

Regular Meeting #19 – 2022
ARP Work Session #2
Fairfield County Commissioners’ Office
May 10, 2022

Review Meeting

The Commissioners met at 12:11 p.m. at the Wigwam Event Center in Pickerington, OH. Commissioner Fix called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present: Aunie Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, Dr. Carri Brown, Rachel Elsea, Branden Meyer, Tony Vogel, Jon Kochis, Dan Neeley, Corey Clark, Rick Szabrak, Bart Hampson, Calvin Robinson, and Dennis Keller.

Welcome

Commissioner Fix opened the meeting by welcoming everyone in attendance.

Public Comments

There were no public comments.

Legal Update

There was no legal update.

County Administration Update

County Administrator Cordle reviewed the Week in Review, Highlights of Resolutions, the Budget Review, Recognitions, and the Jail Population, as follows.

Week in Review

ARP Update

There are multiple projects under review.

From the \$15,303,451.00 received as the first tranche of fiscal recovery funds. \$9.7M has been appropriated, \$3.1M expended, \$4.4M encumbered or obligated.

Conversations have taken place with the City of Lancaster regarding assistance to non-profits in the County. The City of Lancaster is looking to provide some level of assistance to two non-profit organizations in Lancaster and the County has already completed a subgrant agreement with the Lighthouse that provides support with ARP funds.

Letter Regarding Traffic Concerns

County Engineer Upp and the Commissioners received a letter from a citizen regarding traffic concerns near his home. Engineer Upp spoke with the citizen and provided him information on the process to determine speed limits and provided information about the Engineer’s office coming out to regrade and reseed the ditch.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 20 resolutions for the voting meeting.

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Resolution of note:

- Two revolving loan fund resolutions for Porter’s Coffee House and Bob’s Backyard BBQ

Budget Review

- No update

Recognition

- Thank you to Abby Watson for her hard work on recruiting for child protection caseworkers. For the first time in years, all case manager positions will be filled.
- Dr. Brown thanked Magistrate Jill Boone for speaking to the County Auditor’s full team about strategies to understand biases and how to use the lens of inclusivity in everyday operations and for the “quick reference” guide produced with Targeting Community Alternatives to Prison funds. The reference guide has been used in the field.
- Dr. Brown thanked the Finance Team for helping Summit County with their conversion to Tyler Technologies enterprise resource planning.
- Dr. Brown thanked Denise with IT for her support in setting up forms for weights and measures.
- Dr. Brown thanked Josh Harper, Nick Dilley, Andy Boystel, Jessica Ferguson and Greg Forquer for volunteering to coordinate the Agency Wide Safety/Security Action Plan at the Real Estate Assessment Offices (they even created maps for emergency exit plans) and thanks to Jon Kochis for his help.
- Rick Szabrak thanked Carrie Stone for going above and beyond for the Workforce Center students.

Calendar Review/Invitations Received

- Fairfield County Workforce Center Career Signing Day, Wednesday, May 11, 2022, 3:00 p.m., Fairfield County Workforce Center, 4465 Coonpath Rd. NW, Carroll
- Decorative Arts Center of Ohio, Members’ Reception, Chronicles the Great Depression and the Pandemic, Friday, May 20, 2022, 5:30 p.m. to 8:00 p.m., Exhibition Dates May 21-August 28, 2022, 145 E. Main St., Lancaster

Correspondence

Informational Items

- Letter from Cathy Jerbic in support of the Fairfield Growing Plan.
- Letter from Mike England regarding traffic concerns.
- Thank you card from Job & Family Services for pizza party provided by the Commissioners and County Administrator Cordle and Deputy Administrator Porter.
- Coshocton Fairfield Licking Perry financial statement dated May 4, 2022

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Jail Population

- May 2 was 267 with 33 of those being contracted placements.
- May 10 was 254 with 32 of those being contracted placements.

Old Business

Commissioner Davis spoke about Habitat for Humanity and the employees from the Commissioners’ Office that participated in the building of a home in Lancaster on May 7, 2022.

Commissioner Levacy spoke about his admiration for the accomplishments at the Workforce Center and the importance of the skills being taught.

Dr Brown spoke briefly about the Hotel Motel Tax and the information being distributed regarding the tax.

New Business

Dr. Brown spoke about home sales in Fairfield County and the median range of sale prices.

Regular (Voting) Meeting

The Commissioners met at 12:11 p.m. at the Wigwam Event Center in Pickerington, OH. Commissioner Fix called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present: Aunie Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, Dr. Carri Brown, Rachel Elsea, Branden Meyer, Tony Vogel, Jon Kochis, Dan Neeley, Corey Clark, Rick Szabrak, Bart Hampson, Calvin Robinson, and Dennis Keller.

Pledge of Allegiance

Commissioner Fix asked everyone to rise as able and led the Pledge of Allegiance.

Announcements

There were no announcements.

Approval of Regular Meeting Minutes for April 26, 2022

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, May 3, 2022, Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of Resolutions from the Board of Commissioners

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Board of Commissioners:

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| 2022-05.10.a | A resolution authorizing an account to account transfer in a major expense object category [Commissioners] |
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2022-05.10.b A resolution authorizing an account to account transfer into a major expenditure category for the Visitation Center [Commissioners]

2022-05.10.c A resolution to appropriate from unappropriated into a major expenditure category for fund# 4483 Bond Retirement JFS Relocation & to approve a fund-to-fund transfer to the General Fund 1001 for allowable transfers of residual equity [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of a Resolution from the Fairfield County Common Pleas Court

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Common Pleas Court:

2022-05.10.d Account to Account Transfer in Recovery Court Grant fund

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of Resolutions from Fairfield County Economic & Workforce Development

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Economic & Workforce Development:

2022-05.10.e A resolution to approve the Subordination Agreement for Porter’s Coffee House. [Economic & Workforce Development]

2022-05.10.f A resolution to approve loan documents to fund Bob’s Backyard BBQ as a Fairfield County CARES ACT Recovery Assistance Revolving Loan Fund project. [Economic & Workforce Development]

Commissioner Davis asked about the agreement with Porter’s Coffee.

Commissioner Levacy stated that the county was involved with the first location.

Rick Szabrak responded that Porter’s Coffee is opening a second location in Pickerington with a drive thru feature. He added that the county has been involved with three businesses in the old village area of Pickerington.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of a Resolution from the Fairfield County Engineer

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Engineer:

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2022-05.10.g A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for wash bay cleaning and West Bank Rd electric [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of Resolutions from Fairfield County Job and Family Services

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

2022-05.10.h A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]

2022-05.10.i A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS]

2022-05.10.j A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS]

2022-05.10.k A resolution to approve a memo receipt and memo expenditure for Fairfield County Job & Family Services’ Children Services Fund and Protective Service Levy Fund, respectively [JFS]

2022-05.10.l A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2018 reimbursing Fund 2072 [JFS]

2022-05.10.m A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub-Fund 8182 (12207218) reimbursing Fund 2018 [JFS]

2022-05.10.n A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub Fund 8056 reimbursing Fund 2018 [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of a Resolution from Fairfield County Juvenile & Probate Court

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Juvenile & Probate Court:

2022-05.10.o A resolution approving an account to account transfer [Juvenile/Probate Court]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of Resolutions from Fairfield County Regional Planning Commission

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Regional Planning Commission:

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| 2022-05.10.p | A Resolution to approve and accept the Estates at Lake Forest Final Plat (Lots 1-55) [Regional Planning Commission] |
| 2022-05.10.q | A resolution to approve Conditional Acceptance of the Heron Crossing Section 3 Subdivision [Regional Planning Commission] |
| 2022-05.10.r | A resolution to approve Conditional Acceptance of the Heron Crossing Section 4 Part 1 Subdivision [Regional Planning Commission] |
| 2022-05.10.s | A resolution to approve Conditional Acceptance of the Heron Crossing Section 4 Part 2 Subdivision [Regional Planning Commission] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of the Payment of Bills

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

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| 2022-05.10.t | A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners’ approval [Commissioners] |
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Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Commissioner Fix called a 25-minute recess at 12:35 p.m.

ARP Work Session

Commissioner Fix called the ARP meeting to order at 1:00 p.m. with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present: Aunie Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, Dr. Carri Brown, Rachel Elsea, Branden Meyer, Tony Vogel, Jon Kochis, Dan Neeley, Corey Clark, Rick Szabrak, Bart Hampson, Calvin Robinson, Dennis Keller, Marcy Fields, Wayne Chester, Ken Culver, Bryan DeMichael, Marjory Trishman, Bob Heath, Joey Little, Teri Wise, Michael Betts, Josh Weidner, and Bill Vance.

Fairfield County Recorder, Lisa McKenzie, spoke about the Recorder’s Office Scanning Project and the project allowing for the recording of documents from 1980 -1996, which would then allow for greater public access and preservation of records. She stated that her office went paperless in 2006.

Commissioner Davis asked about the searchability of records and the interface with the current system.

Ms. McKenzie stated that the systems would be sperate but that the new system would be searchable and added that the actual number for the project is \$384,685.

Fairfield County Clerk of Courts, Branden Meyer, stated that they are requesting \$374,708 to update the court case management system. He is hoping that the system will eliminate the need to replace staff, as staff retires.

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Salvation Army Captain, Bryan DeMichael, spoke about the Salvation Army's adult day care program and that due to the pandemic, the adult day care lost \$201,000. He added that they have purchased a facility on Slocum Avenue and that the plans for the facility are to expand the adult day care and food services, and to give teens a place to go. The Salvation Army provided a handout (contained in minutes) and referenced the seven points on the document provided.

Commissioner Davis conveyed his respect for the Salvation Army board and the entire organization and asked if potential monies provided by the county would allow for flexibility in budgeting.

Captain DeMichael responded that it would allow for budgeting flexibility.

Commissioner Levacy asked for an explanation of plans regarding the Slocum Avenue facility.

Captain DeMichael stated that the adult day care would be able to grow from the thirty it currently serves, and that the facility would have a commercial kitchen and a gymnasium. He stated that the current food pantry is 150 square feet and that donations are often received by Meijer and that the pantry does not have refrigeration space to store the donations. He further added that there are plans for showers and that they hope to drive down drug exposure in teens. He said they want a site for basketball and a study area for kids and that the Salvation Army is doing a six million capital campaign to raise funds.

Commissioner Levacy added that Pathway of Hope is a case management program that works with individuals facing homelessness.

Commissioner Fix stated that he appreciated Captain DeMichael and the Salvation Army board and asked if their clients came from different areas in the county.

Captain DeMichael stated that clients are coming from every zip code in the county for either food or the adult day care program.

Bob Heath from the Salvation Army stated that the state limit for the current adult day care is thirty individuals and that over 80% of participants are picked up and dropped off in a Salvation Army van.

Stephanie Taylor from Habitat for Humanity spoke about seven planned home builds, home build sites, partnering with the Land Bank, critical home repair programs, and working with the Workforce Center to build the homes.

Commissioner Davis asked about a completion date for the seven homes that are to be built.

Ms. Taylor stated that the funding for the homes must be used by the end of 2026 and therefore the seven homes would be complete by that time. She also stated that Habitat for Humanity hoped to build on donated land possibly from the land Bank, but that land could be purchased if necessary.

Commissioner Levacy added that many of the lots from the Land Bank had homes that have been demolished.

Ms. Taylor also stated that the home recently built in Pleasantville was larger than typical homes built by Habitat for Humanity and had a cost of \$120,000, and the home currently being built in

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Lancaster will total \$100,000. She added that most of the labor is completed by volunteers and that any monies received through county ARP monies would stay in Fairfield County.

Ms. Taylor and Commissioner Davis completed the Habitat for Humanity discussion by publicly thanking Lowes, 84 Lumber, and Carter Lumber for their donations that helped make building the homes possible.

Bill Vance, a local government consultant, presented on the Pleasantville Water Project and the Walnut Creek Sewer District Project. He spoke about the fiscal stress on the communities involved and stated that the Village of Pleasantville had received \$100,000 in ARP money. He added that the Pleasantville Water Project included maintenance of two water tanks and a water sewage upgrade, and that Pleasantville and Thurston are interconnected with water and that they use the same sewage.

Jack Widener talked about the need to update the water plant due to the current development on State Route 37.

Baltimore Village Administrator, Teri Wise, spoke about continued water leaks in the Village of Baltimore's Water distribution System and the quality of the water. She added that her goal as administrator is not to fiscally burden the residents.

Commissioner Levacy asked if the plans included redoing the water lines and if they had steel points.

Ms. Wise confirmed plans for the water lines and stated that most of the points were cast iron.

Calvin Robinson from Fairfield County ADAMH added to the presentation from the first ARP work session and stated that ADAMH is partnering with Lutheran Social Services on their Supportive Housing and Homeless Prevention Project.

Commissioners Fix, Davis, and Levacy thanked the presenters for their time and for the detail in their presentations.

Adjournment

With no further business, on the motion of Steve Davis and a second of Dave Levacy, the Board of Commissioners voted to adjourn at 2:53 p.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

The next Regular Meeting is scheduled for Tuesday May 17, 2022, in the Commissioners' Hearing Room located at the Historical Courthouse on 210 E. Main St., Lancaster, OH.

