

**Regular Meeting #16 - 2017**  
**Fairfield County Commissioners' Office**  
**April 11, 2017**

**Review**

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Branden Meyer, Jim Bahnsen, Spencer Remoquillo, Michael Kaper, Aunie Cordle, Dennis Keller, Todd McCullough, Ray Stemen, Rick Szabrak, Chief Perrigo, Jeff Porter, Loudan Klein, Holly Mattei, Tony Vogel, and Jon Slater.

- Legal Update

Mr. Horacek stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

- Reminder: April 12<sup>th</sup> is Wear Blue Day for Child Abuse Prevention Month. April 20<sup>th</sup> is Circus Night and the Candlelight Walk. Prosecutor Witt is to be the guest speaker for the Candlelight Walk.
    - The State of the County Address will be April 25. We will have the address at Crossroads on Fair Avenue. The theme for the address is Brilliant Ideas @ Work, which mirrors the National Association of Counties Theme for Awareness Month (also April).

- b. Highlights of Resolutions

Ms. Brown provided highlights of resolutions proposed for the voting meeting.

We proposed a proclamation to declare April Child Abuse Prevention Month. Aunie Cordle and Kristi Burre will be available during the voting meeting to receive the proclamation.

We proposed:

- The approval of an agreement with JFS and Ohio DAS relating to IT services. This relates to the Ohio Benefits Project.
    - A resolution to authorize Loudan Klein to serve on the Central Ohio Regional Planning Organization, updating the RPO membership.
    - The approval of an elected official's bond by statute for Treasurer Jim Bahnsen, from April 3, 2017, through September 5, 2021.

There were financial resolutions to approve, such as:

- For grant programs, appropriations from unappropriated funds for Juvenile Court, Common Pleas Court, and EMA, the Sheriff;
    - Accounting transactions (fund to fund transfers of appropriations, account to account transfers, and appropriations from unappropriated funds (two resolutions) for County Engineer projects;
    - The repayment of advances for grants managed by the Sheriff (two grant funds); and
    - The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications, if needed).

- c. Administrative Approvals & Budget Update

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The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were any questions about the approvals, and none were posed. The review packet also included an update of general fund activity and performance relating to public records requests.

*Public Records Requests*

There is one outstanding public records request for the Commissioners' departments. It is not yet counted within the totals for the year.

Also, the Commissioners' log is used to document Commission departments, but other offices and departments have been invited to use our process. To date, only Commissioners' offices are using the central log maintained by the Commissioners' Clerk. A recent audit from the State Auditor on public records requests was handled very smoothly from the perspective of the Commissioners' offices and the log that is maintained. In addition, it should be noted the JFS maintains a separate log because of the voluminous records requested for child protective services, and as such, the process is unique for them. They work with the County Prosecutor in answering these requests.

Also, normal business in acquiring records is not considered a public records request. For example, obtaining a copy of a deed from the Recorder would be normal business, as opposed to a public records request. We have asked Commissioners' departments to log requests whenever in doubt, though, and some log normal business, too.

*First Quarter 2017 Budget Update*

With the budget update, for the first quarter and for the general fund, 31.6% of estimates have been received, and 24.9% of expenditures have been made. Ms. Brown provided an overview of the slide show within the review packet and attached. If there are any questions, please see Ms. Brown.

Mr. Davis stated that the Commission anticipated the sales tax to be flat due to the MCO sales tax, but it has been flatter sooner than expected. They will continue to monitor the "out years" and make adjustments based on the estimates.

**d. Jail and Public Safety Facility Update**

The most recent report on the jail population showed the inmate population at 232.

The construction project is on time and within its budget.

The review packet contained the most recent report from Granger. Critical project goals have been met. Contingency dollars are anticipated to be used for the proper removal of dirt, as discussed by Mr. Keller during the last review session.

While reported several times, it is worth repeating again that certain costs are not part of the GMP, such as environmental costs and demolition costs. These specific costs have been planned and budgeted, however.

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The event flier was in the review packet. The September 29 event is the formal building dedication. In May, there is a planning meeting for the June 17 public event to celebrate the milestone of the facility opening.

Dennis Keller had pictures of a locker room in the administrative side of the Sheriff's Office, the Sheriff's Office entrance, and the garage.

Demolition of the current jail on Wheeling Street is slated for the first week of July. There are two phases to completion. The first being occupancy and the second being the demo of the current jail and paving of the parking lot.

Mr. Davis stated he had been in discussion with Perry County regarding the possibility of them leasing bed space. Perry County is concerned about the cost and asked for a range of beds instead of a set number. They are also interested in a longer term for renting as they are considering building their own facility due to the potential long term commitment with Southeastern Ohio Regional Jail. It is possible that Perry and Fairfield Counties could contract for jail space, resulting in net revenue of anywhere between \$800,000 and \$1,000,000 annually. Mr. Davis added that a Perry County Judge and Sheriff had been included in the conversations with the Perry County Commissioners.

An agreement would not be expected in 2017 due to Perry County's current agreement with the Southeastern Ohio Regional Jail. The Commissioners will keep an eye on the judiciary as they continue to evaluate treatment verses incarceration.

Ms. Brown added they would need to think about other variables, aside from the financial aspects (e.g., health care). The eventual contract would need a lot of work in this area.

Mr. Davis stated it was prudent for the Commissioners to consider leasing space. With the MCO sales tax issue and it appearing as though the state will not provide long term financial help to offset the decrease in revenue, the Commissioners must consider all options in the "out years" including revenue sources, expenditures, employee wage freezes, as well as many other items.

Mr. Kiger and Mr. Levacy are both in favor of Mr. Davis continuing the conversations with interested counties. Mr. Levacy added that he had no doubt Mr. Davis will look out for the best interest of Fairfield County.

Mr. Slater added that the Lawrence County Auditor expressed interest in Lawrence County leasing bed space as their prisoners were being housed in Knox County. Mr. Slater indicated that he referred the county auditor to the Commissioners.

e. Bravos

Bravo to the Child Protective Services Team (and behavioral health and juvenile court partners) for working with the Attorney General to improve child safety, permanency, and well-being.

The review packet contained an article about this partnership. The Sobriety Treatment and Reducing Trauma program gives agencies resources to partner with behavioral health providers and juvenile courts to support families on a path toward recovery.

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From Sheriff Phalen, thanks to the 80 community watch members that patrol areas, do lockouts, direct traffic, and volunteer in our civil division. Sgt. Hendershot has done a great job building the program.

Ms. Cordle thanked Corey Clark for his persistence in making sure the negative impact of the child support rule changes was as small as possible for Fairfield County.

- Old Business

- a. Review and Regular Meeting Times

Mr. Davis stated he had discussed the idea of setting the Review and Regular Meeting times to 9:00 a.m. with Ms. Brown. The Prosecutor's Office has stated this can be done. While he did not have an opinion one way or another, he asked everyone to think about it for a few weeks.

Mr. Levacy stated he thought it would be good to set the meetings for 9:00 a.m. so that the elected officials and department heads did not have to sit around waiting for the next meeting.

Others commented that people needing to attend only the voting session would have to come to both sessions as the exact time of the voting session would vary.

Mr. Davis asked for everyone to continue to think about this concept.

- New Business (none)

- General Correspondence Received (none)

- Calendar Review/Invitations Received

- a. Meeting to discuss Grandstand Memorial – Tuesday, April 11<sup>th</sup> at 7:00 p.m. at the Ed Sands Building

- 1. Commissioner Levacy will attend

- b. Farewell Party for Holly Mattei – Thursday, April 13<sup>th</sup> from 11:00 a.m. to 1:00 p.m.

- c. Pickerington Chamber Lunch – Thursday, April 20<sup>th</sup> at 11:30 a.m.

- 1. Commissioners Levacy and Kiger will attend.

- d. Bloom-Carroll Local School District Showcase Night – Tuesday, April 25<sup>th</sup> from 5:30 p.m. to 9:00 p.m. at Bloom-Carroll Middle School

- 1. Commissioner Levacy will attend

- e. Bremen Chamber Lunch – Tuesday, April 27<sup>th</sup> at 11:30 a.m.

- f. FMC Opioid Addiction Symposium – August 17<sup>th</sup> and 18<sup>th</sup> at Crossroads

- g. CCAO Legislative Update – Wednesday, April 26<sup>th</sup> from 5:00 p.m. to 7:00 p.m.

- 1. All three Commissioners will attend. (Ms. Brown is on standby in case Mr. Davis is not able to attend.)

- FYI

- a. County Offices Close at noon on Friday, April 14<sup>th</sup>

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- b. TID Meeting – Friday, April 21<sup>st</sup> at 9:00 a.m.
  - c. Estimated Special Elections Cost - The Board of Elections estimates the cost of the Special Election to be \$132,178.58.
- Issues Bin (none)
  - Open Items (none)

Commissioner Davis stated at 9:56 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, April 11, 2017 beginning at 10:03 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Joshua Horacek, Amy Brown-Thompson, Michael Kaper, Jon Slater, Todd McCullough, Tony Vogel, Ray Stemen, Branden Meyer, Ed Laramée, Holly Mattei, Dennis Keller, Loudan Klein, Rick Szabrak, Aunie Cordle, Jim Bahnsen, Kristi Burre, and Kari Akins.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Davis asked if there were any announcements.

There were no announcements.

**Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

**Approval of Minutes for Tuesday, April 4, 2017**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, April 4, 2017, Regular Meeting.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Commissioners' Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- 2017-04.11.a      A resolution authorizing the approval of a proclamation recognizing April as Child Abuse Prevention Month [Commissioners]

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2017-04.11.b      A resolution approving the bond of James N. Bahnsen for the Office of Fairfield County Treasurer for April 3, 2017 to September 5, 2020. [Commissioners]

Discussion: Mr. Levacy presented the JFS staff with the proclamation and thanked them for their hard work. Ms. Akins reminded everyone of the breakfast on April 12<sup>th</sup> and Candlelight Walk on April 20<sup>th</sup>. They will have youth and adult speakers at this year's breakfast.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Common Pleas Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Common Pleas resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas Court Fund 2380 Common Pleas Court Computer Fund; see resolution 2017-04.11.c.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the EMA Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the EMA resolution to appropriate from unappropriated in a major expenditure object category EMA 2090 Emergency Management Agency Fund; see resolution 2017-04.11.d.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Engineer's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2017-04.11.e      A resolution of increase appropriations, appropriate from unappropriated, account to account and fund to fund transfer for BLO-14 bridge replacement [Engineer]

2017-04.11.f      A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for supplies for GRE-18, VIO-06 AND VIO-32 bridge deck replacements and chip seal stone [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the JFS Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the JFS resolution regarding a memorandum of understanding between the Department of Administrative Services, Office of Information Technology and Fairfield County Department of Job and Family Services; see resolution 2017-04.11.g.

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Discussion: Ms. Cordle stated that Fairfield County was one of five counties piloting the next phase of the new benefit system. This resolution is to reimburse the county for wage and travel expenses for staff to work and attend meetings in Columbus.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Regional Planning Commission Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission resolution to update the appointments to the Central Ohio Rural Planning Organization (CORPO) and County Sub-Committee; see resolution 2017-04.11.h

Discussion: Ms. Mattei said that Mr. Klein will do a great job serving on CORPO and congratulated him again on his new position.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Sheriff's Office Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

- |              |   |
|--------------|---|
| 2017-04.11.i | A resolution to approve repayment of an advance made for fund 2812, a fund used to account for the HOPE Grant, administered by the Sheriff's Office on behalf of Fairfield County [Sheriff]                 |
| 2017-04.11.j | A resolution to approve repayment of an advance made for fund 2813-8117, a fund used to account for the Resource Center Grant, administered by the Sheriff's Office on behalf of Fairfield County [Sheriff] |
| 2017-04.11.k | A resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2711 Continuous Professional Training [Sheriff]  |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of Payment of Bills Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- |              |  |
|--------------|--|
| 2017-04.11.l | A resolution to approve the payment of the vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance] |
| 2017-04.11.m | A resolution authorizing payment(s) to United Health Care for purposes of the Fairfield County Health Benefits Plan – Fairfield County Board of Commissioners [Commissioners]    |
| 2017-04.11.n | A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]  |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:12 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis.

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, April 18, 2017, at 10:00 a.m.

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Motion by:

Seconded by:

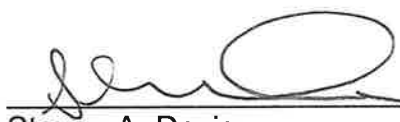
that the April 11, 2017, minutes were approved by the following vote:


YEAS:

NAYS: None

ABSTENTIONS: None

\*Approved on April 18, 2017

  
\_\_\_\_\_  
Steven A. Davis  
Commissioner

  
\_\_\_\_\_  
Dave Levacy  
Commissioner

  
\_\_\_\_\_  
Mike Kiger  
Commissioner

  
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Rachel A. Elsea, Clerk