

Regular Meeting #21 - 2016
Fairfield County Commissioners' Office
May 17, 2016

Review

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Spencer Remoquillo, Branden Meyer, Joey Claus, Aunie Cordle, Army, Ray Stemen, Dennis Keller, Todd McCullough, Lisa Notestone, Jason Dolin, Tony Vogel, David Miller, Chief Perrigo, Rick Szabrak, Angel Conrad, Holly Mattei, Jeff Porter, Jon Slater, and Cassie Strickler.

- Legal Update

Mr. Dolin stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions proposed.

There was a resolution to recognize May as Foster Parent Appreciation Month. The banquet is May 20th. The recognition portion of the banquet is from 6:30 pm. – 7:15 pm. The banquet is at the EMA conference room.

There was a resolution relating to Proper Public Purpose for EMA, consistent with previously approved legislation relating to Proper Public Purpose and specific to EMA expenditures, as needed for grant documentation.

There was a resolution to approve the 2017 Group Retro agreement. There was an update on Workers Compensation and a press release planned, as well, for the review session.

There were resolutions to approve contract bid awards for liquid asphalt, resurfacing, and ODOT winter salt for the County Engineer.

For the renewal of the PUCO agreement for energy aggregation, there was a resolution proposed. There was a meeting during the review session scheduled with Mr. Bradish to provide details surrounding this agreement.

There was a resolution to approve an agreement with CCAOSA and the OCDA for CSEA locate services. This was a renewal of a shared service.

There were financial resolutions to approve, such as:

- Appropriations from unappropriated funds for special revenue funds with the Juvenile and Probate Court, the Sheriff, and the County Engineer;
- Appropriations from unappropriated funds for the general fund to accommodate severance expenses and staff changes for the Human Resources department;
- Status of funds reports and draws for the CDBG projects;
- A reimbursement by operation of law from child protective services to the public assistance fund; and
- The traditional bill list and/or "then and now" related approvals.

Also, you will recall that on February 19, 2014, Gail Ford (of Vorys, Sater, Seymore, and Pease) met with the Commissioners regarding Wilson, et at. V. Columbia Gas Transmission, LLC. Fairfield County ultimately joined a class action suit relating to property that is in the gas storage field area.

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After review with County Prosecutor on elements of form, there will soon be a settlement resolution proposed for approval.

Mr. Levacy stated he was very impressed with the employees at JFS who worked with the foster and adoptive parents and told them to keep up the good work.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Budget hearings are scheduled. We are now in Level 2 of the budgeting process for 2017. There are still problems connected with processing within the MUNIS software.

The invoice for the conduit debt has been delivered to the counsel for the non-profit.

c. Jail & Public Safety Facility

The project remains ahead of schedule and within budget. The most recent report from Granger was in the review packet. The jail population is 212.

Mr. Keller stated the project is 35% complete and the foundation is 90% complete. The second floor is up in Area D. Then they received the Guaranteed Maximum Price they did not receive any painting bids and placed a number in as an estimate. They have since rebid and two of the four bidders have come in significantly under the estimate. They are currently 3-4 weeks ahead of schedule.

Mr. Davis asked if the access to the contingency funds was still minimal.

Mr. Keller replied that it was and that those funds were actually increasing. Although, he does expect to have to dip in to them in the near future as they will be changing the domestic water access to Lincoln Avenue as that plant's water is less corrosive to the equipment than the supply on Wheeling Street. Fire water supply will still come from the Wheeling Street side.

d. Roundtable – May 26th

There is an elected official/department head meeting scheduled Thursday, May 26. Agenda items are being solicited, and several have already been received. An agenda will be emailed this week.

e. Bravos

- Bravo to the JFS team for a strong presentation for Senator Balderson. The slide show used serves a good foundation for updates about all program areas of the agency.
- Thank you to Holly Mattei and James Mako for their leadership with the CDIS meeting. The stakeholder meetings are effective and have robust participation.
- Bravo to Christina Foster for her teamwork attitude in helping Economic Development prepare for meetings.

• Old Business

a. Buckeye Lake State Park Dam

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Mr. Levacy reported that he attended two meetings last week. The first was a roundtable that Ms. Mattei and Mr. Szabrak were able to attend as well. The second was with the Construction Manager at Risk (ASl) and Engineer (Gannett Fleming). Phase 1 is complete with the exception of testing which can only be done with core samples. One-third of the testing is complete. Once the testing is done the lake can be raised to one foot below full pool. Phase 2 is still in the design phase and will not start until sometime between October and January.

- New Business (none)
- General Correspondence Received
 - a. Utility & Financial Management Compellation Notice
 - b. Congratulations letter from FMC for 2.5 million hours of work completed without an injury.

HR Update

The Commissioners met at 9:19 a.m. for the HR Update. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Spencer Remoquillo, Branden Meyer, Joey Claus, Aunie Cordle, Army, Ray Stemen, Dennis Keller, Todd McCullough, Lisa Notestone, Jason Dolin, Tony Vogel, David Miller, Chief Perrigo, Rick Szabrak, Angel Conrad, Holly Mattei, Jeff Porter, Jon Slater, Bill Bradish and Cassie Strickler.

Mr. Porter presented the attached update which included a review of the Group Retro Rebate, Workers Compensation, FLSA/Timekeeping, Benefits/Employee Survey, and other miscellaneous items. He noted that the group retro rebate would be around \$80,000. He added that the Auditor's Office started using the time keeping system this week.

Mr. Slater stated that so far the time keeping initiative was going well, but they want to see a full pay cycle completed before jumping to any conclusions.

Mr. Porter introduced Cassie Strickler who has replaced Julie Noyes.

Meeting with Bill Bradish

The Commissioners met at 9:26 a.m. with Bill Bradish regarding the County's Aggregation Program. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Spencer Remoquillo, Branden Meyer, Joey Claus, Aunie Cordle, Army, Ray Stemen, Dennis Keller, Todd McCullough, Lisa Notestone, Jason Dolin, Tony Vogel, David Miller, Chief Perrigo, Rick Szabrak, Angel Conrad, Holly Mattei, Jeff Porter, Jon Slater, Bill Bradish and Cassie Strickler.

Mr. Bradish stated he was there to discuss the electric aggregation program. Every two years the Commissioners must reapply to renew their certification with the PUCO to hold the aggregation paperwork. This has nothing to do with pricing or rates. The program is doing very well with six entities participating and the possibility of a few more joining.

Review Continued

The Commissioners met at 9:28 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Spencer Remoquillo, Branden Meyer, Joey Claus, Aunie Cordle, Army, Ray Stemen, Dennis

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Keller, Todd McCullough, Lisa Notestone, Jason Dolin, Tony Vogel, David Miller, Chief Perrigo, Rick Szabrak, Angel Conrad, Holly Mattei, Jeff Porter, Jon Slater, and Cassie Strickler.

- Calendar Review/Invitations Received

- a. Bremen Chamber Lunch – Tuesday, May 24th at 11:30 a.m.
- b. ADAMH Annual Awards Banquet – Tuesday, May 24th at 6:30 p.m. at Cheers Chalet
 - 1. Commissioner Levacy will attend.
- c. Fairfield County TID Meeting – Friday, May 25th at 8:30 a.m.
 - 1. Ms. Brown will attend.
- d. Fairfield County EOC Exercise – Wednesday, June 8th
- e. Scott Zody Memorial Shoot – Thursday, June 9th – Cardinal Shooting Center

Ms. Elsea will get an address for where to mail memorials.
- f. 4-H Legacy Dinner – Thursday, June 9th at 6:00 p.m. – 750 Ginder Road, Lancaster
- g. Annual Public Service Recognition Event – Tuesday, June 28th at 8:00 a.m.
 - 1. All three Commissioners will attend.

- FYI

- a. Notice from Federal Energy Regulation Commission

Mr. Davis has reviewed the information. It is not known if this Columbia entity is included in the potential sale of Columbia Gas to Trans Canada. He will monitor the information.
- b. COTA Notice re: Final Levy Resolution
- c. Ms. Brown thanked Ms. Remoquillo for the article in the EG regarding the Dog Shelter change in hours of operations.
- d. New Employees

Mr. Szabrak introduced Ms. Angel Conrad the new financial employee for Economic Development and WIOA.

Ms. Cordle introduced Joey Claus who will be working in HR and PR at JFS. Mr. Claus is a recent Ohio Christian University graduate.
- e. The Auditor's Office is reviewing classification schedules in coordination with the timeclock implementation.

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- Issues Bin (none)
- Open Items (none)

Commissioner Levacy stated at 9:36 a.m. that the Commission would be in recess until the 10:00 Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, May 17, 2016 beginning at 10:02 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Spencer Remoquillo, Aunie Cordle, Todd McCullough, Tony Vogel, Ray Stemen, Rick Szabrak, Mayor Drobina, Kristi Burre, Johanna Pearce, Chief Perrigo, Army, Dennis Keller, Branden Meyer, Angel Conrad, Jeff Porter, Dave Henwood, and Ruth Hope.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster stated the President issued an action last Friday which was negative on the government by requiring governments to allow transgender individuals to use the restroom of their choice. The transgender population is less than 1% of the population in the US. He urged everyone to fight against this.

Approval of Minutes for Tuesday, May 10, 2016

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, May 10, 2016.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Commissioners Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners Office resolutions:

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|--------------|--|
| 2016-05.17.a | A resolution authorizing the approval of a proclamation recognizing May as Foster Care & Adoption Recognition and Recruitment Month [Commissioners] |
| 2016-05.17.b | A Resolution authorizing the approval of a request for payment and status of funds report for the FY2014 CDBG Allocation - \$ 13,640 [Commissioners] |

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- 2016-05.17.c A resolution authorizing the approval of a request for payment and status of funds report for the FY2015 CDBG Allocation - \$ 9,540 [Commissioners]
- 2016-05.17.d A resolution approving and authorizing the Fairfield County Commissioners to sign the PUCO Renewal Certification Application for Governmental Aggregators and Fairfield County Electric Power Aggregation Plan of Operation and Governance. [Commissioners]

Discussion: Mr. Levacy presented the proclamation to the JFS team and congratulated them for the hard work.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Emergency Management Agency's Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Emergency Management Agency's resolution to approve certain expenditures in connection with business meetings and training for the EMA; see resolution 2016-05.17.e.

Discussion: Ms. Brown stated this resolution was a repeat of proper public purpose resolution specifically relating to EMA grants.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Engineer's Office Resolutions

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2016-05.17.f A Resolution to Approve the Contract Bid Award for the Purchase of Liquid Asphalt. [Engineer]
- 2016-05.17.g A Resolution to Approve the Contract Bid Award for the FAI-CR17/41/46 Resurfacing Project. [Engineer]
- 2016-05.17.h A resolution to approve the ODOT Winter Contract for Road Salt. [Engineer]
- 2016-05.17.i A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for training [Engineer]
- 2016-05.17.j A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for road signs [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Human Resources Resolutions

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following Human Resources resolutions:

- 2016-05.17.k A resolution to approve the 2017 plan agreement with the County Commissioners Association of Ohio for inclusion in the workers'

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compensation group retrospective rating plan [Fairfield County Human Resources]

2016-05.17.l A resolution to appropriate from unappropriated funds in a major category expense – Fairfield County Human Resources [Fairfield County Human Resources]

Discussion: Ms. Brown stated a press release was available about the rebate the county received for workers compensation.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the JFS Resolutions

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

2016-05.17.m A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]

2016-05.17.n A resolution regarding approval of a Participation Agreement with County Commissioners Association of Ohio Service Corporation (CCAOSC) and Ohio CSEA Director's Association (OCDA) [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Juvenile/Probate Court Resolution

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution to appropriate from unappropriated in a major expenditure object category – Probate Court Fund #2316 Probate Computer Fund; see resolution 2016-05.17.o.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Sheriff's Office Resolution

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the Sheriff's Office resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2042 Enforcement and Education; see resolution 2016-05.17.p.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of Payment of Bills Resolutions

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolution:

2016-05.17.q A resolution to approve the payment of the vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

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2016-05.17.r A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, May 24, 2016, at 10:00 a.m.

Commissioner Levacy stated the Commission would be in recess until the 10:30 a.m. Executive Session.

Review Continued

The Commissioners met at 10:31 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jeff Porter, Chief Perrigo, and Sheriff Phalen.

Executive Session to discuss Personnel

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Personnel at 10:31 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Chief Perrigo, Sheriff Phalen, Rachel Elsea, and Jeff Porter.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger.

On the motion of Steve Davis and second of Mike Kiger, the Board voted to exit Executive Session at 11:25 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Review Continued

The Commissioners met at 11:25 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jeff Porter, Jason Dolin, and Dennis Keller.

Motion to pursue the declaratory judgment in the case with Franklin County to determine rights under the cooperative benefit plan.

On the motion of Steve Davis and the second of Mike Kiger, the Board vote to pursue the declaratory judgment in the case with Franklin County to determine rights under the cooperative benefit plan.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Article about Mr. Scott Zody

Mr. Slater presented an article about Scott Zody recently published in the Wooster newspaper.

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The Commissioners office will look into setting up a Go Fund Me page so that those who wish can donate to the family.

Adjournment

With no further business, on the motion of Mike Kiger and a second of Steve Davis the Board of Commissioners voted to adjourn at 11:40 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Steve Davis, and Dave Levacy

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, May 24, 2016, at 10:00 a.m.

Motion by: *Steve Davis* Seconded by: *Mike Kiger*

that the May 17, 2016, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on May 24, 2016

 _____ Steven A. Davis Commissioner	 _____ Dave Levacy Commissioner	 _____ Mike Kiger Commissioner
 _____ Rachel A. Elsea, Clerk		