

Regular Meeting #18 - 2017
Fairfield County Commissioners' Office
April 25, 2017

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Spencer Remoquillo, Rick Szabrak, Ray Stemen, Mary Beth Lane, Jim Bahnsen, Michael Kaper, Joshua Horacek, Amy Brown-Thompson, Tony Vogel, Jeff Porter, Dennis Keller, Loudan Klein, Chief Perrigo, Magistrate Jill Boone, Branden Meyer, Angel Sanderson, Jon Kochis, Ben Tiller, Wayne Moss, and Dustin Dexter.

- Welcome

Mr. Davis welcomed everyone and thanked everyone who helped organize the State of the County presentation.

- Legal Update

Mr. Horacek stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

The State of the County Address is April 25 (Tuesday). We will have the address at Crossroads on Fair Avenue. The theme for the address is Brilliant Ideas @ Work, which mirrors the National Association of Counties Theme for Awareness Month (also April).

We have a video of brilliant ideas (all throughout the county), several projects to highlight, a video of the jail and public safety facility construction, and a virtual tour of the jail and public safety facility. The state of the county remains strong. We have been supportive of the county seat and all areas of the county.

- b. Highlights of Resolutions

Ms. Brown provided highlights of resolutions on the voting agenda.

RPC proposed approval of subdivision regulations, as previously approved by RPC and reviewed in the public hearing last week.

We proposed the approval to enter into a purchase agreement for a building owned by Gannett in Lancaster for the purpose of a records center. ***A draft press release was ready for review.***

We proposed an amendment to the Wachtel and McAnally contract for the payment of minor engineering services, which requires an amendment but no new appropriations.

We proposed the approval of the release of collateral for two loan projects, as approved and recommended by the Revolving Loan Fund Committee.

The Engineer proposed approval of a state contract for salt for winter 2018. (Such contract needs to be filed with the state before May 10, 2017.) The Engineer proposed the approval of a liquid asphalt contract. The Engineer also proposed the approval of contracts for the replacement of bridges in Richland and Greenfield Townships, as well as the commencement of such projects.

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JFS also proposed a contract for network services for Bellefaire for child protective services; this, too, has been approved to form.

There were financial resolutions to approve, such as:

- A fund to fund transfer and appropriations from unappropriated funds relating to the management of the flexible spending account;
- Multiple financial transactions for the movement of funds by operations of law for JFS PA fund reimbursements, CPS/APS levy accounting, and the WWK grant;
- A fund to fund transfer in support of the Records/Asset Center (s) project;
- The extension of an advance repayment date for the County Sheriff;
- An advance for an ODOT grant;
- A CDBG draw and report;
- Account to account transfers of appropriations to properly classify expenditures for Veteran Services (related to a van purchase) and FCFAF (operating expenses);
- Memo transactions and related accounting measures, as well as two resolutions for appropriations from unappropriated funds, for the County Engineer; and
- The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications as needed).

Mr. Davis noted that he would be abstaining from the purchase of property vote as he owns shares in Gannett.

c. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown provided the details and asked if there were any questions. None were posed.

IT training has been pushed out to employees. In the first couple of days of the cybersecurity training, about 12% of the population took the training. That is a good initial turnout for the first emails. The training comes with two tools to download for future reference.

The budget hearings have been set for 2017 (for the 2018 budget). All of the initial meetings will have been conducted prior to the November roundtable meeting. If there is a need for second or additional meetings, there will be time to conduct them.

On Wednesday (April 26), the Ohio Council of County Officials is hosting a legislative reception at the Statehouse Atrium. We have RSVP'd for three officials to attend. The event begins at 5 pm. This relates to the invitation Susan Delaney with CCAO sent to us.

Of course, the sales tax on managed care organizations continues to be a top legislative issue.

Sales tax revenues (looking at early reports from the Department of Taxation) show that a year to date increase of about 1.72%. We will continue to monitor this.

d. Jail and Public Safety Facility Update

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The most recent report on the jail population shows the population is 249.

The project is on time and within its budget. The GMP has not been altered.

The event flier will remain in the review packet.

The September 29 event is the formal building dedication.

In May, there is a planning meeting for the June 17 public event to celebrate the milestone of the facility opening.

Thank you to the Eagle Gazette for reporting on events for open house type celebrations for the jail.

Dennis Keller stated they were prepping parking lots and roadways. Pictures of the curbs, which were poured last week, were shown. The gravel base is going down now and will be topped with two layers of asphalt. The punch list process continues inside the building along with owner training.

Magistrate Boone thanked the Chief and Lieutenant for taking the Common Pleas staff and probation officers on tours of the facilities. This will help them understand the facility once it is operations.

Mr. Levacy asked Mr. Keller if facilities employees were involved in the training.

Mr. Keller replied that they were and that he was attending as many as he could as well.

Ms. Brown added there would be a dedicated, full-time facilities building coordinator for the facility.

e. Bravos

We are appreciative of the life savings efforts of our adult probation officers who acted in heroic ways last Tuesday when there was a house fire on West Main Street. We had certificates of appreciation for each of these county employees. The employees are: Ben Tiller, Wayne Moss, Dustin Dexter, and Kasey Komjati. All but Kasey Komjati was able to join the Commissioners during the review session. Angel Sanderson, Supervisor, and Magistrate Jill Boone attended the review session, too.

Mr. Moss explained the situation to the Commissioners. The four officers were serving a warrant (they typically do this in groups of four) and noticed a crackling sound when they approached the house. After knocking, Mr. Moss heard a woman yelling for help. She was able to run out of the house, but the probationer was not. Mr. Dexter tried several times to reach the probationer through the house but could not. The woman was able to show the probation officers which window corresponded with the room the probationer was in. They knocked out that window and the probationer was able to get out with minor injuries.

Ms. Sanderson added that Mr. Dexter tried several times to help and the officers also went door to door to make sure neighbors were out. The Fire Department was also very appreciative.

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Mr. Davis thanked the probation officers for going above and beyond the call of duty

Also, we just received good news about the Common Pleas Court receiving a \$9,000 grant award as part of the Ohio Supreme Court Technology program Courtview To Go. This grant will allow the county to implement a software program that allows judges to view the court's dockets in near "real time" from their offices. Bravo to Magistrate Boone and others who worked on this project.

Bravo to Staci Knisley for her conscientious preparation (which took several weeks) for the ODSA Audit conducted on April 19th. There were zero findings! Thanks to RPC and Community Action for their partnership with this audit. We have notes of thanks for our partners, and Staci Knisley received a GEM.

Thank you to Justin Grant, HR Officer, for the preparation of resource booklets for the state of the county address.

Bravo to everyone who helped with the planning and participated in Circus Night for JFS during child abuse prevention month.

We received a nice email of thanks from Dawn Call regarding the approval to use a small portion of county owned land to plant flowers and foliage to support the honeybee population.

- Old Business

- a. Property Plans

Previously, the county held administrative meetings with Prime Retail Advisors. This group first contacted the county in May of 2016. Over the past year, there were occasions when the group would reach out, albeit intermittently.

The Baldwin property was of interest to the group. The county offered to be helpful and proposed a method for how that property could be used for economic development. While we were told that 120 new retail jobs were an advantage of the project, we do not know for certain what business desired the development or the specific timeframe for the development.

The last meeting held with the group was February 2, 2017. At that time, representatives of Prime Retail Advisors indicated they would be back in touch with the county officials within a week, and that did not occur. Given the group's communication pattern had been so intermittent, the lack of response was not entirely surprising.

A representative called County Administrator Carri Brown on Friday, April 21, to request a meeting. The representative of Prime Retail Advisors spoke of a new plan with an alternative site (not Baldwin) to further the project. There is an administrative meeting with Prime Retail Advisors on May 4. The purpose of the meeting is to obtain information about how the county might be helpful.

With respect to Baldwin, the county has plans for the property. It was not ever considered excess property. The plans are for asset storage, such as for maintenance, EMA, and other departments. The space will also include some office space.

The plan for the Eagle Gazette building is for a records center, with the Clerk of Courts to use the records center first. This makes good sense,

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given the building is largely funded by a transfer from a surplus of the Certificate of Title Fund of the Clerk of Courts.

The Eagle Gazette building offers efficiency given its proximity to other offices, and it offers support for the downtown. There will be a training center at the Eagle Gazette building, which should be available to all offices in 2019.

Mr. Davis noted he would still be abstaining from discussions regarding the Baldwin Property due to his partnership with the owners of the current Kroger site.

b. Baltimore Firing Range

Last week, during the public comment portion of the regular meeting, Jerry, Jamie, and Barbara Mock expressed concern about the Baltimore firing range. This is property owned by the village of Baltimore used for a firing range by local police and Sheriff deputies.

The village posts on its website days in which the firing range will be in use. The Mocks indicated that the firing range was in use on the Saturday before Easter, and the range was not noted to be in use on that day.

On Tuesday, April 18th, County Administrator Carri Brown called Village Administrator Teri Wise to report the complaints made during public meeting. Ms. Wise indicated that the calendar on the website was correct, and the shooting heard on the Saturday before Easter must have been from a different location.

Ms. Brown requested Ms. Wise to send documentation of the safety and communication procedures that the village had in place with respect to the firing range. She also requested Chief Perrigo to verify what procedures were in place to secure safety, especially since the Mocks indicated that the existence of the firing range itself was not the concern; the concern was safety. Ms. Brown followed up on her verbal requests with emails (copies were in the review packet). Chief Perrigo invited Ms. Brown to view the range. The time to visit the range is Wednesday, April 26, at 12:30.

A letter was sent to the Mocks indicating the Commission actions taken on Tuesday, April 18. A follow up letter was sent on Monday, April 23.

There was an article in the Eagle Gazette (a copy was in the review packet).

Chief Perrigo provides some maps, which are also in the review packet.

There is a meeting to follow up on May 2 with the Board of Commissioners.

This meeting is at 3 pm following the Land Bank Meeting. The regular meeting for the Board of Commissioner on May 2 is at 1:30 pm. The review session is at 1 pm. This is because of the annual meeting for the Juvenile Detention Center.

Mr. Davis stated while this is not normally under the Commissioners' jurisdiction, they are gathering information to see if they have any role in helping come up with a solution because the Sheriff's Office uses the range.

c. Frame of List of County Commissioners and Historical Terms

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The framed list of the people who have served as Commissioners is now ready. It will be placed on the third floor of the Administrative Courthouse. Other elected officials are interested in a similar effort.

- New Business (none)
- General Correspondence Received
 - a. COAAA Meeting Minutes from December 1st
- Calendar Review/Invitations Received
 - a. Reminder – OCCO Legislative Reception – Wednesday, April 26th from 5:00 p.m. – 7:00 p.m. at the Atrium at the State House
 - b. ADAMH Annual Dinner – Tuesday, May 23rd at 6:30 p.m. at Wagnalls Memorial
 - 1. Commissioner Levacy will attend.
 - c. County Lane Gardens Ribbon Cutting – Thursday, April 27th at 4:00 p.m.
 - d. ODOT Carroll Interchange Ribbon Cutting – Monday, May 1st at 10:00 a.m.
 - 1. All three commissioners will attend. Commissioner Davis will speak.
- FYI
 - a. Board of Health Opioid Communication Plan

Carri Brown is serving as a point of contact for the Board of Health's communication plan when there is a surge in opioid overdoses. Rachel Elsea is the back-up point of contact. We agreed, of course, to serve as communication partners and to be a part of the Board of Health's plan in any way we can be helpful.

Mr. Davis added that he had recently spoken with Dr. Vajen regarding the opioid overdoses. Dr. Vajen will be in touch should an outbreak happen, such as the occurrence in Montgomery County.
- Issues Bin (none)
- Open Items

Ray Stemen stated that Sheriff Phalen would be speaking at his church next Sunday in honor of all first responders. He will speak at both the 8 a.m. and 10:30 a.m. services. A breakfast will be held between the services.

Commissioner Davis stated at 9:39 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

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A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, April 25, 2017 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jon Kochis, Spencer Remoquillo, Ray Stemen, Dennis Keller, Mary Beth Lane, Tony Vogel, Joshua Horacek, Amy Brown-Thompson, Rick Szabrak, Braden Meyer, Jeff Camechis, Jim Bahnsen, Loudan Klein, Patrick O'Malia, and Jon Slater.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

Ms. Elsea reminded everyone that next week's Review and Regular meetings will be held at 1:00 p.m. and 1:30 p.m., respectively.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

Approval of Minutes for Tuesday, April 18, 2017

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, April 18, 2017, Regular Meeting.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Auditor's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Auditor's Office resolutions:

2017-04.25.a A resolution to approve a fund to fund transfer from the General Fund #1001 to the Flexible Spending Account Fund # 7680, Managed by the County Auditor -Fairfield County Commissioners [Auditor- Payroll]

2017-04.25.b A resolution to appropriate from unappropriated in a major expenditure object category (Auditor-Payroll) (1001 General Fund) [Auditor- Payroll]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

2017-04.25.c A resolution authorizing the approval of a request for payment and status of funds report, drawdown for \$15,250 for FY2016 CDBG Funds Fairfield County Commissioners [Commissioners]

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- 2017-04.25.d A resolution to approve a fund to fund transfer from the General Fund# 1001 to the Record/Assets Capital Project Fund# 3827 – Fairfield County Commissioners [Commissioners]

- 2017-04.25.f A resolution authorizing the approval of an Advance from the General Fund to the FY2016 ODOT grant fund# 3034 sub fund 8116 -Fairfield County Commissioners' Office [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioners' Office resolution authorizing the Fairfield County Board of Commissioners to enter into a purchase agreement; see resolution 2017-04.25.e.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger
Abstaining: Steve Davis

Approval of the Economic Development Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Economic Development resolutions:

- 2017-04.25.g A resolution authorizing the release of collateral from the Fairfield County Economic Development Administration Revolving Loan Fund Program RLF/EDA [Economic Development]

- 2017-04.25.h A resolution authorizing the release of collateral from the Fairfield County Economic Development Administration Revolving Loan Fund Program RLF/EDA [Economic Development]

Discussion: Mr. Szabrak stated they resolutions were releasing collateral for RLF loans that had been paid in full.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2017-04.25.i A Resolution to Approve the Contract with BUD's, Inc. for the RIC-13, FAI-CR17-14.614 Pleasantville Road Bridge Replacement Project. [Engineer]

- 2017-04.25.j A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2580-Subdivisions for subdivision inspections of Heron Crossing [Engineer]

- 2017-04.25.k A resolution to approve the ODOT Winter Contract for Road Salt. [Engineer]

- 2017-04.25.l A Resolution to Approve the Contract Bid Award for the Purchase of Liquid Asphalt. [Engineer]

- 2017-04.25.m A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for

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fund 2050 for annual inspections in various subdivisions 3/17/17-4/18/17 [Engineer]

- 2017-04.25.n A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for supplies for chip seal stone [Engineer]
- 2017-04.25.o A Resolution to Approve the Notice to Commence for the RIC-13 Bridge Replacement [Engineer]
- 2017-04.25.p A Resolution to Approve the Contract with BUD's, Inc. for the GRE-38, FAI-TR279-0.363 Rauch Road Bridge Replacement Project. [Engineer]
- 2017-04.25.q A Resolution to Approve the Notice to Commence for the GRE-38 Bridge Replacement [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Facilities Resolution

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the Facilities resolution to approve Amendment No. 6 to the contract by and between Wachtel & McAnally Architects/Planners and the Fairfield County Commissioners, as approved with resolution 2014-01.28.b; see resolution 2017-04.25.r.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger and Steve Davis

Abstaining: Dave Levacy

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution approving an account to account transfer Fund 7521; see resolution 2017-04.25.s.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

- 2017-04.25.t A resolution regarding Network Placement and Related Services Agreement between Bellefaire Jewish Children's Bureau and Job and Family Services, Child Protective Services Department [JFS]
- 2017-04.25.u A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub Fund 8056 reimbursing Fund 2018 [JFS]
- 2017-04.25.v A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS]

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- 2017-04.25.w A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS]
- 2017-04.25.x A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]
- 2017-04.25.y A resolution to approve a memo receipt and memo expenditure for Fairfield County Job & Family Services' Children Services Fund and Protective Service Levy Fund, respectively [JFS]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Regional Planning Commission Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission resolution to approve and adopt revisions to Section 2.11, 11.2, 11.5, Appendix B Section 3.2 and the creation of Section 3.5 of the Fairfield County Subdivision Regulations; see resolution 2017-04.25.z.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Sheriff's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Sheriff's Office resolution authorizing the approval to extend the repayment date of an advance of funds – Fund #2812 14-Hope Grant; see resolution 2017-04.25.aa.

Discussion: Ms. Brown explained this was regarding the extension of a repayment of an advance. Sheriff's staff is currently working on reconciling grant records which are for the re-entry program. They are making good progress with their work.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Veterans Service Commission Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Veterans Service Commission resolution approving an account to account transfer; see resolution 2017-04.25.bb.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2017-04.25.cc A resolution authorizing payment(s) to United Health Care for purposes of the Fairfield County Health Benefits Plan – Fairfield County Board of Commissioners [Commissioners]

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| 2017-04.25.dd | A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners] |
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Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Commissioner Davis stated at 10:12 a.m. that the Commission would be in recess until the 11:30 a.m. State of the County Address.

State of the County Address

The Commissioners met at 11:30 a.m. to present the 2017 State of the County Address. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were county employees and Fairfield County stakeholders.

Ms. Brown, Commissioner Kiger, Commissioner Levacy, and Commissioner Davis spoke about the status of Fairfield County and related projects including department programs, the Buckeye Lake State Park Dam, and jail construction project. For more information see the attached slideshow and handouts.

Adjournment

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 1:00 p.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, May 2, 2017, at 1:30 p.m.

Motion by: _____ Seconded by: _____

that the April 25, 2017, minutes were approved by the following vote:

YEAS: NAYS: None

ABSTENTIONS: None

*Approved on May 2, 2017

*Approved on May 2, 2017


Steven A. Davis
Commissioner


Dave Levacy
Commissioner


Mike Kiger
Commissioner


Rachel A. Elsea, Clerk