

**Regular Meeting #26 - 2018**  
**Fairfield County Commissioners' Office**  
**June 19, 2018**

**Review**

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Dennis Keller, Jeff Porter, Angel Conrad, Todd McCullough, Tony Vogel, Jim Bahnsen, Michael Kaper, Amy Brown-Thompson, Chief Lape, Loudan Klein, Jeff Barron, David Miller, Val Carpico, Eric McCrady, and Jeff Camechis.

- Legal Update

Ms. Brown-Thompson stated she did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

On June 26, a representative from Senator Portman's Office will attend the review session. There will be opportunity to ask questions about any federal program.

On July 4, county offices are closed. There is no review or regular meeting for the Board of Commissioners the week of July 3.

The next Lunch N Learn session is with IT on July 10.

The employee recognition breakfast is July 24<sup>th</sup>. This will be at Alley Park and a regular Commissioners' meeting will follow, as usual.

- b. Highlights of Resolutions

Ms. Brown provided highlights of resolutions for the voting agenda.

We proposed the re-appointment of Rachel Shafer to the ADAMH Board.

We proposed the purchase of land for wellfield expansion, as discussed in general in review sessions regarding wellfield expansion. The land to be purchased is from Diley Farms at the corner of Allen Road and Basil Western Road in Violet Township. This purchase will allow the county to meet future water needs of customers in Violet Township. The additional capacity will double the Utilities Department's existing water production. The additional capacity will assure sufficient water for future development. The purchase presented for authorization is for approximately 85.69 acres of land (and farm buildings) at a cost of \$1,011,177. The per acre cost of the land is \$11,800. Payment for the property will be made through enterprise funds (non-general fund money dedicated to the operations of the Utilities Department alone). The seller of the property determined a willingness to make a charitable contribution to Fairfield County through a "bargain sale" of property. Closing for the property will be on or before June 30, 2018. Note: The Fairfield County Utilities department currently has a customer base of more than 6,000 customers, with three water treatment facilities producing 1.2 million gallons of water per day. The Diley Farms location will add an additional 1.5 million gallons per day. There will be a press release available following the voting agenda on the 19<sup>th</sup>.

We propose the approval of a contract relating to WIOA for Pickaway County JFS to provide OMJ related services (Fairfield County approves as fiscal agent).

JFS proposed the approval of three contracts in network for child protective placement, one of which is for Woodridge Missouri, evidence of complex and growing placement needs.

**Regular Meeting #26 - 2018  
Fairfield County Commissioners' Office  
June 19, 2018**

The County Engineer proposed the approval of a contract for the Fosnaugh School Road culvert and the notice to commence for this project. The Engineer proposed approval of a Caterpillar Excavator purchase. Finally, the Engineer proposed approval of the contract bid award for the West Buckeye Lake Improvement Project. The lowest bid for the project was from BK Layer, LLC, for \$369,059.75. We are targeting a signed contract by the end of July for this project.

The Sheriff proposes the approval of a contract for services at Bloom Carroll Schools.

There were financial resolutions to approve, such as:

- A draw for CDBG;
- A resolution correcting the certification to the county auditor delinquent water and sewer rentals on tax duplicate – Buckeye Lake Sewer System – Water & Wastewater Department;
- The partial repayment of an advance relating to the West Buckeye Lake Improvement project, as the Lakes in Distress grant has been received in part;
- Appropriations from unappropriated funds for the County Engineer (three resolutions), self-funded insurance fund, FCFAF Council, and for the Airport;
- Reducing appropriations for the Notary Public Fund for Common Pleas Court;
- An allocation for MSY;
- Account to account transfers of appropriations for JFS (two resolutions) and EDA;
- Movement of funds by operation of law for JFS reimbursements (four resolutions);
- Approval of a grant renewal with Wendy's Wonderful Kids;
- The payment of bills.

Mr. Vogel stated that the wellfield acquisition will double production for the future. He thanked the Prosecutor's Office staff for their work with the contract, Mr. Klein for the lot split, and the Commissioners for all their help.

Mr. Davis thanked Mr. Vogel for looking towards the future. Without utilities you cannot bring in housing and jobs.

c. Administrative Approvals & Budget Update

Administrative approvals for the week were in the review packet. Ms. Brown asked if there were questions, and none were posed.

Level 2 of the budgeting process ends Tuesday, June 19<sup>th</sup>. The preliminary budget as input at level 2 will be the subject of a public hearing on July 9<sup>th</sup>, as part of the Tax Budget process.

Looking at the draft revenue of unassigned cash of the general fund, comparing the 2017 balance to the 2018 estimated revenues, we are within the targeted cash balance. However, looking at the actual 2017 expenditures, we are below the targeted cash balance. We will continue to monitor options, including increasing revenues, decreasing expenditures, and combinations of these two strategies. At the end of 2017, we did make a major investment for the radio improvements. Also, early in 2018, we received additional MCO transitional funds. Currently, \$766,855.70 is within the MCO agency fund, unexpended and unencumbered.

Reviewing general fund revenue sources, sales tax, as noted previously is about 1.2% below previous year receipts but is on track to exceed projections.

**Regular Meeting #26 - 2018**  
**Fairfield County Commissioners' Office**  
**June 19, 2018**

Conveyance fees are up 7.2% and will likely exceed projections. Casino revenues for the year are \$775,307 well on track to reach projections of \$1.75 million.

The strategic plan for the county is now on the website. In addition to soliciting feedback and input at the roundtable meetings, department head meetings, and Commission meetings, we have sought feedback and input with FCFACF Council meetings. The plan will be formally updated again by November 2018.

We are in process of drafting a petition to vacate an unused alley behind the new jail and jail related property with City officials in support of this process. Jay Nauman, adjacent property owner, has indicated support if he has access to the billboards, and that will be no problem. For the process, we discussed naming Ms. Brown agent to sign the petition to vacate, with a motion.

**Motion to name County Administrator Carri Brown agent to sign the petition to vacate an alley within the City of Lancaster**

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to name County Administrator Carri Brown agent to sign the petition to vacate an alley within the City of Lancaster.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis and Dave Levacy

Absent: Mike Kiger

Commissioner Kiger called in yesterday for an administrative update. Ms. Brown provided a review of current topics. Commissioner Kiger stated he would be calling in regularly for updates and would like to attend a meeting again soon. He was feeling very well on Monday, June 18<sup>th</sup>.

d. BRAVOs

Bravo to Dennis Keller for developing the bid documents for the Dog Adoption Center and Shelter parking lot improvements without outside support of an engineering firm. Bravo to Dennis Keller for also managing the carpet improvements at the Ag Center. The improvements are getting rave reviews.

Congratulations to JFS and Child Protective Services for their hard work in addressing the opioid epidemic and their efforts to keep families together. The New York Times is interested in doing a story on how the agency is serving families in this regard, and the peer advocates may be a topic for this media piece. We continue to be appreciative of our multiple JFS partners, including the Ohio Attorney General.

- **Old Business**

- a. Economic Summit Debriefing

On June 13, we held an Economic and Workforce Development Summit. There is opportunity in Fairfield County – opportunity to start or expand a business, start a new life, or begin a new adventure. Thank you to Rick Szabrak and his team for organizing the summit for internal stakeholders and for shedding light on opportunities – and for highlighting what it means to be an Economic Development ambassador. We are all Economic Development ambassadors for Fairfield County and let us embrace that role. At the summit, we discussed the local economy; business attraction; business retention, expansion, and resources; workforce development; and the concept of how we each contribute to Economic Development. We also had opportunity to tour the spec building thanks to the City of Lancaster leaders, Mayor Scheffler and Economic Development Director Mike Pettit. While this year's first annual Summit was focused on internal stakeholders,

**Regular Meeting #26 - 2018  
Fairfield County Commissioners' Office  
June 19, 2018**

we would also like to hear ideas for expanding this type of event to an external audience. About 30 people attended the first summit, which was a great turnout.

- New Business

- a. Invitation to Bid – Dog Shelter Parking Lot

The website includes the latest invitation to bid for the Dog Adoption Center and Shelter parking lot improvements. The bid opening is planned for July 6<sup>th</sup>. The estimated cost of the improvements is \$85,000, and the new project will include removal of the existing area; construction of new drainage, pavement, and concrete sidewalk; and landscaping. This is part of the long-term paving projects planned to maintain overall paving at county buildings.

Mr. Keller noted this was a re-construction project as they are lowering the lot by roughly a foot and changing grades.

- General Correspondence Received

- a. Letter from Teamsters re: CFLP and the Pine Grove Land Fill
  - b. CFLP Meeting Agenda for June 22<sup>nd</sup> Meeting

- Calendar Review/Invitations Received

- a. Kroger Pickerington Ribbon Cutting & Grand Re-Opening – Wednesday, June 27<sup>th</sup> at 9:00 a.m. – 7833 Refugee Road
    - 1. Patrick O'Mallia from Economic Development will attend.
  - b. Grand Opening of the Sherman House Museum – Saturday, July 7<sup>th</sup> from 6:00 p.m. to 8:00 p.m.
    - 1. Commissioner Levacy to attend.
  - c. FairHoPe Hospice Preview Wine and Cheese Reception – Saturday, July 14<sup>th</sup> from 6:00 p.m. to 9:00 p.m. at the Mithoff
    - 1. Commissioner Levacy to attend.

- FYI

- a. The jail population is 306.
  - b. Miller Pool "Dive In" Movie
  - c. Miller Pool Passes Press Release
  - d. Great Ohio Bicycle Adventure
  - e. Appointment to MCJDC Joint Board of Trustees
  - f. The Lancaster Cause
  - g. JFS e-Link

- Issues Bin (none)

- Open Items (none)

Commissioner Davis stated at 9:36 a.m. that the Commission would be in recess until the representatives from United Way arrive.

**Regular Meeting #26 - 2018**  
**Fairfield County Commissioners' Office**  
**June 19, 2018**

**Re-Entry Update**

The Commissioners met at 9:16 a.m. for an update from Re-Entry. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Dennis Keller, Jeff Porter, Angel Conrad, Todd McCullough, Tony Vogel, Jim Bahnsen, Michael Kaper, Amy Brown-Thompson, Chief Lape, Loudan Klein, Jeff Barron, David Miller, Val Carpico, Eric McCrady, and Jeff Camechis.

Ms. Carpico provided a review of Re-Entry which focuses on prior and post release to avoid reincarceration for those incarcerated in the county and out of the county, but returning to Fairfield County. From January through April of this year 606 individuals have been served (416 pre-release, 150 post-release, and 40 to inpatient facilities).

Other updates included:

- Community Action will no longer be offering GED programs as they lost their grant funding (re-entry had hoped to partner with them for GED programs in the jail).
- A full time mental health clinician will be starting in the jail on July 1<sup>st</sup>.
- Working with Eastland Career Center on trades as not everyone wants to attend college.
- Community outreach to families of those incarcerated.
- A presentation at the Ohio AG's Law Enforcement Conference in October.
- The Stepping Up initiative which was passed by the Commissioners eerily this year. There was an event held in May and Ms. Carpico also reviewed their four priority areas.

Ms. Carpico thanked Mr. Szabrak for spreading the word to the community regarding employing those re-entering the workforce. She now has employers coming to her to hire individuals once released.

Ms. Brown noted that the mental health clinician would be contracted with TCAP funds. She thanked the Sheriff and Courts for helping push TCAP through and also thanked the Sheriff for housing Re-Entry in the jail so that they can be close to those they serve.

Mr. Levacy asked about Community Action losing their grant funding.

Ms. Carpico replied that the jail will make do, but losing the service to the entire community will be a huge hit.

Mr. Levacy asked if Ms. Carpico worked with Commander Lowe and MCU.

She replied that they work closely on several areas.

**Meeting with United Way Representatives**

The Commissioners met at 9:45 a.m. for a meeting with representatives from United Way. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Dennis Keller, Angel Conrad, Jeff Porter, Todd McCullough, Tony Vogel, David Miller, Jeff Camechis, Eric McCrady, Val Carpico Chief Lape, Jeff Barron, Amy Brown-Thompson, Scott Reed.

Mr. Davis welcomed Mr. Reed.

Mr. Reed introduced himself. He had been working in banking industry for 24 years. The opportunity to serve as the United Way Director found him, but once he started talking to others he grew very excited by the opportunity. That decision to join United Way was further enforced after he attended their agency meeting last week and he got to meet all the agencies and hear what they were doing to help the community. He is excited to spend his entire day helping people and looks forward to working with the Commission.

Mr. Davis congratulated Mr. Reed on the new position. He commented that the United Way was a great organization and thanked him for his willingness to serve.

**Regular Meeting #26 - 2018  
Fairfield County Commissioners' Office  
June 19, 2018**

Ms. Brown welcomed him as well and offered support in the future.

Mr. Reed added they would be started a work force initiative which he was very excited about.

Mr. Levacy stated that fundraising is a big challenge and asked if he would be changing anything in their fundraising efforts.

Mr. Reed replied that he believes change is a good thing. The first task is to find new staff to fill the vacancies left. He envisions changes in the future working with the younger generations as older generations just donated to United Way because it was the thing to do. The newer generations need to be educated on the services the United Way provides. Mr. Reed noted that he won't change things that are working well.

Commissioner Davis stated at 9:57 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

### **Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, June 19, 2018 beginning at 10:01 a.m., with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Dennis Keller. Angel Conrad, Tony Vogel, Todd McCullough, Amy Brown-Thompson, Chief Lape, Jeff Camechis, David Miller, Jim Bahnsen, and Jeff Barron.

### **Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

### **Announcements**

Commissioner Davis asked if there were any announcements.

There were no announcements.

### **Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

### **Approval of Minutes for Tuesday, June 12, 2018**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, June 12, 2018 Regular Meeting.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

### **Approval of the Commissioners Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners resolutions:

2018-06.19.a	A resolution approving the reappointment Ms. Rachel Shafer to the Fairfield County Alcohol, Drug Addiction, and Mental Health (ADAMH) Board. [Commissioners]
--------------	--

**Regular Meeting #26 - 2018  
Fairfield County Commissioners' Office  
June 19, 2018**

- 2018-06.19.b      A resolution to appropriate from unappropriated into the major expense object category of contractual services, Fund# 2800 – Fairfield County Commissioners/Airport [Commissioners]
- 2018-06.19.c      A resolution to appropriate from unappropriated funds in a major category expense for the Self-Funded Insurance Fund# 5376 – Fairfield County Human Resources [Commissioners]
- 2018-06.19.d      A resolution authorizing a fund to fund transfer to the Fairfield County Family Adult Children First Council for Multi-Youth Committee – 3rd payment for the 2018 Allocation - Fairfield County Commissioners [Commissioners]
- 2018-06.19.e      A resolution authorizing the approval of the advance partial repayment from the Lakes in Economic Distress Grant Fund# 3855 to the General Fund# 1001 – Fairfield County Commissioners [Commissioners]
- 2018-06.19.f      A resolution correcting the certification to the county auditor delinquent water and sewer rentals on tax duplicate – Buckeye Lake Sewer System – Water & Wastewater Department. [Commissioners]
- 2018-06.19.g      A resolution authorizing the approval of a request for payment and status of funds report for the FY2016 CDBG Allocation - \$ 15,652 [Commissioners]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Common Pleas Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Common Pleas resolution authorizing the reduction in major expenditure object category appropriations for Notary Public Fund 13248900; see resolution 2018-06.19.h.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Economic Development Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Economic Development resolutions:

- 2018-06.19.i      A resolution approving an account to account transfer in a major object expense category – Fairfield County Economic Development [Economic & Workforce Development]
- 2018-06.19.j      A resolution to authorize the approval of the OMJ Center contract between Pickaway County Job and Family Services and the Fairfield County Board of County Commissioners. [Economic & Workforce Development]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Engineer's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

**Regular Meeting #26 - 2018  
Fairfield County Commissioners' Office  
June 19, 2018**

- 2018-06.19.k A Resolution to Approve the Contract with BUD's, Inc. for the AMA-22, FAI-CR4-5.086 Fosnaugh School Road over a Tributary to Turkey Run Bridge Replacement Project [Engineer]
- 2018-06.19.l A Resolution to Approve the Contract Bid Award for the West Buckeye Lake Drainage Improvement Project. [Engineer]
- 2018-06.19.m A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for utility line locates [Engineer]
- 2018-06.19.n A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for sick and vacation time payout [Engineer]
- 2018-06.19.o A resolution to purchase a 2018 Caterpillar 308 Excavator. [Engineer]
- 2018-06.19.p A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2050-Drainage Maintenance District of Haaf Farms [Engineer]
- 2018-06.19.q A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for professional surveyor membership [Engineer]
- 2018-06.19.r A Resolution to Approve the Notice to Commence for the Fosnaugh School Road Culvert 5.086 [Engineer]

Discussion: Ms. Brown noted that resolution "l" was for the Buckeye Lake Drainage Improvement Project. The contract should be signed by the end of July. She thanked everyone for their work. Mr. Davis stated he was appreciative of the quick turnaround in the compressed time frame from the grant being awarded to the bid opening.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Family, Adult, and Children First Council Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution to appropriate from unappropriated in a major expenditure object category Family, Adult, and Children First Council Fund 7521, General Pool; see resolution 2018-06.19.s.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the JFS Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

- 2018-06.19.t A resolution regarding Network Placement and Related Services Agreement between Hittle House, LLC and Job and Family Services, Child Protective Services Department [JFS]
- 2018-06.19.u A resolution regarding a Grant Agreement between Dave Thomas Foundation for Adoption and Fairfield County Job & Family Services (FCJFS), the Protective Services Department (FCPS) [JFS]



**Regular Meeting #26 - 2018**  
**Fairfield County Commissioners' Office**  
**June 19, 2018**

- 2018-06.19.v      A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2599 reimbursing Fund 2018 [JFS]
- 2018-06.19.w      A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS]
- 2018-06.19.x      A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS]
- 2018-06.19.y      A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]
- 2018-06.19.z      A resolution approving an account to account transfer Fund 2018 Public Assistance [JFS]
- 2018-06.19.aa      A resolution approving an account to account transfer Fund 2018 Public Assistance [JFS]
- 2018-06.19.bb      A resolution regarding Network Placement and Related Services Agreement between Woodridge of Missouri, d.b.a. Piney Ridge Center and Job and Family Services, Child Protective Services Department [JFS]
- 2018-06.19.cc      A resolution regarding Network Placement and Related Services Agreement between The Julia Paige Family Center, LLC, and Job and Family Services, Child Protective Services Department [JFS]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Sheriff's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Sheriff's Office resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and Bloom Carroll Schools; see resolution 2018-06.19.dd.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Utilities Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Utilities Office resolution authorizing the Fairfield County Board of Commissioners to enter into a purchase agreement with Diley Farms; see resolution 2018-06.19.ee.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Payment of Bills**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2018-06.19.ff.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Regular Meeting #26 - 2018  
Fairfield County Commissioners' Office  
June 19, 2018**

**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Steve Davis the Board of Commissioners voted to adjourn at 10:07 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

The next Regular Meeting is scheduled for Tuesday, June 29, 2018 at 10:00 a.m.

Motion by:

Seconded by:

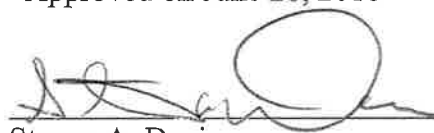
that the June 19, 2018, minutes were approved by the following vote:

YEAS:

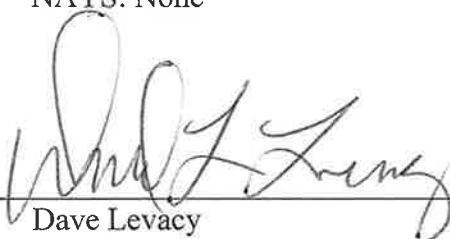
NAYS: None

ABSTENTIONS: None

\*Approved on June 26, 2018



Steven A. Davis  
Commissioner



Dave Levacy  
Commissioner

**Absent**

Mike Kiger  
Commissioner



Rachel A. Elsea, Clerk