

Regular Meeting #18 - 2018
Fairfield County Commissioners' Office
May 1, 2018

Review

The Commissioners met at 1:10 p.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Staci Knisley, Ray Stemen, Michael Kaper, Joshua Horacek, Amy Brown-Thompson, Todd McCullough, Jeff Barron, Dennis Keller, Tony Vogel, Loudan Klein, Rick Szabrak, Aundrea Cordle, Jeff Porter, Lisa Reade, Jon Slater, Jr., Lindsey Fought, Matt Mancuso, Branden Meyer, Dakota Brown, and Mickey Andrew-Haislett.

Welcome

Commissioner Davis welcomed everyone to the meeting and apologized for the late start which was due to a meeting previous meeting he had with the Sheriff's Office representatives.

Legal Update

There was no update given.

Administration and Budget Update/Carri's List

A. Announcements and Date Reminders

Ms. Brown announced that there were two guests that were at the meeting. They were Lancaster High School Interns: Dakota Brown & Mickey Andrew-Haislett are in the Criminal Science & Forensics program. She wished them good luck with their studies.

Ms. Brown announced that it was Commissioner Dave Levacy's birthday next week.

Commissioner Davis asked Ms. Brown to check the calendar for July 3 and November 20. These are possible dates that he will not be able to attend the regular meetings.

Ms. Brown provided two reminders for May 2018:

- The next elected official and department head roundtable meeting is *May 17th at 8:30 am.*
- The offices are *closed for the Memorial Day holiday on May 28th.*

B. Highlights of Resolutions

Ms. Brown highlighted proposed resolutions.

We had a proclamation ready for the May 15th voting agenda to honor *Peace Officers' Memorial Day*, for presentation at the Peace Officers' Memorial Day event on May 18.

There were resolutions for the *contract award and notice to commence for the asphalt paving project* for 2018, as proposed by the County Engineer following a competitive process. Also, this week, we have the contract approval and the notice to commence proposed for the Hocking Bridge project. The County Engineer also proposed advertising for the 2018 pavement and crack and sealing projects.

We proposed the acceptance of an agreement with *Republic Services* to formalize the donation of land for the firing range to be built for use in 2019 forward.

We also proposed the approval of a contract for services with *Bennett and Williams* for the testing and design of the firing range. The contract includes oversight of the project.

We proposed the approval of the agreement with *CORSA* for *bonds relating to underground storage tanks* and to renew overall *participation with CORSA*. There is an annual update scheduled with CORSA representatives, and we continue to favor participation in CORSA.

JFS proposed the approval of a contract for *child protective placement in network*.

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There were *financial resolutions* to approve, such as:

- Placing on the tax duplicate the delinquent account for the Licking County Buckeye Lake assessments for January 15 – February 15, 2018;
- Appropriations from unappropriated funds for JFS, FCFACF and the County Engineer;
- Account to account transfers of appropriations to properly classify expenditures for FCFACF and the Clerk of Courts;
- Four resolutions for JFS grant and special revenue fund accounting (an advance and appropriations);
- An advance for EMA;
- The approval of the CHIP application for PY2018;
- The approval of an agreement for a *renewal of the EPA grant relating to recycling services*;
- The approval of accepting the standard terms and conditions for EDA (revolving loan program);
- The payment of bills as needed; and
- A memo of understanding with Columbia Gas Transmission relating to the Columbia B system and County Utilities (\$150,000 to the County Utilities Department). Lindsey Fought and Matt Mancuso represent Columbia Gas Transmission and were available for review and discussion.

Commissioner Davis stated that the Columbia Gas Transmission agreement was a good solution. He thanked Columbia Gas Transmission and Fairfield County Utilities Director Tony Vogel for their cooperation.

Ms. Lindsey Fought thanked him for his kind words. She stated that Columbia Gas strives to work with all their neighbors.

Mr. Matt Mancuso stated that he looks forward to working with Fairfield County on the project.

Mr. Vogel stated that connecting the line will help with development. He also thanked Columbia Gas for their cooperation.

C. Administrative Approvals & Budget Update

Administrative approvals for the week will be included the review packet. Ms. Brown asked if there were any questions. None were posed.

She went on to report that we have *scheduled the closing* for the Conrad building on May 9th.

Commissioner Levacy stated that he was excited about the purchase of Conrad building located at 329 Lincoln Avenue. Cleaning up that corner will make the area look great.

In addition, we have already received the *first installment for the Targeting Community Alternatives to Prison grant*. We are working with the ADAMH Board to connect TCAP funding with ADAMH data collection efforts and other related funding. ADAMH is going to draft a budget and proposed contract for their system of care services. With TCAP, the crisis intervention objective and related peer counseling or services up to \$50K annually will run through ADAMH. The STAR program (counseling services with an additional \$50K annually) will not go through ADAMH. There are grant funds available for Medically Assisted Treatment (through ADAMH), and we will place the MAT certification in the jail physician contract for services template. We are very excited with this initiative. Jail leadership agrees that the variable of TCAP services will not require additional staff on their end. We are meeting again as a group next week.

Commissioner Levacy stated that County Administrator Carri Brown was very instrumental in obtaining the TCAP grant. This grant will help with the costs of services and plays into what the community needs.

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Commissioner Davis reported that he met with the Sheriff early today about operations. It is possible that the Sheriff's Office budget will have some influence on the budget process for the current year and future years.

D. Roundtable Meeting – May 17

A draft agenda for the May 17th roundtable was reviewed last week and will be sent by email to all elected officials and department heads. During the roundtable meeting, there will be time to acknowledge officials from Republic Services (again). We will also forecast the Leadership Conference Agenda for September 27, 2018.

There is a regular meeting scheduled after the Roundtable on May 17th.

E. Debriefing of the State of the County Address

The Fairfield County Board of Commissioners held its annual State of the County Address on Tuesday, April 24th at the Crossroads Ministry Center. The theme of this year's address was "Serving the Underserved" - #CountOnUs! Commissioners Davis and Levacy, along with County Administrator, Carri Brown, shared information about the county's projects, goals, and vision.

The work of multiple county departments was featured. The slide show for the event was attached to the minutes from last week. In addition, the slide show and video (with music) was posted to the website.

We received a lot of positive comments and emails about the event – and the music. The announcements about the Miller building, the firing range, and the evaluation of an arts consortium were well received.

The exhibits will be displayed at the administrative courthouse over time to allow people a chance to continue to review them. Some of them, such as the facilities strategic plan, will be updated regularly.

There was a suggestion to try something different with food next year, such as sandwiches and salads. We will keep this idea in mind.

Commissioner Davis stated that he was thrilled about the attendance. He is also excited about getting behind the Performing Arts Consortium. He appreciated the work of Ms. Brown and staff. The catering will be "spread around" next year to another vendor to allow for more participation in that regard.

Commissioner Levacy stated that he is also excited about the Performing Arts Consortium. He is 100% behind this project and stated it will be great for the area.

F. Bravo!

- Thank you to the JFS Supervisors for a terrific Super Meeting in which retention strategies were analyzed.
- Bravo to the Work Group for TCAP and ADAMH related services for preparing for improved mental health services to be provided at the jail and with after-care.
- Thank you, again, to Juvenile Court and Child Protective Services for the most recent grant opportunity. The review packet has a news release from the grantor.
- Ms. Cordle thanked Mr. McCullough and the Dog Adoption Center & Shelter staff for their quick response related to stray dogs.

Commissioner Davis added that he liked the dog wall display that Mr. McCullough presented at the State of the County Address.

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Old Business

Commissioner Davis announced his personal retirement as an attorney. He asked that all calendar items be sent directly to his county email address.

Commissioner Levacy congratulated him on his semi-retirement.

New Business (none)

General Correspondence Received

- *Letter regarding transportation issues*

We received a letter from Scott Jones regarding transportation plans, and such letter was sent to multiple officials including Jeremiah Upp, County Engineer. Jeremiah Upp on behalf of the TID plans to send a copy of the TID slide show (updated) to Mr. Jones. In addition, Ms. Brown called Mr. Jones. He was happy to receive the call and was interested in making sure leaders knew of the plans in 1994/95. On a related matter, we have scheduled a meeting with the new ODOT District 5 Director, Jason Sturgeon. That meeting is scheduled for May 22 at 10:30 am.

Commissioner Levacy stated he has spoken with Mr. Sturgeon. Mr. Sturgeon is an Engineer and is quite aware of the traffic issues.

- *Letter of interest for the position of County Coroner*

We received a letter of interest in the County Coroner position from Dr. Varney, who was recommended by Dr. Vajen and has served as Deputy Coroner. That letter has been filed with the draft resolution to appoint an acting coroner.

Commissioner Davis stated that Dr. Varney is currently the Deputy Director Coroner. If no one else expresses interest, the Commission will make the temporary appointment as Acting Coroner effective July 1, 2018.

Calendar Review/Invitations Received

- a. Peace Officers' Memorial Ceremony on Friday, May 18 at noon – Location: Downtown Gazebo – *Commissioner Davis & Commissioner Levacy will attend*

FYI

Ms. Brown reported the following information.

- The *jail population* is now 321.
 - The Commissioners received *notes of thanks* from Gloria Burket-Osterling who received a certification of appreciation at the annual Celebration of Possibilities event with DD.
 - We received notice of the *CFLP plan* being available for public comment with opportunities to view the report at libraries and online.
 - There is a *Regional Planning Commission meeting May 1* at 7:30 pm and the packet is available for review.
 - There is a new exhibit at the Decorative Arts Center that starts May 19. The article within the Lancaster Eagle-Gazette was mentioned.

Commissioner Davis reported that Ms. Brown talked to Commissioner Kiger's wife, Alma. Commissioner Kiger is back at the Heath Medical Facility as he waits for his medical procedure at OSU Medical Center.

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Issues Bin – Two Items

No updates were available on the following items, which will remain in the issues bin:

- Obtaining information from ODNR
- Interest in County Owned Property (Informational Item)

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, May 1, 2018 beginning at 1:36 p.m., with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Staci Knisley, Ray Stemen, Michael Kaper, Joshua Horacek, Amy Brown-Thompson, Todd McCullough, Jeff Barron, Dennis Keller, Tony Vogel, Loudan Klein, Rick Szabrak, Aundrea Cordle, Jeff Porter, Lisa Reade, Jon Slater, Jr., Lindsey Fought, Matt Mancuso, Branden Meyer, Jeremiah UPP, Dakota Brown, and Mickey Andrew-Haislett.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

Ms. Knisley announced the following upcoming graduations:
Colton Clark, Emily Cordle, Ryley Foster, and Katie Renner

Commissioner Levacy stated that Katie Renner is his granddaughter. She is graduating from Cedarville University with a nursing degree. She already has been offered a job and will work in a trauma unit.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

There were no public comments given.

Approval of Minutes for Tuesday, April 24, 2018

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, April 24, 2018 Regular Meeting.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Clerk of Courts Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Clerk of Courts Office Resolution:

2018-05.01.a A resolution approving an account to account transfer in a major object category-Clerk of Courts Legal Division [Clerk of Courts- Legal]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

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Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners' Office Resolutions:

- 2018-05.01.b A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of January 15, 2018 through February 15, 2018 – Fairfield County Commissioners [Commissioners]
- 2018-05.01.c A resolution authorizing the approval of signing a letter of intent regarding a donation of land from Republic Services of Ohio III, LLC
- 2018-05.01.d A Resolution to approve a contract between Bennett and Williams Environmental Services and the Fairfield County Commissioners for Phase 1 environmental services, design plans, technical services, and construction oversight for a Sheriff's Office firing range in Madison Township of Fairfield County

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

Approval of the Commissioners/Lancaster-Fairfield County Community Action Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners/Lancaster-Fairfield County Community Action Resolutions:

- 2018-05.01.e Approval of a resolution to approve authorization to submit PY 2018 Community Housing Impact and Preservation (CHIP) Program Grant Application and Implementation Plan to the Ohio Development Services Agency, Office of Community Development [Community Action]
- 2018-05.01.f A resolution approving the agreement with the Ohio Environmental Protection Agency (EPA) for the 2018 Community Grant - Fairfield County Commissioners [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

Approval of the Economic Development Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Economic Development Resolution:

- 2018-05.01.g A resolution accepting the Economic Development Association's (EDA) recent revisions to its Standard Terms & Conditions. [Economic Development] [Economic & Workforce Development]

Discussion: Mr. Szabrak reported that Fairfield County has had a risk assessment. We are now in a low risk category.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

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Approval of the Emergency Management Agency Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Emergency Management Agency Resolution:

2018-05.01.h A resolution authorizing the approval of an advance from the general fund to EMA – Fund EMA 2707 (subfund 8149) Emergency Management Performance Grant FY18 [EMA]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2018-05.01.i A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for repairs to vehicles and equipment [Engineer]

2018-05.01.j A Resolution to Approve the Contract with Asphalt Materials, Inc. for the 2018 Purchase of Liquid Asphalt. [Engineer]

2018-05.01.k A Resolution to Approve the Notice to Commence for the 2018 Purchase of Liquid Asphalt [Engineer]

2018-05.01.l A Resolution to Approve Advertising for the 2018 Pavement Markings Project. [Engineer]

2018-05.01.m A Resolution to Approve Advertising for the 2018 Crack Sealing Project. [Engineer]

2018-05.01.n A Resolution to Approve the Contract with APBN, Inc. for the HOC-43, FAI-33A-7.125 Bridge Repair Project. [Engineer]

2018-05.01.o A Resolution to Approve the Notice to Commence for the HOC-43 Bridge

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

Approval of the Family, Adult Children First Council Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Family, Adult Children First Council Resolutions

2018-05.01.p A resolution to appropriate from unappropriated in a major expenditure object category Family, Adult & Children First Council Fund 7521, FACF Administration Fund [Family, Adult and Children First Council]

2018-05.01.q A resolution approving an account to account transfer Fund 7521 Family Adult Children First Council. [Family, Adult and Children First Council]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

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Approval of the Human Resources & Risk Management Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Human Resources & Risk Management Resolutions:

- 2018-05.01.r A resolution to approve a Participation Agreement with the County Risk Sharing Authority ("CORSA")– Fairfield County Commissioners' [Fairfield County Human Resources]
- 2018-05.01.s A resolution to approve the renewal of a Surety Bond agreement for county owned underground storage tanks through the County Risk Sharing Authority ("CORSA") - Fairfield County Commissioners' [Fairfield County Human Resources]

Discussion: Mr. Porter reported that the first agreement is for the county liability insurance. An update will be provided by CORSA representatives later this year.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Job and Family Services Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Job and Family Services resolutions:

- 2018-05.01.t A resolution regarding Network Placement and Related Services Agreement between Safehouse Residential Services and Job and Family Services, Child Protective Services Department [JFS]
- 2018-05.01.u A resolution to request appropriations for Fairfield County Job & Family Services Public Assistance fund 2018. [JFS]
- 2018-05.01.v A resolution to request for appropriations for Fairfield County Job & Family Services Public Assistance fund 2018. [JFS]
- 2018-05.01.w A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Sub-Fund # 8182 (12207218) – EPIC Grant - Fairfield County JFS [JFS]
- 2018-05.01.x A resolution authorizing the approval of an advance from the General Fund to Kinnect-30 days to Family Grant sub-fund #8185 org. 12207219. Fairfield County JFS. [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Utilities Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Utilities Resolution:

- 2018-05.01.y A resolution approving a memorandum of understanding between Columbia Gas Transmission, LLC, and the Fairfield County Commissioners, associated with the construction and operation of the "B System" modernization project [Utilities]

Discussion: Mr. Vogel thanked the Commission and the Prosecutor's Office for their help on getting the agreement. The money will go to the design of connecting two systems.

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Commissioner Davis thanked Mr. Vogel for his participation and cooperation.

Commissioner Levacy thanked Mr. Vogel and the Prosecutor's Office.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Payment of Bills Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolution:

2018-05.01.z A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Ms. Knisley stated that the next Regular Meeting is scheduled for Tuesday, May 8, 2018 at 10:00 a.m.

Commissioner Davis wished Commissioner Levacy a happy birthday.

Ms. Brown also congratulated the two LHS students Dakota Brown & Mickey Andrew-Haislett for their upcoming graduation.

Adjournment

With no further business, on the motion of Dave Levacy and a second of Steve Davis the Board of Commissioners voted to adjourn at 1:46 p.m..


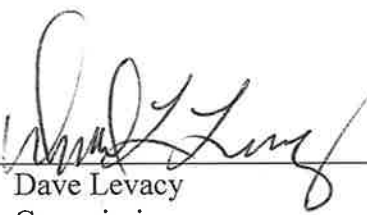

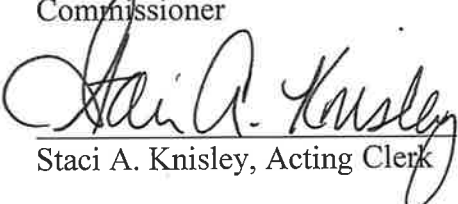
Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Motion by: *Dave Levacy* Seconded by: *Steve Davis*

that the May 1, 2018 minutes were approved by the following vote:

YEAS: *Levacy, Davis* NAYS: None
ABSTENTIONS: None ABSENT: Mike Kiger

*Approved on May 8, 2018

 Steven A. Davis Commissioner	 Dave Levacy Commissioner	 Mike Kiger Commissioner
 Staci A. Knisley, Acting Clerk		

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