

Regular Meeting #13 - 2019
Fairfield County Commissioners' Office
April 9, 2019

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Jeff Porter, Branden Meyer, Rick Szabrak, Mark Conrad, Tony Vogel, Todd McCullough, Corey Clark, Michael Kaper, Belinda Nebbergall, Ray Stemen, Jim Bahnsen, Jeff Barron, Loudan Klein, Chief Lape, and Jon Slater.

- Welcome
- Legal Update

Mr. Horacek did not have a legal update.

- Administration and Budget Update/Carri's List

a. Announcements

April 10 – Wear Blue for Child Protective Services Awareness

April 18 – IT Lunch n Learn

April 19 – Good Friday, closing at noon

April 22 – Earth Day, with a proclamation expected on April 23

April 25 – Circus Night at JFS

Save the Date: The State of the County Address is April 30 at the WigWam. The review and regular meeting will be held at the WigWam.

May 7 – Voting meeting is at 1:30 p.m. - Proclamations for Foster Care and Adoption Month, Peace Officer Memorial Day, Fraud Awareness Month, Mental Health Awareness, Stepping Up Awareness, Military Appreciation, and Supervised Visitation Awareness

May 14 – TCAP Lunch n Learn

May 16 – EO/DH Roundtable and Leadership Conference

May 18 – Airport Anniversary

May 21 – Time with the Commission – Engineer's Office

May 27 – Memorial Day – Office is Closed

May 28 – Records Center Dedication (Commission Meetings will be held at the Records Center)

b. Highlights of Resolutions

Dr. Brown highlighted 23 resolutions for the voting meeting.

The County Engineer proposed participation in the statewide ODOT contract for salt (resolution needs uploaded to the state by April 19) and to lift the weight reductions on roads. Regarding weight limits, upon recommendation of the County Engineer, the Board of Commissioners were voting to authorize removal of weight reductions on County Roads beginning April 15, 2019, and to authorize Township

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Trustees to remove the reduction of weight limits on Township Roads between April 15, 2019 and April 30, 2019.

The County Engineer proposed approval of drawings and advertising for 2019 resurfacing. The County Engineer proposed commencement and contracts for bridge projects in Violet and Madison Townships.

The County Engineer proposed to approve an easement agreement with the Ohio Department of Transportation for the maintenance of the West Buckeye Lake improvement project. The project was drawing near a close (a draft final report was included in the review packet). We have invited the vendor and others to review the project with the Board of Commissioners in May.

The County Engineer also proposed the purchase of three trucks, and a cab and chassis, with the state led competitive process.

Juvenile Court proposed approval of a contract with Sentinel for electronic monitoring (akin to the contract already approved for Common Pleas Court, although with a much lower expected use).

There were financial resolutions to approve, such as:

- An account to account transfer of appropriations to properly classify a supplies expenditure (for boxes/labels to be used at the Records Center);
- An account to account transfer of appropriations to properly classify expenditures for the Clerk of Courts – Title;
- Appropriations for the County Engineer (three resolutions), the grant fund for the West Buckeye Lake Improvement Project, and a grant match for the Airport as well as memo transactions for the Airport;
- A correction relating to the Licking County Buckeye Lake sewer system;
- Extending the advance repayment date for the West Buckeye Lake Improvement project for the Lakes in Distress grant; and
- The payment of bills.

There were contracts and financial resolutions in various stages of progress.

c. **Administrative Approvals, Program, & Budget Update**

Administrative Update

The review packet contained a list of administrative approvals. Included within the approvals were the approval for the demolition of the old maintenance garage on Lincoln Avenue (which will be completed by the end of June) and the approval of compensation plan adjustments, such as adding positions for the Soil and Water Conservation District, the reentry coordinator, Facilities Management, and specific names for JFS positions. These were not new positions; they were reassignments, new assignments (inclusions), and title changes.

Commissioner Levacy commented on how the Lincoln Avenue area looked so much better and how he was looking forward to its continued improvement.

Program Update

ADAMH related update: Following up on the Commission support of ADAMH's project for crisis stabilization, we held an administrative meeting on April 3 with state-contracted third-party administrators known as IAP Government Services Group; IAP provides facility maintenance, repair and minor construction management.

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The third party is a good fit for the ADAMH project in terms of developing a scope of service, architect services, and awarding construction contracts. The process through the DAS competitive process can shorten the timeframe for a project, which is important to ADAMH given the grant funds they have available. ADAMH can then choose to contract with IAP for consultant and management services relating to the project once the contract for construction is let. IAP is already helping with FFE acquisition for ADAMH. They charge no fee up until the consulting and construction management process, based on their DAS contract.

They also provide grant writing services and grant assistance. An IAP presentation is scheduled for RPC (in support of townships and villages) on May 6.

The contact information for IAP is Doug Smith, smith@iap-gsg.com if anyone would like to make a referral to another government entity (township, village, school, etc.) who may be looking for construction management, grant assistance, or similar services. The process appears to be a good one for "one-time" projects and perhaps can be helpful in different ways for different entities. We learned of the services through CCAO. The administrative meeting was a productive meeting, and we do have client referrals if needed.

Also, we have begun the process to remove obsolete assets at the old Alternative School.

In addition, we have supported ADAMH on the scoring of architects.

With respect to growing partnerships with ADAMH, we are exploring services for Stepping Up (reentry) and for Rise (the early warning system). We appreciate the work conducted on these programs, as well as the Targeting Community Alternative to Prison program, for which we do anticipate peer counselors and an additional clinician (funded by ADAMH) ultimately.

With reentry, there have been great results reported with the HOPE program. The positive outcomes were included in a one-page fact sheet (in the review packet) presented by Orman Hall, evaluator. We have talked about the reentry successes (fewer days spent in jail after interventions) previously, and this one-page fact sheet of findings is good reference.

Township support: We have offered support to townships (and villages) who desire to issue a property maintenance code and desire to share services. We can help coordinate processes and will also provide resources within the contract for services for prosecution (an existing contract with the City) if there is impact to those services. Township officials are considering options. Others were invited to consider options, too.

RPC is providing a sample of the international maintenance code and an estimate for services, such as with a contract. We have held several administrative meetings to be of support. At present, there is a little interest in this effort, and the offer to help has been made.

Building maintenance bonds: A maintenance bond guarantees completed work will be free of defects in workmanship and materials. The bond runs for a specified period of time after the project has been completed. The bond also guarantees construction has been completed according to codes and regulations. In Ohio, the time specified for maintenance bonds is generally one year, with most counties requiring one year and a few requiring two or more years. Fairfield County's current specified period of time is five years. It is an outlier.

Generally speaking, this means that the entities in Central Ohio consider one year sufficient time to address defects in workmanship and materials, as well as any problems with codes or regulations. The recommendation is that a work group evaluate the time period required for a maintenance bond with the aim of reducing

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the five-year period of time if possible, balancing the needs to warranty the work for the public with the effort to support contractors in their work.

The Fairfield County Commissioners and Regional Planning Commission, therefore, are evaluating the maintenance bond period highlighted in Section 6.6 of the Fairfield County Subdivision Regulations. The current five-year maintenance requirement was put in place back in 2002, and there have been several changes and progressions made over the years that have resulted in us revisiting this requirement. There is a work group session on Wednesday, April 24th at 1:00 PM.

This conversation arose from stakeholder feedback, including feedback from the members of the Builders Industry Association.

Items of concern reported by BIA representatives relating to processes of the Utilities Department: A meeting with BIA representatives is scheduled for April 18th. There are some initial suggestions that can be included in an interim specification, some items for which additional information is needed, some immediate action steps to take, and items to discuss for how to determine the best public outcome. Targeted dates for completion of various items have been set. Tony Vogel and Don Rector are leading the small group discussions.

Ideas Received: As a measure to keep conversations flowing in our large organization, the electronic idea box was implemented on April 2. The review packet contained ideas received and responses. We received four ideas and have responded to each of them. No additional action is needed from the Board of Commissioners. We also have communicated to all employees (with global email). We have received several emails of thanks. If you only have a few seconds to read the summary document, read the boldfaced statements, and you will have knowledge of the actions taken. Thanks, again, to IT for arranging for the electronic idea box.

Decorative Arts Center of Ohio Update: Elizabeth Brown, Director of DACO, reported DACO has obtained donations for the specific purpose of improving front steps (about \$25,000). The steps are not used now for access to the building. They are used for special events, and the improvement will help with the usefulness of the building. Dennis Keller will approve the work prior to it beginning. We are appreciative of the donations to DACO. You may recall that we recently upgraded the parking lot at the museum. This project adds to those improvements.

We formerly had the step improvement project for DACO on the capital projects list for 2019, and that project has been changed to allow room for other projects (given the report of the donations). The other projects include parking lot paving in lots at other sites.

We will send a formal note of thanks to DACO once the project is underway, as well.

Records Center Update: We are right on track with the Records Center opening. The Clerk of Courts will be moving in first in April. There is a dedication of the building scheduled on May 28. We have emailed information about the purchase of boxes and labels for supplies. (This should cover the first year or more of use.)

Budget Update

A slide show was presented with a general fund focus. There have been no questions about budget guidance as level 1 data entry for 2020 opened. With the implementation of the 20 recommendations for recruitment and retention of employees, there is an opportunity for merit based increases. To participate in merit based increases, departments must use the county approved performance assessment tools and comply with the county compensation plan. An administrative checklist for budget preparations was included in the review packet.

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From a state budget perspective, we commend and thank Gov. Mike DeWine and the Ohio General Assembly for voting to invest in Ohio's infrastructure. The Ohio General Assembly adopted House Bill 62, the state transportation budget. It includes a gas tax increase of 10.5 cents per gallon and a diesel fuel tax increase of 19 cents per gallon. The increase will be effective July 1, 2019. New revenue will be distributed 55 percent to the state and 45 percent to local governments. This likely means just about \$1.3 Million annually for infrastructure projects in Fairfield County led by the County Engineer.

We are also hopeful about the work conducted to support reimbursements for indigent attorney fees.

In thinking about indigent attorney fees, with an estimate of \$1.66 M annual fees, every additional 10% of reimbursement from the state is about \$166 K of reimbursement revenue to the county. At present, 43% of the fees are covered by state reimbursement. Full reimbursement would mean an estimated \$900 K+ for the general fund. (The expenditures or appropriations would not be reduced. The cash balance of the general fund would be improved with the reimbursement.)

Further, we have heard there is interest in proposing legislation to implement the collection of sales taxes on Internet sales, consistent with Supreme Court rulings. This is something expected for a time after the passage of the state budget.

d. BRAVOs

Bravo to Magistrate Boone for obtaining a \$12 K grant to support civil protection order processes, allowing for attorney fees for both parties of the civil cases. The grant was from the Supreme Court of Ohio.

Thanks to Ashley Kemmerer, COAAA Board Member and JFS Special Teams Supervisor for Community Services, for agreeing to represent the county at the COAAA Hall of Fame ceremony.

Thanks to Michael Kaper, Land Bank Director, for his quick work in escalating the demolition in Carroll.

Thanks to Mark Conrad for helping ADAMH set up a "go to meeting" to share information about construction management in support of the crisis stabilization project.

Bravo to the Visitation Center for their customer service survey which showed most participants were very pleased with services. Mandi Crist, Supervisor of the Visitation Center, and others will be presenting to the Board of Commissioners in May, and we will have a proclamation on May 7th as well for awareness. (Carri Brown participated in the Visitation Advisory Council this past week. There is strong participation on this Council, and operations are progressing well.)

Bravo to Rick Szabrak for leading the Career Readiness event. Please see the email (in the review packet) where multiple partners were thanked for their participation. What a great event! Thanks also to Rick Szabrak for leading the CCAO "Wednesday Webinar" on April 10 about workforce and economic development.

Thanks to Sharlene Bails and Christina Foster for their teamwork and coverage while Staci Knisley was on vacation last week.

- Old Business

- a. MCJDC Rightsizing Contributions

Mr. Davis stated the programs group would be meeting next Tuesday.

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b. VCB & Glass Museum Meeting

Mr. Davis stated he would be meeting with the VCB and Glass Museum at 1:00 p.m. to try to facilitate a conversation regarding a path forward both organizations can support. It will be a difficult and lengthy process. The VCB owns the building and would like to sell it. There are several parties interested in the building, but the glass museum's current footprint makes it very difficult to sell the building.

c. Construction at 108 North High

Dr. Brown noted that construction had started across the street. Photos are being taken to prepare a professional video, perhaps for the 2020 State of the County. She thanked Mr. Slater again for his contributions from the Real Estate Assessment funds and for his leadership in improving Real Estate Assessment services for the public.

- New Business

- a. State of the County

Mr. Davis stated he would be speaking about the decision-making process during his portion of the State of the County Address.

- General Correspondence Received

- a. Liquor Permit Notice – Valley View Clubs

The Sheriff's Office had no concerns.

- Calendar Review/Invitations Received

- a. Pickerington Chamber Lunch – Thursday, April 18th at 11:30 a.m. at Zion Church, Pickerington
 - 1. Commissioner Levacy will attend.
 - b. Bremen Chamber Lunch – Thursday, April 25th at 11:30 a.m. (Commissioner Fix to speak)
 - c. Lancaster City Schools Construction Kickoff Ceremony for General Sherman Junior High – Thursday, April 25th at 4:30 p.m. at 1930 Election House Rd NW
 - d. Buckeye Lake Regional Chamber of Commerce Annual Full Pool Breakfast – Friday, April 26th at 7:00 a.m. at the Buckeye Lake Yacht Club
 - 1. Commissioners Levacy and Fix will attend.
 - e. FairHoPe Celebrates Life – Thursday, May 2nd at 5:30 p.m. at the Mill Event Center
 - f. Open House Retirement Reception for Lieutenant Dave Belcher – Friday, March 3rd from 1:00 p.m. – 4:00 p.m. at Violet Township Station 592 (8700 Refugee Road, Pickerington)
 - g. Lancaster Camp Ground Davis Auditorium Grand Re-Opening & Dedication – Sunday May 19th at 2:00 p.m. at 2151 W. Fair Ave, Lancaster
 - h. CCAO Regional Legislative Briefing – Friday, May 31st at 9:30 a.m. at Eagle Sticks in Zanesville (rescheduled from March event)
 - 1. Commissioners Levacy and Fix will attend.

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- FYI

- a. Jail Population is 284

- Open Items

- a. Comments from Ray Stemen

Mr. Stemen encouraged every to support State Representative Schaffer's House Bill 180 and also to contact their legislators regarding looking into Josh Mandell's former office.

- b. Sheriff Department Updates

The Chief provided several updates for the Sheriff's Office. They are reviewing customer service survey results and will share the final results with the Commissioners. They had a 90% approval rating which is consistent with the national average. They successfully completed their LEADS audit. School Resource Officers will partner with others and spend the summer continuing what they do throughout the school year, including hosting community service days and activities for students. The Office will have a promotion ceremony on Friday at 1:30 p.m. in the Sheriff's Conference Room for a new Sergeant.

At 9:49 a.m., Commissioner Levacy stated the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, April 9, 2019 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Staci Knisley, Amy Brown-Thompson, Rick Szabrak, Loudan Klein, Corey Clark, Todd McCullough, Tony Vogel, Jeff Camechis, Jon Slater, Jeff Barron, Branden Meyer, Ray Stemen, Ed Laramée, and Chief Lape.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Moment of Silence

Commissioner Levacy asked for a moment of silence in remembrance of Spc. Joseph Collette.

Announcements

Commissioner Levacy asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments. No comments were offered.

Approval of Minutes for Tuesday, April 2, 2019

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, April 2, 2019 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

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Approval of the Clerk of Courts - Title Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Clerk of Courts – Title resolution approving an account to account transfer in a major object expense category; see resolution 2019-04.09. a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Commissioners' Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- | | |
|--------------|---|
| 2019-04.09.b | A resolution authorizing the approval to extend the repayment date of an advance of funds – Fund #3855 Lakes in Economic Distress Grant, Commissioners' Office [Commissioners] |
| 2019-04.09.c | A resolution to appropriate from unappropriated funds in a major category expense – Lakes in Economic Distress Grant Fund# 3855 (West Buckeye Lake Project) – Fairfield County Commissioners [Commissioners] |
| 2019-04.09.d | A resolution to approve a memo receipt for FY2016 FAA grant fund# 3011 overmatched by Airport Operations fund# 2800, subfund# 8135 – Fairfield County Commissioners [Commissioners] |
| 2019-04.09.e | A resolution approving an account to account transfer into a major expense object category for transfers, Fund# 1001 - Fairfield County Commissioners [Commissioners] |
| 2019-04.09.f | A resolution approving to Appropriate from Unappropriated into a major expense category for Grant Fund# 3011, subfund# 8135 for the FY2016 FAA grant – Fairfield County Commissioners/Airport [Commissioners] |
| 2019-04.09.g | A resolution correcting the certification to the county auditor delinquent water and sewer rentals on tax duplicate – Buckeye Lake Sewer System – Water & Wastewater Department. [Commissioners] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Engineer's Office Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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|--------------|---|
| 2019-04.09.h | A resolution to Approve Lifting Weight Reductions on County and Township Roads [Engineer] |
| 2019-04.09.i | A Resolution to Approve the Construction Drawings for the FAI-CR2/12/16/22/36/58/TR475 Resurfacing Project. [Engineer] |
| 2019-04.09.j | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for supplies and repairs [Engineer] |
| 2019-04.09.k | A resolution to approve an Agreement with the Ohio Department of Natural Resources. [Engineer] |
| 2019-04.09.l | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2580-Subdivisions for subdivision |

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inspections of Heron Crossing Section 4 and Chesapeake Section 1
[Engineer]

- 2019-04.09.m A Resolution to Approve Advertising for the FAI-
CR2/12/16/22/36/58/TR475 Resurfacing Project. [Engineer]
- 2019-04.09.n A resolution to appropriate from unappropriated in a major expenditure
object category County Engineer 2024-Motor Vehicle for CORSA
deductible [Engineer]
- 2019-04.09.o A resolution to purchase a 4700SF Western Star Single Axle Cab and
Chassis. [Engineer]
- 2019-04.09.p A resolution to purchase three 2019 Dodge RAM Trucks. [Engineer]
- 2019-04.09.q A resolution to approve the ODOT Road Salt Contract for 2019.
[Engineer]
- 2019-04.09.r A Resolution to Approve the Contract with BUD's, Inc. for the MAD-08,
FAI-CR69-6.047 Clearcreek Road over a Tributary to Clear Creek Bridge
Replacement Project. [Engineer]
- 2019-04.09.s A Resolution to Approve the Notice to Commence for the MAD-08
Bridge Replacement Project [Engineer]
- 2019-04.09.t A Resolution to Approve the Contract with BUD's, Inc. for the VIO-35,
FAI-CR9-1.983 W. Columbus Street over Sycamore Creek Bridge
Replacement Project [Engineer]
- 2019-04.09.u A Resolution to Approve the Notice to Commence for the VIO-35 Bridge
Replacement Project [Engineer]

Discussion: Mr. Camechis stated that resolution K was a request from ODNR for right of way penetration underneath, even though the project is already complete. Mr. Levacy asked a question about the salt contract and noted it was a lengthy process to obtain the contract. Mr. Camechis stated they worked with the state for the salt contract.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Juvenile/Probate Court Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution authorizing the approval of a service agreement by and between Fairfield County Juvenile Court and Sentinel Offender Services, LLC; see resolution 2019-04.09.v.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners approval; see resolution 2019-04.09.w.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

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Adjournment

With no further business, on the motion of Jeff Fix and a second of Dave Levacy, the Board of Commissioners voted to adjourn at 10:07 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

The next Regular Meeting is scheduled for Tuesday, April 16, 2019 at 10:00 a.m.

Motion by: _____ Seconded by: _____
that the April 9, 2019 minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on April 16, 2019

Shah

Steven A. Davis
Commissioner


Dave Levacy
Commissioner

Dave Levacy
Commissioner

Jeff Fix
Commissioner

Jeff Fix
Commissioner


Rachel A. Elsea, Clerk

Rachel A. Elsea, Clerk