

Regular Meeting #20 - 2015
Fairfield County Commissioners' Office
May 7, 2015

Review

The Commissioners met at 9:05 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Josh Horacek, Mary Beth Lane, Dennis Keller, Ray Stemen, Ron Osgood, Jeff Porter, Todd McCullough, Jon Kochis, Branden Meyer, Chief Perrigo, Tony Vogel, Aunie Cordle.

- Legal Update

Mr. Horacek stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions/Proclamations

Ms. Brown provided highlights of resolutions.

There was the proclamation for May to be named Foster Care Awareness month. The proclamation will be saved for Commissioner Levacy and others who can attend the Foster Parent Appreciation Banquet to present on May 22.

EMA proposed the updated Local Emergency Planning Committee membership through 2017.

The Clerk of Courts proposed a collections contract with the Attorney General. The agreement is in accordance with codified processes.

Job and Family Services proposed two contracts in connection with TANF Summer Youth Employment program. Two independent contractors will administer options for eligible youth to obtain employment. The two contractors are Business Systems Solutions, Inc., and Community Action. The Summer Youth Employment program presents opportunities for eligible youth to obtain a job while improving their job skills for the future.

Expected contract amendments for the architect of the jail were proposed. These were discussed last week and are for commissioning, software and panels, and work connected with answering the City of Lancaster's interim policy.

There was a simple separation agreement to approve for a line staff member of the Utilities Department staff who is eligible to retire. The agreement improves cost effectiveness of the department. Further, there

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was an addition to the agenda: a contract was proposed for design services with DLZ; these services are for the access road for the Utilities department. We continue to be appreciative of the cooperation with ODOT in the timing for the access road project. Design should be completed in 2015.

The Engineer proposed the purchase of a cab and chassis through the competitive bidding process of the Department of Administrative Services.

There were financial resolutions to accommodate appropriations for the County Engineer's road and bridge projects, to finalize the Moving Ohio Forward accounts, to manage special revenue funds for CDBG and CHIP projects, to process account to account transfers of appropriations for the Dog Shelter, Clerk of Courts, and Utilities Department, to account for grant activity for Adult Probation, to provide an allocation to the Fairfield County Family Adult and Children First Council, and to correct an account to account transfer. In addition, the approvals of food expenditures, typically from local dollars, in connection with business meetings and trainings were proposed as proper public purpose, as discussed during the past two meetings.

Finally, there were the traditional bill list items proposed for approval.

Mr. Davis asked Mr. Vogel for an update on the access road, given the SLZ contract was proposed for approval.

Mr. Vogel stated that they would be extending Hummel Road (which "t's" into Lockville Road) to the northern Allen Road. Allen Road can be accessed from both the North and South of 33. They access will be maintained until an intersection is built at Pickerington Road or Allen Road, at which point they will adjust the access road. They have an option for each intersection possibility. He will bring the construction plans and drawings for review once he has them.

Mr. Davis thought it was good the access road would open up access to the 300 acres owned by the county. Mr. Vogel agreed.

Mr. Kiger asked if a bridge would need to be constructed on the access road. Mr. Vogel confirmed that one would be needed.

b. Administrative Approvals

The review packet contained a list of administrative approvals for the week. There were no questions about the administrative approvals.

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c. Public Safety Facility and Financing Update

Ms. Brown reported that the responses to the RFQ for the Construction Manager at Risk were due on Monday, May 4. They are now being evaluated in preparation for the RFPs.

Site plans have been delivered to the City of Lancaster and today, to their independent contractors. There may be some minor adjustments to make once the construction manager at risk is on board. Further, the environmental and surveying responses relating to the City of Lancaster's interim policy have been delivered. We have offered face to face meetings with City of Lancaster officials as needed.

All of the most recent Bennett and Williams reports are published on the website. The executive summaries of the reports are in the review packet. The reports include the Phase I Environmental Site Assessment for the furniture store, the results of a leaching model, a summary of the new monitoring wells, a summary of the work plan for all identified risks, and a full response with a reference chart to the City of Lancaster's comments in connection with the City's interim policy. The work plan includes the earlier discussed health and safety measures for construction workers. Those measures relate to dermal exposure to arsenic and inhalation of mercury, both during excavation. Each of those risks is able to be reasonably managed within a health and safety plan according to industry experts.

Further, the contract amendment for the architect for the civil engineering services (with 2LMN) to address the City of Lancaster's interim policy and for Dynamix energy services for the FMX system at the new facility is proposed. Dynamix will serve as the temperature controls commissioning agent (with follow up service for a year) and will implement the county controls software system to monitor and control the building, as other county buildings are monitored and controlled. The amendment also includes the implementation of software and panels. These services and goods are not in the current contract with the architect. The appropriations were approved last week.

Mr. Davis asked when the subcommittee hoped to have the RFQs narrowed down and when the RFPs would be issued.

Mr. Keller replied they were on a tight schedule and would have the list narrowed down by Friday and RFPs out on Monday. The RFPs would be due back by May 28th.

Mr. Davis asked when the Commissioners would be joining the decision process.

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Mr. Keller replied that the subcommittee would make a recommendation to the Commissioners shortly after the May 28th RFP deadline. They have been receiving guidance from Ken Fisher (legal counsel for the process) to make sure everything is being done correctly.

Mr. Vogel added that while the well field seems to be the main concern for officials in Lancaster, once the new jail is built there will be improvements with respect to any potential permeation into the ground. The new building will actually improve the site from leaching exposure. So the new building's existence actually decreases the chance of contamination to the well field.

d. Budgeting and Savings

For the past two weeks, we discussed the concept of proper public purpose in connection with purchases from local general fund dollars for de minimis food costs connected with training and business meetings, such as with the leadership conference and HR trainings. Such expenditures have historically been approved, and there have been agendas and other information provided to document the expenditures. A resolution to prospectively consider such expenditures is proposed. These expenditures are relatively minor, but it is good to document the approval.

The review packet contained a summary of the savings from the Fairfield County Energy Project. To date the savings total \$107,592.81, which is about \$7,000 more than originally projected.

Mr. Davis noted that this is the first project that he can recall that compared hard data with the projected saving on a continual basis. He added that it was a critical component in their analysis.

Mr. Keller stated they would be including the new jail in the monitoring of energy usage to make sure it is as efficient as possible.

Mr. Davis asked Chief Perrigo for the current inmate count.

Chief Perrigo replied it was 195.

e. Roundtable – May 14th

A draft agenda has been prepared for the next roundtable, and it is in the review packet. Some input and feedback has been received and incorporated into the draft agenda. A regular Board of Commissioners meeting will follow the roundtable meeting. The regular meeting is advertised at 10 am.

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f. BRAVOS!

Ms. Brown said thanks to Dennis Keller and the Facilities Management Team for quickly addressing the issues of code violations with the Clarence E. Miller Building. In addition, the Tussing Road Government Services Building was inspected recently, and it passed all inspections.

Congratulations to the Clerk of Courts Title Department for managing a growing workload in an effective manner. In April, the team processed 19,127 titles, compared to 17,052 in March. All workload statistics are increasing, and the team demonstrates a strong focus to the value of customer service. Thanks to Branden Meyer and his team.

- Old Business

- a. Buckeye Lake State Park Dam

The State of Ohio has announced its construction plan as far as timing goes, and the state calls its plan aggressive.

Mr. Clark will participate in a conference call regarding the economic impact study on May 11th.

- b. Clarence E. Miller Building

Dennis Keller is working on reissuing the RFP for the Clarence E. Miller building for a longer period of time than it was originally posted. There were no responses to the last RFP. They can reissue this quickly and keep it open for three months.

The Commissioners were in favor of reissuing the RFP.

Mr. Davis asked Mr. Kiger if he had any luck getting in touch with Ms. Rockwood regarding her thoughts on the Veterans Building.

Mr. Kiger replied that he had reached out to her but had not received a response.

- New Business

- a. Meeting with Representatives from the State Treasurer's Office

Ms. Brown provided an update on the meeting held with the State Treasurer's Office about transparency initiatives. On May 5, 2015, Jon Slater, Jim

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Bahnsen, Branden Meyer, Carri Brown and Rachel Elsea met with Frank Kohstall and Dan Risko with the State Treasurer's Office.

Mr. Kohstall and Mr. Risko provided an overview of OhioCheckbook.com and the OpenGov partnership that is available for political subdivisions in the state of Ohio. The partnership allows for a free module for expenditures. There is an "OpenGov Plus" option that allows for presentation of revenues and other contextual items. The purpose of the meeting was to identify options to consider for transparency. The options are:

1. Maintain static reporting with current webpages
2. Implement the citizen transparency module connected with MUNIS
3. Implement the OpenGov checkbook option
4. Implement the OpenGov Plus option (even if phased in)

The county officials like the idea of increased transparency, which brings the options 2-4 to the forefront.

Mr. Kohstall and Mr. Risko provided a demonstration which showed access, user friendliness, and searchability of the checkbook option. There is protection of confidential data and protection of systems built into the option. There is an ability to use a monthly report uploaded from a crystal report connected with MUNIS. OpenGov has some interesting FAQ options that can be built.

After discussion, we suggested a local meeting to identify decision factors and next steps. It was thought that the approach could be introduced at the Leadership Conference. Between now and then, we can report out during Roundtable meetings and place the item in the Issues Bin of the Commission meetings. We will target a recommendation from the Auditor's Office by the end of June. Ms. Elsea has set a follow up meeting for May 21 at 10 am.

Mr. Kohstall and Mr. Risko indicated that they would provide a presentation at the Leadership Conference if needed.

- General Correspondence Received

- a. Liquor Permit for Pleasantville Marathon.

This was sent to the Sheriff and Prevention Work for comment. Neither office had a problem with the permit. Ms. Elsea will send back the form indicating the Commissioners are not requesting a hearing.

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- Calendar Review/Invitations Received

- a. Salvation Army Volunteer Appreciation Dinner – Tuesday, May 12th at 6:00 p.m. at the Country Club
 - 1. Commissioner Kiger will attend.
- b. Sheriff's Annual Staff Appreciation Lunch – Thursday, May 14th at 12:00 p.m. at the Liberty Center.
 - 1. Commissioner Davis and Ms. Brown will attend.
- c. AMVETS Dinner to honor the Combined Burial Squad – Friday, May 8th – 6:30 p.m., 700 S. Maple Street
 - 1. Commissioner Kiger will attend.
- d. 4-H Legacy Dinner – Thursday, June 4th at 6:00 p.m. at 6385 Reynoldsburg-Baltimore Road, Pickerington

- Issues Bin

- a. Sensory Trail & Park – There was a meeting last Friday with the Parks District and others to brainstorm about alternatives for the Sensory Trail Park. There will be some additional visits to the area.

- Open Items

- a. CFLP Meeting – May 22nd – Anticipated discussion about equipment to be donated

Ms. Elsea has prepared a chart (available for review) of playground equipment now housed at Lancaster City Schools and to be placed in other publicly accessible spaces. On May 22, the CFLP joint board will have the opportunity to approve the schedule of donations.

At 9:39 a.m. Commissioner Davis stated the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, May 7, 2015 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jeff Porter, Staci Knisley, Aunie Cordle, Josh Horacek, Ray Stemen, Ron Osgood, Tony Vogel, Todd McCullough, Mary Beth Lane, Branden Meyer, Jon Kochis, Dennis Keller, Chief Perrigo, Tom Moses.

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Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements. There were no announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster stated that the US Senate would be voting next week on the "TPP". This would give the President the power to do whatever he wants (including gun control and immigration). He said this was a corporate agenda to move business out of the US. He also reminded everyone that today was the National Day of Prayer and added that Christians need to stand up for what they believe in.

Mr. Tom Moses stated he was attending on behalf of Mr. William Hines who was not able to attend the meeting. Mr. Hines has been trying to get on the Sheriff's towing rotation list but cannot get a return call from the Sheriff's Office. He presented the meeting minutes from January 22, 2013. He added that while there were previously problems when the nephew owned the company, things had since improved.

Motion to leave Public Comment Proceedings

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to leave the Public Comment Proceedings.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Mike Kiger
Absent: Dave Levacy

Mr. Davis commented that the Sheriff's office is in charge of the rotation and while they do not want to get involved due to the political history of the towing list, they could encourage them to call Mr. Hines back.

Mr. Moses asked what else Mr. Hines should do.

Chief Perrigo offered to speak with Mr. Moses after the meeting.

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Motion to return to Public Comment Proceedings

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to return to the Public Comment Proceedings.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Mike Kiger
Absent: Dave Levacy

Approval of Minutes for Tuesday, April 28, 2015

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, April 28, 2015 Regular Meeting.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steve Davis
Absent: Dave Levacy

Approval of the Adult Probation Resolution

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the Adult Probation resolution approving an account to account transfer in a major expense category for Adult Community Based Correction Fund; see resolution 2015-05.07.a.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steve Davis
Absent: Dave Levacy

Approval of the Auditor's Office Resolution

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the Auditor's Office resolution to approve to rescind resolution #2015-04.28.d, an account to account transfer in a major object expense category – Clerk of Courts Title Division; see resolution 2015-05.07.b.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steve Davis
Absent: Dave Levacy

Approval of the Clerk of Courts – Legal Resolution

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the Clerk of Courts – Legal resolution to approve a

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Delinquent Debt Collection Agreement between the Ohio Attorney General's Office and the Fairfield County Clerk of Courts Office for collection of outstanding debts owed; see resolution 2015-05.07.c.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steve Davis
Absent: Dave Levacy

Approval of the Clerk of Courts – Title Resolution

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the Clerk of Courts – Title resolution approving an account to account transfer in a major object expense category for Clerk of Courts Title Division; see resolution 2015-05.07.d.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steve Davis
Absent: Dave Levacy

Approval of the Commissioners' Office Resolutions

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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| 2015-05.07.e | A resolution authorizing the approval of a proclamation recognizing May as Foster Care & Adoption Recognition and Recruitment Month [Commissioners] |
| 2015-05.07.f | A resolution authorizing the approval of a request for payment and status of funds report – FY2014 CHIP/CDBG Funds – Drawdown for \$20,047 [Commissioners] |
| 2015-05.07.g | A resolution authorizing a fund to fund transfer from Moving Ohio Forward Grant Fund# 2798 to the General Fund# 1001 & account to account transfer into a major expenditure category for transfers – Moving Ohio Forward Grant Fund#2798 [Commissioners] |
| 2015-05.07.h | A resolution authorizing a fund to fund transfer to the Fairfield County Family Adult Children First Council for Multi-Youth Committee – 3rd Quarter 2015 Allocation - Fairfield County Commissioners [Commissioners] |
| 2015-05.07.i | A resolution authorizing a fund to fund transfer from CHIP/CDBG FY12 Grant Fund# 2730, subfund# 8032 to the CDBG Project Income Fund# 2675 & appropriate from unappropriated into a major |

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expenditure category for transfers in the CHIP/CDBG FY12 Grant
Fund# 2730, subfund# 8032 [Commissioners]

2015-05.07.j A resolution to approve certain expenditures in connection with
business meetings and training [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steve Davis
Absent: Dave Levacy

Approval of the Dog Shelter Resolutions

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the Dog Shelter resolution authorizing an account to account transfer into a major expense category – Fairfield County Dog Adoption Center & Shelter; see resolution 2015-05.07.k.

Discussion: Mr. McCullough stated this resolution was to realign accounts for staffing purposes.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steve Davis
Absent: Dave Levacy

Approval of the Emergency Management Agency Resolution

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the Emergency Management Agency resolution in the matter of nominations to the Fairfield County Local Emergency Planning Committee – LEPC for the EMA; see resolution 2015-05.07.l.

Discussion: Mr. Kochis stated this resolution was to account for a retirement and current position adjustments.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steve Davis
Absent: Dave Levacy

Approval of the Engineer's Office Resolutions

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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- 2015-05.07.m A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for supplies. [Engineer]
- 2015-05.07.n A Resolution to Approve the Contract Bid Award for the 2015 Crack Sealing Project. [Engineer]
- 2015-05.07.o A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for Milnor Road rental equipment [Engineer]
- 2015-05.07.p A resolution to purchase a 2016 Western Star 4700 SF Single Axle Cab and Chassis for the Fairfield County Road Department. [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steve Davis
Absent: Dave Levacy

Approval of the Job & Family Services Resolutions

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following Job & Family Services resolutions:

- 2015-05.07.q A resolution regarding a Purchase of Service Contract between Business System Solutions, Inc., and Job & Family Services [JFS]
- 2015-05.07.r A resolution regarding a Purchase of Service Contract between Community Action program Commission of the Lancaster-Fairfield County Area and Job & Family Services [JFS]

Discussion: Ms. Cordle stated that these resolutions were for vendor contracts for the summer TANF programs. These programs help match area employers with teens for summer work programs.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steve Davis
Absent: Dave Levacy

Approval of the Maintenance Resolution

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the Maintenance resolution to approve an amendment to the contract by and between Wachtel & McAnally Architects/Planners and the

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Fairfield County Commissioners, as approved with resolution 2014-01.28.b; see resolution 2015-05.07.s.

Discussion: Mr. Keller stated that these charges were pass through charges from sub-consultants, not Wachtel & McAnally.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steve Davis
Absent: Dave Levacy

Approval of the Sheriff's Office Resolutions

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

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|--------------|---|
| 2015-05.07.t | A resolution authorizing the approval of repayment of an advance to the General Fund (Fund 2442 Commissary) [Sheriff] |
| 2015-05.07.u | A resolution authorizing an account to account transfer Fund 2394 CFLP Litter Enforcement [Sheriff] |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steve Davis
Absent: Dave Levacy

Approval of the Utilities Resolutions

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following Utilities Office resolutions:

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| 2015-05.07.v | A resolution to appropriate from unappropriated in an expenditure object category Utilities Sewer Fund 5044[Utilities] |
| 2015-05.07.w | A resolution to authorize the approval of Engineering Services with DLZ Ohio, Inc. for Utilities Building Access Drive [Utilities] |
| 2015-05.07.x | A resolution to promote the organizational efficiency of Fairfield County Water and Sewer Utilities by approving an employee separation agreement and authorizing the County Administrator to sign the agreement [Utilities] |
| 2015-05.07.y | A resolution to appropriate from unappropriated in an expenditure object category Utilities Water Fund 5046[Utilities] |

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Discussion: Mr. Vogel stated that one resolution was for screens for the wastewater facility. Another was a contract for the access road they would be constructing. This was the first of two contracts.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steve Davis
Absent: Dave Levacy

Approval of Payment of Bills Resolutions

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

2015-05.07.z	A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]
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2015-05.07.aa	A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]
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Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steve Davis
Absent: Dave Levacy

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, May 12, 2015, at 10:00 a.m.

At 10:17 a.m. Commissioner Davis stated the Commissioners would be in recess.

Adjournment

With no further business, on the motion of Steve Davis and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:43 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Mike Kiger

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, May 12, 2015, at 10:00 a.m.

Motion by:

Seconded by:

that the May 7, 2015, minutes were approved by the following vote:

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YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on May 12, 2015



Steven A. Davis
Commissioner

Abstained

Dave Levacy
Commissioner



Mike Kiger
Commissioner



Rachel A. Elsea, Clerk