

Regular Meeting 14 - 2026
Fairfield County Commissioners' Office
March 31, 2026

Review Meeting

The Commissioners met at 6:00 p.m. in the Amanda-Clearcreek School Auditorium located at 328 E. Main St., Amanda, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Steve Davis, Jeff Fix and David Levacy. Also present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Records Center Clerk, Ash Sark; Budget Director, Bart Hampson; EMA & Facilities Director, Jon Kochis; JFS Director, Corey Clark; Utilities Director, Tony Vogel; Deputy Auditor, Bev Hoskinson; Deputy Director Area 20 Workforce Board, Bayley Fields, Soil and Water Director, Nikki Drake; and Sheriff's Deputy, Kevin Romine. Also in attendance: Beth Cottrell, Dale Solt, Kit Benzel, Lance Kollstedt, Troy Smith, Lyne Kennedy-Starner, Jerry Starner, Ervin Dumm, Tim Allen, Jed Allen, R. Allen, Jerry Wiley, David Heeter, C. Clark, and C. Clark.

Welcome

Commissioner Davis opened the meeting by welcoming everyone in attendance. He thanked everyone for coming to Amanda Clearcreek High School and expressed that he was happy to have meetings out in the community. He also expressed his appreciation to the staff of the district for hosting the meeting.

Kit Benzel, Auxiliary Member of VFW Post 2505

Kit Benzel of VFW Post 2505 spoke about Rickenbacker which serves many active militaries, several who are a part of VW Post 205. She also mentioned the fallen soldiers from the 121st Air Refueling Wing of the Ohio National Guard, Capt. Seth Koval, Capt. Curtis Angst, and Master Sgt. Tyler Simmons. She spoke about the sacrifice of the men and the building the VW Post 205 is hoping to build. She introduced two airmen, Col. Lance Kollstedt and Lt. Colonel Troy Smith.

Col. Lance Kollstedt spoke briefly about the men, and their families, who paid the ultimate sacrifice from the 121st Air Refueling Wing of the Ohio National Guard.

Commissioner Levacy stated he visited the VFW Post. He asked if there was a fundraising goal.

Benzel replied that they had not established a total.

Commissioner Fix spoke of his appreciation of all the men and women in the military.

Commissioner Davis asked if there was an application with Senator Moreno's Office and Benzel replied that an application had been submitted.

Recognition of Eagle Scouts from Troop 165

Commissioner Fix recognized two Eagle Scouts from Troop 165 with certificates congratulating them on their efforts.

Public Comments

Beth Cottrill of Amanda thanked the Commissioners for the exclusionary zone resolution that was previously passed.

Ervin Dumm of Amanda thanked the Commissioners for listening to the residents of Amanda.

Regular Meeting 14 - 2026
Fairfield County Commissioners' Office
March 31, 2026

Legal Update

There was no legal update.

County Administration Update

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise indicated.*

Week in Review

Fairfield County Commissioner Levacy Named Chair of Statewide Elder Abuse Commission

Last week, Attorney General Dave Yost announced that Fairfield County Commissioner Dave Levacy will serve as the chairman for the Attorney General's Elder Abuse Commission. Commissioner Levacy has served on the commission for several years as CCAO's representative.

The commission was established in 2009 to improve education efforts, boost research, and raise awareness of elder abuse and exploitation.

April 3rd Offices Close at Noon

On Friday, April 3rd, Fairfield County Offices will close at noon in observance of Good Friday. Offices will open at their regular times on Monday, April 6th.

April 7th Leadership Conference and Commissioners' Meeting

The Fairfield County Leadership Conference will be held Tuesday, April 7th, starting at 8:00 a.m. The conference will be at the Levacy Center and will be followed by the Commissioners' Review and Regular Meeting at 1:00 p.m.

April is National County Government Month

April is National County Government Month, and Fairfield County is proud to celebrate in 2026 as we also commemorate the 250th anniversary of the United States.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 14 resolutions on the agenda for the Regular voting meeting.

Resolutions of note:

- The first resolution on the agenda is to appoint a commissioner, and an alternate, to the Guardianship Services Board. The resolution designates Commissioner Davis as the primary representative and me as the alternate. The Board previously consisted of a three-member body and, to better serve operational needs, voted on March 25th to expand its membership to include a County Commissioner.

Corey Clark stated he was happy to be getting more involved with the Guardianship Services Board (GSB).

Regular Meeting 14 - 2026
Fairfield County Commissioners' Office
March 31, 2026

Aundrea Cordle explained the significance of the GSB and added that JFS is a natural fit to work with the GSB considering their other case management appointments.

- Economic and Workforce Development has a resolution to authorize an agreement between the Area 20 Workforce Development Board and Millhuff-Stang, CPA, to conduct an audit of the Area 20 Workforce Development Board.
- Utilities has a resolution to authorize an agreement with CDM Smith Inc. for professional engineering services for the design of a digester for the Tussing Road Water Reclamation facility.

Tony Vogel stated the Tussing Facility will be at capacity this resolution will make it possible to treat all waste at the facility.

- And the Engineer's Office has seven resolutions on the agenda consisting of three financial resolutions, a resolution to approve a resurfacing contract, a notice to commence for the resurfacing contract, a resolution to lift road weight reductions, and a resolution to create a 4-way stop. The intersection of Refugee Road and Saylor Road is among the top intersections ranked by its crash rate and all efforts to reduce crashes have warranted an all-way/4-way stop.

Commissioner Fix stated he is grateful for the new 4-way stop as it is a difficult and dangerous intersection.

Budget Review

Bart Hampson, stated he will soon be providing a first quarter report to the Commission.

Calendar Review/Invitations Received

- *The Calendar Review and Invitations and Correspondence Received, were provided by the Clerk to the Board of Commissioners, Rochelle Menningen.*

- South Licking Water Conservancy District Board Meeting, March 24, 2026, 3:00 p.m., Licking County Agricultural Center, 771 E. Main St., Newark
- Board of Developmental Disabilities, Celebration of Possibilities Event, March 25, 2026, 6:00 p.m., Crossroads, 2095 W. Fair Ave., Lancaster
- State of the Schools Address, Lancaster City Schools, March 26, 2026, 11:00 a.m., The Levacy Center, 1550 Sheridan Dr., Lancaster
- FairHope Hospice Celebrates Life Event, March 26, 2026, 5:30 p.m., The Mill Event Center, 431 S. Columbus St., Lancaster
- Fairfield County Health District Advisory Council Meeting, March 26, 2026, 7:00 p.m., The Levacy Center, 1550 Sheridan Dr., Suite 100, Lancaster
- Lancaster Fairfield County Chamber Awards and Annual Trade Show, May 7, 2026, 4:30 p.m. Trade Show, 6:30 p.m. Dinner, Fisher Catholic High School, 1806 Granville Pk., Lancaster

Regular Meeting 14 - 2026
Fairfield County Commissioners' Office
March 31, 2026

Correspondence

- Ohio Department of Taxation, March 9, 2026, Journal Entry Number 26-02-0074, Ohio County's Reappraisals and Triennial Updates

Updates from Elected Officials and Department Heads

Bev Hoskinson stated the Auditor's Office is ahead of schedule on the Annual Comprehensive Financial Report and that the office is currently awaiting information from Perry and Associates, an independent audit firm, on behalf of Auditor of State. The Real Estate department is working to modernize conveyance fees and there are several employees from the Auditor's Office that will be attending the ERP/Tyler Conference.

Jon Kochis shared that he was reviewing project applications and preparing for the ribbon cutting ceremony at the Workforce Center.

Corey Clark spoke about the upcoming Child Abuse Prevention Month Breakfast.

Bayley Fields spoke about the Workforce Center's upcoming ribbon cutting, the Lancaster City State of the Schools Address, and the Governor's Work Ohio initiative.

Aaron Kennedy stated the new routing software will have a soft launch on April 1st and the full public launch on May 7th.

Nikki Drake , lots of boots on the ground this week and a lot of gully erosion.

Commissioner Davis stated that OSU Ext asked Comms to be on interview board.

Nikki Drake provided an update on various projects at Fairfield County Soil and Water.

Tony Vogel shared an update about repairs for the Lancaster Festival and said that he would be attending upcoming meetings in Millersport and Greenfield Township.

Jeff Porter shared an update on the Dog Shelter, saying that there were more dogs than the previous week, and that most were currently up for adoption. He added that he and his team have been preparing for the upcoming Leadership Conference.

Old Business

Commissioner Fix expressed appreciation for Amanda-Clearcreek High School for hosting the meeting. He added that he attended Fairfield DD's Celebration of Possibilities with Commissioner Levacy and recognized the sense of community at the gathering. He also participated in the P.O.W.E.R. event panel and appreciated the opportunity.

Commissioner Levacy attended the State of the Schools Address and said that he was proud to be there and was excited to hear about the opening of the new Lancaster High School.

Commissioner Davis attended the FAIRHOPE Celebrates Life event, at which Commissioner Levacy was presented with an award.

Regular Meeting 14 - 2026
Fairfield County Commissioners' Office
March 31, 2026

New Business

Commissioner Levacy shared that he would attend the Workforce Center ribbon cutting on Wednesday. He expressed his appreciation to everyone at the Workforce center who gives opportunities to young people who may not have them otherwise.

Commissioner Fix thanked all the people who have made the Workforce Center possible and have kept it striving for perfection. He also wished everyone a happy Easter.

Regular (Voting) Meeting

The Commissioners continued to the Regular/Voting portion of the meeting, and the following Commissioners were present: Steve Davis, Jeff Fix and David Levacy. Also present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Budget Director, Bart Hampson; EMA & Facilities Director, Jon Kochis; IT Director, Dan Neeley; JFS Director, Corey Clark; Assistant Prosecuting Attorney, Steven Darnell; RPC Director, Holly Mattei; Child Support Economic & Workforce Development Director, Rick Szabrak; Engineer, Jeremiah Upp; FCFC Manager, Tiffany Wilson; Recorder, Lisa McKenzie; Auditor, Dr. Carri Brown; Utilities Director, Tony Vogel; and Sheriff's Deputy, Kevin Romine. Also in attendance:

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able and lead the Pledge of Allegiance.

Announcements

None.

Approval of Minutes for March 24, 2026

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the Minutes for the Tuesday, March 24th, 2026, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of Resolutions from the Fairfield County Board of Commissioners

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions:

- | | |
|--------------|---|
| 2026-03.31.a | A Resolution to Designate a County Commissioner, and Alternate for the Designated County Commissioner, to the Guardianship Services Board |
| 2026-03.31.b | A resolution authorizing the reduction appropriations into the major expenditure object category of debt for Fund# 4921, Bond Retirement Fund for Basil Western Project |
| 2026-03.31.c | A resolution to approve memo transactions for the Series 2026 A Bond for the Basil Western Project for Fund# 4921 |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Regular Meeting #14 - 2026 – March 31, 2026

**Regular Meeting 14 - 2026
Fairfield County Commissioners' Office
March 31, 2026**

Approval of a Resolution from Fairfield County Economic & Workforce Development

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Economic & Workforce Development:

- 2026-03.31.d A resolution to authorize the approval of the agreement between Millhuff-Stang, CPA, Auditor of State of Ohio, and the Area 20 Workforce Development Board

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of Resolutions from the Fairfield County Engineer

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Engineer:

- 2026-03.31.e A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for repairs and maintenance
- 2026-03.31.f A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle to contract consultant services
- 2026-03.31.g A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 2050 for annual inspections, repairs, and maintenance in various subdivisions as of 03/24/2026
- 2026-03.31.h A Resolution to Approve the Contract with The Shelly Company for the FAI-CR7-3.390 Refugee Road Resurfacing Project
- 2026-03.31.i A Resolution to Approve the Notice to Commence for the FAI-CR7-3.390 Refugee Road Resurfacing Project
- 2026-03.31.j A resolution to create a 4-way STOP at the intersection of Refugee Road (CR7) and Saylor Road (TR229)
- 2026-03.31.k A resolution to Approve Lifting Weight Reductions on County and Township Roads

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of a Resolution from Fairfield County Job and Family Services

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Job and Family Services:

- 2026-03.31.l A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services

Regular Meeting 14 - 2026
Fairfield County Commissioners' Office
March 31, 2026

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of Resolutions from Fairfield County Utilities

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions from Lancaster-Fairfield Community Action Agency:

2026-03.31.m A resolution authorizing the agreement between Fairfield County Utilities and CDM Smith Inc.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2026-03.31.n A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Adjournment

With no further business, On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to adjourn at 6:52 p.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

The next Regular Meeting is scheduled for 1:00 p.m. on Tuesday, April 7, 2026, The Levacy Center, 1550 Sheridan Dr., Lancaster, OH.

**Regular Meeting 14 - 2026
Fairfield County Commissioners' Office
March 31, 2026**

Motion by: Jeff Fix

Seconded by: David Levacy

To approve the March 31, 2026, minutes by the following vote:

YEAS: Jeff Fix, David Levacy, and Steve Davis


NAYS: None

ABSTENTIONS: None

*Approved on April 7, 2026


Jeff Fix
Commissioner


Steve Davis
Commissioner


David Levacy
Commissioner


Rochelle Menningen, Clerk
