

**Regular Meeting #24 - 2023**  
**Fairfield County Commissioners' Office**  
**June 6, 2023**

**Review Meeting**

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main Street, Lancaster, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Jeff Fix, Dave Levacy, and Steve Davis. Also present: Aundrea Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, Bart Hampson, Corey Clark, Jon Kochis, Tony Vogel, Amy Brown-Thompson, Steven Darnell, Lisa McKenzie, Jeremiah Upp, Corey Schoonover, Leighann Davis, Josh Crawford, Marty Norris, Dan Neeley, Audrey Stoffel, Tiffany Wilson, Ray Stemen, Stephanie Taylor, Jim Bahnsen, Dr. Carri Brown, Becky Schaade, Anna Tobin, Donna Fox-Moore, Francis Martin, Barb Martin, Josephine Price, Linda McDonald, Dale Dixon, and Brandy Marshall.

Attending virtually: Jared Collins, Jessica Murphy, Evan Martin, Ashley Arter, Shelby Hunt, Belinda Nebbergall, Sara Madenwald, Stacy Hicks, Jeff Barron, DF, Andy Boystel, Tiffany Murphy, Jonathan Ferbrache, Alex Alonzo, and Lori Hawk.

**Welcome**

Commissioner Davis opened the meeting by welcoming everyone in attendance and spoke about the content rich agenda.

**Listen & Learn, Fairfield County Dog Adoption Center & Shelter and the Fairfield Area Humane Society**

Leighann Adams, Dog Warden for the Fairfield County Dog Adoption Center & Shelter, and Corey Schoonover, Director of the Fairfield Area Humane Society, spoke about collaborations between their agencies.

Ms. Adams stated she is new to her position and added that the two agencies are working together for the betterment of animals and the community. Ms. Adams added that there has been a new process implemented for issues occurring after normal business hours.

Mr. Schoonover stated that he has been the director of the Humane Society for thirteen years and that many questions arise afterhours. He added that the agencies are partnering to increase communication.

Ms. Adams and Mr. Schoonover spoke about adding more frequent social media updates and attending community events on behalf of their agencies.

Mr. Schoonover emphasized the importance of not interfering with baby animals found without their mothers, as it is likely that the mother is nearby.

Commissioner Davis asked if either agency was involved in the situation with a dog and an officer.

Ms. Adams confirmed that she was involved.

Commissioner Davis spoke about his beloved labs and thanked both agencies for their work.

Commissioner Levacy asked about problematic aggressive animal cases.

Ms. Adams spoke about changes in vicious dog laws and newer stricter requirements for dangerous dogs.

**Regular Meeting #24 - 2023**  
**Fairfield County Commissioners' Office**  
**June 6, 2023**

Mr. Schoonover stated that a lot of animal owners wish to surrender their dogs due to behavior issues stemming from household changes since the pandemic. He added that the Humane Society cannot put dogs up for adoption that have behavior issues.

Ms. Adams stated that behavioral euthanasia is a very tough topic.

Commissioner Fix stated he has adopted two dogs from the shelter that are the sweetest dogs he has ever owned. He asked for the approximate number of dogs currently housed in the shelter.

Ms. Adams stated that there are forty-two dogs in the shelter, two additional under heartworm treatment, and two in foster homes.

Mr. Schoonover provided that the Humane Society has approximately eighty cats and eighty dogs.

Commissioner Davis congratulated Ms. Adams on her new position and stated his appreciation that the agencies are working together.

**Public Comment**

Commissioner Davis stated the July 27, 2023, Commissioners' Meeting will not have a Public Comment section due to the amount of County business that will need to be conducted that day.

Ray Stemen of Lancaster spoke about comprehending new occurrences every day and provided a prayer.

**Legal Update**

Amy-Brown Thompson spoke about the two resolutions on the agenda regarding levies and the process for those levies.

Commissioner Davis stated his appreciation for the work that has occurred on the levies.

**County Administration Update**

- The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise indicated.

**Week in Review**

*American Rescue Plan Update*

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds. \$24.5M has been appropriated, \$13.9M expended, \$4.3M encumbered or obligated.

*Evening Meeting*

Next week June 13 will be an evening meeting that will be held at Amanda Clearcreek schools at 7:00 pm. People should enter through Door K on the left side of the building.

*Public Comment*

There will be no Public Comment portion in the June 27th Commissioners' Review and Regular Meeting to allow ample time to discuss County business.

**Regular Meeting #24 - 2023**  
**Fairfield County Commissioners' Office**  
**June 6, 2023**

**Highlights of Resolutions**

*Administrative Approvals*

The review packet contains a list of administrative approvals.

*Resolution Review*

There are 22 resolutions for the voting meeting.  
Resolutions of note:

- A resolution for a .5 mill replacement levy for the Fairfield County District Library for the November 7<sup>th</sup> general election for 10 years.
- A resolution for an 8 mill replacement levy for Senior Services for the November 7<sup>th</sup> general election for 5 years.
- A resolution authorizing the renewal of a lease for the Ohio Department of Public Safety for 980 Liberty Dr.
- A resolution to approve loan documents for RLF project, Wellness Within Chiropractic, LLC
- A resolution for installation of access control at the Fairfield Center.
- A resolution to approve the contract award to Law General Contracting Inc for the airport sewer extension and water service project.

Utilities Director, Tony Vogel provided additional information on the Law General Contracting resolution and stated that the sewer lift station located at the future site of a T-Hangar is being moved. He added that the hangars will have sewer and water and that tap fees will be included.

Facilities and EMA Director, Jon Kochis spoke about the airport's adjoining landowners.

County Treasurer, James Bahnsen, provided that the land bank is working with the property owner on the South end of the airport.

Commissioner Levacy spoke about the Law General Contracting bid.

Mr. Vogel added that Law General is a local company.

Administrator Cordle thanked Mr. Kochis, Mr. Vogel, Mr. Porter, and Mr. Hampson for their work that has allowed the project to move forward.

Economic and Workforce Development Director, Rick Szabrak, spoke about the RLF resolution and added that the chiropractor receiving the loan was once in Lancaster and is returning.

Mr. Kochis spoke about the resolution for the new access control at the Fairfield Center.

**Regular Meeting #24 - 2023**  
**Fairfield County Commissioners' Office**  
**June 6, 2023**

Fairfield County District Library Director, Becky Schaade, spoke about the library's replacement levy. She provided that the levy was renewed in 2018 and that voters are being asked to replace for ten years. She stated that a \$100k evaluation would cost a homeowner \$17.59. Ms. Schaade continued by providing many of the needs that the levy would help alleviate such as maintenance issues, elevator repairs, the limestone facade project, the ability to operate four nights a week, and the expansion of library pickup boxes.

Commissioner Davis spoke about the first time he used the internet and his thoughts about the future of books at that time.

Ms. Schaade spoke about the library's services and programs, which included programs for kids, teens, and adults. She added that the library's desire is to be a community hub and that the library is visited by 3000 individuals weekly.

Commissioner Levacy spoke about Dolly Parton's Imagination Library and added that it is funded by the State at 50%. He also spoke about the importance of literacy for quality of life.

Ms. Schaade stated that the library supports the Imagination Library program and credited United Way for becoming involved early in the program.

Commissioner Fix spoke about using libraries and their amazing programming. He wished the library success.

Meals on Wheels Executive Director, Anna Tobin, introduced three Board of Trustees Officers, including Board President, Dale Dixon; and spoke about the Senior Services/Meals on Wheels Levy.

Commissioner Davis spoke about differences between the two levies on the agenda.

Ms. Tobin stated Meals on Wheels is celebrating its 50<sup>th</sup> year and that it started as a grass roots efforts to prepare food and get it to seniors. She added that in 2004 a senior services levy was placed on the ballot to provide services to improve the quality of living for seniors and to keep them living in their own homes. She also added that in 2018 the levy was back on the ballot; and that the pandemic has affected the agency and that food costs are up 47%. She also stated that staffing and labor costs, as well as fleet expenses, are up significantly.

Commissioner Davis asked about the 2018 Senior Services/Meals on Wheels levy results.

Ms. Tobin stated that she believes it was a 67% approval rate.

Commissioner Davis stated his appreciation for Meals on Wheels and added that it is a lifeline for its recipients.

Commissioner Levacy added his support for Meals on Wheels.

**Regular Meeting #24 - 2023**  
**Fairfield County Commissioners' Office**  
**June 6, 2023**

Commissioner Fix wished Senior Services/Meals on Wheels great success.

Corey Clark, JFS Director and Meals on Wheels Trustee, stated that he had the opportunity to serve on the levy committee and that a great deal of thought and discussion had gone into its decisions.

Mr. Dixon added that high inflation has made five year planning very difficult and that the Board of Trustees wishes to ensure there is enough funding to maintain current services.

**Budget Review**

Budget Director, Bart Hampson, provided a snapshot of historical, current, and projected data. Mr. Hampson provided a two page spreadsheet which is available in the minutes and spoke on how the County is projected to be performing throughout the remainder of 2023.

Commissioner Davis spoke about continuing to track sales tax and other revenues.

County Auditor, Dr. Carri Brown, spoke about the effects of the timing of property taxes on financial reports.

**Recognition**

- County Auditor, Dr. Brown, applauded Jessica Ferguson, Jennifer Harmon, and Bev Anders for completing Tech Cred training.
- County Auditor, Dr. Brown, shared that at the Bloom Township meeting on May 24th, officials commented on the excellent customer service of the Auditor's Office, the technical expertise of GIS, and how everyone collaborates with one another.
- County Auditor, Dr. Brown, thanked Bernie Fleming, Vicki Tauer, Connie Smith, and the Master Gardeners, as well as the mowing team with Facilities, for their terrific work with landscaping at 108 N. High Street.
- County Auditor, Dr. Brown, thanked Curt Truax for updating the Board of Election files in record time to support the August election.

**Calendar Review/Invitations Received**

- Provided by the Clerk to the Fairfield County Board of Commissioners, Rochelle Menningen
  - Regional Planning Commission Meeting, June 6, 2023, 5:30 p.m., Fairfield County Records Center, 138 W. Chestnut St., Lancaster
  - Fairfield 33 Development Alliance Meeting, June 7, 2023, 8:30 a.m., Fairfield County Workforce Center, 4465 Coonpath Rd., Carroll
  - Fairfield County Planning Next Staff Meeting, June 12, 2023, 2:00 p.m., Fairfield County Workforce Center, 4465 Coonpath Rd., Carroll
  - Transportation Improvement District Meeting, June 13, 2023, 1:00 p.m., Fairfield County Records Center, 138 W. Chestnut St., Lancaster

**Regular Meeting #24 - 2023**  
**Fairfield County Commissioners' Office**  
**June 6, 2023**

- Wear Purple, June 15, 2023, to Raise Awareness, and Fight Against, Elder Abuse
- OSU Extension Gluten Free Eating Class, June 27, 20023, 12:00 p.m., Keller Market House, 134 S. Columbus St., Lancaster
- There Will be No Public Comment at the June 27, 2023, Review and Regular Meeting to Allow Time to Conduct County Business

**Correspondence**

- Provided by the Clerk to the Fairfield County Board of Commissioners, Rochelle Menningen
  - Email, Jennifer Morgan, Regional Planning Commission Board President, Re: Staff Update
  - Press Release, Board of Commissioners, May 30, 2023, "Columbus CEO Names Fairfield County a Winner of the Columbus Top Workplaces 2023 Award"
  - Press Release, Fairfield County Workforce Center, May 30, 2023, "Fairfield County Workforce Center Receives National Award"
  - Press Release, Office of the County Auditor, June 1, 2023, "Auditor's Office Employees Participate in Inaugural Ohio University Women's Leadership Summit"
  - Press Release, Office of the County Auditor, June 5, 2023, "County Auditor Announces New Electronic Option for the Pre-Approval of Legal Descriptions"
  - Bulletin, Fairfield County Safety Council Now Accepting New Members
  - Congratulatory Note from Delaney McIlwain, to the Commissioners, for Receipt of Celebration Award from the Board of Developmental Disabilities
  - Thank You Letter from the Central Ohio Area Agency on Aging to Commissioner Levacy for Attending and Presenting at their Annual Recognition Ceremony
  - Letter from the Ohio Ecological Food and Farm Association Regarding the County's Land Use Plan
  - Letter of Support for the Biennial Budget Funds for the Fairfield County Workforce Center from Ohio University, Fairfield County Economic and Workforce Development, and Hocking College, to Senators Stephen Huffman and Matt Dolan
  - Ohio Division of Liquor Control New Liquor Permit #5299618, Los 3 Nortenos, LLC, 8220 Refugee Rd, Suites 2 and 3, Pickerington
  - Memo, Dr. Carri Brown, County Auditor, June 1, 2023, Subjects: General Fund Unassigned Fund Balance & General Fund Revenues; Video Training Tools; New Electronic Process for Pre-Approvals of Legal Descriptions; Final Board of Revision Hearings; DDL Strategic Planning; and Staffing Update
  - The Fairfield County Engineer's Office 2022 Annual Report
  - Bulletin, Visit Fairfield County
  - Federal Emergency Management Agency Letter, May 30, 2023, Re: Flood Insurance Rate Map, Case No.: 22-05-1171P
  - Letters and Emails from Fairfield County Residents Regarding Solar Energy

**Regular Meeting #24 - 2023**  
**Fairfield County Commissioners' Office**  
**June 6, 2023**

**Old Business**

Commissioner Davis provided he recently appeared in a Commission Connection Video with Stephanie Taylor of Habitat for Humanity at Habitat's Pleasantville site. He added that he also attended a Farm Bureau meeting and thought the meeting had robust discussions.

Commissioner Levacy stated he is hopeful he will hear back that the Workforce Center will receive funding from the state.

Commissioner Fix stated he also attended the Farm Bureau meeting and was impressed with Commissioner Davis's presentation on opportunities available to the Farm Bureau.

**New Business**

Treasurer Bahnsen shared that his office is in the process of printing invoices for the second half property taxes and expects to have those in the mail soon.

Commissioner Davis asked if the next Investment Advisory Committee meeting has been scheduled.

County Treasurer, James Bahnsen, stated he will look to schedule a meeting soon.

County Engineer, Jeremiah Upp, stated his office is very busy with road and bridge improvements taking place in the county. He spoke on the design of roundabouts and the time and attention that has gone into making roundabouts accessible for farm equipment and semi-trucks.

County Recorder, Lisa McKenzie, stated her office is now fully staffed and is proceeding with training. She added that this is a busy time of year for the office.

Auditor Brown stated her office has new training tools which are modeled after the informational videos used for the public and that there is a new electronic process for the pre-approval of legal descriptions. Auditor Brown also touched on some staffing changes in her office.

Commissioner Levacy asked Engineer Upp about the improvements on Coonpath Road.

Engineer Upp stated people will have to use Pleasantville Road while road improvements are taking place.

**Regular (Voting) Meeting**

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main Street, Lancaster, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Jeff Fix, Dave Levacy, and Steve Davis. Also present: Aundrea Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, Bart Hampson, Corey Clark, Jon Kochis, Tony Vogel, Amy Brown-Thompson, Steven Darnell, Lisa McKenzie, Jeremiah Upp, Corey Schoonover, Leighann Davis, Josh Crawford, Marty Norris, Dan Neeley, Audrey Stoffel, Tiffany Wilson, Ray Stemen, Stephanie Taylor, Jim Bahnsen, Dr. Carri Brown, Becky Schaade, Anna Tobin, Donna Fox-Moore, Francis Martin, Barb Martin, Josephine Price, Linda McDonald, Dale Dixon, and Brandy Marshall.

Attending virtually: Jared Collins, Jessica Murphy, Evan Martin, Ashley Arter, Shelby Hunt, Belinda Nebbergall, Sara Madenwald, Stacy Hicks, Jeff Barron, DF, Andy Boystel, Tiffany Murphy, Jonathan Ferbrache, Alex Alonzo, and Lori Hawk.

**Regular Meeting #24 - 2023**  
**Fairfield County Commissioners' Office**  
**June 6, 2023**

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able and led the Pledge of Allegiance.

**Announcements**

Ms. Menningen stated that Family, Adult and Children First Council resolution 2023-06.06.i was identified after the publishing of the Agenda as a Job and Family Services resolution and that the correction had been made in the resolution management system.

**Approval of Minutes for May 30, 2023**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for the Tuesday, May 30, 2023, meeting.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from the Board of Commissioners**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Board of Commissioners:

- |              |  |
|--------------|--|
| 2023-06.06.a | A resolution declaring it necessary to levy a tax in excess of the ten mill limitation for the benefit of the Fairfield County District Library for a replacement of an existing tax levy (R.C. 5705.03, 5705.23, 5705.192). |
| 2023-06.06.b | A resolution declaring it a necessity to levy a tax in excess of the ten mill limitation for a replacement of an existing Senior Services/Meals on Wheels levy for the November 7, 2023, general election.                   |
| 2023-06.06.c | A resolution authorizing the approval of a renewal lease agreement with the Ohio Department of Public Safety   |

Commissioner Davis spoke about the process for levies to be placed on the ballot for voters.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of a Resolution from the Fairfield County Court of Common Pleas**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Court of Common Pleas:

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|--------------|--|
| 2023-06.06.d | A resolution authorizing acceptance of the Community Corrections Grant Agreement with ODRC for State Fiscal Years 2023 and 2024. |
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Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis



**Regular Meeting #24 - 2023**  
**Fairfield County Commissioners' Office**  
**June 6, 2023**

**Approval of a Resolution from Fairfield County Economic & Workforce Development**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Economic and Workforce Development:

2023-06.06.e        A resolution to approve loan documents to fund Wellness Within Chiropractic, LLC, as a Fairfield County Revolving Loan project.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from the Fairfield County Engineer**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2023-06.06.f        A resolution to approve the contract bid award for the 2023 micro surfacing project.

2023-06.06.g        A resolution to submit drainage improvement estimates.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from Fairfield County Family, Adult and Children First Council and Job and Family Services**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Family, Adult and Children First Council:

2023-06.06.h        A resolution authorizing the approval of a partial repayment of an advance to the General Fund from Fund# 7521.

2023-06.06.i        A Resolution regarding an amendment for a previously approved Network Placement and Related Services Agreement between Belmont Pines Hospital & RTC and Child Protective Services Department. [JFS]

2023-06.06.j        A resolution approving a grant agreement for Help Me Grow Early Intervention Service Coordination and Outreach by and between the Fairfield County Board of Commissioners and the Ohio Department of Developmental Disabilities for State fiscal year 2024.

2023-06.06.k        A resolution to approve a reimbursement for residential treatment paid for by Fairfield County Board of Developmental Disabilities as a memo expense receipt for Fund #7521.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Regular Meeting #24 - 2023**  
**Fairfield County Commissioners' Office**  
**June 6, 2023**

**Approval of a Resolution from Fairfield County Information Technology**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Information Technology:

- 2023-06.06.l      A resolution to approve an access control installation agreement and bid award between Industrial Technical Services Inc. and the Fairfield County Board of Commissioners for the purpose of additional access security controls in the Fairfield Center.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from Fairfield County Job and Family Services**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

- 2023-06.06.m      A Resolution regarding an amendment for a previously approved Network Placement and Related Services Agreement between The Bair Foundation and Child Protective Services Department.
- 2023-06.06.n      A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division, and Caring for Kids, Inc.
- 2023-06.06.o      A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division, and Eastway Corporation.
- 2023-06.06.p      A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division, and Kids Count Too, Inc.
- 2023-06.06.q      A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and A New Leaf, Inc.
- 2023-06.06.r      A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division, and the Ohio Teaching Family Association.
- 2023-06.06.s      A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division, and Victory House LLC.

Administrator Cordle added that the resolutions are all network agreements.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Regular Meeting #24 - 2023  
Fairfield County Commissioners' Office  
June 6, 2023**

**Approval of a Resolution from the Fairfield County Juvenile and Probate Court**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Juvenile and Probate Court:

2023-06.06.t            A resolution to appropriate from unappropriated in a major expenditure object category Fund #2408, Drug Court Program Sub Fund #8209.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of a Resolution from Fairfield County Utilities**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Utilities:

2023-06.06.u            A resolution to approve the contract award for the airport sanitary sewer extension and water service, ARP fiscal recovery Fund #2876.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of the Payment of Bills**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2023-06.06.v            A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Adjournment**

Commissioner Davis provided the time and location for the June 13, 2023, meeting.

With no further business, on the motion of Jeff Fix and a second of Dave Levacy, the Board of Commissioners voted to adjourn at 10:22 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

The next Regular Meeting is scheduled for 7:00 p.m. at Amanda-Clearcreek High School, on Tuesday, June 13, 2023.

