

Regular Meeting #12 - 2019
Fairfield County Commissioners' Office
April 2, 2019

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Jeff Porter, Branden Meyer, Chief Lape, Rick Szabrak, Corey Clark, Todd McCullough, Tony Vogel, Mark Conrad, David Burgei, Dennis Keller, Jeff Barron, Him Bahnsen, Kyle Witt, Ray Stemen, and Jon Slater.

- Welcome
- Legal Update

Mr. Horacek briefed the Commissioners on an upcoming vacation in Madison Township. The Franklin County Metro Parks would like the county to vacate a portion of Clearcreek Road. They will assume maintenance and keep the road open to public. They have received a grant to maintain this portion of the road that runs through the parks. This will be a joint vacation with Hocking County, and the clerk will coordinate with Hocking Township and follow the appropriate procedure.

- Administration and Budget Update/Carri's List

a. Announcements

We discussed the memorial for Spc. Collette. Chief Lape provided an update on the funeral procession plans. Mr. Davis indicated that Nauman will change his electronic billboards on the route as a tribute to Spc. Collette. Mr. Levacy stated that elected officials are meetings on the corner of Main and Broad prior to the procession arriving. Dr. Brown told Mr. Clark that the Commission would provide any support needed to JFS so that co-workers can attend memorials as they desire. We are being as flexible as possible with all departments.

Mr. Clark thanked Dr. Brown for the Commission's support. He stated that Spc. Collette's mother is very grateful for the support. The JFS staff has been careful not to do anything without checking with Ms. Mecionis (mother of Spc. Collette) first. She does not want financial donations, but she is interested in tributes.

April 4 – Career Readiness Expo – Career Center

April 10 – Wear Blue for Child Protective Services Awareness

April 19 – Good Friday, closing at noon

April 22 – Earth Day, with a proclamation expected on April 23

April 25 – Circus Night at JFS Save the Date: The State of the County Address is

April 30 at the WigWam. The review and regular meeting will be held at the WigWam.

b. Highlights of Resolutions

Dr. Brown highlighted 19 resolutions for the voting agenda.

We proposed a proclamation in honor of Victims' Rights Awareness. Representatives from the Prosecutor's Office were scheduled to receive the proclamation at the voting meeting.

We proposed a resolution to appoint Todd McCullough to the ADAMH Board for the remaining term of Fred Baughman. (We sent a note of thanks to Rachel Schafer and Fred Baughman for their service. They resigned from the ADAMH

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Board.) We look forward to Todd McCullough's participation. Todd McCullough had an application for service on file. (Rachel Schafer's service does not end until the end of April.)

We proposed a resolution authorizing the donation of the property formerly known as the Alternative School and located at 320 S. Locust Street in Lancaster, Ohio, to the Fairfield County Alcohol, Drug Addiction, and Mental Health Board so that the property can be renovated and used for a Mental Health purpose -and- authorizing disposal of related obsolete assets.

The County Engineer proposed setting the date for the annual meeting with townships and proposed advertising for liquid asphalt projects and the Coonpath Road culvert project. In addition, the County Engineer proposed an agreement for the Bader Road bridge project.

We proposed approval of participation agreements for CDBG for Pleasantville and Millersport.

There were financial resolutions to approve, such as:

- A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of December 15, 2018 through January 15, 2019;
- Planned allocations for MCJDC, MSY, and JFS;
- Appropriations for FCFACF, the Commissioners capital projects, TCAP, JFS, and REA funds (no general fund changes and a total of five resolutions); and
- A repayment of an advance for Juvenile Court.

There were various other resolutions that are works in progress. For example, RPC will propose a series of CDBG participation agreements, for Sugar Grove, FCFACF, and Meals on Wheels, once those entities have signed the agreements. There were standard reappointments of board positions for the Library and for the TID in queue. Several financial resolutions were in progress.

c. **Administrative Approvals, Program, & Budget Update**

Administrative Update

The review packet contained a list of administrative approvals. No questions were posed.

Communications Update: The electronic newsletter will be issued as soon as the IT issue is resolved or at least addressed as much as possible. Thank you to Rachel Elsea for organizing the materials and managing the newsletter process. Also, the notice about the electronic idea box was emailed on Tuesday. At the last Time with the Commission meeting, several people commented on how the idea box was a welcome effort.

Grant reporting for TCAP and the West Buckeye Lake improvement project is progressing as planned. There are no concerns at this point for either project.

Budget Update

Budget guidance for 2020 was emailed April 2.

With the implementation of the 20 recommendations for recruitment and retention of employees, there is an opportunity for merit based increases. To participate in merit based increases, departments must use the county approved performance assessment tools and comply with the county compensation plan.

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d. BRAVOs

Bravo to Sharlene Bails for quickly processing mail when Shelby Stevens was delayed in coming to the Administrative Courthouse (based on a stray dog that she was trying to capture in Pickerington). Shar immediately adjusted her schedule and processed the mail to keep things on track for everyone. Also, we are very appreciative of Rodney Barker and Adam Barker for picking up the mail to help with processing.

Thanks to the HR staff and FMC for the wellness lunch n learn session on Thursday, April 28th. Employees were very happy to obtain information about wellness.

Thanks to HR, IT, and Clerk of Courts staff for working on a BWC grant application.

Thank you to Gail Beck (and everyone with RPC) for always being so helpful. Thank you to Christina Foster for cleaning a central supply closet.

Bravo to Rick Szabrak for his talk at the State of the Schools Address. The connection of workforce and economic development grows stronger every day.

- Old Business

- a. Airport Accounting

A memo regarding various accounting changes for the Airport was in the review packet. The Airport allocation was adjusted downward to \$75,000 annually, and there were adjustments based on the reporting entity evaluation. The Airport is financially sound based on the collaboration of the Airport Board and the Board of Commissioners for the purpose of economic development. We recently reviewed the connection of the Airport with economic development.

We also reviewed a planning tool for the Airport budget.

- b. Glass Museum Meeting and MCJDC Meeting

Commissioner Davis will be meeting with representatives from the Glass Museum and VCB on April 9th to help the two parties try to reach an agreement. He will also be meeting with MCJDC again on April 16th. He does not know how either meetings will go.

- New Business

- a. Completed Expedited Type II Annexation Petitions Received

1. 7.823 acres from Violet Township to Canal Winchester
2. 12.867 acres from Violet Township to Pickerington

We entered on the journal an annexation petition for a type II expedited annexation of +/- 12.867 acres from Violet Township to the City of Pickerington and an annexation of +/- 7.823 acres from Violet Township into Canal Winchester. The petitions have been reviewed by subject matter experts. Ms. Elsea will be sending notice that the petitions are considered complete.

Commissioner Davis asked Mr. Horacek for a one-page opinion about the discretion, or lack thereof, the Commissioners have when considering an annexation petition.

- General Correspondence Received

- a. Regional Planning Commission Packet

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- Calendar Review/Invitations Received

- a. Township Trustees Assoc. Meeting – Saturday, April 13th at 6:00 p.m. at the Berne Township Firehouse, 5872 Sugar Grove Road, Sugar Grove
 - i. Commissioners Fix and Levacy will attend.
- b. COAAA Hall of Fame Ceremony – Wednesday, May 15th at 1:00 p.m. at the Martin Janis Center in Columbus

Kathleen Busche, COAAA 2016 Hall of Fame Inductee from Franklin County, nominated Madel O'Neil from Fairfield County for the COAAA Hall of Fame honor in 2019. COAAA reported Ms. O'Neil will be inducted this year. The Fairfield County Commissioners were invited to attend this year's ceremony to recognize Madel O'Neil. The ceremony will be Wednesday, May 15, 2019 at the Martin Janis Center in Columbus. The ceremony starts at 1 p.m. Rachel Elsea will RSVP for Commissioners who wish to attend.

- c. ADAMH Meetings

Ms. Elsea asked the Commissioners for preferred dates for the ADAMH strategic meetings. She will calendar these for them once the meetings are set.

- FYI

- a. Jail Population is 299
- b. Thank You from Meals on Wheels for donated books
- c. EG Article re: MARCS radios
- d. Clerk of Courts 2018 Annual Report
- e. Pickerington Senior Center April 2019 Newsletter
- f. Emergency Land Bank Demolition

Mr. Bahnsen reported on an emergency Land Bank demolition that was taking place. The foundation of an old store in Carroll shifted, causing the building to lean towards the neighboring house. The residents of the house have been relocated for the time being, and Ricketts will be taking down the building by the end of the day. All EPA regulations have been followed.

- Open Items

Mr. Davis thanked Mr. Barron for the volume of informational articles in the EG lately.

Meeting with Todd McCullough re: ADAMH Vacancy

The Commissioners met at 9:37 a.m. for a meeting with Todd McCullough regarding the ADAMH board vacancy. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Commissioner Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Jeff Porter, Branden Meyer, Chief Lape, Rick Szabrak, Corey Clark, Todd McCullough, Tony Vogel, Mark Conrad, David Burgei, Dennis Keller, Jeff Barron, Him Bahnsen, Kyle Witt, Ray Stemen, Rhonda Myers, and Jon Slater.

Mr. Fix asked Mr. McCullough to explain why he'd like to serve as an ADAMH Board member and what he thought ADAMH's biggest challenge was.

Mr. McCullough replied he has been fascinated by ADAMH and has experience with mental health and addiction issues from multiple viewpoints. He understands the impact mental health

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has on families and the community. He has been hopeful for a while that he would be able to serve. He believes the biggest challenge for the community is addiction. The biggest challenge for the board is how they will align with the issues they face.

Mr. Levacy stated Mr. McCullough is a great success story for Fairfield County.

Mr. Davis stated that Mr. McCullough has a history of identifying problems and offering solutions. Mr. Davis hopes Mr. McCullough does not feel he'll be micromanaged by the Commissioners in his position as board member.

Dr. Brown added that Mr. McCullough has excellent skills in strategic planning which will be very helpful, given ADAMH is beginning to expand its strategic plan. Mr. McCullough has been able to take main priorities and outline useful action steps for employees and has strong communication skills to demonstrate relevance of the priorities to stakeholders. She added that the Prosecutor's Office has indicated Mr. McCullough's service on the board does not pose a conflict of interest. She invited Ms. Meyers to talk about the strategic planning steps ADAMH is undertaking.

Ms. Myers spoke about the Community Strategic Planning Sessions. She mapped out an outline yesterday in email. The "agency meeting" will focus on "the state of the state" as there is a desire at that level to increase funding for specific purposes. They will also outline the funding principles to show what funding is state mandated and what priorities are associated with those funding streams. Community forums will also be conducted to obtain broader input.

At 9:48 a.m., Commissioner Levacy stated the Commission would be in recess until the 10:00 Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, April 2, 2019 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Staci Knisley, Dennis Keller, Todd McCullough, Corey Clark, Jim Bahnsen, Jon Slater, Joshua Horacek, Amy Brown-Thompson, Jeff Barron, Branden Meyer, Kyle Witt, James Mako, Chief Lape, Tony Vogel, and Jeff Porter.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Moment of Silence

Commissioner Levacy asked for a moment of silence in remembrance of Spc. Joseph Collette.

Announcements

Commissioner Levacy asked if there were any announcements.

Dr. Brown reminded everyone of the Career Readiness Expo on Thursday.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road encouraged everyone to look at the Quality Act currently pending in the House of Representatives.

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Approval of Minutes for Tuesday, March 26, 2019

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, March 26, 2019 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Auditor's Office Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Auditor's Office to appropriate from unappropriated in a major expenditure object category Auditor/Real Estate 2022; see resolution 2019-04.02.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Commissioners' Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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| 2019-04.02.b | A resolution authorizing the approval of a proclamation. [Commissioners] |
| 2019-04.02.c | A resolution authorizing a fund to fund transfer to the Fairfield County Family Adult Children First Council for Multi-Youth Committee – 2nd payment for the 2019 Allocation - Fairfield County Commissioners [Commissioners] |
| 2019-04.02.d | A resolution authorizing a fund to fund transfer for the 2nd Quarter 2019 Allocation for the Multi County Juvenile Detention Center (MCJDC) - Fairfield County Commissioners [Commissioners] |
| 2019-04.02.e | A resolution authorizing the donation of the property formerly known as the Alternative School and located at 320 S. Locust Street in Lancaster, Ohio, to the Fairfield County Alcohol, Drug Addiction, and Mental Health Board so that the property can be renovated and used for a Mental Health purpose -and- to approve disposal of related obsolete assets. [Commissioners] |
| 2019-04.02.f | A resolution authorizing a fund to fund transfer for Fairfield County Job and Family Services (JFS) –2nd Quarter 2019 Allocation - Fairfield County Commissioners [Commissioners] |
| 2019-04.02.g | A resolution to approve the appointment of Mr. Todd McCullough to the ADAMH Board [Commissioners] |
| 2019-04.02.h | A resolution to appropriate from unappropriated in major expenditure object category for the Capital Improvement Fund# 3435 – Fairfield County Commissioners [Commissioners] |
| 2019-04.02.i | A resolution to appropriate from unappropriated funds in a major category expense – TCAP Grant Fund# 2852 – Fairfield County Commissioners [Commissioners] |
| 2019-04.02.j | A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of December 15, 2018 through January 15, 2019 [Commissioners] |

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Discussion: Commission Fix presented the proclamation to Mr. Witt and members of his office.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Engineer's Office Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2019-04.02.k A Resolution to Approve Advertising for the Purchase of Liquid Asphalt.
[Engineer]

2019-04.02.l A Resolution to Approve Advertising for the FAI-CR31-9.708 Coonpath
Road Culvert Replacement Project. [Engineer]

2019-04.02.m A Resolution to Approve an LPA Federal Project Agreement with ODOT
for the LIB-26 Bader Road Bridge Replacement Project. [Engineer]

2019-04.02.n A resolution to Schedule an Annual Township Trustee Meeting [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution to approve additional appropriations by appropriating from unpropertied into a major expense object category – Fund #7521, Family, Adult, and Children First Council; see resolution 2019-04.02.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the JFS Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the JFS resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund #2018 – Public Assistance Fund; see resolution 2019-04.02.p.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Juvenile/Probate Court Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution authorizing the approval of repayment of an advance to the General Fund from Fund #2856 Child Abuse & Neglect Discretionary Fund; see resolution 2019-04.02.q.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Regional Planning Commission Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

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| 2019-04.02.r | A resolution to approve the participation agreement with the Village of Millersport for the FY2018 CDBG Allocation and Neighborhood Revitalization Program Funds [Regional Planning Commission] |
| 2019-04.02.s | A resolution to approve the participation agreement with the Village of Pleasantville for the FY2018 CDBG Allocation Funds [Regional Planning Commission] |

Discussion: Mr. Levacy thanked Mr. Mako for his work on these projects.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Adjournment

With no further business, on the motion of Jeff Fix and a second of Dave Levacy, the Board of Commissioners voted to adjourn at 10:07 a.m.

Roll call vote of the motion resulted as follows:


Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

The next Regular Meeting is scheduled for Tuesday, April 9, 2019 at 10:00 a.m.

Motion by: _____ Seconded by: _____
that the April 2, 2019 minutes were approved by the following vote:

YEAS:
ABSTENTIONS: None
*Approved on April 9, 2019

NAYS: None


Steven A. Davis
Commissioner


Dave Levacy
Commissioner

Jeff Fix
Commissioner

Rachel A. Elsea, Clerk