

Regular Meeting #22 - 2017
Fairfield County Commissioners' Office
May 18, 2017

Elected Officials/Department Heads Roundtable

The Commissioners met at 8:31 a.m. for the Elected Officials/Department Heads Roundtable. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Dennis Keller, Branden Meyer, Jeff Porter, Todd McCullough, Josh Horacek, Amy Brown-Thompson, Cheryl Downour, Jane Hanley, Lisa McKenzie, Patrick O'Malia, Kyle Witt, Judge Laura Smith, Luann Davidson, Michael Kaper, Amy Presnell, Jerry Isles, Loudan Klein, Chief Perrigo, Jennifer Lloyd, Jon Kochis, Jessica Murphy, Kelly Turben, Tony Vogel, Cassie Strickler, Carrie Williams, Scott Jones, Gary Kennedy, Dave Burgei, and Ed Laramee.

- Welcome/Announcements

Commissioner Davis welcomed everyone and thanked them for attending.

Ms. Brown thanked everyone for using CRMS as well as Judge Smith for the collaboration on the Visitation Center; both CRMS and the Visitation Center are receiving Achievement Awards from NACo.

Ms. Elsea explained a new ADA rule which states websites need to be ADA compliant by 2018. Anyone who has a website should make sure it is in compliance. Webchick is making these changes for all of her clients.

- Presentation from Jennifer Lloyd, Director of Drug Abuse Outreach, Ohio Attorney General's Office

Ms. Lloyd provided an overview of the Drug Abuse Outreach Office and distributed a Heroin Unit Community Solutions Guide. While the office is doing a tremendous amount of work, the epidemic keeps growing. Ohio is a cartel target due to the lack of competition. The book, *Dreamland*, is the best depiction of the current situation. In 2015, 75% of overdose deaths were those who were prescribed opiates, which shows the use is not a choice, but an addiction.

Mr. Davis asked if marijuana was viewed as a gateway drug as many say it is.

Ms. Lloyd replied that it is tricky to label it a gateway because that means there is a one to one ratio. Prescribed pills are definitely viewed as a gateway.

Mr. Davis asked what the AG's position was on medical marijuana.

Ms. Lloyd replied that the office believes it should be available to those who medically do need it, but not as a recreational drug or for teenagers who are still developing.

Mr. Levacy stated he does not think many are using the law that allows for dealers to be prosecuted when someone overdoses.

Ms. Lloyd replied that that is up to each local prosecutor and that it is very hard and expensive to do as each drug DNA test costs \$3,000.

Mr. Jones added that many drug dealers do not even know they are selling fentanyl. A lot of their work relies on confessions which is hard to do when a person is deceased. Toxicology reports are not coming back as MCU would expect. They are working on putting together a Fairfield Overdose Response Team (FORT) to help gather and share overdose information.

Mr. Davis stated he spoke with Dr. Vajen who stated Fairfield County's numbers aren't as high as other counties and asked why.

Mr. Jones replied that meth overdose numbers are going up while the heroine numbers are down.

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Mr. Witt asked a question about drug testing. He stated that most lab work is sent to BCI which has a long turnaround of three to five months. This puts prosecutors in a hard spot as they want to act quickly. They are forced to either dismiss charges or proceed and hope that the results agree with the charges. He asked where the AG stood on resource allocation.

Ms. Lloyd replied that she understood the frustrating and when field testing was stopped all tests were sent to BCI. They currently have 6 open spots in that unit that they are trying to fill. They are aware of the slow turn around and are working to speed it up.

Mr. Davis stated that the Commission is trying to be more helpful with the epidemic and added that millions of dollars within the county's budget is allocated to this problem.

Judge Smith asked about the time frame to administer Narcan to save a life and also asked if office buildings and other public places were stocking it.

Ms. Lloyd replied that narcian needs to be administered as soon as possible. Brain damage can occur within 10 minutes of an overdose. Kroger pharmacies carry it which means all of their stores have it. She thinks hotels and other public spaces should have it as well. If you have a first aid kit you should have a Narcan kit. She suggested those interested in having it onsite contact their legal counsel.

Mr. Davis thanked Ms. Lloyd for attending.

Ms. Lloyd referred to everyone to send any questions to heroinunit@ohioattorneygeneral.gov

- Elected Officials Frames

Ms. Elsea provided information on elected officials frames. The Commissioners are offering to provide for the framing and design services if an office would like to frame a list of former office holders. Those interested should contact Rachel Elsea who will put them in touch with Martin Barker. The payment will be made centrally within the Commissioners' Office.

- Planning for the 2018 Budget

Ms. Brown asked everyone to confirm their budget hearings if they have not done so already. Level 2 access closes on June 21st and budget parameters have been communicated.

Mr. Davis stated that the Commissioners continue to monitor the self-funded health insurance for next year's increase. The MCO sale tax issue will make everything much tighter.

- Onboarding & Health Benefits Plan

Mr. Porter announced that Executime would be implemented in June or July. They are currently testing this in MUNIS and will implement it in phases.

Onboarding will also be centralized with new employees taking their ethics, unlawful harassment, and cyber security trainings prior to starting. They will also be issued ID badges before they report to work. This will be implemented when Executime is and HR will work with each department individually.

This summer, 90 day prescriptions will be available at the retail rate. Communications regarding participating pharmacies will be sent out in the upcoming weeks.

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HR continues to work with departments regarding the wellness clinic. They are working with FMC to see if it is possible to make the clinic available to dependents as well.

Mr. Porter urged anyone with questions to contact HR at any time.

- Land Use Plan Update

Mr. Klein updated everyone on the Land Use Plan including what the plan examines, the process, and timeline. Details can be found in the attached slide show.

- Department Updates

- a. Juvenile/Probate Court – Judge Terre Vandervoort

Judge Vandervoort reported they are having a national group review the drug court. A foster child in the culinary program at Stanbury placed 3rd at the state competition and will compete at nationals next year.

- b. Sheriff's Office – Sheriff Phalen

Thank you to the Lancaster Police Department for their help in capturing the two escaped inmates the other night. It will be impossible for inmates to try to escape the way they did once in the new facility. The Sheriff will host their awards ceremony later in the day, and the Police Officer Memorial Ceremony will be held on Friday at the Gazebo at noon. The jail population is up by an average of 50 inmates compared to this time last year.

- c. Facilities – Dennis Keller

The jail project is in the homestretch. This has been one of the most successful projects Mr. Keller has worked on. The facility will be completed on May 29th and they will occupy it during the month of June. An RFP has been issued to tear down the Wheeling Street Jail with the entire project being completed September 1st. Projects are occurring in other buildings, such as new flooring and fire alarms in the Hall of Justice and new floors and doors in the Government Services Center lobby.

- d. Clerk of Courts – Branden Meyer

The office recently hired three new employees. They have been working with all courts on the bond forms. There were twenty different bond forms that have been combined into one. Thank you to Kim Teague for taking this project on. Thank you to the Sheriff for the liaison deputy for the courts. They are also processing titles from three new car dealerships from Hamilton County.

- e. Dog Adoption Center and Shelter – Todd McCullough

The Dog Shelter is very active in outreach at schools and weekend events. They completed their update of the dangerous dog registry. If you come across an injured dog, be very careful if you choose to get involved.

- f. Board of Elections –Jane Hanley

The May 2nd election was certified on Monday. There will not be an August Special Election (first time in 4 years). Susie's replacement employee has been hired and will start July 10th.

- g. Engineer – Cheryl Downour

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The Engineer's Office is now in construction season with two bridge repairs, three bridge replacements, two joint projects with townships, and resurfacing.

Ms. Brown thanked their office for the help with the emergency repair in Bloom Township.

h. Recorder – Lisa McKenzie

The Recorder's Office continues to ebb and flow in regards to work volume.

i. Economic Development – Patrick O'Malia

Over 1,700 responses were received from the 33 Development Alliance survey regarding broadband internet. Most survey responses said that residents have the technology skills to do their jobs well. There are 23 signed up for the Engineering Technology Camp which Company Wrench, Midwest Fabricating, and OU-L are partnering on.

j. Prosecutor's Office – Kyle Witt

The office is now fully staffed with the addition of two new attorneys. They are focusing on churning out cases and reviewing old cases as necessary. They are happy with the communication and engagement with other county offices and hope those offices are pleased as well.

Mr. Davis stated that the Commissioners could not be happier with the work from the Prosecutor's Office.

k. OSU Extension – Jerry Isles

OSU Extension Programs are in the packet. Over 300 kids will attend 4H camp this summer. There are also farm tours and the 4H Legacy Fundraiser planned.

l. Veterans Service Commission – Park Russell

The Stand Down is scheduled for next Wednesday from 9 a.m. – 1 p.m. at the Fairgrounds.

m. Domestic Relations Court – Judge Laura Smith

Judge Smith thanked Ms. Brown for nominating the Visitation Center for the NACo Award. She also thanked IT and facilities for their help after the lightening event a few weeks ago. The court is working with municipal court to collaborate on drug testing needs.

n. Coroner's Office – Luann Davidson

The last 48 hours have been the busiest in the Coroner's Office with exception for a mass casualty event. Thank you to Dr. Varney for his work as he was on call this week. They are updating their mass casualty plan thanks to a grant that Franklin County received.

o. Treasurer – Michael Kaper

The office is preparing for the 2nd half collection with a target date of July 20th. They are also adding a legal secretary to help with the increase in foreclosure numbers.

p. Utilities – Tony Vogel

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The office is testing the potential capacity for new well fields. While not needed now, this could be useful in 20 to 30 years.

q. Regional Planning Commission – Loudan Klein

Mr. Klein thanked everyone in the Commissioners and Prosecutor's Offices for their help during the transition. A new planner will start next Monday.

Mr. Davis applauded Mr. Klein for the work he's doing.

r. JFS – Carrie Williams

Thank you to everyone who helped with Child Abuse Prevention month. May is Foster and Adoption Month. Thank you to the facilities department for their help while JFS transitions to a new maintenance worker.

s. EMA – Jon Kochis

Thank you to the Commissioner and RPC for the new tornado sires in Rushville and West Rushville. The yearly exercise will be held with the Lancaster Fire Department on June 14th. On Monday, Mr. Kochis taught 250 5th graders about emergency preparedness.

t. Major Crimes Unit

It is a busy time for MCU with the amount over overdoses. They are also focusing on education as well.

u. GIS – Dave Burgei

The photo project continues within the five year plan. The next flyover is scheduled for June or July and will try to help with other aerial photo projects as well. They are working with the Engineer on the highway map and prepping for the 2019 reappraisals.

v. Auditor – Ed Laramée

Mr. Burgei has done a great job with the reappraisal RFP. They are also working on establishing a process to make sure sales tax is paid in the right county.

w. County Administration – Carri Brown

Ms. Brown reported following a meeting with Joy Padgett with the Ohio EPA and upon reflection of the Journal of Government Financial Management, she prepared a summary of Fairfield County's environmental stewardship efforts. A one-page summary is in the review packet, and if anyone has information to add to this, please let her know. We strive to produce a better environment, conserve resources, and produce long-term economic benefits.

• Rapid Fire News

- a. Everyone is encouraged to pay attention to the travel expense reports when they submit and approve them. Employees and supervisors need to pay attention to accuracy and policy because the process for correction can be inefficient.
- b. Three training requirements (cybersecurity, ethics, and unlawful harassment) – Department Heads and Elected Officials should monitor completion. There are multiple options for completion.
- c. Review of Packet & Checklist – Please review with staff.

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- d. The address for the new jail is 345 Lincoln Avenue.
- e. Review of resolutions for the regular meeting: There are financial resolutions proposed for the Major Crimes Unit (three resolutions for two grants, of which one resolution is rescinding or correcting a previous financial transaction). There is also a financial resolution to appropriation for the Utilities Department within enterprise funds. There is proposed the approval of EMA/LEPC committee members through 2019 and a proposed grant agreement with DYS for Juvenile Court.

Commissioner Davis thanked everyone for attending and stated at 10:00 a.m. that the Commission would take a brief recess prior to the Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Thursday, May 18, 2017 beginning at 10:07 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Todd McCullough, Josh Horacek, Amy Brown-Thompson, Jeff Porter, Ed Laramee, and Patrick O'Malia.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements. There were no announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments. There were no comments.

Approval of the Auditor's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Auditor's Office resolution to approve to rescind resolution #2017-05-09.r – That appropriated from unappropriated fund 7830-8124 – 2017 DLEF grant – Fairfield Hocking Major Crimes Unit' see resolution 2017-05.18.a.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the EMA Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the EMA resolution in the matter of nominations to the Fairfield County Local Emergency Planning Committee; see resolution 2017-05.09.b.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Juvenile/Probate Court Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution authorizing the approval of the 2018 FY Grant Agreement with the Ohio Department of Youth Services; see resolution 2017-05.18.c.

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Major Crimes Unit Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Major Crimes Unit resolutions:

2017-05.18.d A resolution authorizing the reduction in major expenditure object category appropriations and to align with estimated receipts. [Fairfield Hocking Athens Major Crimes Unit – Fund 7829 JAG Grant] [Sheriff - Major Crimes Unit]

2017-05.18.e A Resolution to Appropriate from Unappropriated and a Fund to Fund Transfer for 2017 DLEF 7830-8124 Grant [Major Crimes Unit] [Sheriff - Major Crimes Unit]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Utilities Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Utilities Office resolution to appropriate from unappropriated in a major expenditure object category Utilities Fund 5046 Water Admin; see resolution 2017-05.18.f.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, May 23, 2017, at 10:00 a.m.

Mr. Davis stated that the Commission is awaiting additional information and thoughts on potential modifications to the range from Baltimore as well as from the Sheriff regarding their use of the range or other ranges. He asked Ms. Horacek and Ms. Brown-Thompson to provide any additional guidance they feel necessary.

Adjournment

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:12 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, May 23, 2017, at 10:00 a.m.

Motion by:

Seconded by:

that the May 18, 2017, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on May 23, 2017

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Steven A. Davis Commissioner	Dave Levacy Commissioner	Mike Kiger Commissioner


Rachel Elsea, Clerk