

**Regular Meeting #29 - 2017**  
**Fairfield County Commissioners' Office**  
**July 6, 2017**

**Review**

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Amy Brown-Thompson, Joshua Horacek, Todd McCullough, Tony Vogel, Corey Clark, Dennis Keller, Loudan Klein, Ray Stemen, Rick Szabrak, and Branden Meyer.

- Legal Update

Ms. Brown-Thompson and Mr. Horacek reported they did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

On July 11<sup>th</sup>, the review and regular meetings will be at the Tussing Road Government Services Center.

The next roundtable meeting for elected officials and department heads is August 10<sup>th</sup>.

The Formal Building dedication for the jail is Friday, September 29<sup>th</sup> at 12 noon.

Mr. Levacy asked how many dogs were recovered from the 4<sup>th</sup> of July.

Mr. McCullough replied so far they had only collected 5 dogs, much lower than last year.

- b. Highlights of Resolutions

Ms. Brown provided highlights of resolutions proposed for the voting agenda.

We propose a contract for roof repair at the Administrative Courthouse. This contract is part of the national consortium and uses the competitive bidding process from the consortium. The repairs of the roof are expected to last about ten years, which means the next capital outlay for the roof would not need to be planned until 2027.

JFS proposed an amendment for functional training services, an agreement with WWK, and a contract relating to WIOA and CCMEP.

The Utilities Department proposed the purchase of bulk salt for operations, using a state competitive process in lieu of local competitive bidding.

The County Engineer proposed a change order for resurfacing and an agreement for 2017 pavement markings.

RPC proposed the application for the CDBG critical infrastructure grant, following the second public hearing conducted last week.

Juvenile Court proposes a one year lease to further program services for a period of one year.

There were financial resolutions proposed, such as:

- A repayment of an advance and an extension of a due date for the Airport;
- Appropriations from unappropriated funds for the County Engineer (multiple resolutions) and Sheriff;

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- A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of March 15, 2016 through April 15, 2017;
- A memo expenditure for the payment of CORSA by ADAMH;
- Planned allocations for MCJDC and JFS;
- Account to account transfers of appropriations for FCFACF and the Commissioners, to properly classify expenditures;
- An acknowledgement of MCU terms for grant funded confidential funds;
- Rescinding a resolution from last week for appropriations from unappropriated funds, as it was not needed and only looked as if was needed based on a system error;
- The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications, as needed).

c. Administrative Approvals & Budget Update

*Administration Update*

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were questions, and none were posed.

We received a building inspection report from CORSA for 108 N. High, which is helpful in our planning for the upgrades of that building, now unoccupied. We also received an evaluation for compliance with the CORSA loss control incentive program. We will incorporate the CORSA training into the leadership conference on September 28<sup>th</sup>. Rachel Elsea already sent reminders for the leadership conference. We need elected officials to attend the leadership conference as it is part of our loss control incentive action steps. Overall, the review from CORSA was an excellent review.

*Budget Update*

*County budget process:* We conducted an initial tax budget hearing for the public on July 5<sup>th</sup>. Minutes are available and will be attached to the resolution next week approving the tax budget, a beginning point of discussion for the 2018 budget. The budget hearings have been set for 2017 (for the 2018 budget). We will propose a tax budget to adopt on July 11, and the plan is to submit the adopted tax budget on July 12, before the deadline by ORC of July 20<sup>th</sup>. On August 14, there will be a Budget Commission hearing.

The next level access for 2018 changes is level 3, and the deadline for those changes is September 1. This is the final time for the general fund departments to make changes with the data entry process.

*State Budget Update*

The Dolan/Seitz Medicaid MCO amendment was included in the conference committee report and was in the bill voted from the House and Senate, meaning it was sent to the governor for consideration. The Governor vetoed the portion of the bill associated with that amendment, among other line item vetoes. On July 6<sup>th</sup>, the House meets with opportunity to override the veto. Even if the language is ultimately accepted, we will need to see specific details of how the state will distribute payments (beginning in July 2018). There is a six year sunset on the amendment.

Mr. Levacy stated he did not understand why the Governor would take care of the State's MCO Sales Tax loss but not the local level especially when it is the local levels addressing the opiate epidemic.

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Mr. Stemen stated he hoped republicans following Governor Kasich would change their mind.

Ms. Brown stated it was important to keep in mind the Medicaid expansion and MCO sales tax issue were separate issues and separate line item vetoes.

d. Jail and Public Safety Facility Update

The most recent report on the jail population shows the population is about 298.

The project continues to be on time and on budget.

Ms. Brown reported Chief Perrigo requested support for reception duties during a time of transition with the jail facilities, and there was an immediate plan put in place. The Sheriff requests patience as the staff learns how to operate in a new environment. Chief Perrigo indicated they are working on improvements for service, especially for the courts.

Ms. Brown visited the Wheeling street location prior to its demolition. There were a few assets (chairs, desks, etc.) that were communicated to public offices in case there was a new home for them. Other than that, there were only obsolete items, with a total value estimated below \$2500, which makes the motion made last week authorizing administrative approval of the removal of the assets complete. The contract for demolition included salvage aspects. The IT and Sheriff's Office staff will work together to review and update the fixed asset records of the County Auditor as needed. There were some copiers, for example, that will be repurposed.

Mr. Keller stated that the demo prep was started on Friday and the actual demolition was started yesterday. The building will be down in the next week and half, and then Granger will take over again.

Mr. Levacy stated he received a call from someone suggesting they weed around the old jail. They were very happy to hear the entire building would be coming down.

Ms. Brown added that the old jail was part of the competitive bid for the purchase of commodity for electricity and there may be some charges associated with removing that building from the list of serviced buildings. They will work on adding the new building.

d. Bravos

Bravo to the senior leadership team of and all at JFS for the excellent customer service they are providing. The agency sets standards, communicates them, and monitors work with surveys to provide information about how to improve. The surveys demonstrate excellent services. Thank you to JFS for leading the way.

Thank you to Soil and Water Conservation District team for their leadership with the Farmland Preservation program. We received a note of thanks for the Berry family.

Congratulations to Fairfield County HR for an excellent CORSA review. The reviewers indicated the risk management program was among the best of the state. To continue to keep our rates as low as possible, the leadership conference includes required CORSA training for leaders.

Ms. Brown thanked Mr. Szabrak for his presentation at RPC on Wednesday night regarding the broadband survey.

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Mr. Szabrak stated they received 1,500 responses from the survey and found that 7,500 houses in the county do not have broadband (mainly in farming areas). The County Engineer's office is working on making broadband in these areas more cost effective. A committee will be created to tackle the discrepancy and increase usage.

Ms. Brown added that data will help when applying for federal grants to improve broadband coverage.

- Old Business (none)
- New Business (none)
- General Correspondence Received
  - a. Thank you from Mr. Berry re: the Berry Farms Agricultural Easement
- Calendar Review/Invitations Received
  - a. Lancaster Festival Welcome Reception and Hall of Fame Reception – Tuesday, July 18<sup>th</sup> at 5:30 p.m. in the OU-L Gymnasium
    - 1. Commissioners Kiger and Levacy will attend
- FYI
  - a. Pickerington Senior Center July 2017 Newsletter
- Issues Bin (none)
- Open Items (none)

Commissioner Kiger stated at 9:25 a.m. that the Commission would be in recess until the 9:45 a.m. Executive Session.

**Review (continued)**

The Commissioners met at 9:40 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Amy Brown-Thompson, Joshua Horacek, Todd McCullough, Tony Vogel, Corey Clark, Dennis Keller, Loudan Klein, Ray Stemen, Rick Szabrak, Jon Slater, and Branden Meyer.

**Executive Session to discuss personnel pursuant to Revised Code Section 121.22 (G)(I) for the purposes of discussing employment of a public employee of the County Auditor's Office**

On the motion of Dave Levacy and second of Mike Kiger the Board voted to enter into Executive Session to discuss personnel pursuant to Revised Code Section 121.22 (G)(I) for the purposes of discussing employment of a public employee of the County Auditor's Office at 9:40 a.m.

Discussion: Commissioner Levacy stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Jeff Porter, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, and Jon Slater.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

On the motion of Dave Levacy and second of Mike Kiger the Board voted to exit Executive Session at 9:59 a.m.

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Roll call on the motion as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

**Review (continued)**

The Commissioners met at 9:59 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, and Jon Slater.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Thursday, July 6, 2017 beginning at 10:01 a.m., with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jim Bahnsen, Corey Clark, Todd McCullough, Jon Slater, Amy Brown-Thompson, Joshua Horacek, Branden Meyer, Tony Vogel, Ray Stemen, Loudan Klein, Rick Szabrak, and Dennis Keller.

**Pledge of Allegiance**

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Kiger asked if there were any announcements.

There were no announcements.

**Public Comment**

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

**Approval of Minutes for Tuesday, June 27, 2017**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, June 27, 2017 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Absent: Steve Davis

**Approval of the ADAMH Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the ADAMH resolution to approve a reimbursement for share of costs for Liability Insurance paid to CORSA as a memo expenditure for fund # 2066; see resolution 2017-07.06.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Absent: Steve Davis

**Approval of the Commissioners' Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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- 2017-07.06.b A Resolution to approve to rescind Resolution # 2017-06.27.e, approval of authorizing appropriations and a fund to fund transfer for fund# 3810 – Fairfield County Commissioners [Commissioners]
- 2017-07.06.c A resolution authorizing the approval of a partial repayment and extension of an advance to the General Fund – Fund # 3011 FY2015 FAA - Airport [Commissioners]
- 2017-07.06.d A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of March 15, 2016 through April 15, 2017 [Commissioners]
- 2017-07.06.e A resolution authorizing to appropriate from unappropriated and to approve a fund to fund transfer for the 3rd Quarter 2017 Allocation for the Multi County Juvenile Detention Center (MCJDC) -Fairfield County Commissioners [Commissioners]
- 2017-07.06.f A resolution authorizing a fund to fund transfer for Fairfield County Job and Family Services (JFS) –3rd Quarter 2017 Allocation - Fairfield County Commissioners [Commissioners]
- 2017-07.06.g A resolution approving an account to account transfer into a major expense category – Commissioners [Commissioners]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Engineer's Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2017-07.06.h A resolution to approve a Change Order for the FAI-CR22/38/55/69 2017 Resurfacing Project. [Engineer]
- 2017-07.06.i A Resolution to Approve the Contract Bid Award for the 2017 Pavement Markings. [Engineer]
- 2017-07.06.j A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for truck #17 truck damage [Engineer]
- 2017-07.06.k A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for consulting fees of BER26 and LIB45 [Engineer]
- 2017-07.06.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for office supply needs [Engineer]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Facilities Resolution**

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On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Facilities resolution authorizing the approval of a contract award for roofing repairs at the Courthouse; see resolution 2017-07.06.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Family, Adult, and Children First Council Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution approving an account to account transfer Fund 7521; see resolution 2017-07.06.n

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the JFS Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS Resolutions:

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|--------------|--|
| 2017-07.06.o | A resolution regarding an Amendment for Purchase of Service Contract between Functional Training Services, Inc., and Job & Family Services [JFS]   |
| 2017-07.06.p | A resolution regarding a Grant Agreement between Dave Thomas Foundation for Adoption and Fairfield County Job & Family Services (FCJFS), the Protective Services Department (FCPS) [JFS] |
| 2017-07.06.q | A resolution regarding a Purchase of Service Contract between Business System Solutions, Inc., and Job & Family Services [JFS]   |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Juvenile/Probate Court Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution to authorize a lease agreement with ConneXion West Inc. for Fairfield County Juvenile Court; see resolution 2017-07.06.r

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Major Crimes Unit Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Major Crimes Unit resolution acknowledging the terms for proper use of grant funded confidential funds – part of 2017 DLEF Grant Award for Fairfield-Hocking Majors Crimes Unit; see resolution 2017-07.06.s.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Regional Planning Commission Resolution**

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On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission resolution to approve the Fiscal year 0217 Community Development Block Grant Critical Infrastructure Program; see resolution 2017-7.06.t.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Sheriff's Office Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Sheriff's Office resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office fund 2442 Commissary; see resolution 2017-07.06.u.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Utilities Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Utilities resolution authorizing the purchase of bulk salt for regenerating resin type water softener units from Robinson Salt Supply, Inc.; see resolution 2017-07.06.v.

Discussion: Mr. Vogel stated this was through the state bid system.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of Payment of Bills Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

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|--------------|---|
| 2017-07.06.w | A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]  |
| 2017-07.06.x | A resolution authorizing payment(s) to United Health Care for purposes of the Fairfield County Health Benefits Plan – Fairfield County Board of Commissioners [Commissioners] |
| 2017-07.06.y | A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]                                       |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Review (continued)**

The Commissioners met at 10:08 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jim Bahnsen, Corey Clark, Todd McCullough, Jon Slater, Amy Brown-Thompson, Joshua Horacek, Branden Meyer, Tony Vogel, Ray Stemen, Loudan Klein, Rick Szabrak, and Dennis Keller.



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**Motion to Authorize the County Administrator to Proceed with a Separation Agreement  
for an Employee of the County Auditor's Office**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to authorize the County Administrator to proceed with a separation agreement for an employee of the County Auditor's Office.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Additional Review Items**

Ms. Brown stated that she would be working with Mr. Klein to review ideas for correcting a plat discussed in last night's RPC meeting.

Additionally, Ms. Brown reported that there would be a call later in the day to discuss aspects relating to closing on the Gannett Building on Chestnut Street.

**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:47 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, July 11, 2017, at 10:00 a.m.

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Motion by: Dave Levacy      Seconded by: Mike Kiger

that the July 6, 2017, minutes were approved by the following vote:

YEAS: Levacy, Kiger      NAYS: None  
ABSTENTIONS: None  
\*Approved on July 11, 2017

Absent  
Steven A. Davis  
Commissioner

Dave Levacy  
Dave Levacy  
Commissioner

Mike Kiger  
Mike Kiger  
Commissioner

Rachel A. Elsea  
Rachel A. Elsea, Clerk