

Regular Meeting #16 - 2015
Fairfield County Commissioners' Office
April 7, 2015

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Mary Beth Lane, Ron Osgood, Ray Stemen, Jim Bahnsen, Todd McCullough, Jon Kochis, Chief Perrigo, Staci Knisley, Tony Vogel, Jeff Porter, Dennis Keller, Bob Clark, Jeff Barron, Ed Laramée, Jeremiah Upp, and Josh Messerly.

- Legal Update

Mr. Dolin reported that the prosecutor's office assisted in collecting \$456,000 in 1st quarter delinquent taxes.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions/Proclamations

Ms. Brown reported on the highlights of resolutions and proclamations.

There is a financial resolution proposed to provide an additional allocation to the 33 Alliance, and this allocation is specifically for the Fairfield County share of an economic study to estimate repercussions to the Buckeye Lake State Park area and the state regarding recent ODNR decisions.

There are additional financial resolutions proposed, such as memo transactions for the Real Estate Assessment Fund and for the County Engineer project funds, multiple allocations for the second quarter of the year, and appropriations for funds such as debt funds. A capital improvement transfer is proposed, as budgeted within the county five year plan. There are additional financial resolutions for account to account transfers of appropriations in order to classify expenditures correctly.

There is a proclamation to name April as Child Abuse Prevention Awareness month, and that proclamation will be presented on Wednesday at 8:30 am in the EMA conference room.

There is an approval of an updated Prevention, Retention, and Contingency plan, with minor adjustments, effective April 1.

There is the tabled resolution from Veteran Services which will need to be removed from the table, renumbered, and then voted down. There is a replacement resolution expected.

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The City of Pickerington seeks three county appointments to a tax incentive review council. The Economic Development Director, Regional Planning Commission Director, and County Administrator are willing to serve in this capacity. A resolution is ready for these appointments.

There is a resolution to ratify the electricity purchase agreements that were a result of the county's participation in the Palmer Energy led aggregation. These agreements are for the purchase of electricity services for county buildings. The resolution is a follow up to a motion approved by the Board on February 24, 2015.

There are the traditional bill list items to approve.

Mr. Levacy stated that the impact study would not only look at the Buckeye Lake State Park area but the state as a whole. This is a very important subject as the impact will stretch far and wide across Ohio in his opinion. Mr. Levacy thanked Mr. Clark for organizing the study with Licking and Perry counties.

Mr. Clark stated they were working with Silverlode Consulting. Columbus 2020 will be contributing financially. This will provide a good analysis of the potential economic impact (businesses, jobs, real estate, etc.) to the region.

b. Administrative Approvals

Ms. Brown reported that the review packet contained a list of administrative approvals for the week. There are far fewer bills approved in 2015 by resolution because of the administrative approvals. For example, last week there were only "then and now" approvals for a resolution. We continue to receive positive feedback about the speed of the administrative process.

Next week, there is a Board of Commissioners resolution planned for moving appropriations from unanticipated emergencies to a maintenance expenditure line to accommodate landscaping projects. The actual contract is expected to be approved administratively. The contract is estimated at \$25,000. There could be some supplies or plants purchased as well. These actions follow the formal bidding process that occurred. Ms. Brown pointed out the connections between the financial resolution that is to be approved prior to the administrative approval.

Further, JFS previously invited bids for graphic design improvements to their website. This will then go to Ms. Brown for approval. She checked with Mr. Carter to see if the contract should be approved by the Data Board, and it does not need that approval.

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Mr. Kiger commented that he likes that the administrative approvals are cutting down on the number of signatures needed from the Commissioners.

Mr. Levacy added that it cuts down on the time external stakeholders need to wait for payment. He appreciates the subcontracting for landscaping around county buildings and looks forward to this work being accomplished.

c. Public Safety Facility and Financing Update

Administrative staff continues to meet with subject matter experts and contractors. The monitoring wells have been put in place and baseline readings are expected to be available within the timeframe proposed by the City of Lancaster.

d. 2016 Budget Parameters – Draft Communications

The review packet contains a draft communication for April 8. April 8 is the day that formally marks the beginning of the 2016 budget activities. The parameters are the same as they were last year: generally - 2% increase in salaries, no new employees, no other increases, and an opportunity for a budget hearing. Ms. Brown will email the communication on April 8.

e. Training

HR Director Jeff Porter announced training on the topic of unlawful harassment and leave management. The training will be April 17th in the EMA conference room, beginning at 8:30 am, lasting until noon. RSVPs are to be made to Jeff Porter by email. The training will be conducted by Fishel Hass Kim Albrect, LLP.

In summer, there will be five opportunities for violent intruder response training led by the Fairfield County Sheriff's Office.

On June 25, there will be mindfulness/wellness training offered. Chief Perrigo has attended this training in the past and recommends it. OSU Extension's Shannon Carter will lead the training. More details will be announced as the time draws near.

CORSA is requiring FMLA training, which will be announced in 2015, perhaps connected with a roundtable or the leadership conference.

Mr. Levacy appreciates Mr. Porter's proactivity in the department.

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Mr. Kiger agreed that he does a great job.

f. Employee Recognition Date

The County employee recognition event will be June 30 from 8 a.m. – 9:30 a.m. at Alley Park. Ms. Brown suggested that a short review session be held at Alley Park to report on resolutions and proclamations, prior to the 10:00 am meeting, which will be held in the Board of Commissioners Herig Room.

g. BRAVOS!

Congratulations to Todd McCullough and his team at the Dog Adoption Center and Shelter for furthering the program connecting trained dogs with the prison. An informative article from Ohio University is in the review packet.

Congratulations and thanks to Donna Fox Moore with Community Action for her leadership demonstrated with the Moving Ohio Forward program. We received a letter from Attorney General Mike DeWine about this program.

- Old Business

a. Buckeye Lake State Park Dam

As discussed earlier, there is a resolution proposed for an allocation to the 33 Alliance to further an economic study for the region of the Buckeye Lake State Park.

Mr. Levacy provided an update on the meetings he has had. He recently met with Gary Overmiller, Deputy Director of ODNR. They discussed ideas on dredging. The big concern is where to put the discharged sediment. Mr. Levacy met with Congressman Stivers on Monday and showed him around the Buckeye Lake State Park Dam. Congressman Stivers is very concerned as he represents Fairfield and Perry counties. Over half of the lake and dam are in Fairfield County. Mr. Levacy also met with Representative Schaffer who is also trying to be helpful. He plans to introduce legislation which will provide economic relief. Senator Balderson and Representative Hayes have also been very helpful and have met with Mr. Levacy. With collaboration they hope to come up with a solution for relief. Now, Mr. Levacy stated that the Speaker and Governor need to step up, as this problem was created by the state and they need to provide help. If funding is in place, the project could take three years opposed to the projected five.

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Mr. Kiger directed everyone to the article in the Dispatch regarding the cranberry bog.

Mr. Levacy stated that the water volume is very important for fish and the blue green algae problem.

- New Business

- a. New CFLP Grant Forms and CFLP related items

Ms. Brown recently communicated with Ms. Bratton who informed her that CFLP would require new grant forms. Such forms are to be approved in May. The Lighthouse is interested in applying for a grant. Ms. Brown asked Ms. Bratton to contact the Lighthouse leadership. She also asked Ms. Bratton to provide a summary of what will be allocated to Fairfield County and a copy of the new forms so that the Board will be able to offer support as appropriate. Ms. Brown reported that she also asked Ms. Bratton to reach out to the Bremen village administrator because there may be some creative ideas to help the village with their recycling goals.

- General Correspondence Received

- a. Letter from Dennis Drews re: proposed zoning code changes and public hearing (Dennis Keller to attend)

Mr. Keller stated the changes primarily impact downtown parking.

Ms. Brown stated there was some confusion between the difference of the "Central Business District" and "Downtown Business District." She was unsure if there were separate districts. "Historic District" is also a term used, but it is thought this is a separate area. Dennis Keller stated he would check on the terms used.

- b. Congratulatory letter from Attorney General Mike DeWine re: completion of Moving Ohio Forward Project.
 - c. Notice of Creation of City of Pickerington Tax Incentive Review Council
 - d. CFLP Draft Minutes from March 27, 2015
 - e. COAAA Newsletter (in folder for review)

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- Calendar Review/Invitations Received (no items)

Ms. Brown reminded everyone of the kick-off breakfast for recognizing April as Child Abuse Prevention Month. The breakfast is Wednesday, April 8, at 8:30 am at the EMA conference room of the Government Services Building, where Job and Family Services is located.

- FYI
 - a. Chief Bailey Retirement Press Release
 - There is a card of congratulations for Chief Bailey. We will await news of a celebration for his service.
 - b. Lancaster Board of Zoning Appeals Meeting – Tuesday, April 7th at 7:00 p.m.
 - This notice was received as the county owns property (the CEM Building) contiguous with property on 37 where a variance is sought for apartment type dwelling.
 - c. Lighthouse Annual Golf Outing
 - d. RPC Packets
 - e. Administration of Oaths

Ms. Holton and Ms. Elsea would take their oaths at the Regular Meeting.

- Issues Bin
 - a. Sensory Trail & Park – We are giving the Parks District whatever time they need to review the maps.
- Open Items (no items reported)

Recess

Commissioner Levacy stated at 9:38 a.m. that the Commission would take a recess until the 10:00 regular meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, April 7, 2015 beginning at 10:03 a.m., with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown,

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Rachel Elsea, Staci Knisley, Jason Dolin, Ed Laramée, Jeremiah Upp, Branden Meyer, Jeff Barron, Chief Perrigo, Ray Stemen, Todd McCullough, Jeff Porter, Dennis Keller, Laura Holton, Jim Bahnsen, and Mary Beth Lane.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

No comments were made.

Administration of Oaths

Ms. Brown administered oaths to Rachel Elsea and Laura Holton. Ms. Brown thanked Ms. Elsea and Ms. Holton for their dedicated service to the citizens of Fairfield County.

Approval of Minutes for Tuesday, March 27, 2015, Regular Meeting

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, March 27, 2015 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Tabled Resolution (2015-03.31.v)

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to remove resolution 2015-03.31.v from the table.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

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On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to renumber resolution 2015-03.31.v as resolution 2015-04.07.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Veterans Service Commission's resolution authorizing the purchase of a 2014 Chrysler Town & Country Van; see resolution 2015-04.07.a.

Discussion: Ms. Brown stated that there was a need for two vehicles (as opposed to one) so the VSC would be going through that process for purchasing two vehicles and would be submitting a new resolution.

Roll call vote of the motion resulted as follows:

Voting nay thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of the Auditor's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Auditor's Office resolution to approve a reimbursement as a memo expenditure for Fund #2050 Subfund #2655; see resolution 2015-04.07.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- | | |
|--------------|--|
| 2015-04.07.c | A resolution authorizing the approval of a proclamation recognizing April as Child Abuse Prevention Month. [Commissioners]
[Commissioners] |
| 2015-04.07.d | A resolution appointing three members to the City of Pickerington Tax Incentive Review Council. [Commissioners] |
| 2015-04.07.e | A resolution authorizing an account to account transfer in a major expense category & a fund to fund transfer for an additional allocation in 2015 for the Fairfield 33 Development Alliance [Commissioners] |

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- 2015-04.07.f A resolution authorizing fund to fund transfers from the General Fund # 1001 to: #4640, #4483, #4529, #4485, #4663 & #4809Debt Service Payments for 2015 [Commissioners]
- 2015-04.07.g A Resolution to Ratify the Contract Bid Award for Electric Supply. [Commissioners]
- 2015-04.07.h A resolution authorizing a fund to fund transfer –General Fund # 1001 to Capital Improvement Fund # 3435 -Fairfield County Commissioners [Commissioners]
- 2015-04.07.i A resolution to appropriate from unappropriated into a major expense category for the County Jail Improvement Debt Fund# 4819 [Commissioners]
- 2015-04.07.j A resolution authorizing a fund to fund transfer –General Fund # 1001 to Facility Jail Capital Project Fund # 3810 & Jail Project Debt Fund# 4819 – Fairfield County Commissioners [Commissioners]
- 2015-04.07.k A resolution authorizing a fund to fund transfer for Fairfield County Job and Family Services – 2nd Quarter 2015 Allocation - Fairfield County Commissioners [Commissioners]
- 2015-04.07.l A resolution authorizing a fund to fund transfer for the 2nd Quarter 2015 Allocation for the Multi County Juvenile Detention Center (MCJDC) [Commissioners]
- 2015-04.07.m A resolution to appropriate from unappropriated in major expenditure object category for Fund# 3034 - Fairfield County Airport [Commissioners]
- 2015-04.07.n A resolution authorizing a fund to fund transfer for the 2nd half 2015 Allocation for Soil & Water -Fairfield County Commissioners [Commissioners]
- 2015-04.07.o A resolution authorizing a fund to fund transfer to the Fairfield County Family Adult Children First Council for Multi-Youth Committee – 2nd Quarter 2015 Allocation - Fairfield County Commissioners [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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Approval of the Domestic Relations Court resolutions

On the motion of Dave Levacy and the second of Mike Kiger the Board of Commissioners voted to approve the Domestic Relations Court resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts for fund 2797 – Safe Havens; see resolution 2015-04.07.p.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Engineer's Office resolutions

On the motion of Dave Levacy and the second of Mike Kiger the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- | | |
|--------------|--|
| 2015-04.07.q | A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 MAD-34 Bridge Replacement Project [Engineer] |
| 2015-04.07.r | A Resolution to Approve Lifting Weight Reductions on County and Township Roads. [Engineer] |
| 2015-04.07.s | A resolution to approve an agreement with Storage One, LLC. [Engineer] |
| 2015-04.07.t | A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 HOC-26 Bridge Replacement Project [Engineer] |
| 2015-04.07.u | A resolution of amended certificate, update receipt, increase appropriations, appropriate from inappropriate, account to account and fund to fund transfer for MAD-33 bridge replacement [Engineer] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Job & Family Services Resolution

On the motion of Dave Levacy and the second of Mike Kiger the Board of Commissioners voted to approve the Job & Family Services resolution to approve the renewal and revision of the Fairfield County Prevention, Retention, and Contingency Plan; see resolution 2015-04.07.v.

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Discussion: Ms. Brown stated that the Prevention, Retention, and Contingency plan is proposed by JFS, and the FACFC supports the amendments. The plan is effective April 1, 2015.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Sheriff's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger the Board of Commissioners voted to approve the Sheriff's Office resolution approving and account to account transfer; see resolution 2015-04.07.w.

Discussion: Commissioner Davis asked about the current inmate count, commenting that the question did not relate to the resolution but he was interested in the number of inmates at this time. Chief Perrigo stated the current inmate count was 214.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of Payment of Bills Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Payment of Bills resolution to approve the payment of invoices for departments that need Board of Commissioners' approval; see resolution 2015-04.07.x.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, April 14, 2015, at 10:00 a.m.

At 10:12 a.m. Commissioner Davis stated the Commissioners would take a 10 minute recess followed by the continuation of review.

Meeting with Brian Hill, DACO Director

The Commissioners met at 11:00 a.m. to meet with Brian Hill, Director of the Decorative Arts Center of Ohio. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Ray Stemen, Dennis Keller, Jon Slater, Justin Ristau, Jim Aranda, and Brian Hill.

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Mr. Aranda thanked the Commissioners for their time and introduced Mr. Hill as the new Director and Mr. Ristau as the new DACO President.

Mr. Ristau stated the DACO was entering an exciting new phase. This year will be their 15th anniversary. Mr. Hill has many great new ideas and they are viewing this as an opportunity to rebrand and relaunch. They have some creative fundraisers planned and hope to expand their endowment.

Mr. Levacy stated that while the building and museum is not an income producer for the county, it is a great asset for the community.

Mr. Hill stated they were working on acquiring new shutters that would be historical in nature and true to the buildings period. They will also be re-evaluating the ADA parking areas. All exhibits will also be ADA accessible.

Mr. Levacy suggested they work with Mr. Keller on maintenance questions.

Mr. Ristau added that they did not want to ask the county to pay for the shutters since they are historical and keeping in line with DACO's mission to promote the history of the area.

Mr. Hill stated he wants to focus on the Ohio portion of DACO and book tours from across the state, including other museums and downtown destinations. He has met with the Visitors and Convention Bureau to discuss this.

Ms. Brown asked about their new grant for which the Commission recently approved an agreement, as well.

Mr. Hill stated it was to help with the slate remediation and improvements around the Saylor House.

Mr. Aranda told the Commissioners they were welcome to visit and use the facilities.

Ms. Brown stated the Commissioners' Office and other departments have used the facilities before and suggested the building be added to the FMX scheduling and maintenance request sites. The meeting spaces are very much appreciated.

Mr. Kiger asked if DACO offers discounted tickets at other museums.

Mr. Ristau replied that while DACO operated from donations as opposed to ticket sales, they would look into selling discounted tickets to fee based museums.

Mr. Hill stated their fundraiser would be August 29th and thanked the Commissioners for their time.

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Review Continued

The Commissioners met at 11:24 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown and Rachel Elsea.

Ms. Brown stated she received an email communication during the recess. Mayor Smith had issued a press release regarding the upcoming closure of Main Street for crosswalk repairs. Ms. Elsea will send the information out to all employees.

Adjournment

With no further business, on the motion of Mike Kiger and a second of Dave Levacy the Board of Commissioners voted to adjourn at 11:28 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, April 14, 2015, at 10:00 a.m.

Motion by: Kiger Seconded by: Levacy

that the April 7, 2015, minutes were approved by the following vote:

YEAS: Kiger, Levacy NAYS: None

ABSTENTIONS: None

*Approved on April 14, 2015

Absent.

Steven A. Davis
Commissioner

W. Levacy
Dave Levacy
Commissioner

Mike Kiger
Mike Kiger
Commissioner

Rachel Elsea
Rachel A. Elsea, Clerk