

Regular Meeting #15 - 2019
Fairfield County Commissioners' Office
April 23, 2019

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Dennis Keller, Tony Vogel, Todd McCullough, Jon Kochis, Jim Bahnsen, Belinda Nebbergall, Michael Kaper, Aunie Cordle, Loudan Klein, Dave Burger, Jeff Barron, Mark Conrad, Joshua Horacek, Amy Brown-Thompson, Branden Meyer, Lisa Notestone, David Miller, Jon Slater, Ray Stemen, Rick Szabrak, Chief Lape, and David Uhl.

- Welcome
- Legal Update

Mr. Horacek did not have a legal update.

- Administration and Budget Update/Carri's List

a. Announcements

The State of the County Address is April 30 at the WigWam. The review and regular meeting will be held at the WigWam – There are more than 320 registered.

May 7 – Voting meeting is 1:30 p.m. - Proclamations are planned for this meeting

May 14 – Multi-county Viewing; TCAP Lunch n Learn

May 16 – EO/DH Roundtable and Leadership Conference

May 18 – Airport Anniversary

May 21 – Time with the Commission – Engineer's Office

May 27 – Memorial Day – Office is Closed

May 28 – Records Center Dedication (Commission Meetings will be held at the Records Center)

Mr. Davis stated he appreciates the Lancaster-Fairfield County and Pickerington Chambers of Commerce for their work in promoting the State of the County. This is the largest State of the County he's seen as a Commissioner.

b. Highlights of Resolutions

Dr. Brown highlighted 19 resolutions for the voting agenda.

We had a proclamation to honor Earth Day. Members of the environmental work group, led by Dennis Keller, and students of Forest Rose will be available to receive the proclamation. We will also have opportunity to rededicate the banner for environmental stewardship, all during the voting meeting.

The County Engineer proposed an agreement with the Board of Education of the Lancaster City School District.

RPC proposed the participation agreement for CDBG with Meals on Wheels.

We proposed the final change order (minor) for the Chestnut Street Records Center project.

There were financial resolutions to approve, such as:

**Regular Meeting #15 - 2019
Fairfield County Commissioners' Office
April 23, 2019**

- CDBG and HOME draws;
- Approval of the 2019 JAG grant for Major Crimes Unit;
- Account to account transfers of appropriations for JFS;
- Reimbursements to the PA fund for JFS grants (three resolutions);
- Appropriations from unappropriated funds for County Engineer, CDBG, and JFS (four resolutions);
- Memo expenditures for the administrative fee for the health benefits plan;
- Second half allocations for the Soil and Water Conservation District; and
- Interest credits for the Health Department and Parks District.

In progress, we have a resolution for appropriations from unappropriated funds (under \$10K) for the general fund for computer equipment needed for updates to Windows 10. IT is working on a chart to help us determine what more might be needed.

c. **Administrative Approvals, Program, & Budget Update**

Administrative Update

The review packet contained a list of administrative approvals. No questions were posed.

Dr. Brown attended the DD Meeting on April 16. She provided an update on Service Skills, the strategic plan, and communications plan. She requested any feedback they had about the recommendations implemented for retention and recruitment. No feedback (other than all was generally going well) was provided.

Electronic Idea Box Update: Ideas received for the week were summarized, see below. As has been the pattern, a global email was sent. An open item, the idea for changes to the face of a County Auditor warrant to help with vendor posting, remains under review with the vendor. The County Auditor will report back.

For the week ending April 19, 2019

Summary of idea 6:

The idea was to consider a high deductible option for health benefits plan, among some other ideas.

Summary of options/response:

The county will be going out for bid this year for the health benefits plan, and all options will be reviewed. The ideas presented were provided to HR to include in the research.

Summary of idea 7:

The idea was for the county to post articles, questions, etc. like how the Mayor of Lancaster uses a Facebook page.

Summary of options/response:

The county uses Twitter and other tools to communicate about various activities and newsworthy events.

<https://twitter.com/FairfieldCoOhio>

(We hope to add you to the Twitter followers soon!)

Here is the link to ask a question anytime:

<https://www.co.fairfield.oh.us/ask-us.html>

(Depending on the question, Commissioners, department heads, or others reply in a timely manner.)

You can sign up for our county newsletter at this link (with the box at the bottom of the page):

<https://www.co.fairfield.oh.us/>

Regular Meeting #15 - 2019
Fairfield County Commissioners' Office
April 23, 2019

At this site, meeting minutes, agendas, press releases, and multiple newsworthy items are found, with frequently asked questions here:

<https://www.co.fairfield.oh.us/fc-sunshine-review-ten-point-checklist.html>

Thanks so much!

Budget Update

We are aligning our county budget with goals. With the implementation of the *20 recommendations* for recruitment and retention of employees, there is an opportunity for merit based increases. To participate in merit based increases, departments must use the county performance assessment tools and comply with the county compensation plan.

From a local perspective, casino revenues for two quarters of the year were \$916,977, or 53.8% of estimates. We were a little farther ahead than budgeted with this revenue source (and above last year's actual receipts).

Level 1 budget entry for 2020 closes on April 29.

From a *state perspective*, we remain hopeful about the work conducted to support reimbursements for indigent attorney fees.

d. BRAVOs

Thank you to the offices of the County Commissioners, Probate Court, and County Auditor for shifting plans to quickly draft a check for the Lighthouse.

Thanks to Donna Stalter with JFS for supporting us with the creation of a fact sheet from voluminous materials. She and others from JFS joined the efforts of the administrative team in creating packets.

Special thanks to the maintenance crew for replacing the motor on a cooling tower at the Hall of Justice. BRAVO to Ted Schmelzer with the Utilities Department for sharing his expertise to further the project.

BRAVO to the AHA museum for receiving the Ohio Museum Association Institution of the year award for 2019. We send a note of congratulations.

Commissioner Levacy asked for more information about the Lighthouse. Dr. Brown stated that court fees, a portion of marriage license and a portion of dissolution, divorce and annulment fees, are provided to support sheltering from domestic violence. The amounts are set by the General Assembly. The county forwards the amounts to the Lighthouse, and the Lighthouse needed amounts forwarded quickly last week to meet their operational needs. Dr. Brown and Susan Nixon Stoughton will meet on Thursday of this week.

• Old Business

a. Fairfield Hocking Joint Board of Commissioners Vacation Petition

The viewing and hearing for this vacation petition has been scheduled for Tuesday, May 14th at 8:00 a.m. and 12:30 p.m. respectively. Fairfield County will host the hearing. The joint board requires four Commissioners for a quorum and we are waiting on information from the Hocking County Prosecutor regarding how the voting for the resolution will take place.

b. MCJDC Rightsizing Contributions

Mr. Davis stated that the judges have an uncharacteristic sway and voice in this process. He requested an executive session that morning to discuss imminent court action.

**Regular Meeting #15 - 2019
Fairfield County Commissioners' Office
April 23, 2019**

c. **VCB & Glass Museum Meeting**

Mr. Davis reported that the second meeting went well. While this process will take some time, he is encouraged. At this point the boards and their attorneys should be able to complete the process, but Mr. Davis offered to step back in and help if necessary.

- New Business

- General Correspondence Received

- a. Thank You from Hunters Run Conservancy District

- b. Request for Jail Documentation from Muskingum County Commissioner

Mr. Keller reported he received a request for information regarding the jail project from a Muskingum County Commissioner. He will most likely refer her to McAnally.

- Calendar Review/Invitations Received

- a. TID Meeting – April 25th at 9:00 am at the Engineer's Office (Loudan attending)
 - i. Commissioner Fix will attend.

- b. ADAMH First Responders Appreciation Ceremony & Reception – Friday, May 3, 2019 at 9:00 a.m. at Fountain Square, 111 S. Broad St, Lancaster
 - i. Commissioner Fix will attend

- c. Older Americans Month Kick Off Event – May 9th at 10:00 a.m. (Commissioner Davis to present a proclamation)

- d. Meals on Wheels Grand Opening – Friday, May 17th – 5:30 p.m. – 8:00 p.m. (Ribbon Cutting at 6:00 p.m.) – 1515 Cedar Hill Road, Lancaster
 - i. Commissioner Levacy will attend

- e. Sheriff's Annual Awards & Retirement Banquet – Thursday, May 23rd at 12:00 p.m. at the Liberty Center
 - i. Commissioner Davis and Dr. Brown will attend.

- f. ADAMH Strategic Planning Meetings
 - i. Tuesday, May 14th from 6:00 p.m. – 8:00 p.m. at ADAMH
 - 1. Commissioner Fix and Dr. Brown will attend
 - ii. Friday, June 14th from 8:00 a.m. – 10:00 a.m. at the Liberty Center
 - 1. Commissioner Fix and Dr. Brown will attend.

- FYI

- a. Jail Population is 284

- b. Board of Elections Election Expense Report

- Open Items

- a. Chief Lape thanked Dr. Brown for attending the promotion ceremony on Friday.

- b. Mr. Kochis reported the story coming out of Hocking County does not relate to the Commissioners, only the courthouse location.

Regular Meeting #15 - 2019
Fairfield County Commissioners' Office
April 23, 2019

Executive Session – Pending Litigation

On the motion of Steve Davis and second of Jeff Fix, the Board voted to enter into Executive Session to discuss pending litigation at 9:22 a.m.

Discussion: Commissioner Davis stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Fix, Carri Brown, Rachel Elsea, representatives from the Prosecutor's Office, Marc Fishel, and representatives from Human Resources.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

On the motion of Jeff Fix and second of Steve Davis, the Board voted to exit Executive Session at 9:36 a.m.

Roll call on the motion as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Review (continued)

The Commissioners met at 9:36 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Commissioner Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Jeff Porter, and Amy Brown-Thompson.

Executive Session – Imminent Court Action

On the motion of Steve Davis and second of Jeff Fix, the Board voted to enter into Executive Session to discuss imminent court action at 9:36 a.m.

Discussion: Commissioner Davis stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Fix, Carri Brown, Rachel Elsea, representatives from the Prosecutor's Office, Judge Terre Vandervoort, and Michael Orlando.

Roll call on the motion as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

On the motion of Jeff Fix and second of Steve Davis, the Board voted to exit Executive Session at 9:56 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

Review (continued)

The Commissioners met at 9:56 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Commissioner Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Jeff Porter, and Amy Brown-Thompson.

At 9:56 a.m., Commissioner Levacy stated the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, April 23, 2019 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Staci Knisley, Amy Brown-Thompson, Dennis Keller, Ray Stemen, David Miller, Aunie Cordle, Todd

**Regular Meeting #15 - 2019
Fairfield County Commissioners' Office
April 23, 2019**

McCullough, Tony Vogel, Jon Kochis, Brett Riffle, Jon Slater, Mark Conrad, Loudan Klein, Temple Custer Montanez, Jim Bahnsen, Rick Szabrak, Michael Kaper, Jeff Barron, Chief Lape, Branden Meyer, Chad Reed, members of the Environmental Stewardship Committee, Alison DeLong, and students and teachers from Forest Rose School.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

Approval of Minutes for Tuesday, April 16, 2019

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, April 16, 2019 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Auditor's Office Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Auditor's Office resolution authorizing a memo expense memo receipt for the General Fund 2% administration fee for managing the county self-insurance program, Fund #5376 to General #1001; see resolution 2019-04.23.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Commissioners' Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Commissioners' Office resolution authorizing the approval of a proclamation; see resolution 2019-04.23.b.

Discussion: The Commissioners presented the proclamation to the members of the Environmental Stewardship Committee and certificates to Alison DeLong, the billboard contest winner, and students from Forest Rose for their participation in Earth Day activities.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

2019-04.23.c A resolution authorizing the approval of a request for payment and status of funds report—FY2016 Home Funds – Drawdown for \$5261
[Commissioners]

2019-04.23.d A resolution to appropriate from unappropriated in a major expenditure object category for CDBG project income Fund# 2675 - Fairfield County Commissioners [Commissioners]

Regular Meeting #15 - 2019
Fairfield County Commissioners' Office
April 23, 2019

- 2019-04.23.e A resolution authorizing the approval of a request for payment and status of funds report, drawdown for \$53,877 for FY2016 CDBG Funds Fairfield County Commissioners [Commissioners]
- 2019-04.23.f A resolution to approve a memo expense for interest allocation reimbursement for Fairfield County Historical Parks – Fund # 7308 [Commissioners]
- 2019-04.23.g A resolution to approve a memo expense for interest allocation reimbursement for Fairfield Department of Health – Fund #7012 & Fund# 7321 [Commissioners]
- 2019-04.23.h A resolution authorizing a fund to fund transfer for the 2nd half 2019 Allocation for Soil & Water -Fairfield County Commissioners [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Engineer's Office Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2019-04.23.i A resolution to approve an agreement with the Board of Education of the Lancaster City School District. [Engineer]
- 2019-04.23.j A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for new equipment [Engineer]
- 2019-04.23.k A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for supplies for projects [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Facilities' Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Facilities' resolution for approval of change order No. 3 to the contract between the R.W. Setterlin Company and the Fairfield County Commissioners; see resolution 2019-04.23.l.

Discussion: Mr. Davis asked if the building would be occupied by the date of the dedication. Mr. Myer replied they would still be moving boxes in, but the staff would be there. Mr. Keller stated that they received their occupancy certificate this week with HR moving in shortly. It will be a few weeks before people are able to sit at their desks and work as they work out some IT issues. Dr. Brown added that the lease at Drew Shoe will run through 2019.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the JFS Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

- 2019-04.23.m A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub Fund 8056 reimbursing Fund 2018 [JFS]

**Regular Meeting #15 - 2019
Fairfield County Commissioners' Office
April 23, 2019**

- 2019-04.23.n A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2018 – Public Assistance Fund - Fairfield County JFS [JFS]
- 2019-04.23.o A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub Fund 8182 reimbursing Fund 2018 [JFS]
- 2019-04.23.p A resolution approving an account to account transfer Fund 2018 Public Assistance [JFS]
- 2019-04.23.q A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub Fund 8185 reimbursing Fund 2018 [JFS]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Major Crimes Unit Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Major Crimes Unit resolution authorizing accepting the 2019 JAG Grant Award for the Fairfield-Hocking Major Crimes Unit; see resolution 2019-04.23.r.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Regional Planning Commission Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Regional Planning Commission resolution to approve the participation agreement with the Fairfield County Meals on Wheels for the FY 2019 CDBG Allocation Funds; see resolution 2019-04.23.s.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Dr. Brown reported that during the break she received e-mail from a leader of a volunteer group desiring to build an all access ball field near Forest Rose. During the DD meeting she attended last week, she received a copy of a DD resolution agreeing to an all access ball field on the Forest Rose related property. She sent email asking for the formal name of the group so that a license for use could be prepared, as the Board of Commissioners own the property. She received email stating the group would get all of the formal names to her soon.

Dr. Brown reported during the break, she also received an application to serve on the ADAMH board from Kristi Burre, and a resolution can be placed on the voting agenda next week for her to serve for the vacancy coming open May 1. The Commissioners were fine with that option.

A training session on text messages and public records retention will be added to the Fall Leadership Conference.

Mr. Davis asked about the schedule for next Tuesday.

Dr. Brown replied Review would be at 9:00 a.m. followed by an update at 9:30 a.m. from Violet Township. The Regular Meeting will be at 10:00 a.m. with the State of the County starting at 11:30 a.m. and concluding around 1:00 p.m. or a little bit after that. There will be opportunities for tours led by Violet Township officials.

1870-1871

1872-1873

1874

1875-1876

1877-1878

1879-1880

1881-1882