

Regular Meeting #14 - 2017
Fairfield County Commissioners' Office
March 28, 2017

Review

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Jonathan Ferbrache, Joshua Horacek, Amy Brown-Thompson, Jon Kochis, Todd McCullough, Chief Perrigo, Jeff Barron, Jim Bahnsen, Michael Kaper, Holly Mattei, Loudan Klein, Jeff Porter, Branden Meyer, Ray Stemen, Patrick O'Malia, and David Uhl.

- Legal Update

Mr. Horacek stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

- Reminder: April 12th is Wear Blue Day for Child Abuse Prevention Month. April 20th is Circus Night and the Candlelight Walk.
 - The State of the County Address will be April 25. We will have the address at Crossroads on Fair Avenue. The theme for the address is Brilliant Ideas @ Work, which mirrors the National Association of Counties Theme for Awareness Month (also April).

- b. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

We had a proclamation for Victims Rights Week, the week of April 2. (Prosecutor Witt's staff received the proclamation during the regular meeting.)

The Sheriff proposed the approval of an agreement with Continental Office for the purchase of furniture, as part of FFE for the jail and public safety facility.

We proposed the adoption of updated County Utility regulations and manual; the main change is to require condominium developers to go through RPC for approvals. The benefit of the change is to provide uniformity in the process, allowing for additional reviews (such as with the storm water management reviews) and to inspire earlier problem solving with the cases of condominium development.

The Engineer proposed lifting the weight reductions, as discussed last week. The Engineer also proposed the award of a crack sealing contract.

There were financial resolutions to approve, such as:

- The credit of interest for January and February for the Parks District and the Health Department;
 - A budget adjustment for Meals on Wheels, as discussed last week;
 - Account to account transfers of appropriations for FCFAF Council (two resolutions);
 - Appropriations from unappropriated funds (for unexpected unemployment compensation expense) and an account to account transfer of appropriations to properly classify expenditures for the County Prosecutor;

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- Appropriations from unappropriated funds, and account to account transfer, and a fund to fund transfer for a Greenfield bridge project;
- Appropriations from unappropriated funds to support the Bloom Township culvert replacement and to properly classify those expenditures;
- A fund to fund transfer from Certificate of Title to the General Fund, for the movement of surplus funds;
- The second allocation for multi-system youth for \$50,000; and
- The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications, if needed).

c. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were any questions, and none were posed.

The budget parameters letter for the first round of data entry for the 2018 budget was in the review packet. The letter and timeline will be sent to all elected officials, department heads, and financial officers. While there is an environment of uncertainty, the parameters remain unchanged for 2018. As we learn more, there will likely be adjustments. A request for a table of organization has been added to the budget hearing process. In this way, there can be additional budget evaluation and justification.

Mr. Davis stated that he spoke earlier in the morning with Ms. Brown regarding "out year issues" and alternatives in dealing with the decreasing carryover primarily due to the MCO sales tax issue. There are still no clear details on the governor's budget regarding the MCO sales tax.

d. Jail and Public Safety Facility Update

The most recent report on the jail population showed the population was 249.

The project is on time and within its budget.

The event flier was in the review packet.

Furniture will be on order, after Tuesday's voting meeting.

Dennis Keller shared some pictures of the exterior of the project.

Mr. Davis asked if there have been any security issues on the site.

Mr. Keller replied that there had not been any security issues.

Ms. Brown added that a time-lapse video and virtual tour would be included in the State of the County address.

e. Bravos

Thank you to Andy Boystel in the Map Room for his quick action in replying to a public records request for a map.

- Old Business

- a. Update on Buckeye Lake State Park Drainage Issues

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Mr. Ferbrache stated that he would be meeting with the project manager and ODNR senior policy director regarding an ODNR related public records request. They continue discussions with Licking County to make sure everyone is on the same page to keep working on a long term plan for projects and solutions. They are working with ODOT on SR360, but ODOT will not comment until flooding calculations are completed.

Mr. Davis asked how the SWCD became involved in this issue.

Mr. Ferbrache replied that the ORC allows for SWCDs to create petitions and projects with the Engineer. This includes drainage issues. They have been working in the Buckeye Lake State Park area regarding watershed issues since 2008. SWCD stepped into this role to make sure efforts weren't duplicated and to help streamline the process - instead of having several groups going to ODNR individually.

- New Business (none)
- General Correspondence Received (none)
- Calendar Review/Invitations Received
 - a. COAA 2017 Senior Hall of Fame Ceremony – Wednesday, May 17th at 1:00 p.m.
 - 1. Commissioner Levacy will attend.
- FYI
 - a. 2016 Annual Report from Clerk of Courts

Ms. Brown highlighted the accomplishments page and stated that the surplus transfers would not be possible without the great customer service in the title offices.

- Issues Bin (none)
- Open Items (none)

Commissioner Davis stated at 9:18 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, March 28, 2017 beginning at 10:00 a.m., with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jim Bahnsen, Branden Meyer, Holly Mattei, Loudan Klein, Jeff Barron, Amy Brown-Thompson, Joshua Horacek, Jeremiah Upp, Ray Stemen, Jon Kochis, Todd McCullough, Jonathan Ferbrache, Patrick O'Malia, Chief Perrigo, Dennis Keller, employees of the Prosecutor's Office, Jon Slater, and David Uhl.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

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There were no announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster spoke regarding his concerns about Gulen charter schools. He encouraged attendees to have their representatives in Washington, D.C. examine this issue.

Approval of Minutes for Tuesday, March 21, 2017

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, March 21, 2017, Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Clerk of Courts - Legal Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Clerk of Courts – Legal resolution to approve to declare a surplus for the Clerk of Courts Title fund # 2326, appropriate from unappropriated, and a fund to fund transfer from Clerk of Courts Title Fund# 2326 to the General Fund #1001 – Fairfield County Clerk of Courts; see resolution 2017-03.28.a.

Discussion: Ms. Brown thanked Mr. Meyer and his staff for their exemplary customer service. She added that this was a planned transfer. Commissioner Levacy and Davis also thanked Mr. Meyer and expressed their appreciation for the great customer service that draws business from other counties.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolution authorizing the approval of a proclamation; see resolution 2017-03.28.b.

Discussion: Mr. Davis presented the proclamation and thanked the Prosecutor's Office for their good work.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

2017-03.28.c A resolution to approve a memo expense for interest allocation reimbursement for Fairfield Department of Health – Fund #7012 & Fund# 7321 [Commissioners]

2017-03.28.d A resolution to appropriate from unappropriated funds in a major category expense for capital outlay, General Fund# 1001 – Fairfield County Commissioners [Commissioners]

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- 2017-03.28.e A resolution authorizing the approval of a renewal lease agreement with the Ohio Department of Public Safety. [Commissioners]
- 2017-03.28.f A resolution to approve a memo expense for interest allocation reimbursement for Fairfield Department of Health – Fund #7012 & Fund# 7321 [Commissioners]
- 2017-03.28.g A resolution authorizing a fund to fund transfer to the Fairfield County Family Adult Children First Council for Multi-Youth Committee – 2nd payment for the 2017 Allocation - Fairfield County Commissioners [Commissioners]
- 2017-03.28.h A resolution to approve a memo expense for interest allocation reimbursement for Fairfield County Historical Parks – Fund # 7308 [Commissioners]
- 2017-03.28.i A resolution to approve a memo expense for interest allocation reimbursement for Fairfield County Historical Parks – Fund # 7308 [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2017-03.28.j A Resolution to Approve Lifting Weight Reductions on County and Township Roads. [Engineer]
- 2017-03.28.k A resolution of increase appropriations, appropriate from unappropriated, account to account and fund to fund transfer for GRE-38 bridge replacement [Engineer]
- 2017-03.28.l A Resolution to Approve the Contract Bid Award for the 2017 Crack Sealing Project. [Engineer]

Discussion: Mr. Kiger asked how long the signage would be up. Mr. Upp replied he would have his crews start removing them today.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Family, Adult, and Children First Council Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Family, Adult, and Children First Council resolutions:

- 2017-03.28.m A resolution approving an account to account transfer Fund 7521 Family Adult Children First Council. [Family, Adult and Children First Council]
- 2017-03.28.n A resolution approving an account to account transfer Fund 7521 Family Adult Children First Council. [Family, Adult and Children First Council]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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Approval of the Meals on Wheels Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Meals on Wheels resolution to accept changes to a prior year approved budget where re-classification was necessary in a major expense category for Meals on Wheels/Older Adult Agency Levy Fund #2617; see resolution 2017-03.28.o.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Prosecutor's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Prosecutors Office resolution approving account to account transfers of major expense categories and appropriations from unappropriated funds for a major expense category; see resolution 2017-03.28.p.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Sheriff's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Sheriff's Office resolution authorizing the approval of an agreement with the Fairfield County Sheriff's Office and Continental Office Furniture; see resolution 2017-03.28.q.

Discussion: Chief Perrigo thanked the Commissioners.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Utilities Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Utilities Office resolution to approve and adopt the revised Fairfield County Utilities Water, Drainage, and Sewer Regulations Manual dated March 27, 2017; see resolution 2017-03.28.r.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- | | |
|--------------|--|
| 2017-03.28.s | A resolution to approve the payment of the vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance] |
| 2017-03.28.t | A resolution authorizing payment(s) to United Health Care for purposes of the Fairfield County Health Benefits Plan – Fairfield County Board of Commissioners [Commissioners] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Adjournment

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With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:14 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis.

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, April 4, 2017, at 10:00 a.m.

Motion by:

Seconded by:


that the March 28, 2017, minutes were approved by the following vote:

YEAS:


NAYS: None

ABSTENTIONS: None

*Approved on April 4, 2017



Steven A. Davis
Commissioner



Dave Levacy
Commissioner



Mike Kiger
Commissioner



Rachel A. Elsea, Clerk

