

Regular Meeting #32 - 2015
Fairfield County Commissioners' Office
July 21, 2015

Review

The Commissioners met at 9:07 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Ron Osgood, Carl Burnett, Bob Clark, Chief Perrigo, Val Carpico, Jim Bahnsen, Tony Vogel, Dennis Keller, Todd McCullough, Jeff Porter, Ray Stemen, Jon Kochis, Aunie Cordle, Branden Meyer, Staci Knisley, and Jon Slater.

- Legal Update

Mr. Dolin did not have an update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions/Proclamations

Ms. Brown provided highlights of resolutions.

There were account to account transfers of appropriations for the Sheriff, EMA, DD, and Commissioners, based on proper classifications for expenditures. EMA also proposed appropriations for special revenue funds.

The FC FACF Council proposed approval of the Help Me Grow grant agreement and a process for the County Administrator to sign follow up and related grant documents and agreements with the Ohio Department of Health.

The Engineer proposed the approval of the application for a PWC capital improvement grant for bridge replacements.

JFS proposed approval of the grant agreement for the Wendy's Wonderful Kids program.

The Airport proposed the repayment of an advance of \$65,000 and the closeout process with the FAA.

Soil and Water proposed a resolution for the approval of Clean Ohio Local Agricultural Easement Purchase Programs for the Starner Farm & Nickerson and Howard Farm properties.

Finally, there were traditional bill list items proposed. One bill list included uniform purchases while the Sheriff is going through the process for

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competitive bidding. Another separate bill list was for the jail architect, which was postponed for next week.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were any questions, and there were none.

From an expenditure perspective looking forward, we are aware that AEP is increasing its rates associated with KW demand, and this aspect will impact our savings of the energy project, although we have realized savings beyond estimates at this point. The demand rates are not able to be reduced by competitive bidding processes. The increases in the rates will likely not be significant overall to the utility costs for the county, but it might be noticeable in the ongoing calculation of the savings, which we will monitor.

Mr. Davis stated that is understood that once the structure rate change occurs it will not be an "apples to apples" comparison anymore.

A budget planning update is scheduled July 28th.

c. Public Safety Facility and Financing Update

Granger is moving ahead with the plan to accept bids from subcontractors. In August we will have enough information to review the initial guaranteed maximum price. At this point, we do continue to provide information as needed to the City of Lancaster and have no unaddressed items.

d. Employee Recognition and Appreciation

On July 21 and August 7, there are Commissioners sponsored employee appreciation cookouts. We appreciate the work of Fairfield County employees who are serving, connecting, and protecting. The HR interns created some posters and banners.

Human Resources is sponsoring violent intruder training on August 13 at the Main Street Government Services Building, August 20 at Liberty Center, and September 18 at DD in Pickerington. This training is to be coordinated with the County Sheriff. HR will send out email communication. We are recommending all employees take this training.

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e. BRAVO

- Thanks to Andrew Michael Stemen for his work in preparing files for the third party FMLA administrator; the test file was uploaded successfully.
- Bravo to Holly Mattei and Staci Knisley for their leadership with the CDBG grant reporting. The monitoring visits from state officials were successful with no problems noted.
- Aunie Cordle, JFS Director, received positive feedback about four JFS employees: Connie Crist, Becca Montgomery, Jan Picklesimer, and Sharma Tate. Each of these employees demonstrated exceptional customer service in making sure that accurate information was provided in a courteous, timely manner.
- Bravo to Laura Holton with JFS for leading the application for a community grant of \$1,000 from WalMart.

- Old Business

a. Electronic Poll Book Systems

The new state budget includes funding to reimburse counties for 85 percent of their costs in obtaining and bringing online an electronic poll book system. Each county will be allocated a fixed amount available for reimbursement based upon the county's ratio of registered voters to the statewide number of registered voters as of July 1, 2015. The Secretary of State's office is currently in the process of determining each county's allocation and this information should be available by the end of this month.

Both the Department of Administrative Services and the Secretary of State's office are working diligently to put the substantial amount of details for procuring e-poll books together. DAS will be handling the procurement aspect of the purchase. Counties will not need to conduct their own bidding process. Susie Bloom, BOE Executive Director, reached out and let us know that she will inform us as more details are known.

b. Buckeye Lake State Park Dam

Commissioner Levacy and Jon Kochis attended the meeting on July 16 where the state announced its next steps. Jon Kochis followed up on identifying a county owned parcel that may be helpful in the project by providing the state (ODNR) a temporary right of way for the project. Mr. Kochis will connect with Mr. Dolin about a potential agreement.

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Mr. Levacy reached out to the Walnut Township Trustees, and they are reviewing their fire lanes. The dam replacement method is not the one that was expected to be used but will instead involve a deep drill with concrete, soil, and slurry mixture. There was a more detailed meeting Friday evening that answered a few more questions. The engineering firm has been chosen, and Mr. Levacy is happy they are moving ahead. The berm system may allow for a water level increase next year.

Mr. Davis stated he was seeing indicators that the timeline may be improved and water level raised.

Mr. Levacy added that he believed ODNR was realizing they could not operate at the current lake levels.

Mr. Kochis stated there was a training exercise held on Monday that brought to light the need to address the storm water drainage. If these can no longer drain into the lake they will need to have a plan. Walnut Township has stated they do not have the funds needed to address this issue.

c. Update on Annexation and Vacations (one with a contingency expected)

Rachel Elsea has prepared a chart of pending annexations and vacations, of which one vacation is expected to have contingency. There has been good internal communication on the pending annexations and vacations, which helps to move things forward. An additional annexation petition of 83.688 acres from Walnut Township to Thurston is expected in the near future.

d. Sales and Use Tax Report

Mr. Davis noticed a modest improvement. Growth is exceeding the estimate, and no adjustments are needed at this time.

e. Veterans Service – Office Space

Ms. Brown reported that officials from Veterans Services would be meeting with Mr. Keller to reevaluate their RFP and issue a new one for space to lease.

- New Business

- a. DACO – Permit Application

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DACO has submitted a permit application for the Ohio Department of Commerce for the Division of Liquor Control.

Motion to allow Commissioner Davis to sign the permit application for the Ohio Department of Commerce for the Division of Liquor Control.

On the motion of Dave Levacy and second of Steve Davis, the Board voted to allow Commissioner Davis to sign the permit application for the Ohio Department of Commerce for the Division of Liquor Control.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

- **General Correspondence Received**

- a. ODYS Reclaim Ohio Funds for Juvenile Court

The Ohio Department of Youth Services copied the Commissioners on correspondence relating to Reclaim Ohio funds for Juvenile Court.

- b. South Central Power tree management practices

- c. Resignation Letter from Bob Clark, Economic Development Director

Mr. Davis reported that a letter was received from Mr. Clark on Monday resigning as the Economic Development Director effective July 31, 2015.

Mr. Clark stated that he was resigning due to personal matters and his need to spend more time with his family.

Mr. Davis stated the Commission's thoughts were with Mr. Clark and his family. Mr. Davis thanked Mr. Clark for his service. Mr. Davis indicated that he previously talked with Ms. Brown, and they will set up a meeting with 33 Alliance leaders to make sure obligations are met while they evaluate the structure of the economic development office.

Mr. Clark thanked the Commission for their support. While he intended on remaining in the position for a long time he recognizes the need for him to step up and help out with his parents.

Mr. Davis asked Ms. Brown and Mr. Porter to develop a short term go forward plan for the economic development office.

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- Calendar Review/Invitations Received
 - a. Bremen Chamber Lunch – Tuesday, July 28th - 11:30 a.m.
 - b. DACO 15th Anniversary Celebration – Saturday, August 29th at 6:00 p.m.
 - c. United Way Kick-Off Breakfast – Tuesday, September 8th at 7:45 a.m.
- FYI
 - a. Baltimore Festival Parade
 - b. Carroll Old Timers Parade
 - c. Clean Ohio Funds Deadline
 - d. DD Newsletter
 - e. Pickerington Senior Center Newsletter
- Issues Bin
 - a. Sensory Trail & Park – Discussion continues regarding the accessibility and a potential park.
 - b. Airport Board Vacancy – July 17th was the deadline for interested candidates to provide resumes and letters of interest. There were two applicants. One of the applicants scored higher on the rubric (similar to the one used for the MOW vacancy), has expressed interest previously, and has considerable experience. The recommendation is to interview this applicant and then to consider the next steps. The Board favored that recommendation and will meet with the applicant as soon as possible.
- Open Issues
 - a. Transparency Workgroup Update

Ms. Elsea reported that the Transparency Workgroup met on Monday for demonstrations from Tyler and OpenGov. These products will allow for additional online financial transparency. They also have many resources for internal use as well. The group is recommending to start with Treasurer Mendel's Online Checkbook option with OpenGov with a formal recommendation of a purchase option with Tyler or OpenGov after the Checkbook is live and can be evaluated further. The recommendation was favored. A general discussion was had about the importance of

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contact information for departments and working toward useful "frequently asked questions" documents.

Executive Session to discuss Collective Bargaining

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Collective Bargaining at 9:49 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Chief Perrigo, and Jeff Porter.

Roll call on the motion as follows:
Voting aye thereon: Steve Davis and Dave Levacy
Absent: Mike Kiger

On the motion of Dave Levacy and second of Steve Davis, the Board voted to exit Executive Session at 10:00 a.m.

Roll call on the motion as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Review Continued

The Commissioners met at 10:00 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Chief Perrigo, and Jeff Porter.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, July 21, 2015 beginning at 10:03 a.m., with the following Commissioners present: Steve Davis, Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Staci Knisley, Carl Burnett, Mary Beth Lane, Bob Clark, Branden Meyer, Chief Perrigo, Todd McCullough, Val Carpico, Jon Kochis, Jon Slater, Jeff Porter, Ray Stemen, Ron Osgood, Jeff Camechis, Aunie Cordle, and Dennis Keller.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

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Announcements

Commissioner Davis asked if there were any announcements.

Ms. Elsea stated resolution 2015-07.21.n was removed from the agenda.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments. There were no public comments.

Approval of Minutes for Tuesday, July 14, 2015

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, July 14, 2015 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

Approval of the Board of Developmental Disabilities Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Board of Developmental Disabilities resolution authorizing an account to account transfer; see resolution 2015-07.21.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

Approval of the Commissioners' Office Resolutions

O On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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| 2015-07.21.b | A resolution approving an account to account transfer in a major object expense category – Fairfield County Commissioners/Airport [Commissioners] |
| 2015-07.21.c | A resolution authorizing the approval of repayment of an advance to the General Fund from the FAA grant fund# 3011, sub fund# 8054 – Fairfield County Commissioners/Airport [Commissioners] |

Roll call vote of the motion resulted as follows:

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Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Emergency Management Agency's Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

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|--------------|---|
| 2015-07.21.d | A resolution to appropriate from unappropriated in a major expenditure object category EMA 2707 Emergency Management Performance Grant Fund [EMA] |
| 2015-07.21.e | A resolution to appropriate from unappropriated in a major expenditure object category EMA 2090 EMA General Fund [EMA] |
| 2015-07.21.f | A resolution authorizing an account to account transfer for EMA Fund 2707 Emergency Management Performance Grant Fund [EMA] |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Engineer's Office resolution authorizing Jeremiah D. Upp, Fairfield County Engineer, to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement Program and to execute contracts as required; see resolution 2015-07.21.g.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Family, Adult, and Children First Council's resolution to approve a contract with the Ohio Department of Health, relating to Help Me Grow, for the Board of Commissioners serving as administrative agent for the Fairfield County Family, Adult, and Children First Council; see resolution 2015-07.21.h.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis

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Absent: Mike Kiger

Approval of the JFS Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolution regarding a Grant Agreement between Dave Thomas Foundation for Adoption and Fairfield County Job & Family Services (FCJFS), Protective Services Department; see resolution 2015-07.21.h.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Sheriff Resolution

O On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Sheriff's Office resolution approving an account to account transfer; see resolution 2015-07.21.j.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Soil and Water Conservation District Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Soil and Water Conservation District resolution of Authorization of Approval for the Fairfield County Board of Commissioners to sign the Clean Ohio Local Agricultural Easement Purchase Program for the Starner Farm & Nickerson and Howard Farm properties.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

2015-07.21.l A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

2015-07.21.m A resolution authorizing the approval of payment of invoices for

