

**Regular Meeting #19 - 2017**  
**Fairfield County Commissioners' Office**  
**May 2, 2017**

**Review**

The Commissioners met at 1:00 p.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Amy Brown-Thompson, Joshua Horacek, Tony Vogel, Spencer Remoquillo, Jim Bahnsen, Michael Kaper, Dennis Keller, Todd McCullough, Branden Meyer, Corey Clark, Ray Stemen, Rick Szabrak, and Aunie Cordle.

- Legal Update

Mr. Horacek stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

Meetings today are in the afternoon based on the timing of the annual meeting for the Juvenile Detention Center.

We received good news from the National Association of Counties. Fairfield County has been awarded *two* NACO Achievement Awards. The awards are for Fairfield County's "Improved, Sustained Visitation Services for Children and Families" in the category of Criminal Justice and Public Safety –and- Fairfield County's "Electronic County Resolution Management System" in the category of County Administration and Management. There is a NACo press release in the review packet about the programs being honored. These two programs were coincidently the first two specific highlights in the State of the County Address last week.

- b. Highlights of Resolutions

Ms. Brown summarized resolutions proposed for the voting agenda.

- We proposed a renewal of the lease for minor space at the Hall of Justice to the state for adult probation.
- We proposed signing a letter about opposition to HB 49 and the section relating to felony sentencing, given the financial burden to counties is not addressed adequately and given there are multiple policy issues raised with the approach. We suggest participation in a collaborative work group to address the problem of overcrowding in state prisons. (Ms. Brown called Senator Balderson about this issue, and Commissioner Levacy talked with Representative Schaffer about this issue, as well. While the MCO issue remains the top priority, this is a point to address, too.)

Mr. Davis stated that he had recently spoken with Representative Schaffer and did not expect the state had interest in fixing the MCO sales tax issue.

JFS proposed a renewed agreement with Northwoods for the JFS related document management system.

There were financial resolutions to approve, such as:

- A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake

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Sewer System for the dates of January 15, 2016 through February 15, 2017;

- Fund to fund transfers for the Engineer and Water/Sewer debt transactions;
- Appropriations from unappropriated funds for a Sheriff, EMA, and Engineer special revenue funds (four resolutions);
- An account to account transfer of appropriations to properly classify supplies expenditures; and
- The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications, as needed).

Looking ahead, there are five proclamations scheduled for approval next week. One is to honor Fairfield Medical Center for a workplace award, and the other four are to honor National Supervised Visitation month, Foster Care Appreciation month, Fraud prevention awareness month, and Economic Development week.

c. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. No questions were posed.

Budget hearings have been set for 2017 (for the 2018 budget).

We continued to highlight the communication made about the managed care organization and sales tax issue. In addition, Ms. Brown reached out to Senator Balderson to request his assistance and support with CCAO efforts regarding the MCO issue. As mentioned above, a letter outlining suggestions surrounding HB 49 and the felony sentencing is also proposed. Such letter was in the review packet and is within a resolution for the voting agenda.

d. Jail and Public Safety Facility Update

The most recent report on the jail population shows the population is 261.

The project is on time and within its budget.

The event flier was in the review packet.

In May, there is a planning meeting for the June 17 public event to celebrate the milestone of the facility opening. This is considered a ribbon cutting.

The September 29 event is the formal building dedication. There will be a bronze plate for the building with the names of the Commissioners and Sheriff. There will be a full commemoration in the lobby of the building (along with list of historical Sheriffs if the Sheriff chooses).

The virtual tour is on our website as a YouTube link. Rachel Elsea sent global email to employees about this virtual tour.

Dennis Keller had some pictures to share of the project progress.

Mr. Davis spoke to the Perry County Commissioners earlier in the day. Representatives from Fairfield County are meeting to discuss answers to their questions and will respond by the end of May.

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Mr. Davis also suggested Fairfield County evaluate the number of beds they have allocated at MCJDC and look into subleasing them. With Judge Vandervoort's approach of treatment before incarceration, the beds utilized have been averaging six to eight, compared to the previous twenty-one to twenty-two.

Mr. Levacy agreed.

Mr. Levacy also suggested exploring how the state's suggestion of sending F5 felons to the counties for incarceration would look financially and bed numbers wise.

Mr. Davis stated he thought they could expect the state to fix their budget issues on the backs of local governments.

e. State of the County Debriefing

Ms. Brown reported there were more than 278 in attendance for the state of the county address – including the choir attendees.

Very positive feedback has been received. A common comment has been that the event was an obvious demonstration of good planning. Links for all videos are on our website for those who might not have been able to attend.

People really enjoyed the venue. We were at Crossroads because Liberty was not available due to the upcoming election. People were really pleased with the atmosphere.

Thank you notes were sent to our event partners, including Crossroads, the Chamber, Innerphase Video, Community Action, St. Mary School, and Pacers.

Several people indicated that they were happy to obtain new information. People indicated they were happy to hear of the latest efforts, such as the records center related purchase.

An employee commented that they were interested in seeing how employees overall paid more than \$580,000 annually to the city of Lancaster in income taxes as that was a number that was larger than anticipated.

The fresh flowers with the Recycling Center's centerpieces were a big hit.

We will make a note to obtain lapel microphones, as some indicated it was hard to hear when the speaker was away from the podium.

People really liked the framed list of commissioners and the information that was placed on the tables.

Mr. Davis stated that the strongest indicator of an event is whether or not people want to attend. Attendance numbers have been growing. He also added that while some people have asked for new information, it is hard to unveil new information due to sunshine and open meetings laws.

**Meeting with Rick Szabrak re: STEM Connections**

The Commissioners met at 1:24 p.m. to discuss STEM connections with Rick Szabrak. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown,

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Rachel Elsea, Amy Brown-Thompson, Joshua Horacek, Tony Vogel, Spencer Remoquillo, Jim Bahnsen, Michael Kaper, Dennis Keller, Todd McCullough, Branden Meyer, Corey Clark, Ray Stemen, Rick Szabrak, Steve Wigton, Ron Collins, and Aunie Cordle.

Mr. Szabrak stated that it is hard for manufacturers to find qualified workers and in ten years half of the manufacturing workforce will retire. There is a need to fill the job gap and the goal of the 33 Alliance is to fill that need and educate individual on the need for manufacturing workers. Last year they hosted a manufacturing day and this year they have expanded it to an Engineering Technology Camp that will be held July 10-14 for 7<sup>th</sup> and 8<sup>th</sup> graders. Five students have already signed up.

Mr. Collins stated that OU-L is happy to host the camp and for others to learn about their manufacturing degree.

Mr. Wigton stated that Lancaster High School is very excited to partner and expand on last year's successful manufacturing day. The LHS STEM program will be starting its third year next year. They also have a career technology program.

Mr. Davis thanked everyone for their partnership and added that it is wise that this program be a long term plan.

Mr. Levacy stated he attended Bloom Carroll's open house last week and was impressed with their use of virtual goggles and 3-D printers.

Ms. Brown invited any students that did not have the opportunity to tour the jail to join on May 18<sup>th</sup>.

Mr. Szabrak added that there were scholarships available for students who could not afford the camp. They do not want to turn anyone away due to financial reasons. The camp is designed for 20 students to allow for hands on learning.

#### **Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, April 25, 2017 beginning at 1:34 p.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Amy Brown-Thompson, Joshua Horacek, Tony Vogel, Spencer Remoquillo, Jim Bahnsen, Michael Kaper, Dennis Keller, Todd McCullough, Branden Meyer, Corey Clark, Ray Stemen, Rick Szabrak, and Aunie Cordle.

#### **Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

#### **Announcements**

Commissioner Davis asked if there were any announcements.

Ms. Brown wished Mr. Levacy a Happy Birthday.

#### **Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

#### **Approval of Minutes for Tuesday, April 25, 2017**

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On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, April 25, 2017, Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Commissioners' Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- |              |   |
|--------------|---|
| 2017-05.02.a | A resolution approving an account to account transfer into a major expense category – Commissioners/Visitation Center [Commissioners]   |
| 2017-05.02.b | A resolution authorizing the approval of addendum No. 3 lease and Memorandum of Lease with the Ohio Department of Administrative Services for space at 224 E. Main Street [Commissioners]                                   |
| 2017-05.02.c | A resolution to authorize the Commissioners to sign letters to state legislators regarding Fairfield County legislative interests. [Commissioners]  |
| 2017-05.02.d | A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of January 15, 2016 through February 15, 2017 [Commissioners] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the EMA Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Emergency Management Agency resolution to request for appropriations for receipts for EMA fund 2090 (Project EMASR) Siren Project; see resolution 2017-05.02.e.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Engineer's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- |              |  |
|--------------|--|
| 2017-05.02.f | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for consulting fees of LIB-26 Bader Road Bridge Replacement [Engineer] |
| 2017-05.02.g | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for advertising and printing needs [Engineer]                          |
| 2017-05.02.h | A resolution authorizing a fund to fund transfer. [Engineer]   |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

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**Approval of the JFS Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the JFS resolution regarding a Software Support Agreement between Northwoods Consulting Partners, Inc. and Job & Family Services; see resolution 2017-05.02.i.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Sheriff's Office Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Sheriff's Office resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office fund 2593 concealed handgun license; see resolution 2017-05.02.j.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Utilities Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Utilities Office resolutions:

2017-05.02.k      A resolution authorizing fund to fund transfers from the Sewer Fund #5044 to: #5469, #5533, #5554, #5555, #5776, #5817, #5823 Debt Service Payments for 2017 - Utilities [Utilities]

2017-05.02.l      A resolution authorizing fund to fund transfers from the Water Fund #5046 to: #5470, #5534, #5556, #5776, #5818, #5823 Debt Service Payments for 2017 - Utilities [Utilities]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of Payment of Bills Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

2017-05.02.m      A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

2017-05.02.n      A resolution authorizing payment(s) to United Health Care for purposes of the Fairfield County Health Benefits Plan – Fairfield County Board of Commissioners [Commissioners]

2017-05.02.o      A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Review (continued)**

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The Commissioners met at 1:40 p.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Amy Brown-Thompson, Joshua Horacek, Tony Vogel, Spencer Remoquillo, Jim Bahnsen, Michael Kaper, Dennis Keller, Todd McCullough, Branden Meyer, Corey Clark, Ray Stemen, Rick Szabrak, and Aunie Cordle.

f. Roundtable Meeting – May 18<sup>th</sup>

An elected official and department head roundtable meeting is scheduled May 18<sup>th</sup> at 8:30 a.m. Email was sent to all to solicit topics of discussion, and some input has already been received.

At 3 pm on May 18<sup>th</sup>, there will a tour of the jail for elected officials and department heads (and their guests). No rsvp is necessary.

g. Bravos

Tessie Swain received a nice email from an employee recalling Tessie's help 30 years ago (in obtaining her GED prior to obtaining employment). The employee wanted Tessie to know how much her help meant all those years ago – as the employee begins to plan for retirement now.

Thanks to everyone who made the state of the county address such as success.

Congratulations to everyone working on Fairfield County's "Improved, Sustained Visitation Services for Children and Families" in the category of Criminal Justice and Public Safety –and- Fairfield County's "Electronic County Resolution Management System" in the category of County Administration and Management. Bravo for the NACO Achievement Awards. The NACO national conference this year is in Franklin County in July, and this will be a good opportunity for Fairfield County officials to attend a national conference, perhaps for the first time.

Thank you for Andrew Michael Stemen for the "group GEM" option.

Bravo to Jason Dolin and the County Auditor's Office website updates relating to the Board of Revision procedures. The information should be helpful for those serving on the Board of Revision and those using the process.

Mr. Davis bravo'd Ms. Brown for organizing the State of the County and running the county day to day. He stated the Commissioners would be lost without her.

- Old Business

- a. Frames of Historical Office Holders

Given the historical list of commissioners was such a big hit, we are organizing an effort to create similar frames for each office holder who wants such a list in a frame. Rachel Elsea will have details available for elected officials at the roundtable of May 18<sup>th</sup>.

- b. Baltimore Firing Range

Ms. Brown reported she and Mr. Keller joined Chief Perrigo and Chief Tussey for a tour of the firing range on April 26<sup>th</sup>. Pictures were in the review packet, as well as correspondence that were sent. A letter from

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Mayor Nicodemus indicated additional fencing and a raised backdrop were planned. Mr. Davis stated it was prudent for the Commissioners to understand the nature of the complaint that had come forward and that he looked forward to the meeting at 3 pm.

- New Business

- a. Meeting with Rick Szabrak

The Fairfield 33 Alliance will host its inaugural Engineering Technology Summer Camp from July 10 – 14 at Ohio University Lancaster's Engineering Technology lab. The camp is open to any student who will be enrolled in eighth or ninth grade at a Fairfield County school or are home schooled. The 33 Alliance is partnering with Ohio University Lancaster and Lancaster City Schools to show students interested in Science, Technology, Engineering, and Math (STEM) how products evolve from concept to reality.

The class is being administered by an OU-L instructor and a Lancaster junior high STEM teacher. Rick Szabrak, Economic and Workforce Development Director (and partners in the effort) will be available for a short meeting on Tuesday at 1:20 p.m. There will be a press release in the review packet about the camp.

In addition, Rick Szabrak is going to invite students to the May 18<sup>th</sup> tour of jail, just in case there are students who would like to tour at that time.

- b. Meeting with OEPA re: Outreach Programs

Joy Padgett with the Ohio EPA scheduled a time to provide general information and outreach to the Board of Commissioners. We expect the information to mirror the information that was provided to the Regional Planning Commission earlier. Ms. Padgett is reaching out to as many political subdivisions as possible so that people will reach out to the Ohio EPA to help with problem solving.

- General Correspondence Received

- a. RPC Packets

- b. CFLP Education & Outreach 1<sup>st</sup> Quarter Report

- Calendar Review/Invitations Received

- a. FairHoPe Anniversary & Grand Opening Event – Friday, May 5<sup>th</sup> from 3:30 p.m. to 5:30 p.m. at 282 Sells Road

- b. Combined Lancaster Burial Squad Dinner – Friday, May 1<sup>st</sup> at 6:30 p.m. at AMVETS 700 S. Maple St.

- 1. Commissioners Kiger and Levacy will attend.

- c. Sheriff's Office Annual Awards Lunch – Thursday, May 18<sup>th</sup> at 12:00 p.m. at the Liberty Center

- 1. Commissioners Davis and Levacy will attend.

- d. Center for disAbilities Staff and Volunteer Recognition Dinner – Thursday, May 25<sup>th</sup> at 6:00 p.m. at the Country Club

- 1. Commissioner Kiger will attend.

- e. Foster Month Recognition Ceremony – Friday, May 26<sup>th</sup> at 6:30 p.m. at Grace United Church of Christ

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1. Commissioner Levacy will attend.

- FYI
  - a. Sheriff Transportation of Prisoner Fund Report
  - b. Motts Military Museum Spring Appeal Letter
  - c. Three Voices DACO Exhibit
  - d. AG Criminal Justice Update
  - e. Spectra Energy Info re: natural gas pipeline public awareness
- Issues Bin (none)
- Open Items (none)

**Meeting with Meals on Wheels**

The Commissioners met at 1:48 p.m. to meet with Meals on Wheels representatives regarding a financial request. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Amy Brown-Thompson, Joshua Horacek, Tony Vogel, Spencer Remoquillo, Jim Bahnsen, Michael Kaper, Dennis Keller, Todd McCullough, Branden Meyer, Corey Clark, Ray Stemen, Rick Szabrak, and Aunie Cordle.

Meals on Wheels is interested in finding out if Fairfield County can issue municipal bonds to loan money to the non-profit to help with their capital project to improve Cedar Heights school. The commissioners recalled how the county had been helpful to the city of Lancaster for the Municipal Court building.

Ms. Brown stated that there is no revolving loan option as that is designed for private businesses; however, we will continue to check on this possibility.

Ms. Tobin stated that they were hoping to follow up the conversation regarding ideas to funding the Cedar Heights project and possibly pursuing a loan through Fairfield County.

Mr. Settecase stated that they will be repurposing the Cedar Heights building. The renovation estimates are at least \$1,100,000 and they expect to need assistance in the amount of \$800,000 to be drawn over a period of time.

Mr. Davis stated that when the county was helpful to the city of Lancaster, the rate was similar to any other investment opportunity the county may have. He asked what the MOW plans were for the building as it seems bigger than their needs.

Mr. Settecase replied that their current plan is to use the gym for dining and food preparation. The newer building will be used for food storage and office space. The first floor of the older building would be used for additional office space, a senior computer lab, and educational program rooms. They will not be using the 2<sup>nd</sup> floor of the building right away. This results in the anticipated usage of 20,000 of the 34,000 square feet.

Mr. Davis asked if they had considered when they may be able to start paying on a loan and when they would have it paid off.

Mr. Settecase replied they would be able to start making payments almost immediately and would have it paid off in five years at the very most.

Ms. Brown asked what the funding source would be for the debt service.

Mr. Settecase replied no tax dollars would be used. They will use donations, their capital campaign, and other fundraising. They are happy to provide Treasurer Bahnsen with any information he may need.

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Ms. Brown asked what the Meals on Wheels full budget was.

Ms. Tobin replied it was \$2,700,000.

Mr. Bahnsen stated he would contact Dennis Schwallie to see if this would be a possibility and if so what the upfront cost would be.

Mr. Levacy asked if there were plans for other organizations to use some of the space.

Ms. Tobin stated that was definitely an option but nothing was currently arranged. The estimated cost of maintaining the building is \$50,000 a year. Cedar Heights provided information on these costs to Meals on Wheels.

Mr. Davis stated that the Commissioners want to be help and will do their due diligence to see if this is possible.

Mr. Settecase thanked the Commissioners and reaffirmed his confidence that they have every ability to handle the debt.

Commissioner Davis stated at 2:04 p.m. that the Commission would be in recess until the 3:00 p.m. meeting regarding the Baltimore Gun Range.

**Meeting regarding Baltimore Gun Range**

The Commissioners met at 3:00 p.m. to the Baltimore gun range. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Dennis Keller, Mayor Brad Nicodemus, Teri Wise, Chief Mike Tussey, Jeff Feyko, Michael Kaper, Josh Horacek, Amy Brown-Thompson, Sheriff Phalen, Sgt. Jared Collins, Lt. Alex Lape, and Spencer Remoquillo.

Mr. Davis thanked everyone for attending and stated the Commissioners thought it would be productive for everyone to visit. With the recent information they received from Baltimore and the information from the Mocks, the Commissioners want to be as helpful as they can. The Commissioners were told the events on the gun range were not being published all the time (or, in some cases, authorized) and the county has come up with a few more questions. The Commissioners are not trying to act as "big brother", but want to facilitate a productive conversation.

Chief Tussey thanked the Commissioners for the opportunity to meet. The police range was started around 1978 or 1980 as a range for Baltimore police and other smaller entities. In 2007, when Chief Tussey became Chief, they increased the berm height and side berms to make the range safer due the more modern ammunition. They made other adjustments to make the range safe and make sure that rounds did not leave the range. Within one month of Chief Tussey being in office they shut down the use of the facility on Sundays. All upgrades were completed by early 2009. Rules for the gun range are regulated by OPOTA (Ohio Police Officer Training Academy). All officers who use the range must be OPOTA certified. This certification must be completed every year with very specific training. The state regulations say a gun range can be open from 7 a.m. to 10 p.m. When homes were being built on Basil and Leonard Roads, they reduced the hours from 8:00 a.m. to 8:00 p.m. They tracked usage and it appears to mainly be from 8:00 a.m. to 1:00 p.m. Mondays through Fridays. For Baltimore to complete their OPOTA training for 13 officers, it takes about 2 hours. There are two Police Academies who use the facility more extensively for 5 hours at a time. They have continued to look at how to cut back hours without causing a hardship on the agencies.

Chief Tussey went on to say that starting July 1<sup>st</sup> they will be closed on Saturdays, as well as Sundays. They recently had the village engineer review the site again and are considering raising the berms to 15 feet and extending the terminating wings to 50

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yards (which is the furthest an officer can shoot). There is a pistol side and a rifle side (used for SWAT teams).

Mr. Davis stated he was encouraged by the idea of having the weekends off and asked what the circumstances were for using the range for something other than officer training.

Chief Tussey replied anything other than police officer training would be considered criminal trespassing and that signs were posted at the entrance and on the gun range itself. They used to get calls of individuals on the range when they shouldn't be and have twice found evidence of individuals having been there. Officers monitor the gates on their regular patrols, and the water plant operators (who are on site during business hours) know to call the police if they see someone on site.

Mr. Davis asked about the website and hours of usage being posted.

Chief Tussey replied that a few weeks ago someone tried to bring girl scouts to ride horses and found a police academy using the site after not seeing anything on line. In order to make sure this does not happen again, those who are booking must do so at least seven days (emergency exceptions can be made) in advance and also must confirm it is booked on the website.

Mr. Davis also asked if there was an arrangement for using the facility.

Chief Tussey replied that the agency calls him to book the qualification. It is then put on the calendar, and the agency signs an acknowledgement that addresses issues such as Baltimore property, operator safety, holding Baltimore harmless, and unnecessary disturbance of wildlife. They are closed during deer season as it is not safe for those on the gun range. They have been contacted by concealed carry classes, but the gun range is strictly for agency training. Those operating the facility must be on duty officers.

Mr. Davis asked what the rental rate was.

Chief Tussey replied the facility was free for in-county agencies and costs \$500 a year for the two police academies that use it. These fees goes towards the upkeep of the gun range (such as the recently purchase building for foul weather, as required by the state).

Mr. Davis asked if the authorization form also served as the safety protocol.

Chief Tussey replied that all users must comply with OPOTA regulations as they are police officers. They also recently added a section to the use agreement about general gun range issues. They spot check users and have had no issues of misuse recently.

Mr. Davis asked if there were any issues of a uniformed officer taking a civilian to the range.

Chief Tussey stated this was not allowed, but that it had been brought to his attention that not all agencies may be abiding by this regulation. They will be sending out their gun range safety documents as a reminder to all users.

Mr. Levacy asked if the range was authorized.

Chief Tussey replied it was an OPOTA recognized range.

Mr. Kiger asked what was located 300 yards downrange from the gun range.

Chief Tussey replied it was woods and swamp.

Mr. Kiger then asked where the closest residence was.

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Chief Tussey replied it was probably on the west side of Leonard Road.

Mr. Kiger asked if they had heard of rounds ending up on property.

Chief Tussey replied he received a call from the radio room from Rusty Mock stating a bullet had hit his shed. The round was in pristine condition, which is very unusual for a bullet if it were to travel that distance from the range. Chief Tussey had two individuals examine this incident separately. Both concluded it did not come from the range. The range is in a valley and is 70-100 feet below the creek bed that sits between the range and the houses. A bullet would need to have enough energy to travel up 100 feet and then a distance of 3,200 feet before it reached a house.

Ms. Brown asked if they planned additional fencing.

Chief Tussey replied they had planned additional fencing for the rifle side which is where most trespassers would be entering. They will increase the berm on the pistol side. He will provide the Commissioners with a copy of their safety plan.

Ms. Brown asked if the firing range itself was certified by a state agency.

Chief Tussey replied that the state keeps a matrix. If you call and ask if the range is OPOTA certified, they will tell you it is. He will have a commander request a printout from the state.

Ms. Davis stated that the Commissioners appreciated the update and offered to be of help financially if there were any safety concerns that needed addressed since the Sheriff's Office uses the facility at no charge.

Mayor Nicodemus thanked the Commissioners for the offer and added that if at any time they believed bullets were leaving the range they would not hesitate to shut it down. While they want to preserve the range, they also want to keep it safe.

Ms. Wise thanked the Commissioners for the due diligence on this issue and for looking in to it so much.

**Meeting with Joy Padgett re: OEPA Outreach Programs**

The Commissioners met at 4:02 p.m. to discuss OEPA Outreach Programs with Joy Padgett. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Joy Padgett, and Rachel Elsea.

Ms. Padgett thanked the Commissioners for the opportunity. This is the non-regulatory side of the OEPA which was created 18 months ago. Director Butler decided that the OEPA needed an outreach office that would serve as the "front door" of the agency. Ms. Padgett is meeting with all County Commissioners and most Chambers of Commerce. The hope is that the Commissioners will then refer those in need to the OEPA. She reviewed handouts including workshops, panels, financial assistance, and the like.

Mr. Levacy asked if there were any grants to help with the geese problem at Buckeye Lake.

Ms. Padgett asked that he email her information and she will check into that.

Everyone thanked Ms. Padgett for her time and presentation.

**Land near the SCI location**

Ms. Brown updated the Commissioners on how she reached out to Mr. Ferbrache with the Soil and Water Conservation District to let him know we would be helpful should he



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need anything in trying to acquire information about land potentially being sold by the state at the SCI location. She offered to attend a meeting or a teleconference about this topic.

**Adjournment**

With no further business, on the motion of Mike Kiger and a second of Dave Levacy the Board of Commissioners voted to adjourn at 4:24 p.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, May 9, 2017, at 10:00 a.m.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

that the May 2, 2017, minutes were approved by the following vote:

YEAS:

ABSTENTIONS: None

\*Approved on May 9, 2017

Steven A. Davis  
Commissioner

Dave Levacy  
Commissioner

Mike Kiger  
Commissioner

Rachel A. Elisea, Clerk