

Regular Meeting #25 - 2015
Fairfield County Commissioners' Office
June 2, 2015

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jim Bahnsen, Staci Knisley, Carl Burnett, Jon Kochis, Dennis Keller, Todd McCullough, Ray Stemen, Chief Perrigo, Michael Kaper, Tony Vogel, Anna Tobin, Ron Osgood, Branden Meyer, and Larry Fink.

- Legal Update

Mr. Dolin stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions/Proclamations

Ms. Brown provided highlights of the resolutions. There was a proposal relating to a formal rejection with the Teamsters contract draft with for the County Engineer. There was an executive session scheduled to discuss this matter, prior to the voting meeting.

The Utilities Department proposed the disposal of obsolete monitors and lawnmowers with no value to the department.

There was a resolution to process the administrative fee for Health Insurance and to appropriate from unappropriated funds for Juvenile Court/Probate Court, EMA, and Engineer special revenue funds. There was a transfer of appropriations for contract services for Human Resources and a new fund to be created for records and asset storage capital projects. The new fund is being created as follow up to the work of the work group discussed at the Leadership Conference; there is no budget proposed at this time; we are preparing for the future with a new capital projects fund. There is a financial resolution for an advance relating to the AIMS IT project. There are resolutions to approve the CDBG grant plan, following up on the most recent hearings led by the Regional Planning staff.

Ms. Elsea reported that the Engineer had two resolutions to schedule viewings and hearings.

Finally, there were the traditional bill list items, including a separate bill list for the architect of the jail.

Regular Meeting #25 - 2015
Fairfield County Commissioners' Office
June 2, 2015

b. Administrative Approvals

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were any questions relating to the approvals, and there were none.

c. Energy Savings

Dennis Keller provided a report that shows that the energy project has yield savings of \$122,108.87 since its inception in July 2014. The savings exceed the estimate by \$10,362.20.

d. Public Safety Facility and Financing Update

Ms. Brown reported that the purchase process for the purchase of the furniture store is ready for June if the option is taken. While the jail can be built without the purchase of the furniture store, its purchase comes at an advantageous price at an advantageous time for future planning and efficiency. The report from the asbestos testing shows that the issue is manageable. The option for the store expires on June 15th.

Ms. Brown also reported that the proposals from the potential construction manager at risk were received, and a panel has been reviewing them as a group. June 12th is the target date for the recommendation, with a presentation to the Board of Commissioners on June 16th.

Further, the architect provided electronic access to planning documents for the City of Lancaster when requested to do so. We thank the architect for his cooperation.

Ms. Brown stated that she talked with Chief Perrigo earlier in the day, and the current inmate count is 236.

Mr. Davis asked Mr. Keller for an update on the asbestos possibilities at the Kings Furniture Building.

Mr. Keller replied that he expects the report later this week, but initial thoughts are that the exposure is not severe and can be easily managed and addressed.

e. BRAVOS!

- Thanks to Jon Kochis, Aunie Cordle, and LuAnn Davidson for thoughtfully sharing space and ideas relating to storage and office space at the Government Services Building.

Regular Meeting #25 - 2015
Fairfield County Commissioners' Office
June 2, 2015

- Bravo to Staci Knisley for her management of the GovDeals.com process for asset disposal. The Utilities department successfully sold four tractor mowers that were obsolete for the department. The trade in value was estimated at \$1200, and the process yielded \$5000; this helped with replacement equipment.
- Bravo to LeAnna Moyer and Mark Conrad for earning \$29,370.00 from the Ohio Supreme Court Technology Grant Fund for the purchase of audio and video equipment for conducting off-site hearings and for new courtroom recording equipment for Juvenile Court. The grant meets the cost of the purchase of this equipment, and the use of off-site video hearings reduces costs for detention center team members, court team members, and transportation officials.
- Old Business

a. Buckeye Lake State Park Dam

There was a meeting scheduled on Tuesday for the release of the economic impact study conducted by Perry, Licking, and Fairfield counties.

Mr. Levacy reported that he met with several state legislators on Monday night. The meeting was somewhat productive and involved information sharing. Not all of the legislators are on the same page so we will have to see what is done with the information they were given.

a. June 9th Board of County Commissioners Meeting

The June 9th meeting is at the Utilities Department. This is part of the plan to reach out to all areas of the county.

b. Financial Transaction Devices

Ms. Brown reported that Mr. Meyer sent email about training. There is a training presentation from Lexis Nexis on Monday, June 8. There will be additional training and discussion as the project moves forward. Mr. Bahnsen added that Point and Pay will be here on Thursday as well as after the Lexis Nexis meeting on Monday.

c. Violet Festival

Ms. Brown reported that in 2015, the Violet Festival received \$5,000 from the Commission to support the event. There has been a request made of Fairfield County Utilities to provide water for the festival, and doing so would mean \$1,000 of foregone revenue. The county would then be providing \$6,000 of resources, with a check for \$5,000 already cut added to the waiver

Regular Meeting #25 - 2015
Fairfield County Commissioners' Office
June 2, 2015

of water fees. In addition, several departments are supportive of law enforcement and fire departments in their participation. Regarding the provision of water, administration wanted the Commission to be aware of the effort and to offer guidance on their support of this effort. Mr. Vogel reported that the water would be used by the food vendors.

Mr. Levacy and Davis stated they were supportive of this.

Mr. Kiger asked if this would be fair, as they do not donate water to other festivals.

Mr. Davis replied that the donation to the Violet Festival, including the water, would still be less than the donation to the Lancaster Festival (which is \$9,100). Mr. Vogel added that he would not be able to provide water to the Lancaster Festival.

- New Business

- a. Columbia Pipeline Survey Request

Mr. Davis stated this request was not related to the Crawford Storage Field or the Leach Express. They were looking at whether to repair, replace, or remove an existing line and appear to be leaning towards replacement. He asked Mr. Dolin to review the permission form. The forms were reviewed and approved, and Ms. Elsea will email the forms as requested.

- General Correspondence Received

- a. Airport Board Member Resignation.

Mr. Robuck resigned his position from the board. Ms. Elsea will send a press release out seeking interested individuals. The press release will also be on the county website.

Meeting with Historic Parks

The Commissioners met at 9:15 a.m. to meet with Historic Parks. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jim Bahnsen, Staci Knisley, Carl Burnett, Jon Kochis, Dennis Keller, Todd McCullough, Ray Stemen, Chief Perrigo, Michael Kaper, Tony Vogel, Anna Tobin, Ron Osgood, Branden Meyer, and Larry Fink.

Regular Meeting #25 - 2015
Fairfield County Commissioners' Office
June 2, 2015

Mr. Fink stated that Historic Parks was trying to clean up some parcels and found some pieces of land that were never deeded over and still deeded to ODNR. These are part of the canal system. Historic Parks has met with the Auditor's Office to verify the process for the clean-up activities. They will get surveys done, and ODNR will issue Governor's Deeds. Historic Parks is asking Fairfield County to relinquish their rights to the .7 of an acre.

Mr. Davis asked Mr. Dolin and Mr. Keller to review prior to placing a resolution of support on the Commissioners' agenda.

Review Continued

The Commissioners met at 9:19 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jim Bahnsen, Staci Knisley, Carl Burnett, Jon Kochis, Dennis Keller, Todd McCullough, Ray Stemen, Chief Perrigo, Michael Kaper, Tony Vogel, Anna Tobin, Ron Osgood, and Branden Meyer.

- Calendar Review/Invitations Received
 - a. Fairfield County TID Meeting – Wednesday, June 10th at 9:00 a.m. in the Commissioners Hearing Room.
 - 1. Commissioner Levacy will attend.
 - b. Fairfield County Wellness and Education Series – Thursday, June 25th at 9:00 a.m. at the EMA Conference Room
 - c. DACO Members Opening for Persistence of Nature Exhibit – Friday, June 19th from 5:30 p.m. to 8:00 p.m.
- FYI
 - a. Ohio's Building and Trades Union Open House & Luncheon – Tuesday, July 28th at 11:30 a.m. in Columbus.
 - 1. Mr. Keller will attend.
- Issues Bin
 - a. Sensory Trail & Park – the Commissioners await the report from the Parks Department. Mr. Keller is continuing to review with the group.
 - b. Transparency Workgroup – options are being reviewed; the next meeting is June 8; a recommendation will be discussed during the October 8 Leadership Conference

**Regular Meeting #25 - 2015
Fairfield County Commissioners' Office
June 2, 2015**

- Open Items

- a. Purchase of the Furniture Store

Ms. Brown reported the option to purchase expires on June 15th.

Mr. Davis stated they would know about the asbestos remediation in the coming days and asked Dennis if he knew how much it would cost to demolish the building.

Mr. Keller stated he had not issued RFPs yet.

Mr. Davis suggested that with no other unresolved issues a resolution be prepared for June 9th to exercise the option of purchasing the property.

Executive Session to discuss the Potential Purchase of Property

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss the Potential Purchase of Property at 9:28 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Branden Meyer, Chief Perrigo, Dennis Keller, and Jon Kochis.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to exit Executive Session at 9:44 a.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Review Continued

The Commissioners met at 9:44 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, and Jason Dolin.

Executive Session to discuss Collective Bargaining

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Collective Bargaining at 9:45 a.m.

Regular Meeting #25 - 2015
Fairfield County Commissioners' Office
June 2, 2015

Discussion: Commissioner Davis stated that the following people be present:
Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, Jeremiah Upp, and Chief Perrigo.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to exit Executive Session at 9:49 a.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Review Continued

The Commissioners met at 9:49 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, and Jason Dolin.

- **Open Items**

Ms. Brown reported that there would be an ESS Pilot Program with JFS and Utilities in order to learn more about the technology available to us and eliminate paper timesheets. She thanked the Utilities Department and JFS for their participation.

Ms. Brown also reminded everyone that the Employee Recognition Ceremony would be June 30th. An invitation would be sent to the employees with milestone anniversaries.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, June 2, 2015 beginning at 9:59 a.m., with the following Commissioners present: Steve Davis, Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Carl Burnett, Ray Stemen, Michael Kaper, Jeremiah Upp, Jon Kochis, Jim Bahnsen, Tony Vogel, Todd McCullough, Branden Meyer, Dennis Keller, and James Mako.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

**Regular Meeting #25 - 2015
Fairfield County Commissioners' Office
June 2, 2015**

Announcements

Commissioner Davis asked if there were any announcements. There were no announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Approval of Minutes for Tuesday, May 26, 2015

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, May 26, 2015 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Auditor's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Auditor's Office resolution:

- | | |
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| 2015-06.02.a | A resolution authorizing a fund to fund transfer for the General Fund 2% administration fee for managing the county insurance program, Fund# 7671 TO GENERAL #1001 – Fairfield County Auditor [Auditor- Payroll] |
| 2015-06.02.b | A resolution approving an account to account transfer in a major expense category- Fairfield Co. Auditor/IT [Auditor- Admin] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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| 2015-06.02.c | A resolution to authorize the establishment of a new capital projects fund called "Records/Assets Capital Projects" – Fairfield County Commissioners [Commissioners] |
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Regular Meeting #25 - 2015
Fairfield County Commissioners' Office
June 2, 2015

- 2015-06.02.d A resolution to approve a fund to fund transfer from the General Fund #1001 to the Flexible Spending Account Fund # 7680, Managed by the County Auditor -Fairfield County Commissioners [Commissioners]
- 2015-06.02.e A resolution authorizing the approval of an advance from the General Fund to the AIMS/LGI Fund # 3815 [Commissioners]
- 2015-06.02.f A resolution rejecting the contract between the Fairfield County Engineer and Teamsters Union Local 284. [Commissioners]
- 2015-06.02.g A resolution approving an account to account transfer into a major expense category – Human Resources [Commissioners]

Discussion: Mr. Davis asked Mr. Upp to convey his appreciation for the work his staff does. He added that resolution F is not meant to be negative, but to stay within the county's budget parameters. Mr. Upp stated that he would convey that message again and that his employees understood the process and respected the parameters and the process. Mr. Davis thanked Mr. Upp.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Emergency Management Agency Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Emergency Management Agency resolution to request for appropriations for receipts for EMA fund 2738 (subfund 8101) NACCHO Medical Reserve Corp Grant; see resolution 2015-06.02.g.

Discussion: Mr. Kochis noted that this grant was subgranted to Fairfield Medical Center for their Volunteer Medical Response Corps.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Engineer's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2015-06.02.i A resolution to change bridge load ratings. [Engineer]
- 2015-06.02.j A Resolution to Approve the Contract Bid Award for the MAD-34,

Regular Meeting #25 - 2015
Fairfield County Commissioners' Office
June 2, 2015

FAI-CR78-2.43 Landis Road over Clear Creek Bridge Replacement Project. [Engineer]

- 2015-06.02.k A resolution to vacate a portion of public road, Strickler Road (TR137), and establish a viewing and hearing date. [Engineer]
- 2015-06.02.l A Resolution to set a Commissioner's viewing date of July 7, 2015 at 9:30 a.m. and a final hearing date of July 7, 2015 at 11:00 a.m. to determine the necessity for establishing, altering, and widening of Hunter Road, Clearcreek Township, Fairfield County, Ohio. [Engineer]
- 2015-06.02.m A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for Fairfield County Ohio Township Association membership [Engineer]

Discussion: Mr. Upp stated that resolution K was vacating land back to the owners from where the county moved a road; resolution L was a project that Clearcreek Township was helping with a grant they had received. He added that it was good to see the township taking advantage of grant opportunities.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Juvenile/Probate Court Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Juvenile/Probate Court resolutions:

- 2015-06.02.n A resolution to appropriate from unappropriated in a major expenditure object category –Juvenile Court Fund #2630 Special Projects Fund [Juvenile/Probate Court]
- 2015-06.02.o A resolution to appropriate from unappropriated in a major expenditure object category – Probate Court, #2316 Probate Computer Fund [Juvenile/Probate Court]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Regular Meeting #25 - 2015
Fairfield County Commissioners' Office
June 2, 2015

Approval of the Regional Planning Commission Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

2015-06.02.p A resolution to approve the Fiscal Year 2015 Community Development Block Grant Neighborhood Revitalization Program [Regional Planning Commission]

2015-06.02.q A resolution to approve the Fiscal Year 2015 Community Development Block Grant Critical Infrastructure Program [Regional Planning Commission]

2015-06.02.r A resolution to approve the Fiscal Year 2015 Community Development Block Grant Allocation Program [Regional Planning]

Discussion: Mr. Davis thanked Mr. Mako and Ms. Mattei for their work and preparations on these projects.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Utilities Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Utilities resolution to approve the disposal of obsolete assets within the Utilities Department; see resolution 2015-06.02.s.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

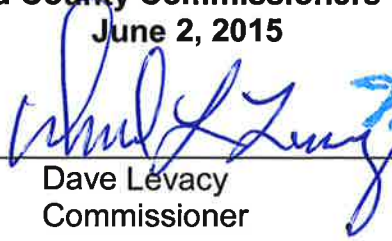
2015-06.02.t. A resolution to approve the payment of a vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

2015-06.02.u A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Regular Meeting #25 - 2015
Fairfield County Commissioners' Office
June 2, 2015



Steven A. Davis
Commissioner



Dave Levacy
Commissioner



Mike Kiger
Commissioner



Rachel A. Elsea, Clerk