

Regular Meeting #15 - 2016
Fairfield County Commissioners' Office
April 5, 2016

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Spencer Remoquillo, Deputy Marvin, Todd McCullough, AJ Lacefield, Tony Vogel, Scott Zody, Jim Bahnsen, Ray Stemen, Mayor Tammy Drobina, Michael Kaper, Jeff Porter, Kyle Witt, Holly Mattei, Marc Fishel, and Branden Meyer.

- Legal Update

Jason Dolin provided a summary of the Volunteer Peace Officers Dependent Fund Board. Appointments to such board need to be made by April 22. A meeting to discuss this subject is set for April 12.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

We had a proclamation to declare April **National County Government Awareness** Month. We have a calendar of events for April. The state of the county address is April 19th. In addition, there was a press release ready for this awareness.

There were several resolutions for the viewings of April. We have the viewing and hearing day for multiple cases set for April 26 from 10:30 am – 4 pm. This is an efficient way to manage multiple projects and to bring awareness to the process during the month of April, National County Government Month.

Regional Planning proposed the approval of an agreement with MI homes for the payment of specific improvements at Refugee Road, the development agreement relating to Herron crossing, and the supplemental easement and final acceptance for Tollgate school. All resolutions were previously discussed and approved at the Regional Planning Commission.

The Major Crimes Unit proposed approval of a lease, as approved to form by the County Prosecutor.

Fairfield County Family Adult and Children First proposed a grant agreement for approval.

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There were financial resolutions to approve, such as:

- Second quarter transfers for debt payments, the flexible spending account, and allocations from the Board of Commissioners to JFS, Soil and Water Conservation and capital improvements, as budgeted;
- Appropriations from unappropriated funds for Economic Development, relating to WIOA equipment for \$2,400 (there will be additional resolutions in connection with WIOA); and
- The traditional bill list and/or "then and now" related approvals.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week.

The letter about the budget parameters will be emailed to all on Wednesday. It was in the review packet once again just in case there were any questions.

The conveyance fees revenue report was received and no adjustments to the Commissioners estimates were recommended.

Mr. Zody noted that there were several large transactions earlier in the year which accounted for the above average increase.

c. Jail and Public Safety facility Update

Mr. Keller holds regular meetings with Granger, and Granger continues to progress very well. We continue to monitor the project. There were no problems to report with the project.

There was a picture from a drone to show the progress of the construction.

The jail population is now 235.

d. Bravos

- At JFS, a customer was very appreciative of the excellent phone service and indicated so in the customer service survey. Thank you to all members of the JFS call center.
- Jodi Recchi, from the Recorder's Office, reported she dropped a dollar at the vending machines and couldn't find it. Later that morning, Josh Stage ended up finding her dollar and called Julie Noyes to come down

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and get it to return it to Jodi in the Recorder's Office. That was a very nice gesture.

- We received the following communication from a grateful member of the public: "A huge THANK YOU to two Community Watch officers who unlocked my car at the Canal Winchester Kroger store on Tuesday around noon. Everything was in my purse which I accidentally locked in the trunk. The lady at Customer Service (Kroger) called them and they were there very quickly. I've often seen the car (Community Watch) around Canal, but now I know how important they are, and what a good service they provide! I'm sorry that I don't know their names but they were wonderful and I am so grateful." We provided the information and BRAVO to the Sheriff's Office.

- Old Business

- a. Buckeye Lake State Park Dam

Mr. Levacy reported that the third machine should put the project back on schedule to hit the target June 1 completion date for the installation of the seepage barrier.

- b. ESC, Fast Forward Project

Ms. Brown provided highlights from an administrative meeting about the Fast Forward project (the proposal is to build a Success Center with grant funds near the Forest Rose School). The meeting was held on March 29th. There were multiple action steps from the meeting; however, those action steps are no longer relevant. The project has not been approved. We have reached out to Marie Ward to see if we can be helpful in any other way.

Mr. Levacy added the Commission would be as helpful as they can.

- New Business

- a. Security Check-In Unit and Software for the Hall of Justice

Ms. Brown reported that at the Hall of Justice we recently installed the new x-ray security machine at the entrance to the building. This new machine cost was an investment of \$30,000, and it replaced an old, fully depreciated machine. We were fortunate that the old machine lasted as long as it did, and the new machine is a necessity – not a luxury. The machine comes with software which supports law enforcement officers in identifying potential security risks. Working with the recommendations of the security committee, we have also updated the doors at the Hall of Justice and have upgraded cameras inside and around the Hall of Justice and other county buildings.

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Deputy Marvin was available at the meeting to discuss his observations of the new machine.

Mr. Kiger stated the new machine worked more quickly than the old unit, and it stops if an item is deemed questionable.

- General Correspondence Received
 - a. District 17 Natural Resources Assistance Council Recommendations
Ms. Elsea will forward to Soil and Water.
 - b. RPC Packets
- Calendar Review/Invitations Received
 - a. CHIP Housing Advisory Committee and Housing Coalition – Thursday, April 14th at 8:15 a.m. at 111 S. Broad Street
 - b. MORPC State of the Region – Friday May 6th at 11:00 a.m. – Hilton Columbus
- FYI
 - a. Community Disposal & Drug Drop Off Day – April 30th at OU-L
 - b. Community Drug & Electronic Drop Off Day – April 30th in Violet Township
 - c. Meals on Wheels Financial Management Policy received
 - d. Lighthouse 17th Annual Golf Outing
 - e. Working Partners Drug-Free Workforce Community Initiatives
- Issues Bin (none)
- Open Items (none)

Executive Session to discuss Imminent Litigation

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Imminent Litigation at 9:15 a.m.

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Discussion: Commissioner Davis stated that the following people be present:
Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel
Elsea, Jason Dolin, Jeff Porter, and Marc Fishel.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Steve Davis and second of Mike Kiger, the Board voted to exit
Executive Session at 9:47 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Review Continued

The Commissioners met at 9:47 a.m. to continue review legal issues and pending or
future action items and correspondence. Commissioner Levacy called the meeting to
order with the following Commissioners present: Steve Davis Dave Levacy, and Mike
Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Marc Fishel, and Jeff
Porter.

Executive Session to discuss Pending Litigation

On the motion of Steve Davis and second of Mike Kiger, the Board voted to enter into
Executive Session to discuss Pending Litigation at 9:47 a.m.

Discussion: Commissioner Davis stated that the following people be present:
Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel
Elsea, Jason Dolin, Jeff Porter, Tony Vogel, Holley Mattei, and Marc Fishel.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

On the motion of Steve Davis and second of Mike Kiger, the Board voted to exit
Executive Session at 9:47 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Review Continued

The Commissioners met at 9:55 a.m. to continue review legal issues and pending or
future action items and correspondence. Commissioner Levacy called the meeting to
order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike

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Kiger. Also present were Carri Brown, Rachel Elsea, Tony Vogel, Holly Mattei, Jason Dolin, Marc Fishel, and Jeff Porter.

Commissioner Levacy stated at 9:55 a.m. the Commission would be in recess until the Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, April 5, 2016 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Spencer Remoquillo, Jason Dolin, Scott Zody, Jon Slater, Todd McCullough, Branden Meyer, Jeff Porter, Ray Stemen, Holly Mattei, Tony Vogel, Mayor Tammy Drobina, Jim Bahnsen, and Jeremiah Upp.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements. There were no announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments. There were no public comments.

Approval of Minutes for Tuesday, March 29, 2016

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, March 29, 2016.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Commissioners Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners Office resolutions:

2016-04.05.a A resolution authorizing the approval of a proclamation recognizing April as National County Government Month [Commissioners]

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- 2016-04.05.b A resolution authorizing the approval of a renewal lease agreement with Lawrence E. Gandee, Trustee of the Lawrence E Gandee Revocable Trust and Marleen M. Gandee, Trustee of the Marleen M. Gandee Revocable Trust [Commissioners]
- 2016-04.05.c A resolution authorizing a fund to fund transfer –General Fund # 1001 to Capital Improvement Fund # 3435 -Fairfield County Commissioners [Commissioners]
- 2016-04.05.d A resolution authorizing fund to fund transfers from the General Fund # 1001 to: #4640, #4483, #4529, #4485, #4663, #4809, & # 4819 - Debt Service Payments for 2016 [Commissioners]
- 2016-04.05.e A resolution to approve a fund to fund transfer from the General Fund #1001 to the Flexible Spending Account Fund # 7680, Managed by the County Auditor -Fairfield County Commissioners [Commissioners]
- 2016-04.05.f A resolution authorizing a fund to fund transfer for the 2nd half 2016 Allocation for Soil & Water -Fairfield County Commissioners [Commissioners]
- 2016-04.05.g A resolution authorizing a fund to fund transfer for Fairfield County Job and Family Services –2nd Quarter 2016 Allocation - Fairfield County Commissioners [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Economic Development Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Economic Development resolution to appropriate from unappropriated funds into a major object expense category – Fairfield County Economic Development; see resolution 2016-04.05.h.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Engineer's Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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- 2016-04.05.i A Resolution to Approve the Contract Bid Award for the HOC-28, FAI-TR160-2.302 Duncan Road Bridge Replacement Project. [Engineer]
- 2016-04.05.j A resolution to appoint Eric McCrady to the OPWC Integrating Committee. [Engineer]
- 2016-04.05.k A Resolution to set a Commissioner's viewing date of April 26, 2016 at 1:30 p.m. and a final hearing date of April 26, 2016 at 5:00 p.m. to determine the necessity for establishing, altering, and widening of Brookdale Road, Berne Township, Fairfield County, Ohio. [Engineer]
- 2016-04.05.l A Resolution to set a Commissioner's viewing date of April 26, 2016 at 4:30 p.m. and a final hearing date of April 26, 2016 at 5:00 p.m. to determine the necessity for establishing, altering, and widening of Stoney Hill Road, Hocking Township, Fairfield County, Ohio. [Engineer]
- 2016-04.05.m A Resolution to set a Commissioner's viewing date of April 26, 2016 at 3:30 p.m. and a final hearing date of April 26, 2016 at 5:00 p.m. to determine the necessity for establishing, altering, and widening of Oakland-Stoutsville Road, Clearcreek Township, Fairfield County, Ohio. [Engineer]
- 2016-04.05.n A Resolution to set a Commissioner's viewing date of April 26, 2016 at 11:15 a.m. and a final hearing date of April 29, 2016 at 5:00 p.m. to determine the necessity for establishing, altering, and widening of Pleasantville Road, Pleasant and Walnut Township, Fairfield County, Ohio. [Engineer]
- 2016-04.05.o A Resolution to set a Commissioner's viewing date of April 26, 2016 at 10:45 a.m. and a final hearing date of April 26, 2016 at 5:00 p.m. to determine the necessity for establishing, altering, and widening of Badar Road, Liberty Township, Fairfield County, Ohio. [Engineer]
- 2016-04.05.p A Resolution to set a Commissioner's viewing date of April 26, 2016 at 2:00 p.m. and a final hearing date of April 26, 2016 at 5:00 p.m. to determine the necessity for establishing, altering, and widening of Old Logan Road, Berne Township, Fairfield County, Ohio. [Engineer]
- 2016-04.05.q A Resolution to set a Commissioner's viewing date of April 26, 2016 at 2:45 p.m. and a final hearing date of April 26, 2016 at 5:00

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p.m. to determine the necessity for establishing, altering, and widening of Revenge Road, Madison Township, Fairfield County, Ohio. [Engineer]

2016-04.05.r A Resolution to set a Commissioner's viewing date of April 26, 2016 at 12:30 p.m. and a final hearing date of April 26, 2016 at 5:00 p.m. to determine the necessity for establishing, altering, and widening of Bauman Hill Road, Berne Township, Fairfield County, Ohio. [Engineer]

2016-04.05.s A Resolution to set a Commissioner's viewing date of April 26, 2016 at 4:00 p.m. and a final hearing date of April 26, 2016 at 5:00 p.m. to determine the necessity for establishing, altering, and widening of Rock Mill Road, Amanda Township, Fairfield County, Ohio. [Engineer]

2016-04.05.t A Resolution to set a Commissioner's viewing date of April 26, 2016 at 1:00 p.m. and a final hearing date of April 26, 2016 at 5:00 p.m. to determine the necessity for establishing, altering, and widening of Horns Mill Road, Berne Township, Fairfield County, Ohio. [Engineer]

Discussion: Mr. Upp stated that they were trying to group as many viewings and hearings together as possible. They do expect a few outliers to pop up throughout the year. Mr. Levacy expressed the Board's appreciation for grouping together the viewings and hearings.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution approving a grant agreement for Help Me Grow Early Intervention by and between the Fairfield County Board of Commissioners and the Ohio Department of Developmental Disabilities; see resolution 2016-04.05.u.

Discussion: Ms. Brown stated that this is a one-time opportunity and would bridge a gap for the Help Me Grow Early Intervention program.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

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Approval of the Regional Planning Commission Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

- 2016-04.05.v A resolution to approve an Agreement between M/I Homes, Inc. and Fairfield County, Ohio for Payment for the Refugee/Pickerington Road Intersection Improvements [Regional Planning]
- 2016-04.05.w A resolution to approve a Development Agreement for the Heron Crossing Section 1 Subdivision [Regional Planning] =
- 2016-04.05.x A resolution to approve the Supplemental Easement Plat for the Toll Gate Road Elementary & Middle School subdivision [Regional Planning] =
- 2016-04.05.y A resolution to approve Final Acceptance of Toll Gate Road Elementary and Middle School Subdivision [Regional Planning]

Discussion: Ms. Mattei stated these resolutions were all related to the Heron Crossing subdivision. The first resolution was negotiated with the Engineer's office. The second resolution was a standard agreement, and the third and fourth resolutions were regarding the stub roads with the schools.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of Payment of Bills Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2016-04.05.z A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]
- 2016-04.05.aa A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

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Steven A. Davis
Commissioner



Dave Levacy
Commissioner



Mike Kiger
Commissioner



Rachel A. Elsea, Clerk