

Special Meeting - 2025
Fairfield County Commissioners
May 29, 2025
Fairfield County Workforce Center
4465 Coonpath Rd. NW, Carroll, OH

Notice of Special Meeting

The Fairfield County Board of Commissioners called for a Special Meeting which was held May 29, 2025, as allowed under O.R.C. 305.07. The meeting was noticed to the media, public, and county employees through email, the county website, and posts on public bulletin boards and social media outlets.

Special Meeting

The Commissioners met at 11:30 a.m. in the Engineering Lab of the Fairfield County Workforce Center, 4465 Coonpath Rd. NW, Carroll, OH. Commissioner Fix called the meeting to order, and Commissioners Steve Davis and David Levacy were also in attendance. The following county employees were also present: County Administrator, Aundrea Cordle; Clerk to the Board of Commissioners, Rochelle Menningen; Budget Director, Bart Hampson; Utilities Director, Tony Vogel; Assistant Prosecuting Attorney, Austin Lines; ; Economic & Workforce Development Director, Rick Szabrak; and Interim Regional Planning Director, Holly Mattei. Also in attendance: Beth Cottrell, Jim Cottrell, Jerry Starner, and Sherry Pymer.

Pledge of Allegiance

Commissioner Fix led the Pledge of Allegiance.

Announcements

None.

Approval of a Resolution from the Fairfield County Commissioners

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Commissioners:

2025-05.29.a A Resolution to Establish an Ad Hoc Member to the Ohio Power Siting Board (OPSB)

Commissioner Davis stated that the Special Meeting was called for resolution 2025-05.29.a. County staff consulted the OPSB and there is a June 6, 2025, deadline to appoint an ad hoc member to the board. Commissioner Davis stated that he wanted everyone to understand that it is not the practice or intention of the Commission to place staff on boards or in positions that may subject staff to unfavorable comments and actions from the public. He added that Ms. Cordle would be serving on the OPSB on the Commission's behalf, and as their representative, and absolutely no negative comments or actions should be directed toward Ms. Cordle.

Commissioners Levacy and Fix both concurred with Commissioner Davis's statement.

Commissioner Davis also explained that seven financial resolutions were added to the agenda for consideration. These resolutions were slated for the Commissioners' June 10, 2025, meeting, but adding them to the May 29, 2025, agenda allows departments to proceed with business.

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Commissioners Davis and Levacy both spoke about attending the ADAMH board groundbreaking for Venture Place. They added their appreciation of the many acknowledgements they received from speakers. Commissioner Levacy stated that Lancaster Police Chief Snyder spoke about challenges that law enforcement faces when trying to find solutions for incidents involving individuals with mental health needs. The police chief spoke about how the ADAMH board has helped first responders with services and also about how the new facility would help with those challenges. Commissioner Levacy recalled some of those same challenges in his experiences as a medic and fire chief.

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis, and Jeff Fix

Approval of a Resolution from the Fairfield County Board of Developmental Disabilities

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Board of Developmental Disabilities:

2025-05.29.b A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for the Fairfield County Board of DD; Fund # 2060

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis, and Jeff Fix

Approval of Resolutions from the Fairfield County Engineer

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2025-05.29.c A Resolution to Approve the Contract with Asphalt Materials, Inc. for the Purchase of Liquid Asphalt

2025-05.29.d A Resolution to Approve the Notice to Commence for the Purchase of Liquid Asphalt

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis, and Jeff Fix

Approval of a Resolution from Fairfield County Job and Family Services

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from Fairfield County Job and Family Services:

2025-05.29.e A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for the Fairfield County JFS; Fund #2015, Child Support Enforcement Agency

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis, and Jeff Fix

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Fairfield County Commissioners
May 29, 2025
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Approval of a Resolution from the Fairfield County Sheriff

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Sheriff:

2025-05.29.f A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Fund #2442, Commissary

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis, and Jeff Fix

Approval of Resolutions from Fairfield County Transit

On the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from Fairfield County Transit:

2025-05.29.g A Resolution to Approve a Memo Expense/Memo Receipt for the Costs of the 2025 Maximus Shared Cost Allocation Plan from Fairfield County Transit to the Fairfield County General Fund

2025-05.29.h A Resolution Authorizing the Approval of a Service Agreement by and between Fairfield County Transit and the Eastland and Fairfield Career Centers

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis, and Jeff Fix

Adjournment

With no further business, on the motion of David Levacy and the second of Steve Davis, the Board of Commissioners voted to adjourn at 11:39 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Steve Davis, and Jeff Fix

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, June 10, 2025, Commissioners' Hearing Room, 210 E. Main St., Lancaster, OH.

**Special Meeting - 2025
Fairfield County Commissioners
May 29, 2025
Fairfield County Workforce Center
4465 Coonpath Rd. NW, Carroll, OH**

Motion by: David Levacy

Seconded by: Steve Davis

that the May 29, 2025, Special Meeting minutes were approved by the following vote:

YEAS: David Levacy, Steve Davis, and Jeff Fix
ABSTENTIONS:

NAYS: None

*Approved on June 10, 2025

Jeff Fix
Commissioner

Steve Davis
Commissioner

David Levacy
Commissioner

Bennett Niceswanger, Assistant Clerk

SPECIAL MEETING AGENDA - 2025
FAIRFIELD COUNTY COMMISSIONERS' OFFICE
MAY 29, 2025

AGENDA FOR THURSDAY, MAY 29, 2025

- 11:30 AM Special Meeting, Fairfield County Workforce Center, 4465
Coonpath Rd. NW Carroll
- Pledge of Allegiance
- Announcements
- Commissioners
- 2025-05.29.a A Resolution to Establish an Ad Hoc Member to the Ohio Power Siting
Board [Commissioners]
- Fairfield County Board of Developmental Disabilities
- 2025-05.29.b A Resolution to Appropriate from Unappropriated in a Major Expenditure
Object Category for Fairfield County Board of DD; Fund #2060, FCBDD [Board
of Developmental Disabilities]
- Fairfield County Engineer
- 2025-05.29.c A Resolution to Approve the Contract with Asphalt Materials, Inc. for the
Purchase of Liquid Asphalt. [Engineer]
- 2025-05.29.d A Resolution to Approve the Notice to Commence for the Purchase of
Liquid Asphalt [Engineer]
- Fairfield County Job and Family Services
- 2025-05.29.e A Resolution to Appropriate from Unappropriated in a Major Expenditure
Object Category for Fairfield County JFS; Fund # 2015, Child Support
Enforcement Agency [JFS]
- Fairfield County Sheriff
- 2025-05.29.f A Resolution to Appropriate from Unappropriated in a Major Expenditure
Object Category for Sheriff; 2442, Commissary [Sheriff]
- Fairfield County Transit
- 2025-05.29.g A resolution to approve a memo exp./ memo receipt of the costs of 2025
Maximus Shared Cost allocation plan from Fairfield County Transit to Fairfield
County General Fund [Transit]
- 2025-05.29.h A Resolution Authorizing the Approval of a Service Agreement by/between
Fairfield County Transit and Eastland Fairfield Career Center [Transit]

The next Regular Meeting is scheduled for June 10, 2025, 9:00 a.m., Administrative Courthouse, 3rd Floor, Commissioners' Hearing Room, 210 E. Main St., Lancaster.

Adjourn

A Resolution to Establish an Ad Hoc Member to the Ohio Power Siting Board

WHEREAS, Substitute Senate Bill Number 52 (hereinafter "SB 52") as enacted by the 134th Ohio General Assembly amended 4906.01, 4906.02, and 4906.10 and enacted sections 303.57, 303.58, 303.59, 303.60, 303.61, 303.62, 4906.021, 4906.022, 4906.023, 4906.024, 4906.025, 4906.101, 4906.102, 4906.103, 4906.21, 4906.211, 4906.212, 4906.22, 4906.221, 4906.222, 4906.30, and 4906.31 of the Revised Code to permit a board of county commissioners to prevent power siting board certification of certain wind and solar facilities, to provide for ad hoc members of the power siting board, and to establish decommissioning requirements for certain wind and solar facilities; and

WHEREAS, pursuant to R.C. 4906.021(B), whenever an application is made to the Ohio Power Siting Board ("OPSB") for a certificate or a material amendment to an existing certificate for a utility facility, the OPSB shall include two voting ad hoc members to represent the interests of the residents of the county and township in which the utility facility is to be located; and

WHEREAS, pursuant to R.C. 4906.021(C)(1)(b), the Board of County Commissioners' ad hoc member shall be the president of the board of county commissioners or the president's designee.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. Board President, Jeffrey Fix, hereby designates Aundrea Cordle to be the Board's ad hoc member for the Ohio Power Siting Board.

Section 2. Commissioners Steven Davis and David Levacy concur with Commissioner Jeffrey Fix's designation of Aundrea Cordle as the ad hoc member for the Ohio Power Siting Board.

Prepared by: Rochelle Menningen



Ad Hoc Board Member Guidelines

The Ohio Power Siting Board (OPSB) appreciates your service and looks forward to your participation in the review process. As you select your organization's ad hoc board member, we ask that you keep the following guidelines in mind.

Do

- **Attend the local public hearing** to hear the views of local residents. If you choose to attend, you are welcome to sit at the head table with the administrative law judge (ALJ) and court reporter, or you may sit in the audience if you prefer. At the beginning of the hearing, the ALJ will introduce you, and you'll have the opportunity to welcome the public to the hearing if you wish.
- **Consult your county prosecutor or legal counsel before voting** to intervene, voting on a resolution for or against the project, or abstaining from a vote on the project.
- **Consider passing a resolution for or against the project or remain neutral.** To include your views in the staff report, we encourage the trustees and commissioners to file the resolution before the report is released.
- **Go to the Senate Bill 52 resource page** on the OPSB website, accessible from the front page of www.opsb.ohio.gov. The page includes information on S.B. 52, the OPSB siting process, and ways local officials can participate.
- **Review the case documents.** To learn more about the proposed facility, go to the OPSB website, www.opsb.ohio.gov, and search for the solar case by name, county, or case number. Once in the case record, you'll find all the documents, including public comments.
- **Attend the public hearing and evidentiary hearing for a different project** to watch the process so you know what to expect. Public hearings are always held in the community where the project is located, and evidentiary hearings are held in our office in Columbus. We can provide a list of upcoming hearings.
- **Watch a Board meeting.** The Ohio Power Siting Board meets once a month, typically on the third Thursday at 1:30 p.m. The meetings are televised, and recordings are available on our website, www.opsb.ohio.gov.
- **Review the Board meeting agenda.** Several weeks before the Board meeting, you will receive an email with a draft agenda and links to the cases the Board will review at that meeting. You may receive more than one draft before the final agenda is released.

- **Review the application, the staff report, and comments** from local residents. In addition, depending on your interest and available time, you are able and encouraged to review the documents in the case file and the applicant's website.
- **Ask questions.** By serving as the ad hoc board member, your constituents may come to you with questions and concerns. Please do not hesitate to contact Julie Graham-Price, OPSB community liaison, at 614-981-2380 or juliana.graham-price@puco.ohio.gov if you have questions about the proposed solar facility, Senate Bill 52, ad hoc responsibilities, or any other issue.

Don't

- **Vote to intervene.** Under SB 52, the township trustee and county commissioner who serve as an ad hoc member are prohibited from voting on the resolution to intervene if the trustees or commissioners seek to adopt a resolution. Intervention grants the trustees and commissioners the right to participate in the evidentiary hearing, file for rehearing, or appeal to the Ohio Supreme Court.
- **Testify at the public hearing.** As a voting member of the board, we suggest you avoid saying anything that appears that you have already decided on the application before the end of the process.
- **Serve as an ad hoc OPSB member if you:**
 - Are a party to a lease agreement with, or have granted an easement to, the developer of a utility facility.
 - Hold any other beneficial interest in a utility facility.
 - Have an immediate family member who is a party to a lease agreement with, or has granted an easement to, the developer of the utility facility.
 - Have an immediate family member who holds any beneficial interest in a utility facility; or
 - Have an immediate family member who has intervened in the OPSB proceeding for which the ad hoc member is included.

If you have a conflict of interest, as just described, you cannot serve as an ad hoc member of the OPSB, and a new ad hoc member must be appointed.

- **Disclose or use information acquired during your service if the information is confidential.** In addition, as an ad hoc board member, you are exempt from limitations on ex parte communications. Generally, ex parte communications are those made by a party without the presence of the other parties.

This means that ad hoc board members may discuss the case without the other members of the OPSB present. However, if such communications take place, you and the individuals you communicated with must disclose to the OPSB the date of the conversation and the names of those who participated in the discussion who are parties to the case.

Resolution No. 2025-05.29.a

A Resolution to Establish an Ad Hoc Member to the Ohio Power Siting Board
(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Fairfield County Board of DD; Fund #2060, FCBDD

WHEREAS, FCBDD received a reimbursement from Hocking Metropolitan Housing Authority to satisfy the mortgages on 2 homes which were originally purchased through the Community Capital Project, 1651 Quail Meadows, Lancaster, OH 43130 and 2550 Lancaster-Thornville Road NE, Lancaster, OH 43130, and

WHEREAS, the total amount received was \$ 134,744.77; and

WHEREAS, DODD has authorized the use of these funds for the renovations to the three homes that were returned to Fairfield DD; and

WHEREAS, these funds were not included in the 2025 initial budget; and

WHEREAS, appropriating from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

\$134,744.77; 52676111, Contractual Services (Individual Budget)

Prepared by: Beth Seifert
cc: FCBDD

For Auditor's Office Use Only:

Section 1.

52676111 530000 MRCCP \$134,744.77

Signature Page

Resolution No. 2025-05.29.b

A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Fairfield County Board of DD; Fund #2060, FCBDD

(Fairfield County Board of Developmental Disabilities)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to Approve the Contract with Asphalt Materials, Inc. for the Purchase of Liquid Asphalt.

WHEREAS, on May 6, 2025, this Board of Commissioners awarded the Bid for the Purchase of Liquid Asphalt to Asphalt Materials, Inc. for \$603,720.00, and

WHEREAS, since the Contract Materials are in order and this Contract Agreement has been approved by the Fairfield County Prosecutor, the County Engineer recommends that this Board of Commissioners sign this Resolution and the Contract Agreement with Asphalt Materials, Inc.

NOW THEREFORE: BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: that this Board of Commissioners approves the Purchase of Liquid Asphalt Contract with Asphalt Materials, Inc. for \$603,720.00 by signing the Contract Agreement and this Resolution for this project to proceed.

SECTION 2: that the Clerk of this Board furnish the County Engineer with the Contract Agreement and Resolution for further processing.

Prepared by: Cheryl Downour
cc: Engineering Department

CONTRACT

This Contract, made this _____ day of _____, 2025, between the Fairfield County Commissioners, hereinafter called the Owner, and Asphalt Materials, Inc. and its successors, executors, administrators and assigns, hereinafter called the Contractor/Supplier.

WITNESSETH: That the Owner and the Contractor for the consideration stated herein agree as follows:

ARTICLE I: That for and in consideration of payments hereinafter mentioned to be made by the Owner, the Contractor/Supplier agrees to furnish and deliver Liquid Asphalt, for which a Bid has been submitted to and awarded by the Fairfield County Board of County Commissioners under the conditions as set forth more fully in the Bid Package according to the specifications and to the satisfaction and acceptance of the Owner.

ARTICLE II: Failure to Deliver in the time allowed: If the Contractor/Supplier fails to supply and deliver said item(s) in the time specified, this Contract becomes null and void.

ARTICLE III: The Contractor/Supplier covenants and agrees that this Contract shall consist of the documents as listed below which are attached hereto, incorporated herein by reference and made a part hereof:

- Instructions to Bidders
- General Specifications
- The Bid Proposal
- The Contract
- Certificates
- Non-Collusion Affidavit
- Affidavit of Personal Property Tax Liability
- Request for Taxpayer ID Number and Certification (W-9)
- New Vendor Reporting Form

ARTICLE IV: Upon delivery of Bid Item(s), and Inspection and Acceptance by the Owner, the Owner agrees to pay the Contractor/Supplier the appropriate sum of six hundred thousand, seven hundred twenty dollars & 00/100 (\$603,720.00), which shall be paid by the Local Public Authorities, which may include various Townships within Fairfield County.

The Contractor/Supplier further covenants and agrees that in the hiring of employees for the performance of work under this Contract or any subcontract, no Contractor/Supplier or Subcontractor or any person acting on his behalf, shall, by reason of race, creed, or color, discriminate against any citizen of the state in the employment of labor or workers who are qualified and available to perform the work to which the employment relates, and, further, that no Contractor/Supplier, Subcontractor, nor any person acting on his behalf, shall, in any manner discriminate against or intimidate the employee hired for the performance of work under this Contract on account of race, creed or color.

ARTICLE IX: Both parties hereto agree that the provisions of Chapter 4115, Ohio Revised Code, and RELATED SECTIONS, shall be complied with, in all respects under this Contract.

IN WITNESS WHEREOF: The parties hereto have caused their names to be affixed by their duly authorized officers and caused their corporate seals to be affixed hereto.

OWNER: FAIRFIELD COUNTY COMMISSIONERS

BY:

Jeffrey M. Fix
President


Steven A. Davis
Commissioner

David L. Levacy
Commissioner

CONTRACTOR:

ASPHALT MATERIALS, INC.

BY (signature):



BY (print name):

JOSHUA B. GREGORY

ADDRESS:

13925 STATE ROUTE 7

MARIETTA, OHIO 45750

TELEPHONE:

(740) 374-5100

FAX:

N/A

E-MAIL

josh.gregory @ asphalt-materials.com

C E R T I F I C A T E S

CERTIFICATE OF COUNTY AUDITOR

I HEREBY CERTIFY that the funds are available, or are in the process of collection in the amount of \$603,720.00. Of which, \$423,120.00 are in the process of collection from the Motor Vehicle Fund and/or ½-mill Levy Fund; \$77,400.00 from the Board of Liberty Township Trustees; and \$103,200.00 from the Board of Greenfield Township Trustees. This figure has been lawfully appropriated, or authorized or directed for the Purchase of Liquid Asphalt Project free from any obligation.



Carri L. Brown.
Fairfield County Auditor

Dated at Lancaster, Ohio: May 5, 2025

CERTIFICATE OF PROSECUTING ATTORNEY

I HEREBY APPROVE the form of the foregoing contract.



Amy Brown-Thompson
Assistant Prosecuting Attorney

Date: May 15, 2025

Resolution No. 2025-05.29.c

A Resolution to Approve the Contract with Asphalt Materials, Inc. for the Purchase of Liquid Asphalt.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to Approve the Notice to Commence for the Purchase of Liquid Asphalt

WHEREAS, by Resolution on May 6, 2025, this Board of Commissioners awarded a Contract to Asphalt Materials, Incl; 13925 State Route 7; Marietta, Ohio 45750, in the amount of \$603,720.00 for the Purchase of Liquid Asphalt.

WHEREAS, Section 1311, Ohio Revised Code requires the Public Authority to prepare a Notice of Commencement prior to commencement of performance, and

WHEREAS, the County Engineer is requesting the attached Notice be signed by the President of the Board of Commissioners.

NOW THEREFORE: BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: that this Board of Commissioners resolves to, and does hereby, authorize its President to sign the required Notice of Commencement in the matter of the Purchase of Liquid Asphalt.

SECTION 2: that the Clerk of this Board furnish the County Engineer with a signed copy of the Recorded Resolution for further processing.

Prepared by: Cheryl Downour
cc: Engineering Department

NOTICE OF COMMENCEMENT
(Section 1311.04 and 1311.252, Ohio Revised Code)

STATE OF OHIO:

SS

COUNTY OF FAIRFIELD:

Now comes the Board of Commissioners of Fairfield County Ohio by Jeffrey M. Fix, its President, who after being duly cautioned and sworn, states the following in connection with the Purchase of Liquid Asphalt:

1. The Public Improvement under construction is the purchase of liquid asphalt.
2. The name, address, and capacity of the Owner of the real property contracting for the improvement is the Board of Commissioners of Fairfield County Ohio; 210 East Main Street; Room 301; Lancaster, Ohio 43130-3879.
3. The name and address of the fee owner of said real property is the Board of Commissioners of Fairfield County Ohio; 210 East Main Street; Room 301; Lancaster, Ohio 43130-3879.
4. The name, address, and trade of the principal Contractor is: Asphalt Materials, Inc.; 13925 State Route 7; Marietta, Ohio 45750, whose principal trade is that of supplier of liquid asphalt.

This instrument was prepared by:
Amy-Brown Thompson, Assistant Prosecuting Attorney for Fairfield County Ohio; 239 W. Main Street; Suite 101; Lancaster, Ohio 43130.

5. The fee owner of said property has no designee.
6. The date the public authority first executed a contract with the principal Contractor for the public improvement was May 6, 2025.
7. There are currently no lending institutions providing financing for this improvement.
8. The name and address of the surety on the bond guaranteeing payment of the original Contractor's obligations under the contract for this improvement is Continental Casualty Company; 151 N. Franklin Street; 17th Floor; Chicago, IL 60606.
9. To Lien Claimants and Subsequent Purchasers: Take notice that labor or work is about to begin on, or materials are about to be furnished for, an improvement to the real estate described in this instrument. A person having a mechanics' lien may preserve the lien by proving a Notice of Furnishing to the above-named designee and his original Contractor, if any, by timely recording an affidavit pursuant to Section 1311.06 of the Ohio Revised Code. A copy of this notice may be obtained upon making a written request by certified mail to the above-named owner, part owner, lessee, designee, or the person with whom you have contracted.
10. The name and address of the person preparing this notice is Amy Brown-Thompson, Assistant Prosecuting Attorney for Fairfield County Ohio; 239 W. Main Street; Suite 101; Lancaster, Ohio 43130.

11. The foregoing information is true and accurate to the best of my knowledge and belief.

12. Further affiant sayeth naught.

Jeffrey M. Fix
The Board of Commissioners of
Fairfield County Ohio, Affiant

Be it remembered, that on this _____ day of _____, 2025, before me, the subscriber, a notary public, in and for said state, personally came Jeffrey M. Fix, President of the Board of Commissioners of Fairfield County Ohio, affiant in the foregoing Affidavit, who acknowledged that signing thereof to be his individual voluntary act and deed and the voluntary act and deed of the Board of Commissioners of Fairfield County Ohio.

In testimony thereof, I have hereunto subscribed my name and affixed my seal on this day and year aforesaid.

Notary Public – State of Ohio

Resolution No. 2025-05.29.d

A Resolution to Approve the Notice to Commence for the Purchase of Liquid Asphalt

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Fairfield County JFS; Fund # 2015, Child Support Enforcement Agency

WHEREAS, additional appropriations are needed in the major expenditure object category for 2015, Child Support Enforcement Agency; and

WHEREAS, appropriating from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

\$100,000.00; 12201507, Contractual Services

Prepared by: Brandi Downhour, Budget Manager
cc:

**Appropriate from Unappropriated
For Auditor's Office Use Only:**

\$100,000.00

12201507; 530000; Contractual Services

Resolution No. 2025-05.29.e

A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Fairfield County JFS; Fund # 2015, Child Support Enforcement Agency

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff; 2442, Commissary

WHEREAS, additional appropriations are needed in the major expenditure object category for 2442, Commissary; and

WHEREAS, appropriating from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Fairfield County Board of Commissioners approves appropriating from unappropriated into the following major expenditure object category:

\$12,000; 23244200, Contract Services

Prepared by: Mendi Rarey
cc: Sheriff

**Appropriate from Unappropriated
For Auditor's Office Use Only:**

\$12,000

23244200; 530000; Contract Services

Resolution No. 2025-05.29.f

A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff; 2442, Commissary

(Fairfield County Sheriff)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a memo exp./ memo receipt of the costs of 2025 Maximus Shared Cost allocation plan from Fairfield County Transit to Fairfield County General Fund

WHEREAS, Fairfield County Transit is responsible for paying Fairfield County General fund for shared cost allocation for 2025 Maximus; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: That the Fairfield County General Fund reflect the following memo receipt:

00100110- 434000 Reimbursement - \$68,912.00
00100110- 434000 Reimbursement - \$20,000.00

This amount represents monies owed to Fairfield County General Fund

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of other expenses and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant reimbursing Fairfield County General fund for shared cost allocation;

Memo expenditure as referenced in supporting documentation:

Account: 12290800- 530000 Contractual Services
Amount: \$68,912.00

Account: 12290800- 530000 Contractual Services
Amount: \$20,000.00

Prepared by: Courtney Martin, Transit Coordinator
cc: Aaron Kennedy, Transit Director; Stacy Knisley, Budget Officer



Fairfield County Board of Commissioners
210 E. Main Street, 3rd Floor
Lancaster, Ohio 43130

Fairfield County Transit
746 Lawrence St
Lancaster, Ohio 43130

Payable to GL# 00100110 434000

SERVE • CONNECT • PROTECT



INVOICE

April 29, 2025

Fairfield County Board of Commissioners
210 E. Main Street, 3rd Floor
Lancaster, Ohio 43130

Bill To
Fairfield County Transit
746 Lawrence St
Lancaster, Ohio 43130

Date	Description				Amount
7/1-9/30/2024	1 st quarter for indirect costs				\$17,228
10/1-12/31/2024	2 nd quarter for indirect costs				\$17,228
1/1-3/31/2025	3 rd quarter for indirect costs				\$17,228
4/1-6/30/2025	4 th quarter for indirect costs				\$17,228

Payable to GL# 00100110 434000

SERVE • CONNECT • PROTECT

Resolution No. 2025-05.29.g

A resolution to approve a memo exp./ memo receipt of the costs of 2025 Maximus Shared Cost allocation plan from Fairfield County Transit to Fairfield County General Fund

(Fairfield County Transit)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A Resolution Authorizing the Approval of a Service Agreement
by/between Fairfield County Transit and Eastland Fairfield Career
Center**

WHEREAS, Fairfield County Public Transit is requesting the Board of Commissioners approval of a service agreement with Eastland Fairfield Career Center, 3985 Coonpath Rd NW, Carroll Ohio, 43112; and

WHEREAS, the purpose of the service agreement is to provide transportation services for Eastland Fairfield Career Center during the 2025-2026 school year; and

WHEREAS, this agreement shall be effective August 1st, 2025 through June 30th , 2026.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

Section 1. That the Fairfield County Board of Commissioners hereby approves the attached service agreement with Eastland Fairfield Career Center.

Prepared by: Courtney Martin
cc: Aaron Kennedy

SERVICE AGREEMENT

Fairfield County Transit
and
Eastland-Fairfield Career Center

This Service Agreement ("Agreement") is entered into by and between the Fairfield County Transit ("FCT") and Eastland-Fairfield Career Center ("Agency").

WHEREAS, FCT is a public transit agency that agrees to provide transportation for Agency subject to the terms and conditions set forth in this Agreement; and

WHEREAS, the Agency agrees to purchase said services from FCT according to the following terms and conditions set forth in this Agreement;

NOW THEREFORE, FCT and the Agency agree and covenant as follows:

1. **HOURS OF OPERATION.** Transit service will be provided by FCT during its regular operating hours only. Operating hours are: Monday – Friday, 6 am – 6 pm, Saturday, 7 am – 4 pm. FCT is closed on New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving, and Christmas. Agency understands and agrees that this is not a charter service; therefore, there may be general public riders on the vehicles at any given time.
2. **FARE.** Transit service will be provided by FCT at a rate of \$20.00 per trip to the pre-determined (4) locations agreed upon between FCT and Agency. This rate shall apply to each one -way trip for the 2025-2026 school year. Trips traveling outside of the pre-determined (4) locations agreed upon by FCT and Agency will be assessed for availability and will be charged at \$5.00 per additional location when schedule permits.
3. **AUTHORIZATION.** The Agency will prepare a list of persons who are approved to authorize or cancel rides and submit list to FCT. The Agency is responsible to maintain accuracy of the list by removal and addition of eligible names, as updates are needed.
4. **RIDE SCHEDULING.** The Agency will provide the schedule of rides. This schedule will be considered a standing order for rides unless notified otherwise. Procedures to cancel a ride are described in Section 8 of this Agreement.
5. **FCT GUARANTEE.** FCT guarantees that it will schedule the ride at the requested time, unless the Fairfield County Sheriff or his Designee declares an emergency and closes the roads.
6. **PERSONAL CARE ATTENDANTS.** FCT will not provide personal care attendants, but will allow an attendant to ride without fare if the attendant is deemed necessary for the eligible individual's mobility.
7. **TRANSPORT OF MINOR CHILDREN.** In the event that the rider is a child under the age of ten, the Agency will either:

- A) Provide a responsible adult to accompany the individual as a personal care attendant,

OR

- B) Provide FCT with written authorization from the parent(s) or guardian of the individual providing authorization to provide transportation AND a list of individuals designated by the parent or guardian to assume responsibility for the individual upon drop off at a residence.

In addition, the Agency will provide FCT with a contact name and phone number at the location.

8. **RIDE CANCELLATIONS.** To cancel a ride, an authorized person must notify FCT dispatcher at least one hour before the scheduled pick-up time. If a cancellation is not received at least one hour in advance, the ride will be considered a "late cancellation" and will be billed to the Agency at a rate of \$20.00. FCT operates from 6 a.m. to 6 p.m. on Mondays through Fridays, 7 a.m. to 4 p.m. on Saturdays. Ride cancellations are taken at any time during these hours. Rides are scheduled only between 8 a.m. and 4 p.m., Monday through Friday.
9. **NO-SHOW RIDES.** If the FCT arrives at a designated location to pick-up an individual and he/she is not available for the ride, this will be considered a "no-show." Each no-show will be included into the regular trip rate. FCT will call the Agency to report that the student was not available for pick-up as scheduled.

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10. **INAPPROPRIATE BEHAVIORS.** The following behaviors are not permitted by drivers or passengers while on board any vehicle:

- | | |
|-----------------------|--|
| A) Smoking | D) Consumption of alcoholic beverages |
| B) Expectorating | E) Rude, offensive, abusive language or behavior |
| C) Eating or Drinking | F) Sexual harassment |
| | G) Concealed Weapons |

FCT reserves the right to deny service permanently or temporarily or to remove any individual who engages in any of these behaviors. If an individual has been denied service because of behavior at pick-up point, the Agency will be notified immediately. The individual will not be transported until reauthorized in writing by the Agency.

11. **BILLING.** FCT will, within five (5) working days of the end of each month, submit an invoice to the Agency. Payment is due within thirty (30) days of statement date.

12. **INDEMNITY AND LIABILITY INSURANCE.**

No Indemnity: FCT and Agency understand and agree that each party to this Agreement shall be responsible for its own negligence, actions, or omissions and/or the negligence, actions, or omissions of their respective boards, board members, officials, officers, employees, agents, representatives, servants, and/or volunteers, resulting from or related in any manner to the performance of this Agreement. Each party shall be individually and solely responsible for all liability, loss, damages, injury, including death, penalties, costs, fines, fees, and/or related expenses that each may incur as a result of its own negligence, actions, or omissions and/or the negligence, actions, or omissions of its respective boards, board members, officials, officers, employees, agents, representatives, servants, and/or volunteers in the performance of this Agreement. Nothing in this Agreement shall impute or transfer any such responsibility from one party to the other party.

Insurance: FCT shall maintain physical damage, collision, and liability insurance on all vehicles utilized to provide service in the minimum amount of \$1,000,000.

13. CIVIL RIGHTS. FCT and the Agency agree that, as a condition to this Agreement, there shall be no discrimination against any individual or any employee because of race, color, sex, religion, disability, national origin, or any other factor as specified in Title VI of the Civil Rights Act of 1964, Rehabilitation Act of 1973 and subsequent amendments. It is further agreed that FCT will comply with all appropriate federal and state laws regarding such discrimination.

14. ASSIGNMENT. Agency agrees that FCT shall have the ability to assign this Agreement to a successor in interest upon the same terms and conditions included herein in its sole discretion.

15. TERM. This Agreement takes effect on August 1st, 2025 and terminates on June 30, 2026. Either party can terminate this Agreement with thirty (30) days' written notice.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be made and executed as of the _____ day of _____ 2025, by their respective authorized officials.

Fairfield County Transit

Eastland-Fairfield Career Center

Fairfield County Commissioners

Eastland-Fairfield Career Center

Fairfield County

Title: _____

Administrative Office:

746 Lawrence Street

Lancaster OH 43130

Phone: 687-6858

Fax: 681-5088

Billing Address:

Approved as to form ONLY:

Amy Brown-Thompson, Prosecutor

Prosecutor's Approval Page

Resolution No.

A Resolution Authorizing the Approval of a Service Agreement by/between Fairfield County Transit and Eastland Fairfield Career Center

(Fairfield County Transit)

Approved as to form on 5/23/2025 1:19:37 PM by Amy Brown-Thompson,



Amy Brown-Thompson
Prosecutor's Office
Fairfield County, Ohio

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