

Regular Meeting #26 - 2015
Fairfield County Commissioners' Office
June 9, 2015

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jon Kochis, Aunie Cordle, Jeff Porter, Jim Bahnsen, Branden Meyer, Bob Clark, Todd McCullough, Holly Mattei, Ron Osgood, Josh Messerly, and Tony Vogel.

- Legal Update

Mr. Dolin stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions/Proclamations

Ms. Brown provided highlights of the resolutions and proclamation for the regular meeting.

There was a proclamation to increase awareness for the prevention of elder abuse. Aunie Cordle and members of the JFS team were available to receive the proclamation, which will then be displayed at the Government Services Building on Main Street in Lancaster.

There were financial resolutions to process a transfer of surplus from the Certificate of Title Fund and to provide for a capital projects budget for the records and asset storage fund. (An executive session is set for June 16th relating to this project.)

There was a resolution to take the previously negotiated option to purchase the King's Furniture store.

The Engineer proposed advertising for a Hocking Township bridge replacement and proposed approval of chip and seal and pavement projects, as well as the purchase of signs.

JFS proposed a contract renewal among associations for participation in a consortium for child support locate services and prison data. The renewal was for the Fairfield County Board of Commissioners to approve a participant agreement with County Commissioners Association of Ohio Service Corporation, with the Ohio CSEA Directors' Association, and Fairfield County Job & Family Services, Child Support Enforcement Agency (CSEA).

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There was a resolution to approve services relating to the Advanced Innovative Management System, or AIMS. This was the Local Government Innovation Funds approved project for data imaging and related equipment and service, mainly connected with financial processes for multiple political subdivisions that use the County Auditor as their fiscal officer. The scope of services is for racking, cabling, system configuration, training, remote activities, and hardware. This is a significant step forward for the AIMS project.

There was a resolution to transfer two vehicles to the Historical Parks District. These vehicles will be salvaged for the District to recover part of their overall maintenance costs.

There were financial resolutions for Licking County sewer assessments; transfers of appropriations for special revenue funds of the Engineer; an allocation to the Family, Adult, and Children First Council for multi-system youth; appropriations for the same council for materials and supplies; appropriations for the Airport; and a transfer for EMA relating to the payment of the county notification system.

There was a resolution to document court fees, witness mileage fees that are approved by the Board of County Commissioners. The rate is the statutory limit, which is lower than the IRS approved limit.

Finally, there were the traditional bill list items.

b. Administrative Approvals

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were any questions about the administrative approvals, and there were none.

Ms. Brown reported that June 24th marks the date for the last access to "level two" for the budget entry within the accounting system of MUNIS. The estimates within the accounting system on June 24th will be the basis for the tax budget.

c. Public Safety Facility and Financing Update

As previously reported, we have the purchase process for the purchase of the furniture store ready. While the jail can be built without the purchase of the furniture store, its purchase comes at an advantageous price at an advantageous time for future planning and efficiency. At this time, the current, specific construction plans are not changing based on this purchase. Dennis Keller reported that the asbestos testing shows that the

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issue is manageable. There is a resolution ready today for Board of Commissioners to take the option to purchase the property.

Further, the RFPs from the potential construction manager at risk were received, and a panel has been reviewing them as a group. June 12th is the target date for the recommendation, which will be brought to the Board of Commissioners for a review and potential approval on June 16th. The market analysis for the construction manager at risk is encouraging for the project.

In addition, we continue to work with subject matter experts and the City of Lancaster administration in order reply to the June 1 correspondence. We are targeting a reply for the week of June 15th, and we do need some additional information from our subject matter experts.

Mr. Davis asked if the balance due for the King's Furniture building was \$180,000.

Ms. Brown stated that was correct.

Mr. Davis asked Mr. Keller how soon the building could be demolished.

Mr. Keller replied that once the asbestos abatement was complete they could then get the permits to demolish. He expects the building would be down in two to three months.

Mr. Davis asked when they were anticipating breaking ground on the jail.

Mr. Keller replied they anticipated an August groundbreaking.

Mr. Davis asked that they monitor the demolition and groundbreaking. Even though the building of the jail is not contingent on the purchase of the property, having the space for the contractor to use as staging will help when bidding the project.

- Old Business

- a. Buckeye Lake State Park Dam

The press conference to release the economic impact study was held last Tuesday, and there was media coverage for the study. An article was published in the Lancaster Eagle Gazette and in other media.

Mr. Clark added there would be a meeting on Friday for business owners.

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b. Veterans Service Commission – New Lease/Location

Ms. Brown reported that last week, we learned that the space that the Veteran Services Commission desired to lease is to be sold to a new owner. The new owner reportedly does not want to enter into a lease. The Veteran Services Commission is working with Dennis Keller to pursue other options. We will issue a new Request for Proposals. We will also attempt to reach the new owner of the property that the Veteran Services Commission originally favored.

Mr. Davis asked why the leased hadn't already been entered into, and Mr. Keller replied that the owner had possession of the lease for 4-6 weeks and never signed. This sale of the property appeared to be a surprise. Mr. Russell is ok with the Commissioners' plan of approach and verified this after having talked with Ms. Brown and Mr. Keller.

- New Business

- a. County Employee Appreciation Cookout

The Commissioners will host a cookout for all County Employees on July 21st from 11:30 to 1:00. No public money will be used. Rachel will send an invite to all employees. The purpose of the cookout is to thank employees for their public service and to encourage a time of interaction with one another.

- General Correspondence Received

- a. County Engineer's Annual Report

- Calendar Review/Invitations Received

- a. Pickerington Chamber Lunch – Thursday, June 18 at 11:30 a.m.

- 1. Commissioner Kiger will attend.

- b. Fairfield County Farm Bureau Policy Meeting – Wednesday, June 24th at 7:30 a.m. OR Thursday, June 25th at 6:00 p.m.

- FYI

- a. COAAA Newsletter (in newsletter folder)

- b. Moving Ohio Forward Program Summary (in newsletter folder)

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- c. SWCD to attend Violet Festival – July 29 – August 1 – Will conduct education and outreach about storm water
- d. Conveyance Fees

Mr. Davis stated the report was good and up a significant percentage on the year. They are well on track to meet or exceed the Commission's estimate. Mr. Davis asked Ms. Mattei if RPC was still busy.

Ms. Mattei replied that they were. She received a plan for a large development last week and had a meeting regarding another large development later that day.

- Issues Bin

- a. Sensory Trail & Park – Mr. Keller met with the Parks Dept. last week and will meet again soon.
- b. Transparency Workgroup – The workgroup met on Monday and anticipate a recommendation for a static version of expenditure reporting with the option to expand and purchase a more detailed package in the future.
- c. Airport Board Vacancy – Resumes are due on July 17th. The Airport Board has offered to be of assistance in finding a new member. Mr. Davis stated that was appreciated.

- Open Items

- a. Website Update

Ms. Elsea stated a general contact email address would be added to the county website. She will receive the emails and send them to the appropriate offices for response.

- b. Credit Card Vendor Presentation

Mr. Meyer reported there were two demonstrations on Monday. The vendors will meet individually with the departments to customize their products to the departmental needs.

Mr. Bahnsen added that the contract resolutions would be before the Commissioners next week. Point & Pay can start as soon as the contract is signed.

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c. Thank You to Utilities Department

Mr. Davis thanked Mr. Vogel and his staff for hosting the meeting. The meeting was held at the Utilities Office as the Commissioners make it a point to reach out to the community and make meeting locations more convenient for others.

Meeting with Holly Mattei

The Commissioners met at 9:23 a.m. to meet with Holly Mattei. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jon Kochis, Aunie Cordle, Jeff Porter, Jim Bahnsen, Branden Meyer, Bob Clark, Todd McCullough, Holly Mattei, Ron Osgood, Josh Messerly, and Tony Vogel.

Ms. Mattei stated the TID meeting would be held on Wednesday. They will review transportation projects, approve the preliminary 2016 budget, and discuss the latest MORPC proposal. That proposal would be to create a Rural Transportation Board. The board would not be a part of MORPC, but it would be under its umbrella. All of the counties surrounding MORPC would be invited to participate. Union County is particularly interested in the program. ODOT has done a few pilot programs around the state like this in the past. This is an attempt to make transportation projects more localized, and this would not change the funding structure from ODOT. However, ODOT does eventually want to use the board as a funding source. Ms. Mattei believes this is an opportunity that should be explored. The federal government encourages larger boards over NPOs.

Mr. Davis asked if the cost of joining the board was \$7,500 compared to the \$14,000 MORPC joining fee.

Ms. Mattei replied that was correct.

Mr. Davis asked where the money went.

Ms. Mattei replied it would be used as grant match for staff time to prepare necessary documentation.

Mr. Davis asked what the projected operation timeline was.

Ms. Mattei replied that she expected it was late Summer/early Fall, but that the counties joining would really determine that. She is going to follow up with MORPC on a few questions and get ODOT's perspective as well as the perspective of other counties. If everyone is joining, Fairfield County should join to so as not to be left out.

Mr. Davis stated he looked forward to the additional information.

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Mr. Clark asked if there would be additional funding from ODOT or just a redirection of the current funding.

Ms. Mattei stated currently it was just a planning project.

Mr. Levacy stated he expected they would learn more information at the TID meeting on Wednesday and added he can see how this would be helpful. He asked which counties were included.

Ms. Mattei replied that Pickaway and Union were included, but the reach could stretch up to Knox County.

Mr. Levacy thought having contiguous counties join was a good idea.

Economic Development Update with Bob Clark

The Commissioners met at 9:34 a.m. to have an Economic Development Update from Bob Clark. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jon Kochis, Aunie Cordle, Jeff Porter, Jim Bahnsen, Branden Meyer, Bob Clark, Todd McCullough, Holly Mattei, Ron Osgood, Josh Messerly, Carl Burnett, and Tony Vogel.

Mr. Clark presented a Pipeline Data Report Status Update (attached). The update included 33 projects having been presented this year with 41% of those requiring highway requirements (which is about the same as last year and reinforces the needs on Route 33). 82% of the projects were new and 18% were expansions. Overall there were 5 local project "wins" (none of which were from JobsOhio or Columbus 20/20). Overall at least 211 jobs will be created, and 140 will be retained. This number could go up as Columbus 20/20 considers every job added in the first three years as a created job.

The Workforce Development Committee issued a manufacturer survey to 64 businesses and will present its results on June 11. The goal is to have a good dialogue on the 11th to discuss workforce needs of the manufacturers and to create a workforce "pipeline". OU-L and the city of Lancaster are hoping to form a partnership. They are also reaching out to students to let them know manufacturing jobs are not what they used to be; now, more training and expertise are required which also mean higher pay.

The Buckeye Lake Economic Impact study was discussed last week. This week, Senator Portman will host a meeting for businesses on Friday to provide federal agency resources to the community. Eight federal agencies are expected to attend including three under USDA, the EDA, and the SBA. There is also a grant the area could qualify

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for and they were working on gathering the required information (and matching funds) by Friday. If they are not able to apply this year they will be able to apply next year.

Mr. Levacy added that Congressmen Stivers and Tiberi had been invited to the meeting on Friday.

Mr. Clark stated a letter was sent from State Senator Hottinger and State Representatives Hays and Schaffer asking that the area be declared an economic disaster area. This was last done when DHL pulled out of Wilmington.

Mr. Levacy stated the Buckeye Lake State Park Dam situation affected roughly the same number of jobs as the Anchor Hocking problem, and that the state needed to recognize this.

Mr. Davis thanked Mr. Clark for the report and stated at 9:49 a.m. the Commission would be in recess until the Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, June 9, 2015 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, Branden Meyer, Dennis Keller, Kristi Burre, Carl Burnett, Jon Kochis, Josh Messerly, Aunie Cordle, Tony Vogel, Todd McCullough, Holly Mattei, Jim Bahnsen, Jon Slater, and Adult Protective Services staff.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements. There were no announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

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Approval of Minutes for Tuesday, June 2, 2015

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, June 2, 2015 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Clerk of Courts – Title Division Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Clerk of Courts – Title Division resolution to approve to declare a surplus for the Clerk of Courts Title fund # 2326, appropriate from unappropriated, and a fund to fund transfer from Clerk of Courts Title Fund# 2326 to the General Fund #1001 – Fairfield County Clerk of Courts; see resolution 2015-06.09.a.

Discussion: Mr. Meyer stated the transfer of \$450,000 was due to the heavy service and surplus in the Certificate of Title account. They hope to have another transfer at the end of the year. The balance before the transfer is \$750,000. The Commissioners thanked Branden for the transfer and for his teamwork.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioners' Office resolution authorizing the approval of a proclamation recognizing Monday, June 15, 2015 and Elder Abuse Awareness Day; see resolution 2015-06.09.b.

Discussion: Ms. Brown stated there would be a photo opportunity for awareness on June 15th at 10:00 a.m. on the Courthouse steps. Mr. Levacy presented the proclamation and added that elder abuse is often overlooked and the work APS does is crucial to the protection of the older individuals in the community.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioners' Office resolution to exercise the purchase agreement option (as outlined in resolution 2015-01.20.d) for the purchase and sale of land by and between Mitch Endick and Ann D. Endick, husband and wife, of

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6377 Avandelle Drive, Athens, Ohio 45701, and the Board of Fairfield County Commissioners.; see resolution 2015-06.09.c.

Discussion: Mr. Davis stated that while the acquisition of the property is not necessary for the construction of the jail, it will help the upcoming bid process.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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| 2015-06.09.d | A resolution to approve a purchase of services agreement for the AIMS project between CDW Government LLC and the Fairfield County Commissioners. [Commissioners] |
| 2015-06.09.e | A resolution to appropriate from unappropriated in major expenditure object category for Fund# 3011, Subfund# 8067- Fairfield County Airport [Commissioners] |
| 2015-06.09.f | A resolution setting mileage reimbursement rates for witnesses. [Commissioners] |
| 2015-06.09.g | A resolution authorizing an account to account transfer into a major expense category & fund to fund transfer for the additional grant match for the Fairfield County Emergency Management Agency (EMA)-Fairfield County Commissioners [Commissioners] |
| 2015-06.09.h | A resolution authorizing a fund to fund transfer to the Fairfield County Family Adult Children First Council for Multi-Youth Committee – 4th Quarter 2015 Allocation - Fairfield County Commissioners [Commissioners] |
| 2015-06.09.i | A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of February 15, 2015 through March 15, 2015 [Commissioners] |
| 2015-06.09.j | A resolution approving an account to account transfer in a major object expense category, appropriate from unappropriated into major object categories and fund to fund transfers – Fairfield County Commissioners – Records/Assets Capital Project Fund# 3827 [Commissioners] |

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2015-06.09.k A resolution regarding the transfer of vehicles for salvage.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Emergency Management Agency Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Emergency Management Agency resolution authorizing an account to account transfer for EMA Fund 2707 Emergency Management Performance Grant Fund; see resolution 2015-06.09.l.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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|--------------|---|
| 2015-06.09.m | A Resolution to Approve Advertising for the HOC-26, FAI-TR160-1.610 Duncan Road Bridge Replacement Project. [Engineer] |
| 2015-06.09.n | A resolution authorizing and account to account transfer in fund County Engineer 2024-Motor Vehicle for 2015 chip and seal rental equipment [Engineer] |
| 2015-06.09.o | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for sign purchases [Engineer] |
| 2015-06.09.p | A resolution of amended certificate, update receipt, increase appropriations, appropriate from unappropriate, account to account and fund to fund transfer for MAD-34 bridge replacement [Engineer] |
| 2015-06.09.q | A Resolution to Approve the Contract with Scodeller Construction, Inc. for the 2015 Crack Sealing Project. [Engineer] |
| 2015-06.09.r | A Resolution to Approve the Notice to Commence [Engineer] |
| 2015-06.09.s | A Resolution to Approve the Contract Bid Award for the 2015 Pavement Markings Project. [Engineer] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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Approval of the Family, Adult, and Children First Council Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Family, Adult, and Children First Council's resolution to appropriate from unappropriated in a major expenditure object category for Fairfield County Family, Adult, & Children First Council Fund; see resolution 2015-06.09.t.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

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|--------------|---|
| 2015-06.09.u | A resolution regarding a Purchase of Service Contract between Functional Training Services, Inc. and Job & Family Services, Community Services Division [JFS] |
| 2015-06.09.v | A resolution regarding approval of a Participation Agreement with County Commissioners Association of Ohio Service Corporation (CCAOSC) and Ohio CSEA Director's Association (OCDA) [JFS] |
| 2015-06.09.w | A resolution regarding Network Placement and Related Services Agreement between Caregiver's Helper Inc., Child Protective Services Department [JFS] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

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| 2015-06.09.x | A resolution to approve the payment of a vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance] |
| 2015-06.09.y | A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners] |

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, June 16, 2015, at 10:00 a.m.

Review Continued

The Commissioners met at 10:10 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, Branden Meyer, Dennis Keller, Kristi Burre, Carl Burnett, Jon Kochis, Josh Messerly, Aunie Cordle, Tony Vogel, Todd McCullough, Holly Mattei, Jim Bahnsen, Jon Slater, and Adult Protective Services staff.

Ms. Brown congratulated Commissioner Davis on his baseball team's weekend tournament victory. Mr. Davis thanked the team's sponsors, including Commissioner Levacy.

Adjournment

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:12 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis.

The next regular meeting for the Board of Commissioners is scheduled for Thursday, June 16, 2015, at 10:00 a.m.

Motion by:

Seconded by:

that the June 9, 2015, minutes were approved by the following vote:

YEAS:

ABSTENTIONS: None

*Approved on June 16, 2015

NAYS: None



Steven A. Davis
Commissioner



Dave Levacy
Commissioner



Mike Kiger
Commissioner

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Rachel A. Elsea, Clerk