

**Regular Meeting #21 - 2020**  
**Fairfield County Commissioners' Office**  
**May 12, 2020**

**Review**

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, John Kochis, Park Russell, Mark Conrad, Jeff Porter, Tom Lininger, Lt. Marc Churchill, and Innerphase Video. Joining via teleconference were Larry Hanna, Rick Szabrak, Aunie Cordle, and Tony Vogel.

- Welcome

Commissioner Davis welcomed everyone.

- COVID-19 Update

Mr. Davis started the discussion with a few questions regarding antibody testing. He asked if the county had yet heard from FEMA regarding whether the antibody testing qualifies for CARES Act funding.

Mr. Kochis replied that as of yesterday Ohio EMA still did not have a response from FEMA.

Mr. Davis stated that Ohio EMA expects it to be rejected.

Mr. Kochis stated the FEMA Region V expects it will not be covered, but they are waiting on a final decision from DC.

Mr. Davis also asked Mr. Kochis about the reliability of antibody testing as local experts are saying it is unreliable. He would like to give the vendor an opportunity to tell their side relating to the efficacy of the antibody testing. He asked that Mr. Kochis arrange a meeting with a vendor to hear if they believe the antibody tests they are selling are reliable.

Mr. Kochis replied he would contact them after the meeting.

Mr. Levacy looks forward to the meeting and hearing more.

Mr. Kochis provided an update on the COVID-19 response. They continue to see a few positive cases tested at FMC. They are testing between 10-50 people per day and have an ample supply of diagnostic test kits. The new development is that the labs do not want to test everyone from one organization, but only a sample from that area. So, they possess the tests, but they may run into the roadblock of the lab saying they won't test them all. Ohio Health, OSU, ODH all want to do presumptive testing.

Mr. Davis asked if the number of tests conducted has increased.

Mr. Kochis replied they haven't gone up dramatically. That is based on different factors. There may not be as many symptomatic people in the county; the doctor may not want to test. He does not have the knowledge as to why the number of tests has not increased dramatically.

Mr. Fix stated it wasn't a supply issue but a demand issue.

Mr. Kochis stated there was something lacking on the lab's end for not wanting to process all the tests. He assumes it is capacity.

Mr. Davis asked if it was because of the limitations of the parameters.

Mr. Kochis stated that anyone symptomatic will get a test. The case definition is a bit broader than the temperature requirement. The asymptomatic person in a setting of larger

**Regular Meeting #21 - 2020  
Fairfield County Commissioners' Office  
May 12, 2020**

care is not in the category for testing yet. That requires local approval and the lab testing as well.

Mr. Hanna added that there are more testing supplies available, and the health department has the supplies. But until the testing priorities are changed to testing asymptomatic individuals in congregate living situations, he does not expect a huge jump in the numbers of tests done each day.

Mr. Davis agreed.

Mr. Kochis stated at FMC, 1200 orders with 1136 negative results equated to about a 6% positive rate is pretty good. Those individuals had to be symptomatic to be tested. They are seeing 10-40 labs per day processed and are not seeing a spike. There is a daily average of 1 or 0 positives. The increases witnessed are from family testing. This is consistent with the national average.

Mr. Kochis went on to state the virus was present as far back as January. EMA continues with the response to push out PPE. They are seeing a decrease in the number of long-term care and agencies requesting PPE. The shortage now is with gloves. There will be a meeting in place to finalize the shelter-in-place for non-congregate at-risk populations. That should be in place soon. Long term planning is for mass testing and vaccine campaigns. EMA will need to examine refrigeration for testing supplies and vaccines. Mr. Kochis is working with Lancaster City Schools as they may have a building available for storage.

Mr. Levacy mentioned the Abbott testing process.

Mr. Kochis replied that diagnostic testing in the private world is like the wild west.

Mr. Levacy believes localized testing is key.

Mr. Fix read this morning there is a surge in the Midwest with Columbus as a hotspot. He asked how far Fairfield County is related to that.

Mr. Kochis replied Fairfield was experiencing what Franklin was at the same time. If there was a surge they would know as it was happening. He does not believe Fairfield County is removed from the Columbus metropolitan areas as far as the virus is concerned.

Dr. Brown mentioned that as ADAMH is coordinating their response for the homeless population (mentioned earlier by Mr. Kochis), they will be able to use the funding from SB 310 for full funding as opposed to the 75% funding from the Stafford Act. She also mentioned the SB 310 funding could be used for Meals On Wheels efforts associated with EMA, and there may be MOUs relating to these efforts with ADAMH and Meals on Wheels in the future.

Mr. Davis asked if Mr. Hanna had an additional update.

Mr. Hanna stated yesterday's case count was 181 with today's up to 189.

Mr. Davis stated he continues to look forward to a time when the Governor's claims of the much greater capacity for testing is actually occurring in Fairfield County. So long as they are under an extremely limited testing protocol, they will get extremely limited results. He wants the doubling and tripling of the testing to be true, but Fairfield County is not seeing that yet.

Mr. Davis looks forward to hearing from the vendor on the reliability of their antibody test.

**Regular Meeting #21 - 2020  
Fairfield County Commissioners' Office  
May 12, 2020**

- Legal Update

Mr. Lininger did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements & Date Reminders

Anyone can email or text a question anytime:

[Carri.Brown@FairfieldCountyOhio.gov](mailto:Carri.Brown@FairfieldCountyOhio.gov)

(740) 777-8552

- Date Reminders and Calendar Review

- May 25 – Memorial Day Holiday – Offices are Closed for Business
    - June 5 – Wear Purple – Honor of Elder Abuse Awareness and Prevention

- b. Highlights of Resolutions

Dr. Brown highlighted 13 resolutions for the voting meeting.

We had a resolution to approve the Heron Crossing Section 4, Part 2 Final Plat, as previously approved by the Regional Planning Commission.

We had a change order for the Real Estate Offices project at 108 N. High Street.

There were *financial and grant related resolutions* to approve, such as:

- A resolution to authorize the Board President to sign the Fairfield-Hocking Athens Major Crimes Unit Subgrant Award Agreement;
    - A new agency fund for the Port Authority;
    - Repayment of an advance by the Sheriff;
    - Submission of a CHIP grant application;
    - Appropriations for the County Engineer and EMA;
    - Reimbursements to the PA fund relating to grants for JFS (two resolutions);
    - Approval of advances for Juvenile Court and MCU grants; and
    - Reduction in appropriations for the General Fund.

- c. Administrative Approvals, Program, & Budget Update

- Administrative Approvals

The review packet contained a list of administrative approvals. There were no questions posed.

- Ways You Can Help During COVID-19

Dr. Brown highlighted some ways you can help during the COVID-19 pandemic.

- Workload Statistics

Workload at a Glance	Mar-19	Mar-20	+/- %	Apr-19	Apr-20	+/- %
Commission Meetings	4	7	75.00%	5	4	-20.00%
Resolutions	90	89	-1.11%	94	83	-11.70%
Administrative Approvals	21	43	104.76%	22	32	45.45%
Checks or EFTs Issued for Accounts Payable	2,521	2,812	11.54%	2,318	1,958	-15.53%
Building Maintenance Requests	101	65	-35.64%	84	27	-67.86%
Special Maintenance Projects	1	3	200.00%	1	3	200.00%

Regular Meeting #21 - 2020  
Fairfield County Commissioners' Office  
May 12, 2020

Construction Projects/Site Visits	6	12	100.00%	8	16	100.00%
Response time for public records requests	1 day	1 day	no change	1 day	1 day	no change
Original Tweets from Commission	14	21	50.00%	15	25	66.67%
New Twitter Followers	11	15	36.36%	3	8	166.67%
Tweet Impressions	2,869	3,839	33.81%	4,590	6,152	34.03%
Retweeting Items	8	217	2612.50%	6	75	1150.00 %
Health Insurance Claims Paid	809,353	871,439	7.67%	1,008,631	437,557	-56.62%
Email Portal Activity, Juvenile Court	72	268	272.22%	79	120	51.90%
Marriage Licenses Issued	53	44	-16.98%	72	29	-59.72%
Diversion Hearings Conducted	19	34	78.95%	24	18	-25.00%
New Estates Opened	43	36	-16.28%	54	34	-37.04%
New DR Court Cases Opened	94	75	-20.21%	75	31	-58.67%
Deeds Filed	348	423	21.55%	445	335	-24.72%
Mortgages Filed	405	675	66.67%	478	711	48.74%
Soldiers Discharges Filed	15	4	-73.33%	17	0	100.00%
Coroner Investigations	29	26	-10.34%	31	28	-9.68%
Coroner Autopsies	2	3	50.00%	7	3	-57.14%
Dogs Arriving in Care at Shelter	40	41	2.50%	62	17	-72.58%
Average Number of Dogs in Care at Shelter	25.5	15.5	-39.22%	25.5	15.5	-39.22%
Dogs at the Shelter today			10		7	
Jail Population Average	299	267	-10.70%	296	189	-36.15%
Today's Jail Population			190		180	
PRC Assistance to Families \$	\$4,814	\$19,891	313.19%	\$28,821	\$303,942	954.59%
PRC Families Supported #	35	73	108.57%	74	1052	1321.%
Number of Medicaid Related Calls, some other counties in March	99	355	258.59%	137	261	90.51%
Number of SNAP applications, some co. March	2401	4956	106%	370	1222	230%
Child Support Collections	\$1,733,933	\$1,978,981	14.13%	\$2,038,914	1,873,237	-8.13%
On Site Child Support Payments	\$61,690	\$33,588	-45.55%	\$61,159	\$22,813	-62.70%
Child Support Collections from Unemployment	\$19,016	\$19,398	2.01%	\$16,437	\$68,696	317.93%
Child Protective Services Referrals	498	414	-16.87%	580	271	-53.28%
Adult Protective Services Referrals	82	62	-24.39%	76	55	-27.63%
Gallons of Water Provided, MG	46.311	48.219	4.12%	44.410	46.120	3.85%
Gallons of Water Treated, MGD	2.99	3.63	21.40%	2.77	2.75	-0.58%
Water/Sewer Inspections	19	42	121.05%	41	50	21.95%
Laboratory Samples	220	220	0.00%	249	250	0.40%
Utilities Customers	6,926	7,176	3.61%	6,936	7,183	3.56%
Number of Those on Felony Supervision n Residential Treatment or Sober Living Facilities		18			15	
Common Pleas Court Employees Teleworking, New Processes		17			17	
New Felony Criminal Cases Filed		40			14	
Common Pleas Hearings by Videoconference		25 +			105	
Number of Students Qualified for Career Readiness Endorsement		155			162	
Number of Students Working in Career Readiness prior to COVID 19		266			266	
Number of Students Now Working Remotely		66			40	

The review packet contained this summary of workload statistics for April 2019 and April 2020, as well as March 2019 and March 2020 from our previous discussion.

There are increases in workload for many measures, such as administrative approvals, public assistance metrics, communication items, email portal activity, mortgages filed, and water/sewer inspections. There were 105 videoconference hearings held at Common Pleas Court. The jail population has decreased. The number of dogs at the shelter has decreased. This is by design.

**Regular Meeting #21 - 2020**  
**Fairfield County Commissioners' Office**  
**May 12, 2020**

Looking forward to operations in June

We are collectively working on how to safely open the Administrative (Historical) Courthouse in June for property tax payments in addition to scheduled appointments. The property tax payments will likely be accepted on the first floor, and all other floors and offices will remain open by appointment.

The advantages of having no appointment for the purpose of paying property taxes is convenience for the customer which will encourage compliance. It is impractical to think of appointments for payments.

The communication to the public would be that the Administrative Courthouse continues to be open to the public for appointments (such as for the RPC led building department or specific meetings) and as of June (with a date certain) will be open to the public without an appointment for the purpose of paying property taxes.

Actions:

1. We will advertise (print media, facts sheets, websites, meeting communication, social media) the payment of property taxes at the Administrative (Historical) Courthouse and Drive-Thru Payment Center (need to firm up hours to advertise). (Firm up these plans on May 15)
2. We will create signage to help guide foot traffic.
3. Facilities will work with the Treasurer to setup first floor space for payments.
4. IT will need to be engaged to make sure connections are available.
5. We will train receptionist(s) to guide the public.
6. We will make sure there is a supply of disposable masks at the reception desk.

Advantages of keeping people on the first floor include:

- Limits physical contact to one area – safer for everyone during this time
- Limits use of the elevator – safer for everyone during this time
- Less use of stairs – better for liability purposes
- Accessibility is good for everyone
- Entrance control is good for security purposes
- Taking payments at the location is normal for people – it is what many are used to
- Employees benefit with good operational control
- Others can escort people as needed (payments are the only thing to advertise as open without appointment)
- Can serve as a pilot to learn from - in case this is something to do more regularly
- There are no disadvantages to the public.
- There are things that we internally will need to alter, though.

Other items discussed:

People seem to really like the drop box. We will keep it.

Services are being performed well with the existing teleworking and altered hours of work.

There have been no complaints regarding administrative services.

For June, the visitation center will be ready to open for scheduled, supervised visits. They have been conducting some virtual visits. The supervised visitation center is open only for schedule visits on a regular basis at the Amstutz building.

**Regular Meeting #21 - 2020  
Fairfield County Commissioners' Office  
May 12, 2020**

Amstutz Mural

The review packet contained an updated mural concept, narrative, and timeline. This project was initiated with multiple meetings in 2019 and had already obtained BZA approval prior to the pandemic.

Dr. Brown will provide the summary of the plans to Ms. Elsea for the county website.

Budget Update

Because of **the loss of revenues** associated with the pandemic, we need to continue to think of ways to conserve general fund resources.

We reviewed some data which shows the fairness of the approach, **compared to the market**. Mr. Porter provided a summary of information about the fair and affordable benefits for employees, as compared to other health benefit plans.

We discussed options to conserve expenditures of the General Fund last week:

- Make new work assignments (saves the general fund about \$192,000+)
- Review of Insurance change from “85/15” to “80/20”
  - consistent with market – many organizations have an “80/20” arrangement
  - increases share \$21.58 per pay for single/\$51.42 per pay for family coverage
  - conserves \$85,900 for the remainder of the year, beginning June 6
  - contributes to a financial plan with no layoffs in 2020
  - provides a measure of relief; shows how we are powerful together
  - will be permanent – but we can authorize “holidays”, such as with a positive conclusion of the Franklin case or with the arrival of state/federal support
  - employees with health benefits (in all funds) will be able to participate – which helps conserve resources for all funds
  - no impact to the public
  - no impact to PERS or other benefits
- Request unionized employees to join in the effort and accept the “80/20” plan
  - Demonstrates shared sacrifice
  - Additional \$52,105 in savings to the general fund

We need to give formal notice to employees on May 12 for change to “80/20”; deductions will change June 6; overall plan saves about \$1M in 2020. There is more savings over time for the insurance cost sharing.

Employees have provided feedback in that they expected something of this nature and are hopeful that this is the only change that is required. No one is eager for the change, but many are understanding.

Mr. Davis stated that the Commission is troubled to have to do this as they have worked hard the last few years to improve employee recruitment and retention. Nonetheless, he looks favorably on the change as it is the least they can do to try to improve the financial situation in a way that is least harmful to employees. He thinks the change should be system wide for non-unions, unions, and agencies alike.

Mr. Davis ordered the HR office to open discussions with unions as necessary to effect the change. At the end of the process the change needs to be made.

**Regular Meeting #21 - 2020**  
**Fairfield County Commissioners' Office**  
**May 12, 2020**

Mr. Porter stated he has already started that process and has had some feedback from some of the unions who have already said "no" - and they will continue to work with them to make that change. Mr. Porter reviewed the current offerings of the Fairfield County health benefits plan. He also discussed the information included in the review packet.

Mr. Davis discussed the negotiations with the unions. He does not want any lack of clarity that at the end of the discussions, one way or another, the numbers need to be 80/20 across the board.

Mr. Porter stated they would avail themselves to any legal guidance to make sure that occurs.

Mr. Levacy stated the Commissioners are elected to make decisions as this is one of the more difficult ones, but one of the least intrusive to employees. A more intrusive option would be furloughing employees. This is something that needs to be done as the revenue reduction needs to be broad and wide. The Commission must be proactive.

Mr. Porter agreed and stated the Fairfield County employees are the greatest asset and making this change keeps the employees and services for Fairfield County.

Mr. Fix stated he hates doing this, but he remains hopeful circumstances will change down the road and they can revisit this. He cannot agree more with Mr. Davis in that the unions also need to make the change.

Mr. Porter stated that all health insurance premiums are taken out pretax. Employees will experience this change on a pre-tax basis. HR is available to help employees with the payroll simulation.

Mr. Davis stated that all the changes made by the Commission would total around \$1.2 million with the conservative budget shortfall estimated at \$3.2 million resulting in a use \$2 million of the cash carryover. It is extremely concerning to use that from the cash carryover not knowing what the "outyears" look like. The county must maintain a certain cash reserve to maintain the bond rating and services.

Dr. Brown commented that for the CARES Act funding to be used for revenue loss, there would need to be both an Act of Congress and an Act of the State Legislature.

**We have talked about the 2021 parameters** at length. Initial parameters for 2021 are flat parameters, with the exception of insurance, for which a 2% increase is anticipated. We have already announced **the hiring freeze, no new hires, and no increases for salaries.**

Grant Update - Fairfield County Preparation and Response Project relating to the Coronavirus

Dr. Brown indicated we have been awarded a grant by the Office of Justice Programs at the Department of Justice (DOJ). This is for \$58,008 for the Fairfield County Preparation and Response Project relating to the Coronavirus.

From the website, the following from Ohio have been awarded this type of grant funding:

- Clermont County
- Hamilton County
- Fairfield County
- State of Ohio

**Regular Meeting #21 - 2020  
Fairfield County Commissioners' Office  
May 12, 2020**

For the State of Ohio award above, we have already applied for a portion of that funding. We do not have any information on that application yet.

We will want to clarify that the specific details of the project proposal comply with federal guidance on the use of the funds. This is because we had previous guidance that antibody testing was not permitted from the funding source, and antibody testing was specifically identified in the project proposal (for which the grant was awarded).

Prior to expending the funds, we want to be sure that all of the funds we expend are properly aligned with federal guidance. It is possible we may need to adjust the proposal.

For this proposal, the budget was for \$16,805 of technological equipment (for telework options) and \$41,203 of contracted services (for antibody testing). We will report again when we have more information – but for now, this is good news!

Mr. Fix asked if the CARES Act funding was reimbursement or money that was sent and could only be used for certain things.

Mr. Davis replied it would be sent and then a resolution must be passed saying it was spent for the proper purpose. The CARES Act funding was designed for those who experienced the surge, not those who did not experience the surge but whose revenues were shot down.

d. BRAVOs

Thanks, again, to **Rick Szabrak and Larry Hanna**, for coordinating and leading a webinar to provide updates to local businesses on COVID-19 precautions and safety. Chambers of Commerce, Fairfield 33 Development Alliance, FMC, the Health Department, and other collaborators all came together for the webinar. There were more than 100 in attendance.

Last week, we mentioned the cooperation and collaboration being exhibited by Clerk of Courts Branden Meyer and Recorder-Elect Lisa McKenzie. This week, we say “bravo” to **Prosecutor Kyle Witt** for honoring the hiring freeze and being so helpful in terms of reviewing the budget.

Thank you to the **Fairfield County workforce for their spirit of cooperation**. Also, thanks for continually staying mission minded. We are in difficult times, and employees are lifting one another. Most big transformations come from small steps taken along the way, and we are grateful for the adaptability of Fairfield County employees.

- Old Business

- a. Military Awareness Proclamation Presentation

The Commission presented the proclamation honoring Military Awareness to Park Russell, Director of Veteran Services.

- b. Press Release from Senator Schaffer re: Radio Tower in Walnut Tower

Mr. Levacy stated a press release was received regarding funding for the new radio tower in Walnut Township.

Mr. Kochis stated this project started several years ago. At that time, the state wanted another radio tower in the community. Everyone got together and found a way to show their support the tower with the Commissioners funding a portion of costs. They are to the point now where the other portion of funding has come from the state, and construction of the tower can start.



**Regular Meeting #21 - 2020**  
**Fairfield County Commissioners' Office**  
**May 12, 2020**

Mr. Levacy thanked Mr. Kochis for his work and stated this was much needed for first responders.

Mr. Kochis stated it would be key communication for the northern part of the county. The funding also includes upgrades to the tower at Southeastern Correctional Institute as well.

- New Business (none)
- General Correspondence Received (none)
- Calendar Review/Invitations Received (none)
- FYI
  - a. Jail Population – 181
  - b. Columbia Gas FERC Notice of Availability
  - c. ESC Newsletter – We sent a note of encouragement to “teachers” with that definition being broad to all of those supporting our students
  - d. Notice from Geenex Solar: Eastern Cottontail Solar Project
  - e. FCC Notice re: Section 106 Filing Withdrawn
  - f. Recycling Bottle Tops – Environmental Stewardship – Bottle caps for Benches
  - g. Anytime, a public records request or a question can be posed to [Rachel.Elsea@fairfieldcountyohio.gov](mailto:Rachel.Elsea@fairfieldcountyohio.gov) or [Carri.Brown@fairfieldcountyohio.gov](mailto:Carri.Brown@fairfieldcountyohio.gov)
- Open Items

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, May 12, 2020 beginning at 9:58 a.m., with the following Commissioners present: Steve Davis, Jeff Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Kochis, Mark Conrad, Lt. Marc Churchill, Park Russell, Tom Lininger, Jeff Porter, and Innerphase Video. Also joining via teleconference was Rick Szabrak, and Tony Vogel.

**Pledge of Allegiance**

Commissioner Davis led everyone in the pledge of allegiance.

**Announcements**

Commissioner Davis asked if there were any announcements.

There were no announcements.

**Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

No public comments were received through the web application or in person.

**Regular Meeting #21 - 2020  
Fairfield County Commissioners' Office  
May 12, 2020**

**Approval of Minutes for May 5, 2020**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, May 5, 2020 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of the Commissioners' Resolutions**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- |              |  |
|--------------|--|
| 2020-05.12.a | A resolution authorizing the reduction appropriations in major expenditure object categories for the General Fund # 1001 - Fairfield County Commissioners [Commissioners]  |
| 2020-05.12.b | A resolution approving authorization to submit the PY 2020 Community Housing Impact and Preservation (CHIP) Program Grant Application and implementation plan to the Ohio Development Services Agency, Office of Community Development. [Community Action] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of the Economic Development Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Economic Development resolution to authorize the establishment of a new agency fund for the Fairfield County Port Authority; see resolution 2020-05.12.c.

Discussion: Dr. Brown stated this establishes a fund to receive Workforce Center funding from the state, among other things. She thanked Mr. Szabrak, Hocking College, and Ohio University for their ongoing partnership. The project continues, albeit at a slower pace than it was progressing prior to the pandemic.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of the Emergency Management Agency Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Emergency Management Agency resolution to appropriate from unappropriated in a major expenditure object category EMA 2090 Emergency Management Agency Fund; see resolution 2020-05.12.d.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of the Engineer's Resolutions**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Engineer's Office resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for unemployment costs; see resolution 2020-05.12.e.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Regular Meeting #21 - 2020  
Fairfield County Commissioners' Office  
May 12, 2020**

**Approval of the Facilities Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Facilities resolution for approval of Change Order No. 10 to the Contract between Gutknecht Construction Company and the Fairfield County Commissioners; see resolution 2020-05.12.f.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of the JFS Resolutions**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following JFS resolutions:

2020-05.12.g            A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub-Fund 8182 (12207218) reimbursing Fund 2018 [JFS]

2020-05.12.h            A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub Fund 8185 reimbursing Fund 2018 [JFS]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of the Juvenile/Probate Court Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Juvenile/Court resolution authorizing the approval of an advance from the General Fund to #2856 Child Abuse and Neglect Discretionary Activities Fund and appropriate from unappropriated; see resolution 2020-05.12.i.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of the Major Crimes Unit Resolutions**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Major Crimes Unit resolutions:

2020-05.12.j            A resolution authorizing the approval of an advance from the Fairfield County General Fund to Recovery Ohio Grant 7864. Major Crimes Unit [Sheriff - Major Crimes Unit]

2020-05.12.k            A resolution to authorize the Board President to sign the Fairfield-Hocking Athens Major Crimes Unit Subgrant Award Agreement [Sheriff - Major Crimes Unit]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of the Regional Planning Commission Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Regional Planning Commission resolution to approve the Heron Crossing Section 4, Part 2 Final Plat; see resolution 2020-05.12.l.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Regular Meeting #21 - 2020  
Fairfield County Commissioners' Office  
May 12, 2020**

**Approval of the Sheriff's Office Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Sheriff's Office resolution authorizing the approval of repayment of an advance to the General Fund (Fund 2394 CFLP Solid Waste District), see resolution 2020-05.12.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

### Review Continued

Mr. Davis asked his colleagues if they were not able to attend a meeting in the future, to please let Dr. Brown know as soon as possible, and he would do that same thing.

## Adjournment

With no further business, on the motion of Jeff Fix and a second of Dave Levacy, the Board of Commissioners voted to adjourn at 10:05 a.m.

Roll call vote of the motion resulted as follows:


Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

The next Regular Meeting is scheduled for Tuesday, May 19, 2020 at 10:00 a.m.


Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
that the May 12, 2020 minutes were approved by the following vote:

YEAS:  
ABSTENTIONS: None  
\*Approved on May 19, 2020

~~NAYS~~: None

  
Steven A. Davis  
Commissioner

NAYS: None



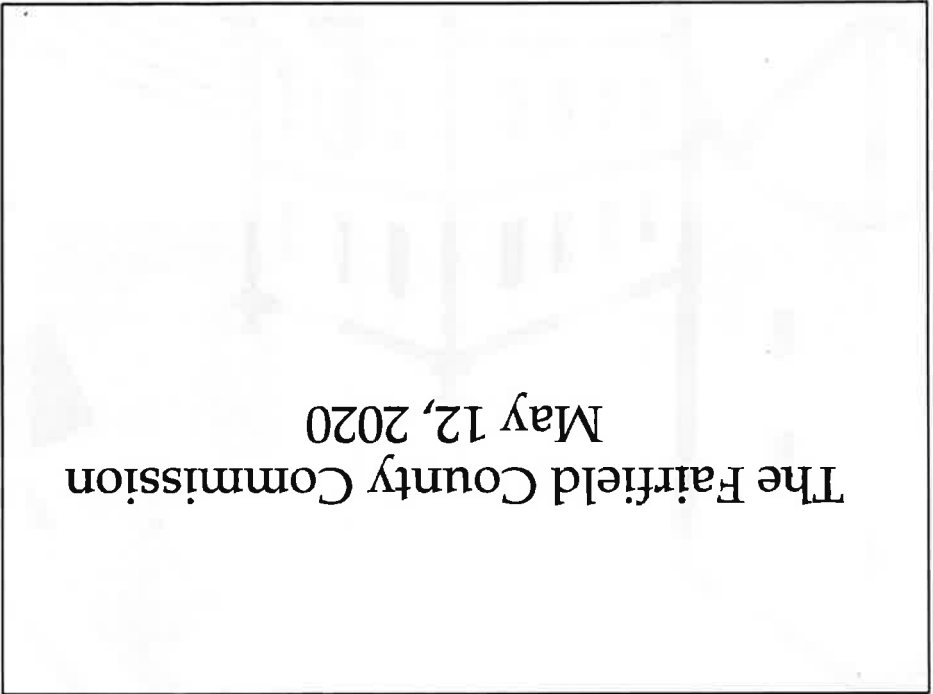
Dave Levacy  
Commissioner

Jeff Fox  
Commissioner

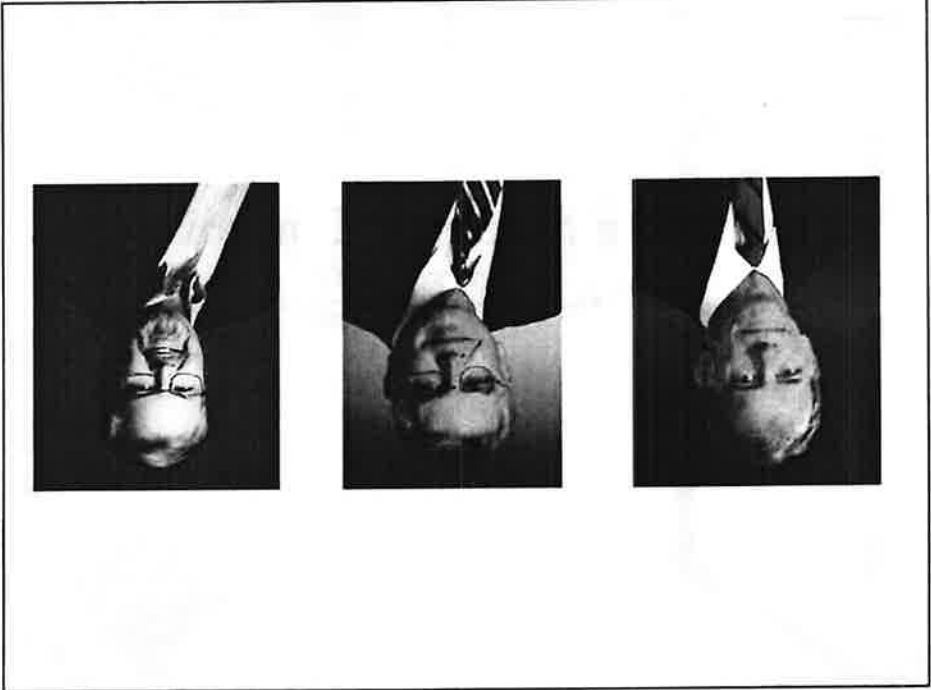
Rachel A. Elsea  
Rachel A. Elsea, Clerk



1



2



3

**COVID 19 Update**  
**Jon Kochis, EMA Director**




**Public Health**  
Protect. Promote. Prevent.  
**Fairfield Department of Health**




SECRET - INTERNAL - 4807501

4

Public Well-Being




FAIRFIELD COUNTY BOARD OF  
DEVELOPMENTAL  
DISABILITIES




FAIRFIELD COUNTY




LANCASTER - FAIRFIELD  
UNION OF TOWNSHIPS



FAIRFIELD  
COUNTY - OHIO



MEALS ON WHEELS  
FAIRFIELD COUNTY



ADAMH  
Fairfield County  
Mental Health & Recovery Matter

TOGETHER, WE CAN DELIVER

Legal Update

5/11/2020

3

475

County  
Administrator  
Update


7

Email -or- Text  
Carri.Brown@fairfieldcountyohio.gov  
740 777 8552

8



SENIOR • CONNECT • PROTECT




### Reminders

- May 25 - Memorial Day Holiday
- June 5 - Wear Purple for Awareness of Prevention of Elder Abuse

9

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### Highlights of Resolutions

- 11 total resolutions
- Approval of the Heron Crossing Section 4, Part 2 Final Plat
- A change order for the Real Estate Offices project at 108 N. High St.


10






# Administrative Approvals

- Administrative Approvals – in packet



SEEK • CONNECT • PROTECT

13



# Ways You Can Help

## Donate to the Fairfield Foundation:

[Fairfieldcountyfoundation.org](mailto:Fairfieldcountyfoundation.org)

## Donate to United Way

[UWayfairfieldco.org](mailto:UWayfairfieldco.org)

Call or write to a friend...

*Send a note to a youth or staff at the MCJDC or the Sheriff's Office*

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14



17

FAIRFIELD COUNTY OHIO

Budget Update

- Continue hiring freeze
- No new hires
- Flat wages for 2021
- Temporary work assignments
- Review of change to insurance plan

18

FAIRFIELD COUNTY OHIO



Additional Review

- We reviewed data which shows the fairness of the approach, *compared to the market.*
- We need to give formal notice to employees
  - overall plan saves about \$1M in 2020
  - There is more savings over time
- Employees have provided feedback in that they expected something of this nature and are hopeful that this is the only change that is required.

# Planning for 2021

The parameters envisioned now are flat parameters in all categories, except for insurance at a 2% increase.


Allocations will be held flat, except for the negotiated decrease with MCJDC.





# New Grant

- Award from the Office of Justice Programs at the Department of Justice
- \$58,008 - Preparation & Response Project relating to the Coronavirus
- Awarded this type of grant funding:
  - Clermont County
  - Hamilton County
  - Fairfield County
  - State of Ohio


We have applied for a portion of Ohio funding, too.





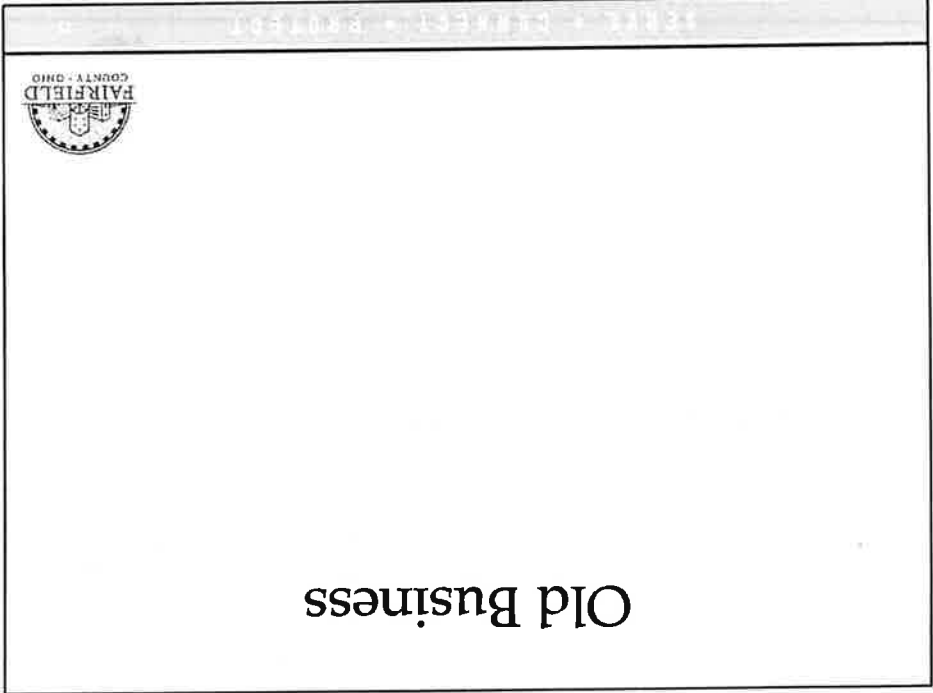
• Prior to accepting the \$58,008, we will seek guidance.  
 – \$16,805 of technological equipment (for telework options)  
 – \$41,203 of contracted services (for antibody testing)

21

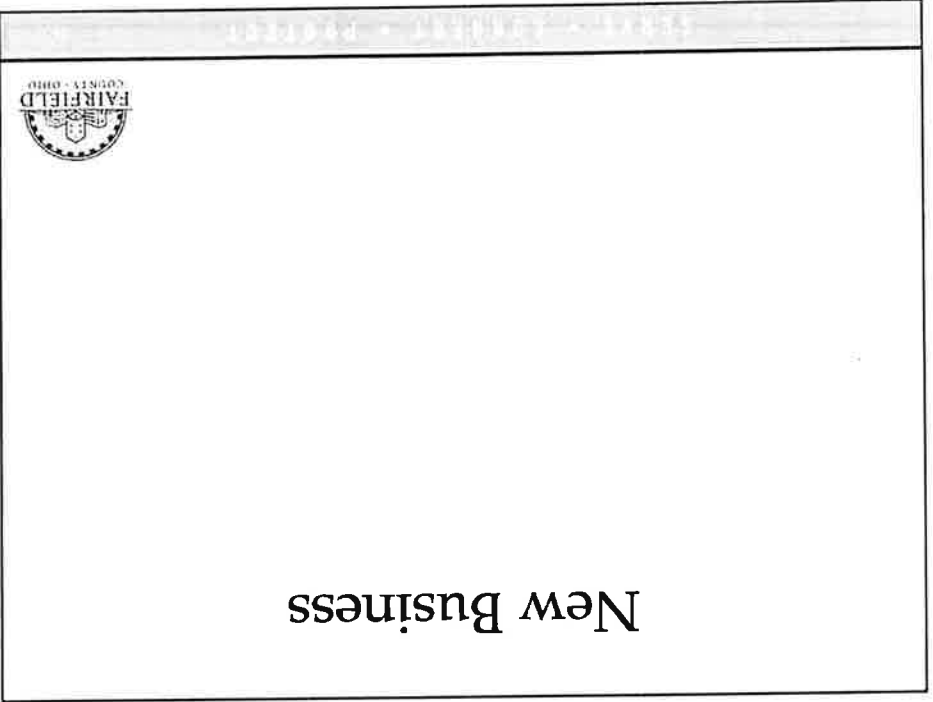


BRAVO!  
 • Thanks Rick Szabrak & Larry  
*Hanna* for leading a webinar for businesses.  
 • This week, we say "bravo" to *Prosecutor Kyle Witt* for honoring the hiring freeze.  
 • Thank you to the *Fairfield County workforce* for their spirit of cooperation.

22

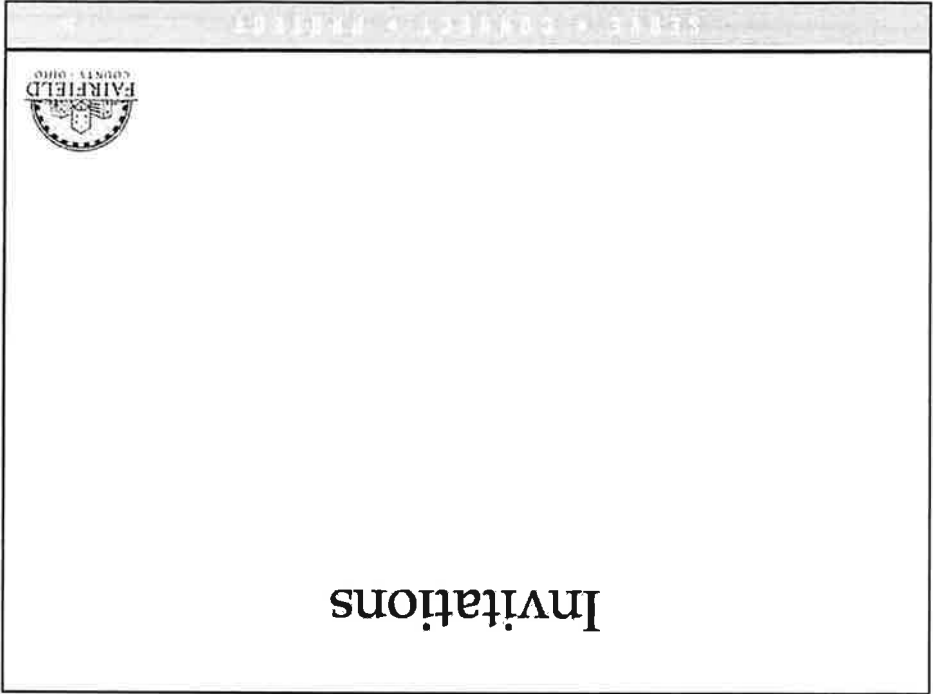


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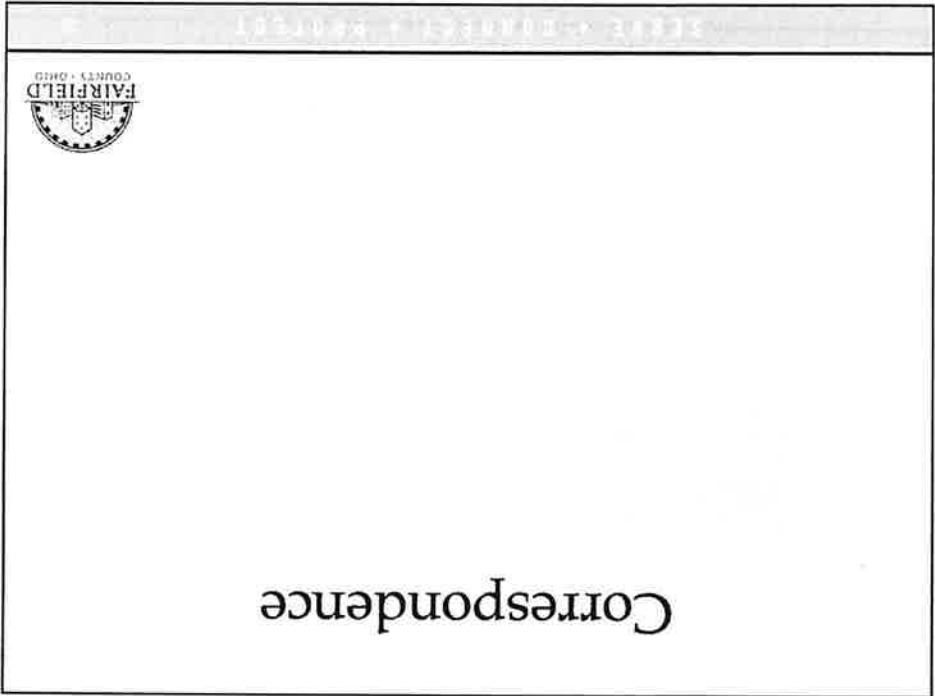


24






26




25




# Quick FYI

- Jail Population
- FERC related notice
- ESC newsletter

27



# Have a Public Records Request?




Rachel.Elisea@fairfieldcountyohio.gov

28

Great job to the Fairfield County Community!

Thank you!



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30

Have a question?

[Carri.Brown@fairfieldcountyohio.gov](mailto:Carri.Brown@fairfieldcountyohio.gov)

Text 740 777 8552




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29

# Thank You - Elected Officials


- Commissioner Steve Davis
- Commissioner Jeff Fix
- Commissioner Dave Levacy
- Auditor Jon Slater
- Clerk of Courts Branden Meyer
- Coroner Dr. Varney
- Engineer Jeremiah Upp
- Judge Richard Berens
- Judge David Trimmer



FAIRFIELD COUNTY - OHIO

# Thank You - Appointed Officials & Department Heads

- County Administrator- Dr. Carri Brown
- Human Resources -Jeff Porter
- JFS - Auntie Cordle
- Facilities - Dennis Keller
- Economic/Workforce Development - Rick Szabrak
- IT - Mark Conrad
- GIS - Dave Burgei
- Dog Shelter - Todd McCullough



FAIRFIELD COUNTY - OHIO

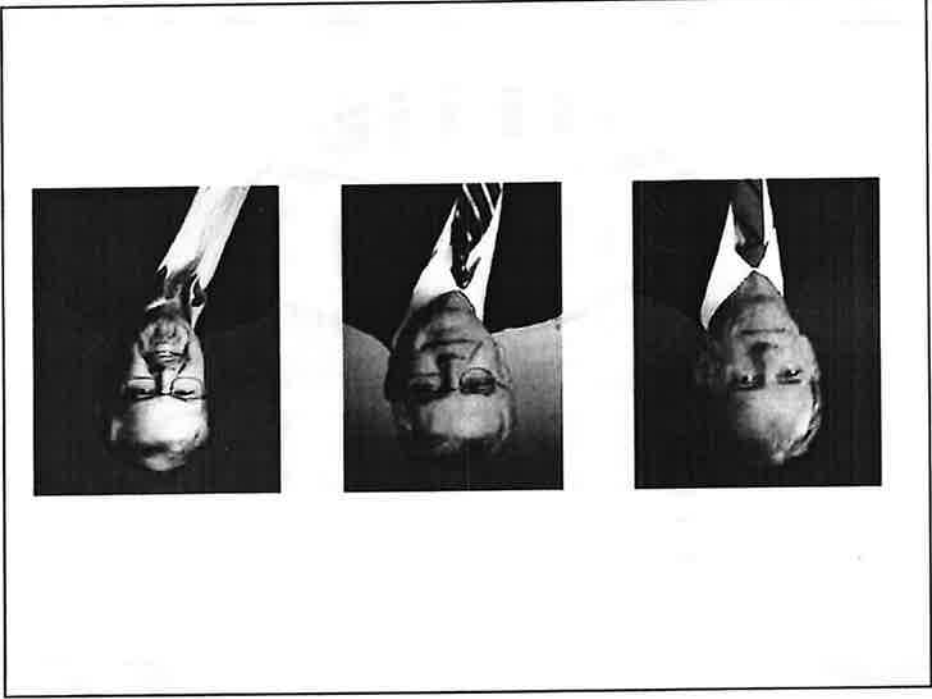


FAIRFIELD COUNTY • OHIO

Commissioners' Administration Team

- Rachel Elsea - Clerk to the Board of Commissioners
- Staci Knisley - Budget Officer
- Christina Foster - Payroll Officer
- Shar Bails - Account Clerk
- Christy Barker - Mail Clerk

35



5/11/2020