)#	G-2627-15-0017
FEDERAL AWARD DATE	July 1, 2025
TOTAL FEDERAL AWARD	Area as a whole: \$1,679,582 South Central JFS (estimate): \$875,271
FEDERAL AWARDDING AGENCY	U.S. Department of Labor
ALN / CFDA#	17.207, 17.245, 17.258, 17.259, 17.277, 17.278, 17.225, 17.804, 93.558
SUBAWARD BUDGET AND PERFORMANCE PERIOD	July 1, 2025 – June 30, 2027
PASS THROUGH ENTITY	Area 20 Workforce Development Board
CONTRACT OFFICER	Bayley Fields
CONTACT INFORMATION	Bayley.fields@fairfieldcountyohio.gov

Per the Stevens Amendment this Workforce Innovation and Opportunity Act Sub-grant Agreement is fully supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$1,679,582

Sub-grantee: South Central Ohio Job and Family
Services

**THIS IS NOT AN AGREEMENT FOR THE PERFORMANCE OF EXPERIMENTAL,
DEVELOPMENTAL, OR OTHER RESEARCH.**

This Sub-grant Agreement (Agreement) is between FAIRFIELD COUNTY, a political subdivision of the State of Ohio serving as the Fiscal Agent for the Chief Elected Officials and the Workforce Development Board for Ohio Workforce Development Area 21 (AREA 21) under the Workforce Innovation and Opportunity Act (WIOA) Public Law 113-128, 29 U.S.C. Sec. 3101 et al and under the Ohio Revised Code Section 5101.20, SUBGRANTOR and SOUTH CENTRAL OHIO JOB AND FAMILY SERVICES a political subdivision of the State of Ohio, SUBGRANTEE.

For purposes of this Agreement:

- A. The State of Ohio, Office of Job and Family Services (ODJFS) serves as the “recipient and pass through entity” for WIOA funds which are sub-granted by formula in accordance with WIOA to the local workforce development areas designated under WIOA by the State of Ohio.
- B. AREA 21 has been designated by ODJFS as workforce development area and consists of Fairfield County, Pickaway County, Hocking County, Ross County, and Vinton County.
- C. FAIRFIELD COUNTY is the WIOA sub-grant recipient receiving WIOA formula funds from ODJFS and may enter into sub-grants with the Counties comprising the Area 21 workforce development area and other sub-recipients as needed to carry out the requirements of the grant(s).
- D. FAIRFIELD COUNTY serves as the SUB-GRANTOR under this agreement.
- E. FAIRFIELD COUNTY and the AREA 21 Workforce Development Board have assigned the duties and responsibilities of Fiscal Agent and Administrative Entity for AREA 21 to Fairfield County Economic and Workforce Development, an Agency of Fairfield County.
- F. SOUTH CENTRAL OHIO JOB AND FAMILY SERVICES, is a unit of local government within the boundaries of the Area 21 workforce development area, and receives WIOA funds through this sub-grant from FAIRFIELD COUNTY. SOUTH CENTRAL OHIO JOB AND FAMILY SERVICES serves as a SUB-GRANTEE under this agreement.
- G. SUBGRANTEE SOUTH CENTRAL OHIO JOB AND FAMILY SERVICES agrees that all federal funds allocated to it by SUB-GRANTOR FAIRFIELD COUNTY under this agreement shall be allowable, reasonable, and necessary for performance of workforce development activities in Area 21, in compliance with WIOA and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, hereafter referred to as the “Omni-Circular”, found at 2 CFR 200 et al as modified by 2 CFR 2900 and 45 CFR 75. This includes all the funds listed in the chart below:

CFDA Number (Catalog of Federal Domestic Assistance)	Award Title	Authority
17.002	Labor Force Statistics	29 USC Chapter 1, 29 USC 2b, 5, & 8
17.207	Employment Service/Wagner-Peyser	Wagner-Peyser Act of 1933
17.245	Trade Adjustment Assistance	Trade Act of 1974, as amended, (19 USC 2271-2322)
17.258	WIOA Adult Program	WIOA Section 136(b)
17.259	WIOA Youth Activities	WIOA Section 136(a)
17.267	WIOA Work Incentive Grants	Adult Education and Family Literacy Act (20 USC 9211)
17.271	Work Opportunity Tax Credit (WOTC)	The Tax and Trade Relief Extension Act of 1998, & 26 USC 51
17.277	WIOA National Dislocated Worker Grants	WIOA Section 170(b)(1)
17.278	WIOA Dislocated Workers	WIOA Section 136(c)
17.801	Disabled Veterans Outreach Program	Jobs for Veterans Act (38 USC 4103A)
17.804	Local Veterans Employment Representative Program	Jobs for Veterans Act 38 USC 4104
93.558	TANF	Title IV-A of the Social Security Act (42 USC 602)

- H. Sub-granted funds in amounts to be determined by the AREA 21 governing boards based upon criteria similar to the criteria used by ODJFS in determining the allocations for the State of Ohio local workforce areas will be made via the County Finance Information System (CFIS) with the exception of funding for the Ohio Works First Incentive Program. The Ohio Works First Incentive Program will be paid through invoicing processes.
- I. Sub-granted funds awarded to SOUTH CENTRAL OHIO JOB AND FAMILY SERVICES under this Agreement are not for research and development purposes.

DEFINITIONS:

The following definitions shall apply to the terms and conditions of this Sub-Grant Agreement.

- A. **Chief Elected Officials (CEO):** These are the CEOs of each of the counties comprising AREA 21. The CEOs of Fairfield County and Ross County respectively are authorized to serve as CEO signatory authority for Area 21.
- B. **Comprehensive Case Management and Employment Program (CCMEP)** – A statewide initiative to improve employment and educational outcomes for low-income youth and young adults through the aligned delivery of WIOA Youth and TANF programs. Participating local workforce development boards, WIOA Youth providers, and county departments of job and family services (CDJFSs) collaborate to implement CCMEP strategies.
- C. **Fiscal Agent (AGENT):** Fairfield County, Agency for Economic and Workforce Development.
- D. **HHS: US Department of Health and Human Services.**

- E. **Infrastructure Costs:** The nonpersonnel costs necessary for the general operation of an OhioMeansJobs (aka “One-Stop”) center, pursuant to WIOA Section 121(h)(4) as described in the Local Area Memorandum of Understanding and Infrastructure Agreement.
- F. **Local Area Memorandum of Understanding (MOU):** An agreement entered into by the AREA 21 workforce development board with the consent and approval of the CEOs and the OhioMeansJobs center partners in a local area. The MOU describes how the parties will provide services and share costs related to the operation of the local workforce development system in accordance with WIOA Section 121 (c).
- G. **Local WIOA Plan:** The AREA 21 local workforce development plan that describes the local workforce development system and the strategies to align services in a manner consistent with the State Combined WIOA Plan that will achieve performance goals.
- H. **Local Workforce Development Board (WDB):** The board appointed by the CEOs of AREA 21 in accordance with the membership requirements established in WIOA Section 107.
- I. **Memorandum of Understanding:** MOU entered into in accordance with WIOA Section 121.
- J. **National Dislocated Worker Grants (NDWGs):** Per WIOA Section 170, and DOL Training and Employment Guidance Letter (TEGL) 09-04, NDWGs are time-limited discretionary awards to address major economic dislocations or other events that exceed the capacity of existing formula funds and other relevant resources. There are two types of NDWGs:
 - 1. Employment Recovery NDWG: Provides resources to states and other eligible applicants to respond to major economic dislocations, such as large, unexpected layoff events that cause significant job losses.
 - 2. Disaster Recovery NDWG: Creates temporary employment for eligible individuals to assist with cleanup, recovery, and humanitarian efforts in areas impacted by an emergency or disaster, including health emergencies, declared eligible for public assistance by the Federal Emergency Management Agency (FEMA) or declared in writing to be a situation of national significance by a federal agency with authority or jurisdiction over the response to the event.
- K. **Ohio Department of Job and Family Services (ODJFS):** The administrative department of the Ohio state government responsible for supervising the state's public assistance, workforce development, unemployment compensation, child and adult protective services, adoption, child care, and child support programs.
- L. **OhioMeansJobs Center (OMJC):** The physical site(s) in which the AREA 21 programs, services, and activities are made available to individuals and to employers. The OhioMeansJobs centers are also referred to as “One-Stops”.
- M. **ORC:** Ohio Revised Code
- N. **Ohio Works First (OHIO WORKS):** Time-limited cash assistance payments to eligible families under the Ohio TANF program administered by county job and family services agencies.
- O. **Ohio Works First Incentive Program:** ODJFS incentive payments to local areas that place current and certain former Ohio Works First recipients into unsubsidized employment.
- P. **Local Partners:** The WIOA Section 121 (b) one-stop partners.
- Q. **SUBGRANTEE:** For purposes of this Sub-Grant Agreement SOUTH CENTRAL OHIO JOB AND FAMILY SERVICES

- R. SUBGRANTOR:** For purposes of this Sub-Grant Agreement FAIRFIELD COUNTY, AGENCY FOR ECONOMIC AND WORKFORCE DEVELOPMENT
- S. USDOL Training Employment Guidance Letter (TEGL):** Policy guidance issued by the USDOL.
- T. USDOL Employment and Training Administration: USDOL ETA.**
- U. Workforce Development Activity:** As defined in ORC 6301.01, a program, grant, or other function with the primary goal to achieve one (1) or more of the following:
 - 1. Help individuals, maximize their employment opportunities;
 - 2. Help employers gain access to skilled workers;
 - 3. Help employers retain skilled workers;
 - 4. Help develop or enhance the skills of incumbent workers;
 - 5. Improve the quality of the state's workforce;
 - 6. Enhance the productivity and competitiveness of the state's economy.
- V. Workforce Innovation and Opportunity Act Policy Letters (WIOAPLs):** ODJFS' interpretation of WIOA rules and regulations
- W. US Department of Labor: USDOL**

ARTICLE I. PURPOSE OF THE SUBGRANT

- A.** The purpose of this Agreement is to define the roles and responsibilities of the parties and to identify the terms, conditions, and requirements for the administration and use of the Sub-grant funds authorized under this Agreement for workforce development activities in SOUTH CENTRAL OHIO JOB AND FAMILY SERVICES.
- B.** SUBGRANTEE, SOUTH CENTRAL OHIO JOB AND FAMILY SERVICES agrees to expend the funds provided under this Agreement and deliver programs for workforce development activities in accordance with the terms of this Agreement and applicable federal, state, and ODJFS requirements including, but not limited to those prescribed in:
 - 1. The federal laws that authorize the expenditure of funds for each program identified in the table included in the Recitals of this Agreement.
 - 2. WIOA and the regulations promulgated thereunder, including USDOL TEGLS.
 - 3. The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, at 2 CFR 200 et al as modified by 2 CFR 2900 USDOL exceptions and, as applicable, the HHS exceptions at 45 CFR 75.
 - 4. Section 5101:9-31-01 of the Ohio Administrative Code (OAC).
 - 5. The Local WIOA Plan, the Regional Plan (if applicable), and the State WIOA Plan.

6. The applicable sections of ORC Chapters 307, 330, 5101 and 6301.
 7. As applicable, the approved state plan for the Temporary Assistance for Needy Families (TANF) developed pursuant to 42 USC 602.
 8. The terms and conditions of each federal grant award including any amendments.
 9. All federal and state confidentiality provisions including, but not limited to those listed in Article XIV of this Agreement.
 10. Any Executive Orders issued by the President of the United States or by the Ohio Governor.
 11. DOL and HHS Guidance Letters.
 12. ODJFS Policies, Guidance Letters, and Procedure Manuals.
 13. Approved statutory waivers for WIOA funds.
 14. The applicable provisions of the current appropriations act.
 15. Approved performance measures and negotiated standards.
 16. Terms, conditions, and instructions included in allocation letters.
 17. The Local Area MOU.
- C. SUBGRANTOR designates the Area 21 Executive Director of the Fairfield County Agency for Economic Development and Workforce, to serve as their representative for the purposes of:
1. All communications between SUBGRANTOR and SUBGRANTEE including requests for amendments to this Sub Grant Agreement.
 2. Requests and instructions concerning the performance of activities described in this Agreement.
- D. SUBGRANTOR and SUBGRANTEE documents and agreements shall be executed by an official authorized to bind each entity, respectively, and their authority shall be expressed through an official act such as a resolution, motion, or similar action.
- E. Expenditure of Public Funds for Offshore Services—Executive Order Requirements
1. Pursuant to Governor's Executive Order 2011-12K Governing the Expenditure of Public Funds on Offshore Services, SUBGRANTEE agrees that activities and programs to be provided under this Sub-grant Agreement shall not be accomplished or supported through work performed outside of the United States and that no Sub-grant fund program or activity data will be stored outside of the United States. SUBGRANTEE and any SUBGRANTEE service providers shall complete the Standard Affirmation and Disclosure Form, **Attachment A** which shall be posted in electronic format as directed by ODJFS.
 2. SUBGRANTEE agrees to immediately notify SUBGRANTOR of any change or shift in the location(s) of services performed by SUBGRANTEE or any of their subcontractors under this Agreement, should services as described above be shifted to a location outside of the United States.

3. Termination, Sanction, Damages: SUBGRANTOR shall not be responsible for nor obligated to pay for or reimburse SUBGRANTEE for services provided under this Agreement by SUBGRANTEE or any of their subgrantees that are performed outside of the United States in violation of paragraph B Section 1 above.
4. Services performed outside of the United States, shall be considered a material breach of the Agreement and SUBGRANTOR may immediately terminate this Sub-grant Agreement upon written notice to SUBGRANTEE.

ARTICLE II. SUBGRANTOR AREA 21 RESPONSIBILITIES

SUBGRANTOR will:

- A. Fund this Agreement in accordance with WIOA, other related program requirements and the terms and conditions under this Agreement.
- B. Require that OMJC's funded under this Agreement and managed and/or operated by SUBGRANTEE meet the certification criteria established by ODJFS in accordance with the schedule set by ODJFS for certification.
- C. Monitor SUBGRANTEE's performance and fiscal integrity under this Agreement to ensure compliance with WIOA, including the WIOA Section 188 non-discrimination requirements, OMB Omni-Circular found at 2 CFR Part 200 et al, the terms and conditions of any additional federal awards sub-granted by SUBGRANTOR to SUBGRANTEE.
- D. Take such action as is necessary, against SUBGRANTEE for noncompliance with federal or state requirements or restrictions related to the programs funded under this agreement pursuant to WIOA Section 184(b), ORC 5101.241, and OAC 5101:9-31-01. SUBGRANTEE may appeal proposed actions in accordance with Section D of ORC 5101.241.

ARTICLE III. SUBGRANTEE RESPONSIBILITIES

SUBGRANTEE will:

- A. Assure programs are operated and resources are invested so that SUBGRANTEE meets the state adjusted performance accountability measures for SUBGRANTOR AREA 21.
- B. Comply with WIOA conflict of interest requirements and will not engage in any other activity determined by the Ohio Governor or the Governor's designee to constitute a conflict of interest.
- C. Assist in the negotiation with local partners in collaboration with SUBGRANTOR to execute an MOU in accordance with WIOA Section 121(c) and shall assure OMJC's are operated in accordance with SUBGRANTOR Area 21's approved MOU.
- D. Monitor their sub-recipient/providers if any to ensure that each entity delivers the workforce programs and activities and expends funds received for those activities in accordance with requirements described herein.
- E. Collect and provide data to SUBGRANTOR and ODJFS in accordance with ODJFS data entry and system report requirements. SUBGRANTOR shall utilize a financial management system that meets the requirements established by ODJFS and SUBGRANTOR Area 21, and shall use the ODJFS or SUBGRANTOR Area 21 designated software programs to report financial and other data in accordance with timeframes established by ODJFS and SUBGRANTOR Area 21.

- F. Coordinate WIOA youth program services with the Comprehensive Case Management Employment Program (CCMEP) as appropriate.
- G. Participation in the Ohio Works Incentive Program.
- H. Will provide for insurance and bonding including an honesty bond in amounts appropriate to provide adequate protection against loss address liability, theft, fraud, and auto liability. All policies shall name SUBGRANTOR as an additional insured. SUBGRANTEE shall provide certificates of insurance that will provide notice to SUBGRANTOR in the event the policies are cancelled or terminate.
- I. Enter into and execute contracts and sub-agreements with any private and/or public entities providing program activities and / or that receive funds provided to SUBGRANTEE by SUBGRANTOR. Agreements entered into shall be in accordance with ORC 305.25 and ORC 5705.41, as applicable.
- J. Use WIOA funds in accordance with ORC Section 5101.9-7-04.

ARTICLE IV. EFFECTIVE DATE OF THE SUBGRANT

- A. This Agreement will be in effect from July 1, 2025, through June 30, 2027, unless this Agreement is suspended or terminated pursuant to ARTICLE VIII prior to the above expiration date.
- B. This Agreement is dependent upon funds being appropriated by the US Congress and the Ohio General Assembly. The Director of the Ohio Office of Budget and Management must certify that the funds are available in accordance with ORC 126.07.
- C. SUBGRANTOR may reduce the funds under this Agreement should ODJFS reduce, suspend, or terminate any allocation, reimbursement, cash draw, or other form of financial assistance. If the Ohio General Assembly, DOL, or HHS fails at any time to continue funding ODJFS for the payments due under this Agreement, this Agreement may be terminated as of the date funding expires without further obligation by SUBGRANTOR.

ARTICLE V. FUNDING

- A. With the exception of payments for the Ohio Works Incentive Program, funds provided under this Sub-grant Agreement will be allocated via electronic funds transfer (EFT) through the County Finance Information System (CFIS). An EFT will generate an alert in CFIS and ODJFS will issue a corresponding allocation letter with terms, conditions, and time periods for spending. The specific dollar amounts of the allocations will be determined by ODJFS in accordance with WIOA and the authorizing federal statutes and funding agreements for each funding source listed in the Recitals of this Agreement. Incentive payments and invoices for those payments may not exceed the amount allocated for SUBGRANTEE by SUBGRANTOR.
- B. Costs incurred under this Agreement shall not exceed the amounts specified in the allocation letters for the periods included in the allocation or the amount specified by SUBGRANTOR Area 21 for SUBGRANTEE.
- C. SUBGRANTOR Area 21 will issue incentive payments under the Ohio Works Incentive Program in accordance with the payment guidelines established by ODJFS and upon SUBGRANTEE submission of invoices completed in accordance with ODJFS specifications. Invoices must be submitted to SUBGRANTOR prior to the date that the State of Ohio PO has been closed which is the end of the state fiscal year. SUBGRANTEE must submit final invoices for payment for each state fiscal year no later than 90 calendar days after the end date of each state fiscal year, or if

earlier, the end date of this Agreement. Failure to do so will be deemed a forfeiture of any payments due under the Ohio Works Incentive Program.

- D. SUBGRANTEE agrees that funds authorized hereunder for ODJFS' proportionate share of costs as a local partner shall be spent in accordance with the MOU for the OMJC administered and/or operated by SUBGRANTEE SOUTH CENTRAL OHIO JOB AND FAMILY SERVICES. Funds that may be available to ODJFS to pay its share of local partner costs include: Employment Services/Wagner-Peyser; Trade Adjustment Assistance; Re-Employment Services and Eligibility Assessment; WIOA; and Disabled Veterans Outreach Program. MOU costs shall be reconciled and communicated to SUBGRANTOR and the MOU partners on at least a quarterly basis per 20 CFR 678.715 and 20 CFR 678.720.
- E. SUBGRANTEE shall maintain separate accounting records for each funding source provided under this Agreement.
- F. Indirect Cost Rate
 - 1. If SUBGRANTEE has an indirect cost rate approved by a cognizant federal agency they shall apply the indirect cost rate to the funds provided under this SUBGRANT, however if the indirect cost rate would result in administrative costs in excess of 10% being charges against the grants SUBGRANTEE shall inform SUBGRANTOR who may request that SUBGRANTEE provide any amounts in excess of 10% from non-federal funds.
 - 2. If SUBGRANTEE does not have an indirect cost rate they shall negotiate a rate with their cognizant federal agency or if they do not have a cognizant federal agency, with SUBGRANTOR. SUBGRANTOR shall secure prior approval from ODJFS for the negotiated indirect cost rate. The indirect cost rate shall be developed in accordance with 2 CFR 200 et al.
- G. SUBGRANTEE procurements of goods and services to support this agreement shall be conducted in accordance with 2 CFR 200.318 - 2 CFR 200.320 and ORC Chapter 5101:9-4-02.
- H. SUBGRANTEE will ensure prompt payment of employment-related costs including, but not limited to unemployment compensation contributions or reimbursements, insurance premiums, workers' compensation premiums, income tax deductions, social security deductions, public employment retirement system contributions, and any other employer taxes and payroll deductions required by law or contract for all employees, trainees, work experience participants, and anyone who receives monetary benefits as a result of participation in workforce development programs.
- I. SUBGRANTEE shall adopt policies and procedures designed to preserve the integrity of data collected, personally identifiable and sensitive information, records, contracts, grant funds, equipment, and tangible items.
- J. SUBGRANTEE Internal controls shall be in compliance with 2 CFR 200.303, 20 CFR 683.220, and, as applicable, the corresponding HHS provisions at 45 CFR 75.303. SUBGRANTEE shall require the same or greater compliance in the event any of the funds awarded under this Agreement are assigned or sub-contracted.
- K. SUBGRANTEE shall be responsible for cost sharing or matching requirements applicable to any of the funds awarded under this Agreement in accordance with 2 CFR 200.306, and, as applicable, 2

CFR 2900.8 and 45 CFR 75.306. This includes but is not limited to the cost sharing/matching requirements under WIOA for on-the-job training, customized training, and incumbent worker training activities.

- L. SUBGRANTEE shall maintain records of any Program Income realized as a result of SUBGRANTEE activities and shall report program income to SUBGRANTOR in accordance with WIOA Section 194(7) sufficient to determine the amount of such income received.
SUBGRANTEE shall maintain records of any profit earned, including profit earned by SUBGRANTEE sub-recipients and shall report such information as may be required by ODJFS. Prior to expending any program income realized SUBGRANTEE shall submit a written request to SUBGRANTOR describing how the program income will be used. SUBGRANTEE must seek SUBGRANTOR prior approval for expenditures of any program income under this Agreement.
- M. Carryover of unspent funds related to the fiscal or program year in which they are awarded shall be governed by SUBGRANTOR. SUBGRANTEE may only charge costs resulting from obligations incurred during the funding/Agreement period unless written permission is provided by SUBGRANTOR.
 - a. SUBGRANTEE, as subrecipients of federal funds, hereby expressly acknowledge obligations with respect to the funds provided under this Agreement pursuant to Subparts D and E of the OMB Omni-Circular, and, as applicable, the corresponding HHS exceptions (45 CFR 75) and DOL exceptions (2 CFR 2900), which include, but are not limited to:
 - i. **Period of Performance and Availability of Funds** – Pursuant to 2 CFR 200.309, 2 CFR 200.343 and, as applicable, the corresponding HHS provisions (45 CFR 75.309) and DOL provisions (2 CFR 2900.15), SUBGRANTEE, any subrecipient(s) may charge to the award only costs resulting from obligations of the funding period specified in ARTICLE VI unless carryover of unobligated balances is permitted by the federal regulations that govern expenditures for a particular program.
 - ii. **Internal Controls** – SUBGRANTEE, will ensure that an internal control structure and written policies are maintained to protect personally identifiable and sensitive information, records, contracts, grant funds, equipment, tangible items, and other information that is readily or easily exchanged in the open market that DOL, ODJFS, SUBGRANTEE, LWDB, or AGENT considers to be sensitive. SUBGRANTEE, LWDB, and AGENT will further ensure that subcontractors or subrecipients have effective internal control structures, written policies, and safeguards in place. Internal controls for all recipients and subrecipients of WIOA Title I and Wagner-Peyser funds must be in accordance with 2 CFR 200.303, 20 CFR 683.220, and, as applicable, the corresponding HHS provisions (45 CFR 75.303).

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- N. SUBGRANTEE shall submit a written request for approval to SUBGRANTOR prior to purchasing non-expendable personal property or equipment with a cost of Five Thousand and 00/100 Dollars (\$5,000.00) or more for grant purposes. SUBGRANTOR shall forward the request to ODJFS and shall inform SUBGRANTEE of ODJFS' decision in writing. Purchases of real property or new construction are prohibited as are loans of funds provided hereunder
- O. Title use, and disposition of real property, equipment, and supplies purchased with funds under this Agreement will be in accordance with WIOA Section 194 and the following applicable regulatory requirements:
1. Real Property – 2 CFR 200.311, or, if applicable 45 CFR 75.318.
 2. Equipment – 2 CFR 200.313, or, if applicable, 45 CFR 75.320.
 3. Supplies – 2 CFR 200.314, or, if applicable, 45 CFR 75.321.
- P. SUBGRANTEE may not use WIOA Title I funds on construction, purchase of facilities or buildings, or other capital expenditures for improvements to land or buildings.
- Q. SUBGRANTEE may not use any of the funds made available as a result of this Agreement and in accordance with 20 CFR 683.250 for:
1. The wages of incumbent employees during their participation in economic development activities provided through a statewide workforce development system.
 2. Public service employment, except as specifically authorized under WIOA Title I.
 3. Expenses prohibited under any other federal, state, or local law or regulation.
 4. Subawards or contracts with parties that are debarred suspended, or otherwise excluded from or ineligible for participation in federal programs or activities.
 5. Contracts with persons falsely labeling products as being made in America.
 6. Foreign Travel costs

ARTICLE VI. RECORDS AND REPORTING

- A. SUBGRANTEE will maintain complete and accurate records sufficient to fulfill reporting requirements, to assess performance, and to permit the tracing of funds at a level that is adequate to ensure that funds have not been spent unlawfully.
- B. SUBGRANTEE will ensure that all records relevant to programs and activities funded hereunder are available during normal businesses hours and as often as needed for audit by federal and state government entities that include but are not limited to: SUBGRANTOR, DOL, HHS, the United States Comptroller General or designee, ODJFS, the Ohio Auditor of State, the Ohio Inspector General and all duly authorized law enforcement officials.

- C. SUBGRANTEE will retain all records related to funds provided hereunder in accordance with 2 CFR 200.333 through 200.337, OAC 5101:9-9-21, and all state and federal record retention requirements for a minimum of 5 years after SUBGRANTEE receives the last allocation or payment issued under this Agreement. If an audit, litigation or similar action is initiated during this time period, the records must be retained until the action is concluded and all issues are resolved or until the end of the 5-year period, whichever is later.
- D. SUBGRANTEE acknowledges, in accordance with ORC 149.43, that financial records related to the performance of services under this Agreement are considered to be public records with the exception of wage records, those that contain personally identifiable information or otherwise deemed confidential under the federal or state laws that govern the collection and use of program information.
- E. SUBGRANTEE shall enroll and track participants and services in Ohio's designated case management system (ARIES) and the County Finance Information System (CFIS) WIOA Client Tracking. SUBGRANTEE will further ensure that information is maintained in accordance with DOL guidelines and that reports are created and submitted in the appropriate formats within the appropriate timeframes prescribed by SUBGRANTOR and ODJFS.
- F. SUBGRANTEE shall maintain records with respect to costs incurred that are otherwise allowable except for funding limitations so that they may be used in the resolution of monitoring or audit findings to the extent allowed by ODJFS, USDOL or HHS.

ARTICLE VII. AUDITS OF SUBGRANTEE

- A. If SUBGRANTEE receives in excess of \$750,000 or of the threshold for audits as established in 2 CFR 200 et al SUBGRANTEE shall conduct an organization wide audit in accordance with 2 CFR 200.501 and 45 CFR 75.501 and DOL requirements at 2 CFR 2900 as well as HHS requirements at 45 CFR 75.508. One (1) copy of the annual audit shall be sent to SUBGRANTOR and one (1) copy shall be sent to the ODJFS Office of the Chief Inspector at 30 East Broad Street, 37th Floor, Columbus, Ohio 43215, within 2 weeks of the subrecipient's receipt of any such audit report.
- B. SUBGRANTEE shall be responsible for:
 - 1. Procurement of the Audit services
 - 2. Ensuring the Audit is performed and submitted when due in accordance with 2 CFR 200.
 - 2. Preparing financial statements, including the schedule of expenditures of federal awards in accordance with 2 CFR 200.510.
 - 3. Prompt follow up and corrective action with respect to any audit findings, including preparation of a summary schedule of prior audit findings and a corrective action plan in accordance with 2 CFR 200.511.
 - 4. Providing the auditor with access to personnel, accounts, books, records, supporting documentation, and other information as needed for the auditor to perform the required audit.

- C. In the event of a disallowance SUBGRANTEE shall immediately repay SUBGRANTOR for any funds disallowed as a result of the Audit.
- D. As appropriate SUBGRANTEE will take prompt corrective action, including the recapture of funds when necessary, in the event of an adverse finding, sanction, or penalty as a result of their annual audit, an audit or monitoring conducted by SUBGRANTOR, ODJFS, the Ohio Auditor of State, or other entity authorized by federal or state law.

ARTICLE VIII. SUSPENSION AND TERMINATION, BREACH AND DEFAULT

- A. This Agreement may be terminated for convenience upon thirty (30) days notice to the other party in accordance with the notice requirements under this Agreement.
- B. SUBGRANTOR Area 21 may suspend or terminate this Agreement for immediately upon delivery of a written notice to SUBGRANTEE if:
 - 1. SUBGRANTOR's funding is de-obligated or reduced such that SUBGRANTOR cannot continue to sustain the programs provided for under this Agreement. This determination shall be made at the sole discretion of SUBGRANTOR.
 - 2. SUBGRANTEE is cited for an illegal activity in an audit, review or monitoring.
 - 3. SUBGRANTEE has violated any provision of this Agreement
- C. In the event of a violation of this Agreement SUBGRANTOR may suspend this Agreement and:
 - 1. Temporarily withhold cash payments pending correction of the deficiency by SUBGRANTEE.
 - 2. Disallow all or part of the cost of the activity or action not in compliance SUBGRANTOR may reduce any outstanding invoice by the amount disallowed and/or inform ODJFS to reduce any request for funds in the amount of the disallowance.
 - 3. Wholly or partly suspend or terminate the federal award.
 - 4. Submit a recommendation to ODJFS to be transmitted to the federal awarding agency for the initiation of suspension or debarment proceedings authorized under 2 CFR 180.
 - 5. Take other remedies that may be legally available.
- D. Upon receipt of a notice of suspension or termination SUBGRANTEE will:
 - 1. Cease the performance of the suspended or terminated Sub-grant activities under this Agreement, and

2. Take all necessary steps to limit disbursements and minimize costs that include, but are not limited to, the suspension or termination of all contracts and subcontracts related to the suspended or terminated Subgrant activities, and
 3. Prepare and submit a report to SUBGRANTOR Area 21, as of the date that funding expires, that describes the status of all Subgrant activities and includes details of all Subgrant activities performed and the results of those activities, and
 4. Perform any other tasks that Area 21 or ODJFS requires.
- E. In the event of a breach or default by SUBGRANTEE of any of their obligations, or duties under this Agreement, SUBGRANTOR Area 21 may exercise any administrative, contractual, equitable, or legal remedy available, without limitation.
- F. A waiver by SUBGRANTOR of any occurrence of breach or default is not a waiver of subsequent occurrences and the waiver will be limited to that particular occurrence only.

ARTICLE IX. NOTICES

- A. All notices, demands, requests, consents, approvals, and other communications required under this Agreement shall be in writing and shall be deemed effective upon hand delivery, or delivery by facsimile, with accurate confirmation generated by the transmitting facsimile machine, at the address or number designated **below** if delivered on a business day during normal business hours or mailed registered or certified, return receipt requested, postage prepaid, or delivered by reputable air courier service with charges prepaid or other delivery method that documents actual delivery to the appropriate address herein indicated.
- B. SUBGRANTOR and SUBGRANTEE agree to respond to all communications and requests within ten (10) days of their receipt.
- C. Notices to SUBGRANTOR shall be addressed to the Director of the Fairfield County Agency for Economic and Workforce Development at 4465 Coonpath Rd NW, Carroll, OH 43112.
- D. Notices to SUBGRANTEE shall be addressed to _____
- _____

ARTICLE X. AMENDMENT AND SUBGRANTS

- A. This document constitutes the entire agreement between SUBGRANTOR and SUBGRANTEE.
- B. Any amendments to laws or regulations cited herein following the date of execution of this Agreement, including the terms and conditions of the federal grants issued by the DOL or HHS shall apply to this Agreement without the necessity to execute a written amendment.
- B. **Subawards**

1. **Subgrants** – Any subgrant by SUBGRANTEE to a service provider shall be made in accordance with 2 CFR 200.201 and, if applicable, corresponding HHS exceptions, 45 CFR 75.352.
2. **Suspension and Debarment** – In accordance with 2 CFR 200.205, 2 CFR Part 2998, and 45 CFR 75.213, SUBGRANTEE shall not make any award to any party that is debarred or suspended under 2 CFR Part 180.
3. **Procurement** – SUBGRANTEE shall ensure that any subrecipients maintain a procurement system for purchases of goods and services paid for with funds provided under the SUBGRANT in compliance with OAC rule 5101:9-4-02, as well as the federal procurement standards prescribed in 2 CFR 200.318 – 2 CFR 200.320, 2 CFR 415.1 and 45 CFR 75.327 – 45 CFR 75.335. In the event of conflict between federal, state, and local requirements, the most restrictive requirements shall apply.
4. SUBGRANTEE shall ensure that each of their Subgrant Agreements with their subrecipients includes:
 - a. Identification of the federal award(s) received pursuant to 2 CFR 200.331(a)(1).
 - b. Adherence to the requirements of the applicable federal statutes, regulations and the terms and conditions of the grant funds made available through the subgrant.
 - c. Any additional SUBGRANTOR requirements imposed on SUBGRANTEE.
 - d. The approved federally recognized indirect cost rate or a negotiated rate between SUBGRANTEE and their subrecipient which can be the de minimis indirect cost rate as defined in 2 CFR 200.414;
 - e. SUBGRANTOR access to the subrecipient's records and financial statements
 - f. Appropriate terms and conditions concerning closeout of the subaward.
 - g. A requirement for a CFR 200 Subpart F audit is conducted as appropriate.
5. SUBGRANTEE shall evaluate the following conditions before awarding the subgrant:
 - a. The subrecipient's prior experience with the same or similar subawards
 - b. The results of previous audits including a 2 CFR Audit, and the extent to which the same or similar subaward has been audited as a major program
 - c. Whether the subrecipient has new personnel or new or substantially changed systems
 - d. Any monitoring reports
6. SUBGRANTEE shall monitor all Subgrant activities, if any, to ensure compliance with all applicable federal requirements, including 2 CFR 200.327, 200.328, 200.330,

200.331, and DOL exceptions at 2 CFR part 2900 and HHS exceptions, 45 CFR 75.342 as well as review subaward performance. Monitoring must include:

- a. Review of financial and performance reports required by SUBGRANTOR.
 - b. Follow-up to ensure that the subrecipient corrects all deficiencies pertaining to the subgrant detected through audits, desk and on-site reviews.
 - c. Issuance of a report including any findings and required corrective action.
 - d. Training and technical assistance to subrecipient on program-related matters;
 - e. Performance of on-site reviews of the subrecipient's program operations; and
 - f. agreed-upon-procedures engagements as described in 2 CFR 200.425.
7. Consider whether the results of the subrecipient's audits, on-site reviews, or other monitoring indicate conditions that necessitate adjustments to the pass-through entity's own records.
 8. Consider taking enforcement action against noncompliant subrecipients as described in 2 CFR 200.338 for noncompliance of this part and in program regulations.

ARTICLE XI. CERTIFICATION OF COMPLIANCE WITH SPECIAL GRANT CONDITIONS

- A. SUBGRANTEE certifies to the below described conditions. To the extent SUBGRANTEE was in violation or non-compliant with any of the below certifications at the time of entry into this Agreement they shall be obligated to return all funds received under this Agreement. In all other instances SUBGRANTEE will be entitled to compensation only for activities performed during the time the parties were in compliance with the certifications listed herein.
 1. SUBGRANTEE certifies that neither SUBGRANTEE nor any of its principals, subrecipients or subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any Federal department or agency.
 2. SUBGRANTEE certifies and affirms that within the three (3) years preceding this agreement neither SUBGRANTEE nor any of its principals, or subrecipients or subcontractors:
 - a. Have been convicted of, or had a civil judgment rendered against them
 - i. For commission of fraud or other criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract
 - ii. For violation of federal or state antitrust statutes
 - iii. For commission of embezzlement, theft, forgery, bribery, falsification or destruction of records

- iv. For making false statements, or
- v. For receiving stolen property;
- b. Are presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) for the commission of any of the offenses listed in paragraph "a" above and have not had any contracts with Federal, State, or local governmental entities terminated for cause or default.
- 3. SUBGRANTEE agrees to disclose to SUBGRANTOR in writing to Area 21 all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award pursuant to 2 CFR 200.113.
- B. SUBGRANTEE affirms that they and any and all subrecipients and subcontractors have all of the approvals, licenses, or other qualifications needed to conduct business in Ohio and all are licenses are current. If at any time during the Agreement period SUBGRANTEE, or any subrecipients or subcontractors, for any reason, become disqualified from conducting business in the Ohio, SUBGRANTEE will immediately notify SUBGRANTOR in writing and will take measures to ensure that the disqualified party immediately ceases performance of Subgrant activities.
- C. SUBGRANTEE affirms that SUBGRANTEE, its principals, subrecipients and subcontractors are not subject to a finding for recovery under ORC 9.24, or it has taken the appropriate remedial steps required, or otherwise qualifies under ORC 9.24 to contract with SUBGRANTOR Area 21 a subrecipient of the State of Ohio.
- D. Fair Labor Standards and Employment Practices.
 - 1. SUBGRANTEE certifies that it is in compliance with all applicable federal and state laws, rules, and regulations governing fair labor and employment practices.
 - 2. SUBGRANTEE certifies that neither they, nor their principals or any of their subrecipients or subcontractors are on the most recent list established by the Ohio Secretary of State, pursuant to ORC 121.23, which would identify SUBGRANTEE or a subrecipient as having more than one (1) unfair labor practice.
- E. Non-Discrimination
 - 1. SUBGRANTEE, and their officers, employees, subrecipients and subcontractors shall comply with The Americans with Disabilities Act of 1990, as amended and Section 504 of the Rehabilitation Act of 1973, as amended.
 - 2. SUBGRANTEE shall comply with WIOA Section 188 and shall not discriminate against any employee or applicant for employment because of race, color, religion, gender, national origin, military status, disability, age, genetic information, or sexual orientation, in making any of the following employment decisions: hiring, layoff, termination, transfer, promotion demotion, rate of compensation, and eligibility for in-service training programs. SUBGRANTEE shall collect and maintain such data as is necessary to show compliance with the foregoing nondiscrimination provisions of WIOA Section 188 and this Paragraph 2 and will incorporate these requirements in all of its subgrants or subcontracts for the workforce development activities funded hereunder.

3. SUBGRANTEE shall post EEO and other federal and state non-discrimination posters citing the EEO laws in conspicuous places accessible to employees and applicants for employment.
4. SUBGRANTEE shall comply with Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000d et seq.), the Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.) and all provisions required by the implementing regulations of HHS and USDOL. SUBGRANTEE shall require all entities with which it subgrants and contracts to incorporate this Section in all its existing agreements and contracts that are funded in whole or in part with funds from the USDOL or HHS, and shall further require those entities to incorporate the above language in all future agreements and contracts with other entities.

F. Conflict of Interest and Nepotism

1. SUBGRANTEE certifies that it has not violated WIOA or State of Ohio ethics and conflict of interest laws, including the Governor's Executive Order 2011-03K in obtaining the award made available under this Agreement.
2. In accordance with 20 CFR 683.200, SUBGRANTEE shall assure that no individual may be placed in a WIOA employment activity if a member of that person's immediate family is directly supervised by or directly supervises that individual.
3. To the extent that an applicable state or local legal requirements regarding nepotism is more restrictive than 20 CFR 683.200, the state or local requirement shall be followed.
4. SUBGRANTEE certifies that it did not exert undue influence upon any SUBGRANTOR board member or employee with respect to their vote to award the funds under this Agreement to SUBGRANTEE.
5. SUBGRANTEE, their officers, and employees, shall not acquire any interest, whether personal, business, direct or indirect, that is incompatible, in conflict with, or would compromise the discharge and fulfillment of SUBGRANTEE's functions and responsibilities under this Agreement and to disclose any such the interest in writing to SUBGRANTOR.
6. SUBGRANTEE shall establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
7. SUBGRANTEE certifies, by executing this Agreement, that no party who holds a position listed or described in ORC 3517.13 (I) or (J), has made, while in such position, one (1) or more personal monetary contributions in excess of \$1,000.00 to SUBGRANTOR's elected officials campaigns or to the current Governor or to the Governor's campaign committee when the Governor was a candidate for office within the previous 2 calendar years.

G. SUBGRANTEE shall comply with WIOA Section 195 with respect to prohibitions against lobbying and shall refrain from using WIOA funds for publicity or propaganda, the preparation,

distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat a candidate or the enactment of legislation before Congress or any State or local legislature or legislative body, or any proposed or pending regulation, administrative action, or order issued by the executive branch of State or local government.

1. SUBGRANTEE shall not use WIOA funds to pay the salary or expenses of a lobbyist, or influence the enactment or issuance of legislation, appropriations, regulations, administrative action, or an Executive order proposed or pending before Congress or any State government, or a State or local legislature or legislative body.
 2. SUBGRANTEE shall not use federal funds to influence, attempt to influence, or otherwise lobby Congress or any federal agency in connection with any contract, grant, cooperative agreement, or loan.
 3. SUBGRANTEE shall comply with all lobbying restrictions, including 31 USC 1352, 2 USC 1601, 29 CFR 93, and any other federal law or rule pertaining to lobbying and if SUBGRANTEE receives funds in excess of One Hundred Thousand and 00/100 (\$100,000.00), SUBGRANTEE will execute Standard Form-LLL, "Disclosure Form to Report Lobbying," and shall include the language of this certification in all subawards, subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements.
 4. SUBGRANTEE shall comply with the Ohio executive agency lobbying restrictions contained in ORC 121.60 to 121.69.
- H. SUBGRANTEE agrees to cooperate with ODJFS and any child support enforcement agency in ensuring that SUBGRANTEE, their employees, and subrecipients and subcontractors meet child support obligations established by state and federal law including present and future compliance with any court or valid administrative order for the withholding of support issued pursuant to the applicable sections of ORC Chapters 3119, 3121, 3123, and 3125.
- I. If any activities funded hereunder call for services to minors, SUBGRANTEE, agrees to comply with the Pro-Children Act of 1994, 45 CFR 98.13, that requires smoking to be banned in any portion of any indoor facility owned, leased, or contracted by an entity that will routinely or regularly use the facility for the provision of health care services, day care, library services, or education to children under the age of 18.
- J. SUBGRANTEE, their officers, employees, subrecipients and/or any independent contractors associated with this Agreement agree to comply with 29 CFR 94 and all other applicable state and federal laws regarding a drug-free workplace and to make a good faith effort to maintain a drug-free workplace. SUBGRANTEE shall make a good faith effort to ensure that none of their officers, employees, members, and subrecipients or subcontractors will purchase, transfer, use, or possess illegal drugs or alcohol or abuse prescription drugs in any way while working or while on public property.
- K. SUBGRANTEE agrees not to discriminate against individuals who have or are participating in any work program administered by any county department of Job and Family Services under ORC Chapters 5101 or 5107.

- L. To the extent possible, SUBGRANTEE agrees to provide priority of service to veterans and covered spouses for any qualified job training program as required under the Jobs for Veterans Act 38 USC 4215, as implemented by 20 CFR 1010.
- M. To the greatest extent practicable, per WIOA Section 502, SUBGRANTEE agrees to use funds provided hereunder to purchase American made equipment and products.
- N. Per WIOA Section 194(15), SUBGRANTEE agrees to comply with all salary and bonus limitations.
- O. SUBGRANTEE agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401-7671q) and the Federal Water Pollution Control Act as amended (33 USC 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the United States Environmental Protection Agency (USEPA) and ODJFS. SUBGRANTEE agrees to comply with all applicable standards, orders or regulations issued pursuant to the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act in accordance with 42 USC 6201. Violations must be reported to the Federal awarding agency and the Regional Office of the USEPA and ODJFS.
- P. SUBGRANTEE will comply with the reporting requirements found in Appendix A of The Transparency Act (2 CFR 170).
- Q. As applicable SUBGRANTEE will comply with the provision of 2 CFR, Subtitle A, Chapter I, and Part 25 regarding Central Contractor Registration and Universal Identifier Requirements.
- R. SUBGRANTEE shall comply with 22 USC 7104(g), Trafficking Victims Protection Act of 2000, as amended, and shall insert this prohibition into any subaward or subcontract.
- S. SUBGRANTEE shall adopt and enforce on-the-job seat belt policies and programs for their employees when operating vehicles, whether organizationally owned or rented or personally owned.
- T. Pursuant to Presidential Executive Order 13513: Section 4, *Text Messaging While Driving by Government Contractors, Subcontractors, and Recipients and Subrecipients*, SUBGRANTEE, and all subcontractors and subrecipients paid with funds provided hereunder shall adopt and enforce policies that ban text messaging while driving company-owned or rented vehicles or government-owned or government-leased, or government-rented vehicles when on official government business or when performing any work for or on behalf of the government, and to conduct initiatives of the type described in Section 3(a) of the Executive Order.
- U. SUBGRANTEE certifies that they are in compliance with all other applicable federal and state laws, regulations, and rules and will require the same certification from its subgrantees or subcontractors.
- V. SUBGRANTEE shall comply with WIOA Section 188(a)(3) which prohibits the use of funds to employ participants to carry out the construction, operation, or maintenance of any part of any facility used for sectarian instruction or as a place for religious worship.

1. Participants may be trained in religious activities only when the assistance is provided indirectly within the meaning Establishment Clause of the United States Constitution or for the of maintenance of facilities that are not primarily used for instruction or worship and are operated by organizations providing services to WIOA participants.
2. SUBGRANTEE shall comply with requirements for equal treatment of religious organizations and protection of the religious liberty of DOL social service providers and beneficiaries.

ARTICLE XII: CONFIDENTIALITY

- A. To the extent that SUBGRANTOR can grant SUBGRANTEE access to confidential and /or protected data covered by this paragraph, sub paragraphs 1 – 23, SUBGRANTEE shall adhere to
1. WIOA Section 185(a)(4)(B), codified at 29 USC 3245(a)(4)(B).
 2. WIOA Section 501 which provides for the protection of student records and prohibits the creation of a national database containing personally identifiable information.
 3. The Privacy Act (5 USC 552a).
 4. 7 USC 2020(e)(8).
 5. The Family Educational and Privacy Rights Act, which provides for the protection of student records, 20 USC 1232g, and WIOA Sections 102(b)(2)(C)(v)(III), 116(i)(3), 122(d)(4), and 501(a)
 6. 29 USC 701(a)(4) and (c)(2) and 29 USC 751.
 7. 20 CFR 603 providing for the confidentiality and limitations on disclosure of state Unemployment Compensation information.
 8. 29 CFR 71.14(a)(2) and (c) regarding the use of non-public information.
 9. 34 CFR 361.38 which applies to the protection, use and release of personal information of Vocational Rehabilitation Services participants.
 10. ORC 149.43(A)(1), lists records that are exempted from treatment as public records.
 11. ORC 149.431 as applicable to records of governmental or nonprofit organizations receiving governmental funds.
 12. ORC 1347.01(E).
 13. ORC 1347.12 regarding disclosure of security breach of computerized personal information data.

14. ORC 3304.21 regarding use of information relative to participants of programs administered by Opportunities for Ohioans with Disabilities.
 15. ORC 4141.21, 4141.22, and 4141.99 regarding use and disclosure of Unemployment Compensation records.
 16. ORC 5101.27 Restricting Disclosure of identifying information regarding public assistance applicants and recipients.
 17. OAC 5101:1-1-03 regarding confidentiality of TANF applicant/recipient information.
 18. OAC 5101:1-1-36. IEVS.
 19. OAC 5101:4-1-13(C) regarding confidentiality of SNAP applicant/recipient information.
 17. OAC 5101:9-9-21(H)(3) and 5101:9-9-25.1. Requiring county family services and workforce agencies to safeguard and protect all applicant and recipient information and federal tax information, in accordance with state and federal laws and regulations.
 20. OAC Sections 5101:9-22-15 and 5101:9-22-16 regarding release of and access to confidential personal information.
 21. OAC 4141-43-01 and 4141-43-02 regarding confidentiality and permissible uses and disclosures of employment and training information, wage information, employer information, and unemployment claimant information.
 22. OAC 3304-2-63 regarding use of information relative to participants of Ohio's Vocational Rehabilitation Programs.
 23. USDOL TEGL 39-11, "Guidance on the Handling and Protection of Personally Identifiable Information," June 28, 2012.
- B. In the event SUBGRANTEE enters into a sub agreement with a third party subgrantee shall make a determination regarding whether data identified as confidential will be collected or accessed by subgrantee and whether the applicable federal and state confidentiality rules governing the data allows disclosure to the prospective third party subgrantee. In such instance SUBGRANTEE shall include all the provisions listed in Article XII paragraph A sub-paragraphs 1 - 23 in any agreements with the third party subgrantee.
- C. SUBGRANTEE shall ensure that no ODJFS confidential information is disclosed to third parties or to unauthorized individuals without the express written consent of SUBGRANTOR and ODJFS.
- D. SUBGRANTEE shall ensure that the collection and use of any information, systems, or records that contain confidential data will be limited to purposes of the specific programs and activities to which the data pertains or for which the data was generated or collected.

- E. SUBGRANTEE shall ensure that access to software systems and files under its control containing confidential information will be limited to authorized staff members who are assigned responsibilities in support of the program or service to which the data pertains and who must access the information to perform those responsibilities. SUBGRANTEE expressly agrees to take measures to ensure that no confidential information is accessible by unauthorized individuals.
- F. SUBGRANTEE shall maintain a current list of staff members who are authorized to access confidential information and will identify the types of data and data sources that the authorized staff members will be permitted to access.
- G. SUBGRANTEE will ensure that all staff members authorized to access confidential data are aware of the requirements and restrictions that pertain to the data and the penalties for disclosure or misuse.

ARTICLE XIII. MISCELLANEOUS PROVISIONS

- A. **Limitation of Liability:** To the extent permitted by law, SUBGRANTOR Area 21 agrees to be liable for any and all of its own negligent actions. To the extent permitted by law, SUBGRANTEE agrees to be liable for any and all of its own negligent actions. In no event will either party be liable for any indirect or consequential damages, even if either party to this Agreement knew or should have known of the possibility of such damages. This provision DOES NOT relieve SUBGRANTEE from exclusive and one hundred percent (100%) liability) for the misuse, mismanagement and/or non-compliant use of WIOA funds made available to SUBGRANTEE under this Agreement.
- B. **Choice of Law; Venue; Partial Invalidity:** This Agreement will be governed, construed, and enforced in accordance with the laws of the State of Ohio. Should any portion of this Subgrant Agreement be found unenforceable by operation of statute or by administrative or judicial decision, the remaining portions of this Subgrant Agreement will not be affected as long as the absence of the illegal or unenforceable provision does not render the performance of the remainder of this Agreement impossible. Venue for any action brought in connection with this agreement shall be in Fairfield County.
- C. **Construction:** Nothing in this Agreement is to be construed to provide an obligation for any amount or level of funding, resources, or other commitment by SUBGRANTOR to SUBGRANTEE. Nothing in this Agreement is to be construed to provide a cause of action in any state or federal court or in an administrative forum against SUBGRANTOR Area 21 or Fairfield County, or any of its elected officials, officers, workforce board members or employees.
- D. **Liens:** SUBGRANTEE shall not permit any lien or claim to be filed or prosecuted against SUBGRANTOR Area 21 because of any labor, services, or materials furnished. If SUBGRANTEE fails, neglects, or refuses to make prompt payment of any claims for labor, services, or materials furnished to SUBGRANTEE in connection with this Agreement, SUBGRANTOR may at their discretion, but not under any obligation, pay those claims and charge the amount of payment against the funds due or to become due to SUBGRANTEE under this Agreement.
- E. **Delay:** Neither SUBGRANTOR nor SUBGRANTEE will be liable for any delay in its performance that arises from causes beyond its control and without its negligence or fault.

The delaying party will notify the other promptly of any material delay in performance and will specify in writing the proposed revised performance date as soon as practicable after notice of delay. The delaying party must also describe the cause of the delay and its proposal to remove or mitigate the delay. Notices will be sent pursuant to ARTICLE IX. In the event of excusable delay, the date of performance or delivery of products may be extended by amendment, if applicable, for a time period equal to that lost due to the excusable delay. Reliance on a claim of excusable delay may only be asserted if the delaying party has taken reasonable steps to mitigate or avoid the delay. Items that are controllable by any subcontractor or subrecipient of SUBGRANTEE will be considered controllable by SUBGRANTEE except for third-party manufacturers supplying commercial items and over whom SUBGRANTEE has no legal control. The final determination of whether an instance of delay is excusable lies with SUBGRANTOR Area 21 in its discretion.

G. Intellectual Property

1. **Infringement of Patent or Copyright:** To the extent allowable by law and subject to ORC 109.02, SUBGRANTEE agrees to indemnify SUBGRANTOR and to defend any suit or proceeding brought against SUBGRANTOR Area 21, any elected official, officer, workforce board member or employee of SUBGRANTOR acting in his or her official capacity, or Fairfield County due to any alleged infringement of patent or copyright arising out of performance of this Agreement, including all work, services, materials, reports, studies, and computer programs provided by SUBGRANTEE. SUBGRANTOR Area 21 will provide prompt written notification of such suit or proceeding to SUBGRANTEE as appropriate. SUBGRANTOR Area 21 may participate in the defense of any such action. SUBGRANTEE agrees to pay all damages and costs awarded against SUBGRANTOR Area 21, any elected official, workforce board member, officer or employee of SUBGRANTOR or Fairfield County as a result of any suit or proceeding referred to in this Section. If any materials, reports, or studies provided by SUBGRANTEE are found to infringe trademark or copyright or patent rights SUBGRANTEE at its own expense and option may procure the right to publish or continue use of materials, reports, or studies in question or replace them with non-infringing items of equal value; or modify them so that they no longer infringe a trademark, copyright or patent. SUBGRANTEE obligations under this paragraph shall survive the termination of this Agreement.
2. SUBGRANTOR, ODJFS and the Federal Government shall be granted a paid-up, nonexclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use for federal, State and SUBGRANTOR purposes:
 - a. The copyright in all products developed with funds provided hereunder, including a subgrant or subcontract to this Agreement; and
 - b. Any rights of copyright to which SUBGRANTEE, or a subrecipient or sub contractor purchases ownership under an award (including but not limited to: curricula, training models, technical assistance products, and any related materials). Such uses include, but are not limited to the right to modify and distribute such products worldwide by any means, electronically or otherwise. Federal funds may not be used to pay any royalty or licensing fee

associated with such copyrighted material, although they may be used to pay costs for obtaining a copy which is limited to the developer/seller costs of copying and shipping. If revenues are generated through selling products developed with grant funds, including intellectual property, these revenues shall be deemed program income. Program income shall added to the grant and must be expended for allowable grant activities.

3. If applicable, the following shall be affixed to all products developed in whole or in part with grant funds:

"This workforce solution was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. The solution was created by subgrantee and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This solution is copyrighted by the institution that created it. Internal use, by an organization and/or personal use by an individual for non-commercial purposes, is permissible. All other uses require the prior authorization of the copyright owner."

- H. **Risk Assessment.** In accordance with 2 CFR 200.331 and 2 CFR 200.207, ODJFS as a pass-through entity evaluates SUBGRANTOR and SUBGRANTOR may evaluate SUBGRANTEE's risk of noncompliance with federal statutes, regulations, and the terms and conditions of the subaward. If deemed required, SUBGRANTEE agrees to comply with specific conditions and monitoring requirements posed by SUBGRANTOR or ODJFS to ensure proper accountability and compliance with program requirements and achievement of performance goals.
- I. **Counterpart Language.** This Agreement may be executed in one (1) or more than one (1) counterparts and each executed counterpart will be considered an original, provided that such counterpart is delivered to the other party by facsimile, mail courier or electronic mail, all of which together will constitute one (1) and the same agreement.

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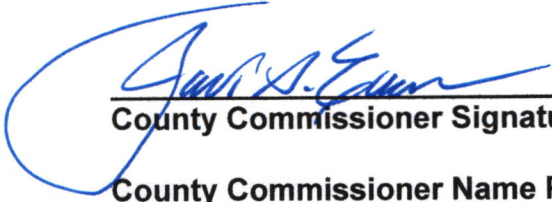
SIGNATURE SHEET

County Commissioner Name Printed:

JAMES E. LOWE

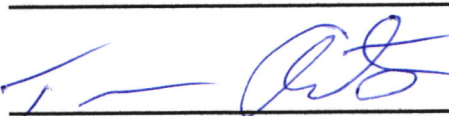
County Commissioner Signature

County Commissioner Name Printed:

JACK A. EVERSON

County Commissioner Signature

County Commissioner Name Printed:



County Commissioner Signature

County Commissioner Name Printed:

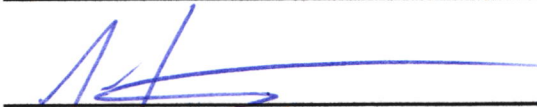
TIM EBERTS

County Commissioner Signature

County Commissioner Name Printed:

County Commissioner Signature

County Commissioner Name Printed:

JASON D'ONOFRIO

County Commissioner Signature

Agency Director Name Printed:

Jody Walker

Agency Director Signature

Area 20 Director Name Printed:

Area 20 Director Signature

Prosecutor's Approval Page

Resolution No.

A resolution to authorize the approval of the OMJ Center contract between South Central Ohio Job and Family Services and the Fairfield County Board of County Commissioners.

(Fairfield County Economic & Workforce Development)

Approved as to form on 7/16/2025 5:32:34 PM by Steven Darnell,

Resolution No. 2025-07.22.c

A resolution to authorize the approval of the OMJ Center contract between South Central Ohio Job and Family Services and the Fairfield County Board of County Commissioners

(Fairfield County Economic & Workforce Development)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for overtime expenses

WHEREAS, additional appropriations are needed in the major expenditure object category for 2024 Motor Vehicle and

WHEREAS, appropriate from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

\$25,000.00	16202403-Personal Services
-------------	----------------------------

Prepared by: Julie Huggins
cc: Engineer

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for overtime expenses

For Auditor's Office Use Only:

16202403-513000 \$25,000.00

Prepared by: Julie Huggins
cc: Engineer

Resolution No. 2025-07.22.d

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for overtime expenses

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials & supplies

WHEREAS, additional appropriations are needed in the major expenditure object category for 2024 Motor Vehicle and

WHEREAS, appropriate from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

\$75,000.00 16202405-Materials & Supplies

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials & supplies

For Auditor's Office Use Only:

16202405-560000 \$75,000.00

Prepared by: Julie Huggins
cc: Engineer

Resolution No. 2025-07.22.e

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials & supplies

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for contractual services

WHEREAS, additional appropriations are needed in the major expenditure object category for 2024 Motor Vehicle and

WHEREAS, appropriate from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

\$20,000.00	16202405-Contractual Services
-------------	-------------------------------

Prepared by: Julie Huggins
cc: Engineer

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for contractual services

For Auditor's Office Use Only:

16202405-530000 \$20,000.00

Prepared by: Julie Huggins
cc: Engineer

Resolution No. 2025-07.22.f

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for contractual services

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

2025-07-07
A Resolution Authorizing the Approval of a Construction Agreement and Bid Award with Spires Paving Company, Inc.

WHEREAS, The Board of County Commissioners is responsible for maintaining the parking areas at each of its buildings and facilities in a good and safe condition for County employees and customers; and

WHEREAS, the existing parking areas at the Government Services Building location are in need of improvements requiring asphalt resurfacing, and striping; and

WHEREAS, the opening of sealed bids on June 27, 2025, for the Parking Lot Improvements Project-Government Services Building resulted in the following total bid amounts;

• Spires Paving Company, Inc	\$133,932.50
• Saorsa Construction Ohio, Inc.	\$134,379.00
• M & B Blacktop	\$185,371.50

WHEREAS, the Facilities Director and County Administrator have reviewed the bids received and are recommending that a Contract for the construction be awarded to Spires Paving Company, a responsive and responsible Bidder, for the total contract amount of \$133,932.50 and

WHEREAS, funds have been placed in the capital projects fund for the specific purpose of the Parking Lot Improvements Project-Government Services Building, and a purchase order encumbering the funds for the services has been acquired; and

WHEREAS, the agreement with Spires Paving Company, for construction services, as attached, has been approved to form by the County Prosecutor, and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Board of County Commissioners approves the attached Construction Agreement in the amount of \$133,932.50 with Spires Paving Company, and authorizes the board president to sign the documents.

Section 2. The Clerk of the Board of Commissioners will provide a signed reproduction copy to Spires Paving Company, for their record.

ROUTING FORM FOR CONTRACTS

The undersigned designee of the County affirms that he/she has reviewed the attached contract to ensure that it complies with County's needs and previous negotiations. The undersigned designee further affirms that the County has complied with the competitive selection process, as prescribed by Ohio Revised Code 9.17, and the applicable sections as outlined on this form, by selecting the applicable boxes below.

- A. ☐ Goods and/or Services in excess of \$77,250.00—competitively selected via an Invitation to Bid, pursuant to R.C. 307.86-307.92
- B. ☐ Goods and/or Services in excess of \$77,250.00—competitively selected via a Request for Proposals, pursuant to R.C. 307.862
- C. ☐ Public Improvement contracts—competitively selected pursuant to R.C. 153.08-153.12
- D. ☐ Architect/Engineer design services for public improvements—selected through the Request for Qualifications process pursuant to R.C. 153.65-153.72
- E. ☐ County Road Improvement/Construction—competitively selected pursuant to R.C. 5555.61
- F. ☐ The subject matter was exempt from competitive selection for the following reason(s):
1. ☐ Under \$77,250.00
 2. ☐ State Term #: _____ (copy of State Term Contract must be attached)
 3. ☐ ODOT Term #: _____ (See R.C. 5513.01)
 4. ☐ Professional Services (See the list of exempted occupations/services under R.C. 307.86)
 5. ☐ Emergency (Follow procedure under ORC 307.86(A))
 6. ☐ Sole Source (attach documentation as to why contract is sole source)
 7. ☐ Other: _____ (cite to authority or explain why matter is exempt from competitive bidding)
- G. ☐ Agreement not subject to Sections A-F (explain): _____
- H. ☐ Compliance with Fairfield County Board of Commissioners Procurement Guidelines
1. ☐ No County employee, employee's family member, or employee's business associate has an interest in this contract OR such interest has been disclosed and reviewed by the Prosecutor's Office
 2. ☐ No Finding for Recovery against Vendor as required under R.C. 9.24 (search via "Certified Search" on <http://ffr.ohioauditor.gov/>)
 3. ☐ Obtained 3 quotes for purchases under \$77,250.00 (as applicable)
 4. ☐ Purchase Order is included with Agreement

Signed this _____ day of _____, 20_____.


Name and Title

*** Please note that this checklist only addresses County and statutory requirements. If a contract is paid for with state and/or federal funds, please consult with the appropriate state and/or federal agency to ensure your department is complying with any additional requirements. By submitting a request for approval, you are certifying you have addressed County, statutory, and grant requirements.***



Office of Auditor of State
88 East Broad Street
Post Office Box 1140
Columbus, OH 43216-1140

Auditor of State - Unresolved Findings for Recovery Certified Search

(614) 466-4514
(800) 282-0370

I have searched The Auditor of State's unresolved findings for recovery database using the following criteria:

Contractor's Information:

Name: **Tootle, Bill**

Organization: **Spires Paving Company**

Date: **7/1/2025 10:38:52 AM**

This search produced the following list of **4** possible matches:

Name/Organization	Address
Flynn, Bill	
Infinite Learning Tool	4249 Eastland Square Drive
Spiker, Andrew	7545 Bradford Road
Spiker, Scott	PO Box 400, 207 Angle Street

The above list represents possible matches for the search criteria you entered. Please note that pursuant to ORC 9.24, only the person (which includes an organization) actually named in the finding for recovery is prohibited from being awarded a contract.

If the person you are searching for appears on this list, it means that the person has one or more findings for recovery and is prohibited from being awarded a contract described in ORC 9.24, unless one of the exceptions in that section apply.

If the person you are searching for does not appear on this list, an initialed copy of this page can serve as documentation of your compliance with ORC 9.24(E).

Please note that pursuant to ORC 9.24, it is the responsibility of the public office to verify that a person to whom it plans to award a contract does not appear in the Auditor of State's database. The Auditor of State's office is not responsible for inaccurate search results caused by user error or other circumstances beyond the Auditor of State's control.

ORIGINAL

Carri L. Brown, PhD, MBA, CGFM

Purchase Order

Fiscal Year 2025

Page: 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS.Purchase Order # **25005149 - 00**

Delivery must be made within doors of specified destination.

Expiration Date: 03/15/2026

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T
OCOUNTY COMMISSIONERS
210 E MAIN ST 3RD FLOOR
LANCASTER, OH 43130Fairfield County Auditor
210 East Main Street
Lancaster, Ohio 43130
Revisions: 000V
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O
RSPIRES PAVING COMPANY
1480 SUGAR GROVE RD. SE
LANCASTER, OH 43130S
H
I
P
T
OMAINTENANCE DEPARTMENT
240 BALDWIN DRIVE
LANCASTER, OH 43130

VENDOR PHONE NUMBER		VENDOR FAX NUMBER		REQUISITION NUMBER		DELIVERY REFERENCE			
740-653-6837		740-653-6839		5670					
DATE ORDERED		VENDOR NUMBER		DATE REQUIRED		FREIGHT METHOD/TERMS		DEPARTMENT/LOCATION	
07/01/2025		79050						COMM-MAINTENANCE	
NOTES									

PO Requisitioner Name : Staci Knisley

E mail Address : staci.knisley@fairfieldcountyohio.gov

ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	239 W. Main St - 2025 Parking Lot Resurfacing Project GL Account: 12343500 - 570000	1.0	EACH	\$133,932.50	\$133,932.50
GL SUMMARY					
12343500 - 570000		\$133,932.50			

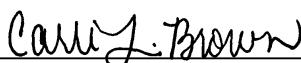
Invoice Date ____/____/____ Invoice Amount \$ _____ To Be paid ____/____/____ Warrant # _____

COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount \$133,932.50 required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the County Treasury or in process of collection to the credit of the submitted Fund(s) free from any obligation or certification now outstanding.

Date: 07/01/2025

7/22/25



Auditor Fairfield County, OH

Purchase Order Total **\$133,932.50**

147

For Department Use ONLY

GENERAL SERVICES AGREEMENT

This AGREEMENT, made this 8th day of July, 2025 by and between Spires Paving Company, Inc., and the Fairfield County Commissioners, 210 East Main Street Room 300, Lancaster, Ohio 43130 (The Board) for 2025 Resurfacing Project - Government Services Building in Fairfield County.

WITNESSETH: That the parties hereto, for and in consideration of Covenants and Agreement to be performed by each as hereinafter set forth, do hereby agree as follows:

The Contractor agrees to provide all materials, supplies, equipment, labor, and supervision necessary, and perform, as an independent contractor, the following described work as set forth in the attached "Proposal," and further described in attached "Exhibit A."

1. Contract term (if applicable) from July 8, 2025 (Beginning Date) to November 30, 2025 (Ending Date).
2. The total amount of the contract cannot exceed \$133,932.50, unless otherwise limited or expanded by amendment.
3. The Contractor will work during hours mutually agreeable and acceptable to both the Board and the Contractor.
4. The Contractor shall submit invoice(s) to the Board for work performed. Invoices will be submitted each month within 5 days of the end of the Second Monday of the month for services rendered during the month. The Contractor shall make all reasonable efforts to include all services provided during the service month on the invoice. The Board will make payment for all invoices received in accordance with the terms of this contract. The Board will only pay for those services outlined in the attached "Proposal," and further described in attached "Exhibit A."
5. The Board shall pay the Contractor for the performance of the work as set forth in the attached "Proposal," and further described in attached "Exhibit A." Specifications pertaining to this agreement will be strictly enforced.
6. Additional charges MUST be approved by the Board liaison in writing and will be based on additional time spent to complete the Work.
7. There will be no charge for extra work of an occasional, incidental, or reasonable emergency nature arising in the normal course of business conducted on the premises.
8. The Contractor will supervise and direct the work; however, the Board will, at all times, have access to the work.

9. The Board reserves the right to make, at any time during the progress of the work, such alterations in details of work as may be deemed necessary or desirable. Such alterations shall not invalidate this Agreement, and the Contractor agrees to perform the work as altered, the same as if it had been part of the original Agreement. In the event of an alteration the Contractor and the Board shall renegotiate the contract price to reflect the costs of the work so altered.
10. The Contractor shall make adequate provisions to ensure the security and safety of the Contractor's employees, equipment and supplies and shall comply with all OSHA regulations.
11. The Contractor guarantees to pay all payroll taxes, workers' compensation insurance and any or all other taxes that may be levied against payroll by City, State or Federal agencies. The Contractor shall furnish personal liability, property damage and theft insurance certificates in the amount of \$ 1,000,000.00 with \$ 1,000,000.00 umbrella policy, and a workers' compensation certificate, as applicable. The Contractor shall carefully screen and perform reference checks on all personnel associated with this Agreement in a satisfactory manner. In the event the Federal minimum wage law is increased, the Agreement will be increased correspondingly.
12. The Contractor agrees to protect, defend, indemnify, and hold the Board; its officers, employees, and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, including but not limited to attorney's fees, or liabilities of every kind and character arising out of or in connection with any acts or omissions, negligent or otherwise, of the Contractor or its employees, officers, agents, and subcontractors. The Contractor agrees to pay all damages, costs, and expenses, including but not limited to attorney's fees, of the Board; its officers, employees, and agents in defending any action arising out of the aforementioned acts or omissions.
13. The Contractor shall not permit liens or encumbrances to be filed against the Board property by reason of the Contractor's failure to pay for services performed or materials furnished hereunder. The Contractor shall not assign this Agreement or any interest therein or any monies due or to become due thereunder voluntarily, involuntarily or by operation of law. Nor shall the Contractor subcontract any of its duties hereunder without the Board's prior written consent.
14. In the event the Board provides its written consent to a Subcontractor, the Contractor shall indemnify and save the Board and the Board's agents and employees harmless from all claims growing out of the lawful demands of Subcontractor's laborers, workmen, mechanics, materialmen, and furnishers of machinery and parts thereof, equipment, tools, and all supplies, incurred in the furtherance of the performance of the work. The Contractor shall, at the Board's request, furnish satisfactory evidence that all obligations of the nature designated above have been paid, discharged, or waived. If the Contractor fails to do so the Board may, after having notified the Contractor, either pay unpaid bills or withhold from the Contractor's unpaid compensation a sum of money deemed reasonably sufficient to pay any and all such lawful claims until satisfactory evidence is furnished that all liabilities have been fully discharged whereupon payment to the Contractor shall be resumed, in accordance with the terms of this Agreement, but in no event shall the provisions of this sentence be construed to impose any obligations upon the Board to either The Contractor, his Surety, if applicable, or any third party. In paying any unpaid bills of the Contractor, any payment so made by the Board shall be considered

as a payment made under the Agreement by the Board to the Contractor and the Board shall not be liable to the Contractor for any such payments in good faith.

15. The Contractor is responsible for all property damage caused by its employees. Said repair or replacement shall be accomplished within ten calendar days of notification. The Sheriff's Office will investigate all accidents and shall make a report.
16. The Contractor certifies it is an equal opportunity employer and shall remain in compliance with state and federal civil rights and non-discrimination laws and regulations including but not limited to Title VI and Title VII of the Civil Rights Act of 1964 as amended, the Rehabilitation Act of 1973, the Americans with Disabilities Act, the Age Discrimination Act of 1975, the Age Discrimination in Employment Act as amended, and the Ohio Civil Rights Law. During the performance of this Agreement, the Contractor will not discriminate against any employee, contract worker, or applicant for employment because of race, color, religion, sex, sexual orientation, national origin, ancestry, disability, Vietnam-era veteran status, age, political belief, or place of birth. Such action shall include, but is not limited to, the following: employment, upgrading, demotion or transfer; recruitment advertising, layoff, or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship; and the procurement of materials and equipment. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices stating that the Contractor complies with all applicable federal and state non-discrimination laws. The Contractor agrees not to establish or knowingly permit any such practice or practices of discrimination or segregation in reference to anything related to this Agreement, or in reference to any contractors or subcontractors of said Contractor.
17. The Contractor certifies and affirms that the Contractor will comply with all applicable state and federal laws regarding a drug-free workplace. The Contractor will make a good faith effort to ensure that all employees performing duties or responsibilities under this Agreement, while working on the state, county, or private property, will not purchase, transfer, use or possess illegal drugs or alcohol, or abuse prescription drugs in any way.
18. The Contractor warrants that its services and/or goods shall be performed and/or provided in a professional and work like manner in accordance with applicable professional standards. The Contractor shall guarantee all materials and equipment furnished and work performed for a period of one year from the date of completion. The Contractor warrants and guarantees for a period of one year from the date of completion of the improvement, that it is free from all defects due to faulty materials or workmanship, and The Contractor shall promptly make corrections as may be necessary by reason of such defects. The Board will give notice of observed defects with reasonable promptness. In the event that The Contractor should fail to make repairs, adjustments, or other work, which may be made necessary by such defects, The Board may do so and charge The Contractor the cost thereby incurred. If applicable, THE CONTRACT BOND SHALL REMAIN IN FULL FORCE AND EFFECT THROUGH THE GUARANTEE PERIOD.

19. When the work is completed, the site shall be cleaned of all rubbish and debris caused by the construction and/or demolition. All temporary structures, surplus materials, and equipment shall be removed and the project left in a neat and presentable condition.
20. After ten (10) days from delivery of a Written Notice to The Contractor, the Board may, without cause and without prejudice to any other right or remedy, elect to terminate this agreement. In such case, The Contractor shall be paid for all work executed and any expense sustained, unless such termination was due to the act or conduct of the Contractor.
21. This Agreement is a matter of public record under the laws of the State of Ohio. The Contractor agrees to make copies of this Agreement promptly available to any requesting party. Upon request made pursuant to Ohio law, the Board shall make available the Agreement and all public records generated as a result of this Agreement. By entering into this Agreement, the Contractor acknowledges and understands that records maintained by the Contractor pursuant to this Agreement may be deemed public records and subject to disclosure under Ohio law. The Contractor shall comply with the Ohio public records law.
22. The Contractor warrants that at the time of entering into this Agreement, it has no interest in nor shall it acquire any interest, direct or indirect, in any contract, which will impede its ability to perform the services under this Agreement. The Contractor has no knowledge of any situation, which would be a conflict of interest. It is understood that a conflict of interest occurs when a Board employee will gain financially or receive personal favors as a result of the signing or implementation of this Agreement. The Contractor shall report the discovery of any potential conflict of interest to the Board. Should a conflict of interest be discovered during the term of this contract, the Board may exercise any right under this Agreement, including termination.
23. Nothing in this Agreement establishes a partnership, association, or joint venture with the Contractor in the conduct of the provisions of this Agreement. The Contractor shall at all times have the status of an independent without the right or authority to impose tort, contractual, or any other liability on the Board.
24. This instrument embodies the entire agreement between the parties, and any prior understanding, agreement, or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated into this Agreement. There are no promises, terms, conditions, or obligations other than those contained within this Agreement. This Agreement shall supersede all previous communications, representations, or contracts, either written or oral, between the parties to this Agreement.
25. If any term or provision of this Agreement or the application of such term or provision to any person or circumstance shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement or the application of such term or provision to any persons or circumstances other than those as to which it is held to be invalid or unenforceable, shall remain unaffected and each term and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

26. Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party. All amendments and changes shall be dated and become part of the original Agreement. The terms of this Agreement are hereby agreed to by both parties, as shown by the signatures of representatives of each.
27. The Agreement shall for all purposes be construed and enforced under and in accordance with the Laws of the State of Ohio and shall have been deemed to have been executed in Fairfield County, Ohio. Further, the parties agree to submit to the jurisdiction of, and agree that the venue is proper in the Fairfield County Common Pleas Court, Fairfield County, Ohio.

In Witness Whereof, the parties hereto have executed this Agreement, in duplicate, as of the 9th day of July 2025.

Spires Paving Comapny, Inc.

CONTRACTOR

Richard Arganbright V.P.

PRINTED NAME OF CONTRACTOR

DATE

7/9/25
84-4749252

TAX ID NUMBER

FAIRFIELD COUNTY

PRINTED NAME OF FAIRFIELD COUNTY

DATE

31-6400066

TAX ID NUMBER

CONTRACT FORM A

Fairfield County Commissioners

2025 PARKING LOT IMPROVEMENT PROJECT

BID FORM

Bids Must be submitted on this form only.

(Type or Print Clearly)

Prevailing Wage
Rates Apply

REF. NO.	ITEM NO.	ESTIMATED QUANTITY (A)	UNIT (B)	DESCRIPTION (C)	UNIT PRICE TOTAL (D)	TOTAL COST (A x D)=(E) (E)
1	202	6817	SQ YD	Wearing Course Removed	2.72	18,542. ²⁴
2	253	600	SQ YD	Pavement Repair, as Directed by Owner	20"	12,066. ⁰⁰
3	441	285	CU YD	1.5" Asphalt Concrete Surface Course, Type 1, (PG 64-22)	256."	72,996. ³⁵
4	407	614	GALLON	Non-Tracking Tack Coat (0.09 GAL/SY)	4.89	3002. ⁴⁶
5	624	1	LUMP	Mobilization	1,000. ⁰⁰	1,000. ⁰⁰
6	641	1	LUMP	Pavement Marking	2,000. ⁰⁰	2,000. ⁰⁰
7	441	95	CU YD	.5" Leveling Course ADDENDUM #1	256."	24,332. ⁴⁸

TOTAL AMOUNT OF BID: \$ 133,932.⁵⁰

Date

6-25-2025

Authorized Signature of Contractor

[Signature] pres.

Company Name

Spiral Parking Company Inc.

Printed Name

George Took



**ADDENDUM NO. 2
TO THE DRAWINGS, SPECIFICATIONS AND CONTRACT DOCUMENTS FOR:**

**FAIRFIELD COUNTY
2025 PARKING LOT IMPROVEMENT PROJECT
239 East Main Street
Lancaster, Ohio 43130**

**OWNER:
Board of Commissioners of Fairfield County Ohio
210 E Main St.,
Lancaster OH 43130**

1. Invitation to Bid

Estimated Key Dates

The following are the estimated key dates associated with the ITB process. Bids received after 9:00a.m. EDT on the Bid Due Date (as defined below) will not be considered.

BID DUE DATE AND BID OPENING DATE HAVE CHANGED

PUBLICATION DATE:	Tuesday, June 3, 2025
INQUIRY PERIOD BEGINS:	Friday, June 6, 2025, 8:00 a.m. EDT
PRE-BID MEETING:	Monday, June 9, 2025, 10:00 a.m. EDT
INQUIRY PERIOD ENDS:	Monday, June 16, 2025, 9:00 a.m., EDT
BID DUE DATE:	FRIDAY, JUNE 27, 2025, 10:00 A.M., EDT
BID OPENING DATE:	FRIDAY, JUNE 27, 2025, 10:00 A.M., EDT

- 2. Revised bid quantities for Items 3, 4, & 7. See "Bid Form A" below. Revised quantities in RED.**

x DTA pres.
Addendum Received on 6-21-25

CONTRACT FORM B

NON-COLLUSION AFFIDAVIT

State of Ohio)
) SS:
Fairfield County)

I Richard Arganbright being first duly sworn, deposes and says that
he/she is Vice President (Sole Owner, a Partner, President, Secretary, etc.)
of Spires Paving Company, Inc.

the party making the proposal; that such proposal is not made in the interest of or on behalf of any disclosed person, partnership, company, association, organization, or corporation, that such proposal is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly sought by agreement, communication or conference with anyone to fix the bid price of said bidder or of any other bidder, or to fix any overhead profit, or cost element of such bid price, or of that of any other bidder or to secure any advantage against Fairfield County; that all statements contained in such proposal are true; and further, that said bidder has not, directly or indirectly, submitted his bid price or any breakdown thereof, of the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith, to any corporation, partnership, company, association, public official or employee, organization, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in this general business.

Signed: Richard Arganbright Title: Vice President

SWORN to and SUBSCRIBED before me this 20 day of June, 2025 in
Fairfield County, State of Ohio.

My Commission expires: 3-3-26



GEORGE WILLIAM TOOTLE
Notary Public, State of Ohio
My Commission Expires 3-03-26

George William Tootle
NOTARY PUBLIC

CONTRACT DOCUMENT C

Contractor Equal Employment Opportunity Certification

During the performance of this contract, the undersigned agrees as follows:

1. The undersigned will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The undersigned will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The undersigned agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this equal opportunity (federally assisted construction) clause.
2. The undersigned will, in all solicitations or advertisements for employees placed by or on behalf of the undersigned, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
3. The undersigned will send to each labor union or representative of workers, with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representative of the undersigned's commitment under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The undersigned will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The undersigned will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and relevant orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the administering agency of the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the undersigned's non-compliance with the equal opportunity (federally assisted construction) clause of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part, and the undersigned may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No 11246 of September 24, 1965, or by rules, regulations, or order of the Secretary of Labor, or as provided by law.
7. The undersigned will include this equal opportunity (federally assisted construction) clause in every subcontract or purchase order unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order No 11246 of September 24, 1965, so that such provision will be binding upon each subcontract or vendor. The undersigned will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for non-compliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor, as a result of such direction by the administering agency the undersigned may request the United States to enter into such litigation to protect the interest of the United States.

(Signature)

(Date)

Richard Arganbright V.P.
(Name and Title of Signer, Please Print)

Spire's Paving Company, Inc.
(Firm or Company Name)

CONTRACT FORM D

AFFIDAVIT OF CONTRACTOR OR SUPPLIER FOR NON~DELINQUENCY OF PERSONAL PROPERTY TAXES PER O.R.C. SECTION 5719.042

STATE OF OHIO)
) SS
COUNTY OF FAIRFIELD)

TO: Fairfield County Commissioners

The undersigned, being first duly sworn, having submitted a bid for:

Spires Paving Company, Inc.

hereby states that we were not charged at the time the bid was submitted with any delinquent personal property taxes on the general tax list of personal property of any county in which you as a taxing district have territory and that we were not charged with delinquent personal property taxes on any such tax list.

In consideration of the award of the above contract, the above statement is incorporated in said contract as a covenant of the undersigned.

Richard Argenta V.P.
Contractor (Signature)

Sworn to before me and subscribed in my presence this 20 day of June, ~~2011~~ 2025

George William Tootle
Notary Public
Commission Expires: 3-3-26

Seal



GEORGE WILLIAM TOOTLE
Notary Public, State of Ohio
My Commission Expires 3-03-26

CONTRACT FORM E

DRUG FREE WORKPLACE

This is to certify that the undersigned Contractor complies with the Drug Free Workplace Act of 1988:

1. Any individual contractor must agree not to engage in the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance in the performance of this contract.
2. All organizations covered by the Drug-Free Workplace Act of 1988 are required to provide a drug-free workplace.

In the event of the Contractor's non-compliance with the drug free workplace certification, contracts may be cancelled, terminated, or suspended in whole or in part, and the Contractor may be declared ineligible for further contracts.

6/20/25

Date

Richard Arganbright V.P.
Authorized Signature of Contractor

Spires Paving Company, Inc.
Company Name

Richard Arganbright
Print Name

CONTRACT FORM F

In entering into a contract with Fairfield County (hereinafter "County"), a political subdivision of the State of Ohio, Spire Paving Company (hereinafter "Company") acknowledges that certain provisions, should and where they exist in the underlying contract, must be removed from the contract in order to comply with Ohio law. Pursuant to R.C. 307.901 and R.C. 5705.41(D)(1) (see, e.g., 2005 Ohio Atty.Gen. Ops. No. 2005-007), the County is prohibited by law from entering contracts that contain any of the following terms:

- 1) A provision that requires the County to indemnify or hold harmless another person;
- 2) A provision by which the County agrees to binding arbitration or any other binding extra-judicial dispute resolution process;
- 3) A provision that names a venue for any action or dispute against the County other than a court of proper jurisdiction in the County or that requires interpretation or governance under the laws of a state other than Ohio;
- 4) A provision that requires the County to agree to limit the liability for any direct loss to the county for bodily injury, death, or damage to property of the county caused by the negligence, intentional or willful misconduct, fraudulent act, recklessness, or other tortious conduct of a person or a person's employees or agents, or a provision that otherwise imposes an indemnification obligation on the County;
- 5) A provision that requires the County to be bound by a term or condition that is unknown to the county at the time of signing a contract, that is not specifically negotiated with the county, that may be unilaterally changed by the other party, or that is electronically accepted by a County employee;
- 6) A provision that provides for a person other than the prosecuting attorney, or an attorney employed pursuant to R.C. 305.14 or 309.09, to serve as legal counsel for the County;
- 7) A provision that is inconsistent with the County's obligations under R.C. 149.43;
- 8) A provision that limits the County's ability to recover the cost for a replacement contractor; or
- 9) A provision that subjects the County to the possibility of unknown future financial burdens. This includes attorney's fees, collection costs, liquidated damages, interest rates on delinquencies, or any other open-ended financial obligation term included in the agreement.

Considering Ohio law, the Company acknowledges the foregoing and hereby agrees to strike or remove any term that is prohibited under R.C. 307.901 and 5705.41(D)(1). The Company further agrees that if an offending term is not removed from the contract that the offending term is hereby unenforceable by operation of law.

Richard Arganbright V.P.
Company Representative Signature and Title

Richard Arganbright Spire Paving Company, Inc.
Company Representative Name and Company

6/20/25
Date

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. RABT ENTERPRISES, INC.	
2 Business name/disregarded entity name, if different from above SPIRES PAVING COMPANY, INC.	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ► _____	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) 5 Exemption from FATCA reporting code (if any) N/A <small>(Applies to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions. 1480 SUGAR GROVE RD. SE	Requester's name and address (optional)
6 City, state, and ZIP code LANCASTER, OH 43130	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-					
or								
Employer identification number								
8	4	-	4	7	4	9	2	5

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid acquisition or abandonment of secured property, completion of a sale, or completion of a disposition, item 2 does not apply.

Prosecutor's Approval Page

Resolution No.

A Resolution Authorizing the Approval of a Construction Agreement and Bid Award
with Spires Paving Company, Inc.

(Fairfield County Facilities)

Approved as to form on 7/15/2025 11:20:02 AM by Steven Darnell,

Resolution No. 2025-07.22.g

A Resolution Authorizing the Approval of a Construction Agreement and Bid Award with Spires Paving Company, Inc.

(Fairfield County Facilities)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a memo exp./ memo receipt for the costs of Transportation paid to Fairfield County Transit as a memo expenditure for fund# 2018 Public Assistance Fund

WHEREAS, FCJFS is responsible for paying Fairfield County Transit for their Transportation cost; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: That the Fairfield County Auditor reflect the following memo receipt:

12290800- 433000 Reimbursement - \$159,693.21

This amount represents monies owed to Lancaster-Fairfield Public Transit for FCJFS's cost paid to Fairfield County Transit as denoted in the attached documentation.

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of other expenses and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant reimbursing Fairfield County Transit for FCJFS's Transportation cost.

Memo expenditure as referenced in supporting documentation:

Vendor #5672 Fairfield County Transit

Account: 12201812-530000 Contractual Services

Amount: \$150,127.71

Account: 12201812-530005 Contract Services - Other

Amount: \$9,133.50

Account: 12201812-530003 PRC TANF

Amount: \$432.00

Prepared by: Brandi Downhour, Budget Manager

cc: Courtney Martin, Fairfield County Transit

FAIRFIELD COUNTY JOB AND FAMILY SERVICES
239 WEST MAIN ST
LANCASTER, OHIO 43130

Provider: Fairfield Public Transit Phone #: 740-681-5086
Address: 746 Lawrence Street City: Lancaster Zip Code: 43130

EXPENSES:	Current Month	Service Month: April	Year: 2025
Unit Rate	\$5.50	MOU Term From: July 2024 To: June 2025	
Flat Rate	\$30.00		
Total # of Trips	1636		
Total Trip Amount	\$49,080.00		
Total Wait Time	287		
Total Wait Time Amount	\$7,162.50		
Total # Miles	18,366		
Total Milage Amount	\$101,013.00		
NEMT Scheduler Salary/Fringe	\$4,379.71		
Total Cost for Service Month	\$161,635.21		
Adjustments			
TOTAL BILLED	\$161,635.21		

NEMT: \$150,127.71
TANF CCMEP: \$9,133.50
WIOA CCMEP: \$1,860.00
TANF: \$432.00

WIOA OTHER PURCHASED SERVICES
\$82.00

I hereby certify that all recipients provided transportation were duly authorized
Medicaid eligible individuals and that the transportation was provided in accordance
with Chapter 5160-15 of the OAC:

Signature of Provider: Aaron Kennedy

Title: Transit Director

Date: 5/12/2025

☒ Please check box indicating that you are authorized to submit invoice electronically

[E] April 2025-Transit Invoice

Incident ID: 2344140 

In Process

Details

Acct/Dept

Job & Family Services.CDHS

Type

General / Shared Finance

Service

IT Incidents & Service Requests / Incident

Priority

Medium

SLA

Finance Team SLA

Resolve By: Mon 8/11/25 1:45:00 PM

Created

Tue 7/15/25 2:15 PM by ITSupport ITSupport

Last Modified

Thu 7/17/25 9:17 AM by Michele White

Age

2 days old

Reviewer

Unassigned

Responsibility

JFS Finance / Jenette Lewis

Responded

Wed 7/16/25 8:42 AM by Jenette Lewis

Date(s)

Starts Tue 7/15/25



Description

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please see the attached Invoice from Fairfield County Transit for the month of April 2025. The attached also contains the breakdown of CCMEP, TANF and NET costs.

All rides have been verified and approved for payment.

CCMEP:

TANF: \$9,133.50

WIOA: \$1,860.00

Cash?: \$82.00. The trip will need paid out of funding other than CCMEP. Please see attached email.

TANF only:

\$432.00

NEMT:

\$145,748.00

Thank you!

Michele White, Program Contract Specialist

Finance



239 West Main Street
Lancaster, OH 43130



fcjfs.org



740-652-7684 (T)
740-689-4848 (F)



SAFE Children • STABLE Families • STRONG Community



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Requestor

Name

Michele White

Time Zone

(GMT-05:00)Eastern Time(US and Canada)

Company

Fairfield County

Title

Transportation / Fiscal Services Supervisor

Primary Email

michele.white@jfs.ohio.gov

Feed (9)

All

Communications

☒ Edits ☒ Status Changes ☒ Comments

Search...



Michele White

MW

I rechecked the totals for NET and still come up with \$145,748.00.

TANF trips: \$432.00

CCMEP:

WIOA: \$1,860.00

TANF: \$9,133.50

Cash fund? \$82.00

FCT scheduler: \$4,379.71

Total Invoice: \$161,635.21

Jenny, let me know if you are still getting a different total and I will recheck.

Thanks

Notified: Jenette Lewis <jenette.lewis@jfs.ohio.gov>, Jodi Smith <jodi.smith@jfs.ohio.gov>, Kellie Senig <K...

Thu 7/17/2025 9:17 AM

Michele White

MW

Yes, I approve the TANF and NET trips.

What is not adding up? The breakdown I provided covered all charges. Let me know, so I can make sure this does not happen with the June billing.

I attached the email regarding the \$82.00 charge. I am not sure what cash fund that can be taken from and thought you would know.

Do you want me to attach the approval emails from me and Jodi with the next billing?

Sorry for the confusion.

Michele

Notified: Jenette Lewis <jenette.lewis@jfs.ohio.gov>, Jodi Smith <jodi.smith@jfs.ohio.gov>, Kellie Senig <K...

Thu 7/17/2025 7:40 AM

Email Replies (private)

ER

Added Jenette Lewis as a contact for this incident.

Wed 7/16/2025 5:06 PM

Jenette Lewis

JL

Changed Status from **New** to **In Process**.

The numbers are not matching up to the invoice. I will need it noted on the invoice the WIOA CCMEP clients and TANF CCMEP clients. I also need a written approval in the ticket from both Michele and Jodi.

Jenny

Notified: Jodi Smith <jodi.smith@jfs.ohio.gov>, Michele White <michele.white@jfs.ohio.gov>

Wed 7/16/2025 8:42 AM

Jodi Smith

I approve this April CCMEP Transit invoice for payment...Jodi Smith

If you are referencing this invoice being off by \$82, we spoke with Brandi about it as those 2 charges of \$41 were to a person who was not eligible for our program. She advised it can be paid out of other funding, our cash. Not sure if that makes sense to you, I am unaware of what exactly it means.

I am not able to get into tickets so if this doesn't work, let me know what you need me to do to approve it?

Thank you,

Jodi

Wed 7/16/2025 5:06 PM

Jenette Lewis

JL

Hi Michele,

The numbers are not adding up to the total of the invoice. I will also need in the ticket your approval and Jodi's approval.

Thank you,

Jenny

Notified: Michele White <michele.white@jfs.ohio.gov>

Wed 7/16/2025 8:40 AM

Jenette Lewis (private)

JL

Took primary responsibility for this incident.

Tue 7/15/2025 3:15 PM

KS

Kellie Senig

Approved

*Kellie Senig
Finance Supervisor
Job & Family Services
239 W Main St
Lancaster, Ohio 43130
740-652-7749*

Tue 7/15/2025 2:38 PM

KS

Kellie Senig (private)

Changed Type from "General / Incident" to "General / Shared Finance".

Tue 7/15/2025 2:38 PM



System (private)

Attempting to change Service Level Agreement from "" to "Finance Team SLA" as a result of applying the "SLA " rule.

Notified: Brandi Downhour <brandi.downhour@jfs.ohio.gov>, Joshua Crawford <Josh.Crawford@jfs.ohio.g...

Tue 7/15/2025 2:15 PM

Resolution No. 2025-07.22.h

A resolution to approve a memo exp./ memo receipt for the costs of Transportation paid to Fairfield County Transit as a memo expenditure for fund# 2018 Public Assistance Fund

(Fairfield County Family and Children First Council)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution request for appropriations for Fairfield County Family Children First Council; # 7521.

WHEREAS, receipt lines and expenditure lines need updated for expected calendar year activity, and

WHEREAS, monies will be used toward increasing access to respite care providers for families in Fairfield County,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. Request that the Fairfield County Auditor Appropriate from Unappropriated funds in the amount of \$16,784.37:

\$2,000.00; 60752100, Materials and Supplies
\$14,784.37; 60752100, Contractual Services

Prepared by: Brandi Downhour, JFS
cc: Tiffany Wilson, FCFC

**Appropriate from Unappropriated
For Auditor's Office Use Only:**

Section 1.

Total Additional Appropriations of \$16,784.37

60752100; 560000; Materials and Supplies; \$2,000.00

60752100; 530000; Contractual Services; \$14,784.37

Section 2. Issue an Amended Certificate in the amount \$16,784.37 to credit of Fund 7521.

Section 3. Request that the Fairfield County Auditor, on behalf of the Budget Commission, update receipt line:

60752100 433400 State Government Grants in the amount of \$16,784.37

Prepared by: Brandi Downhour, Budget Manager

Resolution No. 2025-07.22.i

A resolution request for appropriations for Fairfield County Family Children First Council; # 7521.

(Fairfield County Family and Children First Council)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution regarding an amendment for a previously approved Network Placement and Related Services Agreement between A New Leaf, Inc. and Child Protective Services Department.

WHEREAS, Fairfield County Job & Family Services, Child Protective Services is requesting the Board of Commissioners approval of an amendment to add a per diem rate to a previously approved service agreement with A New Leaf, Inc., PO Box 615, Kingston, OH 45644; and

WHEREAS, the purpose of the service agreement is to provide Network Placement and Related Services for children who are in the care and custody of the Agency; and

WHEREAS, this amended agreement shall be effective July 1st, 2025 through June 30th, 2026; and

WHEREAS, a purchase order encumbering the funds for the services has been acquired; and

WHEREAS, the Prosecuting Attorney has approved the agreement as to form,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, AND STATE OF OHIO:

Section 1. That the Fairfield County Board of County Commissioners hereby approves the attached amended Network Placement Service Agreement with A New Leaf, Inc.

Prepared by: Michele White
cc: JFS / Program Contract Specialist

Fairfield County Auditor
210 East Main Street
Lancaster, Ohio 43130

Fiscal Year 2025

Page: 1 of 1

**THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS.**

Purchase Order # **25001881 - 05**

Delivery must be made within doors of specified destination.

Expiration Date: 12/15/2025

**B
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JOB & FAMILY SERVICES
239 W MAIN STREET
LANCASTER, OH 43130
Phone: 740-652-7889

Revisions: 005

**V
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A NEW LEAF INC
PO BOX 615
KINGSTON, OH 45644

**S
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JOB & FAMILY SERVICES
239 W MAIN STREET
LANCASTER, OH 43130
Phone: 740-652-7889

VENDOR PHONE NUMBER		VENDOR FAX NUMBER		REQUISITION NUMBER	DELIVERY REFERENCE
740-420-0700				2031	
DATE ORDERED	VENDOR NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS		DEPARTMENT/LOCATION
01/01/2025	8246				JOB & FAMILY SERVICES
NOTES					

BOARD AND CARE

The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading

ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	MODIFIED: BOARD AND CARE	1.0	EACH	\$151,400.00	\$151,400.00

COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount \$151,400.00 required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the County Treasury or in process of collection to the credit of the submitted Fund(s) free from any obligation or certification now outstanding.

Date: 01/01/2025

7/22/25

Carri L. Brown

Auditor Fairfield County, OH

Vendor Copy

Total Ext. Price	\$151,400.00
Total Sales Tax	\$0.00
Total Freight	\$0.00
Total Discount	\$0.00
Total Credit	\$0.00

Purchase Order Total \$151,400.00

176

ROUTING FORM FOR CONTRACTS

The undersigned designee of the County affirms that he/she has reviewed the attached contract to ensure that it complies with County's needs and previous negotiations. The undersigned designee further affirms that the County has complied with the competitive selection process, as prescribed by Ohio Revised Code 9.17, and the applicable sections as outlined on this form, by selecting the applicable boxes below.

- A. ☐ Goods and/or Services in excess of \$77,250.00—competitively selected via an Invitation to Bid, pursuant to R.C. 307.86-307.92
- B. ☐ Goods and/or Services in excess of \$77,250.00—competitively selected via a Request for Proposals, pursuant to R.C. 307.862
- C. ☐ Public Improvement contracts—competitively selected pursuant to R.C. 153.08-153.12
- D. ☐ Architect/Engineer design services for public improvements—selected through the Request for Qualifications process pursuant to R.C. 153.65-153.72
- E. ☐ County Road Improvement/Construction—competitively selected pursuant to R.C. 5555.61
- F. ☐ The subject matter was exempt from competitive selection for the following reason(s):
1. ☐ Under \$77,250.00
 2. ☐ State Term #: _____ (copy of State Term Contract must be attached)
 3. ☐ ODOT Term #: _____ (See R.C. 5513.01)
 4. ☐ Professional Services (See the list of exempted occupations/services under R.C. 307.86)
 5. ☐ Emergency (Follow procedure under ORC 307.86(A))
 6. ☐ Sole Source (attach documentation as to why contract is sole source)
 7. ☐ Other: _____ (cite to authority or explain why matter is exempt from competitive bidding)
- G. ☐ Agreement not subject to Sections A-F (explain): _____
- H. ☐ Compliance with Fairfield County Board of Commissioners Procurement Guidelines
1. ☐ No County employee, employee's family member, or employee's business associate has an interest in this contract OR such interest has been disclosed and reviewed by the Prosecutor's Office
 2. ☐ No Finding for Recovery against Vendor as required under R.C. 9.24 (search via "Certified Search" on <http://ffr.ohioauditor.gov/>)
 3. ☐ Obtained 3 quotes for purchases under \$77,250.00 (as applicable)
 4. ☐ Purchase Order is included with Agreement

Signed this _____ day of _____, 20_____.

Michele White Program Contract Specialist
Name and Title

*** Please note that this checklist only addresses County and statutory requirements. If a contract is paid for with state and/or federal funds, please consult with the appropriate state and/or federal agency to ensure your department is complying with any additional requirements. By submitting a request for approval, you are certifying you have addressed County, statutory, and grant requirements.***

Ohio Department of Job and Family Services

**AGREEMENT FOR TITLE IV-E AGENCIES AND PROVIDERS FOR
THE PROVISION OF CHILD PLACEMENT**

ADDENDA TO AGREEMENT

The following addendum sets forth the terms and conditions between the parties for services for children involved with the agency named below:

This Agreement is between Fairfield County Department of Job and Family Services, A Title IV-E Agency, hereinafter "Agency," whose address is:

Fairfield County Department of Job and Family Services
239 W Main St
Lancaster, OH 43130

And A New Leaf, Inc. hereinafter "Provider," whose address is:

A New Leaf, Inc.
Po Box 615
Kingston, OH 45644

Collectively the "Parties".

Contract ID: 19487932

Originally Dated: 07/01/2025 to 06/30/2026

Ohio Department of Job and Family Services

**AGREEMENT FOR TITLE IV-E AGENCIES AND PROVIDERS FOR
THE PROVISION OF CHILD PLACEMENT**

Addenda Number 1:

Addenda Reason:	Other
Addenda Begin Date:	07/01/2025
Addenda End Date:	
Increased Amount:	
Article Name:	
Addenda Reason Narrative:	
Special Teen Rate	
Administrative: \$50.52	
Maintenance: \$84.50	
Per Diem: \$135.02	

SIGNATURE OF THE PARTIES

Provider: A New Leaf, Inc.

Print Name & Title	Signature	Date
HEIDI L. GARWOOD, ^{EX} DIR		7/14/2025

Agency: Fairfield County Department of Job and Family Services

Print Name & Title	Signature	Date



A Contract regarding Addendum-A New Leaf between Job and Family Services and

Approved on 7/14/2025 1:27:39 PM by Sarah Fortner, Deputy Director

Sarah Fortner
Deputy Director

Approved on 7/14/2025 3:13:47 PM by Corey Clark, Director of Fairfield County Job & Family Services

Corey Clark, Director
Fairfield County Job & Family Services

Prosecutor's Approval Page

Resolution No.

A Resolution regarding an amendment for a previously approved Network Placement and Related Services Agreement between A New Leaf, Inc. and Child Protective Services Department.

(Fairfield County Job and Family Services)

Approved as to form on 7/14/2025 5:25:47 PM by Steven Darnell,

Resolution No. 2025-07.22.j

A Resolution regarding an amendment for a previously approved Network Placement and Related Services Agreement between A New Leaf, Inc. and Child Protective Services Department

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018

WHEREAS, Fairfield County Job & Family Services and the Fairfield County Children Services Agency merged operations effective October 1, 1995, and

WHEREAS, Fairfield County Job & Family Services expended funds and expects to expend funds from the public assistance fund for costs attributable to the Children Services division of Job and Family Services, and

WHEREAS, the Children Services division has received funds to cover these costs and such funds have been deposited in the children services fund (2072) as required, and

WHEREAS, it is necessary for the public assistance fund (2018) to recover costs from the children services fund (2072),

NOW THEREFORE,

**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS,
COUNTY OF FAIRFIELD, STATE OF OHIO:**

Section 1. That the Fairfield County Auditor reflect the following memo receipt:

12201807-434007 REIMCS (Reimbursement from Children Services)

\$1,193,878.38

This amount represents costs owed to the PA fund.

Section 2. That the Fairfield County Board of Commissioners approves the following expenditure of shared costs and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant, reimbursing the public assistance fund for costs incurred by the Children Services division.

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018

Memo expenditure as referenced in supporting documentation:

Vendor: 06396 Job and Family Services

Account: 12207207 900000 reimburse Public Assistance

Amount: \$1,193,878.38

Subject to final quarterly reconciliation from ODJFS

Prepared by: Brandi Downhour, Budget Manager, JFS

Cc:

LAA23 - Fairfield County Public Assistance
Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance
Quarter Ending: March 2025

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	January (Approved)	February (Approved)	March (Approved)	Total
CHILD CARE REIMBURSEMENTS KIDCACCS								
	KIDSSF25 - GRF	KIDFA319		510051	468.00	128.00	0.00	596.00
				Total:	468.00	128.00	0.00	596.00
Child Welfare Services JFSCACWS								
	JFSSSF25 - GRF	JFSSAS760	JFSSAS753	426053	(155.55)	(49.03)	(7.75)	(212.33)
		JFSSAS760	JFSSAS753	501001	15,302.90	16,616.70	15,451.81	47,371.41
		JFSSAS760	JFSSAS753	510050	5.82	6.25	9.75	21.82
		JFSSAS760	JFSSAS753	521092	575.73	580.28	473.95	1,629.96
		JFSSAS760	JFSSAS761	426053	(1,272.84)	(401.16)	(63.45)	(1,737.45)
		JFSSAS760	JFSSAS761	501001	125,217.58	135,967.86	126,436.03	387,621.47
		JFSSAS760	JFSSAS761	510050	47.63	51.11	79.81	178.55
		JFSSAS760	JFSSAS761	521092	4,710.96	4,748.20	3,878.13	13,337.29
		JFSSAS760	JFSSAS769	426053	(3,196.31)	(1,007.38)	(159.33)	(4,363.02)
		JFSSAS760	JFSSAS769	501001	314,441.16	341,436.79	317,500.84	973,378.79
		JFSSAS760	JFSSAS769	510050	119.61	128.36	200.40	448.37
		JFSSAS760	JFSSAS769	521092	11,829.96	11,923.41	9,738.56	33,491.93
		JFSSAS760	JFSSAS770	426053	(169.70)	(53.48)	(8.46)	(231.64)
		JFSSAS760	JFSSAS770	501001	16,694.08	18,127.31	16,856.52	51,677.91
		JFSSAS760	JFSSAS770	510050	6.35	6.81	10.64	23.80
		JFSSAS760	JFSSAS770	521092	628.08	633.04	517.03	1,778.15
		JFSSAS760	JFSSAS771	426053	(226.26)	(71.31)	(11.28)	(308.85)
		JFSSAS760	JFSSAS771	501001	22,258.77	24,169.75	22,475.36	68,903.88
		JFSSAS760	JFSSAS771	510050	8.47	9.09	14.19	31.75
		JFSSAS760	JFSSAS771	521092	837.43	844.04	689.38	2,370.85
		JFSSAS760	JFSSAS774	426053	(56.57)	(17.82)	(2.82)	(77.21)
		JFSSAS760	JFSSAS774	501001	5,564.69	6,042.44	5,618.84	17,225.97
		JFSSAS760	JFSSAS774	510050	2.12	2.27	3.55	7.94
		JFSSAS760	JFSSAS774	521092	209.36	211.02	172.35	592.73
		JFSSAS760	JFSSAS781	426053	(113.13)	(35.66)	(5.64)	(154.43)
		JFSSAS760	JFSSAS781	501001	11,129.39	12,084.87	11,237.68	34,451.94
		JFSSAS760	JFSSAS781	510050	4.23	4.54	7.09	15.86
		JFSSAS760	JFSSAS781	521092	418.71	422.02	344.69	1,185.42
		JFSSAS760	JFSSAS784	426053	(311.11)	(98.06)	(15.51)	(424.68)
		JFSSAS760	JFSSAS784	501001	30,605.81	33,233.40	30,903.63	94,742.84
		JFSSAS760	JFSSAS784	510050	11.64	12.49	19.51	43.64
		JFSSAS760	JFSSAS784	521092	1,151.46	1,160.56	947.90	3,259.92

LAA23 - Fairfield County Public Assistance
Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: March 2025

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	January (Approved)	February (Approved)	March (Approved)	Total
JFSSSF25 - GRF					(14.14)	(4.47)	(0.70)	(19.31)
		JFSSAS760	JFSSAS787	426053				
		JFSSAS760	JFSSAS787	501001	1,391.17	1,510.61	1,404.71	4,306.49
		JFSSAS760	JFSSAS787	510050	0.53	0.57	0.89	1.99
		JFSSAS760	JFSSAS787	521092	52.34	52.76	43.09	148.19
		JFSSAS760	JFSSAS797	426053	(14.14)	(4.45)	(0.70)	(19.29)
		JFSSAS760	JFSSAS797	501001	1,391.17	1,510.61	1,404.71	4,306.49
		JFSSAS760	JFSSAS797	510050	0.53	0.57	0.89	1.99
		JFSSAS760	JFSSAS797	521092	52.34	52.76	43.09	148.19
		JFSSAS760	JFSSAS798	426053	(311.11)	(98.06)	(15.51)	(424.68)
		JFSSAS760	JFSSAS798	501001	30,605.81	33,233.40	30,903.63	94,742.84
		JFSSAS760	JFSSAS798	510050	11.64	12.49	19.51	43.64
		JFSSAS760	JFSSAS798	521092	1,151.46	1,160.56	947.90	3,259.92
Total:					590,598.07	644,116.06	598,064.91	1,832,779.04
CSEA Transfer JFSCACSX								
JFSOLS25 - GRF					(1,797.69)	(20.81)	(89.69)	(1,908.19)
		JFSFA050		426053				
		JFSFA050		501001	14,913.58	14,843.67	14,177.50	43,934.75
		JFSFA050		510050	67.34	72.26	112.83	252.43
		JFSFA050		521092	4,150.93	1,873.86	1,522.75	7,547.54
Total:					17,334.16	16,768.98	15,723.39	49,826.53
CSEA TRANSFER TO PA JFSCACTR								
JFSOLS25 - GRF					(41,543.90)	0.00	(34,103.14)	(75,647.04)
		JFSFA907		471000				
Total:					(41,543.90)	0.00	(34,103.14)	(75,647.04)
FAET - 100% JFSCAFST								
JFSCF125 - 3840					(36.70)	(4.02)	(1.80)	(42.52)
		JFSSAI301	JFSSAI316	426053				
		JFSSAI301	JFSSAI316	501001	1,325.44	1,429.29	1,302.38	4,057.11
		JFSSAI301	JFSSAI316	510050	88.69	1.51	1.09	91.29
		JFSSAI301	JFSSAI316	521092	53.89	27.35	23.50	104.74
		JFSSAI301	JFSSAI317	426053	(109.99)	(12.05)	(5.37)	(127.41)
		JFSSAI301	JFSSAI317	501001	3,971.99	4,283.20	3,902.88	12,158.07
		JFSSAI301	JFSSAI317	510050	265.78	4.53	3.27	273.58
		JFSSAI301	JFSSAI317	521092	161.46	81.94	70.42	313.82
Total:					5,720.56	5,811.75	5,296.37	16,828.68
Food Assistance JFSCAFSP								
JFSCFB25 - 3840					(421.86)	(46.20)	(20.60)	(488.66)
		JFSSAI300	JFSSAI300	426053				
		JFSSAI300	JFSSAI300	501001	15,233.89	16,427.49	14,968.85	46,630.23
		JFSSAI300	JFSSAI300	510050	1,019.34	17.39	12.54	1,049.27
		JFSSAI300	JFSSAI300	521092	619.28	314.26	270.09	1,203.63

Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: June 2025

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	April (Prelim Approved)	May	June	Total
	JFSCF25 - 3V60	JFSSAI106	JFSSAI120	510050	35.06	0.00	0.00	35.06
		JFSSAI106	JFSSAI120	521092	497.25	0.00	0.00	497.25
			Total:		106,546.02	0.00	0.00	106,546.02
<u>Child Care Administration KIDCAADM</u>								
	KIDCCD25 - 3H70	KIDSAI500	KIDSAI503	426053	(23.28)	0.00	0.00	(23.28)
		KIDSAI500	KIDSAI503	501001	7,227.96	0.00	0.00	7,227.96
		KIDSAI500	KIDSAI503	510050	10.31	0.00	0.00	10.31
		KIDSAI500	KIDSAI503	521092	146.29	0.00	0.00	146.29
			Total:		7,361.28	0.00	0.00	7,361.28
<u>Child Care Collections KIDCACCR</u>								
	KIDCCD25 - 3H70	KIDFA940		452525	(47.62)	0.00	0.00	(47.62)
			Total:		(47.62)	0.00	0.00	(47.62)
<u>Child Care Non-Admin KIDCACCA</u>								
	KIDCCD25 - 3H70	KIDSAI500	KIDSAI500	426053	(51.20)	0.00	0.00	(51.20)
		KIDSAI500	KIDSAI500	501001	15,898.07	0.00	0.00	15,898.07
		KIDSAI500	KIDSAI500	510050	22.69	0.00	0.00	22.69
		KIDSAI500	KIDSAI500	521092	321.77	0.00	0.00	321.77
		KIDSAI500	KIDSAI504	426053	(4.66)	0.00	0.00	(4.66)
		KIDSAI500	KIDSAI504	501001	1,446.45	0.00	0.00	1,446.45
		KIDSAI500	KIDSAI504	510050	2.06	0.00	0.00	2.06
		KIDSAI500	KIDSAI504	521092	29.27	0.00	0.00	29.27
			Total:		17,664.45	0.00	0.00	17,664.45
<u>Child Welfare Services JFSCACWS</u>								
	JFSSSF25 - GRF	JFSSAS760	JFSSAS753	426053	(20.95)	0.00	0.00	(20.95)
		JFSSAS760	JFSSAS753	501001	15,370.64	0.00	0.00	15,370.64
		JFSSAS760	JFSSAS753	510050	6.18	0.00	0.00	6.18
		JFSSAS760	JFSSAS753	521092	650.92	0.00	0.00	650.92
		JFSSAS760	JFSSAS761	426053	(207.18)	0.00	0.00	(207.18)
		JFSSAS760	JFSSAS761	501001	151,999.32	0.00	0.00	151,999.32
		JFSSAS760	JFSSAS761	510050	61.15	0.00	0.00	61.15
		JFSSAS760	JFSSAS761	521092	6,436.86	0.00	0.00	6,436.86
		JFSSAS760	JFSSAS769	426053	(372.47)	0.00	0.00	(372.47)
		JFSSAS760	JFSSAS769	501001	273,263.43	0.00	0.00	273,263.43
		JFSSAS760	JFSSAS769	510050	109.92	0.00	0.00	109.92
		JFSSAS760	JFSSAS769	521092	11,572.09	0.00	0.00	11,572.09
		JFSSAS760	JFSSAS770	426053	(34.92)	0.00	0.00	(34.92)
		JFSSAS760	JFSSAS770	501001	25,619.78	0.00	0.00	25,619.78

Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: June 2025

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	April (Prelim Approved)	May	June	Total
JFSSSF25 - GRF		JFSSAS760	JFSSAS770	510050	10.31	0.00	0.00	10.31
		JFSSAS760	JFSSAS770	521092	1,084.95	0.00	0.00	1,084.95
		JFSSAS760	JFSSAS771	426053	(30.26)	0.00	0.00	(30.26)
		JFSSAS760	JFSSAS771	501001	22,199.34	0.00	0.00	22,199.34
		JFSSAS760	JFSSAS771	510050	8.93	0.00	0.00	8.93
		JFSSAS760	JFSSAS771	521092	940.10	0.00	0.00	940.10
		JFSSAS760	JFSSAS772	426053	(2.33)	0.00	0.00	(2.33)
		JFSSAS760	JFSSAS772	501001	1,707.17	0.00	0.00	1,707.17
		JFSSAS760	JFSSAS772	510050	0.69	0.00	0.00	0.69
		JFSSAS760	JFSSAS772	521092	72.30	0.00	0.00	72.30
		JFSSAS760	JFSSAS774	426053	(6.98)	0.00	0.00	(6.98)
		JFSSAS760	JFSSAS774	501001	5,121.52	0.00	0.00	5,121.52
		JFSSAS760	JFSSAS774	510050	2.06	0.00	0.00	2.06
		JFSSAS760	JFSSAS774	521092	216.89	0.00	0.00	216.89
		JFSSAS760	JFSSAS778	426053	(2.33)	0.00	0.00	(2.33)
		JFSSAS760	JFSSAS778	501001	1,707.17	0.00	0.00	1,707.17
		JFSSAS760	JFSSAS778	510050	0.69	0.00	0.00	0.69
		JFSSAS760	JFSSAS778	521092	72.30	0.00	0.00	72.30
		JFSSAS760	JFSSAS781	426053	(23.28)	0.00	0.00	(23.28)
		JFSSAS760	JFSSAS781	501001	17,077.82	0.00	0.00	17,077.82
		JFSSAS760	JFSSAS781	510050	6.87	0.00	0.00	6.87
		JFSSAS760	JFSSAS781	521092	723.21	0.00	0.00	723.21
		JFSSAS760	JFSSAS784	426053	(53.54)	0.00	0.00	(53.54)
		JFSSAS760	JFSSAS784	501001	39,283.26	0.00	0.00	39,283.26
		JFSSAS760	JFSSAS784	510050	15.80	0.00	0.00	15.80
		JFSSAS760	JFSSAS784	521092	1,663.57	0.00	0.00	1,663.57
		JFSSAS760	JFSSAS787	426053	(6.98)	0.00	0.00	(6.98)
		JFSSAS760	JFSSAS787	501001	5,121.52	0.00	0.00	5,121.52
		JFSSAS760	JFSSAS787	510050	2.06	0.00	0.00	2.06
		JFSSAS760	JFSSAS787	521092	216.89	0.00	0.00	216.89
		JFSSAS760	JFSSAS791	426053	(2.33)	0.00	0.00	(2.33)
		JFSSAS760	JFSSAS791	501001	1,707.17	0.00	0.00	1,707.17
		JFSSAS760	JFSSAS791	510050	0.69	0.00	0.00	0.69
		JFSSAS760	JFSSAS791	521092	72.30	0.00	0.00	72.30
		JFSSAS760	JFSSAS798	426053	(13.97)	0.00	0.00	(13.97)
		JFSSAS760	JFSSAS798	501001	10,249.14	0.00	0.00	10,249.14

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: June 2025

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	April	May	June	Total
					(Prelim Approved)			
	JFSSSF25 - GRF	JFSSAS760	JFSSAS798	510050	4.12	0.00	0.00	4.12
		JFSSAS760	JFSSAS798	521092	434.03	0.00	0.00	434.03
		JFSSAS760	JFSSAS799	426053	(2.33)	0.00	0.00	(2.33)
		JFSSAS760	JFSSAS799	501001	1,707.17	0.00	0.00	1,707.17
		JFSSAS760	JFSSAS799	510050	0.69	0.00	0.00	0.69
		JFSSAS760	JFSSAS799	521092	72.30	0.00	0.00	72.30
				Total:	595,813.47	0.00	0.00	595,813.47
CSEA Transfer JFSCACSX								
	JFSOLS25 - GRF	JFSFA050		426053	(245.97)	0.00	0.00	(245.97)
		JFSFA050		501001	14,084.86	0.00	0.00	14,084.86
		JFSFA050		510050	72.60	0.00	0.00	72.60
		JFSFA050		521092	2,896.43	0.00	0.00	2,896.43
				Total:	16,807.92	0.00	0.00	16,807.92
FAET - 100% JFSCAFST								
	JFSCF125 - 3840	JFSSAI301	JFSSAI316	426053	(4.66)	0.00	0.00	(4.66)
		JFSSAI301	JFSSAI316	501001	1,446.45	0.00	0.00	1,446.45
		JFSSAI301	JFSSAI316	510050	2.06	0.00	0.00	2.06
		JFSSAI301	JFSSAI316	521092	29.27	0.00	0.00	29.27
		JFSSAI301	JFSSAI317	426053	(4.66)	0.00	0.00	(4.66)
		JFSSAI301	JFSSAI317	501001	1,446.45	0.00	0.00	1,446.45
		JFSSAI301	JFSSAI317	510050	2.06	0.00	0.00	2.06
		JFSSAI301	JFSSAI317	521092	29.27	0.00	0.00	29.27
				Total:	2,946.24	0.00	0.00	2,946.24
Food Assistance JFSCAFSP								
	JFSCFB25 - 3840	JFSSAI300	JFSSAI300	426053	(83.78)	0.00	0.00	(83.78)
		JFSSAI300	JFSSAI300	501001	26,012.51	0.00	0.00	26,012.51
		JFSSAI300	JFSSAI300	510050	37.12	0.00	0.00	37.12
		JFSSAI300	JFSSAI300	521092	526.49	0.00	0.00	526.49
		JFSSAI300	JFSSAI302	426053	(25.60)	0.00	0.00	(25.60)
		JFSSAI300	JFSSAI302	501001	7,949.04	0.00	0.00	7,949.04
		JFSSAI300	JFSSAI302	510050	11.35	0.00	0.00	11.35
		JFSSAI300	JFSSAI302	521092	160.89	0.00	0.00	160.89
		JFSSAI300	JFSSAI306	426053	(4.66)	0.00	0.00	(4.66)
		JFSSAI300	JFSSAI306	501001	1,444.31	0.00	0.00	1,444.31
		JFSSAI300	JFSSAI306	510050	2.06	0.00	0.00	2.06
		JFSSAI300	JFSSAI306	521092	29.23	0.00	0.00	29.23
				Total:	36,058.96	0.00	0.00	36,058.96

CPS to PA Shared Owed to PA Fund Soc Serv Op Total Owed to PA Paid to PA Fund Balance Notes Title XX Transfer Title XX Base

2025								
	\$ 590,598.07		\$ 590,598.07	\$ 1,581,816.16	\$ 590,598.07	2025-01.14.x		
	\$ 644,116.06		\$ 644,116.06	\$ 1,234,714.13	\$ -	2025-03.25.w		
	\$ 598,064.91		\$ 598,064.91	\$ -	\$ 598,064.91		\$ 161,605.50	\$ 85,589.84
	\$ 595,813.47		\$ 595,813.47	\$ 1,193,878.38	\$ -	ENTER WHEN COMPLETE		
	\$ 555,296.00		\$ 555,296.00	\$ -	\$ 555,296.00			
	\$ 555,296.00		\$ 555,296.00	\$ -	\$ 1,110,592.00		\$ 82,158.83	\$ 38,000.00
	\$ 555,296.00		\$ 555,296.00	\$ -	\$ 1,665,888.00			
	\$ 555,296.00		\$ 555,296.00	\$ -	\$ 2,221,184.00			
	\$ 555,296.00		\$ 555,296.00	\$ -	\$ 2,776,480.00		\$ 165,991.00	\$ 46,699.00
	\$ 555,296.00		\$ 555,296.00	\$ -	\$ 3,331,776.00			
	\$ 555,296.00		\$ 555,296.00	\$ -	\$ 3,887,072.00			
	\$ 555,296.00		\$ 555,296.00	\$ -	\$ 4,442,368.00		\$ 161,605.50	\$ 77,256.50
Total	\$ 6,870,960.51	\$ -	\$ 6,870,960.51	\$ 4,010,408.67	N/A	Totals	\$ 571,360.83	\$ 247,545.34

Resolution No. 2025-07.22.k

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a memo exp./ memo receipt for the costs of Transportation paid to Fairfield County Transit as a memo expenditure for fund# 2599 Workforce Fund

WHEREAS, FCJFS is responsible for paying Fairfield County Transit for their Transportation cost; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: That the Fairfield County Auditor reflect the following memo receipt:

12290800- 433000 Reimbursement - \$1,942.00

This amount represents monies owed to Fairfield County Transit for FCJFS's cost paid to Fairfield County Transit as denoted in the attached documentation.

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of other expenses and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant reimbursing Fairfield County Transit for FCJFS's Transportation cost.

Memo expenditure as referenced in supporting documentation:

Vendor #5672 Fairfield County Transit

Account: 12259907-530005 Contract Services - Other

Amount: \$1,860.00

Account: 12259907-550000

Amount: \$82.00

Prepared by: Brandi Downhour, Budget Manager

cc: Courtney Martin, Lancaster-Fairfield Public Transit

FAIRFIELD COUNTY JOB AND FAMILY SERVICES
239 WEST MAIN ST
LANCASTER, OHIO 43130

Provider: Fairfield Public Transit Phone #: 740-681-5086
Address: 746 Lawrence Street City: Lancaster Zip Code: 43130

EXPENSES:	Current Month	Service Month: April	Year: 2025
Unit Rate	\$5.50	MOU Term From: July 2024 To: June 2025	
Flat Rate	\$30.00		
Total # of Trips	1636		
Total Trip Amount	\$49,080.00		
Total Wait Time	287		
Total Wait Time Amount	\$7,162.50		
Total # Miles	18,366		
Total Milage Amount	\$101,013.00		
NEMT Scheduler Salary/Fringe	\$4,379.71		
Total Cost for Service Month	\$161,635.21		
Adjustments			
TOTAL BILLED	\$161,635.21		

NEMT: \$150,127.71
TANF CCMEP: \$9,133.50
WIOA CCMEP: \$1,860.00
TANF: \$432.00

WIOA OTHER PURCHASED SERVICES
\$82.00

I hereby certify that all recipients provided transportation were duly authorized
Medicaid eligible individuals and that the transportation was provided in accordance
with Chapter 5160-15 of the OAC:


Signature of Provider: Aaron Kennedy

Title: Transit Director

Date: 5/12/2025

☒ Please check box indicating that you are authorized to submit invoice electronically

[E] April 2025-Transit Invoice

Incident ID: 2344140 

In Process

Details

Acct/Dept

Job & Family Services.CDHS

Type

General / Shared Finance

Service

IT Incidents & Service Requests / Incident

Priority

Medium

SLA

Finance Team SLA

Resolve By: Mon 8/11/25 1:45:00 PM

Created

Tue 7/15/25 2:15 PM by ITSupport ITSupport

Last Modified

Thu 7/17/25 9:17 AM by Michele White

Age

2 days old

Reviewer

Unassigned

Responsibility

JFS Finance / Jenette Lewis

Responded

Wed 7/16/25 8:42 AM by Jenette Lewis

Date(s)

Starts Tue 7/15/25



Description

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please see the attached Invoice from Fairfield County Transit for the month of April 2025. The attached also contains the breakdown of CCMEP, TANF and NET costs.

All rides have been verified and approved for payment.

CCMEP:

TANF: \$9,133.50

WIOA: \$1,860.00

Cash?: \$82.00. The trip will need paid out of funding other than CCMEP. Please see attached email.

TANF only:

\$432.00

NEMT:

\$145,748.00

Thank you!

Michele White, Program Contract Specialist

Finance



239 West Main Street
Lancaster, OH 43130



fcjfs.org



740-652-7684 (T)
740-689-4848 (F)



SAFE Children • STABLE Families • STRONG Community



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Requestor

Name

Michele White

Time Zone

(GMT-05:00)Eastern Time(US and Canada)

Company

Fairfield County

Title

Transportation / Fiscal Services Supervisor

Primary Email

michele.white@jfs.ohio.gov

Feed (9)

All

Communications

☒ Edits ☒ Status Changes ☒ Comments

Search...



Michele White

MW

I rechecked the totals for NET and still come up with \$145,748.00.

TANF trips: \$432.00

CCMEP:

WIOA: \$1,860.00

TANF: \$9,133.50

Cash fund? \$82.00

FCT scheduler: \$4,379.71

Total Invoice: \$161,635.21

Jenny, let me know if you are still getting a different total and I will recheck.

Thanks

Notified: Jenette Lewis <jenette.lewis@jfs.ohio.gov>, Jodi Smith <jodi.smith@jfs.ohio.gov>, Kellie Senig <K...

Thu 7/17/2025 9:17 AM

Michele White

MW

Yes, I approve the TANF and NET trips.

What is not adding up? The breakdown I provided covered all charges. Let me know, so I can make sure this does not happen with the June billing.

I attached the email regarding the \$82.00 charge. I am not sure what cash fund that can be taken from and thought you would know.

Do you want me to attach the approval emails from me and Jodi with the next billing?

Sorry for the confusion.

Michele

Notified: Jenette Lewis <jenette.lewis@jfs.ohio.gov>, Jodi Smith <jodi.smith@jfs.ohio.gov>, Kellie Senig <K...

Thu 7/17/2025 7:40 AM

Email Replies (private)

ER

Added Jenette Lewis as a contact for this incident.

Wed 7/16/2025 5:06 PM

Jenette Lewis

JL

Changed Status from **New** to **In Process**.

The numbers are not matching up to the invoice. I will need it noted on the invoice the WIOA CCMEP clients and TANF CCMEP clients. I also need a written approval in the ticket from both Michele and Jodi.

Jenny

Notified: Jodi Smith <jodi.smith@jfs.ohio.gov>, Michele White <michele.white@jfs.ohio.gov>

Wed 7/16/2025 8:42 AM

Jodi Smith

I approve this April CCMEP Transit invoice for payment...Jodi Smith

If you are referencing this invoice being off by \$82, we spoke with Brandi about it as those 2 charges of \$41 were to a person who was not eligible for our program. She advised it can be paid out of other funding, our cash. Not sure if that makes sense to you, I am unaware of what exactly it means.

I am not able to get into tickets so if this doesn't work, let me know what you need me to do to approve it?

Thank you,

Jodi

Wed 7/16/2025 5:06 PM

Jenette Lewis

JL

Hi Michele,

The numbers are not adding up to the total of the invoice. I will also need in the ticket your approval and Jodi's approval.

Thank you,

Jenny

Notified: Michele White <michele.white@jfs.ohio.gov>

Wed 7/16/2025 8:40 AM

Jenette Lewis (private)

JL

Took primary responsibility for this incident.

Tue 7/15/2025 3:15 PM

KS

Kellie Senig

Approved

*Kellie Senig
Finance Supervisor
Job & Family Services
239 W Main St
Lancaster, Ohio 43130
740-652-7749*

Tue 7/15/2025 2:38 PM

KS

Kellie Senig (private)

Changed Type from "General / Incident" to "General / Shared Finance".

Tue 7/15/2025 2:38 PM



System (private)

Attempting to change Service Level Agreement from "" to "Finance Team SLA" as a result of applying the "SLA " rule.

Notified: Brandi Downhour <brandi.downhour@jfs.ohio.gov>, Joshua Crawford <Josh.Crawford@jfs.ohio.g...

Tue 7/15/2025 2:15 PM

Resolution No. 2025-07.22.I

A resolution to approve a memo exp./ memo receipt for the costs of Transportation paid to Fairfield County Transit as a memo expenditure for fund# 2599 Workforce Fund

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Fairfield County JFS; Fund # 2018, Public Assistance Fund

WHEREAS, additional appropriations are needed in the major expenditure object category for 2018, Public Assistance Fund; and

WHEREAS, appropriating from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

\$25,000.00; 12201807, Materials and Supplies

Prepared by: Brandi Downhour, JFS
cc:

**Appropriate from Unappropriated
For Auditor's Office Use Only:**

\$25,000.00

12201807; 561010; Postage

Resolution No. 2025-07.22.m

A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Fairfield County JFS; Fund # 2018, Public Assistance Fund

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing the approval of a contract extension with the Fairfield County Board of Commissioners (Fairfield BCC), the Fairfield County Sheriff's Office (Fairfield Sheriff) and the Hocking County Board of Commissioners (Hocking BCC) and the Hocking County Sheriff (Hocking Sheriff) for housing prisoners in the Fairfield County Jail.

WHEREAS, The Fairfield County Sheriff's Office has previously submitted a contract for housing Hocking County inmates in the Fairfield County Jail; and

WHEREAS, this agreement was effective March, 2024 and terminated on December 31, 2024.

WHEREAS, both parties wish to extend this agreement until December 31, 2025

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:

Section 1. That the Fairfield County Board of Commissioners hereby approves the attached contract extension with the Fairfield County Sheriff's Office and Hocking County Board of Commissioners and the Hocking County Sheriff

Prepared by: Elisa Dowdy/Sheriff's Office
Cc: Elisa Dowdy

A resolution authorizing the approval of a contract with the Fairfield County Board of Commissioners (Fairfield BCC), the Fairfield County Sheriff's Office (Fairfield Sheriff) and the Hocking County Board of Commissioners (Hocking BCC) and the Hocking County Sheriff (Hocking Sheriff) for housing prisoners in the Fairfield County Jail.

WHEREAS, The Fairfield County Sheriff's Office has submitted a contract for housing Hocking County inmates in the Fairfield County Jail; and

WHEREAS, this agreement shall be effective March, 2023 and shall terminate on December 31, 2023.

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:

Section 1. That the Fairfield County Board of Commissioners hereby approves the attached contract with the Fairfield County Sheriff's Office and Hocking County Board of Commissioners and the Hocking County Sheriff

Prepared by: Elisa Dowdy/Sheriff's Office
Cc: Elisa Dowdy

Prosecutor's Approval Page

Resolution No.

A resolution authorizing the approval of a contract with the Fairfield County Board of Commissioners (Fairfield BCC), the Fairfield County Sheriff's Office (Fairfield Sheriff) and the Hocking County Board of Commissioners (Hocking BCC) and the Hocking County Sheriff (Hocking Sheriff) for housing prisoners in the Fairfield County Jail.

(Fairfield County Sheriff)

Approved as to form on 3/21/2024 9:48:49 AM by Amy Brown-Thompson,



Amy Brown-Thompson
Prosecutor's Office
Fairfield County, Ohio

**CONTRACT FOR HOUSING PRISONERS IN THE FAIRFIELD COUNTY JAIL
BETWEEN FAIRFIELD COUNTY AND HOCKING COUNTY**

WHEREAS, this contract is made this day of March 8, 2024, by and between the Fairfield County Board of Commissioners, located at 210 East Main Street, Lancaster, OH 43130, ("Fairfield BCC"), the Fairfield County Sheriff, located at 345 Lincoln Avenue, Lancaster, OH 43130, (the Fairfield Sheriff), and the Hocking County Board of Commissioners, located at, 1 East Main Street, Logan, Ohio 43138 ("the Hocking BCC") and the Hocking County Sheriff, located at 25 E. Second Street, Logan, Ohio 43138 ("Hocking Sheriff").

WHEREAS the Hocking BCC and the Hocking Sheriff has the necessity and the need to house its prisoners elsewhere on a temporary basis beginning 2024;

WHEREAS Hocking BCC and the Hocking Sheriff have reached out to the Fairfield BCC and Fairfield Sheriff to see if Fairfield County would be willing to house the Hocking County Prisoners during this period by entering into a contract with the Fairfield BCC and the Fairfield Sheriff, pursuant to R.C. 341.23;

WHEREAS Fairfield BCC and the Fairfield County Sheriff are willing to enter into a contract pursuant to R.C. 341.23 so long as certain housing parameters are agreed upon.

WHEREAS this Agreement is intended to set forth the rights, duties, responsibilities, and obligations of the Fairfield Board, the Fairfield Sheriff and the Hocking Board and Hocking Sheriff for the term hereinafter set forth.

In consideration of the mutual covenants herein made each of the parties agrees as follows:

1. The Fairfield Board and the Fairfield Sheriff shall receive, keep, board and safely maintain in the Fairfield County Jail the following persons, as space permits:
 - a.) Hocking County Prisoners who have been lawfully committed to custody by the Hocking County Sheriff, or his deputies, via arrest or court order for any reason; and/or who have been charged with any misdemeanor or felony offense and are awaiting a bond hearing; and/or who are awaiting a trial and have not otherwise posted bail or been released by court order; and/or who serving a jail sentence after conviction except as provided in Paragraphs 2 through 12 below.

- b. Persons incarcerated pursuant to subparagraph a. above shall be designated as "Hocking County Prisoners" in this Agreement.
2. The Fairfield Sheriff hereby agrees to house no more than twenty (20) Hocking County prisoners at a time in the Fairfield County Jail commencing immediately and ending on December 31, 2024. Of the Twenty (20) Hocking County Prisoners Fairfield County will receive, five (5) of those twenty (20) Prisoners can be female.
 3. Hocking BCC agrees to pay Fairfield BCC and Fairfield Sheriff a per diem rate of \$107.00 per prisoner, per day. A day shall be calculated based on the date of booking reception and release. The Fairfield BCC and Fairfield Sheriff shall invoice the Hocking Sheriff and Hocking BCC a per diem rate of \$107.00 per prisoner remaining. Such invoices shall be made the first of each month based on the number of prisoners held, the number of days held. Payment shall be made by the Hocking County Sheriff to the Fairfield County Commissioners at the mailing address of 210 E. Main Street, Room 301, Lancaster, Ohio 43130. Said payment shall be applied to the Fairfield County General Fund. The Fairfield Sheriff may refuse to accept prisoners if timely payment is not made.
 4. Hocking County Prisoners confined in the Fairfield County Jail shall be subject to the rules and regulations of the Fairfield County Jail, which apply to all the prisoners therein.
 5. The Fairfield Sheriff may reject and refuse to receive any prisoners who may be afflicted with a prior medical problem, afflicted with any contagious disease, contagious infections, venereal disease, mental illness, illness or injury that has not been treated prior to entry into the Fairfield County Jail, or having received any prisoner thereafter.
 6. The Fairfield Sheriff may refuse to receive or may return any Hocking County Prisoner(s) based upon current jail population, internal security conditions of the jail, or any other reason that the Fairfield Sheriff deems pertinent at the time.
 7. The Hocking Sheriff (Hocking BCC) agrees to pay for any and all medical, surgical, dental, or ophthalmology expenses incurred on behalf of a prisoner, at any off-site medical facility, including doctor's fees, hospital charges, and prescription costs. Contacts with in-house medical staff, internal physician

consultations/visits, will be covered under the agreed housing costs and no additional fees will apply.

8. The Hocking Sheriff shall transport and provide security any time a prisoner must leave the Fairfield County Jail for any reason, unless a court orders that no transportation or security is needed. If the Fairfield Sheriff, via his deputies, transports a prisoner to and from the Fairfield County Jail under this Agreement, he shall submit the mileage to the Hocking Sheriff for reimbursement as permitted under R.C. 341.23(C).
9. The Hocking Sheriff shall bear the expense of the burial of a prisoner who dies in the Fairfield County Jail, if the body is not claimed for interment at the expense of friends or relatives.
10. No person under eighteen (18) years of age shall be received by the Fairfield Sheriff as a prisoner in the Fairfield County Jail.
11. The Hocking BCC and Hocking Sheriff agree that during the contract term, it shall and will abide and be governed by any and all rules and regulations which now are, or at any time in the future may be, in force at the offices of Fairfield County Commissioners, Common Pleas and Probate-Juvenile Judges, and the Department of Rehabilitation and Corrections.
12. The parties to this contract agree that notice be given to certain persons when particular inmates are to be released from custody, namely victims of domestic violence offenses, named/protected persons in temporary protection orders, named/protected persons in civil protection order and victims of menacing by stalking crimes. To that end, the Hocking Sheriff specifically agrees to furnish to the Fairfield Sheriff, through the Fairfield County Jail staff, a current telephone number or numbers and/or contact information for all such protected persons, at the time the inmate is brought to the Fairfield County Jail, the Hocking Sheriff shall update the information as any change becomes known. The Fairfield Sheriff agrees that the Fairfield County Jail shall contact those victims and/or protected persons of any inmate pending release provided that a working telephone number has been furnished to the Fairfield Sheriff, via his jail staff. In situations where no working telephone number is provided, the Hocking Sheriff shall be responsible for making the required notification to said victims and/or protected persons of an inmate's pending release upon being notified thereof by the Fairfield Jail when such notification has been given to the victim and/or protected persons and shall furnish the date and time of day said notification has been made. The Hocking Sheriff acknowledges that failure to comply with these

notifications terms will result in the refusal by the Fairfield Sheriff to accept as inmates those persons who have victims or other persons who are subject to release notification information, without voiding the entire contract altogether.

13. This Agreement may be terminated by either party during its term for any reason, by giving the other party a minimum of thirty (30) days written notice.
14. This Agreement shall be effective immediately to December 31, 2024, with the option to renew for an additional specified term(s), upon mutual agreement of all of the parties.

Any alteration of contract shall result in the contract being null and void.

The parties hereto, by their respective duly authorized officers; none hereto caused their names to be transcribed on the day first written above.

FAIRFIELD COUNTY BOARD OF COMMISSIONERS:


Steve Davis

March 26, 2024
Date



Jeff Fix

March 26, 2024
Date


Dave Levacy

March 26, 2024
Date

FAIRFIELD COUNTY SHERIFF


Alex Lape, Sheriff

3/12/2024
Date

Sheriff Larry E. North

Date 3-13-24

HOCKING COUNTY BOARD OF COM

Sandra Ogle

Indus River

3/14/2024
DATE

R. Kyle Witt, Fairfield County Prosecutor

Date _____

Resolution No. 2024-03.26.s

A Resolution Authorizing the Approval of a Contract with the Fairfield County Board of Commissioners, the Fairfield County Sheriff's Office, the Hocking County Board of Commissioners, and the Hocking County Sheriff, for Housing Prisoners in the Fairfield County Jail

(Fairfield County Sheriff)

Upon the motion of Commissioner Jeffrey M. Fix, seconded by Commissioner Steven A. Davis, this resolution has been Adopted:

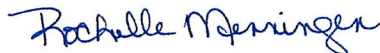
Voting:

Steven A. Davis, President	Aye
David L. Levacy, Vice President	Aye
Jeffrey M. Fix, Member	Aye

Board of County Commissioners
Fairfield County, Ohio

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.



Rochelle Menningen
Board of County Commissioners
Fairfield County, Ohio

Resolution No. 2025-07.22.n

A resolution authorizing the approval of a contract extension with the Fairfield County Board of Commissioners (Fairfield BCC), the Fairfield County Sheriff's Office (Fairfield Sheriff) and the Hocking County Board of Commissioners (Hocking BCC) and the Hocking County Sheriff (Hocking Sheriff) for housing prisoners in the Fairfield County Jail

(Fairfield County Sheriff)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff; 2027, Weights

WHEREAS, additional appropriations are needed in the major expenditure object category for 2027, Weights; and

WHEREAS, appropriating from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Fairfield County Board of Commissioners approves appropriating from unappropriated into the following major expenditure object category:

\$260.00; 23202700, Materials Supplies

Prepared by: Mendi Rarey
cc: Sheriff

**Appropriate from Unappropriated
For Auditor's Office Use Only:**

\$260.00

23202700; 561060; Clothing

Resolution No. 2025-07.22.o

A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff; 2027, Weights

(Fairfield County Sheriff)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing the approval of a partial repayment of an advance to the General Fund from MCU 7864 Recovery Ohio Grant.

WHEREAS, the 7864 Recovery Ohio Grant fund received a cash advance on Resolution 2023-11.21.dd of \$201,526.10; and

WHEREAS, a partial repayment to the General Fund in the amount of \$135,000 has already been made; and

WHEREAS, the monies have been collected and deposited to make a final repayment to the General Fund in the amount of \$66,526.10.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. Request that the Fairfield County Auditor repay the following advance of \$66,526.10:

FROM: 8336 090001 Recovery Ohio Grant Fund

TO: 1001 223000 General Fund Advances In

Prepared by: Christy Noland
cc: Christina Spencer, Commissioners

Resolution No. 2025-07.22.p

A resolution authorizing the approval of a partial repayment of an advance to the General Fund from MCU 7864 Recovery Ohio Grant

(South Central Major Crimes Unit)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category –2908, Public Transit

WHEREAS, appropriations are needed to cover expenses for 2025; and

WHEREAS, an account-to-account transfer will allow proper classification of major expenditure object categories.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Fairfield County Board of Commissioners approves the transfer of appropriations into a major expenditure object category in the amount of \$150,000 as follows:

From: 12290800 Contractual Services
To: 12290800 Personal Services

From: 12290800 Contractual Services
To: 12290800 Fringe Benefits

Prepared by: Courtney Martin
cc: Aaron Kennedy

**Account-to-Account Transfer
For Auditor's Office Use Only:**

Total Transfer of Appropriations \$150,000

From: 12290800, 530000, Contractual Services; \$100,000
To: 12290800, 510000, Personal Services; \$100,000

From: 12290800, 530000, Contractual Services; \$50,000
To: 12290800, 520000, Fringe Benefits; \$50,000

Resolution No. 2025-07.22.q

A Resolution Approving an Account-to-Account Transfer into a Major Expenditure
Object Category –2908, Public Transit

(Fairfield County Transit)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted
upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution approving to Appropriate from Unappropriated into a major expense category for Grant Fund# 2908 for the Ohio Department of Transportation grant For SFY2026

WHEREAS, Public Transit's SFY2026 ODOT grant is effective July 1, 2025; and

WHEREAS, budget needs established for Calendar Year (CY) 2025; and

WHEREAS, appropriate from unappropriated in major expenditure object categories will allow the budget to be established; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. Request that the Board of County Commissioners approve to appropriate from unappropriated in the following major object expense categories:

\$ 766,000	personal services	12290800	PT001
\$ 300,480	fringe benefits	12290800	PT001
\$ 1,246,541	contractual services	12290800	PT001
\$ 159,680	materials & supplies	12290800	PT001
\$ 1,612	capital outlay	12290800	PT001
\$ 37,280	personal services	12290892	PT101
\$ 19,000	fringe benefits	12290892	PT101
\$ 14,000	contractual services	12290892	PT101
\$ 29,987	materials & supplies	12290892	PT101
\$ 100,000	capital outlay	12290893	PT201
\$ 448,925	capital outlay	12290894	PT301

A resolution approving to Appropriate from Unappropriated into a major expense category for Grant Fund# 2908 for the Ohio Department of Transportation grant For SFY2026

For Auditor's Office Use Only:

Section 1. Appropriate from unappropriated in the amount of \$3,123,505 for fund 2908 as follows:

\$ 766,000	12290800 510000 PT001
\$ 300,480	12290800 520000 PT001
\$ 1,246,541	12290800 530000 PT001
\$ 159,680	12290800 560000 PT001
\$ 1,612	12290800 570000 PT001
\$ 37,280	12290892 510000 PT101
\$ 19,000	12290892 520000 PT101
\$ 14,000	12290892 552010 PT101
\$ 29,987	12290892 560203 PT101
\$ 100,000	12290893 570000 PT201
\$ 448,925	12290894 570000 PT301

Section 2. Issue an Amended Certificate in the amount \$3,123,505 credit of fund # 2908.

Section 3. Request that the Fairfield County Auditor, on behalf of the Budget Commission, update the following receipt line items:

\$ 30,000	12290800 433018 PT001
\$ 841,657	12290800 433050 PT001
\$ 1,237,156	12290800 433100 PT001
\$ 138,000	12290800 433400 PT001
\$ 50,000	12290800 434315 PT001
\$ 90,000	12290800 436400 PT001
\$ 87,500	12290800 439120 PT001
\$ 80,213	12290892 433100 PT101
\$ 20,054	12290892 436400 PT101
\$ 75,000	12290893 433100 PT201
\$ 25,000	12290893 434000 PT201
\$ 374,103	12290894 433400 PT301
\$ 74,822	12290894 436400 PT301

Resolution No. 2025-07.22.r

A resolution approving to Appropriate from Unappropriated into a major expense category for Grant Fund# 2908 for the Ohio Department of Transportation grant For SFY2026

(Fairfield County Transit)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

WHEREAS, departments that need the Board of Commissioners' approval for payment of their invoices have submitted their invoices to the County Auditor; and

WHEREAS, the County Auditor has submitted the cash disbursement journal for payment of invoices for the check date July 24, 2025.

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:

Section 1. That the Fairfield County Board of County Commissioners approves the attached cash disbursement journal.

Prepared by: Auditor/Finance
cc: Finance Office

FAIRFIELD COUNTY OHIO - INVOICES BY DEPARTMENT

Department									
Check #	Check Date	Vend #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1200 - COMMISSIONERS ADMIN									
FUND: 1001 - GENERAL FUND									
1591488	7/24/2025	80132	AUNDREA N CORDLE	7/12-7/18	7/12/2025	342	C0722	TRAVEL REIMB ROUNDTABLE & COAAA	92.82
FUND: 2876 - FISCAL RECOVERY (ARP)									
5432080	7/24/2025	12360	FAIRFIELD CO ADAMH	6.26.25	3/26/2025	23007582	C0722	ADAMH//LLS housing project	1,166,673.85
FUND: 3896 - HANGAR 2023 CAPITAL PROJ FND									
5432081	7/24/2025	14329	SETTERLIN BUILDING COMPANY	8	6/1/2025	24005004	C0722	2024 Hangar Project 6/2025	279,455.93
TOTAL: COMMISSIONERS ADMIN									1,446,222.60

FAIRFIELD COUNTY OHIO - INVOICES BY DEPARTMENT

Department									
Check #	Check Date	Vend #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1270 - COMM-MAINTENANCE									
FUND: 3435 - PERMANENT IMPROVEMENT FUND									
5432079	7/24/2025	12318	GUTKNECHT CONSTRUCTION COMPANY	2	6/30/2025	25003706	C0722	Workforce Center Project 6/2025	328,631.00
FUND: 3910 - BUILDING ON SHERIDAN									
5432078	7/24/2025	12318	GUTKNECHT CONSTRUCTION COMPANY	2	6/30/2025	25004133	C0722	Sheridan Center renovation 6/2025	267,320.00
TOTAL: COMM-MAINTENANCE									595,951.00
Summary Total for this report:									2,042,173.60

FAIRFIELD COUNTY OHIO - INVOICES BY DEPARTMENT - SUMMARY

Department	Total Amount
1200 - COMMISSIONERS ADMIN	\$1,446,222.60
1270 - COMM-MAINTENANCE	\$595,951.00
Summary Total For This Report:	\$2,042,173.60

Commissioner Steven A. Davis

Commissioner Jeffery M Fix

Commissioner David L Levacy

Date

Resolution No. 2025-07.22.s

A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

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