

**Regular Meeting #19 - 2016**  
**Fairfield County Commissioners' Office**  
**May 5, 2016**

**Review**

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jeff Porter, Aunie Cordle, Dennis Keller, Jon Kochis, Ray Stemen, James Mako, Jim Bahnsen, Jeff Barron, Michael Kaper, Todd McCullough, Chief Perrigo, Rick Szabrak, Mayor Drobina, Paul Martin, Tony Vogel, Jon Slater, and Don Rector.

- Legal Update

Mr. Dolin urged the commissioners to read the recent Supreme Court decision regarding public meetings.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

There was a resolution authorizing the approval of a proclamation recognizing May as Public Assistance Fraud Awareness Month. This was a good opportunity to recognize the collaborative efforts in reducing public assistance fraud.

JFS proposed an approval of a support services contract with Northwoods, for their document management system.

Following the viewing day of project on Tuesday, April 26, the County Engineer proposed ten projects be declared necessities.

There was a proposed release of lien for a Community Housing Improvement Project case, consistent with grant terms and conditions.

There were financial resolutions to approve, such as:

- The grant acceptance and agreement from the Ohio EPA for the 2016 Community Grant;
- Appropriations from unappropriated funds for the County Engineer and Juvenile/Probate Court, for special revenue funds; and
- The traditional bill list and/or "then and now" related approvals.

On May 5, at the regular meeting, there will be a public hearing at 9:45 for the conduit debt proposed for Lifeline Ohio Organ Procurement, Inc., a non-profit organization that works with Fairfield Medical Center and other hospitals. The counsel for the conduit debt issuance is Attorney Kamer, a colleague of Attorney Schwallie. Fairfield County was sought out as the county entity for the conduit debt, which means that the debt is "pass through debt" with no liability to the county.

There was a resolution proposed for the approval of the conduit debt issuance. The fee schedule the Board of Commissioners approved in 2014 applies to this issue.

Also, you will recall that on February 19, 2014, Gail Ford (of Vorys, Sater, Seymore, and Pease) met with the Commissioners regarding Wilson, et al. V. Columbia Gas Transmission, LLC. Fairfield County ultimately joined a

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class action suit relating to property that is in the gas storage field area. After review with County Prosecutor on elements of form, there will soon be a settlement resolution proposed for approval.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Budget hearings are scheduled. Level 1 access for budget entry ended this week. The important deadline is for Level 2, June 22.

Training materials relating to the county budgeting process have been provided to CCAO to be helpful in training new policy staff.

c. Jail and Public Safety facility Update

Granger continues to progress very well. In about one year from now, there will be substantial completion of the project. We plan to have updates in review when Granger provides their project management reports, unless there is an issue to address.

The jail population was 205.

Mr. Keller reported that they were currently setting steel beams for the second floor levels. Next week they will set the precast for area D. The digital build model is about 70% complete.

Mr. Levacy commended Mr. Keller for his work and how he understood the methodology.

Mr. Davis asked if all the doors at the new facility would be electronic.

Mr. Keller replied the detention facility would be very sophisticated while the Sheriff's Office would be "fobbed" like all other county buildings.

d. Roundtable – May 26<sup>th</sup>

There is an elected official/department head meeting scheduled Thursday, May 26. Agenda items are being solicited, and several have already been received.

e. Bravos

Bravo to Rick Szabrak for being the scheduled speaker for the Lancaster Vocational School program graduation. We appreciate Rick's community spirit.

Bravo to the Commissioners' administrative staff for completing ethics training within the first part of 2016.

• Old Business

a. Buckeye Lake State Park Dam

Mr. Levacy reported they were close to completing Phase 1 and are 2 to 3 weeks ahead of schedule. They expect to learn more at the ODNR meeting next week.

• New Business

a. Upcoming CDBG Meeting

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There will be an additional CDBG strategy meeting next Tuesday at 1:00 p.m. The deadline to submit applications was April 15<sup>th</sup>. They received around 12 to 15 applications.

- General Correspondence Received

- a. CFLP Education and Outreach financial statement
- b. Thank you from Family, Adult, & Children First Council

- Calendar Review/Invitations Received

- a. Rushville Church of Christ 70<sup>th</sup> Anniversary – Sunday, May 15<sup>th</sup>, 10:00 a.m.
- b. Police Memorial Day – Friday, May 20<sup>th</sup> – 12:00 p.m. – Downtown Gazebo

Commissioner Levacy will attend.

- c. Foster Parent Recognition Event – Friday, May 20<sup>th</sup> – 6:30 p.m. – 8:30 p.m. – EMA Conference Room

Commissioner Levacy will attend.

- FYI

- a. Pickerington Senior Center May 2016 Newsletter (in newsletter folder)
- b. DR Court and Reentry to hold Open House once in Amstutz Building

In the coming months, once the parenting time program in connection with Domestic Relations Court is ready for services in their new location at the Amstutz building, they will join with the reentry program for an open house. Everyone will be invited to show their support of these programs and endeavors.

- Issues Bin

- a. Fairfield County Muni Court Building Parking Lot on Chestnut Street

Ms. Brown stated the Commission had received a request from the City of Lancaster to share the cost of repaving the parking lot on Chestnut Street that was donated from the County to the City last year.

Mr. Davis asked if the traffic pattern in the alley had changed.

Mr. Martin replied they would be repaving that in the next year and also consider making it all one way. He went on to explain that the city would greatly appreciate paving help from the county. They have included a quote from Spires. While they would like the help, they need to repave regardless of a county contribution.

Ms. Davis replied they would take the request under advisement. He added that when the Commissioners donated the lot there was a little push back from other entities as they did not receive donations. They don't want to be accused of favoritism but do want to be helpful.

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Mr. Martin added that they hope to have the paving done by the end of June.

Ms. Brown asked if this was a one-time request.

Mr. Martin replied that it was. They did not anticipate any other request and have calculating covering maintenance costs for the next 15 years.

Mr. Kiger asked if the city would be responsible for the maintenance.

Mr. Martin replied that they would and stated this was a one-time request.

Ms. Brown thanked Mr. Martin for the use of the parking lot at Miller pool. She added they were hoping to continue use through the duration of the project.

Mr. Martin replied he would take that request back and that it should not be a problem.

- Open Items

Mr. Vogel introduced Don Rector who has re-joined the Utilities Office. He has strong ties to Pickerington and will be an asset to Fairfield County.

Mr. Rector stated he was glad to be back and was looking forward to getting to work.

**Executive Session to discuss the Potential Purchase of Property**

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss the Potential Purchase of Property at 9:27 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, and Dennis Keller.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger.

On the motion of Steve Davis and second of Mike Kiger, the Board voted to exit Executive Session at 9:37 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Review Continued**

The Commissioners met at 9:37 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jeff Porter, Jason Dolin, and Dennis Keller.

**Executive Session to discuss Pending Litigation**

On the motion of Steve Davis and second of Mike Kiger, the Board voted to enter into Executive Session to discuss Pending Litigation at 9:38 a.m.

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Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, and Marc Fishel.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

On the motion of Steve Davis and second of Dave Levacy, the Board voted to exit Executive Session at 9:55 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

**Review Continued**

The Commissioners met at 9:55 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jeff Porter, and Jason Dolin.

**Public Hearing – Conduit Bonds**

The Commissioners met at 9:56 a.m. for a Public Hearing on the issuance of conduit bonds. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jennifer Baum, Jason Dolin, Jeff Porter, Dennis Keller, Mary Jo Fox, Ray Stemen, Branden Meyer, Aunie Cordle, Todd McCullough, Rick Szabrak, Chief Perrigo, Mayor Drobina, Mark Kamer, Michael Kaper, Jon Slater, Paul Martin, Kent Halloway, and Chad Reed.

Mr. Levacy opened the hearing and asked Mr. Kramer to provide an overview of the bonds.

Mr. Kamer stated that in the Regular Meeting the Commissioners would consider the issuance of tax exempt conduit bonds for Lifeline of Ohio. He introduced the company's CEO Kent Halloway.

Mr. Halloway gave a brief description of the company which services 27 counties (including Fairfield) and is one of 58 organ procurement companies with federal accreditation. They contract with hospitals, such as FMC, to coordinate organ donations. The issuance of these bonds will help them expand their facilities in Columbus.

Mr. Kamer added that the bonds are tax exempt and will not appear on the county's tax debts. The hearing is a requirement of the federal tax rules.

There were no comments in support of or opposition to the issuance of these conduit bonds.

The hearing was closed at 10:02 a.m.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, May 5, 2016 beginning at 10:02 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jennifer Baum, Jason Dolin, Jeff Porter, Dennis Keller, Mary Jo Fox, Ray Stemen, Branden Meyer, Aunie Cordle, Todd McCullough, Rick Szabrak, Chief Perrigo, Mayor Drobina, Mark Kramer, Michael Kaper, Jon Slater, Paul Martin, Kent Halloway, and Chad Reed.

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**Pledge of Allegiance**

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

**Moment of Silence**

Mr. Levacy asked that everyone remain standing and observe a moment of silence in memory of Scott Zody.

**Announcements**

Commissioner Levacy asked if there were any announcements.

There were no announcements.

**Public Comment**

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster stated that May 5<sup>th</sup> was the National Day of Prayer and that all levels of government (federal down to local) were in need of prayer. He also stated there was a prayer event being held at the gazebo in Lancaster.

Auditor Jon Slater stated there had been a huge outpouring throughout the county after Scott Zody's passing. He stated his office was very appreciative and thankful for all of the help.

**Approval of Minutes for Tuesday, April 26, 2016**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, April 26, 2016.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Commissioners Office Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners Office resolutions:

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| 2016-05.05.a | A resolution authorizing the approval of a proclamation recognizing May as Public Assistance Fraud Awareness Month<br>[Commissioners]  |
| 2016-05.05.b | A resolution approving the agreement with the Ohio Environmental Protection Agency (EPA) for the 2016 Community Grant - Fairfield County Commissioners [Commissioners]   |
| 2016-05.05.c | A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of January 15, 2016 through February 15, 2016 [Commissioners]                                  |
| 2016-05.05.d | A resolution authorizing a master lease-purchase and sublease-purchase agreement with Fifth Third Bank and Lifeline of Ohio Organ Procurement, Inc. for the financing of the acquisition, construction, equipping, improvement, installation, and renovation |

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of hospital facilities; authorizing the execution of a public hospital agencies agreement; and authorizing other documents in connection with such transaction. [Commissioners]

2016-05.05.e        A resolution authorizing the release of liens for assistance provided through the Fiscal Year 2008 Community Housing Impact and Preservation (CHIP) Program for Homeownership [Commissioners]

Discussion: Mr. Levacy presented the proclamation to Ms. Cordle, Ms. Fox, and Mr. Dolin. He thanked the Prosecutor and JFS for their work and congratulated them. Ms. Cordle replied JFS was very happy to partner with the Prosecutor.

Ms. Brown stated resolution d was for the conduit debt that was discussed earlier.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Engineer's Office Resolutions**

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2016-05.05.f        A Resolution to Declare the Revenge Road Culvert Replacement Project a Necessity. [Engineer]

2016-05.05.g        A Resolution to Declare the Rock Mill Road Culvert Replacement Project a Necessity. [Engineer]

2016-05.05.h        A Resolution to Declare the BER-10 Horns Mill Road Bridge Replacement Project a Necessity. [Engineer]

2016-05.05.i        A Resolution to Declare the Stoney Hill Road Culvert Replacement Project a Necessity. [Engineer]

2016-05.05.j        A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for travel and expense reimbursements [Engineer]

2016-05.05.k        A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for facility repairs and maintenance [Engineer]

2016-05.05.l        A Resolution to Declare the LIB-26 Bridge Replacement Project a Necessity. [Engineer]

2016-05.05.m        A Resolution to Declare the Pleasantville Road, Road Improvement Project a Necessity. [Engineer]

2016-05.05.n        A Resolution to Declare the Old Logan Road Culvert Replacement Project a Necessity. [Engineer]

2016-05.05.o        A Resolution to Declare the Bauman Hill Road Culvert Replacement Project a Necessity. [Engineer]

2016-05.05.p        A Resolution to Declare the CLE-27 Oakland-Stoutsville Road Bridge Replacement Project a Necessity. [Engineer]

2016-05.05.q        A Resolution to Declare the Brookdale Road Culvert Replacement Project a Necessity. [Engineer]

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Discussion: Mr. Levacy stated that a majority of these resolutions were a result of the viewing day the Commissioners had last week and that it was nice to view so many potential Engineer projects at once.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the JFS Resolutions**

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

- 2016-05.05.r      A resolution regarding a Software Support Agreement between Northwoods Consulting Partners, Inc. and Job & Family Services [JFS]
- 2016-05.05.s      A resolution regarding an Amendment for Purchase of Service Contract between Daily Staffing Services d.b.a. i-Force and Job & Family Services [JFS]

Discussion: Ms. Cordle provided a brief history of the Northwoods partnership. Ms. Brown added the contract date range (from a correction to a typographical error) would be reflected in the actual records.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Juvenile/Probate Court Resolution**

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution to appropriate from unappropriated in a major expenditure object category - Juvenile Court - Fund #2036 Ohio Department of Youth Services Fund (reclaim); see resolution 2016-05.05.t.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Sheriff's Office Resolution**

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the Sheriff's Office resolution approving an account to account transfer Fund 1001 Sheriff's Office; see resolution 2016-05.05.u.

Discussion: Chief Perrigo stated they were moving money from where they had it to where they needed it.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of Payment of Bills Resolutions**

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payments of the vouchers without appropriate carryover purchase orders and the cash disbursement for all Departments that are approved by the Commissioners; see resolution 2016-05.5.v.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy



