

Regular Meeting #26- 2019
Fairfield County Commissioners' Office
July 2, 2019

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jeff Porter, John Pekar, Tony Vogel, Todd McCullough, Aaron Dagres, Jake Tharp, David Miller, David Uhl, Dennis Keller, Belinda Nebbergall, Jim Bahnsen, Jeff Barron, Chief Lape, Rick Szabrak, Donna Fox-Moore, Ray Stemen, Jon Slater, Amy Brown-Thompson, and Dave Burgei.

- Welcome
- Legal Update (none)
- Administration and Budget Update/Carri's List

a. Announcements

July 4 – Independence Day!

July 9 – Meetings at Tussing Road Government Services Center;
Time with the Commissioners

July 23 – Employee Recognition Breakfast (Records Center) – Meetings will also be held at the Records Center

July 26 – Bike Races at Government Services Center on Main Street in Lancaster (Aunie Cordle and Todd McCullough will be judging the event; Jeff Porter will serve as back-up judge. Thanks very much!)

August 1 – Roundtable for Elected Officials and Department Heads

b. Highlights of Resolutions

Dr. Brown provided highlights of the 25 resolutions for the voting meeting.

We proposed a reaffirmation of customer service as a core value of Fairfield County and an honor for the Fairfield County Visitation Center for their exceptional customer service.

FCFACF proposed a service contract for Help Me Grow.

WIOA proposed four appointments/reappointments for the workforce development board.

The Dog Adoption Center and Shelter proposed salvage of an asset purchased previously by CFLP grant dollars.

RPC proposed a resolution to approve an award of bid to Workman Industrial Services, Inc. for the Village of Sugar Grove FY2018 CDBG Wastewater Treatment Plant Improvements Project.

We propose the creation of a complete count committee to help support an accurate count of the US Census for 2020. Thank you to Loudan Klein and Dave Burgei for co-chairing this committee. The first meeting will be an educational meeting at the August 6th RPC meeting.

There were financial resolutions to approve, such as:

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- A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of April 15, 2019 through May 15, 2019;
- Interest credits for the Health Department and Parks District;
- Appropriations from unappropriated funds for EMA, GIS, and the Sheriff;
- Appropriations from unappropriated funds and an advance for a Common Pleas Court grant;
- Two account to account transfers of appropriations for the Commissioners;
- An account to account transfer of appropriations (to personal services) for the Coroner (there is an administrative meeting scheduled to obtain more information);
- Approval of an FAA grant process for the Airport;
- A CDBG draw; and
- Allocations for MSY, MCJDC, JFS, and others (four planned resolutions).

Several financial resolutions and contracts for network placement were in progress, as was a resolution for the Sheriff who is proposing a renewal of a contract for services for Canal Winchester Schools.

Mr. Dagres thanked the Commissioners for their efforts and noted the creation of a complete count committee was an important first step in preparing for an accurate count of Fairfield County. He explained the variety of ways they would ensure accurate counts and explained the communication process.

Mr. Burgei explained how GIS helps make sure all information provided is accurate. GIS connects with townships and villages, as well.

c. Administrative Approvals, Program, & Budget Update

Administrative Update

The review packet contained a list of administrative approvals; no questions were posed.

Budget Update

For 2020, there are 27 pays, which means there is a timing issue which will result in an increase of more than \$743,000 in the 2020 general fund budget; all county funds will experience this variable.

We are aligning our county budget with goals. With the implementation of the 20 recommendations for recruitment and retention of employees, there is an opportunity for merit-based increases. To participate in merit-based increases, departments must use the county performance assessment tools and comply with the county compensation plan. There will be an administrative review of budget matters relative to these variables.

From a state budget perspective, we commend the Ohio Senate for supporting the counties' request to significantly increase funding to the counties for indigent defense reimbursement and providing additional dollars to the Local Government Fund. These Senate budget provisions indicate the Senate's recognition of the need to support the state's local government partners and, for counties, is an important step in achieving the shared goal of a stronger state-county partnership. Achieving full funding for indigent defense reimbursement is a main legislative priority. Gov. Mike DeWine proposed an additional \$60 million each year in general revenue funds for indigent defense. The House added an additional \$35 million in the second year of the biennium. This will come close to full reimbursement beginning in July 2020. For every 10% increase in investment, the county will receive an additional \$166,000 in reimbursements, approximately. Just under half of fees are

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now reimbursed. In addition, the Senate's action to increase the percent of the state general revenue fund receipts that are committed to fund the Local Government Fund from the current 1.66 percent to 1.68 percent will partially restore funds in each year of the biennium to support counties, townships and municipalities throughout the state. While that percentage is a small change, it is an appreciated direction.

There is a CCAO webinar scheduled about the state budget on July 10.

d. August 1 Roundtable

Email notice was sent to elected officials and department heads about the Board of County Commissioners hosting a quarterly roundtable for elected officials and department heads on August 1, beginning at 8:30 a.m. The roundtable meeting will be held in the Board of Commissioners Hearing Room. The purpose of the email was to give an opportunity for everyone to suggest agenda topics. There is a placeholder for a Board of Commissioners meeting scheduled at 10 am following the roundtable.

e. BRAVOs

Thank you to Chief Lape for his leadership. In 2019, the Sheriff's Office for the first time ever passed all parts of the Bureau of Adult Detention compliance reviews; obtained grants in partnership with the Courts and Commission; implemented the MARCS radios; strategically hired correction officers; controlled expenditures and accounted for jail expenditures; obtained excellent survey responses for customer service; implemented new technology with a drone and body scanner; and supported reentry and mental health services at the jail.

Chief Lape stated that there were many others involved in these projects making it a large collaboration.

Thanks to Rachel Elsea for managing some updates to the Commissioners Resolution Management System. The updates have improved functionality for the Prosecutor and others.

Bravo to Lt. Churchill for his quick thinking in support of an employee suffering a medical emergency.

Congratulations and bravo, Aunie Cordle, Corey Clark, and all JFS for Phase 2 Certification Approval for the Fairfield County Ohio Means Jobs Center. And great job, Rick Szabrak and team, on the execution of the balanced scorecard!

Thanks to HR for the notification about the total compensation report now available with Employee Self Service. This report shows the full compensation of wages and benefits for employees. We recommend the report be used as an informational item during the conduct of performance assessments and at other meetings as needed.

Bravo to Rick Szabrak for his work with the manufacturing camp.

- Old Business

- a. MCJDC connections – rightsizing the contribution

An article in the Lancaster Eagle Gazette was reviewed.

FCFACF and JFS would be glad to assist the MCJDC in their analyses, whether arranging meetings with system partners, or conducting research – or other work that needs to be accomplished – toward better utilization of the space at the detention center. Residential treatment centers generally house youth with

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significant psychiatric, psychological, behavioral, or substance abuse problems who have been unsuccessful in outpatient treatment or have proved too ill for foster care or other environments but who do not require hospitalization or a long-term secure facility. Detention centers, on the other hand, are physically restricting facilities designed to provide short-term care for juveniles in custody pending court adjudication, disposition, placement, or transfer to another jurisdiction or court. The primary purpose of detention centers is to ensure appearance in court and protect the community while the youth is awaiting court appearance.

If there is an ability to convert space at the detention center for residential treatment with appropriate services to meet the needs of the youth, we would be interested in exploring those options.

For reference, here are links:

<https://www.dys.ohio.gov/Inside-DYS/Alternative-Placements>

https://www.urban.org/sites/default/files/publication/98628/transforming_closed_youth_prisons.pdf

b. DD License for Use - Update

Dr. Brown reported on an administrative meeting in which she learned the group once interested in a license for use for an all-sports complex is now more interested in providing donations to DD and having DD contract for the construction of an accessible playground and sports complex at the county owned land near Forest Rose. She referred the group (led by DD employee Dave Maccioci) to the DD Board for additional discussion and review.

Mr. Pekar indicated he had a meeting with the group leadership already scheduled.

- New Business

a. DD Board Member Application Received/Interviews Scheduled

In May, the Board of Commissioners advertised for applicants to serve on the Board of Developmental Disabilities. The review packet contained the applications (and resumes) received. Qualified applicants will be scheduled for an interview on July 16, and if that date does not work July 23 will serve as a back-up date.

The first three interviews will be with Mr. Christopher Miller, Ms. Teresa Mowen, and Mr. Matt Wideman. An additional applicant, Mr. Mark Reynolds, may also be interested.

(A letter from Mr. Weedy was in the review packet, and email from Ms. Murphy was previously received. These are two vacancies of the Board of Commissioners appointed positions.)

We have invited Probate Court to participate in our interviews, as there are vacancies with those positions, too.

Each applicant will receive a copy of the DD Mission, Vision, and Values statement with their board meeting schedule; the Live the Code Document; and a memorandum about training. These items were also in the review packet.

During the interviews, applicants will also receive a copy of the DD Report to the Community for 2019; the Stronger Fairfield County, Stronger Community document; a Fairfield County Visitor's Guide; and the book titled the Land We Call Ohio. These items are for community awareness and to say thank you during the interview process.

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Mr. Pekar added they would provide new board members with a reference manual with the statutory requirements of DD Board members.

- General Correspondence Received
 - a. Thank you note from the Lancaster Festival
 - b. RPC Packets for July 2nd
- Calendar Review/Invitations Received (none)
- FYI
 - a. Jail Population – 293
 - b. City of Lancaster Zoning Meeting
 - c. Pickerington Senior Center Newsletter
 - d. Media Banners
 - e. Energy Grants

Dr. Brown reported that she followed up on possible energy grants with the State and was told to check back in early 2020 when they are expected to be announced again. This is relating to possible solar panels on county buildings.

- Open Items
 - a. “Summer Team” Update

Chief Perrigo provided an update on the Sheriff’s Office collaboration with Juvenile Court for the Summer Team program. This is a mentoring program for juveniles in the diversion and probation plan. They will participate in a Community Service Day on July 5th to clean up the Lancaster and Millersport fireworks areas. They will then have a pizza party to celebrate the completion of the cleanup. There are several other community partners. This is a great way to keep kids busy in the summer.

Dr. Uhl is a member of the 4th of July Committee and stated what a huge help this is for the committee.

Commissioner Levacy stated at 9:34 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners’ Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, July 2, 2019 beginning at 10:00 a.m., with the following Commissioners present: Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Dennis Keller, Jeff Porter, Todd McCullough, Tony Vogel, Ray Stemen, Rick Szabrak, David Miller, Donna Fox-Moore, Jake Tharp, Jim Bahnsen, Amy Brown-Thompson, Chief Lape, and James Mako.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

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There were no announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

Approval of Minutes for Tuesday, June 25, 2019

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, June 25, 2019 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Dave Levacy

Absent: Steve Davis

Approval of the Auditor's Office Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Auditor's Office resolution to appropriate from unappropriated in a major expenditure object category GIS Fund #2443; see resolution 2019-07.02.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Dave Levacy

Absent: Steve Davis

Approval of the Commissioners' Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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| 2019-07.02.b | A resolution affirming "customer service" as a core value and recognizing exemplary customer service in Fairfield County government.
[Commissioners] |
| 2019-07.02.c | A resolution authorizing the approval of a request for payment and status of funds report for the FY2017 CDBG Critical Infrastructure Grant - \$ 8,250 [Commissioners] |
| 2019-07.02.d | A resolution authorizing a fund to fund transfer for the 3rd Quarter 2019 Allocation for the Multi County Juvenile Detention Center (MCJDC) - Fairfield County Commissioners [Commissioners] |
| 2019-07.02.e | A resolution authorizing a fund to fund transfer for Fairfield County Job and Family Services (JFS) –3rd Quarter 2019 Allocation - Fairfield County Commissioners [Commissioners] |
| 2019-07.02.f | A resolution authorizing a fund to fund transfer to the Fairfield County Family Adult Children First Council for Multi-Youth Committee – 3rd payment for the 2019 Allocation - Fairfield County Commissioners [Commissioners] |
| 2019-07.02.g | A resolution to approve a memo expense for interest allocation for Fairfield County Historical Parks – Fund # 7308 [Commissioners] |
| 2019-07.02.h | A resolution authorizing fund to fund transfers for intergovernmental agencies for the 2nd half 2019 Allocations Fairfield County Commissioners [Commissioners] |

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- 2019-07.02.i A resolution to approve a memo expense for interest allocation reimbursement for Fairfield Department of Health – Fund #7012 & Fund# 7321 [Commissioners]
- 2019-07.02.j A resolution approving an account to account transfer into a major expense object category for Fund# 1001 - Fairfield County Commissioners [Commissioners]
- 2019-07.02.k A resolution approving account to account transfers in major object expense categories – Fund# 1001 – Fairfield County Facilities [Commissioners]
- 2019-07.02.l A resolution to assign authority to the County Administrator, Carri Brown to serve as the sponsor on behalf of the Board of County Commissioners related to the Fiscal Year (FY) 2019 Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant [Commissioners]
- 2019-07.02.m A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of April 15, 2019 through May 15, 2019 [Commissioners]

Discussion: Dr. Brown stated it was important to recognize customer service as a core value. A certificate will be presented to the Visitation Center at the July 23rd employee recognition breakfast and Ms. Elsea will send a copy of the resolution out to all county employees. Regarding the complete count committee, Dr. Brown thanked Mr. Klein and Mr. Burgei for leading this committee.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix and Dave Levacy
Absent: Steve Davis

Approval of the Common Pleas Court Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Common Pleas Court resolution to appropriate from unappropriated into a major expense category for fund and cash advance request from the General Fund #8220 – 2019 ISP Grant; see resolution 2019-07.02.n.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix and Dave Levacy
Absent: Steve Davis

Approval of the Coroner's Office Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Coroner's Office resolution approving an account to account transfer in a major object expense category for Fairfield County Coroner; see resolution 2019-07.02.o.

Discussion: Dr. Brown stated this resolution was recommended and that an administrative meeting was planned to see what this transfer means in relation to the 2020 budget.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix and Dave Levacy
Absent: Steve Davis

Approval of the Dog Shelter Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Dog Shelter resolution regarding the disposal of a salvage asset, an incinerator, for the Dog Shelter; see resolution 2019-07.02.p.

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Discussion: Mr. McCullough stated the incinerator needs repair and is no longer used. Mr. Levacy is glad to see the incinerator go.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix and Dave Levacy
Absent: Steve Davis

Approval of the Economic Development Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Economic Development resolutions:

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| 2019-07.02.q | A resolution to approve the appointment of Ms. Sharee Blackmon to the Area 20 Workforce Development Board (WDB). [Economic Development] [Economic & Workforce Development] |
| 2019-07.02.r | A resolution approving the ODJFS representative to the Area'20/21 Workforce Development Board(WDB) [Economic & Workforce Development] |
| 2019-07.02.s | A resolution approving the Opportunities for Ohioans with Disabilities(OOD) representative to the Workforce Development Board(WDB) [Economic & Workforce Development] |
| 2019-07.02.t | A resolution regarding the reappointment of WIOA AREA 20 WDB Members. [Economic & Workforce Development] |

Discussion: Mr. Szabrak stated that Ms. Blackmon would be a great addition to the WIOA Board and that it is great to have individuals wanting to serve and be reappointed. He is excited to see how the WIOA board has grown. Mr. Levacy added that these individuals will be great.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix and Dave Levacy
Absent: Steve Davis

Approval of the EMA Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the EMA resolution to request for appropriations for receipts for EMA fund 2090 (Project EMASR) Siren Project; see resolution 2019-07.02.u.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix and Dave Levacy
Absent: Steve Davis

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution authorizing the SFY20 Help Me Grow Early Intervention service agreement between the Fairfield County Commissioners, as administrative agent of the Fairfield County Family, Adult, and Children First Council and the Lancaster-Fairfield Community Action Agency; see resolution 2019-07.02.v.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix and Dave Levacy
Absent: Steve Davis

Approval of Regional Planning Commission Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Regional Planning Commission resolution to approve an award of bid to

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Workman Industrial Services, Inc. for the Village of Sugar Grove FY2018 CDBG Waste Water Treatment Plant Improvement Project; see resolution 2019-07.02.w.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Dave Levacy

Absent: Steve Davis

Approval of Sheriff's Office Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Sheriff's Office resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2503 Police Revolving; see resolution 2019-07.02.x.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Dave Levacy

Absent: Steve Davis

Adjournment

With no further business, on the motion of Jeff Fix and a second of Steve Davis the Board of Commissioners voted to adjourn at 10:10 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Dave Levacy

The next Regular Meeting is scheduled for Tuesday, July 9, 2019 at 10:00 a.m.

Motion by: _____ Seconded by: _____
that the July 2, 2019 minutes were approved by the following vote:

YEAS: NAYS: None

ABSTENTIONS: None

*Approved on July 9, 2019

Abstain

Steven A. Davis
Commissioner


Dave Levacy
Commissioner


Jeff Fix
Commissioner


Rachel Elsea, Clerk



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