

Regular Meeting #27 - 2016
Fairfield County Commissioners' Office
June 21, 2016

Review

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Spencer Remoquillo, Mary Beth Lane, Jeff Porter, Rick Szabrak, Corey Clark, Aunie Cordle, Dan Neeley, Laura Holton, Kristi Burre, Jason Dolin, Joshua Horacek, Ray Stemen, Michael Kaper, Todd McCullough, Tony Vogel, Chief Perrigo, Bart Hampson, Dennis Keller, Greg Forquer, Mel Fresiner, Susan Dixon, Ann Hammond, Jim Bahnsen, David Uhl, Branden Meyer, Mayor Tammy Drobina, Christina Holt, and Joey Claus.

- Announcements

Ms. Brown welcomed Ms. Krystina Hicks who is a new employee at the Dog Shelter.

Commissioner Davis' baseball team won the Nation State baseball championship. He thanked the team's sponsors and everyone who has helped out.

Ms. Brown added there were two presentations that morning: a JFS program update and a presentation from the Ohio Attorney General's Office on Elder Abuse.

The Commissioners thanked several county employees (Susan Dixon, Theresa Haynes, Mel Fresiner, Greg Forquer, and Ann Hammond) for their quick response to helping an individual in medical distress last week. Commissioner Levacy presented each individual with a certificate of presentation.

- Legal Update

Mr. Dolin reported he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

There was a resolution to proclaim Elder Abuse Prevention Awareness Month. Aunie Cordle and members of her team were available to receive the proclamation. (In addition we had a presentation about adult protective services from the Ohio Attorney General's Office scheduled after the regular meeting.)

There were two agreements relating to the Workforce Innovation Opportunity Act Area and Workforce Development Board, establishing the terms and conditions by which the parties will jointly operate a Workforce Development Area and defining roles and responsibilities.

The Engineer proposed approval of two notices of commencement and two contracts (for a Hocking County bridge project and for resurfacing).

There were financial resolutions to approve, such as:

- EMA's repayment of an advance;
- An account to account transfer of appropriations for the Major Crimes Unit and for the Sheriff (within a special fund);
- A new fund to account for the LGIF loan;

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- Appropriations from unappropriated funds for special funds of Law Library, Juvenile and Probate Court, and Common Pleas Court; for project funds for the Engineer; and for the fuel fund of the Airport;
- A reduction of appropriations for Common Pleas Court within a special revenue grant fund; and
- The payment of bills/and or then and now type transactions.

Finally, we have discussed a resolution for several review periods. You will recall that on February 19, 2014, Gail Ford (of Vorys, Sater, Seymore, and Pease) met with the Commissioners regarding Wilson, et at. V. Columbia Gas Transmission, LLC. Fairfield County ultimately joined a class action suit relating to property that is in the gas storage field area. After review with County Prosecutor on elements of form, there will be a settlement resolution proposed for approval. This is expected later today.

b. Administrative Approvals & Budget Update

- The review packet contained a list of administrative approvals for the week.
- Budget hearings are scheduled.
- We are now in Level 2 of the budgeting process for 2017. The deadline for Level 2 is this Wednesday. We have sent multiple reminders about the deadline for Level 2, the tax budget. We have placeholders for certain expenditures, and as more information is known, the estimates will be updated. Examples of placeholders are the elected official salaries; we are in the process of confirming them with the County Prosecutor, as there are changes in 2017 forward, per the Ohio Revised Code. We are putting in place a procedure whereby the County Prosecutor will approve the elected official salaries each year.
- The public meeting for the tax budget is July 6th at 9 am.
- Our next work group meeting to review insurance benefits with Willis is scheduled June 23rd at 9 a.m.
- To help with competitive bidding and state cooperative purchasing procedures, we are planning a training session with DAS. Thank you to Branden Meyer for obtaining contact information to help put this training in place. The training will be scheduled following the leadership conference, likely late in October of this year. This topic was reviewed later in the meeting and will be announced several times leading up to the training session.

c. Jail & Public Safety Facility

The project remains within budget and on schedule.

A picture from a drone was displayed on the screen.

The most recent report on the jail population shows the population is 231.

Mr. Keller added that they were now looking at brick samples and would be starting to lay the brick soon. All floor slab is poured and they hope to gain another week ahead of schedule in July. The waterproofing bugs have been worked out and all weatherproofing leaks were fixed within the normal quality assurance measures.

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d. DAS Training

On October 26, at 10 am, a training session with a specialist from DAS is scheduled. Shavonna Neal from DAS will provide training on the use of the DAS website and services, particularly as those services relating to state term contracts and surplus state assets. All elected officials, department heads, budget and financial officers will be invited. In addition, following the training the Commissioners' Office will have a contact person with DAS. That contact person will be helpful when questions arise. Again, thank you to Branden Meyer, Clerk of Courts, for helping us with our initial contact with DAS. Thank you to Staci Knisley, Budget Officer, for suggesting the training.

e. Bravos

- Bravo to *Ann Hammond, Melanie Friesner, Susan Dixon, Greg Forquer, and Theresa Haynes, as well as many members of the Treasurer's Office and other offices, who came together to help a customer who experienced a health emergency.* Ann Hammond administered CPR while others gave her support and called for emergency personnel. We are thankful for the training and equipment we have in place, and we are thankful for people who take charge during times of emergencies. Thank you to Rachel Elsea for following up with FMC.
- Bravo to *Denise Gresnick* with IT for her strong internal customer service this past week. Thank you to the *IT team* for quickly pulling together consent forms relating to a CORSA review of systems security. The Board of Commissioners will sign consent for the CORSA sponsored tests.
- Thank you to *Staci Knisley* for testing the budget modules and setting up procedures to pay the AIMS grant electronically.
- Bravo to *Val Carpico* for her leadership with the Reentry Program and for the excellent open house conducted last week.

• Old Business (none)

• New Business

a. Annexation of Fairfield County owned parcel into the Village of Carroll

Ms. Brown reported that Attorney Jeff Feyko reached out to the Commissioners requesting they consider annexing a 2 acre parcel into the Village of Carroll. Ms. Brown indicated there was no known reason to not approach this type of annexation.

Mr. Levacy asked Mayor Drobina if she was supportive of this.

She replied she was.

The Commissioners asked Ms. Elsea and the prosecutor's office to move forward with drafting of the petition.

• General Correspondence Received

a. CFLP Agenda for June 24th

• Calendar Review/Invitations Received

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- a. Bremen Chamber Lunch – Tuesday, June 28th at 11:30 a.m.
 - 1. Commissioner Kiger will attend.
 - b. Congressman Stivers' Veterans Roundtable – Thursday, June 30th at 10:00 a.m. at the Fairfield County Veterans Service Center
 - 1. Commissioners Levacy and Kiger will attend.
 - c. Lancaster-Fairfield Community Action Annual Dinner & Board Meeting – Thursday, June 30th, 6:00 p.m. – Goslin Nature Center, Alley Park
 - 1. Commissioner Levacy and Kiger will attend.
- FYI
 - a. OSU Extension "Through the Vine" Newsletter
 - Issues Bin (none)
 - Open Items

Ms. Ray Stemen stated that he recently read that Israel was building a wall to keep the Palestinians out, much like the dam being built at Buckeye Lake in terms of construction.

JFS Program Update

The Commissioners met at 9:22 a.m. for the JFS Program Update. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Spencer Remoquillo, Mary Beth Lane, Jeff Porter, Rick Szabrak, Corey Clark, Aunie Cordle, Dan Neeley, Laura Holton, Kristi Burre, Jason Dolin, Joshua Horacek, Ray Stemen, Michael Kaper, Todd McCullough, Tony Vogel, Chief Perrigo, Bart Hampson, Dennis Keller, Jim Bahnsen, David Uhl, Branden Meyer, Mayor Tammy Drobina, Christina Holt, Sylvia Pla-Raith, Ryan Lippe, Monica Walker, and Joey Claus.

Ms. Cordle introduced the JFS staff with her: Jon Kochis, Bart Hampson, Corey Clark, Laura Holton, Dan Neeley, Joey Claus, and Kristi Burre.

Ms. Cordle reviewed the attached presentation including the statistics, fraud investigations, and shared services aspect of Community Services.

Mr. Davis asked is the \$120 food allowance was per person or family.

Ms. Holton replied it was an average per person allowance and also pointed out that senior citizens only receive \$16 a month. She added that those who received short term cash assistance are required to participate in work readiness training to show they are working towards employment.

Ms. Burre reviewed Protective Services which included statistics, two grants (Therapeutic Capacity Beyond County Borders at \$300,000 and Visitation Services to Promote Permanency at \$230,000), and Managed Care.

Mr. Davis asked how long a parent had to get sober when a child was in temporary care.

Ms. Burre replied per statute, parents had twelve months (with two, six month extensions available) before the state moved toward permanent custody. However, if a parent becomes sober after that point they have the opportunity to readopt their children.

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Mr. Clark reviewed CSEA statistics and grants as well as Workforce Development statistics, Comprehensive Case Management Employment Program (starting July 1st), and the Summer Youth Employment Program which has 65 youth participating this year.

Ms. Cordle thanked Mr. Neeley for overhauling the JFS website and Mr. Hampson for his help in helping to create a financial forecast.

Mr. Davis stated he appreciated the balance the presenters achieved in striving to meet needs within the parameters.

Mr. Levacy stated the numbers were mind boggling and congratulated JFS on their work.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, June 21, 2016 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Spencer Remoquillo, Mary Beth Lane, Dennis Keller, Ray Stemen, Rick Szabrak, Jeff Porter, Aunie Cordle, Jason Dolin, Josh Horacek, Jim Bahnsen, Ed Laramée, Tony Vogel, Mayor Tammy Drobina, Sylvia Pla-Raith, Ryan Lippe, Monica Walker, David Uhl, Todd McCullough, Christina Holt, Michael Kaper, JFS employees, Jolly Mattei, and Jeff Camechis.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster stated that the Democrats had control of Cleveland (where the Republican convention is to be held) and recently approved 20 organizations that are against Donald Trump. He added that the media is reporting that Hillary is ahead in the polls, but that he did not believe this was true. The Democrats have a plan to destroy the Republicans and their nominee, in his opinion.

Approval of Minutes for Tuesday, June 14, 2016

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, June 14, 2016.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Commissioners Office Resolutions

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On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners Office resolutions:

- 2016-06.21.a A resolution authorizing the approval of a proclamation recognizing June as Elder Abuse Awareness Month [Commissioners]
- 2016-06.21.b A resolution to appropriate from unappropriated in major expenditure object category for the Fairfield County Airport, Fund# 5786 – Fairfield County Commissioners [Commissioners]
- 2016-06.21.c A resolution to authorize the establishment of new debt service fund for the Local Government Innovation Fund Loan [Commissioners]

Discussion: Mr. Levacy presented the JFS adult Protective Services department with a proclamation. He thanked them for their work in ensuring the wellbeing of the older population in Fairfield County.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Court of Common Pleas Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Court of Common Pleas resolutions:

- 2016-06.21.d A resolution authorizing the reduction appropriations in major expenditure object categories for fund# 2689 – Fairfield County Common Pleas Court [Common Pleas Court]
- 2016-06.21.e A resolution to appropriate from unappropriated into a major expense category for fund & Cash Advance request from the General fund # 2689 – 2017 ISP Grant – Fairfield County Common Pleas Probation [Common Pleas Court]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Economic Development Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Emergency Management Agency's resolution approving the Area 20/21 Intergovernmental and Local Governance Agreement; see resolution 2016-06.21.f.

Discussion: Mr. Szabrak stated that the two agreements were being approved by all five counties in the WIOA Area.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Emergency Management Agency Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Emergency Management Agency's resolution authorizing the approval of repayment of an advance to the General Fund from EMA Fund 2091 (subfund 8090) Hazardous Materials Emergency Preparedness Grant; see resolution 2016-06.21.g.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

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Approval of the Engineer's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolution:

- 2016-06.21.h A Resolution to Approve the Contract with Kokosing Construction Company, Inc. for the FAI-CR17/41/46 Resurfacing Project. [Engineer]
- 2016-06.21.i A Resolution to Approve the Contract with BUD's, Inc. for the HOC-28, FAI-TR160-2.302 Duncan Road Bridge Replacement Project. [Engineer]
- 2016-06.21.j A Resolution to Approve the Notice to Commence for the HOC-28 Bridge Replacement Project [Engineer]
- 2016-06.21.k A Resolution to Approve the Notice to Commence for the FAI-CR17/41/46 Resurfacing Project [Engineer]
- 2016-06.21.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2580-Subdivisions for subdivision inspections of Heron Crossing [Engineer]
- 2016-06.21.m A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for bridge and road repairs [Engineer]
- 2016-06.21.n A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for road salt [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Juvenile/Probate Court Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Juvenile/Probate Court resolutions:

- 2016-06.21.o A resolution to appropriate from unappropriated in a major expenditure object category - Juvenile Court - Fund #2036 Ohio Department of Youth Services Fund (reclaim) [Juvenile/Probate Court]
- 2016-06.21.p A resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund #2481 Juvenile Recovery Fund [Juvenile/Probate Court]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Law Library Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Law Library resolution to appropriate from unappropriated funds for the Fairfield County Law Library Resources Board (Fund 2761); see resolution 2016-06.21.q.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

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Approval of the Major Crimes Unit Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Major Crimes Unit resolution approving an account to account transfer [Fairfield-Hocking Major Crimes Unit – Fund 7829 – OCJS JAG Grant] see resolution 2016-06.21.r.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Sheriff's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Sheriff's Office resolution authorizing an account to account transfer Fund 2503 Police Revolving; see resolution 2016-06.21.s.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Payment of Bills

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2016-06.21.t A resolution to approve the payment of the vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]
- 2016-06.21.u A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, June 28, 2016, at 10:00 a.m., at Alley Park.

Presentation from the Ohio Attorney General re: Adult Protective Services

The Commissioners met at 10:22 a.m. for a presentation from the Ohio Attorney General's Office regarding Adult Protective Services. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Josh Horacek, Jeff Porter, Ed Laramée, Sylvia Pla-Raith, Ryan Lippe, Monica Walker, Kristi Burre, Heather O'Keefe, Aunie Cordle, Ray Stemen, Dennis Keller, and other JFS staff.

Mr. Lippe introduced himself as a Consumer Educator who travels around the state to talk about various issues.

Mr. Lippe provided an overview of the AG's office and its 20+ sections. He also discussed the top complaints received in 2015 as well as the OhioProtects.org initiative to direct constituents to consumer protection services. He reviewed the Economic Crimes Unit that works with local law enforcement to prosecute criminal fraud and how to look out for scams and fraud. Complaints can be filed by calling (800) 282-0515.

Ms. Pla-Raith discussed the Elder Justice Initiative which seeks to establish collaboration for elder abuse awareness. They are working on getting all information in one place which will help increase the number of cases investigated and prosecuted, as

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Rachel A. Elsea, Clerk