

Regular Meeting #24 - 2015
Fairfield County Commissioners' Office
May 26, 2015

Review

The Commissioners met at 9:03 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jim Bahnsen, Staci Knisley, Bob Clark, Todd McCullough, Chief Perrigo, Tony Vogel, Jeff Porter, Josh Horacek, Branden Meyer, Jon Kochis, Carl Burnett, Aunie Cordle, and Michael Kaper.

- Legal Update

Mr. Horacek stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions/Proclamations

Ms. Brown provided a review of the highlights of resolutions proposed for the regular meeting.

Human Resources proposed the renewal of the Group Retro agreement.

There was a resolution from the Treasurer to approve a work group's recommendation for electronic financial transaction devices. This was a result of work that followed up on a previous Board of Commissioners' resolution and discussion at the last leadership conference. The work group provided a short presentation to the Board.

The Engineer proposed the approval of construction drawings.

The Utilities Department, Adult Probation, and EMA proposed appropriations from unappropriated funds in their respective funds. Also, the Sheriff proposed appropriations for a special revenue fund. There was the financial resolution to approve unused RLF funds for use as a match with CDBG. There was a financial resolution to accommodate the payment of workers compensation for specific Municipal Court employees. EMA proposed an advance from the general fund to accommodate grant processes.

EMA also proposed the use of a credit card for codified purposes.

There was a resolution to rescind a duplicate approval of a IV-D contract.

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Finally, there were the traditional bill list items, as well as debt payments to be wired, proposed for approval.

b. Administrative Approvals

The review packet contained a list of administrative approvals for the week. There was a bill list approved and then rescinded; this was a correction working in conjunction with the Auditor's Office. A new bill list was ultimately approved. The CRMS process includes a way to document rescinded approvals.

c. Public Safety Facility and Financing Update

Ms. Brown reported that we continue to be available for any questions that arise with the process of obtaining construction permits. We are also in process of answering any questions that arise from the four vendors vying for the position of construction manager at risk. By the target date of June 12, the construction manager at risk will be recommended. This is the plan.

d. Training

HR announced the second wellness training for 2015. The review packet contained a flyer, and there was an email sent to everyone. The training is *"Mindfulness as a Stress Reduction Strategy" and "Prolonged Sitting: Stand Up for Your Health"* - All employees are highly encouraged to attend, but should first check with their supervisor to make sure county operational needs are being met. After the program, any materials will be made available on the HR intranet site.

As a reminder, CORSA University training continues to be available to all departments, both for individuals and groups.

Overall CORSA training will be part of the October 8th Leadership Conference, and if anyone has specific suggestions for the Leadership Conference, he or she should contact Carri Brown.

e. BRAVOS!

Thanks to the Electronic Financial Transaction Work Group for a great example of cooperation and collaboration.

Thanks to Staci Knisley and Sophia Stevens for preparing appropriate debt service payment procedures. There is a lot of hidden work in managing the debt service process, and we appreciate their work.

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- Old Business

- a. Buckeye Lake State Park Dam

Ms. Brown stated there would be a conference call on Wednesday to review the economic study draft. The Commissioners' Office will continue to monitor and participate in the study along with the other counties. Mr. Clark stated the economic impact report would be released on June 2nd at 11:00 a.m. at the Buckeye Lake Winery.

Mr. Levacy stated the independent report complete by Paul Rizzo was released to ODNR last Tuesday with a public release at the "full pool" meeting on Friday. If ODNR is willing to look at the recommendations from Mr. Rizzo, the lake level would be allowed to be increased a bit. He found the report encouraging.

Mr. Kochis reminded everyone that the ODNR capabilities demonstration would take place this Friday from 10:00 a.m. to 2:00 p.m. at Buckeye Lake State Park. Mr. Kochis will be attending.

- New Business (none)

- General Correspondence Received

- a. Thank you notes were received for attending the Fairfield Career Center Civics Class presentations.

- Calendar Review/Invitations Received

- a. Ms. Brown reminded everyone there would be a Land Bank meeting at 2:00 p.m. that afternoon
 - b. Eastland-Fairfield Career Center Adult Workforce Recognition Ceremony – June 25th at 7:00 p.m.

- FYI

- a. Water Report from the City of Lancaster

- Issues Bin

- a. Sensory Trail & Park – the Commissioners await the report from the Parks Department.

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- b. Transparency Workgroup – The meeting was rescheduled at the request of the Auditor's Office.

Update on Financial Transaction Devices

The Commissioners met with at 9:16 a.m. for an update on the Financial Transaction Devices. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jim Bahnsen, Staci Knisley, Bob Clark, Todd McCullough, Chief Perrigo, Tony Vogel, Jeff Porter, Josh Horacek, Branden Meyer, Jon Kochis, Carl Burnett, Aunie Cordle, and Michael Kaper.

Mr. Bahnsen presented the information in the review packet (attached). He, Josh Horacek, Michael Kaper, and Branden Meyer met several times to review the information. Eight proposals were received with two of the proposals meeting the criteria for recommendation. The two recommended providers are Lexis-Nexis (to be used by the Clerk of Courts) and Point & Pay. References have been checked. Mr. Bahnsen added that these systems can be customized for each department.

Mr. Meyer added that this will allow constituents to pay online or over the phone which cannot currently be done. He went on to say the biggest difference between the two options is the terminals, and Point & Pay requires a computer plug in. Each department will have to decide which device best suits their needs.

Mr. McCullough stated the project would be a huge help for the dog shelter as they currently only accepted cash or check.

Mr. Davis asked if the public would still be able to pay using the current methods.

Mr. Bahnsen replied that they would and that these new devices will add more options. He added there is a convenience fee paid by the consumer. He also thanked Mr. Kaper for all of the work he accomplished with the work group.

Mr. Davis thanked everyone for their time and added this would be very helpful to those who need to make payments.

The Commission took a brief recess at 9:24 a.m.

Review Continued

The Commissioners met at 9:33 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, and Jeff Porter.

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Executive Session to discuss the Collective Bargaining

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Collective Bargaining at 9:33 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, representatives from the Prosecutor's Office, Jeff Porter, and legal counsel.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to exit Executive Session at 10:04 a.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Review Continued

The Commissioners met at 10:04 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, and Jeff Porter.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, May 26, 2015 beginning at 10:06 a.m., with the following Commissioners present: Steve Davis, Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Mary Beth Lane, Carl Burnett, Branden Meyer, Todd McCullough, Jeremiah Upp, Aunie Cordle, Jon Kochis, Jim Bahnsen, Michael Kaper, Jon Slater, and Jeff Porter.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements. There were no announcements.

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Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Approval of Minutes for Tuesday, May 19, 2015

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, May 19, 2015 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Adult Probation Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Adult Probation resolution to appropriate from unappropriated in Fund 2365 Probation Services Fund – Fund 13236500 – Common Pleas Probation; see resolution 2015-05.26.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Auditor's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Auditor's Office resolution to appropriate from unappropriated in a major expenditure object category (Auditor Finance) (1080 Unclaimed); see resolution 2015-05.26.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

2015-05.26.c	A resolution authorizing the approval of an advance from the General Fund to FY2014 EPA Community Recycling Grant & 2014 EPA Glass Initiative Grant Fund # 2807 [Commissioners]
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- 2015-05.26.d A resolution to appropriate from unappropriated in major expenditure object categories for the Fairfield County Municipal Court & Municipal Court Clerk - Fund # 1001 [Commissioners]
- 2015-05.26.e A resolution to appropriate from unappropriated in major expenditure object category for the CY1516 CDBG Fund# 2716, subfund# 8100 – Fairfield County Commissioners [Commissioners]
- 2015-05.26.f A resolution to rescind resolution 2015-05.19.r; regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Fairfield County Sheriff Department [Commissioners]
- 2015-05.26.g A resolution approving the debt service payments for wire date of May 29, 2015 [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Emergency Management Agency Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

- 2015-05.26.h A resolution to appropriate from unappropriated in a major expenditure object category EMA 2090 EMA General Fund [EMA]
- 2015-05.26.i A resolution authorizing the use of a Visa Credit Card between Fairfield National Bank and the Emergency Management Agency (EMA) for allowable purposes. [EMA]

Discussion: Mr. Kochis noted that the credit card was a replacement card.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Engineer's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Engineer's Office resolution to approve the construction drawings for the HOC-28 FAI-TR160-2.302 Duncan Road Bridge Replacement Project; see resolution 2015-05.26.j.

Roll call vote of the motion resulted as follows:

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Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Human Resources Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Human Resources resolution to approve a plan agreement with the County Commissioners Association of Ohio for inclusion of the workers' compensation group retrospective rating plan program; see resolution 2015-05.26.k.

Discussion: Mr. Porter stated this was typically done in October but had changed due to the new process. The county continues to see substantial savings in Workers' Compensation costs.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Juvenile/Probate Court Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Juvenile/Probate Court resolutions:

2015-05.26.l A resolution authorizing an amendment to the 2015 FY Grant Agreement with the Ohio Department of Youth Services. [Juvenile Court]. [Juvenile/Probate Court]

2015-05.26.m A resolution authorizing the Approval of the 2016 FY Grant Agreement with the Ohio Department of Youth Services. [Juvenile Court].

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Sheriff's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Sheriff's Office resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2042 Enforcement and Education; see resolution 2015-05.26.n.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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Approval of the Treasurer's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Treasurer's Office resolution to approve proposals submitted for providing Financial Transaction Devices and Services; see resolution 2015-05.26.o

Discussion: Mr. Bahnsen stated this resolution was to move forward with the work groups' recommendations for the financial transaction devices as discussed earlier in review. Mr. Davis thanked the workgroup for their work.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Utilities Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Utilities resolution to appropriate from unappropriated in an expenditure object category Utilities Sewer Fund 5044; see resolution 2015-05.26.p.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

2015-05.26.q A resolution to approve the payment of a vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

2015-05.26.r A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, June 2, 2015, at 10:00 a.m.

At 10:14 a.m. Commissioner Davis stated the Commissioners would be in recess.

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Review Continued

The Commissioners met at 10:26 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, and Jeremiah Upp.

Executive Session to discuss the Collective Bargaining

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Collective Bargaining at 10:26 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, representatives from the Prosecutor's Office, Jeremiah Upp, Jeff Porter, and legal counsel.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to exit Executive Session at 10:49 a.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Review Continued

The Commissioners met at 10:49 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, and Jeff Porter.

Adjournment

With no further business, on the motion of Mike Kiger and a second of Dave Levacy the Board of Commissioners voted to adjourn at 10:51 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis.

The next regular meeting for the Board of Commissioners is scheduled for Thursday, June 2, 2015, at 10:00 a.m.

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Motion by:

Seconded by:

that the May 26, 2015, minutes were approved by the following vote:

YEAS:

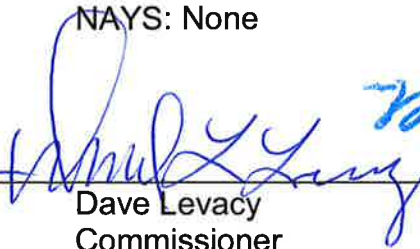
ABSTENTIONS: None

*Approved on June 2, 2015

NAYS: None



Steven A. Davis
Commissioner



Dave Levacy
Commissioner



Mike Kiger
Commissioner



Rachel A. Elsea, Clerk