

**Regular Meeting #25 - 2018**  
**Fairfield County Commissioners' Office**  
**June 12, 2018**

**Review**

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Todd McCullough, Mary Beth Lane, Dennis Keller, Jeff Porter, Aunie Cordle, Tony Vogel, Jeremiah Upp, Michael Kaper, Jim Bahnsen, Jeff Barron, Ray Stemen, Amy Brown-Thompson, Joshua Horacek, Jeff Barron, Loudan Klein, Jon Kochis, Joshua Messerly, Rick Szabrak, David Miller, Chief Lape, and Jon Slater.

- Legal Update

Mr. Horacek stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

The Economic and Workforce Development Summit is June 13.

Wear purple on June 15<sup>th</sup> to support Elder Abuse Prevention Awareness.

On June 26, a representative from Senator Portman's Office will attend the review session. There will be opportunity to ask questions about any federal program.

On July 4, county offices are closed. There is no review or regular meeting for the Board of Commissioners the week of July 3.

The next Lunch N Learn session is with IT on July 10.

The employee recognition breakfast is July 24<sup>th</sup>. This will be at Alley Park and a regular Commissioners' meeting will follow, as usual.

- b. Highlights of Resolutions

Ms. Brown provided a summary of resolutions proposed.

We proposed a resolution to proceed for the Fairfield County District Library for its levy renewal.

We proposed a resolution to proceed for Meals on Wheels for its levy renewal with an increase.

ADAMH proposed a resolution of necessity for their levy. This is for 1 mill, and the previous levy was for .75 mills. Rhonda Myers will be available at the 10 am voting meeting. (This is the resolution that is prior to the resolution to proceed.)

We proposed the approval of the \$5 permissive fee relating to HB 26 to support construction of road and bridge projects for the County Engineer, the townships, and the Transportation Improvement District. This resolution followed the conduct of two public hearings.

JFS proposed the approval of four contracts in network for child protective placement.

We proposed the approval of a contract for services for employment support services for WIOA.

We proposed the approval of a minor change order for a fabric screen at Baldwin, with Fredericksburg Builders, within the budgeted amounts.

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RPC proposed approval of the anti-displacement and relocation plan (a requirement of participation in CDBG) and the approval of the CDBG program.

The County Engineer proposes the approval of a safety study and a Ball Bank study. The County Engineer also proposed the purchase of a cab and chassis through the DAS competitive bidding process. The County Engineer proposed reducing the speed limit on Lithopolis Winchester Road.

We propose the approval of the contract for the waterline project at SR 204 and SR 256.

There were financial resolutions to approve, such as:

- Adjustments for Utilities related debt (changing descriptions for the maximum maturity certification because instead of a road access wellfield expansion and lift station evaluation and design will be undertaken) as well as appropriations from unappropriated funds and a fund to fund transfer, (planning for a land purchase for wellfield expansion to be proposed next week);
- Appropriations from unappropriated funds (and accounting and advance transactions) for the Airport (relating to a grant project), ADAMH, and the Law Library;
- Appropriations and memo accounting for projects of the County Engineer (two resolutions); and
- Account to account transfers of appropriations for the Sheriff.

Also, we proposed approval of the Lancaster Festival allocation (\$10,300), and we have an update scheduled today relating to the festival.

Mr. Levacy asked about the Engineer's study.

Mr. Upp replied the study would be for road curves to see where paint and signs were needed. This is a grant from the County Engineer's Association.

c. Administrative Approvals & Budget Update

Ms. Brown provided an update. Administrative approvals for the week were included in the review packet. No questions were posed.

To follow up about the strategic plan, she received additional comments of support and a request to link an additional plan from the Health Department to the exhibits of the plan. We discussed placing the plan on the website for informational purposes. The Commissioners agreed with this action and supported the preparations, content, and updating process for the plan.

We discussed how strategic planning is an organizational management activity that is used to set priorities, focus energy and resources, strengthen operations, ensure that employees and other stakeholders are working toward common goals, establish agreement around intended outcomes/results, and assess and adjust the organization's direction in response to a changing environment. The strategic plan is a helpful tool for the organization to reach the vision: secure, attractive residential and commercial neighborhoods where people unite to form a caring, learning, participating, sustainable community where each person is important. The strategic plan is a living document and is expected to be updated and reviewed regularly.

In addition to the website including the strategic plan, the intranet will include the table of organization for all Commission departments. We are seeking copies of tables of organization from all departments during the budget hearings.

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d. BRAVOs

Bravo to Deputy Marvin and Deputy Rose for ensuring safety for visitors to the Hall of Justice. An advocate from the Lighthouse reported how much she appreciated their conscientiousness especially when dealing with the CPO process.

- Old Business (none)

- New Business

- a. Grant to assist manufacturers

The Fairfield County Port Authority Received an Energy Grant to Assist Manufacturers. Rick Szabrak, Economic Development Director, provided an update on the grant and reviewed the recent press release.

- General Correspondence Received

- a. Liquor Permit for Dolgen Midwest LLC – Sheriff's Office has no concerns

- Calendar Review/Invitations Received

- a. Canal Winchester Chamber Lunch – Wednesday, June 13<sup>th</sup> at 11:30 a.m. at Canal Winchester Community Center

- b. Buckeye Lake Chamber Lunch – Wednesday, June 20<sup>th</sup> at 12:00 p.m. at the Island House

- 1. Commissioner Levacy will attend

- c. Pickerington Chamber Lunch – Thursday, June 21<sup>st</sup> at 11:30 a.m. at Zion Pickerington

- 1. Commissioner Levacy will attend

- d. Dedication & Open House for Fire Station 591 in Violet Township – Friday, June 29<sup>th</sup> from 1:00 p.m. – 4:00 p.m.

- 1. Commissioner Levacy will attend.

- e. Bremen Chamber Lunch – Thursday, June 28<sup>th</sup> at 11:30 a.m. at Bremen-Bethel Presbyterian Church

- FYI

- a. The jail population is 311.

- b. Thank you from Connie Moyer for participating in the Light Central Ohio Blue Campaign

- c. Thank you from Habitat for Humanity for the Clarence E Miller building support.

- d. Blue Ribbon Run – The review packet contained a picture of volunteers.

- e. Notice of approval of local agricultural easements from the Ohio Department of Agriculture. For Fairfield County, three farms (the Tilley farm in Hocking Township, the Young farm in Richland Township, and the Boucher farm in Pleasant Township) were approved. 21 other counties had farms included in the 51 easements, totaling 6,107 acres in Ohio. The Soil and Water Conservation Agency will lead the next steps in the easement process

- f. National Association of Counties Annual Conference in Nashville

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g. Lancaster Festival Calendar of Events

- Issues Bin (none)
- Open Items (none)

Commissioner Davis stated at 9:11 a.m. that the Commission would be in recess until the representatives from the Lancaster Festival arrived.

**Meeting with Economic Development and Representatives from the Lancaster Festival**

The Commissioners met at 9:27 a.m. to meet with Economic Development and representatives from the Lancaster Festival. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Mary Beth Lane, Dennis Keller, Aunie Cordle, Jeff Porter, Todd McCullough, Tony Vogel, Michael Kaper, Jim Bahnsen, Ray Stemen, Chief Lape, Joshua Messerly, Jon Slater. Loudan Klein, David Miller, Jeremiah Upp, Ken Culver, Deb Connell, Anna Tobin, and Jeff Barron.

Mr. Davis thanked everyone for attending.

Mr. Szabrak that from an economic standpoint quality of life is very important and the cornerstone of the arts in Fairfield County is the Lancaster Festival. The Commissioners have continued to support events like this, including Picktown Palooza, which bring traveling tourism to the county. He introduced Mr. Culver.

Mr. Culver expressed his excitement for this year's festival with the finale being Martina McBride. He highlighted some other events during the week. They expect at least 25,000 to attend the various 60 festivals. People travel from all over the Midwest to attend. Mr. Culver added that many of the events are free to the public and thanked the commissioners for their past financial support. He introduced Ms. Deb Connell who has been a festival volunteer for many years.

Ms. Connell will be the director effective September 1<sup>st</sup>. She congratulated Mr. Culver on his retirement. She added that Mr. Culver has done a wonderful job helping with the transition over the years. She has been involved on all the boards to make sure she has the experience. One of the major focuses is marketing. This year they have some new market techniques including saturation in Fairfield County to pull in everyone who may not have attended in years past. This is working well as ticket sales from outlying areas have increased. The program is currently under construction and should be completed soon. There will be five billboards around town plus two digital billboards added closer to the festival. Radio spots are also set up and a commercial for the festival is on Martina McBride's website. Digital media is being conducted within any social media for those that are on social media within 50 miles of the area. They are using geofencing for the first time. Anyone that attends the Kenny Chesney this month and carries a smart phone in to the concert will get advertisements anytime they log on to the web or social media. They are just setting up geotagging on social media. Angela Krile has done a wonderful job spearheading the marketing this year. She expressed her appreciation for the Commissioners' support.

Mr. Davis asked if there is such a thing as a sellout.

Ms. Connell replied that they can sell out of tables at the large events. Lawn seating can be expended for as many who want to attend.

Ms. Brown commented on the positive feedback within the community about the number of free events for children and families.

Mr. Culver stated it was a goal of the Festival to support the free events for families.

Mr. Davis stated the Commission was thrilled to be a small part of the support for the Festival.

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Mr. Culver thanked the Commission again for their support.

Mr. Szabrak asked how else the county can be helpful.

Mr. Culver left brochures and added that any additional feedback the county could provide is appreciated.

Ms. Connell asked everyone to share as much as they can on social media and tag the Festival so that they can share it with the community.

**Meeting with United Way Representatives**

Ms. Brown stated that representatives from United Way stated they were not able to make the 9:45 a.m. meeting. It will be rescheduled for next week at the same time.

Commissioner Davis stated at 9:44 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, June 12, 2018 beginning at 10:01 a.m., with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Mary Beth Lane, Dennis Keller, Rick Szabrak, Tony Vogel, Todd McCullough, Jeremiah Upp, Ray Stemen, Amy Brown-Thompson, Joshua Horacek, Chief Lape, Jim Bahnsen, Jeff Barron, Joshua Messerly, James Mako, David Miller, Rhonda Myers, Jon Slater, and Anna Tobin.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Davis asked if there were any announcements.

There were no announcements.

**Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster voiced his support for President Trump and encouraged everyone to support him as well.

**Approval of Minutes for Tuesday, June 5, 2018**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, June 5, 2018 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

**Approval of the ADAMH Office Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the ADAMH resolution to appropriate from unappropriated funds for contract services pass-through; see resolution 2018-06.12.a.

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Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Commissioners Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners resolutions:

- 2018-06.12.b            A resolution to proceed with a ballot issue for the benefit of the Fairfield County Library District. [Commissioners]
  
- 2018-06.12.c            A resolution approving to Appropriate from Unappropriated into a major expense category for Grant Fund# 3034, subfund# 8186 for the FY2018 Ohio Airport Grant Program/Ohio Department of Transportation (ODOT), Grant match transfer from the Airport Operations Fund # 2800 & Advance from the General fund – Fairfield County Commissioners/Airport [Commissioners]
  
- 2018-06.12.d            A resolution declaring it a necessity to levy a tax in excess of the ten mill limitation for the benefit of Fairfield County and to approve ballot language for the November 6, 2018 ballot. [Commissioners]
- 2018-06.12.e            A resolution to proceed with a ballot issue for the benefit of Fairfield County. [Commissioners]
  
- 2018-06.12.f            A resolution levying an additional five dollar (\$5.00) motor vehicle license tax for Fairfield County, State of Ohio, pursuant to 4504.24 of the Ohio Revised Code. [Commissioners]
  
- 2018-06.12.g            A resolution amending a resolution adopted November 18, 2014 authorizing the issuance of bonds for the purpose of paying part of the cost of improvements to the county's sanitary sewer collection, treatment and disposal system, and matters related to such bonds. [Commissioners]
  
- 2018-06.12.h            A resolution amending a resolution adopted November 18, 2014 authorizing the issuance of bonds for the purpose of paying part of the cost of improvements to the county's water supply, treatment and distribution system, and matters related to such bonds. [Commissioners]

Discussion: Ms. Myers expressed ADAMH's appreciation for the opportunity to request a levy on the November ballot. The additional funds will be for mental health and addiction services. They held two public forums to get priority rankings from citizens of Fairfield County. The top three priorities will be mental health, school, and community counseling. Ms. Brown noted that the office was aiming to have the resolution to proceed on for the week of July 9<sup>th</sup>.

Mr. Davis stated that he was initially hesitant to support the additional motor vehicle license fee, but he thought Mr. Upp's presentation was very powerful and thoughtful to include the other entities in the county. Mr. Upp thanked the Commissioners for allowing him to present his argument.

Ms. Tobin thanked the Commissioners for their support of the levy and their understanding of its importance.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Economic Development Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Economic Development resolutions:

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2018-06.12.i        A resolution authorizing the 2018 allocation for a community festival for purposes of economic development in Fairfield County – Economic Development [Economic & Workforce Development]

2018-06.12.j        A resolution to authorize the approval of an Employer Services contract between Julie Kellough and the Fairfield County Board of County Commissioners. [Economic & Workforce Development]

Discussion: Mr. Davis stated he appreciated the discussion with the Lancaster Festival representatives that morning. He thought it was a nice thought for them to come in. He added that the Commission appreciates Mr. Culver's service. Mr. Levacy stated that his brother used to help with the Lancaster Festival when it first began, and he wished he would've helped as well.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Engineer's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2018-06.12.k        A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for comp time payout [Engineer]

2018-06.12.l        A resolution to purchase a 2019 Western Star 4700 SF Tandem Cab and Chassis for the Fairfield County Road Department. [Engineer]

2018-06.12.m        A resolution to approve an Agreement with TEC Engineering, Inc. to perform a ball bank study. [Engineer]

2018-06.12.n        A resolution to approve an Agreement with TEC Engineering, Inc. [Engineer]

2018-06.12.o        A resolution to revise prima facie speed limit for Lithopolis Winchester Rd (Co Rd 6) [Engineer]

2018-06.12.p        A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3434 RIC-13 Bridge Replacement Project [Engineer]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Facilities Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Facilities resolution for approval of Change Order No. 3 to the contract between Fredericksburg Builders, LLC and the Fairfield County Commissioners; see resolution 2018-06.12.q.

Discussion: Mr. Keller stated this change order would wrap up the EMA/MCU garage project.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

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**Approval of the JFS Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

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| 2018-06.12.r | A resolution regarding Network Placement and Related Services Agreement between Enterlock Corporation and Job and Family Services, Child Protective Services Department [JFS]  |
| 2018-06.12.s | A resolution regarding Network Placement and Related Services Agreement between Caring for Kids, Inc., and the Child Protective Services Department [JFS]  |
| 2018-06.12.t | A resolution regarding Network Placement and Related Services Agreement between Oesterlen Services for Youth, Inc., and Job and Family Services, Child Protective Services Department [JFS]                          |
| 2018-06.12.u | A resolution regarding Network Placement and Related Services Agreement between Keystone Richland Center, LLC, d.b.a. Foundations for Living and Job and Family Services, Child Protective Services Department [JFS] |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Law Library Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Law Library resolution to appropriate from unappropriated funds for the Fairfield County Law Library Resources Board (Fund 2761); see resolution 2018-06.12.v.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Regional Planning Commission Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

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|--------------|--|
| 2018-06.12.w | A resolution to approve the Fiscal Year 2018 Community Development Block Grant Neighborhood Revitalization Program [Regional Planning Commission]            |
| 2018-06.12.x | A resolution to update the Anti-Displacement and Relocation Assistance Plan for the Community Development Block Grant program [Regional Planning Commission] |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Sheriff's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Sheriff's Office resolution approving an account to account transfer and appropriate from unappropriated into the major expense category of fringe benefits for the Fairfield County Sheriff's Office; see resolution 2018-06.12.y.



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Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Utilities Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Utilities resolutions:

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|---------------|---|
| 2018-06.12.z  | A resolution to approve the contract award for the SR 204 & SR 256 Waterline Project [Utilities]  |
| 2018-06.12.aa | A resolution to appropriate from unappropriated in a major expenditure object category, and fund to fund transfer - Utilities Fund 5853 Diley Wellfield [Utilities] |
| 2018-06.12.bb | A resolution to appropriate from unappropriated in a major expenditure object category, fund to fund transfer – [Utilities]   |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Steve Davis the Board of Commissioners voted to adjourn at 10:14 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

The next Regular Meeting is scheduled for Tuesday, June 19, 2018 at 10:00 a.m.

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Motion by:

Seconded by:



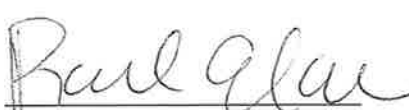
that the June 12, 2018, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

\* Approved on June 19, 2018

 _____ Steven A. Davis Commissioner	 _____ Dave Levacy Commissioner	<b>Absent</b> _____ Mike Kiger Commissioner
 _____ Rachel A. Elsea, Clerk		