

Regular Meeting 18 - 2026
Fairfield County Commissioners' Office
April 28, 2026

Meeting

The Commissioners met at 9:00 a.m. in the Commissioners Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Steve Davis, Jeff Fix and David Levacy. Also present: County Administrator Aundrea Cordle, Deputy County Administrator Jeff Porter, Clerk to the Commissioners Rochelle Menningen, Records Clerk Ash Sark, Auditor Carri Brown, Clerk of Courts Branden Meyer, Engineer Jeremiah Upp, Recorder Lisa McKenzie, Sheriff Alex Lape, Treasurer James Bahnsen, Budget Director Bart Hampson, JFS Director Corey Clark, IT Director Dan Neeley, Utilities Director, Tony Vogel; EMA & Facilities Director, Jon Kochis; IT Director Dan Neeley, EMA & Facilities Director Jon Kochis, Economic & Workforce Development Director Rick Szabrak, Utilities Director Tony Vogel, Assistant Prosecuting Attorney Amy Brown-Thompson, JFS Deputy Director Heather O'Keefe, FCFC Manager Tiffany Wilson, and Deputy Kevin Romaine. Also in attendance: Garrett Davis and Ray Stemen.

Virtual attendees: Shannon Ward, Rich, Steven Darnell, Ashley Arter, Shelby Hunt, Holly Lybrook, Stacy Hicks, Jeffrey Barron, Anthony Iachini, and Nikki Drake.

Welcome

Commissioner Davis opened the meeting by welcoming everyone in attendance.

Listen & Learn

IT Director Daniel Neeley provided an update on the county's IT operations, focusing on cyber resilience and the importance of maintaining secure, up-to-date systems to prevent cyberattacks. He discussed enhancements to access control across county buildings, including a major initiative to replace outdated security cameras and badge scanners. Many older cameras required replacement because they could no longer receive security patches.

Commissioner Fix asked where security camera footage is stored. Neeley explained that all footage is stored in the cloud with a retention period of 30 days, in accordance with the County's IT department's records retention schedule.

Neeley emphasized the importance of ongoing cybersecurity training for both IT staff and all county employees. He noted that the department has upgraded firewalls and hardware across the organization, improving both security and system-wide management. He also described the use of penetration ("pen") testing, where external vendors simulate cyberattacks to identify vulnerabilities. This proactive approach allows the county to detect and address weaknesses before they can be exploited. Additionally, Neeley discussed efforts to centralize print management under a single vendor, noting that printers can pose security risks if not properly managed. Election security remains a major priority, and the IT department continues to work closely with the Board of Elections. Neeley highlighted that the county manages more than 1,000 devices.

Commissioner Fix asked whether reported system activity reflects attempted intrusions or routine daily use.

Neeley clarified that most of the data reflects normal daily operations, with some flagged items requiring further review. He also spoke about collaboration with peers through professional networks and conferences, where counties share common challenges and solutions. He mentioned ongoing efforts toward business process improvements.

Commissioner Davis asked about the county's use of artificial intelligence, specifically regarding Microsoft 365 Copilot.

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Neeley explained that AI tools primarily draw from publicly available information and that the county is not intentionally feeding internal data into AI systems. He added that certain versions of Copilot operate within a closed environment, and any externally shared data is intentionally designated. Neeley noted that the county has not yet implemented a system that stores organizational data for AI use but is currently working with a Microsoft partner to assess future opportunities.

Commissioner Fix commended Neeley and his team for continuing to enhance the county's technology capabilities.

Commissioner Levacy emphasized that protecting county systems is one of IT's most critical responsibilities.

Commissioner Steve Davis remarked that his perspective on IT has evolved positively under Neeley's leadership.

Neeley concluded by thanking his staff and emphasizing the importance of remaining proactive and vigilant in addressing cybersecurity challenges.

Public Comments

Ray Stemen of Lancaster spoke about appreciating the blessings we have in life and the importance of looking at the past to move forward. He also provided a prayer.

Legal Update

Amy Brown-Thompson spoke about several cases proceeding at the Hall of Justice.

County Administration Update

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise indicated.*

Week in Review

The Department of Justice has Extended the ADA Web Accessibility Compliance Deadline

The Department of Justice has issued a final ruling granting counties an additional year to bring digital services into conformance with the Americans with Disabilities Act (ADA) web accessibility standards. Counties with populations over 50,000 now have until April 24, 2027, and Counties with populations at or below 50,000 have until April 28, 2028, to have their websites and other digital services ADA compliant. You may have noticed some changes to the county's website based on the ADA compliance mandate. The Commissioners' portion of the website is ADA compliant and was ready for the previous deadline of April 24, 2026.

America 250-Ohio's Heritage Tree Program Seeks to Plant a White Oak in all 88 Counties

The United States' 250th birthday is just over 2 months away! The America 250-Ohio Heritage Tree Program is providing each county with a Swamp White Oak tree to plant in honor of the country's 250th birthday. Fairfield County will have a ceremony at noon today to celebrate the planting of our Swamp White Oak at the Fairfield County Fairgrounds. The event will be held at the Feeder Creek Arena due to the weather impending. All are welcome!

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Proclamation from the City of Lancaster

The City of Lancaster has provided a proclamation in honor of National County Government Month in our Community.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 48 resolutions on the agenda for the Regular voting meeting.

Resolutions of note:

- The first resolution on the agenda is to approve changing the time and location of the August 25th meeting. The proposed time and location for this meeting is the Levacy Center at 10:30 a.m.
- The second resolution is to approve the appointment of Matt Claypool to the Port Authority Board.
- The agenda contains 31 resolutions related to appropriations, reimbursements, and account transfers.
- The Engineer's Office has a resolution to approve an agreement with JB Services, LLC, for a bridge replacement project on Basil-Western Road. This is the bridge that washed out during storms in mid-March.
- The Engineer's Office also has resolutions to approve the Hamburg Road Bridge Replacement Project to Axis Civil Construction, and to approve advertising for 2026 micro surfacing.

Engineer Upp spoke about the Hamburg Road project and added that micro surfacing is a term for a pavement overlay.

- Facilities has a resolution to approve an agreement with the FAA for access to property at the county's airport.
- JFS has 6 resolutions authorizing service agreements between CPS and network placement agencies.
- Regional Planning has a resolution to authorize the contract, Notice to Proceed, and Notice of Commencement with the Downing Construction Company for the Village of Bremen's Water Treatment Plant's Softener Improvement Project.
- And the Sheriff's Office has a resolution approving a service agreement between their office and the City of Canal Winchester for police servicing.

Budget Review

Budget Director, Bart Hampson, stated 2027 budget reviews had begun with elected officials and department heads.

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Calendar Review/Invitations Received

- *The Calendar Review and Invitations and Correspondence Received, were provided by the Clerk to the Board of Commissioners, Rochelle Menningen.*

- ADAMH Annual Awards and Fundraising Dinner, April 28, 2026, 5:30 p.m., Grace Fellowship Church, 1449 Refugee Rd., Pickerington
- Harcum House Ribbon Cutting, April 30, 2026, 4:00 p.m., 216 Trace Dr., Lancaster
- Lancaster-Fairfield Community Action, Food Pantry Ribbon-Cutting, May 5, 2026, 3:00 p.m., Community Action, 1743 E. Main St., Lancaster
- Workforce Center Graduation, May 8, 2026, 11:30 a.m., Fairfield County Workforce Center, 4465 Coonpath Rd. NW, Carroll
- Pickerington Area Chamber, Ribbon Cutting and Reception, May 8, 2026, 4:00 p.m., Train Station, 50 N. Center St., Pickerington
- Forest Rose School, Class of 2026 Graduation, May 15, 2026, 1:00 p.m. Forest Rose School, 739 College Ave., Lancaster
- Fairfield County Sheriff's Office, Awards Luncheon, May 21, 2026, 12:00 p.m., The Levacy Center, 1550 Sheridan Dr., Suite 200, Lancaster
- Fairfield County 4-H Endowment Legacy Dinner, June 11, 2026, 5:30, CEC Turf & Tractor, 9449 Basil Western Rd., Canal Winchester

Correspondence

- City of Lancaster, Proclamation, National County Government Month in Our Community
- Fairfield County Municipal Court, Criminal/Traffic Division Fees Report, March 2026
- Fairfield County Clerk of Courts' 2025 Annual Report

Updates from Elected Officials and Department Heads

Sheriff Alex Lape announced that the Sheriff's Office has officially received accreditation through the Ohio Collaborative Law Enforcement Accreditation Program (OCLEF), marking a significant achievement in maintaining professional standards and accountability.

Treasurer James Bahnsen shared his recent participation in an Honor Flight to Washington, D.C., an opportunity that recognizes and honors veterans for their service.

Engineer Jeremiah Upp reported that the county is in full construction mode and spoke about the new salt brine station. Previously, the county relied on purchasing brine from the City of Lancaster, which was not always available in sufficient quantities. Once completed, the facility will improve the county's ability to proactively treat roads and address winter hazards such as black ice. Upp clarified that the brine is a simple salt solution with no additives and that usage is reported to the EPA in compliance with regulations.

Clerk of Courts Branden Meyer highlighted strong attendance at the Legal Help Center and announced an upcoming Landlord & Tenant session on June 16 in partnership with Southeast and Central Ohio Legal Aid.

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Auditor Carri Brown spoke on coordination, compliance, and operational efficiency. She added that her office's efforts include meeting state reporting deadlines, strengthening leadership within the appraisal division, collaborating with the Engineer's Office on GIS and land records, and enhancing public accessibility through ADA training and outreach initiatives. The office also continues oversight of agreements through the Tax Incentive Review Council.

Tony Vogel thanked IT and the Sheriff's Office for their support with system security.

Rick Szabrak noted recent and upcoming activities including the Workforce Center's graduation event, a visit from Ohio State University, and the hosting of an apprenticeship conference.

Jon Kochis reported a successful bid opening, ongoing elevator project work, and a pending EMA grant submission.

Corey Clark shared enthusiasm for the upcoming May 7 Family Fun Event.

Tiffany Wilson expressed gratitude to the Commissioners for use of the Levacy Center for the Community Baby Shower, which successfully provided essential items to participating families.

Old Business

Commissioner Levacy highlighted the recent ribbon cutting at Mambourg Park Nature Center, noting it as a beautiful addition to the community. He also shared his involvement in chairing the Elder Abuse Commission and related discussions regarding House Bills 648 and 560. During the conversation, he noted concerns that a significant percentage of coin kiosk transactions are linked to fraudulent activity.

Commissioner Davis recognized the strong community turnout for Downtown Lancaster Cleanup Day, sharing that approximately 300 volunteers participated. He expressed appreciation to everyone who contributed their time and effort to improve the downtown area.

New Business

Commissioner Levacy shared updates on the America 250 initiatives and noted that he will be attending the upcoming ADAMH dinner. He also invited everyone to attend the America 250–Ohio Heritage Tree Ceremony taking place later that afternoon.

Commissioner Davis mentioned plans to attend a commencement ceremony at Wright State University, where his brother will be speaking. He also addressed correspondence received by the Commissioners regarding a pipeline project.

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Regular (Voting) Meeting

The Commissioners continued to the Regular/Voting portion of the meeting, and the following Commissioners were present: Steve Davis, Jeff Fix and David Levacy. Also present: County Administrator Aundrea Cordle, Deputy County Administrator Jeff Porter, Clerk to the Commissioners Rochelle Menningen, Records Clerk Ash Sark, Auditor Carri Brown, Clerk of Courts Branden Meyer, Engineer Jeremiah Upp, Recorder Lisa McKenzie, Sheriff Alex Lape, Treasurer James Bahnsen, Budget Director Bart Hampson, JFS Director Corey Clark, IT Director Dan Neeley, Utilities Director, Tony Vogel; EMA & Facilities Director, Jon Kochis; IT Director Dan Neeley, EMA & Facilities Director Jon Kochis, Economic & Workforce Development Director Rick Szabrak, Utilities Director Tony Vogel, Assistant Prosecuting Attorney Amy Brown-Thompson, JFS Deputy Director Heather O'Keefe, FCFC Manager Tiffany Wilson, and Deputy Kevin Romaine. Also in attendance: Garrett Davis and Ray Stemen.

Virtual attendees: Shannon Ward, Rich, Steven Darnell, Ashley Arter, Shelby Hunt, Holly Lybrook, Stacy Hicks, Jeffrey Barron, Anthony Iachini, and Nikki Drake.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able and lead the Pledge of Allegiance.

Announcements

None.

Approval of Minutes for April 14, 2026

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the Minutes for the Tuesday, April 14, 2026, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of Resolutions from the Fairfield County Board of Commissioners

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions:

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|--------------|--|
| 2026-04.28.a | A Resolution Amending Resolutions 20205-10.28.a and 2026-01.06.a, Establishing the Fairfield County Board of Commissioners' 2025 Review Session and Regular Meeting Dates, and Special Meeting Dates |
| 2026-04.28.b | A Resolution Approving the Appointment of Mr. R. Matt Claypool to the Fairfield County Port Authority |
| 2026-04.28.c | A resolution to approve appropriating from unappropriated into a major expense category & Cash Advance General Fund #1001 for Fund # 2731, sub fund# 8881, PY2025 CHIP/HOME grant |
| 2026-04.28.d | A resolution authorizing the approval of repayment of advances to the General Fund from the CHIP PY2023 grants |
| 2026-04.28.e | A resolution of conversion of prior year 2025 encumbrance (X-mode) to current year appropriation and appropriate from unappropriated expenditure object category for Fund# 3910 and close the fund |

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- 2026-04.28.f A resolution to approve to appropriate from unappropriated into a major expense categories for debt and memo transactions for the 2026B Series, Utilities portion
- 2026-04.28.g A resolution authorizing the approval of an Advance from the General Fund to Fund# 2095 Marriage Licenses -Commissioners' Office
- 2026-04.28.h A resolution to approve to appropriate from unappropriated into a major expense category & Cash Advance General Fund #1001 for Fund # 2730, sub fund# 8880, PY2025 CHIP/CDBG grant
- 2026-04.28.i A resolution to approve a memo transaction for interest allocation reimbursements for Fairfield Department of Health, Fairfield County Parks, & Fairfield County Port Authority – Fund #7012, #7321, & #7308.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of a Resolution from the Fairfield County Auditor - Finance

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Auditor - Finance:

- 2026-04.28.j A Resolution authorizing a fund to fund transfer. Auditor – fund 1080

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of a Resolution from Fairfield County Auditor - Payroll

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Auditor - Payroll:

- 2026-04.28.k A resolution authorizing a memo expense memo receipt for the General Fund 2% administrative fee for managing the county self-insurance program, Fund #5376 to General #1001

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of a Resolution from the Fairfield County Board of Developmental Disabilities

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Board of Developmental Disabilities:

- 2026-04.28.l A resolution to approve a reimbursement for share of costs for Ethernet Services paid to Eline GloFiber as a memo expenditure for fund# 2060 – Fairfield

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

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Approval of a Resolution from the Fairfield County Board of Elections

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Board of Elections:

2026-04.28.m A resolution to appropriate from unappropriated in a major expenditure object category for Board of Elections; 2861, Cyber23

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of a Resolution from the Fairfield County Emergency Management Agency

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Emergency Management Agency:

2026-04.28.n A resolution to approve a Grant Agreement between Fairfield County Board of Commissioners and Ohio Emergency Management Agency for the FY25 Emergency Management Performance Grant Award

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of Resolutions from the Fairfield County Engineer

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2026-04.28.o A resolution to appropriate from unappropriated in a major expenditure object category 3445 ODOT Projects for the HOC-21 Hamburg Road Bridge Replacement Project PID #113793

2026-04.28.p A resolution to approve a general services agreement with JB Servies, LLC

2026-04.28.q A Resolution to Approve the Contract Bid Award for the FAI-CR55-3.319 HOC-21 Hamburg Road Bridge Replacement Project

2026-04.28.r A Resolution to Approve Advertising for the 2026 Micro surfacing Project

2026-04.28.s A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle to contract consultant services

2026-04.28.t A resolution to approve a reimbursement for share of costs for Monthly Postage paid to Fairfield County Commissioners as a memo expenditure for fund County Engineer 2024-Motor Vehicle

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

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Approval of a Resolution from Fairfield County Facilities

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Facilities:

- 2026-04.28.u A Resolution Approving a Memorandum of Agreement with the Department of Transportation Federal Aviation Administration for access to property

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of Resolutions from the Fairfield County Family and Children First Council

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Family and Children First Council:

- 2026-04.28.v A resolution to request for appropriations for Fund #7521 Family and Children First Council
- 2026-04.28.w A resolution to request for appropriations for Fund #7521 Family and Children First Council

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of Resolutions from Fairfield County Job and Family Services

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

- 2026-04.28.x A resolution to approve a memo exp./ memo receipt for the costs of Bus Passes paid to Lancaster-Fairfield Public Transit as a memo expenditure for fund# 2072 Public Children's Services
- 2026-04.28.y A resolution to approve a memo receipt and memo expenditure for Fairfield County Job & Family Services' Children Services Fund and Protective Service Levy Fund, respectively
- 2026-04.28.z A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2599 reimbursing Fund 2018
- 2026-04.28.aa A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018
- 2026-04.28.bb A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018
- 2026-04.28.cc A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018

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- 2026-04.28.dd A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and DTAC of Ohio
- 2026-04.28.ee A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Strive House, Inc.
- 2026-04.28.ff A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Ohio Teaching Family Association
- 2026-04.28.gg A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Ohio Guidestone
- 2026-04.28.hh A resolution to approve a memo exp./ memo receipt for the costs of Transportation paid to Fairfield County Transit as a memo expenditure for fund# 2599 Workforce Fund
- 2026-04.28.ii A Resolution to Approve a Reimbursement for Share of Costs for Postage as a Memo Expenditure for Fund# 2018
- 2026-04.28.jj A Resolution to Approve a Reimbursement for Share of Costs for Postage as a Memo Expenditure for Fund# 2018
- 2026-04.28.kk A resolution to approve a memo exp./ memo receipt for the costs of Transportation paid to Fairfield County Transit as a memo expenditure for fund# 2018 Public Assistance Fund
- 2026-04.28.ll A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Unk's Place
- 2026-04.28.mm A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Buckeye Ranch, Inc.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of a Resolution from Fairfield County Juvenile/Probate Court

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Juvenile Probate Court:

- 2026-04.28.nn A Resolution Authorizing an Amendment to the FY26 Grant Agreement with the Ohio Department of Youth Services

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

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Approval of a Resolution from the Fairfield County Regional Planning Commission

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Regional Planning Commission:

- 2026-04.28.oo A resolution authorizing the Contract, Notice to Proceed and Notice of Commencement to Downing Construction Company Inc for the CDBG – Village of Bremen – WTP - Softener Improvement project

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of Resolutions from the Fairfield Sheriff

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Sheriff:

- 2026-04.28.pp A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff; 2503; Police Revolving
- 2026-04.28.qq A resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and the City of Canal Winchester
- 2026-04.28.rr A resolution authorizing the approval of an advance from the General Fund to Fund 2503, Police Revolving

Commissioner Davis asked the Sheriff for the jail population totals.

Sheriff Lape responded that the jail was housing 319 with 28 of those falling under the Federal contract and 3 others under other contracts.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of Resolutions from the South Central Major Crimes Unit

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions from the South Central Major Crimes Unit:

- 2026-04.28.ss A resolution authorizing the reduction of major expenditure object category appropriations for fund 7858, sub fund 8360, Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program 2022
- 2026-04.28.tt A resolution approving an account-to-account transfer into a major expenditure object category 7619 Forfeitures
- 2026-04.28.uu A resolution approving an account-to-account transfer into a major expenditure object category 7619 Forfeitures

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

