

**Regular Meeting #10 - 2022
Fairfield County Commissioners' Office
March 15, 2022**

Review Meeting

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room of the Historic Courthouse on 210 E Main St., Lancaster, OH. Commissioner Fix Called the meeting to order with the following Commissioners present: Dave Levacy, Jeff Fix, and Steve Davis. Also present: Jeff Porter, Aunie Cordle, Bennett Niceswanger, Rochelle Menningen, Corey Clark, Dan Neeley, Jon Kochis, Josh Horacek, Tom Lininger, Marty Norris, Dave Burgei, Linda O'Toole, Lisa McKenzie, Vince Carpico, Brian Wolfe, Dennis Keller, Dr. Carri Brown, David Miller, Adam Tippet, Judy Stemen, Ray Stemen, and Jeremiah Upp.

Attending virtually: Tony Vogel, Michael Kaper, Belinda Nebbergall, Jim Bahnsen, Park, Jeff Barron, Jeff Camechis, LH, Caller 01, Ashley Arter, Tony Howard, Audrey, Becky, Britney Lee, Jessica Murphey, Lynette Barnhart, Marcy Fields, Nikki Drake, and Chris Wagner.

Welcome

Commissioner Fix opened the meeting by welcoming everyone in attendance.

Public Comments

Ray Stemen from Lancaster spoke about how citizens are going through a process in this nation we should never have to go through. Mr. Stemen stated that he believes COVID caused a division among people and that we need to work together again.

Judy Stemen from Lancaster provided a flyer and highlighted items she deemed of importance (handout provided at end of Minutes).

Dr. Brown said she would like to thank everyone for being so welcoming, and introduced the Auditor's Office new employee, Linda O'Toole.

Legal Update

There was no legal update.

Commissioner Davis stated last week he spoke with Tom Lininger about the South-Central Power interconnected systems.

County Administration Update

County Administrator Cordle reviewed the following items, from the "Week in Review" through "Correspondence" received.

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Week in Review

COVID-19 Update

Fairfield County's reported COVID-19 cases have decreased by 50% over the past week. From 3/4/2022 through 3/10/2022 we have had 62 new COVID-19 cases reported, for a rate of 39.3 cases per week per 100,000 population (Low Community Levels).

Eight new hospitalizations were reported in the past week and 3 COVID-19 related deaths were reported for February for a total of 16 Fairfield County resident deaths for the month of February.

Jon Kochis said we continue to see a downward trend in COVID cases and are hopeful that we will continue to see less and less cases.

ARP Update

There were multiple projects under review.

From the \$15,303,451.00 received as the first tranche of fiscal recovery funds. \$9.3M has been appropriated, \$2.8M expended, \$4.2M encumbered or obligated.

Steve Davis said he spoke with Administrator Cordle regarding assembling a list so we can start prioritizing ARP funds.

OneOhio Opioid Settlement Auditor of State Bulletin

Auditor of State Keith Faber's office on Friday issued a bulletin on the allocation of opioid settlement proceeds that will go to local governments. This bulletin is in the review packet. Ohio reached an \$808 million agreement with the three largest distributors of opioids. The state developed the OneOhio plan, a mechanism to ensure that any money from a negotiated settlement is distributed fairly to the communities hit hardest by the opioid crisis. The settlement agreement allocates 30% to local governments (LG Share), 55% to a foundation that will distribute funds to projects, and 15% to the Office of the Ohio Attorney General as Counsel for the State of Ohio. This bulletin will focus on the allocation of settlement proceeds provided directly to local governments in the LG Share. The purpose of this bulletin is to emphasize the separate accountability and accounting guidance for the LG Share of the OneOhio Opioid Settlement Funds (OneOhio Funds).

Sunshine Week

March 13 marked the beginning of Sunshine Week, a national initiative started by the American Society of News Editors — now News Leaders Association — to promote a dialogue about the importance of open government and freedom of information. CCAO and its members celebrate this week and the importance of transparent, efficient, and effective county government.

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Fairfield County is sharing press releases highlighting several County initiatives including workforce recovery initiatives with Workforce Development and RAMA, child abuse prevention month, career expo on April 7, and two highlighting Auditor's Office programs and initiatives.

As part of the celebration, it was suggested that at the beginning of Sunshine Week, county employees pose for photos with their new umbrellas at their various work locations, because Fairfield County is here for its citizens- rain or shine! Submitted photos will then be posted to our social media sites and to the county website at the end of the week. Offices may arrange large group photos or small group photos may be submitted as well! There will be a large group photo taken today at 10:45a.m. after the Commissioners meeting for offices located near the Hall of Justice and Administrative Courthouse.

Photos should be submitted to Bennett Niceswanger at bennett.niceswanger@fairfieldcountyohio.gov by March 17th. (Please identify which county office or group is included in the photo.) Special thanks to CJ Roberts with Juvenile and Probate Court for suggesting this wonderful idea to celebrate Sunshine Week!

Solid Waste Management Plan Update CFLP

We received communication from the CFLP Solid Waste District that we will need to update and ratify our Solid Waste Management Plan. A sample resolution is included in the review packet. This resolution will be on the agenda for the following meeting.

Commissioner Davis stated that plan is a ten-year plan but there is currently no financial support for the second five years of the plan.

Board of Elections Funding

Governor DeWine signed Senate Bill 9 into law on March 10. Passed by the General Assembly last week, the bill provides \$9 million to assist county boards of elections with expenses caused by the expedited primary election timeline. Eligible expense categories for these funds include the following:

- **Administrative Costs:** the costs incurred by boards of elections for staff overtime and the hiring and training of temporary staff for data entry, voting machine programming, reprogramming, testing, and training costs, ensuring accurate voter rolls, poll worker recruitment and training, and review and improvement of processes to promote Board efficiency for the primary election.
- **Vendor Expenses:** the costs incurred by the Board for absentee ballot printing setup, the election management system, voter registration, and GIS and mapping.

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- **Ballot Production Increases:** the costs incurred by the board for expediting the printing of ballots, restructuring existing contracts for absentee ballot outsourcing, changes to the number of pages per ballot style, and setup costs for absentee ballot outsourcing.
- **Additional Pre-Approved Purposes:** The Board may also seek permission in writing by submitting requests to primary2022@ohiosos.gov, that clearly identifies how the expenditure relates to administering the 2022 primary election.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals

Resolution Review

There are 23 resolutions for the voting meeting.

Resolutions of note:

- Proclamation recognizing March 20-26 a Severe Weather Awareness Week
- June 14 evening meeting location adjusted to Pleasantville Community Center, 207 W. Columbus Street, Pleasantville
- Secretary of State grant to Board of Elections in the amount of \$110,936 to assist with 2022 primary election
- Agriculture easements through Ohio Department of Agriculture for three properties.

Budget Review

Budget Director Bart Hampson stated there was no budget review.

Recognition

- Dr. Brown thanked the REA team for how they tend to the building at 108 N. High Street. They are exceptionally detailed and helpful – even accomplishing touch up painting as needed.
- Dr. Brown thanked folks for the collective teamwork in accomplishing the first half property tax settlement in record time.
- Dr. Brown thanked Stacy Knight for personally following up on questions about a quit claim deed for a resident who had never filed a deed in Fairfield County before.
- County Administrator Cordle thanked the administrative team for their work in preparing for the off-site, evening meeting last week.

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- County Administrator Cordle thanked the Utilities administrative team for their work in resolving a customer issue.
- Dr. Brown thanked the GIS team for their help with the Board of Elections.

Calendar Review/Invitations Received

- Mid-Ohio Regional Planning Commission State of the Region Address, Wednesday, March 16, 2022, 11:00 a.m., Greater Columbus Convention Center, 400 N. High St., Columbus (Fix)
- Lunch Meeting with State of Ohio Treasurer, Robert Sprague, Thursday, March 17, 2022, 12:00 p.m. (Fix, Levacy)
- Meeting with Ken Culver, Member of the Salvation Army Board of Directors, Tuesday, March 22, 2022, 8:15 a.m., Commissioner Davis' Office (Davis)
- Career Expo, Thursday, April 7, 2022, 9:00 a.m., Fairfield County Workforce Center, 4465 Coonpath Rd. NW, Carroll
- After-Biz Meet & Greet, Lancaster Fairfield Chamber of Commerce, Tuesday, March 29, 2022, 4:00 p.m., Double Edge Brewing Company, 158 W. Chestnut St., Lancaster

Commissioner Davis stated that he typically doesn't put meetings like the one with Ken Culver on his calendar, but this one is an example of an organization wanting additional ARP funding.

Correspondence

Items Requiring Response

Informational Items

- Tunnel to Tower Run & Walk Supporting Families of Fallen First Responders and Wounded Veterans, May 01, 2022, 9:00 a.m., Nelsonville Historic Public Square, Nelsonville
- AEP Construction Notice Dated March 7, 2022, for Proposed Transmission Project
- CFLP Solid Waste District Management Plan, Summary, Digital Copy, and Resolution for Review and Response by June 2, 2022
- Ohio Auditor of State, Keith Faber, Bulletin 2022-003, March 10, 2022, OneOhio Opioid Settlement
- The Ohio State University Extension, College of Food Agricultural, and Environmental Sciences, Spring into Wellness Challenge, April 4 – May 15, 2022

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Jon Kochis added that the Tunnel to Tower is a nationwide organization for first responders and their families. For example, a couple years ago, a firefighter passed away two days after closing on a home and the organization was able to pay off the mortgage for the wife.

Jail Population

- March 8 was 253 with 23 of those being contracted placements
- March 15 is 255 with 21 of those being contracted placements

Old Business

Commissioner Davis began by stating he was not as enthusiastic as Commissioner Fix was about the off-site evening Commissioner meeting last week. Afterwards, his mind was changed. There was very good attendance from the public and there was a good feel and energy from the participants. He added that he wanted to give Fix a shoutout for the idea.

Commissioner Levacy added that he was also pleased with the meeting. It was a nice change of pace, and it went well.

Commissioner Fix stated he was not sure how that was going to go but it went well. He wanted to thank the staff who helped organize and came out. It's not easy to take time out of your evening but it was very well attended internally and externally. He will stay optimistic for the remaining meetings to come this year. In addition to that, he participated in the region 18 meeting last week. It was very well attended by the seven counties. They have a game plan of how to get our region organized. The county and other organizations will receive money directly. Last night he attended the Lancaster city council for a Strategic Planning update and how we will provide those services to the community. The city expressed their appreciation for the relationship that is growing with the county and the city. He will be doing the same thing in Pickerington tonight. He is also attending the MORPC state of the region and it's always interesting to hear what MORPC has to say and hear from them what they predict is coming down the road.

New Business

Commissioner Davis spoke on the recent concealed carry bill passed by the state. He is aware there is a process in place for that. He wanted to ask the legal team what that system looks like now.

Josh Horacek stated the system is still in place. Many gun owners who travel across state lines will have to abide by the laws of that state. He expects the numbers of gun violence to go down, but many don't think the same.

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Commissioner Davis said years ago there was a serious backlog to get a gun license so people would travel to other counties to get their guns.

Jeremiah Upp added he recently went through the process of renewing his gun license. He ended up going to Hocking County to get his renewed and that was because of the Fairfield County Sheriff's office temporarily shutting down that service during COVID.

Commissioner Fix asked Aunie Cordle to get with Josh Horacek for a listen and learn for the new sports gambling law which was signed into effect by the governor. He wants to know how that impacts our county and how we can benefit from it.

Commissioner Davis added there is an 18-page outline of that. He has read enough of that memorandum to understand the different licensing.

Dr. Carri Brown mentioned there's a bill about credit card usage. It offers more flexibility and will require a combined effort from the Auditors office and Commissioner's office. The appointing authority has liability for unauthorized use.

Commissioner Davis added as he understands it, the ORC has a definition of the appropriate responsibilities of the county administrator. We have adjusted that with our own resolutions. He asked if it would that fall under the responsibilities of the County Administrator?

Dr. Brown stated the approval process could fall under that authority. She thinks it is something to pay attention to.

Commissioner Fix asked what if somebody uses that card to purchase a home? Would the appointing authority be responsible for that amount?

Dr. Brown answered that she is just reading it how it is. The main thing to pay attention to is the approval process. She stated that there could be a point person in the Auditor's office that could work with the Commissioners' office.

Regular (Voting) Meeting

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room to review legal issues and pending or future action items and correspondence. Commissioner Fix called the meeting to order with the following Commissioners present: Jeff Fix, Steve Davis, and Dave Levacy. Also present: Aundrea Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, Corey Clark, Dan Neeley, Jon Kochis, Josh Horacek, Tom Lininger, Marty Norris, Dave Burgei, Linda O'Toole, Lisa McKenzie, Vince Carpico, Brian Wolfe, Dennis Keller, Dr. Carri Brown, David Miller, Adam Tippet, Judy Stemen, Ray Stemen, Jeremiah Upp,

Attending virtually: Tony Vogel, Michael Kaper, Belinda Nebbergall, Jim Bahnsen, Park, Jeff Barron, Jeff Camechis, LH, Caller 01, Ashley Arter, Tony Howard, Audrey, Becky, Britney Lee, Jessica Murphey, Lynette Barnhart, Marcy Fields, Nikki Drake, and Chris Wagner.

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Pledge of Allegiance

Commissioner Fix asked everyone to rise as able and led the Pledge of Allegiance.

Announcements

There were no announcements.

Approval of Resolutions from the Board of Commissioners

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Board of Commissioners:

2022-03.15.a A resolution authorizing the approval of a proclamation. [Commissioners]

Commissioner Davis stated that he regularly gets notified from the Sheriff's Office app, but not the emergency message system.

Jon Kochis stated the county has been fortunate enough to have not had an extreme emergency yet. He added that the Sheriff's app is the best way to get messages out.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Board of Commissioners:

2022-03.15.b A resolution amending the approval of establishment of Location of Commissioners' Review and Regular Meeting Date for June 14, 2022 [Commissioners]

2022-03.15.c A resolution to approve a memo expense for interest allocation reimbursements for Fairfield Department of Health, Fairfield County Parks, & Fairfield County Port Authority – Fund #7012, #7321, #7308, & #7865 [Commissioners]

2022-03.15.d A resolution authorizing a fund to fund transfer for the 2nd half 2022 Allocation for Soil & Water -Fairfield County Commissioners [Commissioners]

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- 2022-03.15.e A resolution authorizing a fund to fund transfer –General Fund # 1001 to Capital Improvement Fund # 3435 -Fairfield County Commissioners [Commissioners]
- 2022-03.15.f A resolution authorizing fund to fund transfers from the General Fund # 1001 to: #4550, #4529, #4485, #4809, #4851, #4714, #4819, & #4878 - Debt Service Payments for 2022 [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of a resolution from the Fairfield County Board of Elections

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Board of Elections:

- 2022-03.15.g A resolution to authorize the establishment of a new fund for the Fairfield County Board of Elections from a Grant received from Ohio Secretary of State (SOS) by the state General Assembly in the amount of \$110,936.00 [Board of Elections]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of a resolutions from Fairfield County Economic and Workforce Development

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Economic and Workforce Development:

- 2022-03.15.h A resolution to appropriate from unappropriated funds in a major category expense [Economic & Workforce Development]
- 2022-03.15.i A resolution to approve the recommendation of the Fairfield County Revolving Loan Fund Loan Review Committee to fund Complete Filter Media as a Fairfield County CARES ACT Recovery Assistance Revolving Loan Fund project. [Economic & Workforce Development]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

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Approval of Resolutions from the Engineer

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2022-03.15.j A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for prior year township allocations [Engineer]

- 2022-03.15.k A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for road sign retro upgrade project [Engineer]

- 2022-03.15.l A resolution of increasing appropriations, appropriate from unappropriated, account to account and fund to fund transfer for BER-26 Horns Mill Rd bridge replacement [Engineer]

- 2022-03.15.m A resolution authorizing a fund-to-fund transfer. [Engineer]

- 2022-03.15.n A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2050 for annual inspections in various subdivisions as of 3/10/22 [Engineer]

- 2022-03.15.o A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2580 for subdivision inspections of various subdivisions [Engineer]

- 2022-03.15.p A resolution to change a bridge load rating (HOC-08). [Engineer]

- 2022-03.15.q A resolution to change a bridge load rating (LIB-22). [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

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Approval of a resolutions from Fairfield County Family, Adult and Children First Council

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Adult, and Children First Council:

- 2022-03.15.r A resolution to appropriate from unappropriated funds in a major category expense for the Fund# 7521, subfund#8232 – Family Adult Children First [Family, Adult and Children First Council]
- 2022-03.15.s A resolution to appropriate from unappropriated funds in a major expenditure category for the Fund# 7521, sub fund# 8297 – Family Adult Children First (FACF) [Family, Adult and Children First Council]
- 2022-03.15.t A resolution to appropriate from unappropriated funds in a major expenditure category for the Fund# 7521, sub fund# 7521 – Family Adult Children First (FACF) [Family, Adult and Children First Council]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of a Resolution from the Fairfield County Health Department

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Health Department:

- 2022-03.15.u A resolution to authorize the establishment of a new fund for the Fairfield County Health Department. [Health Department]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of a Resolution from the Fairfield County Soil and Water Conservation District

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Soil and Water Conservation District:

- 2022-03.15.v A resolution of support of property for the Clean Ohio Local Agricultural Easement Purchase Program with the Ohio Department of Agriculture. [Soil and Water Conservation District]

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Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of the Payment of Bills

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2022-03.15.w A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval
[Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of Minutes for Tuesday, March 08, 2022

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, March 8, 2022, Regular Meeting.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

At 10:20 a.m., Commissioner Fix called a 10-minute recess until the opening of the Public Hearing.

Public Hearing

Fairfield County Community Development Block Grant Program

Commissioner Fix called the meeting to order with the following commissioners in attendance: Dave Levacy, Steve Davis, and Jeff Fix. Also in attendance: James Mako, Bart Hampson, and Aunie Cordle.

Attending virtually: Becky, Chris Wagner, Audrey

Regional Planning Commission Director, James Mako, began by explaining the flow work of the CDBG. It's important to know this is how the money flows. The allocation program is focused on smaller communities. The County gets allocated a certain amount of money on a biannual basis. There are other competitive programs which are separate from the allocation program. These are going to be competitively awarded grants and we are competing against all other counties in the state of Ohio. This is a maximum \$750,000 grant. Regional Planning is working with the village of Pleasantville to identify projects it has deemed important. The County has

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applied in the past and has been successful. The infrastructure grant most recently was used on the village of Carroll grant.

With the CDBG, it is important to keep in mind that those benefitting must be low to middle income families. The state lets the County know which communities are going to be eligible for this funding. The American Community Survey is another way for communities to qualify. If a community does not qualify, things like ADA compliance projects can qualify them. Any governmental agency is eligible. Any type of capital improvement falls within the eligibility requirements as well. It's important that if someone applies, they are eligible. For this year's allocation we will receive \$390,000. The Village of Pleasantville will decide which projects they want funded.

Applications are due by April 15th to RPC. Between May 10th and June 17th, RPC will be very busy submitting applications to the state. If somebody is submitting for the funding, there must be a project description.

Commissioner Fix asked if there was any other business before the commission.

James Mako added that he had a quick Fair Housing presentation which is required by the CDBG program. It's illegal to discriminate against certain groups. There are other protected classes including active-duty military. If someone believes they have been discriminated against they may call the RPC and we will contact the owners.

They mostly handle tenant complaints. Landlord Obligations lays out which rules the landlords must comply by. Under landlord rights, they can evict people for missing rent. Landlords must go through a certain process for this. Landlords must also comply with all Fair Housing obligations. The biggest tenant obligation is to ensure rent is paid on time.

Commissioner Davis asked James to give the Commissioners a forward look. He asked if the next public hearing was when we will see the first draft of projects that may or may not be funded.

James Mako answered he will work with Aunie Cordle to get a spreadsheet of the different projects so we can get an idea of what we are looking at and to get a better idea of the needs. We will know before hand what is being requested.

Commissioner Davis asked if the next public hearing on this will be with the projects in front of them. He believed there was a time when we had that second public hearing for project presentation, and we had a follow up public hearing because the commission asked some people to fix a few things.

James Mako confirmed that was correct and there was time when they did that.

Commissioner Davis stated this is one of those processes that surprises him a little bit and thinks it interesting to see people cooperating and waiting their turn for funding.

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James Mako added that once they get an idea, they will work through it. He likes to be transparent and fair.

Adjournment

With no further business, on the motion of Steve Davis and a second of Dave Levacy, the Board of Commissioners voted to adjourn at 10:52 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

The next Regular Meeting is scheduled for Tuesday, March 22, 2022, at 9:00 a.m., at the Commissioners' Hearing Room.


Motion by: Steve Davis Seconded by: Dave Levacy
that the March 15, 2022, minutes were approved by the following vote:

YEAS: Steve Davis, Dave Levacy, Jeff Fix
ABSTENTIONS: None

*Approved on March 22, 2022

Jeff Fix
Commissioner


Dave LeVacy
Commissioner


Steven A. Davis
Commissioner

Rochelle M. Menningen
Rochelle M. Menningen, Clerk