

**Regular Meeting #24 - 2025**  
**Fairfield County Commissioners' Office**  
**June 17, 2025**

**Review Meeting**

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room, 210 E. Main St., Lancaster OH. Commissioner Fix called the meeting to order, and the following Commissioners were present: Jeff Fix and David Levacy. County employees present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Communications & Information Coordinator, Bennett Niceswanger; Auditor, Dr. Carri Brown; Treasurer, Jim Bahnsen; JFS Director, Corey Clark; Budget Director, Bart Hampson; Facilities & EMA Director, Jon Kochis; Utilities Director, Tony Vogel; Assistant Prosecuting Attorney, Steven Darnell; Recorder, Lisa McKenzie; Engineer, Jeremiah Upp; FCFC Manager, Tiffany Wilson; Planner, Josh Hillberry; IT Director, Dan Neeley; Deputy JFS Director, Heather O'Keefe; Soil and Water Manager, Nikki Drake; Economic & Workforce Development Director, Rick Szabrak; and Sheriff's Deputy, Kevin Romine. Also in attendance: Ray Stemen, Amy Eldridge, Melanie Swonger, and Samantha Meadows

Virtual Attendees: Beth Cottrell, Belinda Nebbergall, Shannon, BGM, Josh Horacek, Lori Lovas, Ashley Arter, Jessica Murphy, Lori Hawk, Steve Davis, Jeff Barron, Toni Ashton, Shelby Hunt, Andy Robberts, Britney Lee, Jennifer Morgan, Stacy Hicks, Abby King, Deborah, Marcy Fields, Tony Howard, and Michael Kaper.

**Welcome**

Commissioner Fix opened the meeting by welcoming everyone in attendance.

**Public Comments**

Ray Stemen of Lancaster spoke and offered a prayer for leadership.

**Legal Update**

None.

**County Administration Update**

- *The County Administration Update was provided by the County Administrator, Aundrea Cordle, unless otherwise noted.*

**Week in Review**

*MCU*

By-laws for the Major Crimes Unit have been updated and will be on next week's agenda. The governing board has met several times, and the new by-laws were agreed upon on June 11th of this year.

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*Fairfield County PPM*

The Fairfield County Personnel Policy Manual (PPM) is continually reviewed for necessary updates and changes. When an update is recommended, it is presented by resolution to the Commissioners for approval. There are currently several adjustments under consideration. Two of those adjustments involve the use of AI in the workplace and standards for remote work.

*No meeting July 1, 2025*

The Board of Fairfield County Commissioners will not have a Review and Regular meeting the week of July 4<sup>th</sup>.

**Highlights of Resolutions**

*Administrative Approvals*

The review packet contains a list of administrative approvals.

*Resolution Review*

There are 15 resolutions on the agenda for the Regular voting meeting.

Resolutions of note:

- The first resolution on the agenda is for the approval of an amendment to the engagement letter for the preparation of the 2024 Annual Comprehensive Financial Report (ACFR). The amendment allows for additional assistance in reporting grant receivables and tax increment financial activity. The cost for the additional assistance is not expected to exceed \$3400. The total for the ACFR would then be approved for up to \$113,900.
- EMA has a resolution to nominate the Fairfield County Local Emergency Planning Committee (LEPC) for the State Emergency Response Commission (SERC). This is an ORC nomination requirement and the term for the nomination is August 2025 – August 2027.
- The Engineer's Office has six resolutions. The first is to approve memo receipts /memo expenses for Fund 2050, which is for subdivision inspections, maintenance, and repairs. They have two resolutions to award the resurfacing and micro surfacing projects, a resolution to advertise for pavement markings, a resolution to approve the Camp Ground Road bridge project, and a Notice to Commence for that same bridge project.

Engineer Upp stated his office is doing their part to assist the City of Lancaster who has possible tenants that want to begin development.

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Mr. Szabrak added that the improvements are vital for potential clients.

- The Sheriff's Office has two resolutions on the agenda for service agreements. They are with Bloom Carroll Schools and Canal Winchester Schools.
- Transit also has a resolution to approve a service agreement. This agreement is with Meals on Wheels/The Senior Hub for transportation services.

Director Szabrak stated that Transit continues to partner with community organizations regarding transportation solutions.

- Utilities has a resolution to approve the contract award with Green Cuts Lawn Maintenance Landscaping for 2025/2026 mowing services.
- Community Action has a resolution to authorize their Community Housing Impact and Preservation Program grant application submission. LFCAA held required public hearings on May 27th and June 10th regarding the application.

**Budget Review**

- None.

**Calendar Review/Invitations Received**

- *The calendar review, and review of the invitations and correspondence received, were provided by Ms. Menningen.*
- MCU Governing Board Meeting, May 21, 2025, 2:00 p.m., Fairfield County EOC, 240 Baldwin Dr., Lancaster
- American Legion Post 283 Dedication of Corporal David A. Johnston Memorial Highway, May 22, 2025, 1:00 p.m., 7725 Refugee Rd., Pickerington
- Habitat for Humanity of Southeast Ohio Home Dedication, May 22, 2025, 3:30 p.m., 1516 Graf St., Lancaster

Aunie spoke about changing the time of the 8/26 meeting.

**Correspondence**

- Cirba Solutions US, Inc., Notice of Class I Modifications to RCRA Permit Renewal Application
- Central Ohio Area Agency on Aging, 2024 Year in Review
- Correspondence Regarding Large Scale Solar Facilities

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**Updates from Elected Officials and Department Heads**

Recorder McKenzie spoke about attending the recent County Recorder's Association's conference and added that members of the association are watching proposed state legislation.

Engineer Upp stated he toured solar facilities in Madison County and added that he gained great information and perspective from Madison County's Engineer.

Treasurer Bahnsen stated the tax bills for the second half were mailed and that his office anticipates the renovations for the drive-thru will be concluded by October.

Ms. Cordle stated that Mr. Kochis had submitted a permit for tax collections with the City of Lancaster to allow parking in front of the Administrative Courthouse.

Treasurer Bahnsen affirmed that the drive-thru would be closed for the second half property tax collections.

Auditor Brown stated she is hopeful that the house and senate will come to a good solution regarding property taxes. She provided an audit update and commended Bev Hoskinson and her team as there were no audit citations, comments or findings. Her office completed three lot splits in one week and this previously took up to 6 months. She added that she has been thinking about AI and producing the sexennial update. She further added that her staff is looking at additional options for employees to save as studies show that people save more when the process is easy.

Commissioner Fix commended the Auditor for the annual audit report with no findings, no comments, and no citations.

Ms. Drake stated that the Soil and Water Conservation District is preparing to go into their audit and added that her office had a successful earth camp with 3rd-5th graders.

Mr. Szabrak stated that the Workforce Center is holding its summer camps. He also spoke about flying to the Anduril corporate headquarters in Costa Mesa, California, and spoke about Anduril's desire to move quickly.

Mr. Clark thanked everyone who attended the World Elder Abuse Awareness Breakfast and congratulated Amy Brown-Thompson for receiving the Partner in Supporting Seniors award.

Mr. Porter stated that the Dog Shelter has 65 dogs, which is the highest number it has ever housed and encouraged the audience to consider adoption.

Commissioner Fix stated that Commissioner Davis was participating online in the meeting.

**Old Business**

Commissioner Levacy stated he spoke at the Workforce Center's phlebotomy class graduation.



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Commissioner Fix reported that CCAO has been very involved in the state tax reform legislation. Proposed HB 155 will eliminate inside millage. It would be traumatic if that change were to occur. Necessary property tax change is coming. CCAO is making sure the House and Senate know the short- and long-term impacts. Many other associations are working to get information for the lawmakers who have two weeks to figure out what they are doing with the budget.

**New Business**

Commissioner Levacy spoke about attending the Salvation Army reception for the Majors Bryan and Laura DeMichaels.

Commissioner Fix stated he will be out of town for business during the June 24<sup>th</sup> meeting.

**Regular (Voting) Meeting**

The Commissioners continued to their voting portion of the meeting with the following Commissioners present: Jeff Fix and David Levacy. County employees present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Communications & Information Coordinator, Bennett Niceswanger; Auditor, Dr. Carri Brown; Treasurer, Jim Bahnsen; JFS Director, Corey Clark; Budget Director, Bart Hampson; Facilities & EMA Director, Jon Kochis; Utilities Director, Tony Vogel; Assistant Prosecuting Attorney, Steven Darnell; Recorder, Lisa McKenzie; Engineer, Jeremiah Upp; FCFC Manager, Tiffany Wilson; Planner, Josh Hillberry; IT Director, Dan Neeley; Deputy JFS Director, Heather O'Keefe; Soil and Water Manager, Nikki Drake; Economic & Workforce Development Director, Rick Szabrak; and Sheriff's Deputy, Kevin Romine. Also in attendance: Ray Stemen, Amy Eldridge, Melanie Swonger, and Samantha Meadows

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**Announcements**

Ms. Menningen announced that Fairfield County Offices will be closed Thursday, June 19, 2025, in observance of Juneteenth.

**Approval of Minutes for June 10, 2025**

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the Minutes for Tuesday, June 10, 2025, meeting.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Jeff Fix

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Fairfield County Commissioners' Office  
June 17, 2025**

**Approval of a Resolution from the Fairfield County Auditor - Finance**

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution from the Fairfield County Auditor - Finance:

- 2025-06.17.a      A resolution authorizing the approval of an amendment to the engagement letter for preparation of 2024 ACFR financial statements provided by Local Government Services of the Auditor of State

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Jeff Fix

**Approval of a Resolution from the Fairfield County Emergency Management Agency**

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution from the Fairfield County Emergency Management Agency:

- 2025-06.17.b      A resolution in the matter of nominations to the Fairfield County Local Emergency Planning Committee – LEPC for the EMA

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Jeff Fix

**Approval of Resolutions from the Fairfield County Engineer**

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

- 2025-06.17.c      A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 2050 for annual inspections, repairs and maintenance in various subdivisions as of 06/06/2025
- 2025-06.17.d      A Resolution to Approve the Contract Bid Award for the 2025 Resurfacing Project
- 2025-06.17.e      A Resolution to Approve the Contract Bid Award for the 2025 Micro surfacing Project
- 2025-06.17.f      A Resolution to Approve Advertising for the 2025 Pavement Markings Project
- 2025-06.17.g      A Resolution to Approve the Contract with Lindsay Precast for the FAI-CR54-0.555 GRE-22 Camp Ground Road Bridge Replacement Project

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2025-06.17.h      A Resolution to Approve the Notice to Commence for the GRE-22 Bridge Replacement Project

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Jeff Fix

**Approval of a Resolution from Fairfield County Job and Family Services**

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution from Fairfield County Job and Family Services:

2025-06.17.i      A Resolution regarding an amendment for a previously approved Network Placement and Related Services Agreement between UThrive LLC and Child Protective Services Department

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Jeff Fix

**Approval of Resolutions from the Fairfield County Sheriff**

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Sheriff:

2025-06.17.j      A resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and Bloom Carroll Schools

2025-06.17.k      A resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and Canal Winchester Local Schools

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Jeff Fix

**Approval of a Resolution from Fairfield County Transit**

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution from Fairfield County Transit:

2025-06.17.l      A Resolution Authorizing the Approval of a Service Agreement by/between Fairfield County Transit and Meals on Wheels (Senior Hub)

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Jeff Fix

**Approval of a Resolution from Fairfield County Utilities**

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution from the Fairfield County Utilities:

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2025-06.17.m      A resolution to approve the contract award for the 2025/2026 Lawn Mowing Contract with Green Cuts Lawn Maintenance Landscaping

Commissioner Fix asked about the previous contract for mowing services.

Mr. Vogel replied that the previous contractor was non-compliant with items outlined in the contract.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Jeff Fix

**Approval of a Resolution from the Lancaster-Fairfield Community Action Agency**

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution from the Lancaster-Fairfield Community Action Agency:

2025-06.17.n      A resolution approving authorization to submit the PY 2025 Community Housing Impact and Preservation (CHIP) Program Grant Application and implementation plan to the Ohio Department of Development, Office of Community Development

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Jeff Fix

**Approval of the Payment of Bills**

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2025-06.17.o      A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Jeff Fix

**Adjournment**

With no further business, on the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to adjourn at 9:33 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy, Steve Davis, and Jeff Fix

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, June 24, 2025, Commissioners' Hearing Room, 210 E. Main St., Lancaster, OH.

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Motion by: David Levacy

Seconded by: Steve Davis

that the June 17, 2025, minutes were approved by the following vote:

YEAS: David Levacy, Steve Davis, and Jeff Fix  
ABSTENTIONS:

NAYS: None

\*Approved on June 24, 2025

\_\_\_\_\_  
Jeff Fix  
Commissioner

\_\_\_\_\_  
Steve Davis  
Commissioner

\_\_\_\_\_  
David Levacy  
Commissioner

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Rochelle Menningen, Clerk

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# REVIEW AGENDA

## BOARD OF COMMISSIONERS

**Commissioners:**

Steven A. Davis  
Jeffrey M. Fix  
David L. Levacy

**County Administrator**

Aundrea N. Cordle

**Deputy County Administrator**

Jeffrey D. Porter

**Clerk**

Rochelle Menningen

**Tuesday, June 17, 2025**  
**9:00 a.m.**

**1. Review**

Purpose of Review Meeting: *To prepare for formal actions of county business, such as Commission resolutions; and to provide time for county leadership to connect about matters of county business.*

**2. Welcome****3. Public Comments**

Purpose of Public Comments: *This is a time for voters and taxpayers (members of the public) to provide comments. There is a time limit of 3 minutes. While this is a time for comments to be provided, it is not a time for questions and answers. The Commission has a full agenda of county business.*

**4. Legal Update****5. County Administration Update**

- a. Week in Review
- b. Highlights of Resolutions
- c. Budget Review
- d. Calendar Review/ Invitations Received
  - i. Salvation Army Leadership Recognition, June 19, 2025, 9:00 a.m., 415 E. Main St., Lancaster
  - ii. CCAO Summer Symposium, August 24-26, 2025, Hocking Hills Lodge & Conference Center, 20020 OH 664, Logan
- e. Correspondence
  - i. Cirba Solutions US, Inc., Notice of Class I Modifications to RCRA Permit Renewal Application
  - ii. Central Ohio Area Agency on Aging, 2024 Year in Review
  - iii. Correspondence Regarding Large Scale Solar Facilities

**6. Updates from Elected Officials and Department Heads****7. Old Business****8. New Business****9. Regular (Voting) Meeting**

S E R V E • C O N N E C T • P R O T E C T



# REVIEW AGENDA

## BOARD OF COMMISSIONERS

**Commissioners:**

Steven A. Davis

Jeffrey M. Fix

David L. Levacy

**County Administrator**

Aundrea N. Cordle

**Deputy County Administrator**

Jeffrey D. Porter

**Clerk**

Rochelle Menningen

**10. Adjourn**

**11. Commission Connect Video, Heron Crossing Subdivision, 10:30 a.m.**

**12. Fairfield County Veterans Hall of Fame Meeting, Commissioner  
Levacy's Office, 11:30 a.m.**

SERVE • CONNECT • PROTECT

**Quarters Total 2021, Total 2022, Total 2023, Total 2024, Quarter 1, 2, 2025 – American Rescue Plan Fiscal Recovery Funds, as of 6.12.2025.**

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds.

**\$30,606,902.00 has been appropriated, \$28,268,349.75 expended, \$2,197,202.56 encumbered or obligated.**

<b>Project/Category</b>		<b>As of 6/12/25 Appropriations</b>	<b>As of 6/12/25 Expenditure</b>	<b>As of 6/12/25 Obligation</b>
<b>Public Health</b>				
R15a	Public Health, PPE	199.90	199.90	0.00
R16a	Public Health, Medical Expenses	206,838.33	206,838.33	0.00
R16b	Public Health, COVID Medial Costs County Benefits Program	399,949.66	399,949.66	0.00
R17a	Public Health, Vaccination Clinic and Related Expenses	66,362.57	66,362.57	0.00
R17b	Public Health, Capital Investments and Public Facilities of the County	3,426,059.58	3,424,899.58	1,160.00
R17c	Public Health, Capital Investment for Air Quality Improvements	56,674.00	56,674.00	0.00
R17d	Public Health, Capital Investment for Health Equipment, Mobile Morgue	49,498.87	49,498.87	0.00
R17e	Public Health, Capital Investment for Sheriff Cruiser to Respond to Increased Violence	54,250.98	54,250.98	0.00
R18a	Professional Communications on Behalf of the Board of Health	34,577.94	34,577.94	0.00
R18b	Public Health, Creation of a Community Health Assessment (CHA)	48,943.10	48,943.10	0.00
R19a	Public Safety Payroll Support	1,545,884.42	1,545,884.42	0.00
R19b	Public Health Payroll Support	185,406.39	185,406.39	0.00
R19c	Other Public Sector Payroll Support	275,236.47	275,236.47	0.00
R110a	Mental and Behavioral Health	0.00	0.00	0.00
<b>Subtotal Public Health</b>		<b>6,349,882.21</b>	<b>6,348,722.21</b>	<b>1,160.00</b>
<b>Negative Economic Impacts</b>				
R210a	Emergency Assistance for Non-Profit Organizations, a Subgrant to the City of Lancaster	0.00	0.00	0.00
R210b	Emergency Assistance for Non-Profits, Subgrant The Lighthouse	120,000.00	120,000.00	0.00
R210c	Salvation Army	500,000.00	500,000.00	0.00
R210d	Habitat for Humanity	610,000.00	610,000.00	0.00

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R210e	ADAMH/LSS Housing Projects	3,000,000.00	1,216,149.23	1,783,850.77
R210f	Harcum House	100,000.00	100,000.00	0.00
R210g	Fairhope Hospice	100,000.00	100,000.00	0.00
R210h	Housing Project	700,000.00	700,000.00	0.00
R210i	Lancaster Festival	100,000.00	100,000.00	0.00
R211a	Subgrant for Tourism, Support for the Fairfield County Fair	499,996.00	499,996.00	0.00
R211b	Aid to Tourism, Travel, Hospitality	18,278.01	18,278.01	0.00
R29a	Emergency Assistance Business Planning	146,829.87	146,829.87	0.00
R213a	Support for Agriculture and the Growing Community	35,000.00	35,000.00	0.00
R213b	Technical Assistance for Townships & Others	399,354.84	399,354.84	0.00
R213c	Contracts for Services to Support Residents Suffering Effects of the Pandemic	96,700.00	96,700.00	0.00
<b>Subtotal Negative Economic Impacts</b>		<b>6,426,158.72</b>	<b>4,642,307.95</b>	<b>1,783,850.77</b>
R310a	Housing Support, Affordable Housing Strategic Plan	39,554.00	39,554.00	0.00
<b>Subtotal Services Disproportionately Impacted Communities</b>		<b>39,554.00</b>	<b>39,554.00</b>	<b>0.00</b>
<b>Premium Pay</b>				
R41a	Premium Pay, Premium Pay for Emergency Management Agency Workers	27,907.72	27,907.72	0.00
<b>Subtotal Premium Pay</b>		<b>27,907.72</b>	<b>27,907.72</b>	<b>0.00</b>

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Project/Category		As of 6/12/25 Appropriations	As of 6/12/25 Expenditure	As of 6/12/25 Obligation
<b>Infrastructure</b>				
R52a	Clean Water: Centralized Collection and Conveyance, Airport	550,210.54	550,210.54	0.00
R52b	Clean Water: Centralized Collection and Conveyance, Walnut Creek Sewer District	750,000.00	750,000.00	0.00
R52c	Clean Water: Centralized Collection and Conveyance, Regional Lift Station	2,761,835.85	2,557,176.53	204,659.32
R56a	Clean Water, Stormwater	539,895.00	539,895.00	0.00
R511a	Drinking Water: Transmission/Distribution, Grant Hampton	800,318.61	800,318.61	0.00
R511b	Drinking Water: Transmission/Distribution, Airport	100,805.00	100,805.00	0.00
R511c	Drinking Water: Transmission/Distribution, Greenfield	221,535.69	221,535.69	0.00
R511d	Drinking Water: Transmission/Distribution, Baltimore	613,000.00	613,000.00	0.00
R511e	Drinking Water: Transmission/Distribution, Pleasantville	834,000.00	780,162.36	53,837.64
R516a	Broadband, "Last Mile" Projects	0.00	0.00	0.00
<b>Subtotal Infrastructure</b>		7,171,600.69	6,913,103.73	258,496.96
<b>Revenue Loss</b>				
R61a	SaaS and Technological Equipment	369,959.32	369,959.32	0.00
R61b	Recorder Document Scanning	337,984.72	337,984.72	0.00
R61c	Clerk of Courts Case Management	375,000.00	375,000.00	0.00
R61d	MARCS Tower Project	566,210.00	566,210.00	0.00
<b>Project/Category</b>		<b>As of 6/12/25 Appropriations</b>	<b>As of 6/12/25 Expenditure</b>	<b>As of 6/12/25 Obligation</b>

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R61e	Dispatch Consoles	543,820.85	543,820.85	0.00
R61f	Fairfield Center Purchase	2,708,752.85	2,708,752.85	0.00
R61g	Fairfield Center Renovation	3,344,528.02	3,225,277.92	119,250.10
R61h	Community School Attendance Program	501,137.00	501,137.00	0.00
R61i	Workforce Center Expansion	0.00	0.00	0.00
R61j	Smart Growth	197,657.97	197,657.97	0.00
R61k	United Way and Dolly Parton's Imagination Library	25,000.00	25,000.00	0.00
R61l	Auditor Historical Records Scanning	0.00	0.00	0.00
R61m	Engineer's Radios	80,000.00	80,000.00	0.00
R61n	Auditor Printers	4,357.66	4,357.66	0.00
R61o	Auditor Copiers	11,983.30	11,983.30	0.00
R61p	Bremen ADA Ramps	26,954.00	26,954.00	0.00
R61q	Transportation School Education Vehicles	38,357.90	38,357.90	0.00
R61r	Safety and Security	454,622.00	454,656.40	5.60
R61s	MAPSYS Custom Taxing Authority Management Application	52,433.00	48,000.00	4,433.00
R61t	County Radios	61,537.50	51,588.82	9,948.68
R61u	Transportation	243,000.00	243,000.00	0.00
R61v	Transportation Rebranding	20,057.45	0.00	20,057.45
R517a	Beavers Field Utilities	36,606.46	36,606.46	0.00
<b>Revenue Loss</b>		10,000,000.00	9,846,305.17	153,694.83
<b>Project/Category</b>		<b>As of 6/12/25 Appropriations</b>	<b>As of 6/12/25 Expenditure</b>	<b>As of 6/12/25 Obligation</b>
<b>Administration</b>				



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R71a	Administrative Expenses	591,798.66	450,448.97	0.00
<b>Subtotal Administration</b>		591,798.66	450,448.97	0.00
<b>Grand Total</b>		<b>\$30,606,902.00</b>	<b>\$28,268,349.75</b>	<b>\$2,197,202.56</b>

ADMINISTRATIVE AUTHORITY ITEMS  
FAIRFIELD COUNTY COMMISSIONERS' OFFICE  
JUNE 09, 2025 TO June 15, 2025

Fairfield County Commissioners

- AA.06.10-2025.a An Administrative Approval for the payment(s) of the United Health Care (UHC) invoice for the Fairfield County Self-Funded Health Benefits Program – Fairfield County Board of Commissioners [Commissioners]
- AA.06.11-2025.a An Administrative Approval for the payment of invoices for departments that need Board of Commissioners' approval and have bills presented that are not more than \$77,250 per invoice. [Commissioners]

Fairfield County Court of Common Pleas

- AA.06.09-2025.f An Administrative Approval for Interpreting Services between JR Language Translation Services, Inc. and the Fairfield County Court of Common Pleas [Common Pleas Court]

Fairfield County Engineer

- AA.06.11-2025.b An Administrative Approval is requested to execute an Agreement between Fairfield County and Contech Engineered Solutions, LLC. [Engineer]

Fairfield County Human Resources

- AA.06.09-2025.a An Administrative Approval to Approve Newly Hired Employees Under The Appointing Authority of The Fairfield County Board of Commissioners [Fairfield County Human Resources]

Fairfield County Information Technology

- AA.06.09-2025.b An Administrative Approval to approve a consulting agreement around cybersecurity vulnerabilities between MCPC, Inc. and the Fairfield County Board of Commissioners for the purposes of meeting Secretary of State Directives to improve security for county operations. [Information Technology]
- AA.06.09-2025.c An Administrative Approval to approve a consulting agreement for Microsoft Configuration Management between MCPC, Inc. and the Fairfield County Board of Commissioners for the purposes of standardizing endpoints for enhanced and more efficient county operations. [Information Technology]
- AA.06.09-2025.d An Administrative Approval to approve a consulting agreement for Image Management of endpoints between MCPC, Inc. and the Fairfield County Board of Commissioners for the purposes of beneficial and efficient deployments of endpoints across county offices. [Information Technology]

Fairfield County Job and Family Services

- AA.06.09-2025.e An Administrative Approval of a Memorandum of Understanding between Kinnect and Fairfield County Job & Family Services, Fairfield County Child Protective Services Division [JFS]

Good afternoon CCAO Members!

*UPDATE! Hocking County Commissioners will be offering a tour of downtown Logan for those arriving on Sunday. The tour includes transportation to and from the lodge to downtown Logan, where attendees will visit their famous pencil sharpener museum, walk past the Hocking County Courthouse to their newly renovated theater then to 58 West for refreshments and food. There will be plenty of time during the tour to visit other local establishments along the way. Please be sure to check the box when registering for the optional tour if you would like to join the tour Sunday evening! If you already registered, no worries - email me at [rgarrett@ccao.org](mailto:rgarrett@ccao.org)!*

CCAO Summer Symposium 2025 Registration and Reservations are now open! Click on the invitation below for a printable version of the invitation or [click here to get started on your registration today!](#)

We look forward to gathering together at Hocking Hills Lodge and Conference Center this summer to reconnect and discuss important and relevant topics. The official agenda is still under construction but will be released soon. Please visit our Events page on our website at [www.ccao.org](http://www.ccao.org) for future updates!

See you soon!



**August 24-26, 2025**

Hocking Hills Lodge & Conference Center | Hocking County, Ohio

Join us for the CCAO Summer Symposium 2025, set amidst the serene beauty of Hocking Hills. This year's event promises to deliver relevant and timely sessions, foster valuable relationships across the state, by utilizing what CCAO's 2025 President commonly refers to as CCAO's Toolbox: Education, Advocacy and Leading Through Change.

**REGISTRATION DETAILS:**

**Early Bird Registration:** \$275  
(until July 14)

**Standard Registration:** \$320  
(after July 14)

To register for the symposium, [click here](#).

**RESERVE YOUR ROOM:**

To book your room, call **1-800-282-7275** and mention the CCAO Summer Symposium block or use Block Code HCSS472. A deposit for the first night's room, taxes, and fees is required at the time of reservation. This deposit is fully refundable up to 72 hours prior to arrival. Cancellations made within 72 hours of arrival will incur a no-show fee.

**Room Rate:** \$110 + tax and fees (available until July 14, 2025) **Note:** Rooms are limited, so reserve yours today.

We look forward to seeing you in the picturesque "Hills" of Hocking County!

Hocking Hills Lodge and Conference Center  
20020 OH-664  
Hocking County, Ohio 43138



June 6, 2025

**RE: Notice of Class I Modifications to RCRA Permit Renewal Application, Cirba Solutions US, Inc., Lancaster, Ohio, OHD071654958**

You are receiving this letter as required by Ohio EPA and U.S. EPA regulations.

This letter is intended to provide notice [in accordance with OAC 3745-50-51(D)(1)(a)(ii)] of a Class I RCRA Permit modification submitted to Ohio EPA on June 6, 2025. The purpose of the modification was to provide the annual updates to the closure cost estimate and financial assurance documents. Changed pages to the RCRA Permit application consisted of a revision log and Appendix E closure cost estimate, new recycling contingency agreement, certificate of good standing, financial assurance amendment, and certificate of liability insurance. As part of this modification, the financial assurance amendment was also directly submitted from the financial institution to Ohio EPA.

If you have any questions or require additional information, please contact me at 843-267-3632.

Respectfully submitted,

Michelle LaRocco  
Senior Environmental Manager



**131 INDIVIDUALS RECEIVED FINANCIAL SUPPORT  
FROM AGING SOLUTIONS TOTALING \$37,120**



**34 household  
goods & services  
totaling \$8,468**



**27 individuals received  
utility assistance  
(electric, water, gas)  
totaling \$5,701.**



**25 individuals  
received housing  
assistance totaling  
\$17,290**



**14 individuals  
received medical  
goods & services  
totaling \$2,784**



**31 individuals received  
miscellaneous items  
totaling \$2,877**



**112 INDIVIDUALS WERE SUPPORTED WITH  
INVENTORY ITEMS IN 2024 TOTALING \$6,600**



**37 microwaves  
totaling \$2,200**



**24 vacuum cleaners  
totaling \$1,920**



**15 grocery carts  
totaling \$600**



**7 electronic devices  
to reduce loneliness  
totaling \$660**



**29 space heaters  
totaling \$1,305**

**200 INDIVIDUALS RECEIVED HOUSEHOLD CLEANING SUPPLIES OR  
PERSONAL CARE ITEMS FROM THE AGING SOLUTIONS SUPPLY CLOSET**

Be sure to turn to the other side of this document to read testimonials  
from individuals who benefited from Aging Solutions.



When you support Aging Solutions, you support vulnerable older adults and people with disabilities and help keep them living independently at home.

The average emergency or one-time financial assistance provided is around \$350 per person, which stabilizes living conditions and supports health and well-being. Your generosity will enable us to continue to assist individuals in the eight counties of the Central Ohio Area Agency on Aging service area (Delaware, Fairfield, Fayette, Franklin, Licking, Madison, Pickaway, and Union).

Please visit [www.coaaa.org/agingsolutions](http://www.coaaa.org/agingsolutions) for our online donation link and wish list links, or scan the following QR code to visit the Aging Solutions Foundation webpage.



## AGING SOLUTIONS TESTIMONIALS

Stacy received utility assistance from Aging Solutions and shared: "You have no idea how much this is going to help me get back on track. I will be able to sleep in peace tonight for the first time in months."

Case Manager Rachel M. Nealon, LISW, reported: "Since Jamie received financial assistance for rent from Aging Solutions, she has remained in her new apartment and is doing extremely well. The new building management assisted in getting her additional furniture when she moved in. She's since joined the crafts and activities group in her building."

Case Manager Emma LaCourse, MSW, LSW shared: "Margaret received utility assistance from Aging Solutions to avoid shutoff. Without this financial help, she would have had electricity shut off and been unable to afford to turn it back on and would not have been able to remain in her home. She has remained up to date on her electric bill since October 2023, and she shared her extreme appreciation for funds."

Luis shared: "Thank you so much for all my wonderful holiday gifts! They were very much appreciated and brightened my holiday more than you could ever know."

For more than 22 years, Aging Solutions' priority is to support the health and safety of vulnerable older adults and people with disabilities and help keep them living independently at home. Aging Solutions provides support to individuals receiving case management through Central Ohio Area Agency on Aging (COAAA) and provides emergency financial assistance for one-time rent, security deposits, and utilities; household items and repairs; medical items and safety repairs; microwaves, vacuums, fans, and space heaters; and other essential support.



**From:** [Duane Ross](#)  
**To:** [Contact Web](#)  
**Subject:** [E]  
**Date:** Friday, June 13, 2025 9:24:13 AM

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CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

>  
>  
>>  
>> I am writing to give my approval of solar projects.  
>> National Grid Renewables/Geronimo Power are nearly finished with a  
>> solar facility built on my property and two other adjoining farms.  
>> It is a 49 megawatt, approximately. 450 acre solar panel facility.  
>> This facility is on three sides of my home and I couldn't be more pleased.  
>> I have lived at this location since 1980 and have previously leased this  
>> land for crop farming. I have 131 acres leased to National Grid. I wish  
>> they could have used more. This company has been very considerate to  
>> the entire community and all property owners nearby. My adjoining neighbor's  
>> are fine with the facility and have no complaints. For the past 45 years I  
>> have accumulated farm chemicals in my pond and well water. These  
>> chemicals often kill my fish. The most toxic are the Herbicides. But also  
>> include fungicide, insecticide, fertilize and others. I leave home when  
>> the Herbicides are applied. I will no longer have this with the solar.  
>> Some people claim that solar panels contaminate ground and water.  
>> This is totally false. I have cut apart these panels and examined the  
>> composition. There is nothing that can leak from a solar panel or  
>> anything toxic in the panel or the posts. I attended meetings before this  
>> solar project started. The complaints were all false, senseless and  
>> unsubstantiated. All were made by a small percentage of the  
>> community. The majority of people are not against solar and will never  
>> be heard or voice their approval. There is nothing offensive about solar  
>> and will only have positive affects on our community. It has and will always  
>> provide much revenue and employment. National Grid/Geronimo Power  
>> is a great company. It has been a pleasure to meet the many people  
>> involved and look forward to our continued relationship.  
>>  
>> Duane Ross  
>> 10802 Beatty Road  
>> Greenfield Ohio 45123  
>> 740-606-6858  
>> duaneross182@yahoo.com  
>>  
>

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REGULAR MEETING #24 - 2025  
FAIRFIELD COUNTY COMMISSIONERS' OFFICE  
JUNE 17, 2025

AGENDA FOR TUESDAY, JUNE 17, 2025

- 9:00 AM            Review
- Regular Meeting
- Pledge of Allegiance
- Announcements
- Approval of Minutes for June 10, 2025
- Fairfield County Auditor- Finance
- 2025-06.17.a      A resolution authorizing the approval of an amendment to the  
                         engagement letter for preparation of 2024 ACFR financial statements provided by Local  
                         Government Services of the Auditor of State - Auditor [Auditor- Finance]
- Fairfield County Emergency Management Agency
- 2025-06.17.b      A resolution in the matter of nominations to the Fairfield County Local  
                         Emergency Planning Committee – LEPC for the EMA [EMA]
- Fairfield County Engineer
- 2025-06.17.c      A resolution to request for appropriations for additional unanticipated  
                         receipts of memo receipts and memo expenses for fund 2050 for annual  
                         inspections, repairs and maintenance in various subdivisions as of 06/06/2025.  
                         [Engineer]
- 2025-06.17.d      A Resolution to Approve the Contract Bid Award for the 2025 Resurfacing  
                         Project. [Engineer]
- 2025-06.17.e      A Resolution to Approve the Contract Bid Award for the 2025  
                         Microsurfacing Project. [Engineer]
- 2025-06.17.f      A Resolution to Approve Advertising for the 2025 Pavement Markings  
                         Project. [Engineer]
- 2025-06.17.g      A Resolution to Approve the Contract with Lindsay Precast for the  
                         FAI-CR54-0.555 GRE-22 Camp Ground Road Bridge Replacement Project.      [Engineer]
- 2025-06.17.h      A Resolution to Approve the Notice to Commence for the GRE-22 Bridge  
                         Replacement Project      [Engineer]

Fairfield County Job and Family Services

- 2025-06.17.i A Resolution regarding an amendment for a previously approved Network Placement and Related Services Agreement between UThrive LLC and Child Protective Services Department. [JFS]

Fairfield County Sheriff

- 2025-06.17.j A resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and Bloom Carroll Schools [Sheriff]

- 2025-06.17.k A resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and Canal Winchester Local Schools [Sheriff]

Fairfield County Transit

- 2025-06.17.l A Resolution Authorizing the Approval of a Service Agreement by/between Fairfield County Transit and Meals on Wheels (Senior Hub) [Transit]

Fairfield County Utilities Department

- 2025-06.17.m A resolution to approve the contract award for the 2025/2026 Lawn Mowing Contract with Green Cuts Lawn Maintenance Landscaping [Utilities]

Lancaster-Fairfield Community Action Agency

- 2025-06.17.n A resolution approving authorization to submit the PY 2025 Community Housing Impact and Preservation (CHIP) Program Grant Application and implementation plan to the Ohio Department of Development, Office of Community Development. [Community Action]

Payment of Bills

- 2025-06.17.o A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval. [Commissioners]

The next Regular Meeting is scheduled for Tuesday, June 24, 2025, at 9:00 a.m.

Adjourn



**Regular Meeting #23 - 2025  
Fairfield County Commissioners' Office  
June 10, 2025**

**Review Meeting**

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room, 210 E. Main St., Lancaster OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Steve Davis and David Levacy. County employees present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Communications & Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Auditor, Dr. Carri Brown; Recorder, Lisa McKenzie; JFS Director, Corey Clark; Budget Director, Bart Hampson; Facilities & EMA Director, Jon Kochis; Utilities Director, Tony Vogel; Assistant Prosecuting Attorney, Steven Darnell; FCFC Manager, Tiffany Wilson; Interim RPC Director, Holly Mattei; IT Director, Dan Neeley; Economic & Workforce Development Director, Rick Szabrak; Urban Technician, Chad Lucht; Engineer, Jeremiah Upp; Sheriff, Alex Lape; Deputy JFS Director, Heather O'Keefe; and Sheriff's Deputy, Kevin Romine. Also in attendance: Sherry Pymmer, Chris Snyder, Ray Stemen, Amy Eldridge, Dawn Brown, Randall Hunt, Brooke Lowe, Codie Schumaker, and Melanie Swonger.

Virtual Attendees: Josh Horacek, Lori Lovas, Beth Cottrell, Lori Hawk, Joe Ebel, Jerry Starner, Michael Kaper, BGM, Shannon, Ashley Arter, Shelby Hunt, Jeff Barron, Stacy Hicks, Deborah, Jessica Murphy, Jennifer Morgan, Brian Wolfe, and Jim Bahnsen.

**Welcome**

Commissioner Davis opened the meeting by welcoming attendees and addressing ongoing legislative activity at the State House. He highlighted the potential impact of proposed bills—particularly the elimination of inside millage on county operations. The Commission is working with CCAO to advocate for balanced solutions.

The Commission recognized 911 dispatchers with a proclamation.

Sheriff Lape emphasized the need to classify telecommunicators as first responders, noting their critical role in handling traumatic situations and guiding callers in distress.

Commissioner Levacy shared his past experience as a first responder, stressing how vital dispatchers were before GPS technology and how much harder the job would have been without them.

**Public Comments**

Ray Stemen of Lancaster stated that he was grateful to see another year and offered a prayer.

Chris Snyder of Somerset announced that National Grid Renewables is now operating under the name Geronimo Power. Last week the construction team visited the site, met with Soil and Water officials, and spoke with the Amanda Township Trustees.

Commissioner Davis noted that a special meeting was held two weeks ago to appoint Administrator Cordle as an ad hoc member to the OPSB.

**Regular Meeting #23 - 2025  
Fairfield County Commissioners' Office  
June 10, 2025**

**Legal Update**

None.

**County Administration Update**

- *The County Administration Update was provided by the County Administrator, Aundrea Cordle, unless otherwise noted.*

**Week in Review**

*Levy Renewal for the Fairfield County Board of Developmental Disabilities*

The Board of Elections has certified the results of the May 6, 2025, Special Election. The Board of Developmental Disabilities levy was approved. There were 11,332 votes cast of which 7,465 were for the levy and 3,867 were against.

*Columbus Dispatch's May 30<sup>th</sup> Article on the expected Millersport Data Center*

The Dispatch ran an article written by Max Filby on a new \$1 billion data center that is expected to start construction by the end of the year in Millersport. The data center will be built by Vantage, a Denver-based company, on the 496 +/- acres annexed into the Village of Millersport near state routes 204 and 37. The project is expected to create hundreds of jobs and become the largest employer in Millersport.

**Highlights of Resolutions**

*Administrative Approvals*

The review packet contains a list of administrative approvals.

*Resolution Review*

There are 36 resolutions on the agenda for the Regular voting meeting.

Resolutions of note:

- A resolution to approve proclamations recognizing 911 Telecommunicators as First Responder, the 120<sup>th</sup> Anniversary of Anchor Hocking, and Majors Bryan and Laura DeMichael of the Salvation Army.
- A resolution for an Expedited Type II Annexation of .605 acres from Pleasant Township into the City of Lancaster.
- Two resolutions from the Engineer's Office for the crack sealing project.
- Also from the Engineer's Office, an approval of a change order for the Refugee Road Intersection Safety Improvements.

**Regular Meeting #23 - 2025**  
**Fairfield County Commissioners' Office**  
**June 10, 2025**

- A resolution from Facilities to authorize a right of way easement for property owned by the County to members of the former Colonnade Commercial Property Owners Association Inc.
- Job and Family Services resolutions to approve multiple service agreements.
- Four resolutions from the Regional Planning Commission: a development agreement for Sycamore Grove, a change order for Otte Park in Pleasantville, and two participation agreements – one with the Village of Bremen and another with Walnut Township.

**Budget Review**

- Budget Director, Bart Hampson, stated that the sales tax continues to hold at \$30 million for the budget and forecast.

**Calendar Review/Invitations Received**

*Items Requiring Response*

*Informational Items*

- World Elder Abuse Awareness Day Event, June 11, 2025, 8:00 a.m., Life Church Vineyard, 5550 Lancaster-Newark Rd. NE, Pleasantville
- MCU Governing Board Meeting, June 11, 2025, 11:00 a.m., Fairfield County EMA, 240 Baldwin Dr., Lancaster
- CFLP Board of Director's Meeting, June 13, 2025, 9:00 a.m., Donald Hill County Administration Building, 20 S. Second St., Newark

Commissioner Davis stated that the proposed legislation at the State could have some negative impacts on the CFLP Solid Waste District.

**Correspondence**

- Board of Elections' Certificate of Result of Election, Fairfield County Board of Developmental Disabilities Renewal Levy
- Columbus Dispatch, Max Filby, May 30, 2025, "Central Ohio in Line for \$1 Billion-Plus Data Center"
- Thank You Note to Commissioner Levacy from the Military Veterans of Olivedale
- Email, AEP, June 2, 2025, Subject: AEP Ohio Base Rate Case Filing
- Correspondence Regarding Industrial Solar Projects

**Regular Meeting #23 - 2025**  
**Fairfield County Commissioners' Office**  
**June 10, 2025**

**Updates from Elected Officials and Department Heads**

Sheriff Lape reported monitoring the current climate in Los Angeles and potential issues that could arise in the Columbus area but stated they had no intelligence suggesting a public safety concern.

Recorder McKenzie plans to attend the summer conference of the Ohio Recorders Association and noted she would miss the next meeting due to a vendor meeting to review changes to the Recorder's technology systems.

Engineer Upp stated they were working on culverts, bridges, and roads, aiming to complete these early in order to focus on chip sealing later.

Commissioner Davis inquired about the alley behind the building, which was filled with potholes, and asked if Director Kochis could coordinate with the City of Lancaster to prevent further road cracking.

Engineer Upp responded that the material under the pavement likely needed replacement.

Auditor Brown expressed concerns about proposed state legislation and noted the Auditor's association was working with CCAO to find a resolution. She mentioned that Levels 1 and 2 might be impacted and that financial reports had been adjusted accordingly. The month-end financial indicators were mostly positive, with one cautionary note related to the legislation.

Commissioner Davis stated many counties were questioning whether the inside millage was pledged to specific debt obligations.

Auditor Brown continued, stating they were monitoring the county's top employers, with Fairfield Medical Center as the leading employer. She thanked the Sheriff for offering self-defense courses. The final Board of Revision meeting was scheduled for the following day, and DocLink had gone live, allowing multiple political subdivisions to submit data.

Director Szabrak reported that the Chillicothe paper mill extended its closure by another 60 days.

Director Neeley requested continued vigilance regarding cyberattacks and shared two examples of county staff remaining alert.

Director Clark announced that the World Elder Abuse Awareness Breakfast was scheduled for the following day and expressed enthusiasm for the event.

Randall Hunt stated that Community Action would hold the second public hearing for the CHIP program and reported that they were monitoring the state and federal budgets closely.

**Regular Meeting #23 - 2025  
Fairfield County Commissioners' Office  
June 10, 2025**

**Old Business**

Commissioner Levacy attended Career Signing Day and the Venture Place groundbreaking, noting both events' positive impact on the community. He also visited Morrow County with CCAO.

**New Business**

Commissioner Levacy will speak at the Workforce Center at the Phlebotomy program graduation.

**Regular (Voting) Meeting**

The Commissioners continued to the voting portion of the meeting with the following Commissioners present: Steve Davis and David Levacy. County employees present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Communications & Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Auditor, Dr. Carri Brown; Recorder, Lisa McKenzie; JFS Director, Corey Clark; Budget Director, Bart Hampson; Facilities & EMA Director, Jon Kochis; Utilities Director, Tony Vogel; Assistant Prosecuting Attorney, Steven Darnell; FCFC Manager, Tiffany Wilson; Interim RPC Director, Holly Mattei; IT Director, Dan Neeley; Economic & Workforce Development Director, Rick Szabrak; Urban Technician, Chad Lucht; Engineer, Jeremiah Upp; Sheriff, Alex Lape; Deputy JFS Director, Heather O'Keefe; and Sheriff's Deputy, Kevin Romine. Also in attendance: Sherry Pymmer, Chris Snyder, Ray Stemen, Amy Eldridge, Dawn Brown, Randall Hunt, Brooke Lowe, Codie Schumaker, and Melanie Swonger.

Virtual Attendees: Josh Horacek, Lori Lovas, Beth Cottrell, Lori Hawk, Joe Ebel, Jerry Starner, Michael Kaper, Shannon, Ashley Arter, Shelby Hunt, Stacy Hicks, Jennifer Morgan, Brian Wolfe, and Jim Bahnsen.

**Announcements**

None

**Approval of Minutes for May 20, 2025**

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for Tuesday, May 20, 2025, meeting.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Steve Davis

**Approval of Special Meeting Minutes for May 29, 2025**

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Special Meeting Minutes for Tuesday, May 29, 2025, meeting.

Regular Meeting #23 - 2025 – June 10, 2025

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**Regular Meeting #23 - 2025  
Fairfield County Commissioners' Office  
June 10, 2025**

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Steve Davis

**Approval of Resolutions from the Fairfield County Commissioners**

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Commissioners:

- |              |   |
|--------------|---|
| 2025-06.10.a | A Resolution Authorizing the Approval of Proclamations  |
| 2025-06.10.b | A Resolution to Approve the Expedited Type II Annexation of .605 +/- Acres from Pleasant Township to the City of Lancaster, Pursuant to Ohio Revised Code (R.C.) 709.023, Petitioner Chris Tumblin]                   |
| 2025-06.10.c | A resolution to approve a fund to fund transfer from the General Fund #1001 to the Flexible Spending Account Fund # 7680.   |
| 2025-06.10.d | A resolution authorizing the approval to extend the repayment date of an advance of funds for the CDBG PY2022 grant.  |
| 2025-06.10.e | A resolution to approve a memo transactions for interest allocation reimbursements for Fairfield Department of Health, Fairfield County Parks, & Fairfield County Port Authority – Fund #7012, #7321, #7308, & #7865. |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Steve Davis

**Approval of Resolutions from the Fairfield County Board of Developmental Disabilities**

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Board of Developmental Disabilities:

- |              |   |
|--------------|---|
| 2025-06.10.f | A Resolution Authorizing the Reduction in Major Expenditure Object Category Appropriations for Fund # 3064, FCBDD Capital Project Fund  |
| 2025-06.10.g | A resolution authorizing appropriations and fund to fund transfers for inactive capital project fund, Fund 3064   |
| 2025-06.10.h | A resolution to approve a memo exp./ memo receipt for the cost of transportation for individuals paid to Fairfield County Transit as a memo expenditure for fund# 2060 - Fairfield County Board of Developmental Disabilities |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Steve Davis

Regular Meeting #23 - 2025 – June 10, 2025

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**Regular Meeting #23 - 2025  
Fairfield County Commissioners' Office  
June 10, 2025**

**Approval of a Resolution from the Fairfield County Court of Common Pleas**

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Court of Common Pleas:

2025-06.10.i      A Resolution Authorizing the Approval of Repayment of an Advance to the General Fund from Fund # 2689 - 8328 FY23 Adult Based Corrections

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy and Steve Davis

**Approval of a Resolution from Fairfield County Economic & Workforce Development**

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from Fairfield County Economic & Workforce Development:

2025-06.10.j      A resolution to approve a Memorandum of Understanding (MOU) for the commitment of funds to Hocking College from the Super Rapids funds previously awarded to Fairfield County through an MOU between Fairfield County and the Ohio Department of Higher Education (ODHE)

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy and Steve Davis

**Approval of a Resolution from the Fairfield County Emergency Management Agency**

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Emergency Management Agency:

2025-06.10.k      A resolution to reduce appropriations and appropriations in the 2707 Emergency Management Performance Grant Fund

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy and Steve Davis

**Approval of Resolutions from the Fairfield County Engineer**

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2025-06.10.l      A Resolution to Approve the Contract with Russell Standard Corporation for the 2025 Crack Seal Project.

2025-06.10.m      A Resolution to Approve the Notice to Commence for the 2025 Crack Seal Project

Regular Meeting #23 - 2025 – June 10, 2025

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**Regular Meeting #23 - 2025**  
**Fairfield County Commissioners' Office**  
**June 10, 2025**

2025-06.10.n      A resolution to approve a Change Order for the FAI-CR7-1.94 Refugee Road Intersection Safety Improvements.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Steve Davis

**Approval of a Resolution from Fairfield County Facilities**

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from Fairfield County Facilities:

2025-06.10.o      A Resolution Authorizing a Right of Way Easement for Property owned by the Fairfield County Board of Commissioners to members of the former Colonnade Commercial Property Owners Association Inc.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Steve Davis

**Approval of Resolutions from Fairfield County Job and Family Services**

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

2025-06.10.p      A resolution authorizing the approval of a service contract for Location Services between The County Commissioners Association of Ohio and Fairfield County Job & Family Services, Child Support Enforcement Agency.

2025-06.10.q      A resolution authorizing the approval of a Shared Family Foster Home Agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Perry County Children Services.

2025-06.10.r      A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services

2025-06.10.s      A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services

2025-06.10.t      A resolution to approve a memo exp./ memo receipt for the costs of Transportation paid to Lancaster-Fairfield Public Transit as a memo expenditure for fund# 2018 Public Assistance Fund



**Regular Meeting #23 - 2025  
Fairfield County Commissioners' Office  
June 10, 2025**

- 2025-06.10.u      A resolution to approve a memo exp./ memo receipt for the costs of Transportation paid to Lancaster-Fairfield Public Transit as a memo expenditure for fund# 2599 Workforce Fund
- 2025-06.10.v      A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Fairfield County JFS; Fund # 2072, Children Services Fund
- 2025-06.10.w      A Resolution to Appropriate from Unappropriated and a transfer of funds in a Major Expenditure Object Category for Fairfield County JFS; Fund # 2018, Public Assistance Fund
- 2025-06.10.x      A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and UThrive LLC.
- 2025-06.10.y      A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and A New Leaf, Inc.
- 2025-06.10.z      A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Kids Count Too, Inc.
- 2025-06.10.aa      A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Communication Speaks, LLC.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Steve Davis

**Approval of a Resolution from the Fairfield County Juvenile and Probate Court**

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Juvenile and Probate Court:

- 2025-06.10.bb      A Resolution to Approve Additional Appropriations by Appropriating from Unappropriated into a Major Expense Object Category – Drug Court #2408 Sub Fund ATP #8209

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Steve Davis

**Regular Meeting #23 - 2025  
Fairfield County Commissioners' Office  
June 10, 2025**

**Approval of Resolutions from the Fairfield County Regional Planning Commission**

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Regional Planning Commission:

- |               |   |
|---------------|---|
| 2025-06.10.cc | A resolution to approve a Development Agreement for the Sycamore Grove, Phase 1B subdivision  |
| 2025-06.10.dd | A Resolution to Approve a Change Order #4 for the CDBG PY2022 Village of Pleasantville – Otte Park Concessions + Restroom Pavillion Project.  |
| 2025-06.10.ee | A resolution authorizing the approval of a CDBG Participation agreement by Fairfield County Board of Commissioners and the Village of Bremen. |
| 2025-06.10.ff | A resolution authorizing the approval of a CDBG Participation agreement by Fairfield County Board of Commissioners and Walnut Township.       |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Steve Davis

**Approval of Resolutions from the Fairfield County Sheriff**

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Sheriff:

- |               |  |
|---------------|--|
| 2025-06.10.gg | A resolution to authorize the establishment of a new fiduciary fund for the Sheriff's Office.                                      |
| 2025-06.10.hh | A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category –1001, General Fund                 |
| 2025-06.10.ii | A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Fairfield County Sheriff; 2027, Weights |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Steve Davis

**Approval of the Payment of Bills**

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

- |               |  |
|---------------|--|
| 2025-06.10.jj | A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval. |
|---------------|--|

**Regular Meeting #23 - 2025**  
**Fairfield County Commissioners' Office**  
**June 10, 2025**

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Steve Davis

**CHIP Program Public Hearing, Lancaster-Fairfield Community Action Agency**

The public hearing opened at 10:07 a.m.

Randall Hunt, Executive Director of the Lancaster-Fairfield Community Action Agency, stated that the Community Housing Impact and Preservation (CHIP) program grant is a 2-year grant the agency applies for on behalf of the Commissioners. The purpose of the second hearing is to detail what the agency will use the grant.

Melanie Swonger provided a presentation which included the CHIP funding sources and eligible project categories/activities. Melanie explained how the public was engaged and the statistics that were obtained. Lastly, she further detailed the program activities that fall under the CHIP program and the impact they have on recipients.

Commissioner Davis asked how Community Action determines who will receive assistance through the program.

Melanie explained that income eligible recipients are served based on a first-come-first-served basis.

Commissioner Davis asked what the next steps were in the process after the 2<sup>nd</sup> hearing.

Randall stated that the Commissioners must approve a resolution granting Community Action approval to submit the grant application. There will be a resolution on the Commissioners' agenda for the June 17<sup>th</sup> meeting.

Sherry Pymer asked if the program includes all townships and villages in the county.

Randall confirmed that the residents in the townships and villages are eligible, and only excludes the City of Lancaster as the city has its own CDBG program.

With no further discussion, the hearing closed at 10:18 a.m.

**Adjournment**

Sherry Pymer stated that the proposed data center in Millersport must go through the OPSB for approval and has a case number assigned to it.

With no further business, on the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to adjourn at 10:21 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: David Levacy and Steve Davis

Regular Meeting #23 - 2025 – June 10, 2025

- 11 -

**Regular Meeting #23 - 2025**  
**Fairfield County Commissioners’ Office**  
**June 10, 2025**

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, June 17, 2025,  
Commissioners’ Hearing Room, 210 E. Main St., Lancaster, OH.

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Motion by: David LevacySeconded by: Steve Davis

that the June 10, 2025, minutes were approved by the following vote:

YEAS: David Levacy, Steve Davis, and Jeff FixNAYS: None  
ABSTENTIONS:

\*Approved on June 17, 2025

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Jeff Fix	Steve Davis	David Levacy
Commissioner	Commissioner	Commissioner

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Rochelle Menningen, Clerk

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**A resolution authorizing the approval of an amendment to the engagement letter for preparation of 2024 ACFR financial statements provided by Local Government Services of the Auditor of State - Auditor**

**WHEREAS,** the Auditor of State has provided the attached amended engagement letter for services by the Local Government Services Section due to additional assistance provided to properly report grants receivable and tax increment financing activity in the preparation of Fairfield County's Annual Comprehensive Financial Report (ACFR) for year ending December 31, 2024, and

**WHEREAS,** the original engagement letter was approved with resolution 2024-08.20.b for the services provided by Auditor of State- Local Government Services Section, and

**NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:**

**Section 1.** That the Fairfield County Board of Commissioners hereby understands and approves the attached letter outlining services to be provided by the Local Government Services Section of the Office of the Auditor of State.

**Section 2.** That the Board signs the attached amended engagement letter.

**Section 3.** That the Clerk of the Board returns the signed letter to the Fairfield County Auditor's Office for further processing.

Prepared by: Beverly Hoskinson, Financial Systems Director

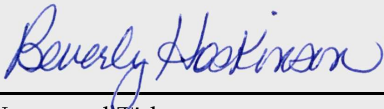
cc: Angela Horn, Financial Manager  
Carri L. Brown, Auditor

## ROUTING FORM FOR CONTRACTS

The undersigned designee of the County affirms that he/she has reviewed the attached contract to ensure that it complies with County's needs and previous negotiations. The undersigned designee further affirms that the County has complied with the competitive selection process, as prescribed by Ohio Revised Code 9.17, and the applicable sections as outlined on this form, by selecting the applicable boxes below.

- A. ☐ Goods and/or Services in excess of \$77,250.00—competitively selected via an Invitation to Bid, pursuant to R.C. 307.86-307.92
- B. ☐ Goods and/or Services in excess of \$77,250.00—competitively selected via a Request for Proposals, pursuant to R.C. 307.862
- C. ☐ Public Improvement contracts—competitively selected pursuant to R.C. 153.08-153.12
- D. ☐ Architect/Engineer design services for public improvements—selected through the Request for Qualifications process pursuant to R.C. 153.65-153.72
- E. ☐ County Road Improvement/Construction—competitively selected pursuant to R.C. 5555.61
- F. ☒ The subject matter was exempt from competitive selection for the following reason(s):
1. ☐ Under \$77,250.00
  2. ☐ State Term #: \_\_\_\_\_ (copy of State Term Contract must be attached)
  3. ☐ ODOT Term #: \_\_\_\_\_ (See R.C. 5513.01)
  4. ☒ Professional Services (See the list of exempted occupations/services under R.C. 307.86)
  5. ☐ Emergency (Follow procedure under ORC 307.86(A))
  6. ☐ Sole Source (attach documentation as to why contract is sole source)
  7. ☐ Other: \_\_\_\_\_ (cite to authority or explain why matter is exempt from competitive bidding)
- G. ☐ Agreement not subject to Sections A-F (explain): \_\_\_\_\_
- H. ☒ Compliance with Fairfield County Board of Commissioners Procurement Guidelines
1. ☒ No County employee, employee's family member, or employee's business associate has an interest in this contract OR such interest has been disclosed and reviewed by the Prosecutor's Office
  2. ☒ No Finding for Recovery against Vendor as required under R.C. 9.24 (search via "Certified Search" on <http://ffr.ohioauditor.gov/>)
  3. ☐ Obtained 3 quotes for purchases under \$77,250.00 (as applicable)
  4. ☒ Purchase Order is included with Agreement

Signed this 13 day of June, 2025.



Name and Title

**\* Please note that this checklist only addresses County and statutory requirements. If a contract is paid for with state and/or federal funds, please consult with the appropriate state and/or federal agency to ensure your department is complying with any additional requirements. By submitting a request for approval, you are certifying you have addressed County, statutory, and grant requirements.\***



Local Government Services  
65 East State Street  
Columbus, Ohio 43215-4209  
614-466-4717 or 800-345-2519  
ContactLGS@ohioauditor.gov

June 9, 2025

The Honorable Dr. Carri Brown  
Fairfield County Auditor  
210 E. Main Street  
Lancaster, OH 43130

Dear Auditor Brown:

A representative from the Local Government Services section of the office of the Auditor of State has recently discussed with you the additional services you wish us to provide in the preparation of the annual financial statements for Fairfield County for the year ended December 31, 2024. The County has agreed to amend the current engagement letter dated July 18, 2024, due to additional assistance provided to properly report grants receivable and tax increment financing activity.

The cost of this additional service is not anticipated to exceed \$3,400, and the total cost of the engagement, including this amendment, will not exceed \$113,900. The County will be billed for this project monthly at a rate of \$85 per hour.

Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts that may exist; however, we will inform the appropriate level of management of any material errors and of any evidence or information that comes to our attention during the performance of our compilation procedures that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential.

The Honorable Dr. Carri Brown  
Fairfield County Auditor  
June 9, 2025  
Page 2 of 3

All documents provided to LGS in connection with our services, including financial records and reports, payroll records, employee rosters, health and medical records, tax records, etc. must be redacted of any personal information before submission. Personal information is defined as social security numbers, dates of birth, drivers' license numbers, or financial institution account numbers associated with an individual. The County shall redact all personal information from electronic records before they are transmitted to LGS. This information should be fully blacked out in all paper documents prior to sending them to LGS. If personal information cannot be redacted from any records or documents, the County must identify these records to LGS prior to their submission.

If redacting this personal information impairs the ability of LGS to provide the contracted services, the County and the Auditor of State's Office will consider these exceptions on a case-by-case basis. Additionally, if redacting this information creates hardship on the County in terms of resources, recordkeeping or other issues, the County and LGS may collaborate on alternative methods of providing the County's data to LGS without compromising the personal information on individuals served or employed by the County.

If you are in agreement with the terms of this contract, please have this engagement letter signed and certified in the appropriate spaces and return it no later than June 20, 2025. If we do not hear from you by June 20, 2025, we will assume the County does not wish to contract the services of the Local Government Services Section of the Office of the Auditor of State. Should you have any questions concerning this letter, please do not hesitate to contact Michelle Wears, Chief Project Manager, at 1-800-345-2519.

Sincerely,

KEITH FABER  
Auditor of State



David B. Thompson  
Chief of Local Government Services



The Honorable Dr. Carri Brown  
Fairfield County Auditor  
June 9, 2025  
Page 3 of 3

We desire the Auditor of State's Office to perform the services described above and agree to the terms and conditions set forth in this letter.

FAIRFIELD COUNTY

Date: \_\_\_\_\_

Resolution No. \_\_\_\_\_

By: \_\_\_\_\_  
President, Board of County Commissioners

\_\_\_\_\_  
County Commissioner

\_\_\_\_\_  
County Commissioner

It is hereby certified that the amount of \$ \_\_\_\_\_ required to pay this contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of the \_\_\_\_\_ Fund, free from any obligation or certification now outstanding.

Date: \_\_\_\_\_

\_\_\_\_\_  
Dr. Carri Brown, County Auditor

cc: Michelle Wears, Chief Project Manager  
Stacie Scholl, Chief Auditor

Fairfield County Auditor  
210 East Main Street  
Lancaster, Ohio 43130

Fiscal Year 2025

Page: 1 of 1

**THIS NUMBER MUST APPEAR ON ALL INVOICES,  
PACKAGES AND SHIPPING PAPERS.**

Purchase Order # **25001833 - 01**

Delivery must be made within doors of specified destination.

Expiration Date: 03/15/2027

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FAIRFIELD COUNTY AUDITOR  
210 E MAIN ST  
ROOM 201  
LANCASTER, OH 43130  
Phone: 740-652-7020

Revisions: 001

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AUDITOR OF STATE  
ACCTS REC PO BOX 1140  
COLUMBUS, OH 43216-1140

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FAIRFIELD COUNTY AUDITOR  
210 E MAIN ST  
ROOM 201  
LANCASTER, OH 43130  
Phone: 740-652-7020

VENDOR PHONE NUMBER		VENDOR FAX NUMBER		REQUISITION NUMBER	DELIVERY REFERENCE
1911					
DATE ORDERED	VENDOR NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS		DEPARTMENT/LOCATION
01/01/2025	51150				AUD-FINANCE
NOTES					

AOS-LOCAL GOVERNMENT SERVICES (ACFR)

The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading

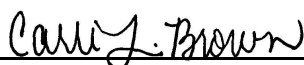
ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	MODIFIED: AOS-LOCAL GOVERNMENT SERVICES (ACFR)	1.0	EACH	\$113,900.00	\$113,900.00

#### COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount \$113,900.00 required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the County Treasury or in process of collection to the credit of the submitted Fund(s) free from any obligation or certification now outstanding.

Date: 01/01/2025

6/17/2025



Auditor Fairfield County, OH

Vendor Copy

Total Ext. Price	\$113,900.00
Total Sales Tax	\$0.00
Total Freight	\$0.00
Total Discount	\$0.00
Total Credit	\$0.00

**Purchase Order Total \$113,900.00**

046

REPRINT

Carri L. Brown, PhD, MBA, CGFM

Purchase Order

Fairfield County Auditor  
210 East Main Street  
Lancaster, Ohio 43130

Fiscal Year 2024

Page: 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
PACKAGES AND SHIPPING PAPERS.

Purchase Order # **24005960 - 01**

Delivery must be made within doors of specified destination.

Expiration Date: 12/15/2024

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FAIRFIELD COUNTY AUDITOR  
210 E MAIN ST  
ROOM 201  
LANCASTER, OH 43130  
Phone: 740-652-7020

Revisions: 001

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AUDITOR OF STATE  
ACCTS REC PO BOX 1140  
COLUMBUS, OH 43216-1140

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FAIRFIELD COUNTY AUDITOR  
210 E MAIN ST  
ROOM 201  
LANCASTER, OH 43130  
Phone: 740-652-7020

VENDOR PHONE NUMBER		VENDOR FAX NUMBER		REQUISITION NUMBER	DELIVERY REFERENCE
				6481	
DATE ORDERED	VENDOR NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS		DEPARTMENT/LOCATION
08/06/2024	51150	08/08/2024			AUD-FINANCE
NOTES					

AUD PREPARATION OF 2024 ACFR

The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading

ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	MODIFIED: AUD PREPARATION OF 2024 ACFR	1.0	EACH	\$110,500.00	\$110,500.00

COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount \$110,500.00 required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the County Treasury or in process of collection to the credit of the submitted Fund(s) free from any obligation or certification now outstanding.

Date: 08/06/2024

6/17/2025

Carri L. Brown

Auditor Fairfield County, OH

Vendor Copy

Total Ext. Price	\$110,500.00
Total Sales Tax	\$0.00
Total Freight	\$0.00
Total Discount	\$0.00
Total Credit	\$0.00

Purchase Order Total **\$110,500.00**

047

# OHIO AUDITOR OF STATE KEITH FABER



Local Government Services  
65 East State Street  
Columbus, Ohio 43215-4209  
614-466-4717 or 800-345-2519  
ContactLGS@ohioauditor.gov

July 18, 2024

The Honorable Dr. Carri Brown  
Fairfield County Auditor  
210 E. Main Street  
Lancaster, OH 43130

Dear Auditor Brown:

This letter is to confirm our understanding of the terms and objectives of our engagement with Fairfield County and the nature and limitations of the services we will provide.

We will provide the following services:

Using our conversion software, Local Government Services (LGS) will prepare, from the information you provide, the annual financial statements of Fairfield County as of and for the year ending December 31, 2024.

The objective of our engagement is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. LGS will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

LGS is not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

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Efficient • Effective • Transparent

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Our engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSs: 1) The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements; 2) The prevention and detection of fraud; 3) To ensure that the entity complies with the laws and regulations applicable to its activities; 4) The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements; and 5) To provide us with documentation, and other related information that is relevant to the preparation and presentation of the financial statements: additional information that may be requested for the purpose of the preparation of the financial statements: and unrestricted access to persons within Fairfield County of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Fairfield County remains responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board. It is therefore the responsibility of the County to be in a position in fact and appearance to make informed judgments while reviewing, evaluating, and approving the services provided under this engagement. Also, it is Fairfield County's responsibility to design, implement, and maintain internal controls, including monitoring ongoing activities.

To demonstrate that the County is fulfilling these responsibilities, the following safeguards will be observed. The County will designate a management-level individual to be the primary contact accountable for overseeing this engagement and who will take responsibility for the appropriateness of the results of this engagement. If the County has determined that someone other than the individual with whom we worked last year will fulfill this role, the County must submit documentation to support the new designee's knowledge and capability to perform this function. We will meet with this individual bi-weekly to update our progress and to allow the individual to monitor engagement performance to ensure it meets management's objectives. This individual will perform all management functions, make all management decisions related to this engagement, and accept full responsibility for such decisions. Accordingly, this

individual will review and approve all proposed adjustments before they are entered into the conversion software. Finally, this individual will evaluate the adequacy of the services performed under this engagement by the Local Government Services Section of the Office of the Auditor of State.

It is understood and agreed that the performance of this engagement by LGS will not lessen the scope and extent of the audit work to be performed by the Financial Audit Group of the Office of the Auditor of State.

Management is responsible for making all financial records and related information available to LGS. The hours of service offered in this letter are based upon the following information being provided by the County:

1. Information required to confirm the appropriate fund classification and major fund status;
2. Information to allow the allocation of internal service funds to governmental and business-type activities;
3. Information regarding estimated revenues and appropriations for use in the preparation of budgetary statements including original budget amounts for all funds required to be presented in the basic financial statements and documentation to ensure that financial records are in agreement with amended certificates requested and appropriations passed by the Board of County Commissioners during 2024;
4. A current, complete, and appropriately classified record of all cash receipts and disbursements made during the year, along with bank reconciliations of all County bank accounts as of December 31, 2024;
5. Documentation for receivables including taxes, intergovernmental, leases, and accounts receivable; inventory; leases; and prepaid items as of December 31, 2024;
6. The balances for all governmental capital assets by program and type and proprietary capital assets by fund and type as of the beginning and end of the year, including appropriate information regarding accumulated depreciation, as well as current year additions (including accounts charged for related expenditures) and deletions (including any related proceeds and accumulated depreciation on the deleted asset). In addition, information is required that presents depreciation expense by fund and type for

proprietary capital assets and by program and type for general capital assets for 2024;

7. Information regarding accrued salaries, compensated absences (both current and long-term), accounts payables, retirement, and other current and long-term liabilities as of December 31, 2024;
8. Information regarding short-term debt (notes) including a schedule of changes in short-term debt that details balances at the beginning and end of the year, increases and decreases, and the purpose for which the short-term debt was issued;
9. Information regarding long-term debt balances and leases as of the beginning and end of the year and information regarding additions and payments that occurred during the year. Information that details issuance costs, premiums, and discounts for additions should be identified separately;
10. Copies of amortization schedules that distinguish between principal and interest for each outstanding debt issue;
11. All documentation necessary to determine the reporting entity. If it is determined that the County will be required to report a component unit, GAAP financial statements for the component unit must be provided in a timely fashion for the preparation of the County's financial statements;
12. Information to support necessary modified accrual and accrual adjustments at December 31, 2024;
13. Information regarding transfers by fund including the amount and purpose for each transfer;
14. The transmittal letter, required supplementary information; and statistical section; and
15. Management's Discussion and Analysis.

It is important that you provide financial records that balance and documentation that is adequate to support the necessary journal entries. If we discover inadequacies in the records or documentation you provide, we will return the information to you for correction.

All documents provided to LGS in connection with our services including financial records and reports, payroll records, employee rosters, health and medical records, tax records, etc. must be redacted of any personal information before submission. Personal information is defined as social security numbers, dates of birth, drivers' license numbers, or financial institution account numbers associated with an individual. The County shall redact all personal information from electronic records before they are transmitted to LGS. This information should be fully blacked out in all paper documents prior to sending them to LGS. If personal information cannot be redacted from any records or documents, the County must identify these records to LGS prior to their submission.

If redacting this personal information impairs the ability of LGS to provide the contracted services, the County and the Auditor of State's Office will consider these exceptions on a case-by-case basis. Additionally, if redacting this information creates hardship for the County in terms of resources, recordkeeping, or other issues, the County and LGS may collaborate on alternative methods of providing the County's data to LGS without compromising the personal information of individuals served or employed by the County.

As part of the annual financial report, you will be required to prepare the Management's Discussion and Analysis (MD&A). LGS assistance with respect to the MD&A will be limited to reviewing the MD&A to determine that all required topics have been addressed and to ensure that the amounts presented in the MD&A match the amounts presented in the financial statements.

During the course of the preparation, from financial records and supporting documentation you provide, LGS will propose journal entries for the preparation of the basic financial statements; review records, and other information to determine whether data is being gathered at the required level to permit the preparation of the financial statements; enter usable information from the prior fiscal year trial balances to the trial balances that will be used for the fiscal year being reported; and input approved journal entries into the trial balances. LGS will also discuss with you the requirements for budgetary presentations and assist in the identification of original budgetary information.

LGS assistance with respect to capital assets will be limited to explaining the information necessary for report preparation. If additional assistance in the review of policies or significant guidance related to the calculation of capital assets is required, this engagement will need to be amended.

All work papers prepared by the Office of the Auditor of State will remain the property of the Auditor of State. Accordingly, we are responsible for their care and custody. At the conclusion of the project, we will provide copies of any of the work papers you would like to have for your



The Honorable Dr. Carri Brown  
Fairfield County Auditor  
July 18, 2024  
Page 6 of 7

records. However, the work papers should not be regarded as a part of, or a substitute for, your accounting records.

It is estimated 1,300 hours will be needed to complete this project. Our fees for these services will be billed monthly to the County at a rate of \$85 per hour, and the total cost is not anticipated to exceed \$110,500. If additional time or services should be necessary, we will notify the County regarding any amendment to this contract that may be required.

Pursuant to Ohio Revised Code 117.13, you may charge all of these fees to the general fund, or you may allocate the cost among the general fund and other eligible funds. While eligible funds may include federal grant funds, additional restrictions under the Uniform Guidance 2 CFR 200.425 should be considered. For more information, refer to the annual *Hourly Audit Rates and Allocation of Audit Costs* technical bulletin available at [www.ohioauditor.gov](http://www.ohioauditor.gov).

Upon a 30-day written notice, either party may terminate this Agreement for any reason. Such notice shall be sent by U.S. mail or by personal delivery to the Auditor of State, Local Government Services Section, 65 East State Street, Columbus, Ohio 43215-3506. In the event of such termination, the Auditor of State shall be compensated at the contractually agreed-upon rate for any and all work done to the date of such notice.

The Auditor of State's billing statements are available through the office's eServices portal located at <https://eservices.ohioauditor.gov>. Each client should complete the registration process to establish an eServices account. A confirmed account will have the ability to access and/or update information regarding their customer account, including entity contact information, billing and payments, and an electronic check option for online payments. Authorized users are encouraged to keep eServices contact information updated.

Auditor of State billing statements are prepared monthly and are sent to clients who have an outstanding balance through a paperless electronic billing system. The County will receive an email notification at the beginning of the month that a statement is available for review. Clients should access their billing statement upon receipt through eServices, and payment is due by the date identified on the statement.

A failure to pay the Auditor of State in full within forty-five days of the payment due date may result in additional action as authorized under Ohio Revised Code Sections 131.02(A) and/or 117.13(D).

If you are in agreement with the terms of this contract, please have this engagement letter signed and certified in the appropriate places and return it no later than August 31, 2024. If we do not hear from you by August 31, 2024, we will assume that Fairfield County does not wish to contract for the services of the Local Government Services Section of the Office of the Auditor

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Efficient • Effective • Transparent

The Honorable Dr. Carri Brown  
Fairfield County Auditor  
July 18, 2024  
Page 7 of 7

of State. Should you have any questions concerning this letter, please do not hesitate to contact Michelle Wears, Chief Project Manager, at 1-800-345-2519.

Sincerely,

KEITH FABER  
Auditor of State

*David B. Thompson*

David B. Thompson  
Chief of Local Government Services

We desire the Auditor of State's Office to perform the services described above and agree to the terms and conditions set forth in this letter.

Date: August 20, 2024

Resolution No. 2024-08.20.b

FAIRFIELD COUNTY

By:

*[Signature]*  
President of the Board of County Commissioners

*[Signature]*  
County Commissioner

County Commissioner

It is hereby certified that the amount of \$ 110,500 required to pay this contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of the General Fund, free from any obligation or certification now outstanding. (PO#24005960)

Date: 8/29/2024

*Dr. Carri Brown / bhoskion*  
Dr. Carri Brown, County Auditor

cc: Michelle Wears, Chief Project Manager  
Stacie Scholl, Chief Auditor

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Prosecutor's Approval Page

Resolution No.

A resolution authorizing the approval of an amendment to the engagement letter for preparation of 2024 ACFR financial statements provided by Local Government Services of the Auditor of State - Auditor

(Fairfield County Auditor- Finance)

Approved as to form on 6/13/2025 9:33:29 AM by Amy Brown-Thompson,



Amy Brown-Thompson  
Prosecutor's Office  
Fairfield County, Ohio

Resolution No. 2025-06.17.a

A resolution authorizing the approval of an amendment to the engagement letter for preparation of 2024 ACFR financial statements provided by Local Government Services of the Auditor of State - Auditor

(Fairfield County Auditor- Finance)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution in the matter of nominations to the Fairfield County Local Emergency Planning Committee – LEPC for the EMA**

**WHEREAS**, Section 3750.03 of the Ohio Revised Code (ORC) requires that membership of the County LEPC be nominated to the State Emergency Response Commission (SERC) by resolution of the County Commissioners; and

**WHEREAS**, this list shall include, but is not limited to the following groups or organizations: elected state and local officials, emergency management personnel, firefighting personnel, first aid personnel, health personnel, local environmental personnel, hospital personnel, transportation personnel, broadcast and print media personnel, community groups, and owners and operators of facilities subject to said section of the ORC; and

**WHEREAS**, current members have changed and the list has been updated.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

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That the Fairfield County Commissioners nominate the attached list of individuals to the State Emergency Response Commission for appointment to the Fairfield County Local Emergency Planning Committee in the noted categories as required by law for the term August 2025 - August 2027.

2025-06.17.b

## A resolution in the matter of nominations to the Fairfield County Local Emergency Planning Committee – LEPC for the EMA

### FAIRFIELD COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) August 2025 - August 2027

NAME	ORGANIZATION	DISCIPLINE	TITLE	E MAIL ADDRESS
Steve Davis	Fairfield County	Elected Official	Commissioner	steve.davis@fairfieldcountyohio.gov
Carrie Woody	City of Lancaster	Appointed Official	Safety Service Dir.	cwoody@ci.lancaster.oh.us
Greg Butcher	City of Pickerington	Elected Official Office	City Manager	citymanager@pickerington.net
Christy Noland, INFO COORDINATOR/SECRETARY	Fairfield County EMA	Emergency Management	Budget Officer	christy.noland@fairfieldcountyohio.gov
Craig Spiller	Fairfield County EMA	Emergency Management	Logistics	craig.spiller@fairfieldcountyohio.gov
James Paxton	Fairfield County EMA	Emergency Management	Emergency Mngt Specialist	jlm.paxton@fairfieldcountyohio.gov
Jon Kochis	Fairfield County EMA	Emergency Management	Director	jon.kochis@fairfieldcountyohio.gov
Garrett Blevins, EMERG COORDINATOR	Fairfield County EMA	Emergency Management	Deputy Director	garrett.blevins@fairfieldcountyohio.gov
Laurie Johnston	Fairfield County EMA	Emergency Management	Emergency Mngt Specialist	laura.johnston@fairfieldcountyohio.gov
Chad Lucht	Fairfield SWCD	Environmental	Sr. Urban Spec	chad.lucht@fairfieldswcd.org
Jason Smith	Violet Township Fire	Fire	Assistant Chief	jason.smith@violet.oh.us
Slade Schultz	Lancaster Fire Dept	Fire	Chief	sschultz@ci.lancaster.oh.us
Emily Hesselbein	American Red Cross	First Aid	Disaster Program Specialist	emily.hesselbein@redcross.org
Kasey Farmer, CHAIR	Basil Joint Fire District	First Aid/EMS	Assistant Chief	kasey.farmer@basilfire.com
Kelly Frank	Fairfield County Coroner	Health	Administrator	Kelly.frank@fairfieldcountyohio.gov
Baylie Blevins	Fairfield Dept. of Health	Health	Planning/Performance Sup	baylie.blevins@fairfieldcountyohio.gov
Eric Brandt	Fairfield Med Center	Hospital	Emergency Mgmt.	ericb@fmchealth.org
Steve Anderson	Fairfield Med Center	Hospital	Chief of Police	stevea@fmchealth.org
Rick Rose	Cirba Solutions	Industry	Project Integrations Mgr.	rose@cirbasolutions.com
Stacy Bargo	Cintas Corp	Industry	General Manager	bargos@cintas.com
Nick Snyder	Lancaster PD	Law Enforcement	Chief	nsnyder@ci.lancaster.oh.us
Greg Annis	Pickerington Police	Law Enforcement	Commander	gannis@pickerington.net
Alex Lape, CO-CHAIR	Fairfield County Sheriff	Law Enforcement	Sheriff	alape@sheriff.fairfield.oh.us
Jared Collins	Fairfield County Sheriff	Law Enforcement	Chief Deputy	Jared.collins@fairfieldcountyohio.gov
Jason Hodder	Fairfield County Sheriff	Law Enforcement	Patrol Lieutenant	Jason.hodder@fairfieldcountyohio.gov
Tony Vogel	Fairfield County Utilities	Other	Director	Tony.Vogel@fairfieldcountyohio.gov
Jeff Camechis	Fairfield County Engineer	Transportation	Admin Assistant - Enginners	jeff.camechis@fairfieldcountyohio.gov
Corey Bibler	Fairfield County Engineer	Transportation	Safety and Traffic Superint.	corey.bibler@fairfieldcountyohio.gov
Aaron Kennedy	Fairfield County Transit	Transportation	Director	aaron.kennedy@fairfieldcountyohio.gov
Riley Ernst	Fairfield County MRC	Community Organization	Coordinator	Riley.ernst@fairfieldcountyohio.gov
Devon Marshall	Amateur Radio Emergency Services	Community Organization	Contact	devon@devonmarshall.com

Information Coordinator and Secretary – Christy Noland, EMA  
Copy Furnished – Dawn Trovato OEPA; Travis Roach OH EMA |

Prepared by: Christy Noland (6/16/2025)

cc: EMA

Resolution No. 2025-06.17.b

A resolution in the matter of nominations to the Fairfield County Local Emergency Planning Committee – LEPC for the EMA

(Fairfield County Emergency Management Agency)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 2050 for annual inspections, repairs and maintenance in various subdivisions as of 06/06/2025.**

**WHEREAS,** The Fairfield County Engineer has been expending funds from the Motor Vehicle fund for administrative costs attributable to the drainage repairs; and

**WHEREAS,** The Drainage Maintenance fund has received funds from the assessments to cover these administrative costs which have been deposited into the drainage maintenance fund as required; and

**WHEREAS,** it is necessary for the Motor Vehicle fund to recover the costs of these administrative and supply expenses from the drainage maintenance fund; and

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

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**Section 1.** Request that the Fairfield County Board of Commissioner Appropriate from Unappropriated funds in the amount of \$20,082.97 into the following category:

\$3,280.38	30205700-Contractual Services
\$122.83	30234600-Contractual Services
\$103.43	30234800-Contractual Services
\$225.58	30236300-Contractual Services
\$380.12	30245000-Contractual Services
\$170.08	30249300-Contractual Services
\$583.28	30249600-Contractual Services
\$337.24	30249700-Contractual Services
\$356.73	30251300-Contractual Services
\$765.56	30260500-Contractual Services
\$479.86	30261500-Contractual Services
\$909.75	30269200-Contractual Services
\$163.53	30269300-Contractual Services
\$458.50	30269600-Contractual Services
\$56.73	30280500-Contractual Services
\$1,191.32	30281000-Contractual Services
\$339.02	30281100-Contractual Services



**A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 2050 for annual inspections, repairs and maintenance in various subdivisions as of 06/06/2025.**

\$399.10	30281400-Contractual Services
\$517.54	30281500-Contractual Services
\$376.01	30281600-Contractual Services
\$248.71	30281700-Contractual Services
\$1,847.97	30281900-Contractual Services
\$209.89	30282100-Contractual Services
\$180.63	30282500-Contractual Services
\$415.56	30282600-Contractual Services
\$1,763.98	30282700-Contractual Services
\$475.07	30282900-Contractual Services
\$1,735.95	30283000-Contractual Services
\$237.63	30283100-Contractual Services
\$1,173.42	30283200-Contractual Services
\$225.57	30283500-Contractual Services
\$352.00	30283700-Contractual Services

**Section 2.** The County Commissioners approve the following expenditure and request the Fairfield County Auditor accomplish the transaction by making the following memo expenditure, impacting appropriation as if a regular County Auditor warrant, reimbursing the Motor Vehicle fund for administrative and supply expenses incurred.

**Memo Receipt as reference:**

16202401-434000      \$20,082.97

**Memo Expenditure as referenced:**

Vendor:      Fairfield County Engineer's Office  
 Amount:      \$20,082.97  
 Paid:      06/06/2025

\$3,280.38	30205700-543000
\$122.83	30234600-543000
\$103.43	30234800-543000
\$225.58	30236300-543000
\$380.12	30245000-543000
\$170.08	30249300-543000
\$583.28	30249600-543000

**A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 2050 for annual inspections, repairs and maintenance in various subdivisions as of 06/06/2025.**

\$337.24	30249700-543000
\$356.73	30251300-543000
\$765.56	30260500-543000
\$479.86	30261500-543000
\$909.75	30269200-543000
\$163.53	30269300-543000
\$458.50	30269600-543000
\$56.73	30280500-543000
\$1,191.32	30281000-543000
\$339.02	30281100-543000
\$399.10	30281400-543000
\$517.54	30281500-543000
\$376.01	30281600-543000
\$248.71	30281700-543000
\$1,847.97	30281900-543000
\$209.89	30282100-543000
\$180.63	30282500-543000
\$415.56	30282600-543000
\$1,763.98	30282700-543000
\$475.07	30282900-543000
\$1,735.95	30283000-543000
\$237.63	30283100-543000
\$1,173.42	30283200-543000
\$225.57	30283500-543000
\$352.00	30283700-543000

Prepared by: Julie Huggins  
cc: Engineer

**A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 2050 for annual inspections, repairs and maintenance in various subdivisions as of 06/06/2025.**

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**For Auditor's Office Use Only:**

\$3,280.38	30205700-543000
\$122.83	30234600-543000
\$103.43	30234800-543000
\$225.58	30236300-543000
\$380.12	30245000-543000
\$170.08	30249300-543000
\$583.28	30249600-543000
\$337.24	30249700-543000
\$356.73	30251300-543000
\$765.56	30260500-543000
\$479.86	30261500-543000
\$909.75	30269200-543000
\$163.53	30269300-543000
\$458.50	30269600-543000
\$56.73	30280500-543000
\$1,191.32	30281000-543000
\$339.02	30281100-543000
\$399.10	30281400-543000
\$517.54	30281500-543000
\$376.01	30281600-543000
\$248.71	30281700-543000
\$1,847.97	30281900-543000
\$209.89	30282100-543000
\$180.63	30282500-543000
\$415.56	30282600-543000
\$1,763.98	30282700-543000
\$475.07	30282900-543000
\$1,735.95	30283000-543000
\$237.63	30283100-543000
\$1,173.42	30283200-543000
\$225.57	30283500-543000
\$352.00	30283700-543000

Prepared by: Julie Huggins  
cc: Engineer

CODE	NAME	AMOUNT DUE	BALANCE IN ACCOUNT
2057	BALLARD LANE	\$ 3,280.38	\$ 23,083.27
2346	BROOKSIDE ESTATES	\$ 122.83	\$ 5,717.89
2348	GREENCASTLE HEIGHTS	\$ 103.43	\$ 21,170.00
2363	SUMMERFIELD XV	\$ 225.58	\$ 84,295.02
2450	FOREST GREEN ESTATES	\$ 380.12	\$ 18,080.29
2493	HICKORY RIDGE	\$ 170.08	\$ 4,813.23
2496	DAYSPRINGS	\$ 583.28	\$ 5,378.37
2497	CEDAR CREEK ESTATES	\$ 337.24	\$ 11,312.25
2513	DEER RUN ESTATES	\$ 356.73	\$ 13,004.30
2605	CRESCENT COVE	\$ 765.56	\$ 26,938.04
2615	WOODSIDE MEADOWS	\$ 479.86	\$ 25,718.57
2692	SADDLEBROOK FARMS	\$ 909.75	\$ 22,924.71
2693	SAGAMOORE POND	\$ 163.53	\$ 48,622.02
2696	COOKS POND	\$ 458.50	\$ 38,660.32
2805	EVERSOLE BUSINESS PARK	\$ 56.73	\$ 25,083.05
2810	HAAF FARMS	\$ 1,191.32	\$ 57,333.50
2811	FAIRFIELD FARMS	\$ 339.02	\$ 37,481.01
2814	HEATHER LAKE	\$ 399.10	\$ 50,243.46
2815	SLATE RIDGE ESTATES	\$ 517.54	\$ 34,444.35
2816	GREENFIELD ESTATES	\$ 376.01	\$ 83,656.76
2817	OAK CREEK	\$ 248.71	\$ 45,041.06
2819	RUSHCREEK	\$ 1,847.97	\$ 54,257.17
2821	ASHLEY CREEK	\$ 209.89	\$ 81,187.51
2825	JEFFERSON FARMS	\$ 180.63	\$ 30,379.70
2826	MALLARD POND	\$ 415.56	\$ 120,326.55
2827	MEADOWMOORE	\$ 1,763.98	\$ 73,036.61
2829	SPRING CREEK	\$ 475.07	\$ 155,182.87
2830	VIOLET MEADOWS	\$ 1,735.95	\$ 78,178.92
2831	WINDING CREEK	\$ 237.63	\$ 117,493.11
2832	WOODSTREAM	\$ 1,173.42	\$ 92,252.67
2835	PHEASANT RIDGE	\$ 225.57	\$ 43,638.75
2837	HERRON CROSSING	\$ 352.00	\$ 260,032.85
2849	ESTATES OF LAKE FOREST	\$ 666.18	No funds

TOTAL \$ 20,749.15

Cost Data Sheet		
Date:	06/05/25	Location: Ashley Creek
Township:	Violet	
		Section
		Phase
		Code 2821

<b>Date:</b>	03/31/25	<b>Location:</b>	West Bank
<b>Township:</b>		<b>Section</b>	
		<b>Phase</b>	
		<b>Code</b>	2057

### Description of Work

checked pump house/removed tree                      6/4 sprayed fence line  
4/11-14 checked pump house greased pump  
5/5 fixed 12" pipe outlet 7  
5/14 checked 12" pipe settling

## **Materials**

[illegible]

## Equipment

<u>Equipment</u>		Miles		
Description	Hours*	Price Ea.	Total	Invoice
Excavator/Trailer	1	\$650.00	\$650.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	84	\$1.34	\$112.56	
tr#17 odot# 221	14	\$0.77	\$10.78	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$773.34</b>

## Wages

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	18.5	\$30.50	\$564.25	\$169.28	\$278.74	\$1,012.26	
Nick Townsend	18.5	\$30.50	\$564.25	\$169.28	\$278.74	\$1,012.26	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	4	\$18.00	\$72.00	\$21.60	\$35.57	\$129.17	
Jake Taylor	4	\$18.00	\$72.00	\$21.60	\$35.57	\$129.17	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$2,282.87</b>

<b>Total Daily Cost</b>	<b>\$3,280.38</b>
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<b>Cost Data Sheet</b>		
<b>Date:</b>	03/27/25	<b>Location:</b> BrookSide Estates
<b>Township:</b>	Liberty	<b>Section</b>
		<b>Phase</b>
		<b>Code</b> 2346

Section  
Phase  
Code 2346

Annual Inspection

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$0.00</b>

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	10	\$1.34	\$13.40	
tr#16 odot# 221	0	\$0.77	\$0.00	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$13.40</b>

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	1	\$30.50	\$30.50	\$9.15	\$15.07	\$54.72	
Nick Townsend	1	\$30.50	\$30.50	\$9.15	\$15.07	\$54.72	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							\$109.43

<b>Total Daily Cost</b>	<b>\$122.83</b>
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## Cost Data Sheet

**Date:** 04/24/25      **Location:** Cedar Creek Estates  
**Township:** Bloom

Section	
Phase	
Code	2497

### Description of Work

Annual Inspection  
5/27 Filled sinkhole CB3

## Materials

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
Gravel 1 ton	FCEO	1	\$19.91	\$19.91	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$19.91</b>

<u>Equipment</u>	<u>Miles</u>
------------------	--------------

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	16	\$1.34	\$21.44	
tr#17 odot# 221	8	\$0.77	\$6.16	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
			<b>\$27.60</b>	

## Wages

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	2.5	\$30.50	\$76.25	\$22.88	\$37.67	\$136.79	
Nick Townsend	2.5	\$30.50	\$76.25	\$22.88	\$37.67	\$136.79	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$18.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	0.5	\$18.00	\$9.00	\$2.70	\$4.45	\$16.15	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$289.73</b>

<b>Total Daily Cost</b>	<b>\$337.24</b>
-------------------------	-----------------

sheet Completed By: Jcasto



Cost Data Sheet		
Date:	04/08/25	Location: Cooks Pond
Township:	Pleasant	
		Section
		Phase
		Code 2696

Date:	04/08/25	Location:	Cooks Pond
Township:	Pleasant		

Section  
Phase  
Code 2696

### Description of Work

Annual Inspection  
5/19 mowed easement lot25-26

## **Materials**

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$0.00</b>

### Equipment

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	10	\$1.34	\$13.40	
tr#16 odot# 221	0	\$0.77	\$0.00	
tr#78 odot# 270*	0	\$3.50	\$0.00	
tr#75 odot# 270	1	\$3.50	\$3.50	
ZeroTurn odot# 647	1	\$3.86	\$3.86	
				<b>\$20.76</b>

## Wages

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	4	\$30.50	\$122.00	\$36.60	\$60.27	\$218.87	
Nick Townsend	4	\$30.50	\$122.00	\$36.60	\$60.27	\$218.87	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							\$437.74

<b>Total Daily Cost</b>	<b>\$458.50</b>
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Cost Data Sheet	
Date:	03/31/25
Township:	Walnut
	Location: Cresent Cove
	Section
	Phase
	Code 2605

Checked overflow for pond	5/14 cleaned pond outlet
4/10-14/25 cleaned pond outlet	5/19 mowed easement lot17
4/21 Checked overflow for pond	6/2 cleaned overflow for pond
5/6 Cleaned overflow for pond	

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$0.00</b>

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	161	\$1.34	\$215.74	
tr#17 odot# 221	23	\$0.77	\$17.71	
tr#78 odot# 270*	0	\$3.50	\$0.00	
tr#75 odot# 270	1	\$3.50	\$3.50	
Zero Turn odot# 647	1	\$3.86	\$3.86	
				<b>\$240.81</b>

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	4.5	\$30.50	\$137.25	\$41.18	\$67.80	\$246.23	
Nick Townsend	4.5	\$30.50	\$137.25	\$41.18	\$67.80	\$246.23	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Alex Snoke	0.5	\$18.00	\$9.00	\$2.70	\$4.45	\$16.15	
Jake Taylor	0.5	\$18.00	\$9.00	\$2.70	\$4.45	\$16.15	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$524.75</b>

sheet Completed By: Jcasto

Cost Data Sheet		
Date:	03/31/25	Location: Day Springs
Township:	Violet	
		Section
		Phase
		Code 2496

Code 2496

Cleaned Hicken Bottom	5/14 cleaned hicken bottom
4/10-14/25 cleaned Hicken bottom	5/20 cleaned hicken bottom
4/21 cleaned hicken bottom	6/2 cleaned hicken bottom
5/6 Cleaned Hicken Bottom	

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					\$0.00

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	136	\$1.34	\$182.24	
tr#17 odot# 221	17	\$0.77	\$13.09	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$195.33</b>

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	3	\$30.50	\$91.50	\$27.45	\$45.20	\$164.15	
Nick Townsend	3.5	\$30.50	\$106.75	\$32.03	\$52.73	\$191.51	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	1	\$18.00	\$18.00	\$5.40	\$8.89	\$32.29	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$387.95</b>

sheet Completed By: Jcasto

Cost Data Sheet		
Date:	03/25/25	Location: Deer Run Estates
Township:	Bloom	
		Section
		Phase
		Code 2513

**Location:** Deer Run Estates

**Bloom**

Phase

Code 2513

Annual Inspection  
5-12 replaced 6" ads cap

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
6" ADS solid end cap		1	\$6.99	\$6.99	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$6.99</b>

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	16	\$1.34	\$21.44	
tr#16 odot# 221	0	\$0.77	\$0.00	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$21.44</b>

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	3	\$30.50	\$91.50	\$27.45	\$45.20	\$164.15	
Nick Townsend	3	\$30.50	\$91.50	\$27.45	\$45.20	\$164.15	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$328.30</b>

sheet Completed By: Jcasto



Cost Data Sheet		
Date:	06/05/25	Location: Eversole Business Park
Township:	Greenfield	
		Section
		Phase
		Code 2805

6/5 Cut trees in front of WQ CB

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$0.00</b>

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	1.5	\$1.34	\$2.01	
tr#17 odot# 221	0	\$0.77	\$0.00	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$2.01</b>

[illegible]

sheet Completed By: Jcasto

Cost Data Sheet		
Date:	03/26/25	Location: FairField Farms
Township:	Bloom	
		Section
		Phase
		Code 2811

### Annual Inspection

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$0.00</b>

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	8	\$1.34	\$10.72	
tr#16 odot# 221	0	\$0.77	\$0.00	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$10.72</b>

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	3	\$30.50	\$91.50	\$27.45	\$45.20	\$164.15	
Nick Townsend	3	\$30.50	\$91.50	\$27.45	\$45.20	\$164.15	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							\$328.30

**\$339.02**

074

<b>Cost Data Sheet</b>		
<b>Date:</b>	03/24/25	<b>Location:</b> Forest Green Estates
<b>Township:</b>	Liberty	
		<b>Section</b>
		<b>Phase</b>
		<b>Code</b> 2450

Annual Inspection  
5-13 replaced 6" CO plug & 6" animal guard

[illegible]

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	26	\$1.34	\$34.84	
tr#16 odot# 221	0	\$0.77	\$0.00	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$34.84</b>

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	3	\$30.50	\$91.50	\$27.45	\$45.20	\$164.15	
Nick Townsend	3	\$30.50	\$91.50	\$27.45	\$45.20	\$164.15	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$328.30</b>

sheet Completed By: Jcasto

<b>Date:</b>		05/27/25	<b>Location:</b>		Greencastle Heights
<b>Township:</b>		Bloom	<b>Section</b>		
			<b>Phase</b>		
			<b>Code</b>		2348

5/27 Filled sinkhole CB3

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
Gravel 1 Ton	FCEO	1	\$19.91	\$19.91	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$19.91</b>

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	6	\$1.34	\$8.04	
tr#17 odot# 221	6	\$0.77	\$4.62	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$12.66</b>

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	0.5	\$30.50	\$15.25	\$4.58	\$7.53	\$27.36	
Nick Townsend	0.5	\$30.50	\$15.25	\$4.58	\$7.53	\$27.36	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Alex Snoke	0	\$18.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	0.5	\$18.00	\$9.00	\$2.70	\$4.45	\$16.15	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$70.86</b>

sheet Completed By: Jcasto



## Cost Data Sheet

Date: 05/12/25 Location: Greenfield Estates  
 Township: Greenfield  
 Section  
 Phase  
 Code 2816

### Description of Work

Replaced 4" grate & 6" plug and adapter  
 5/21 filled in sinkholes around catchbasin  
 5/29 Cleaned roots from MH-4

### Materials

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
4" round grate	Menards	1	\$3.19	\$3.19	
6" CO plug	Menards	1	\$9.99	\$9.99	
6" female adapter	Menards	1	\$13.09	\$13.09	
gravel 1 ton	FCEO	1	\$19.91	\$19.91	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$46.18</b>

### Equipment

Description	Miles	Hours*	Price Ea.	Total	Invoice
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
tr#49 odot#253		15	\$1.34	\$20.10	
tr#17 odot# 221		5	\$0.77	\$3.85	
tr#78 odot# 270*		0	\$3.50	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$23.95</b>

### Wages

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	2.5	\$30.50	\$76.25	\$22.88	\$37.67	\$136.79	
Nick Townsend	2.5	\$30.50	\$76.25	\$22.88	\$37.67	\$136.79	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	1	\$18.00	\$18.00	\$5.40	\$8.89	\$32.29	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$305.88</b>

**Total Daily Cost**

**\$376.01**

sheet Completed By: Jcasto

Cost Data Sheet		
Date:	04/14/25	Location: Haaf Farms
Township:	Violet	
		Section
		Phase
		Code 2810

4/10-14/25 cleaned basins	5/20 checked basin
4/21 Checked basins	5/27 Filled Sinkhole sec3CB19, sec7CB6
5/6 Cleaned Basins	6/2 Cleaned basin
5/14 Cleaned basins	

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
Gravel 1 Ton	FCEO	1	\$19.91	\$19.91	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$19.91</b>

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	135	\$1.34	\$180.90	
tr#17 odot# 221	30	\$0.77	\$23.10	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$204.00</b>

	Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
Josh Casto		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		8	\$30.50	\$244.00	\$73.20	\$120.54	\$437.74	
Nick Townsend		8.5	\$30.50	\$259.25	\$77.78	\$128.07	\$465.09	
Alex Snoke		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		0.5	\$18.00	\$9.00	\$2.70	\$4.45	\$16.15	
Jake Taylor		1.5	\$18.00	\$27.00	\$8.10	\$13.34	\$48.44	
		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
								\$967.41

sheet Completed By: Jcasto

<b>Cost Data Sheet</b>		
Date:	04/17/25	Location: Heather Lake
Township:	Bloom	
		Section
		Phase
		Code 2814

Section  
Phase  
Code 2814

Annual Inspection  
5/16 Hand Ditched MH 8

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$0.00</b>

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	12	\$1.34	\$16.08	
tr#16 odot# 221	0	\$0.77	\$0.00	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$16.08</b>

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	3.5	\$30.50	\$106.75	\$32.03	\$52.73	\$191.51	
Nick Townsend	3.5	\$30.50	\$106.75	\$32.03	\$52.73	\$191.51	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$383.02</b>

sheet Completed By: Jcasto

<b>Date:</b>	04/14/25	<b>Location:</b>	Herron Crossing
<b>Township:</b>	Violet	<b>Section</b>	
		<b>Phase</b>	
		<b>Code</b>	2837

4/10-14/25 checked basins  
6/2 cleaned water quality basin

<b>DESCRIPTION</b>	<b>Supplier</b>	<b>Units</b>	<b>Price Ea.</b>	<b>Total</b>	<b>Invoice</b>
		<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	
		<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	
		<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	
		<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	
		<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	
		<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	
		<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	
		<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	
		<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	
					<b>\$0.00</b>

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	39	\$1.34	\$52.26	
tr#17 odot# 221	13	\$0.77	\$10.01	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$62.27</b>

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	2.5	\$30.50	\$76.25	\$22.88	\$37.67	\$136.79	
Nick Townsend	2.5	\$30.50	\$76.25	\$22.88	\$37.67	\$136.79	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	0.5	\$18.00	\$9.00	\$2.70	\$4.45	\$16.15	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$289.73</b>

sheet Completed By: Jcasto



## Cost Data Sheet

**Date:** 05/22/25      **Location:** Hickory Ridge  
**Township:** Greenfield  
**Section**  
**Phase**  
**Code** 2493

### Description of Work

5/21 filled in sinkholes around catchbasins

### Materials

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
Gravel 1 ton	FCEO	1	\$19.91	\$19.91	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
				<b>\$19.91</b>	

### Equipment

Description	Miles	Hours*	Price Ea.	Total	Invoice
	0		\$0.00	\$0.00	
	0		\$0.00	\$0.00	
	0		\$0.00	\$0.00	
	0		\$0.00	\$0.00	
	0		\$0.00	\$0.00	
	0		\$0.00	\$0.00	
	0		\$0.00	\$0.00	
	0		\$0.00	\$0.00	
tr#49 odot#253	4		\$1.34	\$5.36	
tr#17 odot# 221	4		\$0.77	\$3.08	
tr#78 odot# 270*	0		\$3.50	\$0.00	
	0		\$0.00	\$0.00	
	0		\$0.00	\$0.00	
				<b>\$8.44</b>	

### Wages

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	1	\$30.50	\$30.50	\$9.15	\$15.07	\$54.72	
Nick Townsend	1	\$30.50	\$30.50	\$9.15	\$15.07	\$54.72	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$18.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	1	\$18.00	\$18.00	\$5.40	\$8.89	\$32.29	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						<b>\$141.73</b>	

**Total Daily Cost**

**\$170.08**

sheet Completed By: Jcasto

## Cost Data Sheet

**Township:** 05/22/25  
Violet

**Location:** Jefferson Farms

**Section**  
**Phase**  
**Code** 2825

### Description of Work

5/21 Filled in sink holes around catchbasins

## **Materials**

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
Gravel 1 ton	FCEO	1	\$19.91	\$19.91	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$19.91</b>

## Equipment

<u>Equipment</u>		Miles		
Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	9	\$1.34	\$12.06	
tr#17 odot# 221	9	\$0.77	\$6.93	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	

\$18.99

### Wages

	Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto		1	\$30.50	\$30.50	\$9.15	\$15.07	\$54.72	
Nick Townsend		1	\$30.50	\$30.50	\$9.15	\$15.07	\$54.72	
		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack		0	\$18.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor		1	\$18.00	\$18.00	\$5.40	\$8.89	\$32.29	
		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
								\$141.73

<b>Total Daily Cost</b>	<b>\$180.63</b>
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sheet Completed By: Jcasto



<b>Cost Data Sheet</b>		
<b>Date:</b>	03/24/25	<b>Location:</b> MeadowMoore
<b>Township:</b>	Violet	
		<b>Section</b>
		<b>Phase</b>
		<b>Code</b> 2827

Code 2827

<u>Description of Work</u>		
Cleaned Beaver nest Sec3p2MH24	3/31 Cleaned basins	5/20 ditched HW2
3/26 Cleaned Beaver nest Sec3p2MH24	4/10-14/25 cleaned basins	5/28 filled sinkhole sec4CB7
3/27 Cleaned Beaver nest Sec3p2MH24	4/21 checked basins	6/2 cleaned concret trough
3/28 Cleaned Beaver nest Sec3p2MH24	5/6 cleaned basins	
	5/14 cleaned basins	

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
Gravel 1 Ton	FCEO	1	\$19.91	\$19.91	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$19.91</b>

<u>Equipment</u>			
Description	Miles Hours*	Price Ea.	Total Invoice
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
tr#49 odot#253	196	\$1.34	\$262.64
tr#17 odot# 221	28	\$0.77	\$21.56
tr#78 odot# 270*	0	\$3.50	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
			<b>\$284.20</b>

Wages							
Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	12.5	\$30.50	\$381.25	\$114.38	\$188.34	\$683.96	
Nick Townsend	13	\$30.50	\$396.50	\$118.95	\$195.87	\$711.32	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	2	\$18.00	\$36.00	\$10.80	\$17.78	\$64.58	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							\$1,459.87

<b>Total Daily Cost</b>	<b>\$1,763.98</b>
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sheet Completed By: Jcasto



<b>Date:</b>	05/12/25	<b>Location:</b>	Oak Creek
<b>Township:</b>	Greenfield	<b>Section</b>	
		<b>Phase</b>	
		<b>Code</b>	2817

Replaced 6" animal guard  
Replaced 15"x15" concrete lid  
5/27 Uncovered manhole D1

[illegible]

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	12	\$1.34	\$16.08	
tr#17 odot# 221	6	\$0.77	\$4.62	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$20.70</b>

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	1.5	\$30.50	\$45.75	\$13.73	\$22.60	\$82.08	
Nick Townsend	1.5	\$30.50	\$45.75	\$13.73	\$22.60	\$82.08	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$18.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	0.5	\$18.00	\$9.00	\$2.70	\$4.45	\$16.15	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							\$180.30

sheet Completed By: Jcasto

## Cost Data Sheet

<b>Date:</b>	04/09/25	<b>Location:</b>	Pheasant Ridge
<b>Township:</b>	Bloom	<b>Section</b>	
		<b>Phase</b>	
		<b>Code</b>	2835

### Description of Work

### Annual Inspection

## Materials

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$0.00</b>

### Equipment

<u>Equipment</u>		Miles		
Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	5	\$1.34	\$6.70	
tr#16 odot# 221	0	\$0.77	\$0.00	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	

\$6.70

### Wages

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	2	\$30.50	\$61.00	\$18.30	\$30.13	\$109.43	
Nick Townsend	2	\$30.50	\$61.00	\$18.30	\$30.13	\$109.43	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$218.87</b>

<b>Total Daily Cost</b>	<b>\$225.57</b>
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sheet Completed By: Jcasto

## Cost Data Sheet

**Date:** 03/19/25  
**Township:** Pleasant

**Location:** RushCreek

Section

Phase

Code 2819

### Description of Work

Annual Inspection  
Replaced outlet pipe /Roots  
5-12 replaced 6" end cap

## **Materials**

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
Max Strength concrete mix	Menards	4	\$11.99	\$47.96	
10" dwl plastic pipe 20'	FCEO	1	\$115.20	\$115.20	
10" Internal Coupler	FCEO	1	\$16.11	\$16.11	
6" ADS solid end cap	Menards	1	\$6.99	\$6.99	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$186.26</b>

### Equipment

<u>Equipment</u>	Miles			
Description	Hours*	Price Ea.	Total	Invoice
Excavator 8000lb / Trailer	1	\$650.00	\$650.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	20	\$1.34	\$26.80	
tr#16 odot# 221	0	\$0.77	\$0.00	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	

**\$676.80**

## Wages

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	9	\$30.50	\$274.50	\$82.35	\$135.60	\$492.45	
Nick Townsend	9	\$30.50	\$274.50	\$82.35	\$135.60	\$492.45	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$984.91</b>

<b>Total Daily Cost</b>	<b>\$1,847.97</b>
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sheet Completed By: Jcasto

## Cost Data Sheet

**Date:** 03/31/25      **Location:** Saddle Brook Farms  
**Township:** Liberty  
**Section**  
**Phase**  
**Code** 2692

### Description of Work

Cleaned outlet basin	5/14 checked/Cleaned basin
4/10-14/25 cleaned outlet basin	5/20 checked/cleaned basin
4/21 checked outlet	6/2 checked basin
5/6 cleaned outlet basin	6/3 weedeated back basin and overflow

### Materials

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$0.00</b>

### Equipment

Description	Miles Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	96	\$1.34	\$128.64	
tr#17 odot# 221	12	\$0.77	\$9.24	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$137.88</b>

### Wages

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	4	\$30.50	\$122.00	\$36.60	\$60.27	\$218.87	
Nick Townsend	4.5	\$30.50	\$137.25	\$41.18	\$67.80	\$246.23	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Alex Snoke	4.5	\$18.00	\$81.00	\$24.30	\$40.01	\$145.31	
Jake Taylor	5	\$18.00	\$90.00	\$27.00	\$44.46	\$161.46	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$771.87</b>

**Total Daily Cost**

**\$909.75**

sheet Completed By: Jcasto



<b>Date:</b>	04/21/25	<b>Location:</b>	Sagamoore pond
<b>Township:</b>	Violet	<b>Section</b>	
		<b>Phase</b>	
		<b>Code</b>	2693

Checked MH / Basin  
6/2 checked pond outlet

[illegible]

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	22	\$1.34	\$29.48	
tr#17 odot# 221	11	\$0.77	\$8.47	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$37.95</b>

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	1	\$30.50	\$30.50	\$9.15	\$15.07	\$54.72	
Nick Townsend	1	\$30.50	\$30.50	\$9.15	\$15.07	\$54.72	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	0.5	\$18.00	\$9.00	\$2.70	\$4.45	\$16.15	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$125.58</b>

sheet Completed By: Jcasto

## Cost Data Sheet

<b>Date:</b>	04/01/25	<b>Location:</b>	Slate Ridge Estates
<b>Township:</b>	Bloom	<b>Section</b>	
		<b>Phase</b>	
		<b>Code</b>	2815

### Description of Work

### Annual Inspection

## **Materials**

<b>DESCRIPTION</b>	<b>Supplier</b>	<b>Units</b>	<b>Price Ea.</b>	<b>Total</b>	<b>Invoice</b>
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$0.00</b>

## Equipment

<u>Equipment</u>		Miles		
Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	8	\$1.34	\$10.72	
tr#16 odot# 221	0	\$0.77	\$0.00	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	

\$10.72

## Wages

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	3	\$30.50	\$91.50	\$27.45	\$45.20	\$164.15	
Nick Townsend	3	\$30.50	\$91.50	\$27.45	\$45.20	\$164.15	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							\$328.30

<b>Total Daily Cost</b>	<b>\$339.02</b>
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sheet Completed By: Jcasto

<b>Cost Data Sheet</b>		
<b>Date:</b>	05/22/25	<b>Location:</b> Slate Ridge
<b>Township:</b>	Bloom	
		<b>Section</b>
		<b>Phase</b>
		<b>Code</b> 2815

Section  
Phase  
Code 2815

5/22 Filled sink holes around catchbasins

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
Gravel 1 ton	FCEO	1	\$19.91	\$19.91	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$19.91</b>

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	8	\$1.34	\$10.72	
tr#17 odot# 221	8	\$0.77	\$6.16	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$16.88</b>

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	1	\$30.50	\$30.50	\$9.15	\$15.07	\$54.72	
Nick Townsend	1	\$30.50	\$30.50	\$9.15	\$15.07	\$54.72	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$18.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	1	\$18.00	\$18.00	\$5.40	\$8.89	\$32.29	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$141.73</b>

sheet Completed By: Jcasto

## Cost Data Sheet

**Date:** 04/14/25 **Location:** Spring Creek  
**Township:** Violet  
**Section**  
**Phase**  
**Code** 2829

### Description of Work

Checked basins  
4/21 checked basins  
Filled sinkholes CB-G5, CB-G7

## **Materials**

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
Gravel 1 Ton	FCEO	1	\$19.91	\$19.91	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$19.91</b>

### Equipment

<u>Equipment</u>				
Description	Miles Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	39	\$1.34	\$52.26	
tr#17 odot# 221	13	\$0.77	\$10.01	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$62.27</b>

## Wages

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	3	\$30.50	\$91.50	\$27.45	\$45.20	\$164.15	
Nick Townsend	3	\$30.50	\$91.50	\$27.45	\$45.20	\$164.15	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Alex Snoke	1	\$18.00	\$18.00	\$5.40	\$8.89	\$32.29	
Jake Taylor	1	\$18.00	\$18.00	\$5.40	\$8.89	\$32.29	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$392.89</b>

<b>Total Daily Cost</b>	<b>\$475.07</b>
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sheet Completed By: Jcasto



## Cost Data Sheet

**Date:** 05/29/25      **Location:** Summerfield XV  
**Township:** Violet  
**Section**  
**Phase**  
**Code** 2363

### Description of Work

5/29 Filled around CB2 with gravel

### Materials

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
Gravel 1 Ton	FCEO	1	\$19.91	\$19.91	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
				<b>\$19.91</b>	

### Equipment

Description	Miles Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	15	\$1.34	\$20.10	
tr#17 odot# 221	15	\$0.77	\$11.55	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$31.65</b>

### Wages

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	1	\$30.50	\$30.50	\$9.15	\$15.07	\$54.72	
Nick Townsend	1	\$30.50	\$30.50	\$9.15	\$15.07	\$54.72	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Alex Snoke	1	\$18.00	\$18.00	\$5.40	\$8.89	\$32.29	
Jake Taylor	1	\$18.00	\$18.00	\$5.40	\$8.89	\$32.29	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$174.02</b>

**Total Daily Cost**

**\$225.58**

sheet Completed By: Jcasto

<b>Date:</b>	03/31/25	<b>Location:</b>	Violet Meadows
<b>Township:</b>	Violet	<b>Section</b>	
		<b>Phase</b>	
		<b>Code</b>	2830

Cleaned Basins	5/14 cleaned basins	6/4 weedeated Sec3HW20,Sec4HW7,Sec5HW1-2
4/10-14/25 cleaned basins	5/20 cleaned basins	6/5 Trees/Brush Sec3 HW18
4/21 Checked basins	5/28 Filled sink holes around CB24	
5/6 Cleaned basins	6/2 cleaned basins	

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
Gravel 1 Ton	FCEO	1	\$19.91	\$19.91	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$19.91</b>

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	154	\$1.34	\$206.36	
tr#17 odot# 221	28	\$0.77	\$21.56	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$227.92</b>

[illegible]

<b>Total Daily Cost</b>	<b>\$1,735.95</b>
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094

<b>Date:</b>		05/01/25	<b>Location:</b> Winding Creek	
<b>Township:</b>		Violet		
			<b>Section</b>	
			<b>Phase</b>	
			<b>Code</b> 2831	

cleaned sand/leafs from Sec1CB38

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$0.00</b>

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	14	\$1.34	\$18.76	
tr#16 odot# 221	0	\$0.77	\$0.00	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$18.76</b>

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	2	\$30.50	\$61.00	\$18.30	\$30.13	\$109.43	
Nick Townsend	2	\$30.50	\$61.00	\$18.30	\$30.13	\$109.43	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							\$218.87

sheet Completed By: Jcasto

## Cost Data Sheet

**Date:** 04/03/25      **Location:** Woodside Meadows  
**Township:** Liberty  
**Section**  
**Phase**  
**Code** 2615

### Description of Work

Annual Inspection  
 5/28 filled sinkhole CB6,CB4,lot16 CO

### Materials

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
Gravel 1 Ton	FCEO	1	\$19.91	\$19.91	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
				<b>\$19.91</b>	

### Equipment

Description	Miles Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	42	\$1.34	\$56.28	
tr#17 odot# 221	14	\$0.77	\$10.78	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				<b>\$67.06</b>

### Wages

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	3	\$30.50	\$91.50	\$27.45	\$45.20	\$164.15	
Nick Townsend	3	\$30.50	\$91.50	\$27.45	\$45.20	\$164.15	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Alex Snoke	1	\$18.00	\$18.00	\$5.40	\$8.89	\$32.29	
Jake Taylor	1	\$18.00	\$18.00	\$5.40	\$8.89	\$32.29	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							<b>\$392.89</b>

**Total Daily Cost**

**\$479.86**

sheet Completed By: Jcasto



<b>Date:</b>	03/31/25	<b>Location:</b>	Wood Stream
<b>Township:</b>	Violet	<b>Section</b>	
		<b>Phase</b>	
		<b>Code</b>	2832

cleaned basins	5/20 cleaned basins
4/10-14/25 cleaned basins	
4/21 Checked basins	
4/22 Annual Inspection	

DESCRIPTION	Supplier	Units	Price Ea.	Total	Invoice
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
		0	\$0.00	\$0.00	
					<b>\$0.00</b>

Description	Hours*	Price Ea.	Total	Invoice
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
tr#49 odot#253	70	\$1.34	\$93.80	
tr#17 odot# 221	10	\$0.77	\$7.70	
tr#78 odot# 270*	0	\$3.50	\$0.00	
	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	
				\$101.50

Name	Hours	Rate	Wage	30% BWC	38% Overhead	Total	Invoice
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Josh Casto	9	\$30.50	\$274.50	\$82.35	\$135.60	\$492.45	
Nick Townsend	10	\$30.50	\$305.00	\$91.50	\$150.67	\$547.17	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sam Hammack	0	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	
Jake Taylor	1	\$18.00	\$18.00	\$5.40	\$8.89	\$32.29	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							\$1,071.92

<b>Total Daily Cost</b>	<b>\$1,173.42</b>
-------------------------	-------------------

6/17/2025



Warehouse: 21  
1806 VICTOR ROAD  
LANCASTER, OH 43130  
Phone #: 740-654-3711  
Fax #: 740-654-3006

Page # 1  
S3455202.001 Printed: 08:20:28 04/29/25  
PO-JOB/Rel#: 24001612/  
Ordered By: DMD1

Bill To:  
FAIRFIELD COUNTY ENGINEERS  
3026 WEST FAIR AVE  
LANCASTER, OH 43130  
Phone # : 740-652-7120

Ship To:  
FAIRFIELD COUNTY ENGINEERS  
3026 WEST FAIR AVE  
LANCASTER, OH 43130

*4-29-25*

*DMD*

Order-Date-----Ship-Date--Writer-----Terms-----Ship Via-----Br-----  
04/29/25 04/29/25 Matthew Faber NET 10TH FOLLOWING MNT WC WILL CALL 21

-Ordered-----	Shpd-----		Unit Price	Net
1ea	1ea	MILWAUKEE 2886-20 M18 FUEL 5" FLATHEAD BRAKING GRINDER, PADDLE SWITCH, NO LOCK Loc: B0218D	299.000ea	299.00
1ea	1ea	MILWAUKEE 48-11-1850 18V M18 5AH BATTERY *SOLD SINGLE* **PROMO** Loc: B0102A	0.000ea	0.00

Invoice Amount 299.00

\*\*\*Returned Material Subject to Handling/Restocking Charges.\*\*\* This signed receipt acknowledges that the above merchandise has been delivered and/or received in perfect condition.

Box	NIB	Coils	Bundles	Pipes	Bags	Spools	P'By	C'By	Weight
									-8

Remit To:



**CARR SUPPLY - LANCASTER**  
 1753 ELECTION HOUSE RD NW  
 LANCASTER, OH 43130-9059

DMS

Page	Date Printed	Invoice No.
1	5/22/25	061766 01

**To Reorder Contact Us At**

Phone No. : (740) 687-4944

Fax No. : (999) 999-9999

DB# 16

Sold To:

Ship To:

**FAIRFIELD COUNTY ENGINEER OFFI**  
**3026 W FAIR AVE**  
**LANCASTER, OH 43130-8993**

FAIRFIELD COUNTY ENGINEER OFFI  
 1753 Election House Rd NW

Lancaster, OH 43130-9059

Customer Number <b>00737-040885</b>	Customer Purchase Order <b>TOOLS</b>	Job Name
Placed By <b>JOSH</b>	Salesman <b>010-ERIC ECKHARDT</b>	Type Shipment <b>Stock</b>
	Ship Via <b>COUNTER</b>	Date Shipped <b>5/22/25</b>

**THANK YOU FOR YOUR ORDER!**

Units Ordered	U/M	Item Description	Units Shipped	B/C	Price	Per	Discount	Extended	Tax
1	EA	49137 3 RED HIGH SIDE GAUGE	1		33.2879		.00	33.29	N
1	EA	49137 YELLOW JACKET 80MM RED							
		49138 3 BLUE LOW SIDE GAUGE	1		33.2879		.00	33.29	N
		49138 YELLOW JACKET 80MM BLUE							

"View and print your Invoices online! Go to [carrsupply.com](http://carrsupply.com)"

Terms: Monthly Finance Charge May Be Applied To Past Due Accounts.

NET 25TH PROX

Pay full balance by 6/25/25

Tax Area ID:	Net Sales	66.58
OH - 360451240	Freight	.00
State Tax % .000	State Tax	.00
Local Tax % .000	Local Tax	.00
	Invoice Amount	<b>66.58</b>



When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call (740) 687-4944.

T&C: You agree that the sale of these products/services is subject to all of our standard terms and conditions of sale located at [www.winsupplyinc.com/tcsale](http://www.winsupplyinc.com/tcsale).

6/17/2025

INVOICE 0699 Laser Invoice



DMD

### Taylor Rental Lancaster

450 WEST FAIR AVENUE  
LANCASTER, OH 43130, US  
(740) 994-4371  
info@trohio.com

### RESERVATION - OPEN



Location: Lancaster  
Rental Out: 5/5/2025 9:00:00 AM  
EST Rental In: 5/12/2025 9:00:00 AM

RESERVED TO	CONTACT	JOB SITE
FAIRFIELD COUNTY ENGINEERS 3026 WEST FAIR AVENUE LANCASTER, OH 43130 (740) 652-2300 julie.huggins@fairfieldcountyohio.gov Purchase Order#	Name BRENT RAPHAEL EMMERT Phone (740) 684-2250 Ext: Email julie.huggins@fairfieldcountyohio.gov Driver License RS771826	Job #

### Rental Items

Item No	Description	Quantity	EST Call Off Date	Estimated Amount
Unassigned	EXCAVATOR, 8000LBS ENCLOSED \$375.00/Half day; \$375.00/Daily; \$375.00/Weekend; \$1,055.00/Weekly; \$2,545.00/Monthly;	1.00	EST Return Date 5/12/2025 9:00:00 AM	\$1,055.00
Unassigned	BUCKET, 12"	1.00	EST Return Date 5/12/2025 9:00:00 AM	\$0.00
Unassigned	TRAILER, 10805LBS \$90.00/Half day; \$90.00/Daily; \$90.00/Weekend; \$245.00/Weekly; \$730.00/Monthly;	1.00	EST Return Date 5/12/2025 9:00:00 AM	\$245.00

### Product & Services

Total Rental: \$1,300.00  
SubTotal: \$1,300.00  
Use/Sales Tax: \$0.00  
Total: \$1,300.00 (USD)  
Estimated Balance Due: \$1,300.00

### Invoice & PrePayment Detail

Inv Date	Doc#	Payment Detail	Inv Total	Inv Balance	Invoice Payment	Pre Payment	Deposit	Credit / Refund	Running Balance
		Estimated Future Invoice	\$1,300.00						\$1,300.00
		<b>Total</b>	<b>\$1,300.00</b>						<b>\$1,300.00</b>

- Equipment must be returned clean and full of fuel. 8 hours allowed on the meter per 24 hour or weekend rental. No refund for hours used less than the max.

- Call for service immediately if need arises 24/7. Lancaster 740.994.4371 Circleville 740.500.4060

- Equipment Protection Plan can only be declined with proper certificate of insurance as outline in item #25 in the terms and conditions.

I have read and understand the terms and conditions on both sides of this agreement and certify that those printed on the other side are agreed to as if printed above my signature. There are no oral or other representations not included herein. If excepted, I agree to the Equipment Protection Plan Charges.



**MENARDS - LANCASTER**  
**1425 Ely Pointe Dr.**  
**Lancaster, OH 43130**

KEEP YOUR RECEIPT  
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for  
items on this receipt will be in the form  
of an in store credit voucher if the  
return is done after 08/13/25

If you have questions regarding the  
charges on your receipt, please  
email us at:  
LNCTfrontend@menards.com



CHARGE SALE

PO # DMV  
Invoice # 43728  
Account: 32340282  
Guest Name: N-30 FAIRFIELD ENGINEER O

Tax Exempt Certificate ID: 05  
Exempt Type: null  
ORDER 34037

COMMON BRICK -PICK  
1796196 672 @0.65 436.80 NI  
END OF ORDER

TOTAL SALE 436.80  
CHARGE 436.80

TOTAL NUMBER OF ITEMS = 672

THE FOLLOWING REBATE RECEIPTS WERE  
PRINTED FOR THIS TRANSACTION:  
3711

I acknowledge this purchase is governed  
by the terms and conditions posted in the  
front of the store and authorize MENARD,  
Inc. to bill the above named account and  
agree to pay for the goods according to  
the terms of the credit agreement which  
is on file.

Guest Signature

THANK YOU, YOUR CASHIER, Gail

92972 04 2689 05/15/25 08:39AM 3234

DMD 5-13-25 *2*  
supplies

**MENARDS - LANCASTER**  
**1425 Ety Pointe Dr.**  
**Lancaster, OH 43130**

KEEP YOUR RECEIPT  
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for  
items on this receipt will be in the form  
of an in store credit voucher if the  
return is done after 08/11/25

If you have questions regarding the  
charges on your receipt, please  
email us at:

LNCTfrontend@menards.com



CHARGE SALE

PO # DMD  
Invoice # 43583  
Account: 32340282  
Guest Name: N-30 FAIRFIELD ENGINEER O

Tax Exempt Certificate ID: 05

Exempt Type: null

MF-RAT WRNSET 20PC

2379525

LW  
59.98 NT

TEKS LATHE 8X1" DRILL PT

2328112

12.78 NT

2PK FLDG&QC UTILITY KNIF

2375562

LW  
8.98 NT

3-4" ROUND GRATE - GREEN

6899412

3.19 NT

TOTAL SALE

84.93

CHARGE

84.93

TOTAL NUMBER OF ITEMS = 4

DMD

**MENARDS - LANCASTER**  
**1425 Ety Pointe Dr.**  
**Lancaster, OH 43130**

KEEP YOUR RECEIPT  
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for  
items on this receipt will be in the form  
of an in store credit voucher if the  
return is done after 07/31/25

If you have questions regarding the  
charges on your receipt, please  
email us at:  
LNCTfrontend@menards.com



CHARGE SALE

PO # DMD  
Invoice # 42828  
Account: 32340282  
Guest Name: N-30 FAIRFIELD ENGINEER O

Tax Exempt Certificate ID: 05  
Exempt Type: null  
20 OZ STEEL BRICK HAMMER  
2434166 34.99 NT  
6"SEWER CLEANOUT PLUG  
6890476 3 @9.99 29.97 NT  
6" SEWER FEM ADAPTOR  
6890463 3 @13.09 39.27 NT  
• MAX STRENGTH CONCRETE MI  
1891020 6 @11.99 71.94 NT  
MENARD REBATE NO: 6371911231 106.67-  
**Remaining Balance: \$0.00**

TOTAL SALE 69.50  
CHARGE 69.50

TOTAL NUMBER OF ITEMS = 14

THE FOLLOWING REBATE RECEIPTS WERE  
PRINTED FOR THIS TRANSACTION:  
3709

I acknowledge this purchase is governed  
by the terms and conditions posted in the  
front of the store and authorize MENARD,  
Inc. to bill the above named account and  
agree to pay for the goods according to  
the terms of the credit agreement which  
is on file.

*[Handwritten Signature]*

College Kids

DM D

5-30-25 R

**MENARDS - LANCASTER**  
1425 Ety Pointe Dr.  
Lancaster, OH 43130

KEEP YOUR RECEIPT  
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for  
items on this receipt will be in the form  
of an in store credit voucher if the  
return is done after 08/28/25

If you have questions regarding the  
charges on your receipt, please  
email us at:

LNCTfrontend@menards.com



Sale Transaction

REPEL SPRTSMAX 40% TWIN *	NR
2631044 2 @7.85	15.70
GD HOOD SUN SHIRT ORAN L*	
6613278	16.84
GD HOOD SUN SHIRT GREY L*	
6613282	16.84
MENARD REBATE NO: 6373515436	49.38-
<b>Remaining Balance: \$98.94</b>	

TOTAL SALE	0.00
------------	------

TOTAL SAVINGS	4.52
---------------	------

TOTAL NUMBER OF ITEMS = 5

THE FOLLOWING REBATE RECEIPTS WERE  
PRINTED FOR THIS TRANSACTION:  
3713

NR = Non-Returnable item. If opened, we  
cannot accept returns of herbicides,  
pesticides, or aerosols. Opened product  
will be replaced or refunded. Guest will  
keep the opened item. Unopened product  
may be returned in accordance with the  
regular return policy.

See menards.com for return policy details

THANK YOU, YOUR CASHIER, Gail

92972 04 6771 05/30/25 08:21AM 3234

Resolution No. 2025-06.17.c

A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 2050 for annual inspections, repairs and maintenance in various subdivisions as of 06/06/2025.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A Resolution to Approve the Contract Bid Award for the 2025 Resurfacing Project.**

**WHEREAS,** the opening of sealed bids on June 6, 2025 for the 2025 Resurfacing Project, resulted in the following bids:

Kokosing Construction Company	\$1,056,318.79
The Shelly Company	\$1,091,878.59

**WHEREAS,** the Fairfield County Engineer is recommending that the Contract for the 2025 Resurfacing Project be awarded to Kokosing Construction Company; 6235 Westerville Road; Westerville, OH 43081 a responsive and responsible Bidder, for the amount of \$1,056,318.79.

---

**NOW THEREFORE: BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**SECTION 1:** that this Board of Commissioners resolves to, and does hereby, approve the Award to Bid in the amount of \$1,056,318.79, to Kokosing Construction Company for the 2025 Resurfacing Project.

**SECTION 2:** that the Clerk of this Board return a signed copy of this Resolution to the County Engineer for further processing.

Prepared by: Cheryl Downour  
cc: Engineering Department

Resolution No. 2025-06.17.d

A Resolution to Approve the Contract Bid Award for the 2025 Resurfacing Project.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A Resolution to Approve the Contract Bid Award for the 2025 Microsurfacing Project.**

**WHEREAS,** the opening of sealed bids on June 6, 2025 for the 2025 Microsurfacing Project, resulted in the following bids:

Pavement Maintenance Systems LLC	\$268,602.87
Strawser Construction, Inc.	\$269,550.63

**WHEREAS,** the Fairfield County Engineer is recommending that the Contract for the 2025 Microsurfacing Project be awarded to Pavement Maintenance Systems, LLC; 384 Industrial Pkwy; Imlay City, MI 48444 a responsive and responsible Bidder, for the amount of \$268,602.87.

---

**NOW THEREFORE: BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**SECTION 1:** that this Board of Commissioners resolves to, and does hereby, approve the Award to Bid in the amount of \$268,602.87, to Pavement Maintenance Systems, LLC for the 2025 Microsurfacing Project.

**SECTION 2:** that the Clerk of this Board return a signed copy of this Resolution to the County Engineer for further processing.

Prepared by: Cheryl Downour  
cc: Engineering Department



Signature Page

Resolution No. 2025-06.17.e

A Resolution to Approve the Contract Bid Award for the 2025 Microsurfacing Project.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A Resolution to Approve Advertising for the 2025 Pavement Markings Project.**

**WHEREAS,** the County Engineer is requesting approval to advertise for bids for the 2025 Pavement Markings Project.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**SECTION 1:** that this Board of County Commissioners does hereby grant approval for the County Engineer to advertise for the 2025 Pavement Markings Project.

**SECTION 2:** that the Clerk of this Board return the signed copy of this Resolution to the County Engineer for further action.

Prepared by: Cheryl Downour  
cc: Engineering Office

Resolution No. 2025-06.17.f

A Resolution to Approve Advertising for the 2025 Pavement Markings Project.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A Resolution to Approve the Contract with Lindsay Precast for the FAI-CR54-0.555 GRE-22 Camp Ground Road Bridge Replacement Project.**

**WHEREAS,** on May 6, 2025, this Board of Commissioners awarded the Bid for the FAI-CR54-0.555 GRE-22 Camp Ground Road Bridge Replacement Project to Lindsay Precast for \$119,270.05, and

**WHEREAS,** since the Contract Materials are in order and this Contract Agreement has been approved by the Fairfield County Prosecutor, the County Engineer recommends that this Board of Commissioners sign this Resolution and the Contract Agreement with Lindsay Precast.

---

**NOW THEREFORE: BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**SECTION 1:** that this Board of Commissioners approves the FAI-CR54-0.555 GRE-22 Camp Ground Road Bridge Replacement Project Contract with Lindsay Precast for \$119,270.05 by signing the Contract Agreement and this Resolution for this project to proceed.

**SECTION 2:** that the Clerk of this Board furnish the County Engineer with the Contract Agreement and Resolution for further processing.

Prepared by: Cheryl Downour  
cc: Engineering Department

## CONTRACT

This Contract, made this 4th day of June, 2025, between the Fairfield County Commissioners, hereinafter called the Owner, and Lindsay Precast and its successors, executors, administrators and assigns, hereinafter called the Contractor.

WITNESSETH: That the Owner and the Contractor for the consideration stated herein agree as follows:

ARTICLE I: Scope of the Work - The Contractor shall perform within the time stipulated, the Contract as herein defined of which this agreement is a component part and everything required to be performed and shall provide and furnish any and all of the labor and materials together with all tools, equipment and all utility and transportation services necessary to perform the Contract and complete in a workmanlike manner all the work covered by the Contract in connection with the Owner's Project identified as: FAI-CR54-0.555 GRE-22 Camp Ground Road Bridge Replacement Project in strict conformity with the Proposal, Plans, and Specifications including any and all Addenda issued by the Owner with the other Contract Documents.

It is agreed that said labor, materials, tools, equipment, and services shall be furnished by the Contractor and the Contract performed and completed under the direction and supervision and subject to the approval of the Owner or its authorized representatives.

ARTICLE II: Unit Prices - The Owner shall pay to the Contractor, as full consideration for performance of the Contract, an amount computed upon the basis of the Quantity of work actually performed at the unit price bids in the Proposal Form.

It is understood that the quantities stated for the unit price bids are approximate only and are subject to either increase or decrease; and should the quantity of any item of the unit price work be increased, the Contractor shall perform the additional work at the unit price bid in the Proposal, and should the quantity be decreased, payment will be made on actual quantities completed at the unit price bid in the Proposal, and the Contractor will make no claim for anticipated profits for any decrease in quantities. Actual quantities will be determined upon completion of the work.

ARTICLE III: Performance Bond - The Contractor shall furnish an acceptable Performance Bond in the amount of One Hundred Percent (100%) of the amount Bid at the time of signing of this Contract.

ARTICLE IV: Prevailing Wage - The Contractor shall pay the Prevailing Wage on this Contract and in accordance with all Prevailing Wage Laws in this area.

ARTICLE V: Failure to Complete on Time - If the Contractor fails to complete the work within the time allowed, not to commence prior to July 7, 2025 and must be completed not later than September 1, 2025, the Owner for each Calendar Day that any work shall remain uncompleted after the Contract completion date shall charge liquidated damages, from money due the Contractor, per the State of Ohio Department of Transportation Construction and Material Specifications Book specified in the General Specifications document included with this contract. The Owner may waive such portions of the liquidated damages as may accrue after the work is in condition for safe and convenient use by the Public.

ARTICLE VI: The Contractor covenants and agrees that this Contract shall consist of the documents as listed below which are attached hereto, incorporated herein by reference and made a part hereof:

- The Contract
- The Construction Plans
- The Bid Proposal
- General Specifications
- Performance and Payment Bond
- Non-Collusion Affidavit
- Certificates
- Experience Record
- Affidavit of Personal Property Tax Liability
- Affidavit of Lien Release
- Anti-Alcohol/Drug Policy
- General Conditions
- Prevailing Wage Determination
- Request for Taxpayer ID Number and Certification (W-9)
- Specifications/Location Plans

ARTICLE VII: In consideration of the premises and in accordance with the provisions of Article 30 of the General Conditions, the Owner agrees to pay to the Contractor the appropriate sum of one hundred nineteen thousand, two hundred seventy dollars & 05/100 (\$119,270.05) upon completion of FAI-CR55-0.555 GRE-22 Camp Ground Road Bridge Replacement Project after inspection and acceptance by the Owner.

ARTICLE VIII: The Contractor further covenants and agrees that he shall give the Owner no less than forty-eight (48) hours (working days - County calendar) written notice of occupying the construction site necessitating road closure. Notice to proceed shall be the date of receipt of the Contract signed by the County Commissioners.

The Contractor further covenants and agrees that in the hiring of employees for the performance of work under this Contract or any subcontract, no Contractor or Subcontractor or any person acting on his behalf, shall, by reason of race, creed, or color, discriminate against any citizen of the state in the employment of labor or workers who are qualified and available to perform the work to which the employment relates, and, further, that no Contractor, Subcontractor, nor any person acting on his behalf, shall, in any manner discriminate against or intimidate the employee hired for the performance of work under this Contract on account of race, creed or color.

ARTICLE IX: Both parties hereto agree that the provisions of Chapter 4115, Ohio Revised Code, and RELATED SECTIONS, shall be complied with, in all respects under this Contract.

IN WITNESS WHEREOF: The parties hereto have caused their names to be affixed by their duly authorized officers and caused their corporate seals to be affixed hereto.

**OWNER: FAIRFIELD COUNTY COMMISSIONERS**

**BY:**

\_\_\_\_\_  
**Jeffrey M. Fix**  
**President**

\_\_\_\_\_  
**Steven A. Davis**  
**Commissioner**

\_\_\_\_\_  
**David L. Levacy**  
**Commissioner**

**CONTRACTOR:**

Lindsay Precast

**BY (signature):**

\_\_\_\_\_  
*David Burns*

**BY (print name):**

\_\_\_\_\_  
David Burns

**ADDRESS:**

\_\_\_\_\_  
6845 Erie Ave NW

\_\_\_\_\_  
Canal Fulton OH 44614

**TELEPHONE:**

\_\_\_\_\_  
330-854-4511

**FAX:**

**E-MAIL:**

\_\_\_\_\_  
dburns@lindsayprecast.com



## C E R T I F I C A T E S

The hereto attached Performance and Payment Bond being good and sufficient is accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

FAIRFIELD COUNTY BOARD OF COMMISSIONERS:

\_\_\_\_\_  
Jeffrey M. Fix  
President

\_\_\_\_\_  
Steven A. Davis  
Commissioner

\_\_\_\_\_  
David L. Levacy  
Commissioner

### CERTIFICATE OF COUNTY AUDITOR

I HEREBY CERTIFY that funds are available, or are in the process of collection from the Motor Vehicle Fund and/or ½-mill Levy Fund, in the amount of \$119,270.05. This figure has been lawfully appropriated, or authorized or directed for the FAI-CR54-0.555 GRE-22 Camp Ground Road Bridge Replacement Project free from any obligation.



Carri L. Brown  
Fairfield County Auditor

Dated at Lancaster, Ohio:

May 5, 2025

### CERTIFICATE OF PROSECUTING ATTORNEY

I HEREBY APPROVE the form of the foregoing contract.



Amy L. Brown-Thompson

Assistant Prosecuting Attorney

Date: June 4, 2025

Signature Page

Resolution No. 2025-06.17.g

A Resolution to Approve the Contract with Lindsay Precast for the FAI -CR54-0.555  
GRE-22 Camp Ground Road Bridge Replacement Project.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted  
upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A Resolution to Approve the Notice to Commence for the GRE-22 Bridge Replacement Project**

CONTRACT: FAI-CR65-0.555 GRE-22 Camp Ground Road Bridge Replacement Project

**WHEREAS**, by Resolution on May 6, 2025, this Board of Commissioners awarded a Contract to Lindsay Precast; 6845 Erie Avenue NW; Canal Fulton, OH 44614, in the amount of \$119,270.05 for the GRE-22 Bridge Replacement Project.

**WHEREAS**, Section 1311, Ohio Revised Code requires the Public Authority to prepare a Notice of Commencement prior to commencement of performance, and

**WHEREAS**, the County Engineer is requesting the attached Notice be signed by the President of the Board of Commissioners.

---

**NOW THEREFORE: BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**SECTION 1:** that this Board of Commissioners resolves to, and does hereby, authorize its President to sign the required Notice of Commencement in the matter of the GRE-22 Bridge Replacement Project.

**SECTION 2:** that the Clerk of this Board furnish the County Engineer with a signed copy of the Recorded Resolution for further processing.

Prepared by: Cheryl Downour  
cc: Engineering Department

NOTICE OF COMMENCEMENT  
(Section 1311.04 and 1311.252, Ohio Revised Code)

STATE OF OHIO:

SS

COUNTY OF FAIRFIELD:

Now comes the Board of Commissioners of Fairfield County Ohio by Jeffrey M. Fix, its President, who after being duly cautioned and sworn, states the following in connection with the GRE-22 Bridge Replacement Project:

1. The Public Improvement under construction is the replacement of the GRE-22 Bridge.
2. The name, address, and capacity of the Owner of the real property contracting for the improvement is the Board of Commissioners of Fairfield County Ohio; 210 East Main Street; Room 301; Lancaster, Ohio 43130-3879.
3. The name and address of the fee owner of said real property is the Board of Commissioners of Fairfield County Ohio; 210 East Main Street; Room 301; Lancaster, Ohio 43130-3879.
4. The name, address, and trade of the principal Contractor is: Lindsay Precast; 6845 Erie Avenue NW; Canal Fulton, OH 44614, whose principal trade is that of bridge contractor.

This instrument was prepared by:  
Amy-Brown Thompson, Assistant Prosecuting Attorney for Fairfield County Ohio; 239 W. Main Street; Suite 101; Lancaster, Ohio 43130.

5. The fee owner of said property has no designee.
6. The date the public authority first executed a contract with the principal Contractor for the public improvement was May 6, 2025.
7. There are currently no lending institutions providing financing for this improvement.
8. The name and address of the surety on the bond guaranteeing payment of the original Contractor's obligations under the contract for this improvement is Berkley Insurance Company; 475 Steamboat Road; Greenwich, CT 06830.
9. To Lien Claimants and Subsequent Purchasers: Take notice that labor or work is about to begin on, or materials are about to be furnished for, an improvement to the real estate described in this instrument. A person having a mechanics' lien may preserve the lien by proving a Notice of Furnishing to the above-named designee and his original Contractor, if any, by timely recording an affidavit pursuant to Section 1311.06 of the Ohio Revised Code. A copy of this notice may be obtained upon making a written request by certified mail to the above-named owner, part owner, lessee, designee, or the person with whom you have contracted.
10. The name and address of the person preparing this notice is Amy Brown-Thompson, Assistant Prosecuting Attorney for Fairfield County Ohio; 239 W. Main Street; Suite 101; Lancaster, Ohio 43130.

11. The foregoing information is true and accurate to the best of my knowledge and belief.

12. Further affiant sayeth naught.

Jeffrey M. Fix  
The Board of Commissioners of  
Fairfield County Ohio, Affiant

Be it remembered, that on this \_\_\_\_\_ day of \_\_\_\_\_, 2025, before me, the subscriber, a notary public, in and for said state, personally came Jeffrey M. Fix, President of the Board of Commissioners of Fairfield County Ohio, affiant in the foregoing Affidavit, who acknowledged that signing thereof to be his individual voluntary act and deed and the voluntary act and deed of the Board of Commissioners of Fairfield County Ohio.

In testimony thereof, I have hereunto subscribed my name and affixed my seal on this day and year aforesaid.

Notary Public – State of Ohio

Resolution No. 2025-06.17.h

A Resolution to Approve the Notice to Commence for the GRE-22 Bridge Replacement Project

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.



**A Resolution regarding an amendment for a previously approved Network Placement and Related Services Agreement between UThrive LLC and Child Protective Services Department.**

**WHEREAS**, Fairfield County Job & Family Services, Child Protective Services is requesting the Board of Commissioners approval of an amendment to add a per diem rate to a previously approved service agreement with UThrive LLC, 3902 Homewood Ave., Toledo, Ohio 43612; and

**WHEREAS**, the purpose of the service agreement is to provide Network Placement and Related Services for children who are in the care and custody of the Agency; and

**WHEREAS**, this amended agreement shall be effective April 1st, 2025 through March 31st, 2026; and

**WHEREAS**, a purchase order encumbering the funds for the services has been acquired; and

**WHEREAS**, the Prosecuting Attorney has approved the agreement as to form,

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, AND STATE OF OHIO:**

---

**Section 1.** That the Fairfield County Board of County Commissioners hereby approves the attached amended Network Placement Service Agreement with UThrive LLC.

Prepared by: Michele White  
cc: JFS / Program Contract Specialist

Ohio Department of Job and Family Services

**AGREEMENT FOR TITLE IV-E AGENCIES AND PROVIDERS FOR  
THE PROVISION OF CHILD PLACEMENT**

**ADDENDA TO AGREEMENT**

**The following addendum sets forth the terms and conditions between the parties for services for children involved with the agency named below:**

This Agreement is between Fairfield County Department of Job and Family Services, A Title IV-E Agency, hereinafter "Agency," whose address is:

Fairfield County Department of Job and Family Services  
239 W Main St  
Lancaster, OH 43130

And UThrive LLC hereinafter "Provider," whose address is:

UThrive LLC  
3902 Homewood Ave  
Toledo, OH 43612

Collectively the "Parties".

Contract ID: 19486582

Originally Dated: 04/01/2025 to 03/31/2026

Ohio Department of Job and Family Services

**AGREEMENT FOR TITLE IV-E AGENCIES AND PROVIDERS FOR  
THE PROVISION OF CHILD PLACEMENT**

Addenda Number 2:

Addenda Reason:	Other
Addenda Begin Date:	04/01/2025
Addenda End Date:	
Increased Amount:	
Article Name:	
Addenda Reason Narrative:	
Level 4 Care	
\$637.50 Maintenance	
\$112.50 Administration	
Total Per Diem: \$750.00	

SIGNATURE OF THE PARTIES

Provider: UThrive LLC

Print Name & Title	Signature	Date
Andrea Green	: 	05/05/2025

Agency: Fairfield County Department of Job and Family Services

Print Name & Title	Signature	Date



**A Contract regarding Addendum-UThrive LLC between Job and Family Services and**

Approved on 6/6/2025 3:10:40 PM by Sarah Fortner, Deputy Director

Sarah Fortner  
Deputy Director

---

Approved on 6/6/2025 3:36:18 PM by Corey Clark, Director of Fairfield County Job & Family Services

Corey Clark, Director  
Fairfield County Job & Family Services

ORIGINAL

Carri L. Brown, PhD, MBA, CGFM

Purchase Order

Fairfield County Auditor  
210 East Main Street  
Lancaster, Ohio 43130

Fiscal Year 2025

Page: 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
PACKAGES AND SHIPPING PAPERS.

Purchase Order # **25004334 - 00**

Delivery must be made within doors of specified destination.

Expiration Date: 12/15/2025

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JOB & FAMILY SERVICES  
239 W MAIN STREET  
LANCASTER, OH 43130  
Phone: 740-652-7889

Revisions: 000

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UTHRIVE LLC  
3902 HOMEWOOD AVENUE  
TOLEDO, OH 43612

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JOB & FAMILY SERVICES  
239 W MAIN STREET  
LANCASTER, OH 43130  
Phone: 740-652-7889

VENDOR PHONE NUMBER		VENDOR FAX NUMBER		REQUISITION NUMBER	DELIVERY REFERENCE
419-442-9893				4733	
DATE ORDERED	VENDOR NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS		DEPARTMENT/LOCATION
05/07/2025	18977				JOB & FAMILY SERVICES
NOTES					

BOARD AND CARE

The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading

ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	BOARD AND CARE	1.0	EACH	\$1,300.00	\$1,300.00

COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount \$1,300.00 required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the County Treasury or in process of collection to the credit of the submitted Fund(s) free from any obligation or certification now outstanding.

Date: 05/07/2025

6/17/2025

Carri L. Brown

Auditor Fairfield County, OH

Vendor Copy

Total Ext. Price	\$1,300.00
Total Sales Tax	\$0.00
Total Freight	\$0.00
Total Discount	\$0.00
Total Credit	\$0.00

Purchase Order Total **\$1,300.00**

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# ROUTING FORM FOR CONTRACTS

The undersigned designee of the County affirms that he/she has reviewed the attached contract to ensure that it complies with County's needs and previous negotiations. The undersigned designee further affirms that the County has complied with the competitive selection process, as prescribed by Ohio Revised Code 9.17, and the applicable sections as outlined on this form, by selecting the applicable boxes below.

- A. ☐ Goods and/or Services in excess of \$77,250.00—competitively selected via an Invitation to Bid, pursuant to R.C. 307.86-307.92
- B. ☐ Goods and/or Services in excess of \$77,250.00—competitively selected via a Request for Proposals, pursuant to R.C. 307.862
- C. ☐ Public Improvement contracts—competitively selected pursuant to R.C. 153.08-153.12
- D. ☐ Architect/Engineer design services for public improvements—selected through the Request for Qualifications process pursuant to R.C. 153.65-153.72
- E. ☐ County Road Improvement/Construction—competitively selected pursuant to R.C. 5555.61
- F. ☐ The subject matter was exempt from competitive selection for the following reason(s):
1. ☐ Under \$77,250.00
  2. ☐ State Term #: \_\_\_\_\_ (copy of State Term Contract must be attached)
  3. ☐ ODOT Term #: \_\_\_\_\_ (See R.C. 5513.01)
  4. ☐ Professional Services (See the list of exempted occupations/services under R.C. 307.86)
  5. ☐ Emergency (Follow procedure under ORC 307.86(A))
  6. ☐ Sole Source (attach documentation as to why contract is sole source)
  7. ☐ Other: \_\_\_\_\_ (cite to authority or explain why matter is exempt from competitive bidding)
- G. ☐ Agreement not subject to Sections A-F (explain): \_\_\_\_\_
- H. ☐ Compliance with Fairfield County Board of Commissioners Procurement Guidelines
1. ☐ No County employee, employee's family member, or employee's business associate has an interest in this contract OR such interest has been disclosed and reviewed by the Prosecutor's Office
  2. ☐ No Finding for Recovery against Vendor as required under R.C. 9.24 (search via "Certified Search" on <http://ffr.ohioauditor.gov/>)
  3. ☐ Obtained 3 quotes for purchases under \$77,250.00 (as applicable)
  4. ☐ Purchase Order is included with Agreement

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Michele White Program Contract Specialist  
Name and Title

**\* Please note that this checklist only addresses County and statutory requirements. If a contract is paid for with state and/or federal funds, please consult with the appropriate state and/or federal agency to ensure your department is complying with any additional requirements. By submitting a request for approval, you are certifying you have addressed County, statutory, and grant requirements.\***

Prosecutor's Approval Page

Resolution No.

A Resolution regarding an amendment for a previously approved Network Placement and Related Services Agreement between UThrive LLC and Child Protective Services Department.

(Fairfield County Job and Family Services)

Approved as to form on 6/13/2025 9:35:48 AM by Amy Brown-Thompson,



Amy Brown-Thompson  
Prosecutor's Office  
Fairfield County, Ohio



Resolution No. 2025-06.17.i

A Resolution regarding an amendment for a previously approved Network Placement and Related Services Agreement between UThrive LLC and Child Protective Services Department.

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and Bloom Carroll Schools.**

**WHEREAS,** The Fairfield County Sheriff's Office is requesting approval of a service agreement with Bloom Carroll Schools; and

**WHEREAS,** the purpose of the service agreement is for the continuation of the County to provide personnel and equipment necessary to perform policing servicing; and

**WHEREAS,** this agreement shall be effective August, 2025 through July, 2026.

**NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:**

**Section 1.** That the Fairfield County Board of Commissioners hereby approves the attached service agreement with the Bloom Carroll Schools.

Prepared by: Elisa Dowdy  
cc: Elisa Dowdy – Civil/Fiscal Supervisor

## CONTRACT FOR SECURITY SERVICES OF FAIRFIELD COUNTY SHERIFF

This Contract is made pursuant to the laws of the State of Ohio, by and between the Sheriff of Fairfield County, Ohio ("Sheriff"), jointly with the Board of Fairfield County Commissioners ("County Commissioners"), and the Bloom Carroll Schools, Shawn Haughn, Superintendent ("School Board").

WHEREAS, the School Board wants to provide security officer services at Bloom Carroll Schools; and

WHEREAS, the School Board has determined that security services are beneficial to the students and the staff at Bloom Carroll Schools; and

WHEREAS, pursuant to Section 311.29 of the Ohio Revised Code, the Sheriff and County Commissioners may jointly enter into a contract with the School Board to render any police service to the contracting School Board; and

WHEREAS, the Sheriff, County Commissioners, and the School Board, pursuant to Section 311.29 of the Ohio Revised Code, desire to enter into such an agreement,

NOW, THEREFORE, the Sheriff, County Commissioners, and the School Board agree as follows:

1. The Sheriff will provide one (1) eight (8) hour a day, forty (40) hours a week, for 183 working days during the school year, line patrol unit to the Bloom Carroll Schools during the school year. Said patrol unit will consist of one (1) Deputy who will man this patrol service exclusively to the School Board to keep the peace, protect the property and perform other necessary police functions, as determined exclusively by the Sheriff, within the boundaries of the school district.
2. The School Board will pay to the Fairfield County Treasurer for credit to the "Sheriff's Policing Revolving Fund" the following sums as consideration for services provided under this Agreement:
  - 2.1. A base sum of ninety-three thousand, five hundred one dollars and ninety-four cents (\$93,501.94) for non-overtime services provided pursuant to this contract and costs incurred by the Sheriff of Fairfield County.
    - 2.1.1. The School Board will pay this sum based upon the following schedule.  
The School Board will make all payments on or before the date indicated:

August 1, 2025: \$7791.83

September 1, 2025: \$7791.83

October 1, 2025: \$7791.83  
November 1, 2025: \$7791.83  
December 1, 2025: \$7791.83  
January 1, 2026: \$7791.83  
February 1, 2026: \$7791.83  
March 1, 2026: \$7791.83  
April 1, 2026: \$7791.83  
May 1, 2026: \$7791.83  
June 1, 2026: \$7791.83  
July 1, 2026: \$7791.81

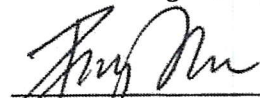
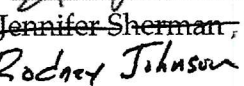
- 2.2. The cost of overtime incurred at the existing wage rates in accordance with the Sheriff's Office policy. This cost shall be an amount equal to the number of overtime hours worked multiplied by the existing overtime wage rate as set out in the Deputies' contract that is in effect at the time that the overtime hours are worked.
- 2.2.1. Starting in September 2025, and continuing through August 2026, the Sheriff will submit invoices to the School Board by the 10th day of each month indicating the cost of overtime incurred in the previous calendar month. The School Board will pay said invoices by the first day of the calendar month following receipt of the invoice.
3. The Deputy and equipment hereby under contract will, at all times, be under direct supervision of the Sheriff, and subject to the rules, regulations and policies of the Office of the Sheriff, the laws of the State of Ohio and the United States Government. It is mutually agreed that the specific duties of the Deputy will be formulated by the Superintendent of Schools or his designee subject to the final approval of the Sheriff, so as to most effectively cope with the security needs of the school district.
4. The hours of service of the Deputy under terms of this contract shall be established by mutual agreement between the contracting parties based on the above stated security needs.
5. The contract period for the deputy to work will commence on or around August 19, 2025 and terminate on or around May 31, 2026.
6. This agreement may be terminated by either party serving thirty (30) days advance written notice of cancellation upon the other party ("Cancellation Notification Period"). The Agreement will terminate on the last day of the month in which the Cancellation Notification Period ends. In the event of such termination, the School Board will pay all payments under Section 2.1.1 of this agreement up to and including the month of termination, and all costs incurred under section 2.2 up to and including costs incurred during the month of termination.

7. The parties consent to the exclusive jurisdiction of the Fairfield County Court of Common Pleas in any suit or proceeding based on or arising under this Agreement and irrevocably agree that all claims in respect of such suit or proceeding may be determined in said Court.
8. This agreement may not be assigned by any party.
9. Time is of the essence in the performance of the terms of this Agreement with respect to the payments made under Section 2 of this Agreement.
10. The parties represent that all actions necessary to the execution of this agreement have been taken in accordance with law, and that the signatories below have full authority to execute this Agreement.

IN CONSIDERATION WHEREOF, the signatures of the parties have affixed their signatures hereto with intent to be fully bound as of the dates indicated

**BLOOM CARROLL SCHOOLS**

 6-8-25  
Shawn Haughn, Superintendent

 6-9-25  
Jennifer Sherman, Board President Date  
 Vice

\_\_\_\_\_  
Date

**FAIRFIELD COUNTY SHERIFF**

 6/10/25  
Alex Lape, Sheriff

**BOARD OF FAIRFIELD COUNTY  
COMMISSIONERS**

\_\_\_\_\_  
Steve Davis, Commissioner

\_\_\_\_\_  
Jeff Fix, Commissioner

\_\_\_\_\_  
David Levacy, Commissioner

\_\_\_\_\_  
Date



# FAIRFIELD COUNTY SHERIFF'S OFFICE

## COST OF PROVIDING SCHOOL SECURITY AT BLOOM CARROLL SCHOOLS

COSTS FOR 2025 PORTION OF SCHOOL YEAR		COSTS FOR 2026 PORTION OF SCHOOL YEAR	
2025 Hourly Rate	\$ 34,560	2026 Hourly Rate	\$ 37,750
daily hours	8	Daily hours	8
daily pay for deputy	\$ 276,480	Daily pay for deputy	\$ 302.00
estimated # of days in 2025 portion of school year	83	Estimated # of days in 2026 portion of school year	100
estimated Holiday Pay	\$ 2,764.80	Estimated Holiday Pay	\$ 3,020,000
<b>estimated Salary Cost for 2025</b>	<b>\$ 25,712.64</b>	<b>Estimated Salary Cost for 2026</b>	<b>\$ 33,220.00</b>
<u>Benefits</u>		<u>Benefits</u>	
PERS	\$ 4,653.988	PERS	\$ 6,012.82
Medicare	\$ 372.83	Medicare	\$ 481.69
Worker's Comp	\$ 385.69	Worker's Comp	\$ 498.30
Life Ins	\$ 11,400	Life Ins	\$ 14.25
Health Ins	\$ 7,562.38	Health Ins	\$ 10,275.95
<b>total Benefit cost</b>	<b>\$ 12,986.295</b>	<b>Total Benefit cost</b>	<b>\$ 17,283.01</b>
<b>Cost for 2025 portion of 2025-2026 school session</b>	<b>\$ 38,698.935</b>	<b>Cost for 2026 portion of 2025-2026 school session</b>	<b>\$ 50,503.01</b>

<b>COST FOR 2025-2026 SCHOOL YEAR</b>	<b>\$ 89,201.94</b>
<b>COST OF CRUISER AT \$20/DAY - 183 DAYS</b>	<b>\$ 3,660.00</b>
<b>ANNUAL SRO CONFERENCE TRAINING</b>	<b>\$ 640.00</b>
<b>COMBINED COST FOR 2025-2026 SCHOOL YEAR</b>	<b>\$ 93,501.94</b>

<b>MONTHLY COST FOR SCHOOL YEAR*</b>	<b>\$ 7,791.83 august-june</b>
	<b>\$ 7,791.81 july</b>

monthly cost is to be paid monthly for the whole year, but is based on charging only for the 183 days that school is in session.

Resolution No. 2025-06.17.j

A resolution authorizing the approval of a service agreement by and between  
Fairfield County Sheriff's Office and Bloom Carroll Schools

(Fairfield County Sheriff)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted  
upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and Canal Winchester Local Schools.**

**WHEREAS,** The Fairfield County Sheriff's Office is requesting the approval of a service agreement with Canal Winchester Local Schools; and

**WHEREAS,** the purpose of the service agreement is for the continuation of the County to provide personnel and equipment necessary to perform policing servicing; and

**WHEREAS,** this agreement shall be effective August, 2025 through July, 2026.

**NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:**

**Section 1.** That the Fairfield County Board of Commissioners hereby approves the attached service agreement with the Canal Winchester Local Schools.

Prepared by: Elisa Dowdy  
cc: Elisa Dowdy – Civil/Fiscal Supervisor



## CONTRACT FOR SECURITY SERVICES OF FAIRFIELD COUNTY SHERIFF

This Contract is made pursuant to the laws of the State of Ohio, by and between the Sheriff of Fairfield County, Ohio ("Sheriff"), jointly with the Board of Fairfield County Commissioners ("County Commissioners"), and the Canal Winchester Local Schools, Kiya Hunt, Superintendent ("School Board").

WHEREAS, the School Board wants to provide security officer services at Canal Winchester Local Schools; and

WHEREAS, the School Board has determined that security services are beneficial to the students and the staff at Canal Winchester Local Schools; and

WHEREAS, pursuant to Section 311.29 of the Ohio Revised Code, the Sheriff and County Commissioners may jointly enter into a contract with the School Board to render any police service to the contracting School Board; and

WHEREAS, the Sheriff, County Commissioners, and the School Board, pursuant to Section 311.29 of the Ohio Revised Code, desire to enter into such an agreement,

NOW, THEREFORE, the Sheriff, County Commissioners, and the School Board agree as follows:

1. The Sheriff will provide one (1) eight (8) hour a day, forty (40) hours a week line patrol unit to the Canal Winchester Local Schools for 185 working days during the school year. Said patrol unit will consist of one (1) Deputy who will man this patrol service exclusively to the School Board to keep the peace, protect the property and perform other necessary police functions, as determined exclusively by the Sheriff, within the boundaries of the school district.
2. The School Board will pay to the Fairfield County Treasurer for credit to the "Sheriff's Policing Revolving Fund" the following sums as consideration for services provided under this Agreement:
  - 2.1. A base sum of ninety-two thousand, two hundred seventy-seven dollars and eighty-nine cents (\$92,277.89) for non-overtime services provided pursuant to this contract and costs incurred by the Sheriff of Fairfield County.
    - 2.1.1. The School Board will pay this sum based upon the following schedule.  
The School Board will make all payments on or before the date indicated:

August 1, 2025: \$7689.82

September 1, 2025: \$7689.82

October 1, 2025: \$7689.82  
November 1, 2025: \$7689.82  
December 1, 2025: \$7689.82  
January 1, 2026: \$7689.82  
February 1, 2026: \$7689.82  
March 1, 2026: \$7689.82  
April 1, 2026: \$7689.82  
May 1, 2026: \$7689.82  
June 1, 2026: \$7689.82  
July 1, 2026: \$7689.87

- 2.2. The cost of overtime incurred at the existing wage rates in accordance with the Sheriff's Office policy. This cost shall be an amount equal to the number of overtime hours worked multiplied by the existing overtime wage rate as set out in the Deputies' contract that is in effect at the time that the overtime hours are worked.

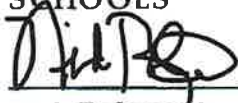
2.2.1. Starting in September 2025, and continuing through August 2026, the Sheriff will submit invoices to the School Board by the 10th day of each month indicating the cost of overtime incurred in the previous calendar month. The School Board will pay said invoices by the first day of the calendar month following receipt of the invoice.

3. The Deputy and equipment hereby under contract will, at all times, be under direct supervision of the Sheriff, and subject to the rules, regulations and policies of the Office of the Sheriff, the laws of the State of Ohio and the United States Government. It is mutually agreed that the specific duties of the Deputy will be formulated by the Superintendent of Schools or his designee subject to the final approval of the Sheriff, so as to most effectively cope with the security needs of the school district.
4. The hours of service of the Deputy under terms of this contract shall be established by mutual agreement between the contracting parties based on the above stated security needs.
5. The contract period for the deputy to work will commence on or around August 15, 2025 and terminate on or around May 30, 2026.
6. This agreement may be terminated by either party serving thirty (30) days advance written notice of cancellation upon the other party ("Cancellation Notification Period"). The Agreement will terminate on the last day of the month in which the Cancellation Notification Period ends. In the event of such termination, the School Board will pay all payments under Section 2.1.1 of this agreement up to and including the month of termination, and all costs incurred under section 2.2 up to and including costs incurred during the month of termination.

7. The parties consent to the exclusive jurisdiction of the Fairfield County Court of Common Pleas in any suit or proceeding based on or arising under this Agreement and irrevocably agree that all claims in respect of such suit or proceeding may be determined in said Court.
8. This agreement may not be assigned by any party.
9. Time is of the essence in the performance of the terms of this Agreement with respect to the payments made under Section 2 of this Agreement.
10. The parties represent that all actions necessary to the execution of this agreement have been taken in accordance with law, and that the signatories below have full authority to execute this Agreement.

IN CONSIDERATION WHEREOF, the signature of the parties have affixed their signatures hereto with intent to be fully bound as of the dates indicated

CANAL WINCHESTER LOCAL  
SCHOOLS

  
\_\_\_\_\_  
Nick Roberts, Treasurer

05/21/2025  
\_\_\_\_\_  
Date

FAIRFIELD COUNTY SHERIFF

  
\_\_\_\_\_  
Alex Lape, Sheriff

Date

5/29/2025

BOARD OF FAIRFIELD COUNTY  
COMMISSIONERS

\_\_\_\_\_  
Steve Davis, Commissioner

\_\_\_\_\_  
Jeff Fix, Commissioner

\_\_\_\_\_  
David Levacy, Commissioner

\_\_\_\_\_  
Date

**FAIRFIELD COUNTY SHERIFF'S OFFICE**  
**COST OF PROVIDING SCHOOL SECURITY AT CANAL WINCHESTER SCHOOLS**

COSTS FOR 2025 PORTION OF SCHOOL YEAR		COSTS FOR 2026 PORTION OF SCHOOL YEAR	
2025 Hourly Rate	\$ 33.350	2026 Hourly Rate	\$ 36.980
Daily hours	8	Daily hours	8
Daily pay for deputy	\$ 266.80	Daily pay for deputy	\$ 295.840
Estimated # of days in 2025 portion of school year	85	Estimated # of days in 2026 portion of school year	100
Estimated Holiday Pay	\$ 2,668.00	Estimated Holiday Pay	\$ 2,958.400
<b>Estimated Salary Only Cost for 2025</b>	<b>\$ 25,346.00</b>	<b>Estimated Salary Only Cost for 2026</b>	<b>\$ 32,542.40</b>
<u>Benefits</u>		<u>Benefits</u>	
PERS	\$ 4,587.63	PERS	\$ 5,890.174
Medicare	\$ 367.52	Medicare	\$ 471.865
Worker's Comp	\$ 380.19	Worker's Comp	\$ 488.14
Life Ins	\$ 11.40	Life Ins	\$ 14,250
Health Ins	\$ 7,562.38	Health Ins	\$ 10,275.95
Total Benefit cost	\$ 12,909.12	Total Benefit cost	\$ 17,140.371
<b>Cost for 2025 portion of 2025-2026 school session</b>	<b>\$ 38,255.12</b>	<b>Cost for 2026 portion of 2025-2026 school session</b>	<b>\$ 49,682.771</b>

**COST FOR 2025-2026 SCHOOL YEAR**  
**COST OF CRUISER AT \$20/DAY - 185 DAYS**  
**ANNUAL SRO CONFERENCE TRAINING**  
**COMBINED COST FOR 2025-2026 SCHOOL YEAR**

**MONTHLY COST FOR SCHOOL YEAR\***

\$ 87,937.89	aug - June
\$ 3,700.00	July
\$ 640.00	
\$ 92,277.89	
\$ 7,689.82	
\$ 7,689.87	

\*monthly cost is to be paid monthly for the whole year, but is based on charging only for the 185 days.

Signature Page

Resolution No. 2025-06.17.k

A resolution authorizing the approval of a service agreement by and between  
Fairfield County Sheriff's Office and Canal Winchester Local Schools

(Fairfield County Sheriff)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted  
upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A Resolution Authorizing the Approval of a Service Agreement  
by/between Fairfield County Transit and Meals on Wheels (Senior  
Hub)**

**WHEREAS**, Fairfield County Transit is requesting the Board of Commissioners approval of a service agreement with The Meals on Wheels (Senior Hub), 1515 Cedar Hill Rd, Lancaster Ohio, 43130; and

**WHEREAS**, the purpose of the service agreement is to provide transportation services for The Meals on Wheels (Senior Hub); and

**WHEREAS**, this agreement shall be effective July 1<sup>st</sup>, 2025 through June 30<sup>th</sup>, 2026.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY  
COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

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**Section 1.** That the Fairfield County Board of Commissioners hereby approves the attached service agreement with The Meals on Wheels (Senior Hub).

Prepared by: Courtney Martin  
cc: Aaron Kennedy

# SERVICE AGREEMENT

Fairfield County Transit  
and  
The Senior Hub

This Service Agreement ("Agreement") is entered into by and between Fairfield County Transit ("Vendor") and The Senior Hub ("Agency").

**WHEREAS**, Vendor is a public transit agency that agrees to provide transportation for Agency subject to the terms and conditions set forth in this Agreement; and

**WHEREAS**, the Agency agrees to purchase said services from vendor according to the following terms and conditions set forth in this agreement;

**NOW THEREFORE**, Vendor and the Agency agree, and covenant as follows:

1. **HOURS OF OPERATION.** Transit service will be provided by vendor during its regular operating hours only. Operating hours are Monday – Friday, 6 am – 6 pm, Saturday, 7 am – 4 pm. vendor is closed on New Year's Day, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving, and Christmas. Agency understands and agrees that this is not a charter service; therefore, there may be general public riders on the vehicles at any given time.
2. **FARE.** Transit service will be provided by FCT at a rate of \$18.00 per trip. This rate shall apply to each round trip (base to base).
3. **AUTHORIZATION.** The Agency will prepare a list of persons who are approved to authorize or cancel rides and submit list to vendor. The Agency is responsible for maintaining accuracy of the list by removal and addition of eligible names, as updates are needed.
4. **RIDE SCHEDULING.** The Agency will provide the schedule of rides. This schedule will be considered a standing order for rides unless notified otherwise. Procedures to cancel a ride are described in Section 8 of this Agreement.
5. **VENDOR GUARANTEE.** The vendor guarantees that it will schedule the ride at the requested time, unless the Fairfield County Sheriff or his Designee declares an emergency and closes the roads.
6. **PERSONAL CARE ATTENDANTS.** Vendor will not provide personal care attendants but will allow an attendant to ride without fare if the attendant is deemed necessary for the eligible individual's mobility.
7. **TRANSPORT OF MINOR CHILDREN.** In the event that the rider is a child under the age of ten, the Agency will either:
  - A) Provide a responsible adult to accompany the individual as a personal care attendant,

OR

**B) Provide** vendor with written authorization from the parent(s) or guardian of the individual providing authorization to provide transportation AND a list of individuals designated by the parent or guardian to assume responsibility for the individual upon drop off at a residence.

In addition, the Agency will provide vendor with a contact name and phone number at the location.

8. **RIDE CANCELLATIONS.** To cancel a ride, an authorized person must notify vendor dispatcher at least one hour before the scheduled pick-up time. If a cancellation is not received at least one hour in advance, the ride will be considered a "late cancellation" and will be billed to the Agency at a rate of \$18.00. Vendor operates from 6 a.m. to 6 p.m. on Mondays through Fridays, 7 a.m. to 4 p.m. on Saturdays. Ride cancellations are taken at any time during these hours. Rides are scheduled only between 8 a.m. and 4 p.m., Monday through Friday.
9. **NO-SHOW RIDES.** If the vendor arrives at a designated location to pick up an individual and he/she is not available for the ride, this will be considered a "no-show." Each no-show will be billed at the regular rate of \$18.00 per trip.

The vendor will call the Agency to report that the individual was not available for pick-up as scheduled.

10. **INAPPROPRIATE BEHAVIORS.** The following behaviors are not permitted by drivers or passengers while on board any vehicle:

- |                       |  |
|-----------------------|--|
| A) Smoking            | D) Consumption of alcoholic beverages            |
| B) Expectorating      | E) Rude, offensive, abusive language or behavior |
| C) Eating or Drinking | F) Sexual harassment                             |
|                       | G) Concealed Weapons                             |

Vendor reserves the right to deny service permanently or temporarily or to remove any individual who engages in any of these behaviors. If an individual has been denied service because of behavior at pick-up point, the Agency will be notified immediately. The individual will not be transported until reauthorized in writing by the Agency.

11. **BILLING.** The vendor will, within five (5) working days of the end of each month, submit an invoice to the Agency. Payment is due within thirty (30) days of statement date.

12. **INDEMNITY AND LIABILITY INSURANCE.**

*No Indemnity:* Vendor and Agency understand and agree that each party to this Agreement shall be responsible for its own negligence, actions, or omissions and/or the negligence, actions, or omissions of their respective boards, board members, officials,



officers, employees, agents, representatives, servants, and/or volunteers, resulting from or related in any manner to the performance of this Agreement. Each party shall be individually and solely responsible for all liability, loss, damages, injury, including death, penalties, costs, fines, fees, and/or related expenses that each may incur as a result of its own negligence, actions, or omissions and/or the negligence, actions, or omissions of its respective boards, board members, officials, officers, employees, agents, representatives, servants, and/or volunteers in the performance of this Agreement. Nothing in this Agreement shall impute or transfer any such responsibility from one party to the other party.

*Insurance:* Vendor shall maintain physical damage, collision, and liability insurance on all vehicles utilized to provide service in the minimum amount of \$1,000,000.

**13. CIVIL RIGHTS.** Vendor and the Agency agree that, as a condition to this Agreement, there shall be no discrimination against any individual or any employee because of race, color, sex, religion, disability, national origin, or any other factor as specified in Title VI of the Civil Rights Act of 1964, Rehabilitation Act of 1973 and subsequent amendments. It is further agreed that Vendor will comply with all appropriate federal and state laws regarding such discrimination.

**14. ASSIGNMENT.** Agency agrees that vendor shall have the ability to assign this Agreement to a successor in interest upon the same terms and conditions included herein in its sole discretion.

**15. TERM.** This Agreement takes effect on July 1st, 2025, and terminates on June 30th, 2026. Either party can terminate this Agreement with thirty (30) days' written notice.

**IN WITNESS WHEREOF,** the parties hereto have caused this Agreement to be made and executed as of the \_\_\_\_ day of \_\_\_\_\_ 2025, by their respective authorized officials.

**Fairfield County Transit**

**The Senior Hub**

\_\_\_\_\_  
Fairfield County Commissioners,

\_\_\_\_\_  
The Senior Hub

Title: \_\_\_\_\_

Administrative Office:  
746 Lawrence Street  
Lancaster OH 43130  
Phone: 740-687-6858  
Fax: 740-681-5088

Billing Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# MEALS ON WHEELS-OLDER ADULT ALTERNATIVES OF FAIRFIELD COUNTY, INC.

## TRANSPORTATION SERVICE

### Service Specifications

Unit of Service: One way trip

- (A) "Transportation service" means a service that transports a consumer from one place to another through the use of a provider's vehicle and driver which may or may not include providing the consumer with assistance to safely enter and exit the vehicle. Examples of places to which the service may transport a consumer are a medical office, congregate nutrition program site, grocery store, senior center, or government office.
- (B) Minimum requirements for a transportation service:
  - (1) In general:
    - (a) Availability: An agency provider shall possess a back-up plan for times when a driver or vehicle is unavailable. A self-employed provider shall possess a back-up plan for times when he/she or his/her vehicle is unavailable. The back-up plan may describe the process for providing the service when the driver or vehicle is unavailable or it may describe the process for notifying the consumer that a driver or vehicle is unavailable.
    - (b) Into and out of vehicle: As part of each service provided, the driver shall help the consumer to safely enter and exit the vehicle. The agency provider shall maintain a policy for drivers that lists any additional responsibilities assigned to the driver by the provider agreement (e.g., helping a consumer from the door of their home to the vehicle or helping a consumer form inside their home to the vehicle.) The agency provider shall inform every consumer of this policy before providing the service to the consumer. (e.g., "Our driver will only pick you up if you meet him/her at the curb" or "Our driver will only pick you up if you meet him at the door of your home"). The self-employed provider shall maintain a policy that list any additional responsibilities assigned to him/her by the provider agreement. The self-employed provider shall inform every consumer of this policy before providing the service to the consumer (e.g., "I will only pick you up if you meet me at the curb" or "I will only pick you up if you meet me at the door of your home").
    - (c) Records: For each service provided, the driver shall document the consumer's name, service date, pick-up point and time of the pick up; destination point and time of the drop off; services units; if the trip was assisted or unassisted, driver's name; and driver's signature and the unique identifier of the individual to verify service was completed. The unique identifier may include individual's signature, mark, electronic signature, or scan.
  - (2) Vehicle Inspections:
    - (a) The provider shall create a written plan for preventative-maintenance and inspection of each vehicle and wheelchair lift used for this service which shall include the recommended preventative-maintenance schedule of the vehicle or wheelchair lift and the:
      - (i) "Annual Vehicle Inspection" on form ODA0004 (<http://www.aging.ohio.gov/information/rules/forms.aspx>). The provider shall only use a vehicle for the service if a mechanic who is certified by the national institute of automotive service excellence (i.e. "ASE-certified"), or another mechanic approved by the AAA, inspected it no more than twelve months beforehand and the answers to all questions on the form were "yes", and ,
      - (ii) "Pre-Trip Vehicle Inspection" on form ODA0008 (<http://www.aging.ohio.gov/information/rules/forms.aspx>). The provider shall only use

- a vehicle if, before providing the first service of the day, the driver inspected it and the answers to all questions required by the form were “yes”.
- (b) The provider shall deem that a vehicle that holds a current, valid license from the Ohio medical transportation board to operate as an ambulette is a vehicle that complies with paragraph (B)(2)(a)(i) of this rule.
  - (c) The provider shall maintain documentation of compliance with paragraph (B)(2)(a) of this rule.
- (3) Driver Qualifications:
- (a) Only a driver employed by, or volunteering for, an agency provider or a driver who is a self-employed provider may provide the service. A consumer-directed individual provider shall not provide the service.
  - (b) Before providing the first service, the driver shall;
    - (i) Hold a current, valid driver’s license for at least two years, hold any driver’s license endorsement that is necessary to operate the type of vehicle used for the service, and have fewer than six point issued under Chapter 4506. Or 4507. Of the Revised Code (or have points issued under statutes of the driver’s home state that are substantially equivalent to six point issued under Chapter 4506. Or 4507. Of the Revised Code if the driver is a resident of another state).
    - (ii) Obtain a signed statement from a licensed physician acting within the scope of the physician’s practice that states that the driver has no medical or physical condition, including an incurable vision impairment, which may impair safe driving, passenger assistance, emergency treatment, or the health and welfare of a consumer or the general public.
    - (iii) Pass drug and alcohol tests. The drug tests check for the use of abuse of amphetamines, cannabinoids (THC), cocaine, opiates, and phencyclidines (PCP). The driver receives a passing score if the drug tests do not find the drugs in his/her blood, breath, or urine. The alcohol tests check blood-alcohol content. The driver receives a passing score if the alcohol testes do not find a blood-alcohol content in the driver’s blood that is higher than Ohio’s maximum blood-alcohol content. The driver shall obtain the drug and alcohol tests from a hospital or another entity that the Ohio department of health permits to conduct the tests.
    - (iv) Passing a training course in first aid and CPR offered by the American Red Cross, the American Heart Association, the National Safety Council, Medic First Aid International, American Safety and Health Institute or an equivalent organization approved by ODA;
    - (v) Possess the ability to understand written and oral instructions;
    - (vi) Possess the ability to comply with paragraph (B)(1)(b) of this rule; and,
    - (vii) Possess the ability to comply with the documentation requirement and the “Pre Trip Vehicle Inspection” requirement under paragraphs (B)(1)(c) and (B)(2)(a)(ii) of this rule.
  - (c) No later than six months after a driver provides his/her first service or no later than six months after the effective date of this rule, whichever occurs later, the driver shall:
    - (i) Complete a defensive-driving course sponsored or endorsed by the National Safety Council or the Ohio Department of Transportation. The driver shall also complete a defensive driving course every three years thereafter; and ,
    - (ii) Complete an introductory course, and every three years thereafter, a course approved by ODA on passenger-assistance training that includes the following topics;

- (a) Sensitivity to aging;
- (b) Overview of diseases and functional factors commonly affecting older adults;
- (c) Environmental considerations affecting consumers (e.g., ice on steps);
- (d) Consumer assistance and transfer techniques;
- (e) Management of a wheelchair, including the proper methods for securing a wheelchair;
- (f) Inspection and operation of a wheelchair lift and other types of assistive equipment; and ,
- (g) Emergency procedures.

(d) Exceptions:

(i) Any driver for an urban or rural transit system is deemed to comply with paragraph (B)(3)(b) of this rule.

(ii) Any driver who successfully passed the defensive-driving course required under paragraph (B)(3)(c)(i) of this rule no more than three years before the effective date of this rule is deemed to comply with paragraph (B)(3)(c)(i) of this rule. (For example, a driver for an urban or rural transit system may have recently completed a defensive-driving course in order to qualify for his/her job. Therefore, he/she is not required to take another defensive-driving course before transporting a consumer under this rule. He/she is only required to complete a defensive-driving course every three years after the date he/she most recently passed a defensive-driving course.)

(iii) Any driver who successfully passed the introductory course required under paragraph (b)(3)(c)(ii) of this rule no more than three years before the effective date of this rule is deemed to comply with paragraph (B)(3)(c)(ii) of this rule. (For example, a driver for an urban or rural transit system may have recently completed the introductory course in order to qualify for his/her job. Therefore, he/she is not required to take another introductory course on transporting older persons and people with disabilities before transporting a consumer under this rule. He/she is only required to complete the refresher course every three years after the date he/she most recently passed the introductory course).

(e) The agency provider shall maintain documentation on the compliance of each driver (or self-employed provider shall maintain documentation on his/her compliance) with the driver qualifications in paragraph (B)(3) of this rule.

(C) Unit of service:

(1) A one-way trip constitutes one unit of transportation service.

(2) The unit rate in a provider agreement shall reflect the provider's fully-allocated costs, including administrative costs training costs, and documentation costs.

## SEXUAL ABUSE, MOLESTATION, SEXUAL HARASSMENT PREVENTION POLICY

Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc. (MOA) does not permit or allow sexual abuse, harassment or molestation to occur in the workplace or during the provision of services to an client in their home or elsewhere. In order to make this "zero tolerance" policy clear to all employees, volunteers, board members, clients, family members or other individuals, the MOA has adopted mandatory procedures that must be followed when they learn of or witness sexual abuse, harassment or molestation.

Sexual abuse takes the form of inappropriate sexual contact or interaction for the gratification of the individual who is a caregiver, service provider, client, client's family or deliver person. Sexual abuse includes sexual assault, exploitation, molestation or incest. It does not include sexual harassment. Sexual harassment is another form of abuse including exposure of body parts, verbal sexual comments, sexual threats, sexual explicit photos, etc. Sexual harassment is prohibited by MOA.

### Reporting Procedure

Any individual who learns of sexual abuse or harassment being committed must immediately report it to the Director of Aging Services. The abuse will be investigated immediately and then confirmed reported to the designated to the local Adult Protective Services (APS) agency. The Executive Director and Board President of MOA appropriate family members of the victim must be notified also.

### Investigation & Follow-Up

MOA takes allegation of sexual abuse and harassment seriously. Once the allegation is reported, the MOA will promptly, thoroughly and impartially initiate an investigation to determine whether there is a reasonable basis to believe that sexual abuse or harassment has been committed. Once investigation may be undertaken, either an internal team or the MOA may hire an independent third party. The MOA will cooperate fully with any investigation conducted by law enforcement or regulatory agencies and the MOA will refer the complaint and the results of the investigation to those agencies. The MOA reserves the right to place the subject of the investigation, if an employee, volunteer, board member or contract service provider staff member on a leave of absence. If the subject of the investigation is a client or their family member, all services of MOA will be suspended while the investigation takes place. To the greatest extent possible, consistent with the MOA's legal obligation to report suspected abuse to appropriate authorities, the MOA will endeavor to keep the identities of the alleged victims and investigation subject confidential.

If the investigation substantiates the allegation, the MOA will provide for disciplinary penalties, including but not limited to termination from the organization or permanent suspension of agency provided services should the perpetrator be a client or client's family member.

There are a number of "red flags" that suggest someone is being sexually abused. They take the form of physical or behavioral evidence and include but are not limited to:

- Sexually transmitted diseases
- Difficulty walking or ambulating normally
- Strained blood or torn undergarments
- Genital pain or itching
- Physical injuries involving the external genitalia

- Fear or reluctance about being left in the care of a particular person
- Recoiling from being touched
- Handling oneself in excessive clothing especially night clothes
- Discomfort or apprehension when sex is referred to or discussed and
- Nightmares or fear of night and/or darkness

## Retaliation Prohibited

The prohibition against retaliation against anyone including an employee, volunteer, board member, client, family member or other individual who in good faith reports sexual abuse or harassment alleges that it is being committed or participates in the investigation. Intentionally false or malicious accusations or sexual abuse or harassment are prohibited.

Anyone who improperly retaliates against someone who has made a good faith allegation of sexual abuse or harassment or intentionally provides false information to that effect will be subject to discipline up to and including termination or permanent suspension of all services provided by MOHOC.

### ACKNOWLEDGMENT OF RECEIPT OF SEXUAL ABUSE POLICY

I, \_\_\_\_\_ acknowledge that I have received and read the sexual abuse policy immediately preceding my signature below. I understand that I am bound to follow the policy and understand the consequences in the event that I fail to do so.

**Dated:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Signature Witnessed by:** \_\_\_\_\_

+++++

Ethical, Professional, Respectful, and Legal Service Standards as defined in OAC 173-39-02  
ODA Provider certification: requirements for providers to become, and to remain, certified

OAC 173-39-02(B)(8) – effective 4/16/22

The provider shall not engage in any unethical, unprofessional, disrespectful, or illegal behavior including the following:

- (a) Consuming alcohol while providing services to the individual.
- (b) Consuming medicine, drugs, or other chemical substances in a way that is illegal, unprescribed, or impairs the provider from providing services to the individual.
- (c) Accepting, obtaining, or attempting to obtain money, or anything of value, including gifts or tips, from the individual or his or her household or family members.
- (d) Engaging the individual in sexual conduct, or in conduct a reasonable person would interpret as sexual in nature, even if the conduct is consensual.
- (e) Leaving the individual's home when scheduled to provide a service for a purpose not related to providing the service without notifying the agency supervisor, the individual's emergency contact person, any identified caregiver, or ODA's designee.
- (f) Treating ODA or its designee disrespectfully.
- (g) Engaging in any activity while providing a service that may distract the provider from providing the service including the following:
  - (i) Watching television, movies, videos, or playing games on computers, personal phones, or other electronic devices whether owned by the individual, provider, or the provider's staff.
  - (ii) Non-care-related socialization with a person other than the individual (e.g., a visit from a person who is not providing care to the individual; making or receiving a personal telephone call; or, sending or receiving a personal text message, email, or video).
  - (iii) Providing care to a person other than the individual.
  - (iv) Smoking tobacco or any other material in any type of smoking equipment, including cigarettes, electronic cigarettes, vaporizers, hookahs, cigars, or pipes.
- (v) Sleeping.
- (vi) Bringing a child, friend, relative, or anyone else, or a pet, to the individual's place of residence.
- (vii) Discussing religion or politics with the individual and others.

- (viii) Discussing personal issues with the individual or any other person.
- (h) Engaging in behavior that causes, or may cause, physical, verbal, mental, or emotional distress or abuse to the individual including publishing photos of the individual on social media without the individual's written or electronic consent.
- (i) Engaging in behavior a reasonable person would interpret as inappropriate involvement in the individual's personal relationships.
- (j) Making decisions, or being designated to make decisions, for the individual in any capacity involving a declaration for mental health treatment, power of attorney, durable power of attorney, guardianship, or authorized representative.
- (k) Selling to, or purchasing from, the individual products or personal items, unless the provider is the individual's family member who does so only when not providing services.
- (l) Consuming the individual's food or drink, or using the individual's personal property without his or her consent.
- (m) Taking the individual to the provider's business site, unless the business site is an ADS center, RCF, or (if the provider is a participant-directed provider) the individual's home.
- (n) Engaging in behavior constituting a conflict of interest, or taking advantage of, or manipulating services resulting in an unintended advantage for personal gain that has detrimental results to the individual, the individual's family or caregivers, or another provider.

---

Worker's signature

Date



## READ BEFORE COMPLETING YOUR DMA FORM

Forms not conforming to the specifications listed below or not submitted to the appropriate agency or office will not be processed.

- To complete this form, you will need a copy of the Terrorist Exclusion List for reference. The Terrorist Exclusion List can be found on the Ohio Homeland Security Web site at the following address:

<http://www.homelandsecurity.ohio.gov/dma/dma.asp>

- Be sure you have the correct DMA form. If you are applying for a state issued license, permit, certification or registration, the "State Issued License" DMA form must be completed (HLS 0036). If you are applying for employment with a government entity, the "Public Employment" DMA form must be completed (HLS 0037). If you are obtaining a contract to conduct business with or receive funding from a government entity, the "Government Business and Funding Contracts" DMA form must be completed (HLS 0038).
- Your DMA form is to be submitted to the issuing agency or entity. "Issuing agency or entity" means the government agency or office that has requested the form from you or the government agency or office to which you are applying for a license, employment or a business contract. For example, if you are seeking a business contract with the Ohio Department of Commerce's Division of Financial Institutions, then the form needs to be submitted to the Department of Commerce's Division of Financial Institutions. Do NOT send the form to the Ohio Department of Public Safety UNLESS you are seeking a license from or employment or business contract with one of its eight divisions listed below.
- Department of Public Safety Divisions:

Administration	Ohio Homeland Security*
Ohio Bureau of Motor Vehicles	Ohio Investigative Unit
Ohio Emergency Management Agency	Ohio Criminal Justice Services
Ohio Emergency Medical Services	Ohio State Highway Patrol
- \* DO **NOT** SEND THE FORM TO OHIO HOMELAND SECURITY UNLESS OTHERWISE DIRECTED. FORMS SENT TO THE WRONG AGENCY OR ENTITY WILL NOT BE PROCESSED.

## GOVERNMENT BUSINESS AND FUNDING CONTRACTS

In accordance with section 2909.33 of the Ohio Revised Code

### DECLARATION REGARDING MATERIAL ASSISTANCE/NONASSISTANCE TO A TERRORIST ORGANIZATION

This form serves as a declaration by an applicant for a government contract or funding of material assistance/nonassistance to an organization on the U.S. Department of State Terrorist Exclusion List ("TEL"). Please see the Ohio Homeland Security Division Web site for a copy of the TEL.

Any answer of "yes" to any question, or the failure to answer "no" to any question on this declaration shall serve as a disclosure that material assistance to an organization identified on the U.S. Department of State Terrorist Exclusion List has been provided. Failure to disclose the provision of material assistance to such an organization or knowingly making false statements regarding material assistance to such an organization is a felony of the fifth degree.

For the purposes of this declaration, "material support or resources" means currency, payment instruments, other financial securities, funds, transfer of funds, financial services, communications, lodging, training, safe houses, false documentation or identification, communications equipment, facilities, weapons, lethal substances, explosives, personnel, transportation, and other physical assets, except medicine or religious materials.

### COMPLETE THIS SECTION ONLY IF YOU ARE AN INDEPENDENT CONTRACTOR

LAST NAME		FIRST NAME		MI
HOME ADDRESS				
CITY	STATE	ZIP	COUNTY	
HOME PHONE (    )    -		WORK PHONE (    )    -		

### COMPLETE THIS SECTION ONLY IF YOU ARE A COMPANY, BUSINESS OR ORGANIZATION

BUSINESS/ORGANIZATION NAME			PHONE (    )    -	
BUSINESS ADDRESS				
CITY	STATE	ZIP	COUNTY	
BUSINESS/ORGANIZATION REPRESENTATIVE NAME			TITLE	

### DECLARATION

In accordance with section 2909.32 (A)(2)(b) of the Ohio Revised Code

For each question, indicate either "yes," or "no" in the space provided. Responses must be truthful to the best of your knowledge.

- |  |  |
|--|--|
| 1. Are you a member of an organization on the U.S. Department of State Terrorist Exclusion List?   | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. Have you used any position of prominence you have with any country to persuade others to support an organization on the U.S. Department of State Terrorist Exclusion List?  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3. Have you knowingly solicited funds or other things of value for an organization on the U.S. Department of State Terrorist Exclusion List?   | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4. Have you solicited any individual for membership in an organization on the U.S. Department of State Terrorist Exclusion List?   | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 5. Have you committed an act that you know, or reasonably should have known, affords "material support or resources" to an organization on the U.S. Department of State Terrorist Exclusion List?  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 6. Have you hired or compensated a person you knew to be a member of an organization on the U.S. Department of State Terrorist Exclusion List, or a person you knew to be engaged in planning, assisting, or carrying out an act of terrorism? | <input type="checkbox"/> Yes <input type="checkbox"/> No |

If an applicant is prohibited from receiving a government contract or funding due to a positive indication on this form, the applicant may request the Ohio Department of Public Safety to review the prohibition. Please see the Ohio Homeland Security Web site for information on how to file a request for review.

### CERTIFICATION

I hereby certify that the answers I have made to all of the questions on this declaration are true to the best of my knowledge. I understand that if this declaration is not completed in its entirety, it will not be processed and I will be automatically disqualified. I understand that I am responsible for the correctness of this declaration. I understand that failure to disclose the provision of material assistance to an organization identified on the U.S. Department of State Terrorist Exclusion List, or knowingly making false statements regarding material assistance to such an organization is a felony of the fifth degree. I understand that any answer of "yes" to any question, or the failure to answer "no" to any question on this declaration shall serve as a disclosure that material assistance to an organization identified on the U.S. Department of State Terrorist Exclusion List has been provided by myself or my organization. If I am signing this on behalf of a company, business or organization, I hereby acknowledge that I have the authority to make this certification on behalf of the company, business or organization referenced on page 1 of this declaration.

APPLICANT SIGNATURE <b>X</b>	DATE
---------------------------------	------

6/17/2025

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Prosecutor's Approval Page

Resolution No.

A Resolution Authorizing the Approval of a Service Agreement by/between Fairfield County Transit and Meals on Wheels (Senior Hub)

(Fairfield County Transit)

Approved as to form on 6/12/2025 3:46:02 PM by Amy Brown-Thompson,



Amy Brown-Thompson  
Prosecutor's Office  
Fairfield County, Ohio

Resolution No. 2025-06.17.I

A Resolution Authorizing the Approval of a Service Agreement by/between Fairfield County Transit and Meals on Wheels (Senior Hub)

(Fairfield County Transit)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to terminate the current mowing contract with Todd's Enviroscapes, LLC and to approve the contract award for the 2025/2026 Lawn Mowing Contract with Green Cuts Lawn Maintenance Landscaping**

**WHEREAS**, the Fairfield County Utilities Department received requests for proposals for Mowing Services on November 14, 2024; and

**WHEREAS**, the best and lowest proposal was Todd's Enviroscapes, LLC, and the Board of Fairfield County Commissioners awarded the bid and entered into the contract on December 3, 2024, via Resolution No. 2024-12.03.iii; and

**WHEREAS**, subsequent to that contract award, Todd's Enviroscapes, LLC has failed to comply with the terms of the 2025/2026 Lawn Mowing Contract; and

**WHEREAS**, Fairfield County Utilities has notified Todd's Enviroscapes, LLC of its failure to specifically perform under the terms of the Contract and given Todd's Enviroscapes, LLC the opportunity to cure said deficiencies; and

**WHEREAS**, as of this date, Todd's Enviroscapes, LLC is still in breach of the Contract; and

**WHEREAS**, as Fairfield County Utilities gave notice to Todd's Enviroscapes, LLC of its intent to terminate on May 23, 2025, and Todd's Enviroscapes, LLC has not cured its breach of the Contract terms, Fairfield County Utilities is requesting that the Board of Fairfield County Commissioners terminate the contract awarded to Todd's Enviroscapes, LLC; and

**WHEREAS**, the next best and lowest proposal from the November 14, 2024, bid/proposal solicitation was Green Cuts Lawn Maintenance Landscaping, with a price of \$1,760.00 per week and staffing and equipment to complete the work; and

**WHEREAS**, the Director of Utilities hereby recommends entering into a new mowing contract with Green Cuts Lawn Maintenance Landscaping at their proposal price listed above.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

**A resolution to terminate the current mowing contract with Todd's Enviroscapes, LLC and to approve the contract award for the 2025/2026 Lawn Mowing Contract with Green Cuts Lawn Maintenance Landscaping**

**Section 1.** That the Board of Fairfield County Commissioners hereby terminates the 2025/2026 Mowing Contract with Todd's Enviroscapes, LLC that was entered into on December 3, 2024 via Resolution No. Resolution No. 2024-12.03.iii.

**Section 2.** That the Board of Fairfield County Commissioners accepts the Director of Utilities' recommendation and hereby enters into a contract with Green Cuts Lawn Maintenance Landscaping to perform the work necessary to mow the county facilities listed for the 2025-2026 mowing season at the prices listed in Green Cuts Lawn's proposal submitted on June 13, 2025. The Contract is attached hereto as Exhibit A.

**Section 2.** That the Director of Fairfield County Utilities is directed to manage and administer the Contract.

Prepared by: Tony Vogel  
cc: Utilities Department

## Fairfield County Utilities

### 2025/2026 LAWN MOWING CONTRACT

Green Cuts Lawn Maintenance Landscaping agrees to provide materials and labor for mowing services for Fairfield County Utilities. Services will be provided to the following locations for the 2025/2026 calendar year.

<u>Location</u>	<u>Amount per Mowing</u>
Greenfield WTP	\$120.00
Tussing WTP	\$160.00
Tussing Well 9	\$ 50.00
Little Walnut WTP	\$100.00
Tussing WRF	\$ 130.00
Lakeside WRF	\$ 40.00
Pleasant Lea WRF	\$ 35.00
Sycamore Creek WRF	\$100.00
Greenfield LS #8	\$ 5.00
Greenfield LS #4	\$ 5.00
Greenfield LS #5	\$ 10.00
Greenfield LS #7	\$ 5.00
Greenfield LS #3	\$ 5.00
Greenfield LS #6	\$ 0.00
Basil-Western LS	\$ 0.00
Mingo LS	\$ 50.00
Brookview LS	\$ 35.00
Valley LS	\$ 55.00
Cansada LS	\$ 0.00
Easton LS	\$135.00
Chevington Tower	\$ 70.00
Violet Meadows Tower	\$ 70.00
Pickerington Road Tower	\$ 55.00
Lockville Admin Building	\$150.00
Ault Road Storage Bld	\$120.00
Carroll WW Meter	\$ 45.00
Regional Lift Station Lot	\$ 70.00
Fairfield Center	\$140.00
<b>Total per mowing (all sites) \$</b>	<b><u>TOTAL</u>      <u>\$1,760.00</u></b>





Fuel Surcharge: For every \$.50 above \$3.23 per gallon, 0.75% will be added to the weekly mowing total as a fuel surcharge. (U.S Energy and Information Administration Website - [https://www.eia.gov/dnav/pet/pet\\_pri\\_gnd\\_dcus\\_nus\\_w.htm](https://www.eia.gov/dnav/pet/pet_pri_gnd_dcus_nus_w.htm))

**MOWING SERVICES ARE TO INCLUDE THE FOLLOWING:**

The Scope of Work for this Proposal includes all mowing, trimming, edging, and cleaning of sidewalks. The Contractor is responsible for the following items:

The utility is requiring that each location be mowed no more than once every 6 -7 days on average. Additional mowing may be requested by the Utility. We are aware that the mowing timeframe may need to be adjusted during the spring while the grass is growing faster and, in the summer, and fall during the slower growing season. **Check with the Deputy Director of Operations (740-652-7125) when in doubt.**

The Utility requires that trimming around all posts, trees, fence lines and sidewalks should be performed with each mowing. The trimming around trees needs to be done without damage to the base of the trees.

All grass clippings must be blown off all sidewalks and asphalt.

When mowing during the day the contractor must stay a safe distance away from any individuals that would be around the building or parking lots.

Trimming must be done around all air conditioning units inside and outside the fenced areas of those units. Weeds and grass that might be growing in the cracks in the asphalt or gravel parking lots as well as curb blocks and railroad ties should be trimmed. This includes all curb and sidewalk areas.

**PERFORMANCE:**

The utility will also do a performance review on at least a monthly basis. The performance review will look at the quality of the job as well as the items listed in the "Scope of Work" section of this document. If it is determined that the contractor is not in compliance with the performance review, this will result in a mandatory face-to-face meeting. If the utility decides that items are not resolved, it could result in cancellation of the contract.

**SAFETY:**

We will expect all vendors to adhere to common sense safety measures, for example, never leave a machine running when the worker is not with it. If individuals are in an area, mowing should be done in an area away from them. Scheduling will be worked out with the Deputy Director of Operations.

**TERMINATION:**

This is an agreement for services as needed and may be terminated by either party for any reason or no reason upon 7 days' notice by a representative of either party of this contract. Just cause is not required. Notice shall be adequate if given in writing, including through email or standard mail. If continued noncompliance with the performance review, (3) or more unsatisfactory reviews, may also lead to termination of the contract.

**PROOF:**

Proof of vendor's liability certificate shall be provided to Fairfield County Utilities along with certificates documenting workman's compensation. Copies of these certificates will be kept on file by Fairfield County Utilities.



**PAYMENT:**

The Fairfield County Utilities expects the contractor to submit monthly invoices for the services rendered during the previous month. Payment will be made in a timely manner, but the utility reserves net thirty (30) days for payment. This invoice needs to include itemized pricing by location and the date of mowing. Please submit your billing to the following address:

**Fairfield County Utilities  
6670 Lockville Road  
Carroll, Ohio 43112**

It is the obligation of the Contractor, not the Utility, to make all necessary credit or finance arrangements that the Contractor may require prior to billing.

**COMPLETE CONTRACT:**

With both parties in agreement, this contract may be extended an additional two years (2027/28). This Contract constitutes the entire contract between the parties. All terms and conditions of this contract are written herein and no other verbal understanding or promises whatsoever are part of this contract.

No mowing will take place until you receive a call from the Deputy Director of Operations to begin your services. Mowing will end when you receive a call from the Deputy Director of Operations.

IN WITNESS WHEREOF, the undersigned hereto execute this Contract as of the day and year first above written.

Green Cuts Lawn and Maintenance Landscaping

  
\_\_\_\_\_  
Donavon Raver, Owner

6-13-25  
\_\_\_\_\_  
Date

Fairfield County Commissioners

\_\_\_\_\_  
Jeff Fix , Board President

\_\_\_\_\_  
Date



Prosecutor's Approval Page

Resolution No.

A resolution to approve the contract award for the 2025/2026 Lawn Mowing  
Contract with Green Cuts Lawn Maintenance Landscaping

(Fairfield County Utilities Department)

Approved as to form on 6/13/2025 9:29:21 AM by Amy Brown-Thompson,



Amy Brown-Thompson  
Prosecutor's Office  
Fairfield County, Ohio

Resolution No. 2025-06.17.m

A resolution to approve the contract award for the 2025/2026 Lawn Mowing  
Contract with Green Cuts Lawn Maintenance Landscaping

(Fairfield County Utilities Department)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted  
upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution approving authorization to submit the PY 2025 Community Housing Impact and Preservation (CHIP) Program Grant Application and implementation plan to the Ohio Department of Development, Office of Community Development.**

**WHEREAS**, the Community Action Program (CAP) Commission of the Lancaster-Fairfield County Area has prepared the CHIP Grant Application for the Board of County Commissioners for submission to the funding source, and

**WHEREAS**, the Board of County Commissioners is approving the CHIP Program Grant Application and implementation plan for submission to the Ohio Department of Development, Office of Community Development for the PY 2025 funding period, and

**WHEREAS**, a resolution is needed by the Board of County Commissioners, who will act as the grant recipient if funding is awarded,

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**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

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**Section 1.** That the Board of County Commissioners approves the PY 2025 CHIP Program Grant Application and implementation plan prepared by the CAP Commission of the Lancaster-Fairfield County Area and authorizes its submission to the Ohio Department of Development, Office of Community Development.

**Section 2.** That the Board of County Commissioners will enter into a contract with the CAP Commission of the Lancaster-Fairfield County Area to provide administration of the CHIP activities outlined in the application if funds are awarded by the Ohio Department of Development, Office of Community Development to Fairfield County for the PY 2025 CHIP Program.

Prepared by: Lancaster-Fairfield Community Action Agency, Housing Dept.

Resolution No. 2025-06.17.n

A resolution approving authorization to submit the PY 2025 Community Housing Impact and Preservation (CHIP) Program Grant Application and implementation plan to the Ohio Department of Development, Office of Community Development.

(Lancaster-Fairfield Community Action Agency)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.



**A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.**

**WHEREAS,** departments that need the Board of Commissioners' approval for payment of their invoices have submitted their invoices to the County Auditor; and

**WHEREAS,** the County Auditor has submitted the cash disbursement journal for payment of invoices for the check date June 20, 2025.

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**NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:**

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**Section 1.** That the Fairfield County Board of County Commissioners approves the attached cash disbursement journal.

Prepared by: Auditor/Finance  
cc: Finance Office

FAIRFIELD COUNTY OHIO - INVOICES BY DEPARTMENT

Department									
Check #	Check Date	Vend #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1215 - HUMAN RESOURCES									
FUND: 1001 - GENERAL FUND									
1591002	6/20/2025	82133	JEFF PORTER	5/31-6/4/2025	5/31/2025	25002596	C0617	PRIMA CONFERENCE - SEATTLE WA	1,430.89
TOTAL: HUMAN RESOURCES									1,430.89

FAIRFIELD COUNTY OHIO - INVOICES BY DEPARTMENT

Department									
Check #	Check Date	Vend #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
<b>1246 - PUBLIC TRANSIT</b>									
<b>FUND: 2908 - PUBLIC TRANSIT</b>									
5429757	6/20/2025	6640	FF CTR FOR DISABILITIES & CEREBRAL PALSY	CFI April 25	4/1/2025	702	C0617	Purchased Transportation April 2025	90,148.75
<b>TOTAL: PUBLIC TRANSIT</b>									<b>90,148.75</b>

FAIRFIELD COUNTY OHIO - INVOICES BY DEPARTMENT

Department									
Check #	Check Date	Vend #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
<b>1270 - COMM-MAINTENANCE</b>									
<b>FUND: 3435 - PERMANENT IMPROVEMENT FUND</b>									
5429758	6/20/2025	12318	GUTKNECHT CONSTRUCTION COMPANY	App#1	4/1/2025	25003706	C0617	Workforce Center Project	404,703.00
<b>FUND: 3910 - BUILDING ON SHERIDAN</b>									
5429759	6/20/2025	12318	GUTKNECHT CONSTRUCTION COMPANY	1	4/24/2025	25004133	C0617	Sheridan Center renovation 5/31/25	269,489.00
<b>TOTAL: COMM-MAINTENANCE</b>									<b>674,192.00</b>
<b>Summary Total for this report:</b>									<b>765,771.64</b>

FAIRFIELD COUNTY OHIO - INVOICES BY DEPARTMENT - SUMMARY

Department	Total Amount
1215 - HUMAN RESOURCES	\$1,430.89
1246 - PUBLIC TRANSIT	\$90,148.75
1270 - COMM-MAINTENANCE	\$674,192.00
Summary Total For This Report:	\$765,771.64

Commissioner Steven A. Davis

Commissioner Jeffery M Fix

Commissioner David L Levacy

Date

Resolution No. 2025-06.17.o

A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

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