

Regular Meeting #14 - 2020
Fairfield County Commissioners' Office
March 24, 2020

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present via phone call: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Slater, Mark Conrad, Jeff Barron, and Innerphase Video. Joining via teleconference were Amy Brown-Thompson, Tom Lininger, Dennis Schwallie, and Jon Kochis.

- Welcome
- Legal Update

Josh, Amy, and Tom have been very accessible and helpful during this time.

The Prosecutor's Office is up and running remotely and available for any questions.

- Administration and Budget Update/Carri's List

a. Announcements

Update on Responses to the Coronavirus

Jon Kochis, EMA Director, provided a community update.

Currently Fairfield County has tested 143 individuals with 89 having come back negative. There are 53 outstanding and one question mark test.

Mr. Fix asked when the tidal wave would be here.

Mr. Kochis replied that the only evidence they have is from countries who have experienced this previously. We are on the upswing and have not reached the peak. Testing availability continues to be a major issue.

Plan for Restricted Access to Buildings; Buildings are Closed to the Public; Connected with Other Departments and Agencies

The plan communicated on March 16 is working well. There have been some stepped up measures by the Courts and new judicial orders issued. We are responding well to the Order to Stay at Home. Essential functions are continuing. A copy of that Order was in the review packet. The Request for Public Assistance (on behalf of the county) was also in the review packet.

We issued additional communication about next steps on March 18th. Essential staff were notified that they were essential.

We have a Fairfield County template for teleworking for those who wish to use such documentation to lay out expectations for working at home. For the Commission, teleworking is in place for practical purposes.

Dennis Keller sent out a summary by email about cleaning supplies. We have shared some cleaning spray and paper towels with others (as we were limited on the tubs of Clorox wipes). We have adequate supplies to do what we need to do. We need to use the spray bottles of cleaners with paper towels instead of wipes for cleaning hard surfaces. Cleaning by Facilities and by Service Master continues.

Intensive social distancing is in place.

Board of Election workers needed to confirm they had access to the county "mailroom", and we were able to quickly confirm that.

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Operations at the jail are being managed well. We were able to get them some thermometer strips and thermometers.

We have been supporting other departments, agencies, and community groups on a regular basis by providing information and sharing work products. Todd McCullough, Jeff Fix, and Aunie Cordle were helpful to Meals on Wheels. Their contacts will stay in touch with Meals on Wheels. 211 is well-prepared. Schools were continuing to prepare lunches. DD might contract out that service at some point.

Carri Brown supported Veteran Services for a potential transportation contract if their drivers are not available for critical services. They are still making critical transports. We have been fielding a lot of calls from multiple areas, internally and externally.

The bench trial for the Franklin County case has been continued.

Aunie Cordle and her team have been exceptionally organized at JFS. They are using technology as much as possible. They know at any time how many of their 220 staff are on-site, teleworking, or not scheduled to work.

This site allows you to apply, renew, or make changes for cash, food, or medical assistance: www.benefits.ohio.gov.

To report abuse or neglect please call: (740) 652-7887. Call 911 for emergencies.

Carri Brown has been in touch with CCAO and others. She has provided multiple tools and templates in case they are helpful for others. She has attended teleconferences, partially, as they have conflicted with county business.

Overall Plan for Alternate Locations, Alternate Scheduling, and Use of Technology

We are encouraging limited staff, alternate locations, alternate schedules and use of technology to employ extensive social distancing. All buildings are closed to the general public.

Administrative leave is an option any appointing authority can take as needed.

HR Update

HR is available anytime for questions. They have been very helpful to multiple departments.

We are aware that on March 14, the Families First Coronavirus Response Act (H.R. 6201) was approved. **This is effective April 2.** HR will be sending out additional guidance before April 2.

Drop Boxes Available in Lancaster

We now have a drop box at the Administrative (Historical) Courthouse. There is one at JFS, the Government Services Center, on Main Street, too. The Chestnut Street Payment Center is open to drop off documents. We are also able to accept child support payments there.

We are reminding people to use US Mail for hard deadlines such as Board of Revision applications, for which there is a March 31 deadline. The postmark prior to March 31 is important for legal compliance.

Commission and RPC Meetings Through April 8

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For Commission (and RPC Meetings) the meetings are being streamed live on the Internet. We invited the public to comment by email or through the regular "ask a question" format. The website is updated regularly. The website has all agendas, minutes, and announcements. The press is invited to attend the meetings as long as we keep good social distancing practices in place. The website includes videos and other helpful materials.

We are will continue protective services, utilities, and critical support services. Critical services will continue, including but not limited to:

- Law Enforcement/Jail
- Protective Services
- Courts - CPOs and CSPOs, for example
- Utilities
- JFS benefits - getting benefits to people
- Payroll services
- A/P - getting payments to businesses
- EMA
- Road/Bridge emergency services
- Administration to keep critical services going
- Veteran Services emergency transportation
- Care of Dogs at the Shelter

- We have checked in daily with department heads and available elected officials.
- We sent communication to all employees and will continue to do that daily.
- We are being as patient as possible. We can be as innovative as we are safe, and we will be better for it.

Date Reminders

- April 8 – Wear Blue for Child Abuse Prevention Awareness
- April 10 – Good Friday – Close at Noon

b. Highlights of Resolutions

Dr. Brown highlighted 30 resolutions planned for the voting meeting.

The County Engineer proposed a contract for salt for 2020. This contract was with the ODOT cooperative purchasing program.

MCU proposed a resolution to authorize the Fairfield County Commission President to sign the Fairfield-Hocking Athens Major Crimes Unit Subgrant Award Agreement.

RPC proposed a resolution authorizing the contract to Cooper Concrete Services LLC and notice of commencement for this Village of Pleasantville FY2018 CDBG Main Street Improvement Project.

There were *financial and grant related resolutions* to approve, such as:

- Debt resolutions and a consolidation resolution for refunding debt and issuing new debt for the energy conservation project – phase II, good for a calendar year – eight resolutions;
- A fund to fund transfer of appropriations for debt and three for the County Engineer;

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- An account to account transfer of appropriations to properly classify expenditures for Economic and Workforce Development;
- Four reimbursements by operation of law for JFS and one for WIOA;
- Repayment of an advance for an Airport related grant;
- Appropriations from unappropriated funds for JFS, MCU and Economic & Workforce Development (six resolutions);
- A reduction in appropriations at the Dog Shelter (the Dog and Kennel Fund) based on restructuring; there may be additional updates, and we will review in the third quarter of 2020; and
- The payment of bills over \$50,000.

In queue, we had several contracting and financial resolutions. Examples include:

- JFS had eight contracts for protective placement in network.
- Economic Development is exploring an amendment to the EDA Revolving Loan Fund program to better assist businesses during this time of crisis.
- JFS may be proposing an amendment to the Prevention, Retention, and Contingency plan.

Mr. Schwallie reviewed the eight bond related resolutions on the agenda.

Additional COVID-19 Update

Mr. Kochis provided information on appending Health Department Press Release. The question mark previously reported is a positive test result. Please hold on to the information until the Health Department releases their information.

Mr. Davis asked if tracing is still going on for positive tests.

Mr. Kochis replied that the Health Department has already started contact tracing. The geographic location will not be released, but those who were in contact with the individual will be contacted and asked to self-quarantine.

c. Administrative Approvals, Program, & Budget Update

Administrative & Program Updates

Administrative Approvals

The review packet contained a list of administrative approvals. There were no questions posed about those approvals.

Dr. Brown mentioned that one of the administrative approvals would normally have been a resolution, and the emergency protocol was in place to allow for an administrative approval.

The CDBG related meetings had only one commissioner last week, and we held the meetings with the county administrator to allow those to continue.

Following the hearings, the county administrator approved the request for the reallocation from the MOW project to the Millersport project because MOW was not able to meet the project timelines for CDBG. Millersport's project is one in progress, and they will be able to use the funds. No one at the hearing was opposed, and all were in favor.

Following the approval of the administrative approval, a letter was drafted for Ohio Development Services Agency to make this change to the grant agreement.

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A copy of that letter, dated March 19, 2020, was in the review packet.

Sunshine Week 2020

Sunshine Week was last week, and we had seven press releases:

1. Fairfield County to Celebrate Sunshine Week
2. Fairfield County Announces First Recipient of its Entrepreneurial Support Grant
3. Fairfield County to Hold Emergency Meeting re: COVID – 19 Pandemic
4. Fairfield County Cancels Emergency Weather Spotter Training
5. Fairfield33.com Providing Information for Businesses During Pandemic
6. Fairfield County Encourages Complete Count for the US Census
7. Circus Night and Child Abuse Prevention Breakfast Canceled

During Sunshine Week, we also updated our website and created a new page for information about the COVID-19 Pandemic. Previously, on March 5, we held a leadership conference which included a session about public records request procedures.

Complete Count – US Census 2020

Self-responses began on Monday, March 23rd. We thanked the Complete Count Committee for their work and outreach for all of Fairfield County. This committee started its work very early in the process and was able to provide exceptional outreach with the partnership of Utilities, schools, libraries, businesses, churches, non-profit organizations, and many interested stakeholders.

The billboard and fliers have been useful. The videos were helpful, and we have received some good comments about them.

For information about the US Census, call the **Census Bureau Customer Service Center** at 1-800-923-8282 or 301-763-INFO (4636.)

Visit <https://www.census.gov/programs-surveys/surveyhelp/contact.html>

For the 2020 Census, on March 12-20, the federal government sent out letters asking households to respond online.

Each home can respond online (at **2020Census.gov**), by phone, or by mail.

There will be reminders and visits, as needed.

You can respond to the 2020 Census online using a desktop computer, laptop, smartphone or tablet, and can also respond by phone or mail.

The December 31 deadline to deliver the count to the President remains, as does the April 1, 2021 deadline to deliver information to states. Other dates have been adjusted.

Flooding from Heavy Rains on the Evening of 3.19.2020

The Tussing Road Government Services Center was flooded due to heavy rains during the evening of March 19th. This building is used for scheduled services only, and we have adjusted. Most of the floors were hard floors; there could be some carpet damage, but this is expected to be relatively minor.

Utilities staff worked very hard to address community concerns about flooding due to the rains.

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Budget Update

The pandemic will have an impact, but we are uncertain about the magnitude of that impact. We sent communication to elected officials and department heads requesting everyone to:

- restrict new hires to those needed for the emergency,
- delay an expenditure if it can be delayed, and
- use extra caution with appropriations.

We want to focus on the needs of the emergency and current operations in the coming days.

For the first quarter of 2020, collections of sales tax revenues are about \$6.2M, or 6% above the previous year's first quarter. This gives some small protection for the future.

With casino revenues, we expect a decline in revenues due to closing of the casinos. If they do not open again until October, collections will fall about \$961,000 below the estimate for 2020.

Our current interest income estimate is \$663,000 below last year's interest income.

We are also prepared with an initial communication for the first level budget entry for 2021.

The parameters envisioned now are flat parameters in all categories, with the exception of insurance, for which a 2% increase is anticipated. This will be for "level one" of the process to prepare a Tax Budget.

The Commissioners favored the parameters for level one.

We have refunding and consolidation of debt resolutions ready for the voting agenda. They will be good through the calendar year, and we will monitor the market. Proceeding is not required.

Regarding previous reports of combining city of Lancaster and county CDBG administration through Community Action for CHIP/Home, that partnership is still a possibility, but there are no additional funds to be afforded to the city of Lancaster because of their entitlement status for this grant. We are open to partnership if it is helpful in any way, though.

d. BRAVOS

Thanks to everyone for the extremely cooperative spirit during this challenging time. It is a time to encourage one another and offer support.

Congratulations to Jon Slater, Jr. and all of the team for earning the GFOA Certificate of Excellence in Financial Reporting for the year ended 12.31.2018. We sent a note of congratulations! Thanks to all departments for their support with financial reporting.

Mr. Davis asked Mr. Barron if he had any questions.

He asked if he could report the positive case.

Mr. Davis stated that he had a voicemail from Larry Hanna. They need to defer to the Department of Health for confirmation of a positive test.

Mr. Kochis stated that the press release from the Health Department should be out in the next ten minutes and that Mr. Barron should use the information in that press release.

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Mr. Kochis also mentioned that the voice mail was about a different matter that EMA had already addressed.

- Old Business (none)
- New Business (none)
- General Correspondence Received (none)
- Calendar Review/Invitations Received (none)
- FYI
 - a. Jail Population – 216
 - b. Thankyou from Community Action
 - c. GFOA Letter – 2018 Certificate of Excellence in Financial Reporting
 - d. Thank you from the Beards – Drew Shoe
- Open Items (none)

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, March 24, 2020 beginning at 9:49 a.m., with the following Commissioners present via teleconference: Steve Davis, Jeff Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Mark Conrad, Jeff Barron, Jon Slater, and Innerphase Video. Also joining via teleconference were Dennis Schwallie, Amy Brown-Thompson, and Tom Lininger.

Moment of Silence

Commissioner Davis led everyone in a moment of silence for those experiencing illness and death during COVID-19 pandemic.

Announcements

Commissioner Davis asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

No public comments were received through the web application.

Approval of Minutes for Tuesday, March 17, 2020

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Thursday, March 17, 2020 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

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Approval of the Commissioners' Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners' resolutions:

- 2020-03.24.a A resolution approving an account to account transfer in major object expense category for General Fund# 1001 and a fund to fund transfer from General Fund# 1001 to Workforce # 7831 – Fairfield County Commissioners [Commissioners]

- 2020-03.24.b A resolution authorizing fund to fund transfers from the General Fund # 1001 to: #4483, #4529, #4485, #4809, #4819, & 4851 - Debt Service Payments for 2020 [Commissioners]

- 2020-03.24.c A resolution authorizing the approval of repayment of an advance to the General Fund from the FAA FY2018 grant fund# 3011, sub fund# 8197– Fairfield County Commissioners [Commissioners]

- 2020-03.24.d A resolution authorizing the issuance of not to exceed \$1,100,000 of bonds for the purpose of paying part of the cost of refunding the county's county building improvement refunding bonds, Series 2010 dated May 10, 2010, and matters related to such bonds. [Commissioners]

- 2020-03.24.e A resolution authorizing the issuance of not to exceed \$3,650,000 of bonds for the purpose of paying part of the cost of refunding the county's various purpose refunding bonds, Series 2010 dated October 19, 2010, and matters related to such bonds. [Commissioners]

- 2020-03.24.f A resolution authorizing the issuance of not to exceed \$5,550,000 of bonds for the purpose of paying part of the cost of refunding the county's various purpose refunding bonds, Series 2012 dated April 24, 2012, and matters related to such bonds. [Commissioners]

- 2020-03.24.g A resolution authorizing the issuance of not to exceed \$1,975,000 of bonds for the purpose of paying part of the cost of refunding the county's energy conservation bonds dated October 30, 2013, and matters related to such bonds. [Commissioners]

- 2020-03.24.h A resolution authorizing the issuance of not to exceed \$6,000,000 of bonds for the purpose of paying part of the cost of making improvements comprising energy conservation measures to county buildings, and matters related to such bonds. [Commissioners]

- 2020-03.24.i A resolution authorizing the issuance of not to exceed \$6,600,000 of bonds for the purpose of paying part of the cost of refunding a portion of the county's public safety facility construction bonds, Series 2014 issued as part of its various purpose bonds, Series 2015, both dated January 6, 2015, and matters related to such bonds. [Commissioners]

- 2020-03.24.j A resolution authorizing the issuance of not to exceed \$875,000 of bonds for the purpose of retiring notes previously issued to pay part of the cost of acquiring, constructing and equipping airport facilities at the Fairfield County Airport, and matters related to such bonds. [Commissioners]

- 2020-03.24.k A resolution consolidating up to seven bond issues of the County of Fairfield, Ohio into a consolidated bond issue, and establishing the terms of such consolidated bond issue. [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

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Approval of the Dog Shelter Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Dog Shelter resolution to reduce appropriations an appropriate from unappropriated funds in a major expense object; see resolution 2020-03.24.l.

Discussion: Dr. Brown stated this resolution related to the restructuring of the Dog Shelter. She commended the Dog Shelter for this step to reduce expenditures.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Economic Development Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Economic Development resolutions:

- | | |
|--------------|--|
| 2020-03.24.m | A resolution to appropriate from unappropriated funds in a major category expense – Fairfield County Economic Development [Economic & Workforce Development] |
| 2020-03.24.n | A resolution to approve the reimbursement of expenses incurred by Board of County Commissioners Economic Development Department, the administrative and fiscal agent for the Workforce Innovation and Opportunity Act Area 20/21 for administering the program as a memo expenditure for fund 7831 Workforce Innovation OPP Act 20/21 [Economic & Workforce Development] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Engineer's Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's resolutions:

- | | |
|--------------|--|
| 2020-03.24.o | A resolution to approve the ODOT Road Salt Contract for 2020. [Engineer] |
| 2020-03.24.p | A resolution of increasing appropriations, appropriate from unappropriate, account to account and fund to fund transfer for BER-34 Guardrail Improvements [Engineer] |
| 2020-03.24.q | A resolution of increase appropriations, appropriate from unappropriate, account to account and fund to fund transfer for BLO-35 culvert replacement [Engineer] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution to appropriate from unappropriated funds in a major category expense for the Fund #7521 Family Center Service Support Grant ; see resolution 2020-03.24.r.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

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Approval of the Major Crimes Unit Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Major Crimes Unit resolutions:

- 2020-03.24.s A resolution to authorize the Fairfield County Commissioners to sign the Fairfield-Hocking Athens Major Crimes Unit Subgrant Award Agreement [Sheriff - Major Crimes Unit]
- 2020-03.24.t A resolution to appropriate from unappropriated in a major expenditure object category 7829 JAG SF 8229 Major Crimes Unit [Sheriff - Major Crimes Unit]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the JFS Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following JFS resolutions:

- 2020-03.24.u A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS]
- 2020-03.24.v A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]
- 2020-03.24.w A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2599 – Workforce Fund - Fairfield County JFS [JFS]
- 2020-03.24.x A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS]
- 2020-03.24.y A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2018 – Public Assistance Fund - Fairfield County JFS [JFS]
- 2020-03.24.z A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2015 – Child Support Enforcement Agency - Fairfield County JFS [JFS]
- 2020-03.24.aa A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS [JFS]
- 2020-03.24.bb A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2599 reimbursing Fund 2018 [JFS]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Regional Planning Commission Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Regional Planning Commission resolution authorizing the contract to Cooper Concrete Services LLC Notice and Notice of Commencement for the Village of Pleasantville FY2018 CDBG Main Street Improvement Project; see resolution 2020-03.24.cc.

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Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval. ; see resolution 2020-03.24.dd

Discussion: Dr. Brown stated that this resolution was a payment to the Center for disAbilities for transportation.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Review Continued

Mr. Davis confirmed with Mr. Fix, Mr. Levacy, Dr. Brown, Mr. Kochis, and Mr. Barron that there were no questions and that there was no additional business.

Mr. Levacy thanked the staff, with the leadership of Dr. Brown, for their hard work.

Mr. Davis stated he did not like having meetings via teleconference and looked forward to being back to in-person meetings soon.

Dr. Brown thanked Innerphase Video for making the meetings available to the public with the Internet streaming.

Adjournment

With no further business, on the motion of Jeff Fix and a second of Dave Levacy, the Board of Commissioners voted to adjourn at 10:00 a.m.


Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix and Dave Levacy
Absent: Steve Davis

The next Regular Meeting is scheduled for Tuesday, March 31, 2020 at 10:00 a.m.

Motion by: _____ Seconded by: _____
that the March 24, 2020 minutes were approved by the following vote:

YEAS:
ABSTENTIONS: None
*Approved on March 31, 2020

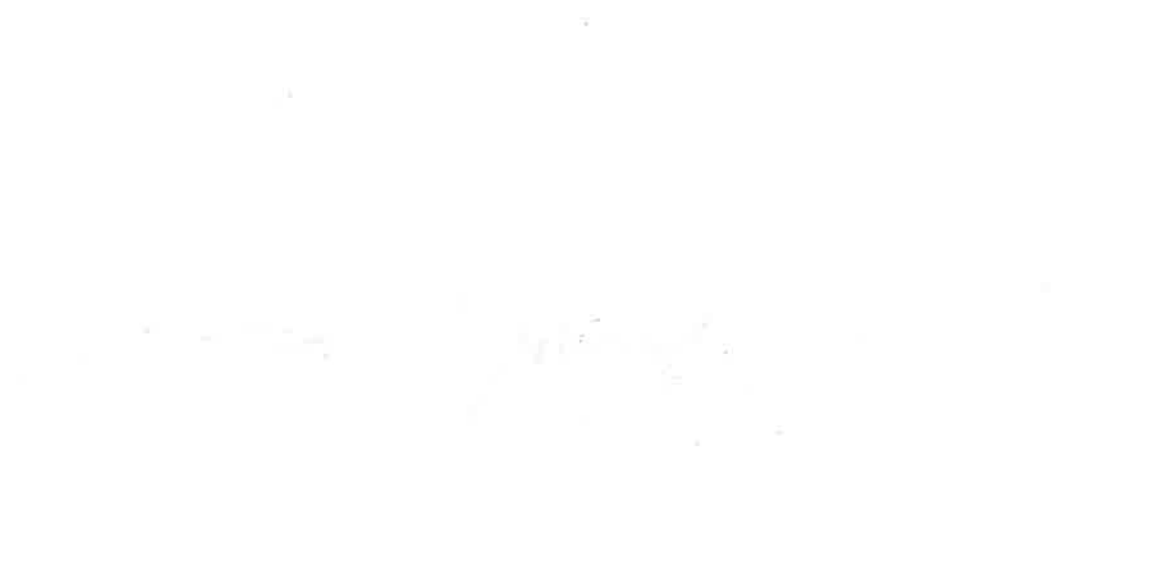
NAYS: None

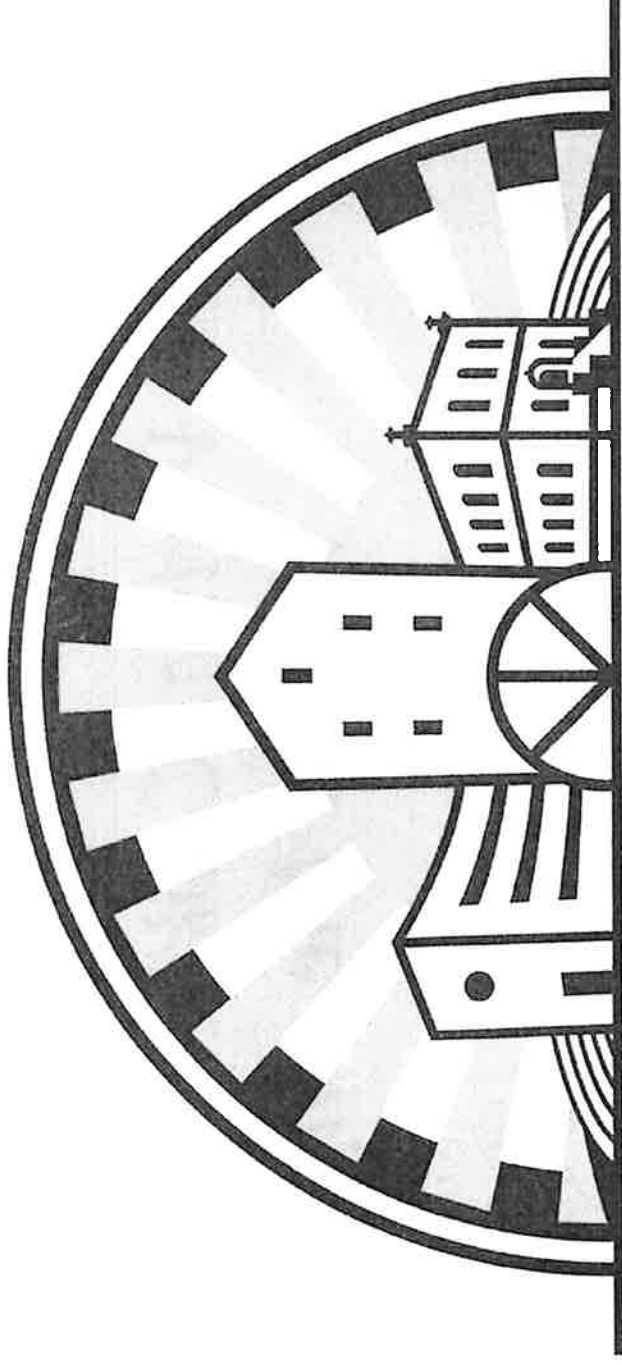

Steven A. Davis
Commissioner


Dave Levy
Commissioner

Jeff Fix
Commissioner


Rachel A. Elsea, Clerk





FAIRFIELD

COUNTY • OHIO

SERVE • CONNECT • PROTECT

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Virtual Cookies for a Virtual Meeting



The Fairfield County Commission

March 24, 2020

Legal Update

COVID 19 Update

Jon Kochis, EMA Director



Public Health
Prevent • Promote • Protect

Fairfield Department of Health



Public Well-Being



MEALS ON WHEELS
FAIRFIELD COUNTY

TOGETHER, WE CAN DELIVER.



Update on Responses to the Coronavirus

- The plan communicated on March 16 is working well and has been updated for the *Stay at Home Order*.
- *Essential staff* were notified that they are essential. Essential services will continue.



Update on Responses to the Coronavirus

- We have a Fairfield County template for *teleworking*.
- Dennis Keller sent out a *summary by email about cleaning supplies*. The buildings are safe, and we have adequate supplies.
- Social distancing is in place.



Update on Responses to the

Coronavirus

- BoE needed to confirm they had access to the county “*mailroom*”, and we were able to quickly confirm that. They have locked their entrances, and we updated the March 16th communication (on March 18th).
- Operations at the jail are being managed well. We were able to get them some thermometer strips and thermometers.
- We have been supporting other departments, agencies, and community groups.



Update on Responses to the Coronavirus

www.benefits.ohio.gov - This site allows you to apply, renew, or make changes for cash, food, or medical assistance

To report abuse or neglect please call: (740) 652-7887

Call 911 for emergencies

Aunie Cordle and her JFS team have been exceptionally organized and responsive. They are using technology as much as possible.



Update on Responses to the Coronavirus

- Everyone is showing calm, steady leadership.
- We have been in touch with CCAO and have provided multiple tools and templates in case they are helpful for others
- We are encouraging *limited staff, alternate locations, alternate schedules and use of technology* to employ extensive social distancing. All buildings are closed to the general public.



Essential Services

- We are will continue protective services, utilities, and critical support services. Critical services will continue, including but not limited to:
-
- Law Enforcement/Jail
- Protective Services
- Courts - CPOs and CSPOs
- Utilities
- JFS benefits - getting benefits to people
- Payroll services
- A/P - getting payments to businesses
- EMA
- Road/Bridge emergency services
- Administration to keep critical services going
- Veteran Services emergency transportation
- Care of dogs at the Shelter



Update on Responses to the

Coronavirus

- *HR is available anytime for questions. They have been very helpful to multiple departments.*
- *We now have a drop box at the Administrative (Historical) Courthouse.*
- *There is one at JFS, the Government Services Center on Main Street, too.*
- *The Chestnut Street Payment Center is open to drop off documents, too. We are also able to accept child support payments there.*



Update on Responses to the Coronavirus

- For Commission (and RPC Meetings) the meetings are *being streamed live on the Internet*. We invited the public to comment by email or through the regular “ask a question” format. The website is updated regularly.
- *The website has all agendas, minutes, and announcements. The press is invited to attend the meetings as long as we keep good social distancing practices in place.*
- The website includes videos and other helpful materials.



Website

<https://www.co.fairfield.oh.us/important-notice.html>



Update on Responses to the

Coronavirus

- We will continue protective services, utilities, and critical services. We have checked in daily with department heads & elected officials.
- We sent multiple communications to all employees and will continue to do that regularly.
- We are being as patient as possible.
- We can be as innovative as we are safe, and we will be better for it.



Date Reminders

- April 8 – Wear Blue for Child Abuse Prevention Awareness
- April 10 – Good Friday – Close at Noon



Highlights of Resolutions

30 resolutions for the voting meeting - 2 Contracts/1 Grant Agreements

- Contract for salt for 2020
- Contract for Cooper Concrete Services LLC Notice and notice of commencement for the Village of Pleasantville FY2018 CDBG Main Street Improvement Project
- MCU proposed authorization to sign the Fairfield-Hocking Athens Major Crimes Unit Subgrant Award Agreement



Highlights of Resolutions

27 *financial resolutions* to approve, such as:

- Debt resolutions and a consolidation resolution for refunding debt and issuing new debt for the energy conservation project – phase II, good for a calendar year – 8 resolutions



Highlights of Resolutions

Other financial resolutions:

- A fund to fund transfer of appropriations for debt and three for the County Engineer;
- An account to account transfer of appropriations to properly classify expenditures for Economic and Workforce Development;
- Four reimbursements by operation of law for JFS and one for WIOA;
- Repayment of an advance for an Airport related grant;
- Appropriations from unappropriated funds for JFS, MCU and Economic & Workforce Development (six resolutions);
- A reduction in appropriations at the Dog Shelter (the Dog and Kennel Fund) based on restructuring; &
- The payment of bills over \$50,000.

In queue: Multiple contracts and financial resolutions



Administrative Approvals



- 11 Administrative Approvals – in packet
- CDBG Reallocation



Sunshine Week

7 press releases

- Fairfield County to Celebrate Sunshine Week
- Fairfield County Announces First Recipient of its Entrepreneurial Support Grant
- Fairfield County to Hold Emergency Meeting re: COVID – 19 Pandemic
- Fairfield County Cancels Emergency Weather Spotter Training
- Fairfield33.com Providing Information for Businesses During Pandemic
- Fairfield County Encourages Complete Count for the US Census
- Circus Night and Child Abuse Prevention Breakfast Canceled

During Sunshine Week, we also updated our website and created a new page for information about the COVID-19 Pandemic.

Previously, on March 5, we held a leadership conference which included a session about public records request procedures.



US Census 2020

Call the Census Bureau Customer Service Center at 1-800-923-8282 or 301-763-INFO (4636.)

<https://www.census.gov/programs-surveys/surveyhelp/contact.html>



US Census 2020

- The 2020 Census sent out letters (asking households to respond online) March 12-20 to each home in the country
- There will be reminders
- There will be in-person visits May-August
- Each home can respond online (at 2020Census.gov), by phone, or by mail



Flooding from Storm

3 19 2020 pm

- Northwestern portion of the county was hit by some storms & flooding
- Utilities has been working to help customers
- Dog Adoption Center & Shelter is ready to support Licking County, who suffered more flooding
- EMA sent some “boat teams” (a boat & three individuals) to help Licking County, for some rescues
- Tussing Road Government Services Center was flooded - building is generally ok
- Flooding thought to be isolated in Fairfield



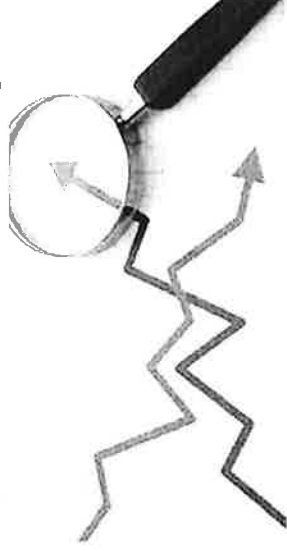
Tussing Road



Budget Update

We will monitor the revenue and expenditure activity as much as possible in the coming days.

The pandemic will have an impact, but we are uncertain about the magnitude of the impact.



Budget Update

Communication to elected officials and department heads:

- restrict new hires to those needed for the emergency
- delay an expenditure if it can be delayed
- use caution to meet the needs of the emergency and current operations



Planning for 2021 – First Level

The parameters envisioned now are flat parameters in all categories, with the exception of insurance, for which a 2% increase is anticipated.



BRAVO!

- **Thanks to everyone for the extremely cooperative spirit during this challenging time. It is a time to encourage one another and offer support.**
- **Congratulations to Jon Slater, Jr. and all of the team for earning the GFOA Certificate of Excellence in Financial Reporting for the year ended 12.31.2018. We sent a note of congratulations! Thanks to all departments for their support with financial reporting.**



Quick FYIs

- Jail Population
- Thank you from Community Action
- GFOA letter – 2018 Certificate of Excellence in Financial Reporting
- Thank you from The Beards – Drew Shoe



Great job to the Fairfield County Community!

Thank you!



Thank You – Elected Officials

- Commissioner Steve Davis • Judge Terre Vandervoort
- Commissioner Jeff Fix • Judge Laura Smith
- Commissioner Dave Levacy • Prosecutor Kyle Witt
- Auditor Jon Slater • Recorder Gene Wood
- Clerk of Courts Branden Meyer • Sheriff Dave Phalen
- Coroner Dr. Varney • Treasurer Jim Bahnsen
- Engineer Jeremiah Upp
- Judge Richard Berens
- Judge David Trimmer



Thank You – Appointed Officials & Department Heads

- County Administrator-
 - EMA – Jon Kochis
- Dr. Carri Brown
 - Board of Elections – Jane Hanley
- Human Resources –Jeff Porter
 - Utilities – Tony Vogel
- JFS – Aunie Cordle
 - ADAMH – Rhonda Myers
- Facilities – Dennis Keller
 - Board of DD – Jon Pekar
- Economic/Workforce
 - Veterans Services – Park Russell
- Development – Rick Szabrak
 - Airport Board –Dr. Glenn Burns
- IT – Mark Conrad
 - Visitation Center – Mandi Crist
- GIS – Dave Burgei
- Dog Shelter – Todd McCullough



Commissioners’ Administration Team

- Rachel Elsea – Clerk to the Board of Commissioners
- Staci Knisley – Budget Officer
- Christina Foster – Payroll Officer
- Shar Bails – Account Clerk
- Christy Barker – Mail Clerk

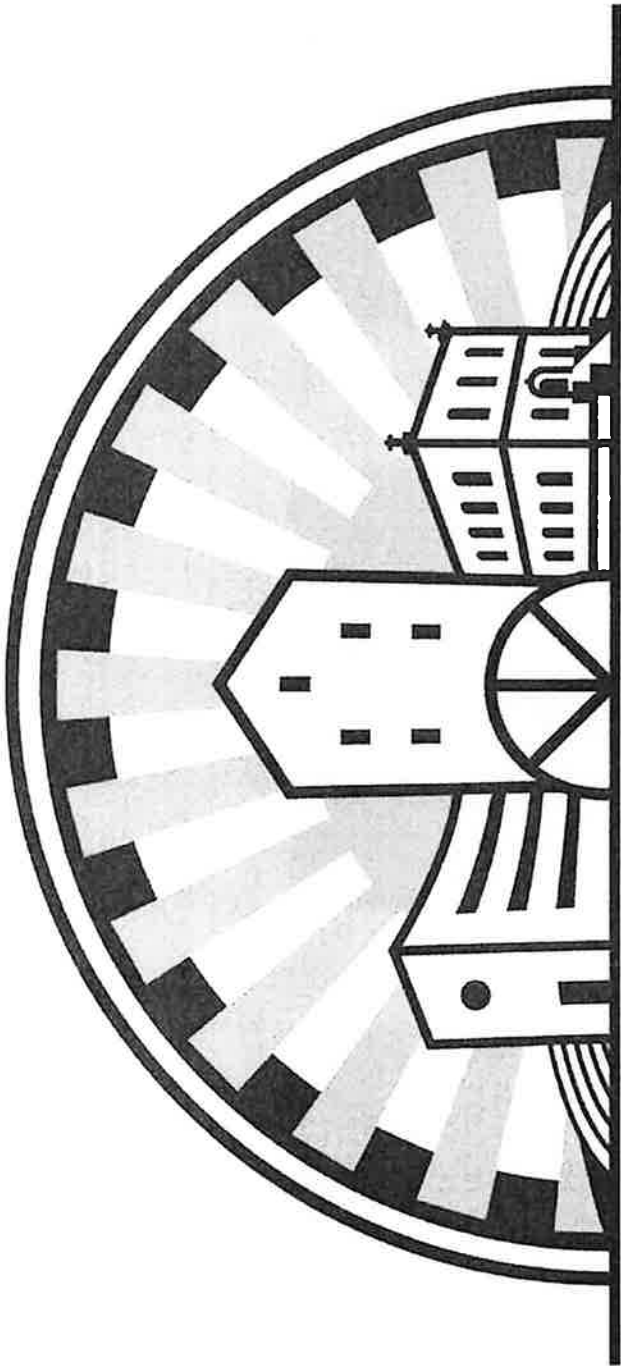


Have a Public Records Request?



Rachel.Elsea@fairfieldcountyohio.gov





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