

**Regular Meeting #18 - 2016**  
**Fairfield County Commissioners' Office**  
**April 26, 2016**

**Review**

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jim Bahnsen, Todd McCullough, Jeff Porter, Corey Clark, Tony Vogel, Spencer Remoquillo, Ray Stemen, Michael Kaper, Holly Mattei, Jason Dolin, Scott Zody, Rick Szabrak, Chief Perrigo, Dennis Keller, Branden Meyer, Mayor Tammy Drobina, and Dave Burgei.

- Legal Update

Mr. Dolin did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

We had a resolution to annex 2.006 acres from Liberty Township to Baltimore. A correction was needed in Baltimore's resolution and we received that correction in time to place the annexation on the voting agenda. This was an expedited type 2 annexation.

There was a resolution to approve the revolving loan fund closing payment relating to the Frabatino loan.

There was a resolution to approve the Allen Road waterline project. This project is funded by an Ohio EPA loan, of which 50% will be forgiven based in part on attendance by Commissioner Levacy and Commissioner Davis in utilities management training. There was also a resolution to authorize the Utilities Director to sign right of entry agreements in connection with the Allen Road waterline project.

There were several financial resolutions to approve, such as:

- The credit of interest for the Parks District and the Board of Health;
- An application for CHIP and budget for HOME grants;
- A fund to fund transfer and appropriations from unappropriated funds for EMA;
- Repayments of advances to the general fund from EMA and the Airport;
- Appropriations from unappropriated funds for County Engineer projects, as well as memo expenditures for the County Engineer;
- An account to account transfer of appropriations for the Clerk of Courts and Major Crimes Unit;
- Appropriations from unappropriated funds for The Board of Developmental Disabilities; and
- The traditional bill list and/or "then and now" related approvals.

Many may recall that on February 19, 2014, Gail Ford (of Vorys, Sater, Seymore, and Pease) met with the Commissioners regarding Wilson, et al. V. Columbia Gas Transmission, LLC. Fairfield County ultimately joined a class action suit relating to property that is in the gas storage field area. After review with County Prosecutor on elements of form, there will soon be a settlement resolution proposed for approval.

On May 5, at our regular meeting, there will be a public hearing at 9:45 for the conduit debt proposed for Lifeline Ohio Organ Procurement, Inc., a

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non-profit organization that works with Fairfield Medical Center and other hospitals. The counsel for the conduit debt issuance is Attorney Kamer, a colleague of Attorney Schwallie. Fairfield County was sought out as the county entity for the conduit debt, which means that the debt is "pass through debt" with no liability to the county. There will be a resolution proposed on May 5 for the conduit debt issuance. The fee schedule the Board of Commissioners approved in 2014 applies to this issue. The fee in this scenario is about \$4,000 as an administrative fee for the general fund

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. No questions have been posed.

Budget hearings are scheduled.

SB 264 continues a pilot program for a sales tax holiday. The first sales tax holiday bill and this bill exempt individual articles of clothing valued up to \$75 and school supplies and school instructional materials individually valued at up to \$20 from the sales and use tax during a three day time period (Friday through Sunday) corresponding to the first weekend in August. We are monitoring the bill. There is not enough data to demonstrate the impact of the program, which is why there is designation of the program to continue as a pilot.

We are also monitoring the bill that proposes to omit temporary services of employment from sales tax.

c. Jail and Public Safety facility Update

Granger continues to progress very well. In about one year from now, there will be substantial completion of the project.

The jail population is now 205.

Mr. Keller stated the next major milestone will be setting pre-cast slabs for the 2<sup>nd</sup> floor in phase. This is scheduled to start in the next week or two. The project is still well ahead of schedule. Mr. Keller would like to schedule a tour for the Commissioners in May.

d. State of the County Address – Debriefing

The State of the County Address was held on April 19<sup>th</sup>, during County Awareness Month. The theme was "Safe and Secure Fairfield County" which highlighted Fairfield County as our home.

We have received very positive feedback from those in attendance and some who were not in attendance and were able to view the video, which is on the website. We are going to add an introduction to the video and place it on the economic development page.

In addition, the new logo was well received. We have sent our thanks to the many partners who made the event such a good one. We also sent GEMs to employees who were helpful.

For next year, one suggestion to consider was to hold a later afternoon event so people could mingle and network a bit more.

e. Property Review – High Level Highlights of Work in Progress

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Dennis Keller, Facilities Manager, is leading the effort review county owned property and offer excess property for sale. This is a process that will be completed in phases, as there is not a lot of property anticipated to be placed for sale, but there are clean-up activities and surveying that needs to be accomplished. We will ensure all of the appropriate steps are taken for this process, which is a long term one.

In addition, we are working the Park District and Friends of the Sensory Trail to finalize the concept of transferring 20 acres to the Park District. The purpose of the transfer is to use the property for its best use; improve parks and the sensory trail; and to be more competitive in obtaining specific purpose grants.

We are also reviewing the concept of transferring property (that it titled to the County Commissioners, yet purchased over time with funds relating to Developmental Disabilities) to Developmental Disabilities, as they can own property as long as there is no debt associated with it. An example is Forest Rose School. The purpose of the transfer would be to provide efficiency in decision making, which would practically be with Developmental Disabilities. DD has requested that we look into this, and it is a good time to do so, given the overall property review.

Finally, we plan to close on the Baldwin property on April 28.

Ms. Zody added that the Auditor's office is working on developing guidance on how to consistently name county property. This is known as a naming convention.

f. **Bravos**

- Thank you to Julie Noyes for her 30 years of service to Fairfield County.
- Bravo to the Juvenile Court team for using evidence based practices to improve outcomes for children and our community. Judge Vandervoort will share details during the budget hearing.
- Bravo to Sheriff Phalen, Lt. Churchill, and Val Carpico for the conduct of the reentry program. ODRC officials have stated that the Fairfield County Reentry Coalition is "the premier coalition" in the state.
- Thank you to everyone at JFS and multiple stakeholders who made the April Circus Night and Candlelight Walk a success.

• Old Business

a. **Buckeye Lake State Park Dam**

Mr. Levacy stated that he recently spoke to the Construction Manager at Risk. They anticipate phase 1 will be completed in three weeks. If that is the case, they may be slightly ahead of schedule. The area looks forward to closing the gate and raising the water level to help the economy. There are a few grant and loan options available to the area businesses and that information has been shared with business owners.

• New Business (none)

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- General Correspondence Received (none)
- Calendar Review/Invitations Received
  - a. Law Week – May 2<sup>nd</sup> – May 5<sup>th</sup>
  - b. Combined Lancaster Burial Squad Annual Dinner – Friday, May 13<sup>th</sup> at 6:30 p.m. at AMVETS (735 S Maple St, Lancaster)
    - 1. Commissioners Kiger and Levacy may attend.
  - c. Central Ohio Senior Citizens Hall of Fame Ceremony – Wednesday, May 18<sup>th</sup> at 1:00 p.m. – Martin Janis Center, Columbus
    - 1. Commissioner Levacy will attend.
  - d. Veterans Service Open House – Wednesday, June 22<sup>nd</sup> from 1:30 p.m. to 3:30 p.m.

Mr. Kiger stated that in his recent visit at the VSC he learned they have a conference room that seats 50 people that is available for county use. Dennis Keller will add this to the scheduling system when it is ready to be added for general use.

- FYI
  - a. DD April 2016 Newsletter
  - b. Ms. Elsea reminded everyone that next week's meeting will be held on Thursday, May 5.
  - c. Ms. Elsea asked everyone to sign the card for Ms. Noyes.
  - d. A press release was issued last Friday unveiling the online checkbook.

The website can be accessed here:  
<https://fairfieldcounty.ohiocheckbook.com/>
  - e. Ms. Davis stated that he recently visited the new municipal court and was very impressed with the facility. They, too, have a community room that will be available for use.

- Issues Bin (none)

- Open Items

Ms. Brown thanked Branden Meyer and the Clerk of Courts Office for being cooperative with mail processes. There was a time the offices did not cooperate, and it is a pleasure that they do now.

Commissioner Levacy stated at 9:24 a.m. the Commission would be in recess until the Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, April 26, 2016 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Spencer Remoquillo, Jeremiah Upp, Scott

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Zody, Dave Burgei, John Rogers, Ray Stemen, Angel Sanderson, Mayor Tammy Drobina, Holly Mattei, Jon Slater, and Rick Szabrak.

**Pledge of Allegiance**

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Levacy asked if there were any announcements.

Mr. Davis presented Julie Noyes with a certificate of appreciation for her 30 years of service to Fairfield County.

Mr. Porter added that she has done a tremendous job and that her best quality was making you feel like you're the most important person in the room. She has worked for several county offices including the Recorder, Auditor, and at JFS.

Ms. Noyes thanked everyone for their kind works and added it has been a great 30 years.

**Public Comment**

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments. There were no public comments.

**Approval of Minutes for Tuesday, April 19, 2016**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, April 19, 2016.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis and Mike Kiger  
Abstaining: Dave Levacy

**Approval of the Clerk of Courts – Title Office Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Clerk of Courts – Title Office resolution approving an account to account transfer in a major object category – Clerk of Courts Title Division; see resolution 2016-04.26.a.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Commissioners Office Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners Office resolutions:

- |              |  |
|--------------|--|
| 2016-04.26.b | A resolution to approve the annexation of 2.006+/- Acres, more or less, of Liberty Township into the Village of Baltimore, Pursuant to ORC 709.023, Expedited Type 2 Petition, Annexation of Land by Roger D Woods and Bernice J. Woods. [Commissioners] |
| 2016-04.26.c | A resolution to approve a memo expense for interest allocation reimbursement for Fairfield Department of Health – Fund #7012 & Fund# 7321 [Commissioners]  |

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- 2016-04.26.d A resolution to approve a memo expense for interest allocation reimbursement for Fairfield County Historical Parks – Fund # 7308 [Commissioners]
- 2016-04.26.e A resolution approving authorization to submit the PY 2016 Community Housing Impact and Preservation (CHIP) Program Grant Application and implementation plan to the Ohio Development Services Agency, Office of Community Development. [Commissioners]
- 2016-04.26.f A resolution authorizing the approval of repayment of an advance to the General Fund – Fund # 3011 FAA FY14 sub fund# 8067 Commissioners' Office [Commissioners]
- 2016-04.26.g A resolution to appropriate from unappropriated into a major expense category for fund # 2591 Home Program Income – Fairfield County Commissioners [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Board of Developmental Disabilities Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Board of Developmental Disabilities resolution to appropriate from unappropriated in a major expenditure object category (Fairfield County Board of DD) (Fund 2060 FCBDD); see resolution 2016-04.26.h.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Emergency Management Agency Resolutions**

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

- 2016-04.26.i A resolution authorizing an account to account transfer for EMA Fund 2091 Local Emergency Planning Committee Fund [EMA]
- 2016-04.26.j A resolution to request for appropriations for major objects and receipts for EMA fund 2707 Emergency Management Performance Grant [EMA]
- 2016-04.26.k A resolution authorizing the approval of repayment of an advance to the General Fund from EMA Fund 2091 (subfund 8090) Hazardous Materials Emergency Preparedness Grant [EMA]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Engineer's Office Resolutions**

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2016-04.26.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for culvert pipe for Mt Zwingli 1.420 culvert [Engineer]

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- 2016-04.26.m      A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 HOC-26 Bridge Replacement Project [Engineer]
- 2016-04.26.n      A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 MAD-34 Bridge Replacement Project [Engineer]
- 2016-04.26.o      A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for residents damaged vehicle deductible [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Utilities Resolutions**

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following Utilities resolutions:

- 2016-04.26.p      A resolution to approve the contract award for the Allen Road Water & Service Line Project; Utilities Fund 5046 Water [Utilities]
- 2016-04.26.q      A resolution to authorize the Director of Fairfield County Utilities to sign the Allen Road Project Temporary Right of Entry for Water Service [Utilities]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of Payment of Bills Resolutions**

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2016-04.26.r      A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]
- 2016-04.26.s      A resolution authorizing the approval of payment to Hocking Valley Title Agency – Fairfield County Economic Development [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Ms. Elsea announced that the next Regular Meeting is scheduled for Thursday, May 5, 2016, at 10:00 a.m.

Commissioner Davis stated at 10:11 a.m. that the Commission would be in recess until the 10:45 a.m. Public Viewing at Bader Road.

**Public Viewing – Bader Road**

The Commissioners met at 10:45 a.m. for a Public Viewing on Bader Road. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present was Jeremiah Upp.

Mr. Upp reviewed the project.

The public viewing was closed at 11:00 a.m.

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**Public Viewing – Pleasantville Road**

The Commissioners met at 11:15 a.m. for a Public Viewing on Pleasantville Road. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Jeremiah Upp, David Beiter, Tim Morris, and Mike King.

Mr. Upp reviewed the project.

The public viewing was closed at 11:30 a.m.

**Public Viewing – Bauman Hill Road**

The Commissioners met at 12:30 p.m. a.m. for a Public Viewing on Bauman Hill Road. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Jeremiah Upp, Tom Gary, and Tom Toy.

Mr. Upp reviewed the project.

The public viewing was closed at 12:45 p.m.

**Public Viewing – Horns Mill Road**

The Commissioners met at 1:00 p.m. for a Public Viewing on Horns Mill Road. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present was Jeremiah Upp.

Mr. Upp reviewed the project.

The public viewing was closed at 1:10 p.m.

**Public Viewing – Brookdale Road**

The Commissioners met at 1:30 p.m. for a Public Viewing on Brookdale Road. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Jeremiah Upp, Rod Glenn, Charlies Smokes, Ray Hile, Ruth Davis, Kathy Davis, and Verna Hiles.

Mr. Upp reviewed the project.

The public viewing was closed at 1:45 p.m.

**Public Viewing – Old Logan Road**

The Commissioners met at 2:00 p.m. for a Public Viewing on Old Logan Road. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Jeremiah Upp and Jim Callahan.

Mr. Upp reviewed the project.

The public viewing was closed at 2:15 p.m.

**Public Viewing – Revenge Road**

The Commissioners met at 2:45 p.m. for a Public Viewing on Revenge Road. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Jeremiah Upp and Ron Grover.



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Mr. Upp reviewed the project.

The public viewing was closed at 2:55 p.m.

**Public Viewing – Oakland-Stoutsville Road**

The Commissioners met at 3:30 p.m. for a Public Viewing on Oakland-Stoutsville Road. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Jeremiah Upp, Bryan Weaver, and Donna Anderson.

Mr. Upp reviewed the project.

The public viewing was closed at 3:44 p.m.

**Public Viewing – Rock Mill Road**

The Commissioners met at 4:00 p.m. for a Public Viewing on Rock Mill Road. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Jeremiah Upp, Joe Littler, Christine Bollon, and Nick Bollon.

Mr. Upp reviewed the project.

The public viewing was closed at 4:16 p.m.

**Public Viewing – Stoney Hill Road**

The Commissioners met at 4:30 p.m. for a Public Viewing on Stoney Hill Road. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Jeremiah Upp, Charles Yost, Maxine Yost, and Adam Wilson.

Mr. Upp reviewed the project.

**Public Hearing**

The Commissioners met at 5:04 p.m. for a Public Hearing on Marcy Road. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jeremiah Upp, Dave Beiter, Paul Tauer, and Adam Wilson.

Mr. Levacy opened the hearing.

Mr. Upp provided a brief overview of the Bader Road Libetery-26 bridge project. The bridge will be replaced completely as it has been pieced together throughout the years.

There were no comments in opposition to or support of the project.

Mr. Upp stated the Pleasantville Road project consisted of widening and drainage improvements on the south side of the road. Not a lot of infrastructure is needed.

Mr. Dave Beiter of 2665 Pleasantville Road NE is the main property owner affected. He is all in favor of the project due to the safety factor. Water does not flow well with the current situation. The proposed project will improve safety and drainage.

Mr. Upp stated the Bauman Hill project is a culvert replacement project. It will take place between Sugar Grove Road and Crawfis Road. It is a simple project with the exception of the existing catch basin on the south side of the road. Shoulders and safety features will be added as well.

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There were no comments in opposition to or support of the project.

Mr. Upp stated the Horns Mill Road project is a culvert replacement project. This is a little unique due to some areas around it. Pipes required by the state work against some of the culvert situations. While the culvert is in good shape, it does not meet output standards set by the state. At this time they are evaluating whether or not a replacement is needed.

Harold Bigham, an adjacent property owner, asked what the width of the project would be.

Mr. Upp replied the plans were not completed yet, as it was very early in the evaluation. He did assure that once the plans were developed they would work with the property owner to make sure he understands the project.

Mr. Upp stated the Brookdale Road project is a culvert replacement project. This culvert has been in place for a while. It was installed by the township, and the township was made aware of erosion problems and asked the County to look at it for them. The culvert is undersized, and the Engineer will work with the township to use grant money to replace the culvert and clean up the eroded areas, stabilizing it with rock. This is unique as it is a dead end road; this will increase the costs of the project.

There were no comments in opposition to or support of the project.

Mr. Upp stated the Old Logan Road project is a culvert replacement at the intersection of Stump Hallow and Old Logan. There are two pipes there. The main one is starting to rust through the bottom. Both pipes will be combined.

There were no comments in opposition to or support of the project.

Mr. Upp stated the Revenge Road project is a culvert replacement. The culvert is rusting out through the bottom. Surveying has revealed the project should also include straightening out the curve a bit. This will move the culvert to the east a bit and make road travel much safer.

There were no comments in opposition to or support of the project.

Mr. Upp stated the Oakland-Stoutsville Road project is a bridge replacement project. This has been on the Engineer's radar for a few years. A "rehab" was considered, but due to the amount of traffic, it makes sense to replace the bridge and widen it. This will make is better for both the farming community and general public. Rehabbing would cost the same as the local match.

Paul Tauer asked what number bridge is included in the project.

Mr. Upp replied that it is Clearcreek-27 on the county system.

Mr. Upp stated the Rock Mill Road project is a culvert replacement. The township has asked the Engineer for help replacing the culvert, and they have agreed to step in and assist. Shoulders and safety features will be added.

There were no comments in opposition to or support of the project.

Mr. Upp stated the Stoney Hill Road is a culvert replacement project. The culvert is very narrow and reaching the end of its life. There are also no safety features. All issues will be addressed. There will be challenges from a design standpoint, but they will work through it.

Mr. Levacy asked if there were any additional public comments.

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There were no additional comments.

Mr. Upp thanked everyone for coming in and told the property owners he looked forward to working with them and will make sure they are happy at the end of the day.

The hearing was closed at 5:17 p.m.

**Adjournment**

With no further business, on the motion of Steve Davis and a second of Dave Levacy the Board of Commissioners voted to adjourn at 5:17 p.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis and Dave Levacy

The next regular meeting for the Board of Commissioners is scheduled for Thursday, May 5, 2016, at 10:00 a.m.

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Motion by:

Seconded by:

that the April 26, 2016, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

\*Approved on May 5, 2016



Steven A. Davis  
Commissioner



Dave Levacy  
Commissioner



Mike Kiger  
Commissioner



Rachel A. Elsea, Clerk